



Legislation Details (With Text)

File #: 19-5713 **Version:** 1 **Name:** NEW ITEM: Travel Form Training for the Board of County Commissioners
Type: Agenda Item **Status:** Agenda Ready
File created: 9/23/2019 **In control:** Budget Public Policy
On agenda: 9/24/2019 **Final action:**
Title: NEW ITEM: Travel Form Training for the Board of County Commissioners
Sponsors:
Indexes:
Code sections:
Attachments: 1. BOCC Travel Training_09232019_2.pdf, 2. CMO Travel Policy Final FY19-20.pdf

Date	Ver.	Action By	Action	Result
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Title:
NEW ITEM: Travel Form Training for the Board of County Commissioners

Summary

ACTION:

Receive training regarding the updated County Manager's Office Travel Policy

Staff Contact: **Cameron Niedermayer, Senior Assistant to the County Manager**

Presentation: **Yes**

BACKGROUND/JUSTIFICATION:

Internal Audit conducted an audit on the Manager's Office and the Board of County Commissioners' Travel and Expense reports. Their findings recommend creating more familiarity with the County's Policy for submitting travel forms in a timely fashion.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:
N/A