



Legislation Details (With Text)

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On agenda: 1/17/2024 **Final action:**

Title: Architect Selection - Mecklenburg County Sheriff's Office Administrative Services Building Renovation

Sponsors:

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Date	Ver.	Action By	Action	Result
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Title
**Architect Selection - Mecklenburg County Sheriff's Office
Administrative Services Building Renovation**

Action

ACTION:

Authorize the County Manager to negotiate terms and conditions including fees to execute a contract with Little Diversified Architectural Consulting, Inc. for Architectural/Engineering Services for the Mecklenburg County Sheriff's Office Administrative Services Building Renovation and, in the event negotiations with this firm are unsuccessful, approve negotiations and contracting with the alternate firm.

Staff Contact: Herb Sprott, AIA, Project Manager, Asset and Facility Management Department

Presentation: No

BACKGROUND/JUSTIFICATION:

An architect is needed to design renovations to the Mecklenburg County Sheriff's Office Administrative Services Building (formerly the Work Release & Restitution Center) located at 901 Elizabeth Avenue, for the purpose of relocating Sheriff's Office Headquarters and various divisions into the Administrative Services Building. Full design services will be required including a facility

code assessment, program verification, design, construction documentation, bidding, and construction administration.

PROCUREMENT BACKGROUND:

A Request for Qualifications (RFQ) was advertised on July 27, 2023, in the Charlotte Observer, the Charlotte Post, and the State of North Carolina Interactive Purchasing System web site. The selection of the consulting firms followed NC General Statute 143-64.31, which prescribes a qualifications-based selection process.

Per the Board's instructions, the Selection Committee submits the following report:

SELECTION COMMITTEE MEMBERS:

Mark Jerrell, County Commissioner, District 4
Susan Rodriguez-McDowell, County Commissioner, District 6
Ellie Festger, Compliance Officer, Business Diversity & Inclusion Program, Office of Economic Development (County Manager's Designee)
Rachel Vanhoy, Business Operations Director, Mecklenburg County Sheriff's Office
Steve Sweat, AIA, Senior Project Manager, Asset and Facility Management (AFM Director's Designee)
Bob Cavalline, Interim General Contractor appointed by AFM Director

Nine (9) firms (listed below) submitted a Statement of Qualifications expressing an interest in the project.

C Design, Inc.
Creech & Associates, PLLC
Gensler Architecture, Design & Planning, PC
Integra Architecture, PLLC dba Integra Design Group
K2M Design, Inc.
LaBella Associates, PC
Little Diversified Architectural Consulting, Inc.
Moseley Architects, PC
WHN Architects, PA

On September 7, 2023, a shortlist selection committee composed of staff from Asset and Facility Management short listed three (3) firms for interviews.

On November 30, 2023, the Selection Committee interviewed and evaluated the following three (3) shortlisted firms:

Creech & Associates, PLLC
Little Diversified Architectural Consulting, Inc.
Moseley Architects, PC

Based on the interviews and information provided in the written submittals, the Selection Committee selected the following firm and alternate for the project:

Selected Firm: Little Diversified Architectural Consulting, Inc.

Alternate Firm: Creech & Associates, PLLC

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A