



Legislation Text

File #: 24-0383, Version: 1

Title

Disposal of original Sheriff's Office Personnel Files Duplicated by Electronic Means

Action

ACTION:

Approve the disposal of original Sheriff's Office Personnel Records (including application, training and education, leave, certification, and background) documentation as authorized by the NC Department of Cultural and Natural Resources.

Staff Contact:

Andrey Melkonyan, MCSO Accounting Supervisor
Angelia Riggsbee, MCSO Director of Business Operations

Presentation:

No

BACKGROUND/JUSTIFICATION:

The Mecklenburg County Sheriff's Office is requesting approval to dispose of original personnel files/documentation. As required by the Department of Natural and Cultural Resources (NCDNR), the Sheriff's Office submitted a request and received approval from NCDNR to dispose personnel files, which includes all personnel, medical, certification, background, training and related personnel documents. The Mecklenburg County Sheriff's Office is committed to the proper management and disposition of records.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:
N/A