



Legislation Details (With Text)

**File #:** 19-5528      **Version:** 1      **Name:** Consultant Team Selection – Mecklenburg County Comprehensive Park & Recreation Master Plan

**Type:** Consent      **Status:** Consent

**File created:** 6/17/2019      **In control:** Asset/Facility Management

**On agenda:** 7/2/2019      **Final action:**

**Title:** Consultant Team Selection - Mecklenburg County Comprehensive Park & Recreation Master Plan

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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**Title:**  
**Consultant Team Selection - Mecklenburg County Comprehensive Park & Recreation Master Plan**

**Summary**

**ACTION:**

**Authorize the County Manager to negotiate fees and execute a contract with Agency Landscape and Planning, for master planning services for the Mecklenburg County Comprehensive Park & Recreation Master Plan and in the event negotiations with this firm are unsuccessful, approve negotiations with the alternate firm of AECOM**

**Staff Contact:**      **Robert Billings, PE, Project Manager, Asset and Facility Management**

**Presentation:**      **No**

**BACKGROUND/JUSTIFICATION:**

**The services requested are for preparing a comprehensive park and recreation master plan. The consultant will collect and analyze data to develop a clear set of goals, policies, standards, and recommendations for Mecklenburg County’s recreation facilities, greenways, nature preserves, recreational programming, and land acquisition strategies for the next ten years.**

**PROCUREMENT BACKGROUND:**

A Request for Qualifications (RFQ) was advertised on April 4, 2019, in The Charlotte Observer, Charlotte Post and the State of North Carolina Interactive Purchasing System web site. The selection of the consulting firms followed NC General Statute 143-64.31, which prescribes a qualifications-based selection process.

Per the Board's instructions, the Selection Committee submits the following report:

The following eight (8) firms submitted a Statement of Qualifications expressing an interest in the project:

AECOM  
Agency Landscape and Planning  
American Metroplan  
Design Workshop  
GreenPlay, LLC  
MKSK  
Sasaki  
WRT

On May 15, 2019, a shortlist selection committee composed of staff from Park and Recreation, and Asset and Facility Management selected two (2) firms for interviews.

On June 12, 2019, the Selection Committee interviewed the following two (2) shortlisted firms:

Agency Landscape and Planning  
AECOM

Based on the information presented in the written submittals and at the oral presentations, the Selection Committee selected Agency Landscape and Planning as the first ranked firm and AECOM as the alternate firm.

**SELECTION COMMITTEE MEMBERS:**

Susan Harden, County Commissioner (District 5)  
Leslie Johnson, Assistant County Manager  
Greg Godley, General Contractor Appointed by BOCC  
W. Lee Jones, Director, Park and Recreation Department  
Mark Hahn, Director, Asset and Facility Management Department  
Jamila Davis, MWSBE Program

**POLICY IMPACT:**

NA

**FISCAL IMPACT:**

NA