

**Meeting Minutes
November 8, 2023**

**MINUTES OF MECKLENBURG COUNTY, NORTH CAROLINA
BOARD OF COUNTY COMMISSIONERS**

The Board of Commissioners of Mecklenburg County, North Carolina, met in Informal Session in the Meeting Chamber Conference Room CH-14 of the Charlotte-Mecklenburg Government Center located at 600 East Fourth Street, Charlotte, North Carolina at 5:00 p.m. and in Formal Session in the Meeting Chamber of the Charlotte-Mecklenburg Government Center at 6:03 p.m. on Wednesday, November 8, 2023.

ATTENDANCE

Present: Vice-Chair Elaine Powell and Commissioners
Leigh Altman, Patricia “Pat” Cotham, Arthur Griffin,
Mark Jerrell, Vilma D. Leake, Laura J Meier,
and Susan Rodriguez-McDowell
County Manager Dena R. Diorio
County Attorney Tyrone C. Wade
Clerk to the Board Kristine M. Smith
Deputy Clerk to the Board Arlissa Eason

Absent: Chair George Dunlap

-INFORMAL SESSION-

CALL TO ORDER

The meeting was called to order by Vice-Chair Elaine Powell, after which the matters below were addressed.

REMOVAL OF ITEMS FROM CONSENT

The Board identified item(s) to be removed from Consent and voted upon separately. The items identified were Items:

**Meeting Minutes
November 8, 2023**

23-0640 Commissioner Leake
23-0646 Commissioner Leake
23-0660 Commissioner Leake
23-0661 Commissioner Leake
23-0663 Commissioner Leake
23-0664 Commissioner Leake
23-0666 Commissioner Leake
23-0667 Commissioner Leake
23-0668 Commissioner Leake
23-0670 Commissioner Leake
23-0671 Commissioner Leake
23-0682 Commissioner Leake

STAFF BRIEFINGS

23-0678 CLOSED SESSION

Motion was made by Commissioner Leake, seconded by Commissioner Jerrell, and carried unanimously (8-0), to go into Closed Session for the following purpose(s): To Prevent Disclosure of Information and Consult with Attorney.

The Board went into Closed Session at 5:25 p.m. and came back into Open Session at 5:46 p.m.

The Board then proceeded to the Meeting Chamber for the remainder of the meeting.

-FORMAL SESSION-

CALL TO ORDER

Vice-Chair Elaine Powell called this portion of the meeting to order, followed by introductions, invocation by Vice-Chair Powell, and the Pledge of Allegiance to the Flag; after which, the matters below were addressed.

**Meeting Minutes
November 8, 2023**

AWARDS/RECOGNITION

**23-0540 JOINT PROCLAMATION DECLARING NOVEMBER 2023 HOMELESS AWARENESS MONTH
(CHAIR DUNLAP)**

The joint proclamation was read by Commissioner Cotham.

Karen Pelletier, Community Support Services Department, Housing Innovation & Stabilization Services Division Director accepted the proclamation and made remarks.

Motion was made by Commissioner Altman, seconded by Commissioner Griffin, and carried unanimously to adopt a Joint Proclamation declaring November 2023 as Homeless Awareness Month in Charlotte and Mecklenburg County.

Background: The Board of County Commissioners recognizes Homeless Awareness Month to raise awareness of the needs of homeless individuals and families in Mecklenburg County. The observance of this month serves as an opportunity to raise awareness about issues relating to housing insecurity and homelessness.

As of May 31, 2023, there are 3,162 individuals experiencing homelessness in Charlotte-Mecklenburg. This total includes 2,141 single individuals (of which 164 are unaccompanied youth); and 327 families (comprised of 1,044 people). Included in the total of 3,162 individuals are 264 homeless Veterans, and 588 individuals who are experiencing chronic homelessness.

The observance of this month serves as an opportunity to raise awareness about issues relating to housing insecurity and homelessness.



City of Charlotte and Mecklenburg County



JOINT PROCLAMATION

WHEREAS, the month of November welcomes in both a time of thanksgiving and a season for sharing our resources and our freedoms to worship, work, and live as independently as possible; and

WHEREAS, some members of our community cannot find adequate employment or a place to live for a variety of reasons, both simple and complex; and

WHEREAS, there are efforts to bring homeless children and adults out of the shadows of our abundance, to address the diverse needs among them as well as to correct systemic conditions that have led to their poverty and homelessness; and

WHEREAS, our current economic challenges call for greater awareness and guidance to address needs among all of our neighbors; and

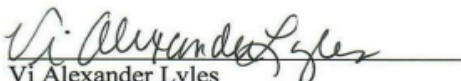
WHEREAS, The Homeless Services Network of Charlotte-Mecklenburg, its member organizations, and its public partners in the City of Charlotte and Mecklenburg County, desire to dispel myths and overcome stereotypes of homelessness and to provide opportunities for all of our citizens to learn about the plight, the hopes, and the achievements of homeless neighbors of our community and to welcome them; we commit to work together to overcome systemic causes of homelessness:

NOW, THEREFORE, WE, Vi Alexander Lyles, Mayor of Charlotte, and George Dunlap, Chair of the Mecklenburg County Board of Commissioners do hereby proclaim November 2023 as

“HOMELESSNESS AWARENESS MONTH”

in Charlotte and Mecklenburg County and urge all of our citizens to honor this observance.

WITNESS OUR HAND and Official Seals of the City of Charlotte and Mecklenburg County.


Vi Alexander Lyles
Mayor


George Dunlap, Chair
Mecklenburg County Board of
County Commissioners

**Meeting Minutes
November 8, 2023**

**23-0659 PROCLAMATION – NATIONAL ADOPTION AWARENESS MONTH
(CHAIR DUNLAP)**

The proclamation was read by Commissioner Meier.

Motion was made by Commissioner Meier, seconded by Commissioner Altman, and carried unanimously to adopt a Joint Proclamation declaring November 2023 as “National Adoption Awareness Month” in Mecklenburg County.

Kimberly Henderson, Director of the Department of Child, Family, and Adult Services accepted the proclamation and made remarks.

Background: In conjunction with the national observance of November as National Adoption Awareness Month, The Board is asked to adopt a proclamation to that effect in Mecklenburg County.

Mecklenburg County North Carolina Proclamation

WHEREAS, all children deserve love, support, security, safe, and permanent homes where they can grow and be nurtured; and

WHEREAS, in Mecklenburg County, North Carolina, there are approximately 448 children in the custody of the Department of Social Services as of October 18, 2023; and

WHEREAS, many of these children cannot be returned to the custody of their parents and need the security and nurturing of new, permanent families; and

WHEREAS, the goal of approximately 116 of these children is adoption as of November 1, 2023; and

WHEREAS, Mecklenburg County is currently recruiting families to provide a permanent home filled with love and care for these children who do not have an adoptive family identified; and

WHEREAS, many of these children have special needs because of physical, mental, or emotional disabilities, because they must be placed as sibling groups, because they are children of color, or because they are older children; and

WHEREAS, everyone in Mecklenburg County can play a role in the lives of children in our child welfare system; and

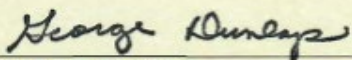
WHEREAS, children waiting for a permanent home, as well as families who have adopted or served as guardian caretakers for these children require and deserve community and public agency support.

NOW, THEREFORE, BE IT RESOLVED, that the Mecklenburg County Board of Commissioners does hereby proclaim November 2023 as

"NATIONAL ADOPTION AWARENESS MONTH"

in Mecklenburg County and urges all citizens, community agencies, religious organizations, businesses, and others to celebrate families that offer permanency to foster care children through adoption or becoming guardian caretakers. Also, to recognize those children who live with the burden of an uncertain future while they await permanent families.

Dated this 8th day of November 2023.



George Dunlap, Chair
Mecklenburg Board of County Commissioners



**Meeting Minutes
November 8, 2023**

PUBLIC ART MOMENT – N/A

23-0679 PUBLIC APPEARANCE

The following persons appeared to speak during the Public Appearance portion of the agenda:

1. Ian Joyce, Adrian Robinson, Nina Nguyen, and Carlos Gonzalez (Group)
Topic – GenOne supporting first-generation students into and through college.
2. Beverly Davis
Topic – Share the progress of A Brighter Day Community HUB

APPOINTMENTS

23-0655 APPOINTMENTS – JUVENILE CRIME PREVENTION COUNCIL

Nomination/Appointment is needed on the Juvenile Crime Prevention Council to fill one (1) Unexpired term expiring June 30, 2025, Faith Community slot.

Motion was made by Commissioner Jerrell, seconded by Commissioner Griffin, and unanimously carried to nominate and appoint Tom Barnett, on the Juvenile Crime Prevention Council to fill one (1) Unexpired term expiring June 30, 2025, Faith Community slot.

Nominations/Appointment was needed on the Juvenile Crime Prevention Council to fill one (1) Unexpired term expiring June 30, 2025, Non-Profit slot.

Motion was made by Commissioner Altman, seconded by Commissioner Rodriguez-McDowell, and unanimously carried to nominate and appoint Robert Collier IV, on the Juvenile Crime Prevention Council to fill one (1) Unexpired term expiring June 30, 2025, Non-Profit slot.

Nominations/Appointments are needed on the Juvenile Crime Prevention Council to fill three (3) Unexpired terms expiring June 30, 2025, General Public slot.

Meeting Minutes November 8, 2023

The following were nominated:

Wendy Fontela – Commissioner Altman
Darrell Gregory – Commissioner Altman
Kimberly James-Williams – Commissioner Rodriguez-McDowell
Meghann Lail – Commissioner Altman

This appointment will be forth for a vote at the next Regular Meeting.

23-0674 APPOINTMENTS – ARTS & SCIENCE COUNCIL

Background: The Board of County Commissioners has ten (10) appointments, consisting of four (4) At-Large positions (any district); and six (6) District positions grouped together by regions as follows: North/West (Districts 1 & 2), Central (Districts 3 & 4), and South/East (Districts 5 & 6).

Reappointments were needed on the Arts & Science Council for three (3) two-year terms expiring November 30, 2025. Allison Allen, Jalonda Blakeney-Graham, and Charu Kumarhia were eligible for reappointment.

Motion was made by Commissioner Meier, seconded by Commissioner Jerrell, and unanimously carried to reappoint, Allison Allen, Jalonda Blakeney-Graham, and Charu Kumarhia, to the Arts & Science Council for three (3) two-year terms expiring November 30, 2025.

Appointment was needed to fill one (1) unexpired term expiring June 30, 2024, for the Central At-Large slot.

Motion was made by Commissioner Jerrell, seconded by Commissioner Meier, and unanimously carried to appoint Cedron Williams, to fill one (1) unexpired term expiring June 30, 2024, for the Central At-Large slot.

Appointment was needed to fill one (1) two-year term expiring November 30, 2025, for the South-East At Large slot.

Motion was made by Commissioner Meier, seconded by Commissioner Griffin, and unanimously carried to appoint Rebecca Young, to fill one (1) two-year term expiring November 30, 2025, for the South-East At Large slot.

PUBLIC HEARINGS – NONE

Meeting Minutes
November 8, 2023

ADVISORY COMMITTEE REPORTS

23-0656 LIBRARY BOARD OF TRUSTEES-ANNUAL REPORT

The Board received an Annual Report of the Library Board of Trustees.

Charles Thomas, Chair of the Library Board of Trustees, gave the presentation.

Meeting Minutes
November 8, 2023



Sincere Thanks
from the Library Board of Trustees



Charles Thomas
Chair



Amy Hawn
Nelson
Vice Chair



Joe Helweg
Immediate Past
Chair



Ailen Arreaza
Trustee



Peggy
Brookhouse
Trustee



Stacey Brown
Trustee



Jon Buchan
Trustee



Kimmerly Martin
Trustee



Tracy Montross
Trustee



Preethi
Srinivasan
Trustee



Ricky Woods
Trustee



Meeting Minutes
November 8, 2023



20,000 FREE refurbished laptops provided to Mecklenburg County adults

#cmlibrary | cmlibrary.org



November 2022

Provided 291 children's programs reaching 9574 kids since opening



FY2024 will bring MORE!

#cmlibrary | cmlibrary.org

FY2024 Budget

Thank you for investments in...

- **Employees** - pay increases & competitive benefits
- Three critical **New Positions** including Chief Equity & Inclusion Officer
- **Library Collections**
- **Programming**
- Recommended Library projects included in the next **Capital Improvement Program**



#cmlibrary | cmlibrary.org

Meeting Minutes
November 8, 2023



Demolition of Current Main Library
August 15, 2023



New Main Library
Opening Spring 2026

#cmlibrary | cmlibrary.org



New University City Regional Library
Opening 2025

#cmlibrary | cmlibrary.org

Intellectual Freedom Statement

Charlotte Mecklenburg Library is committed to protecting the First Amendment's guarantee of free and open access to information and ideas—a principle vital to our democracy and to each individual's search for knowledge. We seek to provide our diverse community with a comprehensive collection of materials and programs providing a wide range of knowledge and perspectives.

#cmlibrary | cmlibrary.org

Strategic Direction



Library Board of Trustees are creating a new long-range plan:

- Previous plan completed in 2015 with an eye on 2025
- This work will inform the Library's next Strategic Business Plan cycles & leverage work from the Facilities Management Plan

#cmlibrary | cmlibrary.org

Programmatic Impacts



"DIGILIT" – TECH TITANS

- Digital Literacy classes in 5 CML branches
- 5-week courses focus on human connection and skills



STUDENT SUCCESS CENTERS

- Homework help and skills practice for K-5th grade students
- Fall & Spring semesters
 - Sept 18 – Dec 15
 - Feb 5 – May 3



WORKFORCE DEVELOPMENT

- FY2023
 - 11 hiring events
 - 560 job seekers
- FY2024
 - 14 hiring events scheduled

#cmlibrary | cmlibrary.org



Meeting Minutes November 8, 2023

Comments

There was one speaker for this item:

Roni Penchas spoke about a concern about the library regarding a recent guest speaker at the library.

Commissioner Altman spoke about a concern she had with the library hosting an author who defended Hamas. She said the library should issue an apology.

Commissioner Griffin thanked them for the enhanced services they provided. He asked about a refresher course for seniors for the Digital Literacy classes if they need more support after 5 weeks. *Caitlin Moen, Library Director, said there were numerous opportunities and they had ongoing support centered on specific skills as well as one-on-one opportunities.*

Vice-Chair Powell thanked them for their hard work.

Commissioner Cotham spoke about the late Commissioner Ella B. Scarborough being a librarian.

MANAGER'S REPORT

County Manager Dena Diorio presented Vice-Chair Powell and Commissioners Jerrell, and Rodriguez-McDowell with 5-year pins.

Vice-Chair Powell and Commissioners Rodriguez-McDowell and Jerrell gave remarks.

23-0697 RETIREE MEDICAL BENEFITS

Background: At the October 17, 2023, regular board meeting, the Board of County Commissioners received a presentation on staff's due diligence and findings regarding retiree medical benefits. Since receiving the update, the Manager has been requested to provide additional information and develop a recommendation for the Board's consideration. The Board will receive the Manager's recommendation.

County Manager Dena Diorio gave the presentation.

County Manager Diorio's statement was as follows:

Meeting Minutes November 8, 2023

"Over the past few months my staff and I have reviewed current and historical information related to the benefit extended to eligible retirees for purchase of health insurance for their dependents through the County's health plan. There has been a considerable amount of information exchanged between staff and the Board as to what the benefit is, the policy language approved by the board, how it has been applied, and the understanding of retirees. What has become increasingly clear is that it is not clear. The policy language, the perceived practice, and the analysis of the rate structures do not align. This lack of alignment will continue to cause confusion, frustration, and potential cost to the County if not comprehensively reviewed and recommendations for resolution developed and implemented. While important to the 289 recurrent retirees impacted by this lack of clarity, it is critically important to the 1564 active employees that are eligible to receive this benefit in the future. Clarity is also important for future county managers HR directors and county commissioners that will be responsible for proper administration of this benefit. Therefore, I'm recommending that the Board consider and approve the following recommendation: allow eligible retirees to pay the same premium co-share for dependent coverage as active employees for plan year 2024 to allow sufficient time to conduct a comprehensive review of the board's benefit policy and current practice."

Motion was made by Commissioner Altman seconded by Commissioner Griffin, to approve the Manager's recommendation to allow eligible retirees to pay the same premium co-share for dependent coverage as active employees for plan year 2024 to allow sufficient time to conduct a comprehensive review of the Board's benefits policy and current practice.

Commissioner Cotham asked who would be doing the research. She asked if it would be county staff or outside professionals. *County Manager Diorio said they had not determined that yet but that it was an option if they needed assistance.*

Commissioner Rodriguez-McDowell made an amended motion, seconded by Commissioner Meier to have an outside benefits attorney and an outside auditor to review the benefits policy and include Human Resource advisory council for input.

Commissioner Leake recommended that experts trained in retirement and insurance be utilized. She said there should be a time limit. She said a year was too long.

Commissioner Powell explained how the meetings with the County Manager came about.

Commissioner Altman said the year was appropriate and warranted. She said she wanted us to be clear on what was promised, what was paid for and offered was it being delivered. She said it was impacting 289 people at a cost of \$2M a year a year that the County had not planned for and if extended to everybody that cost could go up to \$18M a year. She said they may need to bring in experts. She said going to an outside auditor was not warranted or needed.

Meeting Minutes

November 8, 2023

We need to get to a place where it was clear.

Commissioner Altman would advocate for the original motion and would not be voting for the amendment.

Commissioner Griffin said when they started this process in May there was a recommendation by the County Manager, he heard from several of the 289 and reached out to some of them to understand what the angst was, which was that we were at reenrollment time and no idea what was going on. He said all the information showed a disconnect. He said he asked for a meeting because he didn't understand.

Commissioner Griffin said they have asked staff for a lot of information and the weight was on the Board as policymakers. He said he supported the County Manager's proposed recommendation since there were still inconsistencies. He wanted to give the County Manager and staff the opportunity to present a resolution to the Board.

Commissioner Jerrell thanked Leon Miller. He said the fundamental question was what the right thing is to do. He said he support the motion from Commissioner Rodriguez-McDowell. He said having someone neutral, would help him. He said he wanted to get it right, even if he had to deliver bad news, he would feel comfortable having someone who is neutral from outside would help the Board get through the information and synthesize it in a way that it can make an informed decision.

Commissioner Meier thanked the citizens and staff for their emails and their passion. She said she supported the amended motion. She said it wasn't a strike against County staff but protects them.

Commissioner Cotham said she was disappointed in this situation as the Board didn't typically get into operations. She said she supported Commissioner Rodriguez-McDowell's amended motion. She said it was always good to have a fresh set of eyes.

Commissioner Rodriguez-McDowell thanked the citizens for the engagement. She said we needed outside help because we did a deep dive and still didn't have it worked out. She said they had already engaged staff and the meetings they went through didn't feel sufficient. clarity.

The following spoke about the agenda item:

Gary Marshall, A Leon Miller, and Karen Hefner spoke about the County Employees Dependent Retirees Benefits issue, the potential increase in premiums and in support of investigating by parties outside of the County.

Meeting Minutes November 8, 2023

Amended Motion was made by Commissioner Rodriguez-McDowell, seconded by Commissioner Meier, and carried (6-2) with Commissioners Jerrell, Cotham, Powell, Leake, Meier, and Rodriguez-McDowell voting yes and Commissioners Griffin and Altman voting no, to add to the main motion to have an outside benefits attorney and an auditor to review the benefits policy and include Human Resource Advisory Council for input.

Motion made by Commissioner Altman, seconded by Commissioner Griffin, and unanimously carried, to allow eligible retirees to pay the same premium co-share for dependent coverage as active employees for the plan year 2024 to allow sufficient time to conduct a comprehensive review of the Board's benefits policy and current practice and to have an outside benefits attorney and an auditor to review the benefits policy and include Human Resource Advisory Council for input.

The full motion that was approved was as follows:

Allow eligible retirees to pay the same premium co-share for dependent coverage as active employees for the plan year 2024 to allow sufficient time to conduct a comprehensive review of the Board's benefits policy and current practice.

Vice Chair Powell asked if the rates were keyed so that if they signed up the next day, they would be correct and if it was possible to extend open enrollment. *Keisha Young, Director of Human Resources, said yes, the rates would be the correct. She said they would make sure they had two weeks for open enrollment.*

Leon Miller asked if the individuals who paid at the new rate would get reimbursed. Vice-Chair Powell stated that we would have to get back to him on that question. County Manager Diorio said the rates for January 1, 2023 for retirees who retired after January 1, 2023, were the unsubsidized rates and they paid the unsubsidized rates, so her initial answer was no.

DEPARTMENTAL DIRECTORS' MONTHLY REPORTS – NONE

STAFF REPORTS & REQUESTS - NONE

COUNTY COMMISSIONERS REPORTS & REQUESTS - NONE

**Meeting Minutes
November 8, 2023**

CONSENT ITEMS

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried, to approve the following item(s):

**23-0654 BUDGET AMENDMENT – ASSET FACILITY MANAGEMENT – (AFM) – FLEET
AUCTION REVENUE AND EXPENSES**

Recognize, receive, and appropriate vehicle auction revenue in the amount of \$132,100 for Asset Facility Management (AFM) to the Fleet Reserve Fund (9010) for future vehicle purchases.

Amend the 2023-2024 Annual Budget Ordinance to recognize, receive, and appropriate vehicle auction revenue in the amount of \$6,500 to Child, Family and Adult Services (CFAS) to the General Fund (0001)

Amend the 2023-2024 Annual Budget Ordinance to recognize, receive, and appropriate vehicle auction revenue in the amount of \$24,200 for Land Use and Environmental Services Agency (LUESA) to the General Fund (0001)

Background: Mecklenburg County received proceeds from the sale of excess County Fleet from a vehicle auction on September 16, 2023. Net proceeds were received in the amount of \$162,800 of which \$132,100 will be appropriated for AFM to the Fleet Reserve Fund (9010), \$6,500 will be appropriated for CFAS, and \$24,200 for LUESA into the General Fund (0001).

23-0657 REVALUATION RESERVE FUND

Amend the 2023-2024 Annual Budget Ordinance to appropriate \$120,000 of fund balance held in the Revaluation Reserve Fund (RVAL) for transfer and appropriation to the General Fund (0001) for revaluation expenses within the County Assessor's Office.

Background: Funds have been approved for the Revaluation Reserve Fund to prepare for the next revaluation, now scheduled for 2027. This action provides for the expenditures by the Assessor in this fiscal year for enhancements for the appeal module and new sector maps to capture images of 325 and 279 sectors of imagery-neighborhoods. This funding will also include legal expenses, subscriptions, publications, mailings, and additional third-party resources utilized to ensure timely and accurate completion of the 2027 revaluation in accordance with NC.G.S 105-286. Funding will be requested as needed to continue preparation for the revaluation.

**Meeting Minutes
November 8, 2023**

23-0662 PARKLAND DONATION – BEREWICK PARK

Accept donation of Tax Parcels 199-251-05 and 141-171-27 (+/- 1.15 acres) for incorporation into the existing County-owned Berewick Park from Dixie River Land Company, LLC.

Background: The subject property owner, Dixie River Land Company, LLC, has proposed to donate Tax Parcels 199-251-05 and 141-171-27 (+/- 1.15 acres) for addition to Berewick Park. The existing Berewick Park is roughly 164 acres in size and is located off Dixie River Road and southwest of I-485 Outer Loop. The property being donated to the County is located on the south side of Dixie River Road.

The donation is consistent with Meck Playbook that calls for the addition of parkland, greenway, and open space within the County. It is also consistent with the County's Environmental Leadership Action Plan.

23-0665 GOLF COURSE MANAGEMENT AND LICENSE AGREEMENT

Authorize the County Manager to negotiate and execute a Golf Course Management and License Agreement with Troon Golf, LLC to provide operations and maintenance services for the following County-owned properties: Sunset Hills, Dr. Charles L. Sifford, and Charles T. Myers Golf Courses; and

Authorize the County Manager to negotiate a first amendment to the above referenced Golf Course Management and License Agreement between the County and Troon Golf, LLC to include providing operations and maintenance services at the Harry L. Jones, Sr. Golf Course, contingent upon the City of Charlotte amending its current lease with the County at the Harry L. Jones, Sr. Course to include all parcels of land, including those inadvertently omitted from the original lease.

Background: The County owns and/or operates several public golf courses within the City of Charlotte. In March, the County released Request for Proposal (RFP) #487-BR-PRK4017 for qualified vendors to provide golf management services at several County golf courses, including Sunset Hills, Dr. Charles L. Sifford, Charles T. Myers, and the Harry L. Jones, Sr. courses. The

County's requirements for prospective operators were that they would assume responsibility for all golf course operations at these sites, including but not limited to, collection of all fees and funds generated through the public's use of the golf courses, providing professional staffing, pro-

Meeting Minutes
November 8, 2023

shop (i.e., retail equipment sales store) operations, lessons, food and beverage concessions, meeting and event planning/staffing, and grounds and facility maintenance.

Based on the strength of its experience, proposed operational plans, other qualifications, the County selected Troon Golf, LLC to provide golf course management and maintenance services for the above referenced courses. Over the next several months, the County will transition from its current vendor to Troon with the starting date for Troon anticipated to begin on January 1, 2024.

The Harry L. Jones, Sr. Golf Course is owned by the City of Charlotte but has been operated by the County since the 1992 Park Consolidation Agreement between the County and City. As part of the consolidation, the County entered into a lease agreement for Renaissance Park, portions of which have become Harry L. Jones, Sr. Golf Course. The agreement with Troon for management of the Harry L. Jones, Sr. Golf Course is contingent upon the City amending the current lease agreement with the County for the 1992 Renaissance Park lease to add several City owned parcels to the lease that were inadvertently omitted from the original lease.

Major business terms between the County and Troon for the subject golf courses are as follows:

Locations - Sunset Hills, Dr. Charles L. Sifford, Charles T. Myers, and Harry L. Jones, Sr. Golf Courses

Initial Term - A period of five (5) years

Extension Term - Three (3) extension periods of five (5) years each, with 480 days written request to the County prior to the expiration of the initial term

Services - Services to be provided by Troon shall include but are not limited to opening/closing the golf courses, collection of green fees, taking reservations and scheduling tee times, monitoring play on the course, rental of carts/lockers/equipment, and conducting tournaments and clinics

Fee Structure without inclusion of Harry L. Jones, Sr. Golf Course:

Annual Base Pay to the County (Years 1 - 5) - \$75,000 per year

Annual Base Pay to the County (Years 6 -10) - \$131,250 per year

Annual Base Pay to the County (Years 11 - 20) - \$150,000 per year

Gross Golf Revenue Share to be paid to the County (defined as revenue from activities to include but not limited to green fees, cart fees, annual pass fees/loyalty cards, and range fees):

Thirty-five percent (35%) of revenues that exceeds the first Annual Threshold of \$4,787,500 but are less than or equal to \$5,537,460; and Fifty-five percent (55%) of revenue that exceeds \$5,537,460

Other Revenue (defined as revenue from sales to include but not limited to golf shop retail sales, food and beverage sales, and room rental fees):

Meeting Minutes

November 8, 2023

Five percent (5%) of revenue that exceed the Annual Threshold of \$75,000 but is less than or equal to \$562,500; and Seven and one-half percent (7.5%) of revenue that exceeds an Annual Threshold of \$562,500

Annual Thresholds shall increase by the CPI for the immediate period 12-month period.

Fee Structure once amended to include Harry L. Jones, Sr. Golf Course:

Annual Base Pay to the County (Years 1 - 5) - \$100,000 per year

Annual Base Pay to the County (Years 6 -10) - \$175,000 per year

Annual Base Pay to the County (Years 11 - 20) - \$200,000 per year

Gross Golf Revenue Share to be paid to the County (defined as revenue from activities to include but not limited to green fees, cart fees, annual pass fees/loyalty cards, and range fees):

Thirty-five percent (35%) of revenues that exceeds the first Annual Threshold of \$5,750,000 but are less than or equal to \$6,750,000; and Fifty-five percent (55%) of revenue that exceeds \$6,750,000.

Other Revenue (defined as revenue from sales to include but not limited to golf shop retail sales, food and beverage sales, and room rental fees):

Five percent (5%) of revenue that exceed the Annual Threshold of \$100,000 but is less than or equal to \$750,000; and Seven and one-half percent (7.5%) of revenue that exceeds an Annual Threshold of \$750,000

Annual Thresholds shall increase by the CPI for the immediate period 12-month period.

Green Fee/Cart Rates - *For the 2024 year, green and cart fees will increase by the CPI or 2.5% whichever is greater. For subsequent years, fees will increase by the CPI for the previous year ending on September 30th or 2.5% whichever is greater.*

Junior Golf Program - *Troon at its expense shall develop and operate a junior golf program that is available to all County youth with the aim of developing golf skills, character education, and life enhancing values.*

Facility and Equipment Maintenance - *Troon shall keep and maintain the golf courses, including all existing and future buildings and structures, in good, operable, and sanitary order, normal wear and tear excepted. All repair costs more than \$5,000 and any modifications to the golf courses shall be approved by the Park and Recreation Director prior to implementation.*

Construction and Temporary Construction Easement - *Per the Golf Course Management and License Agreement, the County conveys to Troon, and its contractors, a non-exclusive temporary*

Meeting Minutes

November 8, 2023

construction easement for the term of the Agreement. Prior to commencement of any construction activities at the golf courses, Troon shall obtain the County's and any other necessary regulatory approval of planned improvements.

Termination - *The County may terminate the Agreement by giving ninety (90) days written notice to Troon.*

23-0669 TAX REFUNDS

Approve refunds in the amount of \$10,234.81 for registered motor vehicles as statutorily required to be paid as requested by the County Assessor; and

Approve refunds in the amount of \$28,121.56 as statutorily required to be paid as requested by the County Assessor.

THIS CONCLUDED ITEMS APPROVED BY CONSENT

23-0694 PULLED CONSENT ITEMS

Commissioners may remove agenda items from the Consent Agenda for a separate vote, to bring public awareness or to make comments. The following items were pulled and voted upon separately:

23-0640 BUDGET AMENDMENT – DEPARTMENT OF CHILD, FAMILY, AND ADULT SERVICES (REVENUE/EXPENSE INCREASE)

Motion was made by Commissioner Leake, seconded by Commissioner Jerrell, and unanimously carried, to recognize, receive, and appropriate an increase in federal revenue of \$67,000 from the North Carolina Department of Health and Human Services (NCDHHS), Division of Aging and Adult Services (DAAS) in the General Grant Fund (G001) in the Department of Child, Family, and Adult Services, amend the 2023-2024 Annual Budget Ordinance to recognize, receive and appropriate an increase in state revenue in the amount of \$6,935 from the Project Care Program Grant to the General Fund (0001) in the Department of Child, Family, and Adult Services and to Amend the 2023-2024 Annual Budget Ordinance to decrease state revenue and expenses in the amount of \$155 from the Family Caregiver Support Program Grant in the General Fund (0001) in

Meeting Minutes November 8, 2023

the Department of Child, Family, and Adult Services.

Background: Counties in North Carolina received an increase in their Adult Protective Services (APS) allocation from the American Rescue Plan Act from the Division of Aging and Adult Services (DAAS). Mecklenburg County previously received \$100,589 that was approved by the BOCC on 3/15/22 (RFBA# 22-7458), and \$29,509 that was approved by the BOCC on 4/4/23 (RFBA# 23-0185). The funding will be used within the Services for Adults Division (SFA) to provide and arrange for essential needs of individuals receiving mandated and statutory adult protective services for planning and mobilization programs. The essential service needs for only those who meet the statutory requirement for APS, can include the provision of medical care for physical and mental health, assistance in personal hygiene, assistance with obtaining appropriate food, clothing, seeking and providing heated and ventilated shelter, and providing for protection from health and safety hazards, abuse, neglect, and exploitation.

The Project Care Program Grant provides support for families caring for individuals with Alzheimer's disease and related dementia. Services include referrals and information, individual care consultation, respite care, training, education, and community awareness.

The Family Caregiver Support Grant provides services to caregivers caring for individuals aged 60 or older, or diagnosed with Alzheimer's disease, or a related dementia, or grandparents/relative caregivers providing support for grandchildren.

23-0646 GRANT APPLICATION – HUD CONTINUUM OF CARE 2023

Motion was made by Commissioner Leake, seconded by Commissioner Jerrell, and unanimously carried, to affirm the submission of six renewal grants from the U.S. Department of Housing and Urban Development (HUD) through the Continuum of Care program and if awarded, recognize, receive and appropriate the award amount to the General Grants Funds (G001) within Community Support Services; and adopt grant project ordinances for the six grants in the General Grant Fund (G001).

Background: The Shelter Plus Care renewal grant provides targeted rental subsidies to permanently house consumers who are chronically homeless and disabled.

The Coordinated Entry renewal grant funds a position that provides assessment services for homeless individuals and families seeking shelter and housing assistance. The second Coordinated Entry grant funds a position to provide assessments to households who are homeless due to fleeing domestic violence and will be stationed at the Family Justice Center.

Meeting Minutes

November 8, 2023

The HMIS renewal grant provides funds to administer the local HMIS for the Charlotte-Mecklenburg Continuum of Care (CoC). As well as funding one HMIS staff person to focus on required Federal reporting and to provide technical and training support to agencies around reporting. Additionally, grant funds will support an increase in HMIS bed coverage by providing support for additional agencies to participate in HMIS, support agencies with required reporting, and work toward facilitating the entry of HUD Veterans Affairs Supportive Housing (VASH) data into HMIS. Participation in HMIS is required by HUD to provide data that informs resource allocation decisions and allows the community to determine whether it is making progress in reducing homelessness.

The Domestic Violence Bonus Project will support an existing rapid re-housing program that Community Support Services (CSS) has administered in partnership with Safe Alliance and Salvation Army. With the award of up to \$500,000 in HUD funding, this project will continue to serve approximately 15 families over the 12-month time frame of the HUD grant. CSS' primary role in the project will be to provide administrative oversight and coordinate direct service provision through contracts with Safe Alliance and Salvation Army. These two community partners will provide housing and supportive services case management to families fleeing domestic violence who are homeless or at risk of homelessness.

The funds for the CoC Planning Grant will support CoC coordination, planning and system improvement to include technical assistance to identify and develop strategies to eliminate racial disparities, improve the Coordinated Entry system and data quality, compensate persons with lived experience in homelessness for their participation in CoC activities, research and implement best practices, and trainings.

The application to HUD was submitted by Community Support Services, Lead Agency for the Charlotte-Mecklenburg Continuum of Care. The application was due September 28, 2023.

**Meeting Minutes
November 8, 2023**

GRANT PROJECT ORDINANCE

WHEREAS, Mecklenburg County is applying and/or has been awarded a grant from the U.S. Department of Housing and Urban Development (HUD). The grant has been made available to Mecklenburg County under the Continuum of Care program up to the amount of \$3,000,000; and

WHEREAS, the grant funds must be used to provide Shelter Plus Care targeted rental subsidies to permanently house consumers who are chronically homeless and disabled.

WHEREAS, the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking;

NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:

- Section 1. The project described in the HUD Continuum of Care 2023 grant application is hereby authorized to be undertaken for the duration of the grant.
- Section 2. The County Manager is authorized to execute the grant agreement and other documents that are required or appropriate for the County to receive the HUD Continuum of Care 2023 and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements to the U.S. Department of Housing and Urban Development.
- Section 3. The following revenues are anticipated for Mecklenburg County in the fund G001 to complete this project:

**U.S. Department of Housing and Urban Development
\$3,000,000.00**

- Section 4. The following amount appropriated for Mecklenburg County in fund G001 to complete this project:

\$3,000,000.00

Adopted this 8th day of November 2023

Clerk to the Board

Grant Application recorded in full in Ordinance Book ---, Document #---

**Meeting Minutes
November 8, 2023**

GRANT PROJECT ORDINANCE

WHEREAS, Mecklenburg County is applying and/or has been awarded a grant from the U.S. Department of Housing and Urban Development (HUD). The grant has been made available to Mecklenburg County under the Continuum of Care program up to the amount of \$63,000; and

WHEREAS, the grant funds must be used to provide Coordinated Entry services for homeless individuals and families.

WHEREAS, the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking;

NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:

- Section 1. The project described in the HUD Continuum of Care 2023 grant application is hereby authorized to be undertaken for the duration of the grant.
- Section 2. The County Manager is authorized to execute the grant agreement and other documents that are required or appropriate for the County to receive the HUD Continuum of Care 2023 and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements to the U.S. Department of Housing and Urban Development.
- Section 3. The following revenues are anticipated for Mecklenburg County in the fund G001 to complete this project:

**U.S. Department of Housing and Urban Development
\$63,000.00**

- Section 4. The following amount appropriated for Mecklenburg County in fund G001 to complete this project:

\$63,000.00

Adopted this 8th day of November 2023

Clerk to the Board

Grant Application recorded in full in Ordinance Book ---, Document #---

**Meeting Minutes
November 8, 2023**

GRANT PROJECT ORDINANCE

WHEREAS, Mecklenburg County is applying and/or has been awarded a grant from the U.S. Department of Housing and Urban Development (HUD). The grant has been made available to Mecklenburg County under the Continuum of Care program up to the amount of \$85,000; and

WHEREAS, the grant funds must be used to provide Coordinated Entry services for individuals and families who are homeless due to fleeing Domestic Violence.

WHEREAS, the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking;

NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:

- Section 1. The project described in the HUD Continuum of Care 2023 grant application is hereby authorized to be undertaken for the duration of the grant.
- Section 2. The County Manager is authorized to execute the grant agreement and other documents that are required or appropriate for the County to receive the HUD Continuum of Care 2023 and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements to the U.S. Department of Housing and Urban Development.
- Section 3. The following revenues are anticipated for Mecklenburg County in the fund G001 to complete this project:

**U.S. Department of Housing and Urban Development
\$85,000.00**

- Section 4. The following amount appropriated for Mecklenburg County in fund G001 to complete this project:

\$85,000.00

Adopted this 8th day of November 2023

Clerk to the Board

Grant Application recorded in full in Ordinance Book ---, Document #---

**Meeting Minutes
November 8, 2023**

GRANT PROJECT ORDINANCE

WHEREAS, Mecklenburg County is applying and/or has been awarded a grant from the U.S. Department of Housing and Urban Development (HUD). The grant has been made available to Mecklenburg County under the Continuum of Care program up to the amount of \$240,000; and

WHEREAS, the grant funds must be used to administer the Homeless Management Information System expansion project for the Mecklenburg Continuum of Care.

WHEREAS, the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking;

NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:

- Section 1. The project described in the HUD Continuum of Care 2023 grant application is hereby authorized to be undertaken for the duration of the grant.
- Section 2. The County Manager is authorized to execute the grant agreement and other documents that are required or appropriate for the County to receive the HUD Continuum of Care 2023 and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements to U.S. Department of Housing and Urban Development.
- Section 3. The following revenues are anticipated for Mecklenburg County in the fund G001 to complete this project:
- U.S. Department of Housing and Urban Development
\$240,000.00**
- Section 4. The following amount appropriated for Mecklenburg County in fund G001 to complete this project:
- \$240,000.00**

Adopted this 8th day of November 2023

Clerk to the Board

Grant Application recorded in full in Ordinance Book ---, Document #---

**Meeting Minutes
November 8, 2023**

GRANT PROJECT ORDINANCE

WHEREAS, Mecklenburg County is applying and/or has been awarded a grant from the U.S. Department of Housing and Urban Development (HUD). The grant has been made available to Mecklenburg County under the Continuum of Care program up to the amount of \$500,000; and

WHEREAS, the grant funds must be used to provide rapid rehousing to domestic violence victims.

WHEREAS, the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking;

NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:

Section 1. The project described in the HUD Continuum of Care 2023 grant application is hereby authorized to be undertaken for the duration of the grant.

Section 2. The County Manager is authorized to execute the grant agreement and other documents that are required or appropriate for the County to receive the HUD Continuum of Care 2023 and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements to the U.S. Department of Housing and Urban Development.

Section 3. The following revenues are anticipated for Mecklenburg County in the fund G001 to complete this project:

**U.S. Department of Housing and Urban Development
\$500,000.00**

Section 4. The following amount appropriated for Mecklenburg County in fund G001 to complete this project:

\$500,000.00

Adopted this 8th day of November 2023

Clerk to the Board

Grant Application recorded in full in Ordinance Book ---, Document #---

**Meeting Minutes
November 8, 2023**

GRANT PROJECT ORDINANCE

WHEREAS, Mecklenburg County is applying and/or has been awarded a grant from the U.S. Department of Housing and Urban Development (HUD). The grant has been made available to Mecklenburg County under the Continuum of Care program up to the amount of \$305,000; and

WHEREAS, the grant funds must be used to support planning and coordination activities for the Continuum of Care.

WHEREAS, the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking;

NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:

- Section 1. The project described in the HUD Continuum of Care 2023 grant application is hereby authorized to be undertaken for the duration of the grant.
- Section 2. The County Manager is authorized to execute the grant agreement and other documents that are required or appropriate for the County to receive the HUD Continuum of Care 2023 and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements to the U.S. Department of Housing and Urban Development.
- Section 3. The following revenues are anticipated for Mecklenburg County in the fund G001 to complete this project:
- U.S. Department of Housing and Urban Development
\$305,000.00**
- Section 4. The following amount appropriated for Mecklenburg County in fund G001 to complete this project:
- \$305,000.00**

Adopted this 8th day of November 2023

Clerk to the Board

Grant Application recorded in full in Ordinance Book ---, Document #---

**Meeting Minutes
November 8, 2023**

**23-0660 TEMPORARY CONSTRUCTION AND PERMANENT GREENWAY EASEMENT AT
CENTRAL PIEDMONT COMMUNITY COLLEGE CATO CAMPUS – REEDY CREEK
GREENWAY**

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to accept donation of a Temporary Construction Easement (+/- 2,616 square feet) and a Permanent Greenway Easement (+/- 803 square feet) on a portion of Tax Parcel 105-091-06 needed for construction of a portion of the Reedy Creek Greenway, from The Trustees of Central Piedmont Community College.

Background: Park and Recreation is requesting approval to accept donation of a Temporary Construction Easement and Permanent Greenway Easement from The Trustees of Central Piedmont Community College on the Reedy Creek Greenway (a portion of Tax Parcel 105-091-06).

As part of the department's current capital improvement plan, access is being constructed to connect the main trail of the Reedy Creek Greenway to Cato Campus of Central Piedmont Community College. The easements to be donated by The Trustees of Central Piedmont Community College will allow Park and Recreation to construct paved access to the campus.

23-0661 BUDGET AMENDMENT – HEALTH DEPARTMENT (REVENUE/EXPENSE INCREASE)

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to recognize, receive, and appropriate an increase of revenue of \$152,278 in the Preservation fund (8528) for the preservation of these records, amend the 2023-2024 Annual Budget Ordinance to recognize, receive and appropriate an increase of \$550,000 in federal revenue from the North Carolina Department of Health and Human Services (NC DHHS), Division of Public Health (DPH) in the General Fund (0001) for Hurricane Preparedness Mosquito Control amend the 2023-2024 Annual Budget Ordinance to recognize, receive, and appropriate an increase of \$441,939 in federal revenue from the North Carolina Department of Health and Human Services (NC DHHS), Division of Public Health (DPH) in the General Fund (0001) for Epidemiology Laboratory Capacity (ELC) Enhancing Detection Activities and to amend the 2023-2024 Annual Budget Ordinance to recognize, receive, and appropriate an increase of \$257,493 in federal revenue from the North Carolina Department of Health and Human Services (NC DHHS), Division of Public Health (DPH) in the General Fund (0001) for the CDC Covid-19 Vaccination Program.

Meeting Minutes November 8, 2023

Background: In accordance with North Carolina General Statute 161-11.3, ten percent of the fees collected and retained by the County shall be set aside annually and placed in a non-reverting Automation Enhancement and Preservation Fund, the proceeds of which shall be expended on computer or imaging technology and needs associated with the preservation and storage of public records in the Office of the Register of Deeds. The balance of this fund has accumulated, and funds need to be appropriated to cover the cost for the Archival Preservation of Birth and Death certificates, which is an ongoing project shared by the Health Department and the Register of Deeds.

The Health Department received an Agreement Addendum from the NC Division of Public Health for Hurricane Preparedness Mosquito Control. Funding is provided to environmental health professionals to identify and control mosquitoes in their jurisdictions. Funds will support mosquito surveillance, suppression, and the associated activities to more fully develop integrated mosquito management in accordance with the Centers for Disease Control and Prevention and the American Mosquito Control Association guidelines.

The Health Department was awarded continuing federal funds for the ELC Enhancing Detection Activities in fiscal year 2024, carried forward by NCDHHS from Fiscal Year 2023. Estimated carry-forward funds were included in the approved FY24 budget. This board action item serves to true-up the FY24 budget with the carry-forward balance of \$441,939. The ELC program will further enhance the Health Department's ability to prevent, prepare for, and respond to COVID-19 by carrying out surveillance, epidemiology, laboratory capacity, infection control, mitigation, communications, and other preparedness and response activities.

The Health Department was awarded continuing federal funds for the CDC COVID-19 Vaccination Program in fiscal year 2024, carried forward by NCDHHS from Fiscal Year 2023. Estimated carry-forward funds were included in the approved FY24 budget. This board action item serves to true-up the FY24 budget with the carry-forward balance of \$257,493. The CDC COVID-19 Vaccination Program will help support activities associated with COVID-19 mass vaccination planning and implementation. Planning and response require close collaboration among public and private sector partners, public health emergency response and emergency management, and health care organizations and industry groups within the community. The funds will be used to cover costs associated with the planning and implementation of mass COVID-19 vaccination.

Meeting Minutes

November 8, 2023

23-0663 LEASE – DEPARTMENT OF CHILD, FAMILY & ADULT SERVICES

Motion was made by Commissioner Leake, seconded by Commissioner Jerrell, and unanimously carried, to authorize the County Manager to negotiate and execute a lease between the County and Star Mountain West, LLC for office space for the Department of Child, Family & Adult Services.

Background: The Department of Child, Family & Adult Services is requesting authorization to enter into a lease agreement with Star Mountain West, LLC (Star Med) for 4,767 SF of office space. The department is currently housed in leased space at the Charlotte East complex off Albemarle Road. The Charlotte East lease is scheduled to expire at the end December 2023. The new leased premise will provide office space and a location for temporary care for youth in the County's custody until more permanent accommodations are secured. The new location is at 4024 Triangle Drive near the Valerie C. Woodard Community Resource Center. Below are the major business terms of the lease with Star Med:

Location - 4024 Triangle Drive Charlotte, NC 28208

Square Footage - 4,767 SF

Initial Term - Two (2) Years

Term Renewals - Two (2) extension of One (1) Year each

Rent - Annual Base Rent (Year one of the initial term) - \$119,175 or \$9,931.25 monthly

Rent Escalation - 3% annually

Services - The County shall reimburse the Landlord for the cost of electricity, gas, water, and sewer and other utilities used at the premises

Parking - County and its employees, guest, and invitees shall be entitled to park in any of the parking spaces located on the property

Meeting Minutes

November 8, 2023

23-0664 PARKLAND DONATION – SMITH FARMS NC, LLC

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to accept donation of Tax Parcel 029-321-72 (+/- 3.877 acres) from Smith Farms NC, LLC, for a future County local park.

Background: The subject property owner and developer, Smith Farms NC, LLC, has proposed to donate Tax Parcel 029-321-72 (+/- 3.877 acres) to the County in accordance with its approved rezoning of the Prosperity Ridge Development off Prosperity Church Road in Charlotte. The site is proposed to have a mix of uses including single-family and multi-family. The land is surrounded by single-family residential communities near Mallard Creek High School and Corvian Community School.

The donation is consistent with Meck Playbook that calls for the addition of parkland, greenway, and open space within the County. It is also consistent with the County's Environmental Leadership Action Plan.

23-0666 GRANT APPLICATION FOR NORTH CAROLINA SENIOR CENTER GENERAL PURPOSE-EASTWAY SENIOR CENTER

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to approve submission of an application for North Carolina Senior Center General Purpose grant funding for Eastway Senior Center up to \$7,000 and if awarded, recognize, and receive such funds to the General Fund (0001) within Park and Recreation for the duration of the grant.

Background: Mecklenburg County Park and Recreation is requesting approval to apply for and receive, if awarded, North Carolina Senior Center General Purpose grant for Eastway Senior Center up to \$7,000. Grant awards distributed in FY24 will be used to continue existing programming at Eastway Senior Center. The required 25% match will be fulfilled by Eastway Senior Center costs paid by Mecklenburg County dollars. Application not yet received therefore no known grant application deadline. Grant covers costs back to July 1, 2023.

Meeting Minutes
November 8, 2023

**23-0667 GRANT APPLICATION FOR NORTH CAROLINA SENIOR CENTER GENERAL
PURPOSE-NORTHERN REGIONAL SENIOR CENTER**

Motion was made by Commissioner Leake, seconded by Commissioner Jerrell, and unanimously carried, to approve submission of an application for North Carolina Senior Center General Purpose grant funding for Northern Regional Senior Center up to \$7,000 and if awarded, recognize, and receive such funds to the General Fund (0001) within Park and Recreation for the duration of the grant.

Background: Mecklenburg County Park and Recreation is requesting approval to apply for and receive, if awarded, North Carolina Senior Center General Purpose grant for Northern Regional Senior Center up to \$7,000. Grant awards distributed in FY24 will be used to continue existing programming at Northern Regional Senior Center. The required 25% match will be fulfilled by Northern Regional Senior Center costs paid by Mecklenburg County dollars. Application not yet received therefore no known grant application deadline. Grant covers costs back to July 1, 2023.

**23-0668 GRANT APPLICATION FOR NORTH CAROLINA SENIOR CENTER GENERAL
PURPOSE-TYVOLA SENIOR CENTER**

Motion was made by Commissioner Leake, seconded by Commissioner Jerrell, and unanimously carried, To approve submission of an application for North Carolina Senior Center General Purpose grant funding for Tyvola Senior Center up to \$7,000 and if awarded, recognize, and receive such funds to the General Fund (0001) within Park and Recreation for the duration of the grant.

Background: Mecklenburg County Park and Recreation is requesting approval to apply for and receive, if awarded, North Carolina Senior Center General Purpose grant for Tyvola Senior Center up to \$7,000. Grant awards distributed in FY24 will be used to continue existing programming at Tyvola Senior Center. The required 25% match will be fulfilled by Tyvola Senior Center costs paid by Mecklenburg County dollars. Application not yet received therefore no known grant application deadline. Grant covers costs back to July 1, 2023

**Meeting Minutes
November 8, 2023**

23-0670 DUKE LIGHTING SERVICE CONTRACT – MALLARD CREEK RECREATION CENTER

Motion was made by Commissioner Leake, seconded by Commissioner Jerrell, and unanimously carried, to approve 10-year contract with Duke Energy at the Mallard Creek Recreation Center- Replace existing contract for Duke to install and maintain fixtures for 10 years at \$668.35 per month.

Background: This contract with Duke Energy will replace outdated pole lights with highly efficient LED lighting for current renovation project at Mallard Creek Recreation Center. Current project is underway and new light poles have been marked per project design.

23-0671 BUDGET AMENDMENT – SHERIFF’S OFFICE SPECIAL REVENUE FUND (REVENUE AND EXPENSE ADJUSTMENT)

Motion was made by Commissioner Leake, seconded by Commissioner Jerrell, and unanimously carried, to recognize, receive and appropriate \$243,200.79 from seized assets to the Sheriff’s Office Special Revenue Fund (8521) and to decrease revenue and expenses in the Sheriff’s Office Special Revenue Fund (8521) for seized assets, in the amount of \$4,238.52.

Background: Funds are generated from seized assets and will allow the Sheriff’s Office to enter into contracts and expend money in accordance with the Special Revenue Fund ordinance. The Sheriff’s Office received \$243,200.79 for seized assets. This distribution is a total for the twelve (12) cases.

Funds are generated from seized assets and are distributed by the Department of Justice Equitable Sharing Program. In May 2020, Action Item D in legislation 20-6126 included recognition and appropriation of \$8,622.00, which included \$4,238.52 received in seized assets from the Equitable Sharing Program. In September 2020, legislation 20-6332 was submitted and included recognition and appropriation of \$4,238.52; the duplicate legislation resulted in the overstatement of revenue received. The current legislative item is being submitted to reverse action item from legislation 20-6332 and make the necessary correction to the Sheriff’s Office Special Revenue Fund (8521).

23-0682 SET REGISTER OF DEEDS ENTRY LEVEL MINIMUM SALARY

Motion was made by Commissioner Leake, seconded by Commissioner Jerrell, and unanimously

Meeting Minutes
November 8, 2023

carried, to adopt Resolution to Establish entry level salary for the Register of Deeds.

Background: The filing fee that is charged to those who file to run for Office of the Register of Deeds of Mecklenburg County is set based on the established minimum salary of the Register of Deeds. Adoption of the resolution will set the minimum salary of the Register of Deeds at \$142,991.76, which in the County's compensation plan is the entry level salary for this position. Consistent with the resolution, if the incumbent of this office is re-elected and takes office in December 2024, he shall retain his current compensation as provided in the County's compensation plan.

**Meeting Minutes
November 8, 2023**

**RESOLUTION ESTABLISHING THE ENTRY LEVEL MINIMUM SALARY
FOR THE REGISTER OF DEEDS**

WHEREAS, N.C.G.S. 153A-92(b)(2) provides that boards of county commissioners may reduce the salaries of elected officials only by a resolution adopted at least fourteen (14) days before the last day for filing notice of candidacy for the office; and

WHEREAS, once adopted, the resolution may not be altered until the person elected to the office in the general election takes office; and

WHEREAS, the filing fee for the office shall be determined by reference to the minimum salary; and

WHEREAS, Register of Deeds in Mecklenburg County has been placed within the Mecklenburg County compensation plan; and

WHEREAS, the Mecklenburg County compensation plan establishes the entry level minimum annual salary for The Register of Deeds at \$142,991.76.

NOW, THEREFORE, BE IT

RESOLVED by the Mecklenburg County Board of Commissioners that

1. The entry level minimum annual salary for the Register of Deeds is hereby established at \$142,991.76.
2. The filing fee for Register of Deeds shall be determined by the above referenced salary.
3. The entry level annual salary for this office as established herein shall become effective upon adoption of this resolution.
4. Should the incumbent of this office be re-elected and take office in December 2024; he shall retain his current salary compensation as provided in the Mecklenburg County compensation plan.

Adopted this the 8th day of November 2023.

Approved as to Form

Clerk to the Board

County Attorney

Resolution recorded in full in Ordinance Book ---, Document #---

Meeting Minutes
November 8, 2023

23-0676

COMMISSIONER REPORTS

Commissioners shared information of their choosing within the guidelines as established by the Board, which included, but not limited to, past and/or upcoming events.

ADJOURNMENT

Motion was made by Commissioner Jerrell, seconded by Commissioner Griffin, and unanimously carried, that there being no further business to come before the Board that the meeting be adjourned at 8:25 p.m.

Kristine M. Smith, Clerk to the Board

George Dunlap, Chair