



Legislation Text

File #: 24-0372, Version: 2

Title

Architect Selection - Sam Billings Center - Building Systems Replacement & Courtyard Modifications Project

Action

ACTION:

Authorize the County Manager to negotiate terms and conditions including fees and to execute a contract with Little Diversified Architectural Consulting, Inc. for architectural/engineering services for the Sam Billings Center - Building Systems Replacement & Courtyard Modifications Project and, in the event negotiations with this firm are unsuccessful, approve negotiations and execution of a contract with the alternate firm.

Staff Contact: David Murdock, Senior Project Manager, Asset and Facility Management

Presentation: No

BACKGROUND/JUSTIFICATION:

An architect is needed to provide a design for the replacement of the Heating Ventilation and Air Conditioning systems (HVAC), HVAC Controls, Security Systems (including Cameras, Card Access, Intrusion and Duress Alarms), Modernization of the elevator and Modifications to the existing exterior Courtyard at the Sam Billing Center. Full design services will be required including preliminary services, design, construction documentation, bidding and construction administration services.

PROCUREMENT BACKGROUND:

A Request for Qualifications was advertised during the week of April 14, 2024 in the Charlotte Observer, the Charlotte Post, Greater Diversity News, and the North Carolina electronic Vendor Portal (eVP). The selection of the consulting firms followed NC General Statute 143-64.31, which prescribes a qualifications-based selection process.

Per the Board's instructions, the Selection Committee submits the following report:

SELECTION COMMITTEE MEMBERS:

Mark Jerrell: Mecklenburg County Commissioner, District 5

Ellie Festger: Compliance Officer, Business Diversity & Inclusion, Office of Economic Development,
Manager's Office Designee

John Chamberlain: Licensed General Contractor, Alternate General Contractor selected by the
Director of Asset and Facility Management

Barry Skidmore: Anuvia Facilities Supervisor (User Group)

Mark Hahn: Director of Asset and Facility Management Department

Three (3) firms (listed below) submitted a Statement of Qualifications expressing an interest in the project.

Little Diversified Architectural Consulting, Inc.
Neighboring Concepts
OSSA Studio, PLLC

On May 21, 2024, a shortlist selection committee composed of staff from Asset and Facility Management short listed two (2) firms for interviews.

On June 13, 2024, the Selection Committee interviewed and evaluated the following two (2) shortlisted firms:

Little Diversified Architectural Consulting, Inc.
Neighboring Concepts

Based on the interviews and information provided in the written submittals, the Selection Committee selected the following firm and alternate for the multiple projects shown:

Selected Firm: Little Diversified Architectural Consulting, Inc.

Alternate Firm: Neighboring Concepts

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A