Legislation Details (With Text)

File #:	24-0383	**Version:**	1	**Name:**	Disposal of original Sheriff's Office Personnel Files Duplicated by Electronic Means
Type:	Consent			**Status:**	Consent
File created:	6/14/2024			**In control:**	Sheriffs Office
On agenda:	7/2/2024			**Final action:**	
Title:	Disposal of original Sheriff's Office Personnel Files Duplicated by Electronic Means				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	1. MCSO-HR Approval to destroy personnel files 10.27.2021				

Date	Ver.	Action By	Action	Result

Title
Disposal of original Sheriff's Office Personnel Files Duplicated by Electronic Means

Action
ACTION:
Approve the disposal of original Sheriff's Office Personnel Records (including application, training and education, leave, certification, and background) documentation as authorized by the NC Department of Cultural and Natural Resources.

Staff Contact: Andrey Melkonyan, MCSO Accounting Supervisor
Angelia Riggsbee, MCSO Director of Business Operations

Presentation: No

BACKGROUND/JUSTIFICATION:
The Mecklenburg County Sheriff's Office is requesting approval to dispose of original personnel files/documentation. As required by the Department of Natural and Cultural Resources (NCDCR), the Sheriff's Office submitted a request and received approval from NCDCR to dispose personnel files, which includes all personnel, medical, certification, background, training and related personnel

documents. The Mecklenburg County Sheriff's Office is committed to the proper management and disposition of records.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A