

**Meeting Minutes**  
**February 18, 2025**

**MINUTES OF MECKLENBURG COUNTY, NORTH CAROLINA**  
**BOARD OF COUNTY COMMISSIONERS**

The Board of Commissioners of Mecklenburg County, North Carolina, met in Informal Session in the Meeting Chamber Conference Room CH-14 of the Charlotte-Mecklenburg Government Center located at 600 East Fourth Street, Charlotte, North Carolina at 5:00 p.m. and in Formal Session in the Meeting Chamber of the Charlotte-Mecklenburg Government Center at 6:00 p.m. on Tuesday, February 18, 2025.

**ATTENDANCE**

**Present:** Chair Mark Jerrell, Vice-Chair Leigh Altman  
and Commissioners George Jerrell, Arthur Griffin,  
Vilma D. Leake, Laura J. Meier, Elaine Powell,  
Susan Rodriguez-McDowell, Yvette Townsend-Ingram  
County Attorney Tyrone C. Wade  
Clerk to the Board Kristine M. Smith  
Deputy Clerk to the Board Arlissa Eason

**Absent:** County Manager Dena R. Diorio

---

**-INFORMAL SESSION-**

**CALL TO ORDER**

*The meeting was called to order by Chair Jerrell, after which the matters below were addressed.*

**REMOVAL OF ITEMS FROM CONSENT**

The Board identified item(s) to be removed from Consent and voted upon separately. The items identified were Items:

- 25-0066** Commissioner Leake
- 25-0105** Commissioner Leake
- 25-0112** Commissioner Leake

**STAFF BRIEFINGS - NONE**

**CLOSED SESSION – NONE**

**-FORMAL SESSION-**

**CALL TO ORDER**

*Chair Jerrell called this portion of the meeting to order, which was followed by introductions, invocation by Commissioner Griffin, followed by the Pledge of Allegiance to the Flag; after which, the matters below were addressed.*

25-0095      PROCLAMATION – MONTH OF RAMADAN (CHAIR JERRELL)

*Background: Mecklenburg County acknowledges the importance of Ramadan as a time of spiritual growth, reflection, devotion, and inspiration to work towards a more just and compassionate world for all. The values of compassion, empathy, and charity that are emphasized during Ramadan are universal principles that can bring people of all faiths and backgrounds together in a spirit of unity and solidarity. With this, Mecklenburg County recognizes February 28th to March 30th as "The Month of Ramadan."*

The proclamation was read by Vice-Chair Altman.

Motion was made by Commissioner Altman seconded by Commissioner Meier, and unanimously carried, to adopt a proclamation declaring February 28 – March 30, 2025, as the Month of Ramadan.

Jibril Hough from the Islamic Center of Charlotte received the proclamation and gave remarks.



Meeting Minutes  
February 18, 2025

25-0099 JOINT PROCLAMATION DECLARING FEBRUARY 2025 TEEN DATING VIOLENCE  
(TDV) AWARENESS AND PREVENTION MONTH.

*Background: According to Love Is Respect, “1 in 3 U.S. teens will experience physical, sexual, or emotional abuse from someone they’re in a relationship with before becoming adults.” And among U.S. adults, “1 in 5 women and 1 in 7 men who experienced rape, physical violence, and stalking by an intimate partner first experienced some form of partner violence between 11 and 17 years of age.” Among Charlotte-Mecklenburg high school students who responded to the Youth Risk Behavior Survey in 2019, 9% reported being physically hurt by someone they were dating or going out with one or more times in the past 12 months, compared with 7% in 2017. Recognizing Teen Dating Violence Awareness Month honors the experiences of teens in our community, amplifies the message that teens deserve healthy relationships, and highlights resources available to support teens who are experiencing unhealthy or abusive relationships.*

Motion was made by Commissioner Meier, seconded by Commissioner Altman, and unanimously carried, to adopt a proclamation designating February 2025 as Teen Dating Violence Awareness and Prevention Month in Charlotte and Mecklenburg County.

Alex Pyun, CSS Social Services Supervisor and group received the proclamation and gave remarks.





**PUBLIC ART MOMENT**

**25-0122      PUBLIC ART MOMENT**

The board received a presentation on public art piece “Integrity” by North Carolina based artist Hoss Haley.

*Background: On January 5, 2021, the Board of County Commissioners approved the addition of an agenda topic to the second Regular meeting of the month entitled Public Art Moment. The item, with the help of the Arts & Science Council, will highlight a piece of public art - a different one each month. The purpose of this item is to raise public awareness and appreciation for the tax dollars that are spent on public art each year. This month's featured art piece was called "Integrity" by Hoss Haley. This project is located at the corner of 4th and McDowell St. in District 4.*

Chair Jerrell gave the presentation.



Meeting Minutes  
February 18, 2025



**Meeting Minutes  
February 18, 2025**

**PUBLIC APPEARANCE**

The following persons appeared to speak during the Public Appearance portion of the agenda:

1. Glen Thomas                      Topic: Advocate for Mecklenburg county workforce;  
Diversity, Equity & Inclusion

**APPOINTMENTS**

**25-0085                      APPOINTMENTS – INFORMATION SERVICES & TECHNOLOGY COMMITTEE**

Motion was made by Commissioner Meier, seconded by Commissioner Rodriguez-McDowell, and unanimously carried, to reappoint Johnathan Gorke, Shvetketu Pandya, and Terrence Ziemniak on the Information Services & Technology Advisory Committee for three (3) three-year terms expiring February 28, 2028.

**25-0087                      APPOINTMENTS – AUDIT REVIEW COMMITTEE**

Motion was made by Commissioner Leake, seconded by Commissioner Meier, and unanimously carried, to reappoint Keli Alvarado on the Audit Review Committee for one (1) three-year term expiring February 28, 2028.

**25-0088                      APPOINTMENTS – AIR QUALITY COMMISSION**

Motion was made by Commissioner Meier seconded by Commissioner Griffin, and unanimously carried, to appoint Steven Moore on the Air Quality Commission to fill one (1) unexpired term expiring August 31, 2027, Transportation Representative slot.

**PUBLIC HEARINGS**

**25-0029                      PUBLIC HEARING – RENAME STOWE LANE TO TEAM HENDRICK WAY**

*Background: Due to new residential development and office building ownership, the property owner's abutting the privately maintained streets are petitioning to rename 0.181-mile portion of existing street Stowe Ln located along the 3300 block of Morehead Rd.*

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to open a public hearing to hear public comments on the proposed renaming of a 0.181-mile portion of the privately maintained section of Stowe Lane located in Mecklenburg County to Team Hendrick Way.

There were no speakers.

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried, to close the public hearing on the proposed renaming of a 0.181-mile portion of the privately maintained section of Stowe Lane located in Mecklenburg County to Team Hendrick Way.



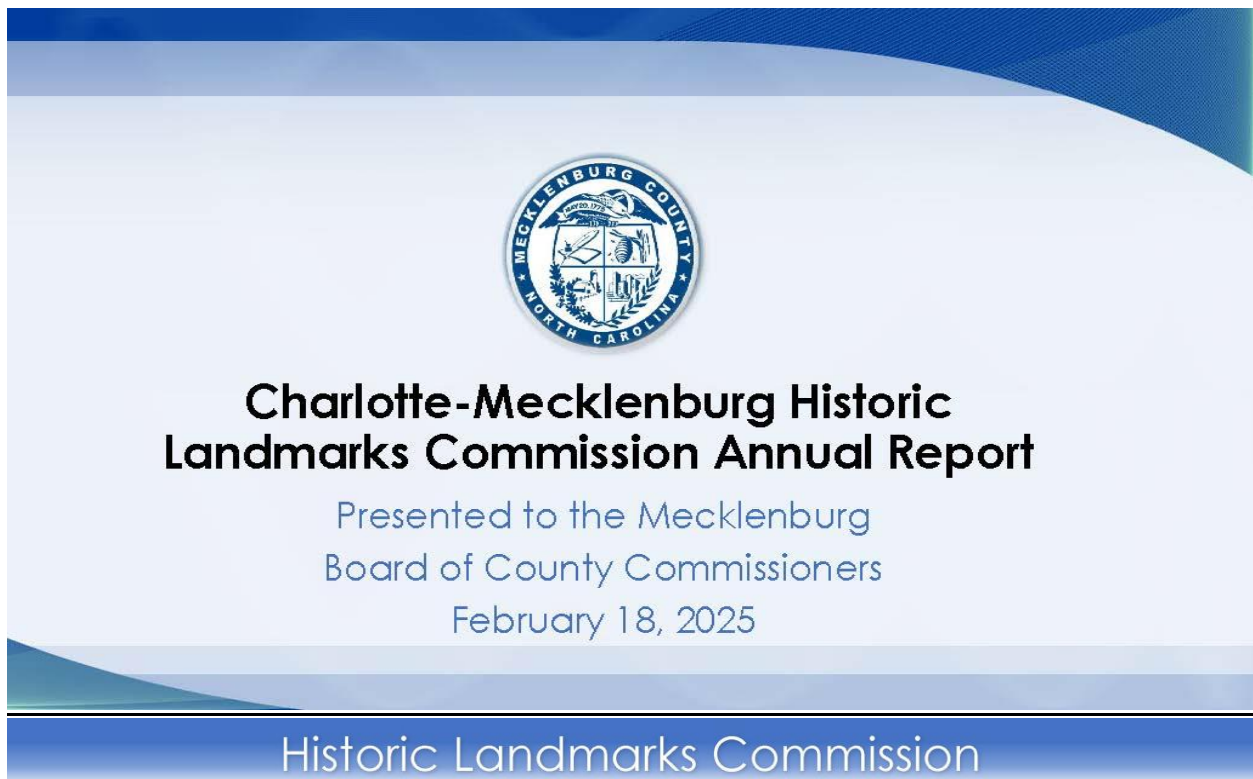
**ADVISORY COMMITTEE REPORTS**

**25-0084      HISTORIC LANDMARKS COMMISSION – ANNUAL REPORT**

The Board received an annual report from the Historic Landmarks Commission.

*Background: The Board's Appointment Policy states all Committees must report at least annually to the Board of County Commissioners on their activities. Reports can be submitted to the Clerk to the Board for distribution to the Board in writing of for formal presentation at a Regular Board Meeting.*

Brian Clark, Chair of the HLC, Dontressa Ashford, Commissioner of the HLC and Stewart Gray, Director of the Historic Landmarks Department gave the presentation.



**Powers and Duties**

- Recommends designation of Historic Landmarks
- Administers design review for changes to Historic Landmarks
- Manages the purchase and sale of historic properties through the Revolving Fund
- With the Historic Landmarks Department, facilitates historic preservation throughout Mecklenburg County



Historic Landmarks Commission

Landmark Designations for 2024



**Parkwood Avenue ARP Church**  
1017 Parkwood Ave, Charlotte  
c. 1929



**Thompson-Anderson House**  
858 Concord Rd, Davidson  
c. 1936



Historic Landmarks Commission

Landmark Designations for 2024



**John Phillips Little Jr. House**  
1136 Queens Rd, Charlotte  
c. 1915



**Alexander-Howell House**  
250 Cherokee Rd, Charlotte  
c. 1929



Historic Landmarks Commission

Landmark Designations for 2024



**John Eli Brattain House**  
305 S. Main St, Davidson  
c. 1883



**Marion R. and Lavonne Marsh House**  
1642 Hertford Rd, Charlotte  
c. 1929





Historic Landmarks Commission

Landmark Designations for 2024



**Caldwell-Bradford School**  
16401 Davidson-Concord Rd,  
Huntersville  
c. 1890s



**Armour Street Mill House**  
225 Armour St, Davidson  
c. 1912-1913



Historic Landmarks Commission

Study List of Prospective Historic Landmarks



**Hunters Chapel United Methodist Church, Cornelius (c. 1961)**

Approximately 15 Properties Added in 2025

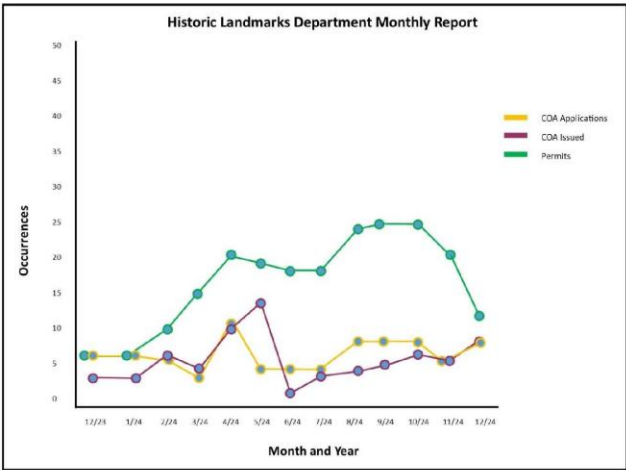
- Jenkins-Houston House, Davidson (c. 1926)
- Junior League Baby House, Charlotte (c. 1929)
- Armour Street Theater, Davidson (c. 1960)
- Ziglar-Bowers House, Charlotte (c. 1923)
- Dr. Charles Sifford Golf Course & Club House, Charlotte (c. 1930, 1951)



Historic Landmarks Commission

Design Review for Certificates of Appropriateness (COA)

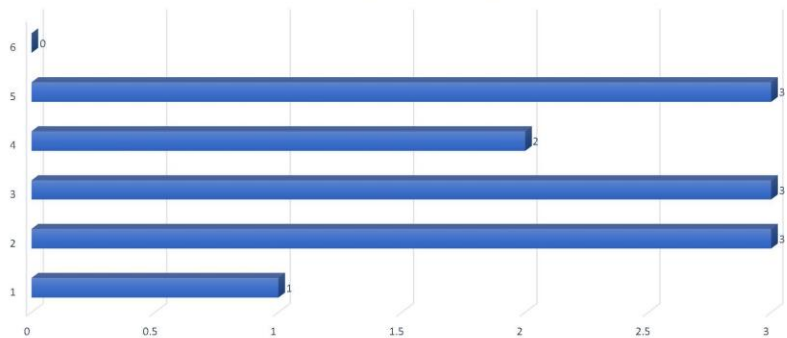
- 2024 Design Review Summary
- COA Applications – 72
  - COAs Issued – 72
  - Building Permits Issued – 213
  - Demolition COAs – 4



## Historic Landmarks Commission

### Historic Landmarks Commission Representation

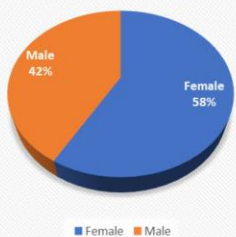
Members by County District



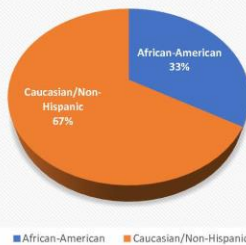
## Historic Landmarks Commission

### Historic Landmarks Commission Representation

Members by Gender



Members by Ethnicity



## Historic Landmarks Commission

### Historic Landmarks Staffing Changes

After 28 years of practicing primarily intellectual property law, Tommy switched careers and earned a Master's degree in history from UNC-Charlotte. He also holds degrees from UNC-Chapel Hill, Emory University School of Law, and what is now the University of Illinois at Chicago John Marshall Law School.

Tommy joined the Historic Landmarks staff in March 2024 as Historic Preservation Specialist, where he uses his public history knowledge to help protect Mecklenburg County's historic resources.

**Tommy Warlick**  
Historic Preservation Specialist





Historic Landmarks Commission

Community Outreach Efforts



Historic Bookmarks Book Club Meeting  
July 2024 – Camp North End

Elmwood Pinewood Cemetery Clean Up  
October 2024



Four Wards of Charlotte Bike Tour  
April 2024



Historic Landmarks Commission

Community Outreach Efforts

AFFORDABLE HOUSING AND HISTORIC PRESERVATION



Donovan Rypkema  
November 2024

Left: Leaders Lunch

Right: DuBois Center  
Public Lecture and Discussion



Historic Landmarks Commission

Social Media Presence



Charlotte-Mecklenburg Historic Landmarks Commission

1.8K followers • 24 following

Message

Follow

Search





Historic Landmarks Commission

Supporting Our Partners

County Departments

Park & Recreation  
LUESA  
AFM  
HR



Siloam School

Mecklenburg's Seven  
Municipal Jurisdictions

Nonprofits

Preservation North Carolina  
Charlotte Museum of History  
Preserve Mecklenburg



St. Mary's Chapel



Historic Landmarks Commission

Supporting Our Customers

Residents and Property Owners  
Communities  
Churches & Cemeteries  
Adaptive Reuse/Development



The largest inventory of Historic  
Landmarks of any County in  
North Carolina



COMMENTS

Commissioner Dunlap asked about The Excelsior Club, stating that the Commissioners had not heard anything about it. He said the last thing that they heard was that the guy pulled out of the project, and that caused concern because the County invested in that project. He said there were still some people who were interested in doing something with the name Excelsior Club, whether it was a new place with the name Excelsior Club on it or if there was an opportunity to do something with the current facility. He said they would like an update on the status and asked that they provide the contact information of the owner so that others could get in touch with them.

Leslie Johnson, Deputy County Manager, said that Kenwood Investments was the entity that purchased the Excelsior Club site as well as some additional adjacent parcels. She said the Board, in partnership with the Historic Landmarks Committee as well as the City of Charlotte, and the Foundation of Carolinas, had a multi-party agreement with that developer for making renovations to the Excelsior Club. She said that agreement noted that the developer had until December 31, 2024, to renovate the facade, but the developer did not fulfill that agreement. Both the Foundation, the City, and the County put money toward that preservation. She said the developer

## Meeting Minutes February 18, 2025

had to repay all parties for the monies that were invested. She said Kenwood Investments still owned that property and had put it on the market. He said the owner had an interest in selling the property. She said the City and the County and HLC would be willing to engage in conversations regarding partnership opportunities.

Commissioner Dunlap asked for an update on the Old Mount Carmel Baptist Church. *Stewart Gray said that the church fell into such a state of disrepair that it became impossible to restore most of the building. He said they filed for a COA for demolition, and the City of Charlotte Code Enforcement got involved with concerns about the condition of the building. He said the building was owned by JCSU and they were proposing to tear it down. He said staff worked with them to see if they could save some element of it, and they agreed that instead of tearing it completely down, they would preserve the front wall along with the tower, the façade. He said the belief was that preserving the facade, which is a common practice with historic preservation to preserve the front of the building, gave them the option of reincorporating the facade either into the landscape or rebuilding the site, turning the facade into a new building.*

Commissioner Rodriguez-McDowell thanked them. She said attended a luncheon with Dr. Rick Kema, who presented interesting data about preserving buildings. She said she hoped to get more ideas on incorporating some of those recommendations.

Commissioner Townsend-Ingram said one of the benefits of having a designation of historic landmark was a tax deferral. She asked if it were possible to lose the historic designation and therefore the tax benefit. *Mr. Clark said yes, but it was a process and would involve action by the commission with the opportunity for the property owner to talk about it and then a recommendation to the local governing board. He said if the designation is revoked, the owner would have to repay the last 3 years of the property tax deferral as a penalty for losing the designation. He said they try to work with the property owners.*

Commissioner Townsend-Ingram asked if the buyer did not fulfill their obligation was there a fine for the tax code violation as with the Excelsior because the property was currently an eyesore for the community and a potentially danger. *Mr. Clark said the way that the state law was written, the powers of HLC were dictated by state statute. He said there was no requirement in state law that the owner maintain their historic property. He said there was a potential of fines coming from building code enforcement for having an unsafe structure but not was not a power that HLC had. He said they were always willing to engage with property owners.*

Commissioner Townsend-Ingram asked if there were fines would they go to the state. *Mr. Clarke said no they would go to the code enforcement agency.*

Commissioner Griffin asked if there was any upside other than an easement to getting national certification. He said he heard about loans or grants to the investment firm for the Excelsior. He asked if those loans were forgivable or do they put liens on the property to get it back. *Dr. Johnson answered regarding the repayment of the grant back to the three parties. Mr. Clark said the main benefit economically for a property being listed on the national register was that it made it eligible for historic preservation tax credits. He said a property must be on the national register to access those tax credits. He said that benefit came with no burden.*

Commissioner Leake asked clarifying questions that were answered by Dr. Johnson.

Mr. Clarke said the HLC was very concerned about the Excelsior Club. He said it was one of four surviving Green Book sites. He said they would be actively engaged with what happens next.

Commissioner Meier said it was noted on slide 8 that the Demolition COAs were approved but had not happened yet because the owners requested that demolition. She asked if they were the properties by the airport. *Brian Clark stated that the William Grier House was by the airport, and*

**Meeting Minutes**  
**February 18, 2025**

*they agreed to give Preservation North Carolina one year to find someone willing to dismantle it and move it elsewhere.*

Commissioner Meier asked if the owners wanted to demolish the property, could the HLC do anything. *Brian Clark talked about various building and the challenges that came with each. He said there could be room for negotiation for some. He said less than half of the COAs for demolition they were required to issue were actually torn down.*

Commissioner Powell thanked Brian Clark for his knowledge and passion. She asked regarding the Quasi-judicial process if it was a requirement of state government. Mr. Clark said yes.

Commissioner Powell asked if there was frustration with the requirement. Mr. Clark discussed his frustration with the process.

Mr. Clark discussed HLC's budget priorities for the coming year.

## Historic Landmarks Commission

### Advisory Board Budget Priorities

1. An additional FTE in the Historic Landmarks Department ("HLD") to support the work of the Historic Landmarks Commission (the "HLC")
2. Additional funding for community outreach and engagement
3. Replenishment of the Revolving Fund



MeckNC.gov

18

Chair Jerrell asked regarding the replenishment of the revolving fund if the Board had added any funds since 2014. Mr. Clark said no, nothing has been added since then.

Chair Jerrell asked what the current balance was. Mr. Clark said roughly about \$4 million.

Commissioner Dunlap stated that he would like to get a statement so that they could see the profit and loss.

Commissioner Altman asked them to speak with the County Manager to make a formal ask.

### **MANAGER'S REPORT – NONE**

### **DEPARTMENTAL DIRECTORS' MONTHLY REPORTS**

The Board received as information the department directors' monthly management reports. The monthly management reports can be accessed online via public dashboards at:



*Background: The County Manager has requested department directors develop department management monthly reports highlighting key activities and initiatives within the departments and that reports show relevant performance indicators of departmental activity.*

Department Management  
Monthly Reports

Beginning in Fiscal Year 2023, the Department Management Monthly Reports transitioned to a public-facing dashboard.

[Click here, or click the image to the right, to access the Department Management Monthly Report Dashboard](#)

Explore Department Data

Explore the key performance indicators (KPIs) we're measuring.



Asset and Facility Management

Mecklenburg County Asset and Facility Management plans and designs our public facilities.



Board of Elections

Be a vital part of the administration of election processes.



Community Resources

Provide access to information and services seniors, caregivers, child support and people with disabilities.



Community Support Services

Support veterans, and homeless, treat substance use, and prevent/intermediate domestic violence.



County Assessor's Office

Provide accurate and timely discovery, listing, and appraisal of all real and personal property.



Criminal Justice Services

Improve the justice system through interagency cooperation, coordination, planning.

**STAFF REPORTS & REQUESTS – NONE**

**COUNTY COMMISSIONERS REPORTS & REQUESTS – NONE**

**CONSENT ITEMS**

**Motion was made by Commissioner Leake, seconded by Commissioner Meier, and unanimously carried, to approve the following item(s):**

**25-0092      SPECIALTY CONSULTANT SELECTIONS – TESTING AND INSPECTION SERVICES FOR MULTIPLE COUNTY GOVERNMENT FACILITIES PROJECTS**

Authorize the County Manager to negotiate terms and conditions, including fees to execute a contract with the selected firms for Geotechnical Investigation, Construction Phase Materials Testing, and Special Inspection Services for multiple County Government Facility projects and in the event negotiations with the selected firms are unsuccessful, approve negotiations and contract execution with the alternate firms.

*Background: The East Community Resource Center, Catherine M. Wilson Center Renovation, Former Civil Courts Building Renovation, and Mecklenburg County Sheriff’s Office Administrative Services Building Renovation projects are included in the FY24-FY29 CIP. Mecklenburg County has the need to select and contract with specialty firms for Geotechnical Investigation, Construction Phase Materials Testing, and Special Inspection services on each of these projects.*

*Geotechnical Engineering, Construction Materials Testing and Special Inspection (Geo/CMT/SI) firms are licensed engineering firms that are hired separately from the primary design consultant and construction contractor. Geo/CMT/SI firms work directly for the Owner and*

**Meeting Minutes**  
**February 18, 2025**

*provide onsite observation and laboratory services to verify the proper installation of critical construction elements that can include soils, concrete, masonry, structural steel, seismic resistance, fireproofing, etc.*

**25-0094        TAXES**

Approve refunds in the amount of \$7,126.16 for registered motor vehicles as statutorily required to be paid as requested by the County Assessor; and

Approve refunds in the amount of \$12,054.66 as statutorily required to be paid as requested by the County Assessor.

*Background: This Board action is necessary to approve registered motor vehicle tax refunds resulting from clerical errors, value changes, and appeals processed in the statewide vehicle tax system.*

*This Board action is necessary to approve tax refunds resulting from clerical errors, audits and other amendments, including revaluation appeals. There is accrued interest of \$52.48 to be added to refunds of \$1,499.53. There is no accrued interest to be added to the refunds of \$10,502.65. The total refunds with interest added is \$12,054.66.*

**25-0096        SPECIALITY CONSULTANT SELECTIONS – COMMISSIONING SERVICES FOR  
MULTIPLE COUNT GOVERNMENT FACILITIES PROJECTS**

Authorize the County Manager to negotiate terms and conditions, including fees to execute a contract with the selected firms for Building and Envelope Commissioning Services for multiple County Government Facility projects and in the event negotiations with the selected firms are unsuccessful, approve negotiations and contract execution with the alternate firms.

*Background: The East Community Resource Center, Catherine M. Wilson Center Renovation, Former Civil Courts Building Renovation, Mecklenburg County Sheriff's Office Administrative Services Building Renovation, and Deep Energy Retrofits projects are included in the FY24-FY29 CIP. Mecklenburg County has the need to select and contract with specialty firms for building and envelope commissioning services on each of these projects.*

*Building and envelope commissioning services firms are licensed engineering firms that are hired separately from the primary design consultant and construction contractor. Commissioning firms work directly for the Owner to provide design review, construction submittal review, onsite observation, and testing services to verify the proper installation of critical construction elements that can include mechanical, electrical, plumbing and other building systems, as well as building envelope (i.e., exterior walls and roof) elements such as water & moisture intrusion, air barriers, roofing systems, sealant integrity, etc.*

**25-0097        GRANT APPLICATION – US EPA CLEAN AIR ACT SECTION 103 GRANT – LUESA  
AIR QUALITY**

Affirm submission of the FY25-26 Clean Air Act Section 103 Federal grant application for up to \$428,000.00 to the U.S. Environmental Protection Agency

If awarded, amend the General Grants Fund (G001) within LUESA to recognize, receive, and appropriate the award amount.

Meeting Minutes  
February 18, 2025

Adopt the required grant project ordinance for the FY25-26 Clean Air Act Section 103 Federal grant in the General Grant Fund (G001).

*Background: Mecklenburg County Air Quality (MCAQ) has responsibility for operating and maintaining the regulatory air monitoring network used for determining compliance with the National Ambient Air Quality Standards (NAAQS), which are federal health-based standards for protection of public health.*

*MCAQ’s particulate matter (PM<sub>2.5</sub>) network was established in 1997 and continues to be 100% funded with federal funds from a Clean Air Act (CAA) Section 103 grant through the U.S. Environmental Protection Agency. The funding pays for two full-time air monitoring specialists, operations, maintenance, and replacement of monitoring equipment. The data collected represents concentrations over a wide area and determines Mecklenburg County’s compliance with the PM2.5 NAAQS.*

*Mecklenburg County Air Quality (MCAQ) requests approval to pursue this necessary program funding.*

GRANT PROJECT ORDINANCE

WHEREAS, Mecklenburg County is applying and/or has been awarded a grant from the U.S. Environmental Protection Agency (US EPA). The grant has been made available to Mecklenburg County under Section 103 of the federal Clean Air Act up to the amount of \$428,000.00; and

WHEREAS, the grant funds must be used to support, in part, commitments to the US EPA to implement programs to monitor ambient air quality and determine compliance with National Ambient Air Quality Standards.

WHEREAS, the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking;

NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:

Section 1.

The project described in the US EPA Clean Air Act Section 103 grant application is hereby authorized to be undertaken for the duration of the grant.

Section 2.

The County Manager is authorized to execute the grant agreement and other documents that are required or appropriate for the County to receive the Clean Air Act Section 103 grant and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements of the US EPA.

Section 3.

The following revenues are anticipated for Mecklenburg County from the Clean Air Act Section 103 grant to complete this project:

US EPA Clean Air Act Section 103 Grant

\$428,000.00 (application/award amount)

Section 4.

The following amount is appropriated in the General Grants Fund (G001) within the Land Use and Environmental Services Agency to complete this project:

\$428,000.00 (application/award amount)

Adopted this

day of

Clerk to the Board

**Grant Application recorded in full in Ordinance Book ---, Document #---**



**Meeting Minutes**  
**February 18, 2025**

**25-0098      GRANT APPLICATION – NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES**

Affirm the submitted application for funding in the amount of up to \$65,000 from the North Carolina Department of Health and Human Services in the General Grant Fund (G001); and

If awarded, recognize, receive and appropriate the award amount of up to \$65,000 to the General Grant Fund (G001) within Community Support Services; and

Adopt the required grant project ordinance for the grant in the General Grant Fund (G001).

*Background: Community Support Services (CSS) has seen and expects to continue to see an increase in agencies and end users who will become contributors to the Homeless Management Information System (HMIS). With system adjustments to ensure those most vulnerable are housed and rehoused first, local policies and processes have been changed.*

*There is a community need for reports and tools that support these data requests and data driven decision making related to funding priorities, allocations and system adjustments. Hardware/software enhancements are needed to facilitate efficient and effective system administration, data collection, and service provision to persons experiencing homelessness. The HMIS team met and came to consensus about what HMIS system improvements were needed to support data/reporting needs to examine race equity, data requests, the expected influx of persons into the local homeless services system, funding and associated organizations, local projects, and end users.*

*Funding will be used to expand the capacity of the database and give us the ability to streamline our community processes through the database. This funding will allow us to manage community data more efficiently and ensure our processes are fair and transparent. One specific project the MeckHMIS Governance is exploring is adding the Inventory module to our HMIS instance. This would allow agencies to have real time access to available shelter and housing resources and allow for add more transparency to how clients access these resources.*

*Application to the North Carolina Department of Health and Human Services was submitted January 15, 2025. The funding decision will be made soon. If awarded, the grant period will run from January 1, 2025, through December 31, 2025.*

**|GRANT PROJECT ORDINANCE**

**WHEREAS,** Mecklenburg County is applying and/or has been awarded a grant from the North Carolina Department of Health and Human Services. The grant has been made available to Mecklenburg County under the North Emergency Solution Grant program for up to the amount of \$65,000.00; and

**WHEREAS,** the grant funds must be used to expand Homeless Management Information System (HMIS) capacity for data needs.

**WHEREAS,** the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking;

**NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:**

- Section 1. The project described in the Emergency Solution Grant application is hereby authorized to be undertaken for the duration of the grant.
- Section 2. The County Manager is authorized to execute the grant agreement and other documents that are required or appropriated for the County to receive the Emergency Solution Grant and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements to the North Carolina Department of Health and Human Services.
- Section 3. The following revenues are anticipated for Mecklenburg County in the fund G001 to complete this project:

**The North Carolina Department of Health and Human Services  
\$65,000.00**

- Section 4. The following amount appropriated for Mecklenburg County in fund G001 to complete this project:

**\$65,000.00**

Adopted this 18 day of February 2025

\_\_\_\_\_  
Clerk to the Board

***Grant Application recorded in full in Ordinance Book ---, Document #---***

**25-0103      DUKE LIGHTING SERVICE CONTRACT – LATTA RECREATION CENTER**

Approve a 10-year contract with Duke Energy for Latta Recreation Center to install and maintain fixtures for 10 years at \$389.06 per month.

*Background: This contract with Duke Energy will replace outdated pole lights with highly efficient LED lighting at the Latta Recreation Center located at 500 E Park Ave, Charlotte NC.*

**Meeting Minutes**  
**February 18, 2025**

**25-0116        MINUTES**

Approve the following Meeting Minutes:

- January 24 - 26, 2024, Budget Retreat
- September 17, 2024, Regular Meeting
- October 15, 2024, Regular Meeting
- December 3, 2024, Regular Meeting
- January 14, 2025, Budget Public Policy Workshop

**THIS CONCLUDED ITEMS APPROVED BY CONSENT**

---

**25-0104        PULLED CONSENT ITEMS**

Commissioners may remove agenda items from the Consent Agenda for a separate vote, to bring public awareness or to make comments. The following items were pulled and voted upon separately:

**25-0066        REVALUATION RESERVE FUND APPROPRIATION**

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried, to appropriate \$1,457,175 held in the Revaluation Reserve Fund to be used for revaluation expenses within the County Assessor’s Office.

*Background: This action provides for the expenditures by the Assessor for enhancements for the appeal module and new sector maps to capture images of 325 and 279 sectors of imagery-neighborhoods. This funding will also include legal expenses, subscriptions, publications, mailings, scanning, casual labor, data cleansing, security enhancements, consultants, and additional third-party resources utilized to ensure timely and accurate completion of the 2027 revaluation in accordance with NC.G.S. 105-286.*

**This item was pulled by Commissioner Leake for clarity and/or public awareness.**

**25-0105        DUKE LIGHTING SERVICE CONTRACT – COLONEL FRANCIS BEATTY PARK**

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to approve a 10-year contract with Duke Energy for Colonel Francis Beatty Park to install and maintain fixtures for 10 years at \$302.83 per month.

*Background: This contract with Duke Energy will replace outdated pole lights with highly efficient LED lighting at Colonel Francis Beatty Park located at 4330 Weddington Rd, Matthews NC 28105.*

**This item was pulled by Commissioner Leake for clarity and/or public awareness.**

**25-0112        SMALL BUSINESS AND ENTREPRENEURSHIP ADVISORY BOARD UPDATE**



**Meeting Minutes  
February 18, 2025**

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to adopt the revised membership; criteria/by-laws for the Small Business & Entrepreneurship Advisory Board.

*Background: The Small Business & Entrepreneurship Advisory Board ("SBEAB") was established in 2013 by the Mecklenburg Board of County Commissioners ("BOCC"). The purpose of this advisory board shall be to provide resident input, evaluations and recommendations relating to the interests, concerns and issues of small businesses and entrepreneurs in Mecklenburg County in coordination and cooperation with the Mecklenburg Office of Economic Development.*

**This item was pulled by Commissioner Leake for clarity and/or public awareness.**

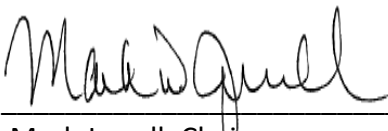
**COMMISSIONER REPORTS**

Commissioners shared information of their choosing within the guidelines as established by the Board, which included, but not limited to, past and/or upcoming events.

**ADJOURNMENT**

Motion was made by Commissioner Dunlap, seconded by Commissioner Meier, and unanimously carried, that there being no further business to come before the Board that the meeting be adjourned at 8:02 p.m.

  
\_\_\_\_\_  
Kristine M. Smith, Clerk to the Board

  
\_\_\_\_\_  
Mark Jerrell, Chair