



Legislation Text

File #: 24-0081, Version: 1

Title

Equipment Lease - Pitney Bowes Postal Equipment

Action

ACTION:

Authorize the County Manager to negotiate and execute a five-year lease of postal equipment.

Staff Contact: Neal L. Dixon, Tax Collector

Presentation: No

BACKGROUND/JUSTIFICATION:

This is a Pitney Bowes, Inc. lease agreement for equipment rental and supplies for a postage meter machine. The Office of the Tax Collector will use this equipment and supplies to mail taxpayer notices, monthly tax returns, and other legal correspondence requiring postage. The current lease expires in March 2024.

PROCUREMENT BACKGROUND:

This lease renewal quote was received by the Office of the Tax Collector and submitted to the Finance Procurement Office. The renewal is for an additional five years.

POLICY IMPACT:

N/A

FISCAL IMPACT:

The monthly cost is \$344.78 totaling \$4,137.36 annually.