

Meeting Minutes  
May 6, 2025

MINUTES OF MECKLENBURG COUNTY, NORTH CAROLINA  
BOARD OF COUNTY COMMISSIONERS

The Board of Commissioners of Mecklenburg County, North Carolina, met in Informal Session in the Meeting Chamber Conference Room CH-14 of the Charlotte-Mecklenburg Government Center located at 600 East Fourth Street, Charlotte, North Carolina at 5:15 p.m. and in Formal Session in the Meeting Chamber of the Charlotte-Mecklenburg Government Center at 6:48 p.m. on Tuesday, May 6, 2025.

ATTENDANCE

**Present:** Chair Mark Jerrell, Vice-Chair Leigh Altman  
and Commissioners George Dunlap, Arthur Griffin,  
Vilma D. Leake, Laura J. Meier, Elaine Powell,  
Susan Rodriguez-McDowell, Yvette Townsend-Ingram  
County Manager Dena R. Diorio  
County Attorney Tyrone C. Wade  
Clerk to the Board Kristine M. Smith  
Deputy Clerk to the Board Arlissa Eason

**Absent:** None

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**-INFORMAL SESSION-**

**CALL TO ORDER**

*The meeting was called to order by Chair Jerrell, after which the matters below were addressed.*

**REMOVAL OF ITEMS FROM CONSENT**

The Board identified item(s) to be removed from Consent and voted upon separately. The items identified were Items:

- 25-0229** Commissioner Leake and Commissioner Rodriguez-McDowell
- 25-0235** Commissioner Leake
- 25-0236** Commissioner Leake
- 25-0237** Commissioner Leake
- 25-0249** Commissioner Leake
- 25-0251** Commissioner Leake
- 25-0253** Commissioner Leake and Commissioner Meier
- 25-0255** Commissioner Leake

STAFF BRIEFINGS

**25-0283      UPDATED COMMUNITY MEETINGS POLICY AND PROCEDURES**

Rebecca Herbert, Community Relations Manager for Public Information, gave a review of the updated policies and procedures.



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**Administrative Policy & Procedures Governing Board Member Special  
Events, Special Projects, & Written Remarks**

**I. Purpose**

To establish the policy and procedures for County staff in scheduling, executing, or in any way providing support to County Commissioners for Special Events, Special Projects and Written Remarks. Special Events are defined as any district or community meeting that is initiated, hosted, or organized by a member of the County Commission. Special Events are not events sponsored by the full Board. Special Projects include promotional materials, presentations, and/or research requested by a member of the County Commission. Written remarks/talking points are created by the Public Information Department (PID) when representation by the Board has been requested and/or needed at a County sponsored community event. These remarks/talking points are written for the Chair, Vice Chair, and/or a Commissioner speaking at an event on behalf of the County.

This policy replaces the 2019 Town Hall Policy.

**II. Special Events**

**A. Intake & Planning Procedures**

County staff will support Commissioners with Special Events according to the procedures listed below:

1. A Commissioner must contact a Board Support Assistant at least 60-days in advance of the desired meeting date (to allow for ample planning and resource management) and identify the objective(s) of the meeting.
2. The Board Support Assistant will notify the Community Relations Manager of the request **within one business day**. The appropriate staff will be identified to provide services to the Commissioner (based on the roles/responsibilities below).
3. Beginning the day after Election Day until the beginning of the next filing period is considered the **"non-election year."** To ensure service quality and manage capacity, each Commissioner is limited to one (1) event per quarter during the **"non-election year."**
4. No political campaign materials (signs, literature, etc.) may be present or distributed.



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5. County staff responsibilities and tactics for events will include the following:

County Manager’s Office	PI – Community Relations	PI – Social Media/Marketing
<ul style="list-style-type: none"><li>• The Board Support Assistant is the point of contact for the County Manager’s Office.</li><li>• Notify the Community Relations Manager of the request <b>within one business day</b>.</li><li>• <b>Attend in-take meeting between PID-Community Relations and the requesting Commissioner.</b></li><li>• Make necessary reservations including but not necessarily limited to meeting space, food (if desired and at the Commissioner’s predetermined budget).</li><li>• Set-up meeting space and a/v (enlist support from ITS if necessary).</li><li>• Print and distribute any meeting materials (agendas, meeting materials, etc.).</li></ul>	<ul style="list-style-type: none"><li>• Content support for the meeting (coordinate speakers, SME’s, etc.)</li><li>• <b>Collaborate with departments supplying information for presentations and/or presenting themselves.</b></li><li>• Publish the meeting on the public calendar on MeckNC.gov.</li><li>• Distribute a media advisory. **</li><li>• Create an agenda and supporting materials based on the meeting’s objective(s).</li><li>• Only materials vetted by the County will be included.</li><li>• <b>A member of the PID-Community Relations staff will be on-site for the duration of the event.</b></li><li>• <b>A PID Public Information Officer will be on-site for the duration of the event.</b></li><li>• <b>PID-Community Relations will notify the Clerk to the Board if attendance by Commissioners may necessitate noticing the event.</b></li><li>• Ensure attendees will have the opportunity to stay connected (i.e., post-event poll, handout, etc.).</li></ul>	<ul style="list-style-type: none"><li>• Design marketing collateral if requested by the Commissioner (i.e., hard copy materials such as flyers, email postcards, etc.).</li><li>• Design graphic for marketing on social media channels if requested by the Commissioner.</li><li>• Note: Anything supported by staff must adhere to County brand standards.</li><li>• <b>Promote the event multiple times on multiple social media channels prior to the event occurring.</b></li><li>• Use all appropriate non-social media marketing strategies to promote the event.</li><li>• <b>Promote the event via press release, media advisory, web story, Board Bulletin and/or Community Relations Newsletter as appropriate based on the objective of the event and target audience.</b></li></ul>

B. Best Practices for Attendance & Participation

1. Finalize the date, time and meeting location at least 30-days in advance to allow ample time to raise awareness of the meeting.
2. The time, location, and format of the meeting should consider the public’s interests and needs to make the experience as convenient and meaningful as possible. **Physical and language accommodations should be taken into consideration and reasonable accommodations provided.**
3. Commissioners should use their personal social media networks or other contacts to increase awareness and participation.
4. Commissioners should distribute flyers/meeting announcements to area residents directly and during other meetings they attend and/or other places where people often congregate in the area where the meetings will be held.

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**C. Election Year Procedures**

During election cycles staff supported Special Events are reduced to no more than two per Commissioner. No political campaign materials (signs, literature, etc.) may be present or distributed. From the beginning of the candidate filing period for election to the Board of County Commission or other public office through the **first day of early voting**, unless otherwise noted. Some consideration may be made for Commissioners who are not running for re-election or adjusted to fit expectations after the Primary Election.

1. These two staff supported Special Events must occur between candidate filing and 30-days prior to the **first day of early voting**. **The 30-day period prior to the first day of early voting is considered a "black out" period in which there will be no staff-supported events.**
2. A Commissioner who would like to use a County facility (i.e., meeting space at a recreation center, etc.) during the "black out" period will be responsible for paying any associated reservation fees. County staff will not be involved in the planning/execution of an event during this period.
3. Should a Special Event be considered questionable, the County Manager is the authority on whether County staff will provide support.

**D. Political Activities**

1. Staff will never provide support for Special Events or any other event where political contributions are being solicited. Additionally, County staff and resources will never be used in conjunction with activities that are or may be perceived to be related to a political campaign.
2. If a Commissioner requests that staff provide information pertinent to County business for a district/community meeting held during the time between the date that the candidate filing period for Board of County Commissioners begins and **first day of early voting**, staff will provide the information to the incumbent Commissioner and will make the same information available to the entire Board.
3. If Commissioners run for offices other than the Board of County Commissioner in non-election years, staff will not support those meetings.
4. The County Manager and staff will refer to the Hatch Act as a guide for decisions on what is/is not supported by staff.
5. The Hatch Act - The Hatch Act is federal legislation that restricts the political activity of certain government employees. It was enacted to ensure that the influence of partisan politics in government institutions was limited and to protect public servants from perceived pressure from political parties to work on political campaigns or give political contributions.
6. The provisions of the Hatch Act attempt to ensure that the government institutions' impartiality and integrity are not compromised. While the Hatch Act is a federal law, it applies not only to individuals employed by an agency in the federal executive branch but also to individuals principally employed by state, county or municipal executive agencies in connection with programs financed in whole or in part by loans or grants made by the United States or a federal





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- agency.
- 7. Are County employees subject to the Hatch Act? Yes, if a municipal employee performs duties in connection with an activity financed in whole or in part by a federal loan or grant, it will not matter that he or she receives his or her salary from non-federal monies; that he or she has no authority or discretion on how those federal funds are spent; or that the federal monies fund only a small portion of the program; he or she will be subject to the Hatch Act.
  - 8. What activities are prohibited? The Hatch Act prohibits those municipal officials subject to its provisions from:
    - Using their official authority or influence for the purpose of interfering with or affecting the result of an election or nomination for office.
    - Directly or indirectly coercing, attempting to coerce, commanding or advising a state or local employee to pay, lend or contribute anything of value to a party, committee, organization, agency, or person for political purposes.
    - Running as a candidate for public office in a partisan election, that it, in an election in which any candidate represents, for example the Democratic or Republican party.
  - 9. Section 1 of Mecklenburg County Human Resources Policy & Procedures states the following related to political activities (see insert).

**POLITICAL ACTIVITIES**

Every employee of the County has a civic responsibility to support good government by every available means and in every appropriate manner. Each employee may join or affiliate with civic organizations of a political nature and support the principles or policies of a civic or political organization in accordance with the Constitution and laws of the State of North Carolina and in accordance with the Constitution and laws of the United States of America.

However, no employees shall:

- 1. Engage in any political activity while on duty or within any period of time during which they are expected to render services for which they receive compensation from the County;
- 2. Be required, as a duty of their office or employment, or as a condition for employment, promotion or tenure of office, to contribute funds for political or partisan purposes;
- 3. Solicit, or act as custodian of, funds for political or partisan purposes while on duty as an employee of the County; 4. Coerce or compel contributions for political or partisan purposes by any other employee of the governmental unit; 5. Use County funds, supplies, or equipment of the governmental unit for partisan or political purposes; or 6. Use their official authority or influence for the purpose of interfering with or affecting the result of an election or nomination for political office.

**HATCH ACT**

Those agencies that are funded by federal monies are subject to the Hatch Act which prohibits certain political activity by County employees in those agencies.



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**III. Special Projects**

Administrative support for Special Projects includes the creation of promotional materials (i.e., flyers, social media posts, etc.), presentations, and/or research requested by a member of the County Commission. **Note: these are not projects associated with a Special Event.** To manage service quality and capacity, it is necessary for Board members to adhere to the parameters listed below. Special Projects do not have a "black out" period.

1. A Commissioner will contact a Board Support Assistant with the request.
2. **The Board Support Assistant will notify the appropriate Department Director.**
3. **Expectations for completion include five business days for presentations and/or research. Staff will provide the information to the requesting Commissioner and will make the same information available to the entire Board. Staff will also copy the Executive Team and Director of Public Information.**
4. If the request is for promotional materials (i.e. flyers, social media post, etc.) a request should be made at least 2-weeks in advance of the event being promoted.
5. If a Commissioner requests a Facebook "Live" project, a step-by-step guide explaining how to conduct such a project will be given (including recommended equipment). The Commissioner's Facebook page (not the County's) will host the experience. The Commissioner will have to provide the person to monitor the feed, answer questions, etc. as County staff will not be involved in conducting the experience. The County's social media accounts will promote it but will not in any way be responsible for execution.

**IV. Written Remarks**

PID will provide remarks/talking points when representation by the Board has been requested and/or needed at a County sponsored community event. These remarks/talking points are written for the Chair, Vice Chair, and/or a Commissioner speaking at an event on behalf of the County. This typically takes place when a County department has reached out to PID with a specific request for County Commissioner representation.

In this instance, the Commissioner(s) requested will be contacted by PID and provided the necessary information and talking points prior to the event. These instances may include greenway openings, ribbon cuttings, holiday observances and engagements where the County is supporting the event. PID should not be utilized and will not provide remarks for neighborhood meetings or other engagement efforts that are personal in nature and not "County" sponsored events.

**V. Future Revisions**

The County Manager will monitor the performance of this policy and procedures and if deemed necessary will suggest alterations/revisions to ensure the public's interest is being served.

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*\*Food and mailings – confirm which department is responsible to pay*  
*\*\*Media advisories are distributed to all major Charlotte and Mecklenburg County news media outlets and other people who subscribe at the County's website to receive media advisories.*

References:

- Mecklenburg County Human Resources Policy & Procedure
- Kim, Sung Mo. “Applicability of the Hatch Act to Municipal Officers and Employees.” Municipal Lawyer, vol. 20, no. 4, 2006, pp. 15–17.

Comments

Commissioner Leake asked what was new to the policy. *Ms. Herbert said in a non-election year they were capping to 4 events per year per commissioner, and in an election year, there would be a period between filing and election where there can’t be **staff supported** events.*

Commissioners asked clarifying questions which Ms. Herbert answered.

Commissioner Dunlap said because filing periods and dates changed, he asked for the specific dates of the blackout period.

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Commissioner Dunlap said it changes whether was changes during filing and non-filing year. He asked when commissioners go to community to talk about the budget, if they would have staff assistance. *Ms. Herbert said those were examples of events hosted by PI, as they focused on community engagement around the budget.*

Commissioner Dunlap said when PI did budget talks they picked and chose where those talks would be. He said when a commissioner held an event regarding budget, they may want it at a specific venue in their district. He said they were always able to have staff support and asked why it was different now. *Ms. Herbert said some of that was recommended to PI from the International City/County Manager's Association to have that blackout period.*

Commissioner Dunlap said historically, when a policy changed, the Board had a vote. *County Manager Diorio said it was an administrative policy and not a Board policy.*

County Manager Diorio said they could have all the meetings they want, they just wouldn't have staff support during the blackout period.

Commissioner Powell said the national recommendation included a lot of different time frames for running for office. She said their time frames may not be as long as ours. She said 11 months was a concern.

*Commissioner Townsend-Ingram asked if they could get a broader definition of what a staff-supported event was, requesting information, etc. She asked for examples. She asked if during blackout period, could the Board ask PI to hold it and sponsor it for the entire County. County Manager Diorio said yes as long as it wasn't a commissioner specific event.*

*Chair Jerrell said it was not helpful keeping the Board without support for that long period of time. He said he understood the political perspective but there are Board members who were actively engaged in the community, and he did think they took that into consideration with the policy.*

## **CLOSED SESSION**

### **25-0219      CLOSED SESSION**

Motion was made by Commissioner Leake, seconded by Commissioner Rodriguez-McDowell, and unanimously carried, to go into Closed Session for the following purpose(s): Land Acquisition and Consult with Attorney.

***The Board went into Closed Session at 5:27 p.m. and came back into Open Session at 6:44 p.m.***

***The Board then proceeded to the Meeting Chamber for the remainder of the meeting.***

## **-FORMAL SESSION-**

### **CALL TO ORDER**

*Chair Jerrell called this portion of the meeting to order, which was followed by introductions, the Pledge of Allegiance to the Flag by the South Academy of International Languages Students; invocation by Chair Jerrell, after which, the matters below were addressed.*

## **AWARDS/RECOGNITION**

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**25-0266          PROCLAMATION – JEWISH AMERICAN HERITAGE MONTH (CHAIR JERELL)**

*Background: Jewish American Heritage Month is celebrated every May to recognize and celebrate the contributions of Jewish Americans to American culture, history, military, science, government, and more. It was first officially recognized in 2006 by President George W. Bush. The month is a time for Americans of all backgrounds to learn about and celebrate the rich and diverse history of Jewish Americans.*

The proclamation was read by Commissioner Altman.

Motion was made by Commissioner Altman, seconded by Commissioner Jerrell, and unanimously carried, to adopt a Proclamation declaring May 2025 as Jewish American Heritage Month in Mecklenburg County.

Adam Kolett, CEO of The Jewish Federation of Greater Charlotte, and Board Members Jake House, Steve Menaker, and Douglas Greene of the Jewish Federation of Greater Charlotte, received the proclamation and gave remarks.



**25-0256 PROCLAMATION – MENTAL HEALTH AWARENESS MONTH (CHAIR JERRELL)**

*Background: May is Mental Health Awareness Month. In partnership with Alliance Health, the County departments engaged in mental health services and supports request that the BOCC proclaim May as Mental Health Awareness Month in Mecklenburg County. The County has identified behavioral health as one of the key priorities for the FY26 year. In addition, the County completed its Behavioral Health Strategic Plan in 2024 and is nearing the start of plan implementation. Behavioral health prevention, services and supports require collaborative efforts from entities such as Alliance and the County, but also from community-based organizations. The proclamation represents Mecklenburg County's recognition of the importance of mental health awareness and serves to demonstrate our commitment to partnership with and support of residents with mental health needs and the managed care and provider community.*



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Commissioner Townsend-Ingram read the proclamation.

Motion was made by Commissioner Townsend-Ingram, seconded by Commissioner Griffin, and unanimously carried to adopt a proclamation declaring May 2025 as "Mental Health Awareness Month" in Mecklenburg County.

Dr. Cotrane Penn, Ph.D, Division Director of Clinical and Contractual Services for Mecklenburg County, and colleagues accepted the proclamation and gave remarks.



25-0262      **PROCLAMATION – CLERKS TO THE BOARDS OF COUNTY COMMISSIONERS WEEK 2025**

*Background: The clerk plays a vital role in county government and provides the written record needed to ensure that the board is accountable to the county's citizens and to other public and private officials. As local government becomes larger and more complicated, the clerk's role as a professional, dispassionate provider of information to citizens, government officials, and the media becomes more and more important.*



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Commissioner Leake read the proclamation.

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried, to adopt a Proclamation declaring May 4 through May 10, 2025, as Clerks to the Boards of County Commissioners Week.

Kristine Smith, Clerk to the Board and Arlissa Eason Deputy Clerk to the Board accepted the proclamation and gave remarks.



25-0267      PROCLAMATION – AFRICA DAY (CHAIR JERRELL)

*Background: The proclamation serves to formally acknowledge and celebrate Africa Day May 25th a world-wide holiday, recognizing its historical significance in promoting unity and independence among African nations and its continued relevance through the initiatives the African Union. By incorporating this proclamation into the Mecklenburg County agenda, the County also highlights the invaluable work of The African Think Tank in fostering belonging, building bridges between the African Diaspora and local communities, and promoting collaboration and opportunities for*



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*entrepreneurs, families and youth. This act not only strengthens bonds with Africa but also fosters inclusivity and unity by honoring the cultural heritage and contributions of the African Diaspora within the community. Through this initiative, the County reaffirms its commitment to global cooperation, cultural appreciation, well-being, and socio-economic advancement, embodying the values celebrated on Africa Day.*

Chair Mark D. Jerrell read the proclamation.

Motion was made by Commissioner Altman, seconded by Commissioner Meier, and unanimously carried, to adopt a Proclamation declaring May 25, 2025, as Africa Day in Mecklenburg County.



PUBLIC ART MOMENT – N/A

**NOTE:** commissioner Dunlap left the meeting at 7:45 p.m.

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**PUBLIC APPEARANCE**

**25-0257          PUBLIC APPEARANCE**

The following persons appeared to speak during the Public Appearance portion of the agenda:

- |                           |  |
|---------------------------|--|
| 1. David Lynn (Group)     | Welcoming students from Mecklenburg-Vorpommern     |
| 2. Julie Kelly            | American Lung Association, Turquoise Takeover Week |
| 3. Vickie Craighead-Davis | Reagan Drive Corridor, high crime area             |
| 4. Kaya Allyn             | Education  |

**CLOSED SESSION**

**25-0219          CLOSED SESSION**

Motion was made by Commissioner Rodriguez-McDowell, seconded by Commissioner Powell, and unanimously carried, to authorize the County Manager to negotiate and execute all documents necessary for the acquisition of tax parcel 007-271-11 (+/- 38.00 acres) from Jerry D. McArn and spouse Elaine C. McArn for a purchase price of seven million dollars (\$7,000,000.00) for Park and Recreation purposes.

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried, to authorize the County Manager to negotiate and execute all documents necessary for the acquisition of tax parcel 051-032-04 and 051-411-08 (+/- 8.190 acres) from Martin Marietta Materials, Inc. for a purchase price of two hundred sixty-one thousand five hundred dollars (\$261,500) for Park and Recreation purposes and also authorize the County Manager to negotiate and execute a reimbursement agreement between the County and City of Charlotte on the referenced parcels in which the City will reimburse the County the sum of thirty thousand four hundred seventy five dollars (\$30,475.00) for conveyance of a permanent sanitary sewer easement on (+/- 1.10 acres) and a temporary construction easement on (+/- 0.72 acres).

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried, to authorize the County Manager to negotiate and execute all documents necessary for the acquisition of tax parcel 145-172-01 (+/- 0.327 acres) from James E. Palmer for a purchase price of thirty seven thousand five hundred dollars (\$37,500) and authorize the manager to file a right-of-way abandonment petition with the Charlotte Department of Transportation requesting the closure of (+/- 0.30 acres) of unopened right-of-way between Amay James Avenue and Morning Drive within the boundaries of Reid Park upon closing o the identified tax parcel.

**APPOINTMENTS**

**25-0226          APPOINTMENTS – HISTORIC LANDMARKS COMMISSION**

Motion was made by Commissioner Leake, seconded by Commissioner Meier, and unanimously carried, to reappoint Victoria Grey on the Historic Landmarks Commission for one (1) three-year term expiring April 30, 2028.

**25-0275          APPOINTMENTS – MECKLENBURG EMS JOINT AGENCY BOARD OF COMMISSIONERS**

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Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried, to appoint Jamie Feinour, President, Acute Care Operations Charlotte Region and Presbyterian Medical Center, to the Mecklenburg EMS Joint Agency Board of Commissioners to fill the unexpired term of Michael Vaccaro, expiring December 31, 2025, as the Novant Representative.

Motion was made by Commissioner Rodriguez-McDowell, seconded by Commissioner Altman, and unanimously carried, to appoint Derrick Ramos, Deputy County Manager/Chief of Staff, to the Mecklenburg EMS Joint Agency Board of Commissioners to fill the unexpired term of Michael Bryant, expiring December 31, 2025, effective immediately after appointment, as the Mecklenburg County representative.

*Background: In 1996, the Mecklenburg Board of County Commissioners created the Mecklenburg Emergency Medical Services Agency, per a Joint Undertaking Agreement between the County and the Charlotte-Mecklenburg Hospital Authority (CMHA), and includes participation by Presbyterian Health Services Corp. (now doing business as Novant Health Southern Piedmont Region, LLC). This Agreement, as amended and restated, establishes, pursuant to N.C.G.S 160A-462, a joint governmental agency known as the Mecklenburg Emergency Medical Services Agency.*

*The Joint Undertaking Agreement, states the affairs of the Agency shall be governed by a seven-member Board of Commissioners which shall be appointed by the Mecklenburg County Board of Commissioners as follows:*

- a) Three (3) persons shall be Charlotte-Mecklenburg Hospital Authority (CMHA) employees nominated by the CMHA Chief Executive Officer; and*
- b) Three (3) persons shall be Presbyterian (Novant Health Southern Piedmont Region) employees nominated by the Presbyterian Chief Executive Officer; and*
- c) One (1) person shall be a County employee nominated by the County Manager.*

*Each Agency Commissioner shall be appointed for a term of three (3) years or until such Commissioner's successor is nominated and appointed.*

### **25-0260      APPOINTMENTS – LIBRARY BOARD OF TRUSTEES**

Motion was made by Commissioner Leake seconded by Commissioner Powell and unanimously carried, to approve the term extension request for Charles Thomas on the Library Board of Trustees for one (1) one-year term expiring June 30, 2026.

Motion was made by Commissioner Griffin, seconded by Commissioner Powell, and unanimously carried, to reappoint Jonathan Buchan, Jr., Tracy Montross, and Preethi Srinivasan members of the Library Board of Trustees for three (3) four (4) year terms expiring June 30, 2029, effective July 1, 2025. Jonathan Buchan, Jr., Tracy Montross, and Preethi Srinivasan are eligible for reappointment.

### **25-0243      APPOINTMENTS – WASTE MANAGEMENT ADVISORY BOARD**

Motion was made by Commissioner Leake, seconded by Commissioner Meier, and unanimously carried, to reappoint Michael Jacome on the Waste Management Advisory Board for one (1) three-year term expiring March 31, 2028. Michael Jacome has received a recommendation from City Council and is eligible for reappointment.

## **PUBLIC HEARINGS**

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### 25-0206 AMEND THE COUNTY'S MAJOR SYSTEM COMPONENT OF THE STORM WATER FEE

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried, to open public hearing for comments on proposed amendments to the Major System component of the Storm Water fee.

*Background: In 1994, the County implemented a Storm Water fee to fund the administration of storm water management programs to improve water quality, reduce flood losses and repair/maintain the storm drainage system.*

*By interlocal agreements among Mecklenburg County, the City of Charlotte, and the Towns the storm water fee has three components. The purpose of this Board Action is to hold a public hearing for May 6, 2025, to receive public comments regarding the County's Major System component of the Storm Water fee. The City of Charlotte and the Town of Matthews are*

*considering altering their components of the fee that is charged within their jurisdictions. Those requests will be addressed separately in the budget process.*

*Major System Component (Countywide): The major system of the storm water system is defined as large creeks and rivers (examples: Little Sugar Creek, McDowell Creek, West Branch Rocky River, Catawba River, etc.) that drain more than 1 square mile and is the responsibility of the*

*County throughout the County. The additional revenue will be used to expand County Storm Water's Capital Improvement Program (CIP) consistent with the Environmental Leadership Action Plan (ELAP).*

*The proposed fees for the Major System Component are as follows:*

*Tier I: \$1.21 to \$1.36, per month*

*Tier II: \$1.84 to \$2.07, per month*

*Tier III: \$2.81 to \$3.16, per month*

*Tier IV: \$5.23 to \$5.88, per month*

*Commercial: \$32.32 to \$36.36, per acre of impervious acre*

*MCSWS requests a public hearing be held in accordance with the Storm Water Management Interlocal Agreement and State law for considering such increases.*

*On March 20, 2025, the Charlotte-Mecklenburg Storm Water Advisory Committee unanimously endorsed the County's FY2026 Operating and Capital budgets (including the above fee increases) and forwarded its recommendations to the County Manager and the Board of County Commissioners.*

Motion was made by Commissioner Leake, seconded by Commissioner Townsend-Ingram, with a vote of 7-1, with Commissioner Powell voting no, to close the public hearing on proposed amendments to the Major System component of the Storm Water fee and to adopt Resolution Authorizing Amending Major System Fees for Mecklenburg County.



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RESOLUTION AUTHORIZING AMENDING THE MAJOR SYSTEM COMPONENT OF THE COUNTY'S  
STORM WATER FEES

WHEREAS, on May 17, 1993, the Mecklenburg County Board of Commissioners adopted the "Mecklenburg County Storm Water Management Plan" which sets forth guiding principles and a financial plan for the operation of the comprehensive storm water management program in Mecklenburg County, which plan requires use of a rate structure based on impervious area and a base charge for fixed and administrative costs sufficient to cover such costs; and

WHEREAS, on November 1, 1993, Mecklenburg County, the City of Charlotte and the Towns entered into "AGREEMENT FOR OPERATION OF A SINGLE STORM WATER SYSTEM IN MECKLENBURG COUNTY" (hereinafter "Agreement") to operate and maintain the storm water drainage system within the incorporated limits of the City and surrounding Towns; and

WHEREAS, a public hearing was held by the County on May 6, 2025 on amending the major system component of the storm water service charges to be levied on properties Countywide; and

WHEREAS, Section 5(iii) of the Agreement requires that the Board of Commissioners alter the major system cost component of the service charge to be levied Countywide; now, therefore, be it

RESOLVED by the Board of Commissioners of Mecklenburg County that effective July 1, 2025 the major system component of the storm water service charge to be levied on properties Countywide as follows:

Major System Component are as follows (Countywide):

- Tier I: \$1.21 to 1.36, per month
- Tier II: \$1.84 to 2.07, per month
- Tier III: \$2.81 to 3.16, per month
- Tier IV: \$5.23 to 5.88, per month
- Commercial: \$32.32 to 36.36, per acre of impervious acre

Approved as to form:

\_\_\_\_\_  
County Attorney

CERTIFICATION

I, Kristine Smith, Clerk to the Board of Commissioners of Mecklenburg County, DO HEREBY CERTIFY that the foregoing is a true and exact copy of a resolution adopted by the Board of Commissioners, in regular session convened on the 6th day of May 2025.

WITNESS my hand and the common seal of the County of Mecklenburg, North Carolina, this the 6th day of May 2025.

\_\_\_\_\_  
Kristine Smith, Clerk to the Board

**Resolution recorded in full in Ordinance Book 54, Document #21.**

**25-0252      PUBLIC HEARING – BUSINESS LOCATION AND EXPANSION – HSP US, LLC  
(TRENCH GROUP)**

## Meeting Minutes

May 6, 2025

Motion was made by Commissioner Meier, seconded by Commissioner Townsend-Ingram, and unanimously carried, to open public hearing to receive comments on a proposed Business Investment Program grant to HSP US, LLC (Trench Group).

Clay Andrews, Mecklenburg County Office of Economic Development, gave the presentation.

*Background: HSP US, LLC, is the subsidiary of Trench Group, headquartered in Berlin, Germany. It is a Siemens Energy's "carve out" and has a long-term supply agreement with Siemens Energy that this project will likely serve.*

*The project entails manufacturing high-voltage bushings, expanding the company's manufacturing capacity.*

*This will be the corporation's first manufacturing presence in the U.S. The company employs approximately 2,300 people at 9 factories and 4 regional hubs in Europe, Asia and North America as well as has a USA Regional office in Raleigh, NC.*

*HSP US, LLC's proposed project meets all the following grant guidelines for a 3-year Business Investment Program (BIP) Grant, specifically:*

- *A new taxable investment of \$37,349,000 to be completed by the end of 2029.*
- *Creation of 74 new jobs with an average wage of \$77,315 (which is equal or greater than 100% of the average SOC codes for each job position for the Charlotte-Gastonia-Rock Hill M.S.A.).*
- *There is competition for this project from Rock Hill, SC, and Gastonia, NC.*

*The general terms and condition of this grant include:*

- *A portion of the grant must be repaid if the company moves this investment from Mecklenburg County within 3 years of the end of the grant term.*
- *Actual grant payments are based on the value of the investment as appraised by the Mecklenburg County Tax Office.*
- *All property taxes due from the company must be paid before a grant payment is made.*

*The Board of County Commissioners indicated their intent to approve this grant in a closed session on 04/01/2025.*



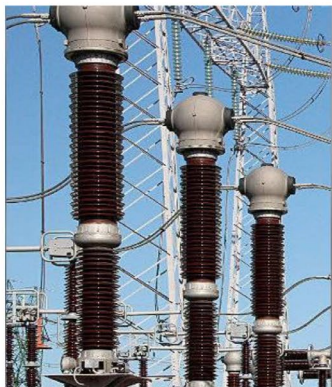


## HSP US, LLC (Trench Group)



### Company Background

### HSP US, LLC (Trench Group)



- **HSP US LLC**, is the subsidiary of Trench Group, headquartered in Berlin, Germany.
- They are Siemens Energy's "carve out" and have a long-term supply agreement that this project will likely serve.
- This will be their first manufacturing presence in the U.S. This project entails manufacturing high-voltage bushings, one of the three product lines, expanding the company's manufacturing capacity.



### Project Details

### HSP US, LLC (Trench Group)

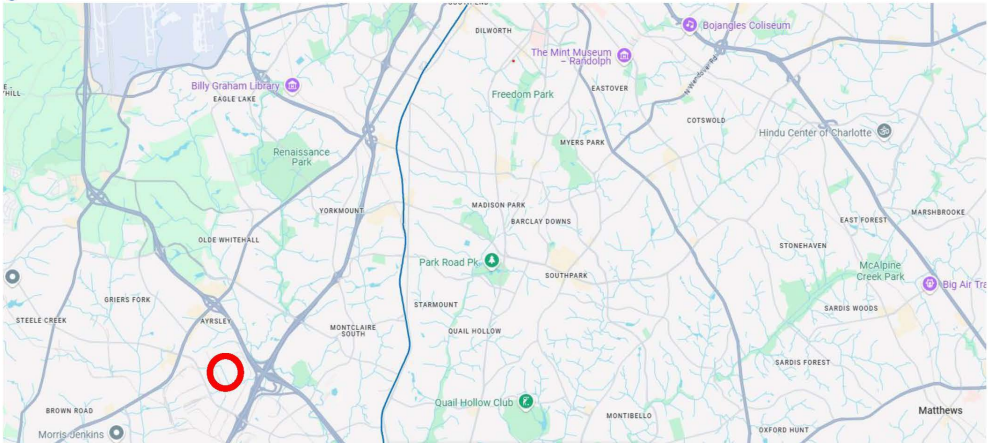
- **\$37,349,000 in New Taxable Investment**
  - \$14,000,000 in Real Property
  - \$23,349,000 in Business Personal Property
- **74 New Employees**
  - \$77,315 Average Wage
- **Competition Sites:**
  - Rock Hill, SC
  - Gastonia, NC



Business Investment Program Grant

Project Location


HSP US, LLC (Trench Group)



Proposed Location: 800 Westinghouse Blvd, Charlotte, NC, 28273

Submarket Name: Steele Creek

Commission District : 2



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Business Investment Program Grant

Project Incentives

HSP US, LLC (Trench Group)

Partner	Terms	Amount
County	3 years/75%	\$353,523
City of Charlotte	5 years/90%	\$377,162
*State Incentives	-	\$1,697,860
TOTAL		\$2,428,545


\* State Incentives: Sales Tax Exemption on M&E Purchases, \$1,414,260 (estimated value)

North Carolina Community College System Customized Training, \$125,800 (estimated value)

Work Opportunity Tax Credit, \$52,800

Federal Bonding Program, \$95,000

Job Ready Grants, \$10,000



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Business Investment Program Grant

Project Employment

HSP US, LLC (Trench Group)

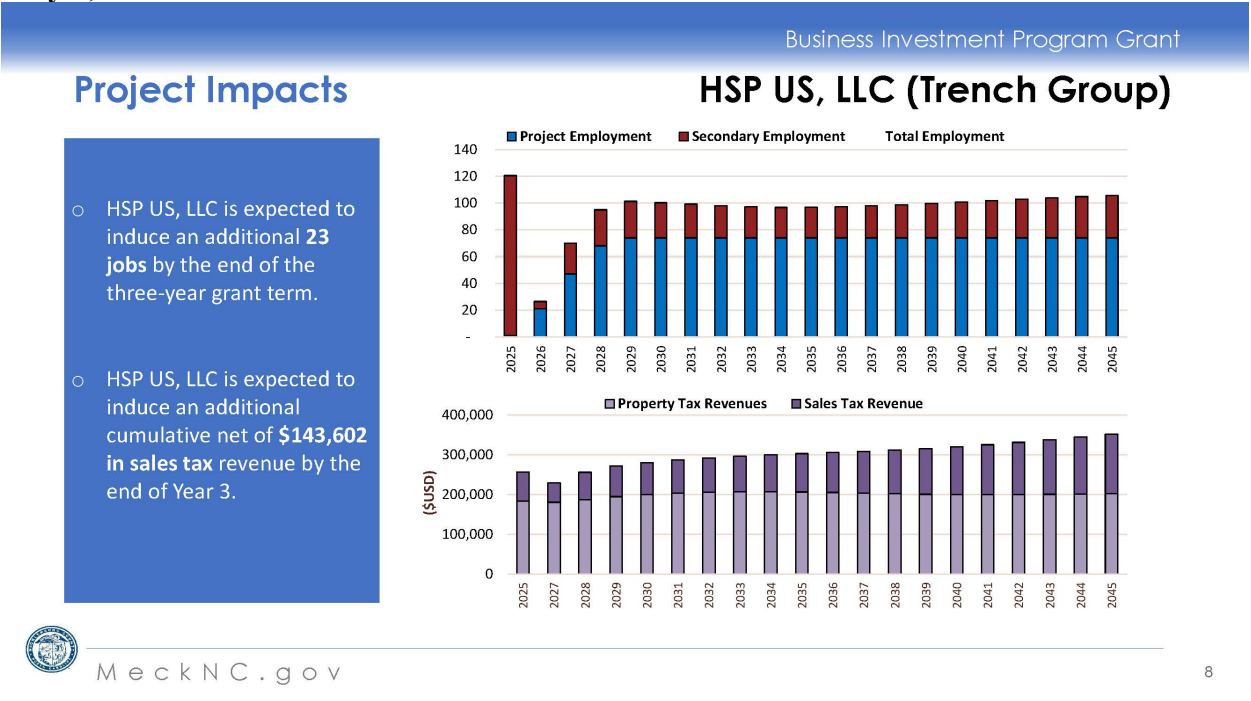
Position	Total	Wage	SOC- Code	Annual Median MSA	Percent difference
General Management	4	\$169,400	113051	\$128,460	131%
Engineer	8	\$104,500	172112	\$99,730	104%
Buyer	2	\$104,500	131020	\$80,340	130%
Controller	1	\$104,500	132011	\$100,030	104%
Facility Manager	1	\$104,500	113013	\$109,830	95%
Order Manager	2	\$104,500	113012	\$119,490	87%
Planner	2	\$104,500	435061	\$54,170	192%
HR Generalist	2	\$104,500	131071	\$77,930	134%
IT Service Director	2	\$104,500	151211	\$118,310	88%
Quality Manager	1	\$104,500	113051	\$128,460	81%
Manufacturing Supervisor	3	\$78,100	511011	\$71,430	109%
Machinist	17	\$60,500	514041	\$52,820	114%
Assemble Worker	9	\$60,500	512028	\$42,420	142%
Machine Operator	9	\$60,500	512041	\$50,210	120%
Maintenance Worker	1	\$60,500	499071	\$49,590	122%
Material Handler	2	\$60,500	537062	\$36,380	166%
Quality Inspector	2	\$60,500	519061	\$47,530	127%
Resin Casting Operator	6	\$60,500	514072	\$41,770	144%
Total	74	\$79,586			



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### HSP US, LLC (Trench Group)- BOCC Action

- Requesting the Board of County Commissioners to vote and adopt a resolution to approve a **3-year, 75%** Business Investment Program Grant to **HSP US, LLC (Trench Group)** for a not to exceed amount of **\$353,523** and to authorize the County Manager to negotiate and execute the contract.



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## Business Investment Program (BIP) Grant

### Public Hearing

Mecklenburg Board of County Commissioners  
May 6, 2025.

### Comments

Commissioner Rodriguez-McDowell said the Economic Development Committee unanimously approved the project. She said that it represented over \$37 million in direct foreign investment into the community, which brought outside dollars in, and it strengthened our German-based business community.

Commissioner Townsend-Ingram stated that she had been wanting more business opportunities in District 2 and thanked them for providing them.

Motion was made by Commissioner Rodriguez-McDowell, seconded by Commissioner Meier, and unanimously carried, to close public hearing on a proposed Business Investment Program grant to HSP US, LLC (Trench Group).

Motion was made by Commissioner Rodriguez-McDowell, seconded by Commissioner Townsend-Ingram, and unanimously carried, to adopt a resolution to approve a 3-year, 75% Business



## Meeting Minutes

May 6, 2025

Investment Program Grant to HSP US, LLC (Trench Group), for a not to exceed amount of \$353,523 and to authorize the County Manager to negotiate and execute the contract.

Motion was made by Commissioner Powell, seconded by Commissioner Altman, and unanimously carried, to reconsider the vote of Commissioner Powell for item 25-0206 (AMEND THE COUNTY'S MAJOR SYSTEM COMPONENT OF THE STORM WATER FEE) to close the public hearing on proposed amendments to the Major System component of the Storm Water fee and to adopt Resolution Authorizing Amending Major System Fees for Mecklenburg County.

Motion was made by Commissioner Powell, seconded by Commissioner Altman, and unanimously carried, to close the public hearing on proposed amendments to the Major System component of the Storm Water fee and to adopt Resolution Authorizing Amending Major System Fees for Mecklenburg County. The reconsideration brought the vote to a unanimous decision (8-0).

**MECKLENBURG COUNTY BOARD OF COMMISSIONERS  
RESOLUTION  
APPROVING BUSINESS INVESTMENT PROGRAM GRANT  
FOR HSP US, LLC (TRENCH GROUP)**

**WHEREAS**, HSP US, LLC (Trench Group), is seeking to locate their operations in Mecklenburg County; and

**WHEREAS**, the organization evaluated sites in Rock Hill, SC and Gastonia, NC; and

**WHEREAS**, this project as described by the company was determined to meet all the criteria for a Business Investment Program grant from the County of Mecklenburg, the Board of Commissioners voted its intent to provide a Business Investment Program grant to the company during a closed session meeting on **04/01/2025**, and as authorized by the Board, the County communicated this information to the company; and

**WHEREAS**, taking into consideration the Board's stated intent to make an economic development grant, the company subsequently decided to locate in Mecklenburg County. The project will include a capital investment of **\$37,349,000** and will create **74** new jobs within **5** years at an average annual salary of approximately **\$77,315**. The Business Investment Program grant is a **75%** grant over **3** years, with a not to exceed amount of **\$353,523**. The grant will be subject to the County's standard contract provisions, including compliance requirements for the company related to job creation targets and claw back provisions; and

**WHEREAS**, Mecklenburg County Board of Commissioners has determined that this grant will provide new employment, new taxable property and new economic activity within the County, now, therefore, be it

**RESOLVED** that the Board of County Commissioners does hereby approve the Business Investment Program grant as described above and authorizes the County Manager to execute a contract for the same, with any necessary or helpful nonmaterial changes.

ADOPTED the

Approved as to Form:

\_\_\_\_\_  
Clerk to the Board

\_\_\_\_\_  
County Attorney

***Resolution recorded in full in Ordinance Book 54, Document #22.***

**ADVISORY COMMITTEE REPORTS – NONE**

**MANAGER’S REPORT**

**25-0244      NOAH MULTI-FAMILY RENTAL SUBSIDY PROGRAM-WILLOW PARK NOAH, LLC (WOODFORD ESTATES), SHARON POINTE NOAH, LLC (SHARON POINE), ARROWHAWK NOAH, LLC (SHELTON KNOLL)**

Lashonda Hart, Program Manager, Affordable Housing Initiatives, gave the presentation.

*Background: Housing Impact Fund is an innovative social impact equity fund committed to addressing housing insecurity and upward mobility in Charlotte. Housing Impact Fund has raised \$125 million of social impact capital from the private sector to acquire and preserve 1,638 NOAH units across Mecklenburg County since December 2020. Across its portfolio, Housing Impact Fund has set aside 492 units for households earning 30% AMI and below, 72 units for households earning 50% AMI and below, 747 units for households earning 60% AMI and below and 328 units for households earning 80% AMI and below.*

*Approval of this item will authorize the County Manager to negotiate, the terms and conditions and execute an agreement with Housing Collaborative that will administer the rental subsidy program.*

*This proposal would commit annual funding from Mecklenburg County for the term of the property’s deed restriction at an amount equivalent to the corresponding annual property tax bill. The funding will be administered through the Housing Collaborative which identifies eligible tenants and administers the rental subsidy program.*

*Property owners must implement a long-term (20 years or longer) deed restriction on the property designating 100% of the units to be affordable to households at 80% AMI and below. The majority of units must be affordable to households at 60% AMI and below. The deed restriction must include 30% of the property to be made available to residents earning 30% AMI or below in aggregate, including households with existing vouchers of rental assistance.*

*Approval of the recommended rental subsidy program is a request for 20 years of annual funding to be equivalent to the corresponding county property tax bill.*

NOAH Multi-Family Affordable Housing



Funding Support Request

Presented to the Mecklenburg  
Board of County Commissioners  
May 6, 2024

# HOUSING IMPACT FUND OVERVIEW

## HOUSING IMPACT FUND – An Innovative Model To Create Affordable Housing

Housing Impact Fund is under contract to acquire its 11<sup>th</sup> apartment community next month, producing a portfolio of 1,866 units serving over 5,000 residents. These communities are located in opportunity-rich areas across Mecklenburg County.

Each community received a 20-year deed restriction ensuring that rents remain affordable to households with incomes ranging between 0-80% of the area median income ("AMI").

At every community, no less than 30% of units are set aside for 30% AMI and below households. A 4-person household at 30% AMI earns \$31,800/year or less. Rents paid by 30% AMI and below households range from \$250-\$550/month at Housing Impact Fund communities. The average rent in Charlotte is \$1,460/month for a 1-bedroom apartment and \$1,705/month for a 2-bedroom apartment.

Over \$23 million has been invested to renovate each apartment community with more than 90% of those dollars spent with minority-owned contractors, creating dozens of new jobs.

Each community is provided supportive services and resources led by a Community Health Worker that assists residents in the areas of financial wellness, workforce development, education, health and community capital.

Through its first fund in 2020 and second fund in 2023, Housing Impact Fund has raised and is deploying \$125 million of social impact equity capital from the private-sector to preserve vulnerable naturally-occurring affordable housing (NOAH) in Mecklenburg County.

# PORTFOLIO OVERVIEW

- 11 Properties\*
- 1,866 units\*
- Avg. rent paid by 30% AMI households is \$336/month
- Avg. rent across entire portfolio is \$956/month
- 560 units at 30% AMI and below
- 724 units at 60% AMI and below
- 290 units at 80% AMI and below
- \$23 million in renovations, 90% spent with minority-owned contractors
- Robust supportive services programming in the areas of financial wellness, health, education and community capital



\* Following the acquisition of Woodford Estates

# NOAH Multi-Family

## Communities



**Ascent Pineville**  
8401 Habersham Pointe Circle, 28226  
240-unit property near Pineville-Matthews Rd, offering 1- and 2-bedroom apartments. Features include updated units, a swimming pool, a dog park, a gym, and easy access to shopping and entertainment centers.



**Charlotte Woods**  
1116 Scalespark Road, 28209  
266-unit property in close proximity to Park Road Shopping Center and SouthPark, offering 1- and 2-bedroom apartments. Features include a community room, pool, private balconies/patios, and dog park.



**Lake Mist**  
1120-A Lakemist Drive, 28217  
144-unit property in immediately adjacent to LYNX Archdale Station in the Montclair South neighborhood, offering 1- and 2-bedroom apartments. Features include a pool, laundry rooms, and walking distance to a grocery store and other services.



**Maple Way**  
1012 McAlway Road, 28211  
60-unit property in located in the Cotswold neighborhood, offering studios, 1- and 2-bedroom apartments. Features include a playground, picnic areas and walking distance to a grocery store and private balconies/patios.



**Peppertree**  
4335 Central Avenue, 28205  
292-unit property on Central Avenue near the Plaza Midwood neighborhood, offering 1- and 2-bedroom apartments. Features include updated units, a swimming pool, a clubhouse, a gym, and on-site access to an Atrium Health clinic.



**Pines at Wendover**  
628 North Wendover Road, 28205  
44-unit property located in the Cotswold neighborhood, offering 2- bedroom apartments. Features include updated units, zoned for quality schools and walkable to a grocery store, shops and multiple bus routes.



**Shamrock Gardens**  
3779 Michigan Avenue, 28205  
265-unit property located in the Shannon Park neighborhood near Plaza Midwood and NoDa, offering 1- and 2-bedroom apartments. Features include updated units, hardwood floors, and convenient access to grocery stores, shopping, and dining.



**Shelton Knoll**  
516 Arrowhawk Dr, Charlotte, NC 28217  
45-unit property in the Montclair South neighborhood, offering 2- and 3- bedroom apartments. Features include convenient access to South Charlotte amenities, spacious floor plans, and an on-site business center.



**Swan Run**  
4600 Swan Meadow Lane, 28205  
92-unit property located near Providence Rd and Highway 51, offering 1- and 2-bedroom apartments. Features include updated units, a fitness center, a playground, laundry facilities, walk-in closets and private patio/balcony options.

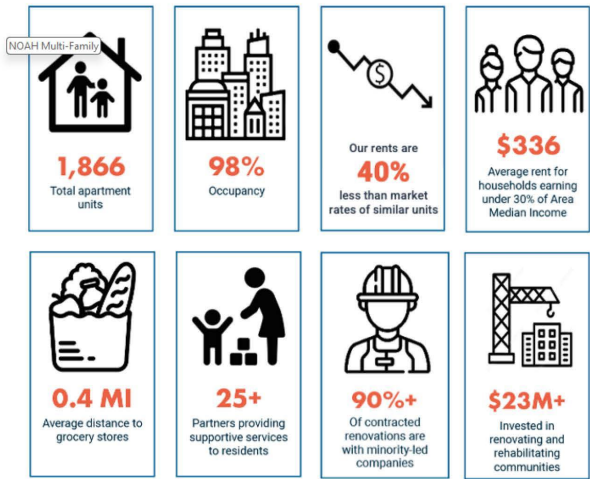


**Sharon Pointe**  
5626 Sharon Pointe Rd, 28215  
190-unit property built in 2002 offering 1-, 2- and 3- bedroom apartments. Located near N. Sharon Amity Road and W.T. Harris Blvd, in walking distance to a grocery store, pharmacy, bank, daycare and other services. Features include a clubhouse, pool, playground, and dog park.



HOUSING IMPACT FUND OVERVIEW

Signs of Success



NOAH Multi-Family

Project Overview  
Woodford Estates

NOAH Multi-Family – Funding Request

Woodford Estates

Property Overview

- 228-unit community built in 1985
- Located on Central Avenue
- Walking distance to a grocery store, pharmacy, health clinic and other resources
- Served by 2 CATS bus routes (#9, #17)
- 176 one-bedroom units, 52 two-bedroom units
- 15% of units renovated with luxury finishes
- Clubhouse, pool, fitness center, dog park on site
- Average rents in the submarket increased 39% for 1-BR units and 45% for 2-BR units in the last 5 years. Nearby properties that have been acquired by private equity have experienced rent growth close to 70%.

Draft Budget (uses)

- \$32,000,000 purchase price
- \$3,250,000 renovation costs
- \$865,000 soft costs

Total - \$36,115,000 (\$158,399/unit)



**NOAH Rental Subsidy Funding** - \$144,876 in annual rental subsidy funding from the County and \$99,519 in annual rental subsidy from the City (equivalent to respective share of current property taxes) so 34 of 68 units at 30% AMI and below go to households without existing rental subsidies or vouchers who are extremely vulnerable to homelessness.

Draft Budget (sources)

- \$18,000,000 Freddie Mac (senior mortgage)
- \$5,400,000 City of Charlotte (2<sup>nd</sup> loan)
- \$2,500,000 Mecklenburg County (3<sup>rd</sup> loan)
- \$850,000 Roof Above (equity co-investment)
- \$9,365,000 Housing Impact Fund II (equity)

Total - \$36,115,000 (\$158,399/unit)

NOAH Multi-Family – Property Overview  
Woodford Estates



NOAH Multi-Family – Property Overview  
Woodford Estates



NOAH Multi-Family – Property Overview  
Woodford Estates





# NOAH Multi-Family

## Project Overview Sharon Pointe

# NOAH Multi-Family – Funding Request

## Sharon Pointe

### Property Overview

- 190-unit community built in 2002
- Located off N. Sharon Amity Road near intersection with W.T. Harris Blvd.
- Walking distance to a grocery store, pharmacy, bank, daycare and other services
- Served by 3 CATS bus routes (#3, #23, #29)
- 38 one-bedroom units, 120 two-bedroom units, 32 three-bedroom units
- Well-maintained community with new roofs and exterior siding
- Clubhouse, pool, playground, dog park on site
- Average rents in surrounding neighborhood have increased 41% in 5 years with 33% of 2-BR units and 17% of 3-BR units still affordable to 60% AMI and below households



**NOAH Rental Subsidy Funding - \$117,295** in annual rental subsidy funding from the County and \$61,220 in annual rental subsidy from the City (equivalent to respective share of current property taxes) so 28 of 57 units at 30% AMI and below go to households without existing rental subsidies or vouchers who are extremely vulnerable to homelessness.

### Draft Budget (uses)

- \$34,500,000 purchase price
- \$857,500 renovation costs
- \$794,500 soft costs
- Total - \$36,152,000 (\$190,274/unit)**

### Draft Budget (sources)

- \$19,102,000 Freddie Mac (senior mortgage)
- \$5,100,000 City of Charlotte (2<sup>nd</sup> loan)
- \$11,950,000 Housing Impact Fund II (equity)
- Total - \$36,152,000 (\$190,274/unit)**

# NOAH Multi-Family – Property Overview

## Sharon Pointe





NOAH Multi-Family – Property Overview

Sharon Pointe



NOAH Multi-Family – Property Overview

Sharon Pointe



NOAH Multi-Family

Project Overview  
Shelton Knoll





# NOAH Multi-Family – Funding Request

## Shelton Knoll

### Property Overview

- 45-unit community built in 1986
- Located off of Arrowood Road near intersection with South Blvd.
- Walking distance to a grocery store, bank and health clinic
- Served by 2 CATS Bus routes (#12, #57) and walking distance to LYNX Arrowood Station
- 23 two-bedroom units, 22 three-bedroom units
- Playground on site
- Average rents in surrounding neighborhood have increased 45% for 2-BR units and 71% for 3-BR units over the last 5 years.



**NOAH Rental Subsidy Funding** - \$28,536 in annual rental subsidy funding from the County and \$19,609 in annual rental subsidy from the City (equivalent to respective share of estimated property taxes) so 7 of 14 units at 30% AMI and below go to households without existing rental subsidies or vouchers who are extremely vulnerable to homelessness.

### Draft Budget (uses)

- \$5,900,000 purchase price
- \$605,000 renovation costs
- \$231,000 soft costs

**Total - \$6,736,000 (\$149,689/unit)**

### Draft Budget (sources)

- \$2,986,000 Freddie Mac (senior mortgage)
- \$1,100,000 City of Charlotte (2<sup>nd</sup> loan)
- \$2,650,000 Housing Impact Fund II (equity)

**Total - \$6,736,000 (\$149,689/unit)**



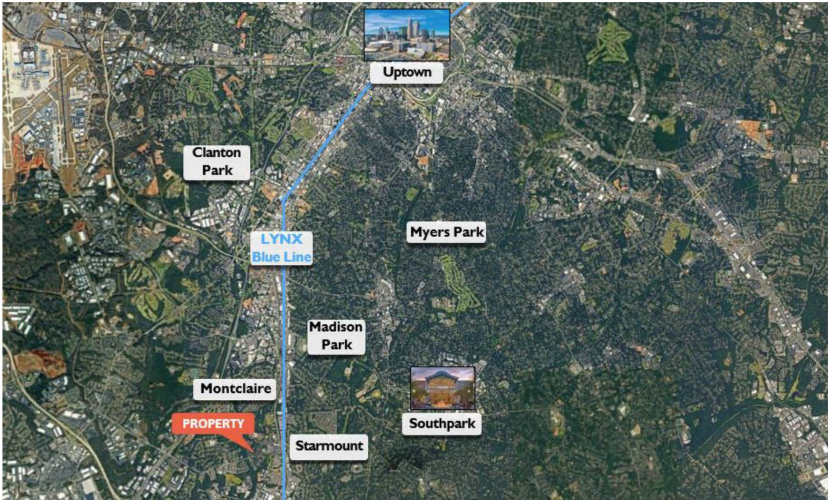
# NOAH Multi-Family – Property Overview

## Shelton Knoll



# NOAH Multi-Family – Property Overview

## Shelton Knoll



NOAH Multi-Family – Property Overview

Shelton Knoll



NOAH Multi-Family Affordable Housing  
Funding Support Request



APPENDIX



# Housing Impact Fund Overview

## Key Pillars

Housing Impact Fund Overview

### KEY PILLARS

#### Quality, Affordable Housing

- Protect vulnerable residents from displacement
- Create housing that's affordable to 0-80% AMI households for 20 years
- Target high opportunity neighborhoods with access to jobs, transportation, and strong schools

#### Neighborhoods of Opportunity

- Improve communities with meaningful renovations
- Spend 90%+ of capital improvements with minority-led contractors, promoting small business growth and job creation

#### Supportive Services

- Offer programming in the areas of financial wellness, workforce development, education, health and community capital
- Provide counselling, resources and referrals through on-site Community Health Workers



# Building Resilient Communities

## Building Resilient Communities

Our Approach

Housing Impact Fund recognizes that stable housing is essential for fostering upward mobility. We prioritize the creation of quality, affordable living spaces within each community. Once we establish these homes, we focus on providing supportive services designed to enhance resident stability and build social capital.

By embedding services on-site in our Housing Impact Fund communities at no cost to residents, we effectively remove many barriers that often hinder access to resources and impede the development of a strong community.

Atrium's dedicated on-site Community Health Workers (CHWs) play a crucial role in nurturing this sense of community. They not only foster connections among residents but also link them to valuable resources and on-site programming by nonprofit partners. Importantly, all services are provided to residents at no cost, ensuring that everyone can benefit from the support available within their community.



# Supportive Services

## Supportive Services

HOUSING IMPACT FUND

### Financial & Workforce Development



**Financial Empowerment Workshops**  
Our partners at Common Wealth Charlotte, PNC, and Truist hosted on-site financial empowerment workshops teaching community members about budgeting, savings, credit building, and home ownership.



**Career & Workforce Development Survey**  
173 residents participated in a career and workforce development survey, which gathered insights on residents' current employment status, career goals, and barriers to job opportunities.



**Flex Pay**  
All properties have implemented Flex Pay, an innovative payment system designed to assist residents in managing their monthly budgets while simultaneously helping them build their credit.



**Financial Assistance**  
In collaboration with Crisis Assistance, Good Fellows, and several other key partners, we proactively connected residents facing unforeseen hardships with vital rent & utility assistance.

### Education



**Education Equity Initiative**  
With support from Barings, Promising Pages installed reading resource centers (community libraries) at each property and Classroom Central distributed backpacks and school supplies to students at each property.



**S.T.A.R.S. Saturday Academy** Middle school students at Lake Mist participate in weekly academic enrichment and tutoring sessions with S.T.A.R.S. and OHS teachers. This program is made possible by the Merentas Foundation.



**Back-To-School Events**  
Each community hosted back-to-school events to prepare students for a successful school year. Supported by local organizations and volunteers, these events provided essential school supplies—from notebooks and pencils to backpacks and lunchboxes—connecting over 700 students with educational resources and easing the financial burden on families.



**Story Time**  
We launched partnerships with the Charlotte-Mecklenburg Library and the Latin American Coalition to host active reading workshops for families of young children at Lake Mist and Maple Way.



**Parents as Teachers**  
Lake Mist formed a new partnership with the Charlotte-Mecklenburg Library and the Latin American Coalition to launch a 6-week Parents as Teachers outreach program for families.



**Familia Adelante**  
Familia Adelante offered programming on a weekly basis at both Lake Mist and Maple Way for parents and teens ages 11-14. The program's interactive sessions aim to reduce family stress, enhance life skills, and improve academic performance.





Supportive Services

Supportive Services

HOUSING IMPACT FUND

Health



**ICAN workshop**  
15 elementary-aged students participated and "graduated" from Levine Cancer Institute's ICAN program, a multi-day workshop that focused on the importance of being physically active and good nutrition to maintain healthy lifestyles and manage stress.



**The Bulb**  
The Bulb hosts biweekly markets, offering fresh fruits and vegetables to HIF residents at no cost. Supported by Triad, the critical service provides education and access to nutritious, healthy food.



**Vaccine Clinics**  
Swan Run and Ascent Pineville hosted on-site vaccine clinics, in partnership with Public Pharmacy.



**Community Pantries**  
Community pantries at Maple Way, Shamrock Gardens, and Lake Mist served as vital resources for residents, aimed to provide essential food items and supplies. Additionally, NC Mecklenburg provided free prescriptions, and VIDA Pharmacy provided free prescription delivery and health resources to residents.



**On-Site Virtual Clinic**  
We increased outreach and awareness of the on-site virtual clinic at Peppertree Apartments.

Community Capital



**Resource Fairs**  
Each community hosted resource fairs throughout the year. Partners including Axiom, PNC, Promising Pages, Housing Collaborative, Charlotte Fire, CAPD joined to share resources and information with residents.



**Blossomification**  
ArtPop Street Gallery and the City of Charlotte's Neighborhood Matching Grants program supported the creation of a resident-informed community mural along the entrance to Lake Mist.



**Cost drive**  
In December, volunteers from Christ Church held a cost donation drive at Shamrock Gardens. Residents shopped for winter clothing and toys, sipped hot cocoa and enjoyed holiday treats.



**Trees Charlotte**  
Throughout the year, Trees Charlotte hosted tree planting events at Shamrock Gardens, Lake Mist and Ascent Pineville. Lower-income neighborhoods often suffer from a "green gap", missing out on the benefits trees provide, such as shade and improved air quality.



**Youth Aging Out of Foster Care**  
We launched a partnership with Mecklenburg County, The Relatives, and Housing Collaborative to connect youth aging out of foster care with a subsidized apartment and supportive services.



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Major Milestones

Housing Impact Fund  
2024 Major Milestones



HIF II acquired Swan Run, a 92-unit community in South Charlotte.



HIF II acquired Ascent Pineville, a 240-unit community in South Charlotte.

HIF successfully secured over **\$2.5 million** in philanthropic funding dedicated to enhancing supportive service offerings. These investments will provide additional Community Health Worker networks, early childhood development programs, workforce development services, among other critical resident supports.



HIF II acquired Shelton Knoll, a 45-unit community in South Charlotte.

JAN

FEB

MARCH

APRIL

MAY

JUNE

JULY

AUG

SEPT

OCT

NOV

DEC



Freddie Mac honored HIF as a 2024 Multifamily Impact Sponsor, a prestigious recognition for providing affordable housing and resident-centered services.



Charlotte Woods renovations are underway! We invested \$1.7 million toward:

- Electrical & HVAC
- Security solutions
- Roofings
- Common spaces
- Landscapes



Peppertree hosted The White House and the City of Charlotte to highlight our partnership in affordable housing and on-site access to affordable shared electric vehicles and charging stations.



Ascent Pineville's renovations are underway! We invested in:

- Roof and balconies
- Energy-efficient plumbing
- New HVAC systems
- Parking lot upgrades
- New fitness center



Community Health Workers Keissy Coppinger and Elia Campoazano joined to support residents at Maple Way, Shamrock Gardens and Pines communities.



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NOAH RENTAL SUBSIDY PROGRAM

NOAH RENTAL SUBSIDY PROGRAM

Housing Impact Fund

The NOAH Rental Subsidy Program is an innovative partnership that provides opportunities for households with extremely low incomes (0-30% AMI) who do not have existing vouchers or rental subsidies. The program provides rental subsidies that bridge the gap between what residents can afford and the asking rents at NOAH properties.

The program is jointly supported by Mecklenburg County and the City of Charlotte and funded in direct appropriation to their receipt of annual property taxes. It is administered by a local non-profit, Housing Collaborative, who accepts referrals from non-profit organizations in Mecklenburg County's "continuum of care" for households at high risk of homelessness.

**Key Statistics**

- **\$13,880/year** – Avg. HH Income
- **\$336/month** – Avg. rent paid by residents
- **50%** of households were staying in a local shelter prior to move-in



**Stephanie\*** – "We went through so much while living in a condemned apartment, feeling hopeless at times. But now, the house we're in finally feels like a home—a place where we can truly feel comfortable, safe, and at peace. It's more than just a home; it's a blessing beyond words. Since Housing Collaborative stepped in, they have made a real, lasting change in our lives, and we are forever grateful for their kindness, support, and generosity. Thank you for giving us not just a house, but a place where we can truly live and thrive."

\* Resident names have been changed.



The diagram illustrates the flow of funds and support in the NOAH Rental Subsidy Program. At the center is a house icon representing 'Referred Households'. To the top left, 'Housing Impact Fund Properties' pay annual property taxes to 'Mecklenburg County & City of Charlotte'. The county and city then receive taxes and redirect funds to the 'Housing Collaborative'. The Housing Collaborative receives funds and distributes individual rental subsidies to the 'Referred Households'. The 'Referred Households' pay annual property taxes to the 'Housing Impact Fund Properties' and receive subsidy amounts and tenant portions in monthly rent payments from the 'Housing Collaborative'.



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**Comments**

Motion was made by Commissioner Meier, seconded by Commissioner Griffin, and unanimously carried, to adopt a resolution authorizing the County Manager to negotiate terms and conditions and execute an agreement with Willow Park NOAH, LLC under which Mecklenburg County would allocate a total of \$3,649,102 over a 20-year period to cover twenty (20) years of rental subsidy for thirty-four (34) affordable rental units at Woodford Estates available to households earning 30% AMI and below.

Commissioner Rodriguez-McDowell said she fully supported the projects.

Commissioner Townsend-Ingram asked if there were limitations on costs being raised. *Ms. Hart said the County was not the landlord, Ascent Housing would be the landlord. She said that a 20-year deed restriction prevented the rent from being raised. She said that the rent was based on their area median income.*

Commissioner Meier said she was in full support of the projects and the partnership with Ascent. She said that was the way it should be done and was the wave of the future.

Commissioner Leake asked if there would be enough funds for repairs for the seniors. *Ms. Hart said Commissioner Leake's question pertained to Critical Home Repair.*

Commissioner Leake expressed concern about the availability of funds to help seniors with small home repairs. *Ms. Hart stated that funding was a matter for the Board and the County Manager.*

Commissioner Leake said that she did not want to deny one to do the other. She asked if there would possibly be funds to do them both, the rentals and the home repairs. *Ms. Hart said they were two different types of priorities. County Manager Diorio said for clarity that there's only one project in here that asked for a contribution to their capital stack, \$2.5 million, but that was a loan, so that money would come back. The others were asking for a grant for the property taxes that they pay, and that was an ongoing revenue source that would not impact the County's ability to fund other programs. Commissioner Leake asked that the minutes reflect that County Manager Diorio stated that there would be funds to do both.*

Commissioner Powell asked how long they had to repay the \$2.5M loan. County Manager Diorio and Ms. Hart stated that they had 20 years to repay the loan, and once a year, they would pay 1% back on that loan. Commissioner Powell stated that she was in full support of the projects.

Commissioner Griffin said he fully supported the projects. He said it was important that the work be continued. He said that wherever the County was investing in brick-and-mortar, they should see if there were any human services opportunities to move people and families up.

Commissioner Griffin said he commended County Manager Diorio and the County for putting up over \$300M in approximately 5 years into affordable housing.

Commissioner Altman thanked them for their work.

Chair Jerrell thanked Ms. Hart and expressed his excitement about the project. He said the County has serviced close to 2,000 families since getting into the housing business. He said he was ecstatic to support it. He said he wanted the public to understand that the County did not go below thresholds with respect to the fund balance and asked County Manager Diorio if the \$2.5M put the County below the threshold. *County Manager Diorio said no, it didn't.*

Motion was made by Commissioner Meier, seconded by Commissioner Rodriguez-McDowell, and unanimously carried, to adopt a resolution authorizing the County Manager to negotiate and

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execute an agreement with Willow Park NOAH, LLC for a 20-year loan in the amount of \$2.5M in the form of a subordinate mortgage. The term of the loan will be commensurate with the term of the 20-year affordable deed restriction.

Motion was made by Commissioner Griffin, seconded by Commissioner Powell, and unanimously carried, to adopt a resolution authorizing the County Manager to negotiate and execute an agreement with Sharon Pointe NOAH, LLC and develop terms and conditions under which Mecklenburg County would allocate a total of \$2,954,644 over a 20-year period to cover twenty (20) years of rental subsidy for twenty-eight (28) affordable rental units at Sharon Pointe available to households earning 30% AMI and below.

Motion was made by Commissioner Powell, seconded by Commissioner Meier, and unanimously carried, to adopt a resolution authorizing the County Manager to negotiate and execute an agreement with Arrowhawk NOAH, LLC and develop terms and conditions under which Mecklenburg County would allocate a total of \$718,761 over a 20-year period to cover twenty (20) years of rental subsidy for seven (7) affordable rental units at Shelton Knoll available to households earning 30% AMI and below.

Motion was made by Commissioner Rodriguez-McDowell, seconded by Commissioner Meier, and unanimously carried, to authorize the County Manager to develop terms and conditions and execute an agreement with Housing Collaborative to administer the rental subsidy program.

**RESOLUTION OF THE MECKLENBURG BOARD OF COUNTY COMMISSIONERS  
AUTHORIZING THE COUNTY MANAGER TO NEGOTIATE AND EXECUTE LOAN TERMS AND  
CONDITIONS WITH WILLOW PARK NOAH, LLC**

**WHEREAS,** Willow Park NOAH, LLC is a company formed to own Woodford Estates, a 228-unit apartment community located at 4630 Central Avenue in Mecklenburg County, Charlotte, NC 28205; and

**WHEREAS,** Willow Park NOAH, LLC is a company managed by Ascent Housing, LLC, a leader in the preservation of naturally-occurring affordable housing (NOAH), and majority-owned by Housing Impact Fund II, LLC, a social impact equity fund dedicated to the preservation of NOAH units in Mecklenburg County; and

**WHEREAS,** Willow Park NOAH, LLC will record a 20-year deed restriction on Woodford Estates that sets aside 68 units for households earning 30% AMI and below, 114 units for households earning 60% AMI and below and 46 units for households earning 80% AMI and below; and

**WHEREAS,** Willow Park NOAH, LLC has raised more than \$28,000,000 of private-sector capital to help finance the acquisition, rehabilitation and long-term operation of Woodford Estates; and

**WHEREAS,** Willow Park NOAH, LLC has asked Mecklenburg County to assist with a loan in the amount of \$2,500,000; and

**WHEREAS,** there is an ongoing shortage of affordable housing within the Charlotte Mecklenburg community.

**NOW THEREFORE, BE IT RESOLVED** the Mecklenburg Board of County Commissioners adopts the Resolution authorizing the County Manager to negotiate the terms and conditions under which the County will execute an agreement with Willow Park NOAH, LLC and allocate a one-time loan in the amount of \$2,500,000.

Adopted the 6<sup>th</sup> day of May 2025.

Approved as to Form:

\_\_\_\_\_  
County Attorney

\_\_\_\_\_  
Clerk to the Board



**RESOLUTION OF THE MECKLENBURG BOARD OF COUNTY COMMISSIONERS  
AUTHORIZING THE COUNTY MANAGER TO NEGOTIATE TERMS AND  
CONDITIONS AND EXECUTE AN AGREEMENT WITH HOUSING COLLABORATIVE  
AND WILLOW PARK NOAH, LLC TO ADMINISTER RENTAL SUBSIDIES  
UNDER WHICH THE COUNTY WOULD ALLOCATE FUNDS OVER A 20 YEAR PERIOD  
FOR AFFORDABLE RENTAL UNITS.**

**WHEREAS**, there is a shortage of affordable housing within the Charlotte Mecklenburg community; and

**WHEREAS**, The Housing Collaborative (~~fka SocialServe~~) is a local community-based 501 (c)(3) non-profit national organization founded in 1999 whose mission is to connect people to affordable housing by providing professional housing location and listing services, assist displaced households in finding new housing, offer “wait list” support to identify availability of units and gather housing data for regions and municipalities across the United States; and

**WHEREAS**, Willow Park NOAH, LLC is a company formed to acquire and own Woodford Estates, a 228-unit apartment community located at 4630 Central Avenue in Mecklenburg County; and

**WHEREAS**, Willow Park NOAH, LLC is managed by Ascent Housing, LLC and its majority member is Housing Impact Fund II, LLC. Ascent Housing, LLC is a leader in the preservation of Naturally Occurring Affordable Housing and Housing Impact Fund II, LLC is a \$66,800,000 social impact fund formed in 2023 to preserve Naturally Occurring Affordable Housing in Mecklenburg County; and

**WHEREAS**, the goal of Willow Park NOAH, LLC is to acquire and preserve Woodford Estates with a 20-year deed restriction serving 30% of the property to residents at or below 30% AMI, 50% of the property to residents at or below 60% AMI, and 20% of the property to residents at or below 80% AMI; and

**WHEREAS**, the goal of Willow Park NOAH, LLC, and its majority member, Housing Impact Fund II, LLC, is to allocate 15% of the property to residents at or below 30% AMI, who are experiencing extreme housing insecurity without existing access to tenant-based vouchers or rental subsidies; and

**WHEREAS**, Willow Park NOAH, LLC has asked Mecklenburg County to assist with funding for 20 years of rental income subsidy serving tenants at 30% AMI or below. The total request is \$3,649,102 to cover 20 years of rental income subsidy for thirty-four units;

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**NOW THEREFORE, BE IT RESOLVED** the Mecklenburg Board of County Commissioners adopts the Resolution authorizing the County Manager to negotiate and execute an agreement with Housing Collaborative and Willow Park NOAH, LLC to develop terms and conditions under which the County would allocate a total of \$3,649,102 over a 20-year period to cover twenty (20) years of rental income subsidy for thirty-four (34) affordable rental units for tenants at or below 30% AMI.

Adopted the 6<sup>th</sup> day of May 2025

Approved as to Form:

\_\_\_\_\_  
County Attorney

\_\_\_\_\_  
Clerk to the Board

*Resolution recorded in full in Ordinance Book 54, Document #23.*

**RESOLUTION OF THE MECKLENBURG COUNTY BOARD OF COMMISSIONERS  
AUTHORIZING THE COUNTY MANAGER TO NEGOTIATE TERMS AND  
CONDITIONS AND EXECUTE AN AGREEMENT WITH HOUSING COLLABORATIVE  
AND SHARON POINTE NOAH, LLC TO ADMINISTER RENTAL SUBSIDIES  
UNDER WHICH THE COUNTY WOULD ALLOCATE FUNDS OVER A 20 YEAR PERIOD  
FOR AFFORDABLE RENTAL UNITS.**

**WHEREAS**, there is a shortage of affordable housing within the Charlotte Mecklenburg community; and

**WHEREAS**, The Housing Collaborative (~~fka SocialServe~~) is a local community-based 501 (c)(3) non-profit national organization founded in 1999 whose mission is to connect people to affordable housing by providing professional housing location and listing services, assist displaced households in finding new housing, offer “wait list” support to identify availability of units and gather housing data for regions and municipalities across the United States; and

**WHEREAS**, Sharon Pointe NOAH, LLC is a company formed to acquire and own Sharon Pointe, a 190-unit apartment community located at 5626 Sharon Pointe Road in Mecklenburg County; and

**WHEREAS**, Sharon Pointe NOAH, LLC is managed by Ascent Housing, LLC and its majority member is Housing Impact Fund II, LLC. Ascent Housing, LLC is a leader in the preservation of Naturally Occurring Affordable Housing and Housing Impact Fund II, LLC is a \$66,800,000 social impact fund formed in 2023 to preserve Naturally Occurring Affordable Housing in Mecklenburg County; and

**WHEREAS**, the goal of Sharon Pointe NOAH, LLC is to acquire and preserve Sharon Pointe with a 20-year deed restriction serving 30% of the property to residents at or below 30% AMI, 50% of the property to residents at or below 60% AMI, and 20% of the property to residents at or below 80% AMI; and

**WHEREAS**, the goal of Sharon Pointe NOAH, LLC, and its majority member, Housing Impact Fund II, LLC, is to allocate 15% of the property to residents at or below 30% AMI, who are experiencing extreme housing insecurity without existing access to tenant-based vouchers or rental subsidies; and

**WHEREAS**, Sharon Pointe NOAH, LLC has asked Mecklenburg County to assist with funding for 20 years of rental income subsidy serving tenants at 30% AMI or below. The total request is \$2,954,644 to cover 20 years of rental income subsidy for twenty-eight units;

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**NOW THEREFORE, BE IT RESOLVED** the Mecklenburg Board of County Commissioners adopts the Resolution authorizing the County Manager to negotiate and execute an agreement with Housing Collaborative and Sharon Pointe NOAH, LLC to develop terms and conditions under which the County would allocate a total of \$2,954,644 over a 20-year period to cover twenty (20) years of rental income subsidy for twenty-eight (28) affordable rental units for tenants at or below 30% AMI.

Adopted the 6<sup>th</sup> day of May 2025

Approved as to Form:

\_\_\_\_\_  
County Attorney

\_\_\_\_\_  
Clerk to the Board

***Resolution recorded in full in Ordinance Book 54, Document #25.***



**RESOLUTION OF THE MECKLENBURG BOARD OF COUNTY COMMISSIONERS  
AUTHORIZING THE COUNTY MANAGER TO NEGOTIATE TERMS AND  
CONDITIONS AND EXECUTE AN AGREEMENT WITH HOUSING COLLABORATIVE  
AND ARROWHAWK NOAH, LLC TO ADMINISTER RENTAL SUBSIDIES  
UNDER WHICH THE COUNTY WOULD ALLOCATE FUNDS OVER A 20 YEAR PERIOD  
FOR AFFORDABLE RENTAL UNITS.**

**WHEREAS**, there is a shortage of affordable housing within the Charlotte Mecklenburg community; and

**WHEREAS**, The Housing Collaborative (fka SocialServe) is a local community-based 501 (c)(3) non-profit national organization founded in 1999 whose mission is to connect people to affordable housing by providing professional housing location and listing services, assist displaced households in finding new housing, offer “wait list” support to identify availability of units and gather housing data for regions and municipalities across the United States; and

**WHEREAS**, Arrowhawk NOAH, LLC is a company formed to acquire and own Shelton Knoll, a 45-unit apartment community located at 516 Arrowhawk Drive in Mecklenburg County; and

**WHEREAS**, Arrowhawk NOAH, LLC is managed by Ascent Housing, LLC and its majority member is Housing Impact Fund II, LLC. Ascent Housing, LLC is a leader in the preservation of Naturally Occurring Affordable Housing and Housing Impact Fund II, LLC is a \$66,800,000 social impact fund formed in 2023 to preserve Naturally Occurring Affordable Housing in Mecklenburg County; and

**WHEREAS**, the goal of Arrowhawk NOAH, LLC is to acquire and preserve Shelton Knoll with a 20-year deed restriction serving 30% of the property to residents at or below 30% AMI, 50% of the property to residents at or below 60% AMI, and 20% of the property to residents at or below 80% AMI; and

**WHEREAS**, the goal of Arrowhawk NOAH, LLC, and its majority member, Housing Impact Fund II, LLC, is to allocate 15% of the property to residents at or below 30% AMI, who are experiencing extreme housing insecurity without existing access to tenant-based vouchers or rental subsidies; and

**WHEREAS**, Arrowhawk NOAH, LLC has asked Mecklenburg County to assist with funding for 20 years of rental income subsidy serving tenants at 30% AMI or below. The total request is \$718,761 to cover 20 years of rental income subsidy for seven units;

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**NOW THEREFORE, BE IT RESOLVED** the Mecklenburg Board of County Commissioners adopts the Resolution authorizing the County Manager to negotiate and execute an agreement with Housing Collaborative and ~~Arrowhawk~~ NOAH, LLC to develop terms and conditions under which the County would allocate a total of \$718,761 over a 20-year period to cover twenty (20) years of rental income subsidy for seven (7) affordable rental units for tenants at or below 30% AMI.

Adopted the 6<sup>th</sup> day of May 2025

Approved as to Form:

\_\_\_\_\_  
County Attorney

\_\_\_\_\_  
Clerk to the Board

***Resolution recorded in full in Ordinance Book 54, Document #26.***

## Meeting Minutes

### May 6, 2025

County Manager Diorio gave an update on the Lake Norman Marine Commission. She said the Lincoln County Board of Commissioners voted to withdraw from the Lake Norman Marine Commission and that it was now dissolved. She said that Senator Sawyer was working on legislation that would reconstitute the Lake Norman Marine Commission, and that it went through the committee the day of this meeting.

County Manager Diorio gave a high-level overview of what was in the draft legislation.

1. County Manager Diorio said the Commission would be expanded from 5 members to 9, and it would not be dissolved unless there were fewer than three counties. Now, if one county withdrew, the Commission was dissolved, but under the new legislation, two counties must withdraw in order for the Commission to be dissolved, but before it would be dissolved, there would be a mediation process to try and resolve the issues regarding any County withdrawing.
2. County Manager Diorio also said that individuals who were appointed needed specific qualifications, either a primary residence along the lake, or had knowledge of boater safety, water quality, law enforcement, public recreation management, experience in wildlife or resource management. She said that no more than 35% of any commissioner could reside in the same county, and no commissioner was allowed any controlling interest in a business that would allow them to make money off the lake. She said that was in a prior draft but had since been removed.
3. County Manager Diorio said the Commission now had the ability to set fees, which must be reasonable and customary. The fee could not be used for access to the lake. She said that the fees were more controlled than in the prior versions of the bill.
4. County Manager Diorio said the legislation would solidify the enforcement authority of all the law enforcement agencies on the lake to ensure that they could cross county lines while they were doing the enforcement, and that citation would still be able to be enforced.
5. County Manager Diorio said that one of the things that was an issue was that there was provision there that the four counties shall assign a magistrate with primary responsibility for adjudicating matters concerning the commission and the magistrate must acquire staff and an office in the town of Huntersville, Cornelius or Davidson and they must commit eight business days a month to the business of the Lake Norman Marine Commission. She said that there were some that had issues with that language; the County didn't have the authority to assign a magistrate so Senator Sawyer was contacted and asked that the provision be revised.
6. County Manager Diorio said after talking with all the County Managers who were impacted, this bill was better than not having a Commission at all.

Attorney Wade has been speaking with the other county attorneys. He said because there was a question about jurisdictional authority for the sheriffs and those who police in the lake and work, there would be a resolution to bring before the board to approve some modified language to cover the Counties that are still functioning. He said the current resolution was still effective until the end of June, which gave them some time to amend it.

Commissioner Powell said there was a lot of stress in the interim. She said it was unknown if the legislation would pass, so it was risky business without a Marine Commission, and the stress of not having the Mountain Island Lake Marine Commission was still felt. She said she was personally aware of the stress in Catawba County, and had heard some stress from Iredell County, and that there was a lot of stress about the interim.

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Commissioner Powell said hopefully what Attorney Wade was crafting would help a little bit, but it was still very concerning for public safety and recreation.

Commissioner Townsend-Ingram asked if the proposed amendment was being tacked on to something else or if it was a stand-alone bill. *County Manager Diorio said it was a stand-alone bill.*

Commissioner Townsend-Ingram said there should be some type of repercussions if a group decided to withdraw for whatever reason. She said that if they were to face some type of liability, then maybe that would deter them from dismantling an organization altogether.

Chair Jerrell thanked County Manager Diorio and Attorney Wade for their hard work.

**DEPARTMENTAL DIRECTORS' MONTHLY REPORTS – NONE**

**STAFF REPORTS & REQUESTS - NONE**

**COUNTY COMMISSIONERS REPORTS & REQUESTS – NONE**

**CONSENT ITEMS**

**Motion was made by Commissioner Leake, seconded by Commissioner Meier, and unanimously carried, to approve the following item(s):**

**25-0233      CONSTRUCTION MANAGEMENT @ RISK CONTRACTING METHODOLOGY – 7<sup>TH</sup> & COLLEGE STREET**

Authorize the use of the Construction Management @ Risk (CM@Risk) contracting methodology for the 7<sup>th</sup> & College Street Parking Deck as the best construction contracting delivery method for the project.

*Background: In 2001, the General Assembly Session Law 2001-496 enacted Senate Bill 914 (revisions to G.S. 143-128), to provide construction flexibility for public entities by allowing the use, without limitation, of separate prime contracting, single prime contracting, dual bidding,*

*Construction Management at Risk (CM@Risk), and alternative contracting methods authorized by the State Building Commission.*

*Effective October 1, 2014, the NC Legislature approved revisions to Section 143-128.1, requiring the comparison of the advantages and disadvantages of the CM@Risk method, and a decision by the governing body that the CM@Risk method "is in the best interest of the project" before it can be used by a public entity for a project.*

*"(e) Construction Management at Risk services may be used by the public entity only after the public entity has concluded that construction management at risk services is in the best interest of the project, and the public entity has compared the advantages and disadvantages of using the construction management at risk method for a given project in lieu of the delivery methods identified in G.S. 143-128(a1) (1) through G.S. 143-128(a1) (3). The public entity may not delegate this determination."*



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*The Department of Asset and Facility Management has developed the attached matrix comparing the traditional Design-Bid-Build contracting method to the CM@Risk method.*

*With the Construction Management at Risk (CM@Risk) project delivery method, the construction manager assists the County with scheduling, constructability, and budget control prior to construction, and the CM@Risk is accountable for delivering the project on-schedule and within budget during construction.*

*The County has successfully utilized the CM@Risk contract methodology previously on multiple projects involving renovations and new construction, including, but not limited to, the Valerie C. Woodard Center renovation, the Eastway and Northern Regional Recreation Centers, the MEDIC Headquarters, and the Ella B. Scarborough Community Resource Center. These projects were large, complex, and were time and budget sensitive.*

*Charlotte Mecklenburg Schools, Central Piedmont Community College and the City of Charlotte have also successfully utilized the CM@Risk methodology.*

### Project Description

*The project involves constructing a parking deck on County owned property at 7th & College Streets. The above grade parking deck will be designed to provide 250 spaces. Dedicated*

*parking will be provided for staff of the New Main Library & Spirit Square theaters, and the remainder will be for public use. It is anticipated that ground floor retail space will be required to comply with zoning requirements. The scope of services includes but is not limited to planning, design, and construction administration.*

*For the project, the CM@Risk shall provide services for both the pre-construction and construction phase related to the parking deck. Controlling costs will play a major role in the success of the project.*

*In review of the attached Comparison Matrix, the following advantages make a CM@Risk Contract methodology the best delivery option for the 7<sup>th</sup> & College Street Parking Deck and in the best interest of the project. Details that pertain to the project are in parenthesis:*

- a) Selection of contractor based on qualifications, experience, and team. (Qualifications based on similar projects of scale or complexity)*
- b) Contractor provides design phase assistance in constructability, budgeting, and scheduling. (Assistance in pre-construction services for this project)*
- c) Continuous budget control possible. (Design phases need budget monitoring throughout the process with expertise on parking deck construction).*
- d) Prequalification of subcontractors allows Owner and contractor to ensure quality and experience. (This helps mitigate cost overruns and delays and ensures a quality product).*
- e) Subcontracts are competitively bid by pre-qualified contractors. (Lowest price by qualified contractors).*
- f) Better coordination between design team and contractor. (This collaboration allows early pricing, scheduling, and expedited implementation).*
- g) Changes in scope during design can be immediately priced by CM@Risk to determine budget impact. (Better budget data to inform potential design changes prior to construction).*
- h) Should reduce change orders during construction since CM@Risk participated in the design phase. (Minimizes unexpected costs and/or delays).*

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- i) Typically used for large or complex projects, requiring a high level of construction management due to multiple phases, technical complexity, or multi-disciplinary coordination. (The project will be technically complex to manage with construction on a tight site in an urban environment.)
- j) Allows early ordering/purchasing of materials/equipment with long lead times (certain materials and equipment still have supply chain issues).
- k) CM@Risk historically have provided greater MWBE participation for County projects. (Contractor's involvement in pre-construction allows more time for outreach to MWBE.

### **25-0239 CONSTRUCTION CONTRACT – SOUTHVIEW RECREATION CENTER SOLAR PHOTOVOLTAIC PANEL**

Award a construction contract to Miles-McClellan Construction Company, Inc., in the amount of \$695,500.00 for the Southview Recreation Center Solar Photovoltaic Panel Installation.

*Background: This project is for the installation of solar photovoltaic panels at the Southview Recreation Center. These photovoltaic panels will generate electricity for the facility, thereby reducing the facility's carbon footprint. This project is part of the County's Environmental Leadership Action Plan initiative to achieve net-zero carbon by 2035.*

### **25-0250 SOLE SOURCE VENDOR APPROVAL, SOLID WASTE PROGRAM – LUESA**

Approve LCS Environmental Products, LLC as a Sole Source Vendor for Posi-Shell.

*Background: N.C. G.S. 143-129 and the County Procurement Policy mandate that Mecklenburg County procure all apparatus, supplies, materials and equipment totaling \$30,000 or more by competitive bidding. An exemption is allowed if a needed product is available from only one source of supply or standardization, or compatibility is the overriding consideration.*

*LSC Environmental Products produces and distributes Posi-Shell Environmental Coatings. The Solid Waste Program utilizes Posi-Shell as an alternative daily cover (ADC) at the Foxhole Landfill. Using an ADC as opposed to dirt is more economical, saves on landfill space and is better for the environment.*

*Posi-Shell is the only ADC approved by the North Carolina Department of Environmental Quality for use on landfills. LSC holds the patent for the formula of Posi-Shell and is the sole supplier of the product. This material has been used at the Foxhole Landfill for several years, however, the price point for the material has increased above the \$30,000 procurement threshold and requires this justification.*

*Posi-Shell is sprayed on the landfill materials at the end of the day, and it dries to form a "shell" over the waste that protects the environment.*

### **25-0254 GRANT APPLICATION-NORTH CAROLINA AMATEUR SPORTS – YOUTH SPORTS GRANT**

Affirm submittal of a grant application up to \$20,000 from NC Amateur Sports- Youth Sports Grant.

If awarded, recognize, receive, and appropriate the award amount to the General Grants Fund (G001) for Park and Recreation for the duration of the grant to purchase youth sports equipment and provide facility upgrades.

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Adopt the required grant project ordinance for the grant in the General Grant Fund (G001).

*Background: The Youth Sports Grant fund for equipment and facility upgrades was established by the North Carolina General Assembly and N.C. Amateur Sports. The Grant fund that supports the purchase of youth sports equipment and/or to provide facility upgrades that would benefit*

*youth sports. If awarded, Mecklenburg County Sportsplex @ Matthews will utilize the funds to upgrade netting, painting and soccer goals. The funds will assist with providing a quality and safe space for all participants.*

**upGRANT PROJECT ORDINANCE**

**WHEREAS**, Mecklenburg County is applying and/or has been awarded a grant from the (North Carolina Amateur Sports). The grant has been made available to Mecklenburg County under the (Youth Sports Grant) up to the amount of \$20,000; and

**WHEREAS**, the grant funds must be used to (purchase equipment or supplies to upgrade the facility, to assist with providing quality and safe space for participants).

**WHEREAS**, the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking;

**NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:**

- Section 1. The project described in the (Youth Sports Grant) grant application is hereby authorized to be undertaken for the duration of the grant.
- Section 2. The County Manager is authorized to execute the grant agreement and other documents that are required or appropriate for the County to receive the (Youth Sports Grant) and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements (Youth Sports Grant).
- Section 3. The following revenues are anticipated for Mecklenburg County in the (list fund) to complete this project:

**NC Amateur Sports/Youth Sports Grant**  
**up to \$20,000**

- Section 4. The following up to \$20,000 is appropriated in the (G001) to complete this project:

**Up to \$20,000 (application/award amount)**

Adopted this 6th day of May, 2025

\_\_\_\_\_  
Kristine M. Smith  
Clerk to the Board

**Grant Application recorded in full in Ordinance Book 54, Document #32.**

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**25-0292 MINUTES**

Approve the following Meeting Minutes:

March 25, 2025, Budget/Public Policy Workshop

**THIS CONCLUDED ITEMS APPROVED BY CONSENT**

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**25-0258 PULLED CONSENT ITEMS**

Commissioners may remove agenda items from the Consent Agenda for a separate vote, to bring public awareness or to make comments. The following items were pulled and voted upon separately:

The following items have been pulled by Commissioner Leake and Commissioner Rodriguez-McDowell for clarity and/or public awareness.

**25-0229 GRANT AWARD – 2024 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM (SCAAP)**

Motion was made by Commissioner Leake, seconded by Commissioner Altman and unanimously carried, to recognize, receive, and appropriate awarded SCAAP grant funds in the amount of \$149,070 to the General Grants Fund (G001) and to adopt the required grant project ordinance for the SCAAP Grant in the amount of \$149,070 in the General Grant Fund (G001).

*Background: The State Criminal Alien Assistance Program (SCAAP) provides federal payments to localities that incur correctional officer costs for incarcerating undocumented criminal aliens with convictions for violations of state or local law. Funds received must be utilized for correctional purposes only as required by the grant. The grant funds will be used for anticipated FY2026 overtime expenses.*

This item was pulled by Commissioners Leake and Rodriguez-McDowell.



GRANT PROJECT ORDINANCE

**WHEREAS,** Mecklenburg County has received a grant from the Bureau of Justice Assistance. The grant has been made available to Mecklenburg County under the BJA FY 2024 State Criminal Alien Assistance Program (SCAAP) of \$149,070; and

**WHEREAS,** the grant funds must be used for correctional purposes only.

**WHEREAS,** the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking.

**NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:**

- Section 1.

The project described by the Bureau of Justice Assistance is hereby authorized to be undertaken for the duration of the grant.
- Section 2.

The County Manager is authorized to execute the grant agreement and other documents that are required or appropriate for the County to receive the BJA FY 2024 State Criminal Alien Assistance Program (SCAAP) and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements of the Bureau of Justice Assistance.
- Section 3.

The following revenues are anticipated for Mecklenburg County in the General Grants Fund to complete this project:  
  
State Criminal Alien Assistance Program (SCAAP) \$149,070
- Section 4.

The following expenses are appropriated for Mecklenburg County in the General Grants Fund to complete this project:  
  
State Criminal Alien Assistance Program (SCAAP) \$149,070

Adopted this day of

Clerk to the Board

**Grant Application recorded in full in Ordinance Book 54, Document #27.**

**25-0235      BUDGET AMENDMENT – COMMUNITY SUPPORT SERVICES (REVENUE INCREASE)**

Motion was made by Commissioner Leake, seconded by Commissioner Meier, and unanimously carried, to approve user fees to be charged for participation in the Homeless Management Information System (HMIS) and to recognize, receive and appropriate up to \$50,000 for user fees in General Grant Fund (G001) within Community Support Services Department that will be used in conjunction with HUD (Housing and Urban Development) funding for the administration of the Homeless Management Information System.

*Background: The user fees are costs to homeless/housing service agencies for Homeless Management Information System (HMIS) licenses. Each agency is billed an annual per license fee.*

*The user fees in the amount of \$50,000 (\$175 per user license) will be collected from partner agencies to fund the administration of the HMIS system. User fees will be budgeted in the multi-year grant unit with HUD funds. This revised fee structure was driven by agencies' need to have set fees and was approved by the Data Advisory Committee within the Continuum of Care.*

This item was pulled by Commissioner Leake for clarity and/or public awareness.

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**25-0236 GRANT APPLICATION – WORKFORCE INNOVATIONS GRANT FROM NATIONAL ALLIANCE TO END HOMELESSNESS**

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to affirm the submission of a grant application to the National Alliance to End Homelessness for funding in the amount of up to \$25,000 to support the training cost for homeless service providers and if awarded recognize, receive and appropriate the award amount to the General Grant Fund (G001) within Community Support Services; and adopt the required grant project ordinance for the grant in the General Grant Fund (G001)

*Background: Per the National Alliance to End Homelessness, Working in Homeless Services: A Survey of the Field report, 30% of the people who responded to the survey said they needed more training opportunities to be able to do their job well. Locally, the Charlotte-Mecklenburg Continuum of Care (CoC) Governing Board identified strengthening case management as a priority in 2024.*

*Based on this need, the homeless services workforce in our CoC will use funding from this grant to support ongoing training. Trainings help improve skills of case managers, create professional development and advancement opportunities and foster relationships amongst providers. The CoC will partner directly with The Forum at Hope Haven as their trainings are specifically designed for the homeless services workforce. Over the two-year funding period, the CoC will be able to expand the trainings offered and expand the financial support that is offered.*

*The application to the National Alliance to End Homelessness was submitted by Community Support Services, Lead Agency for the Charlotte-Mecklenburg Continuum of Care. The application was due April 11, 2025, and Awards will be announced in May 2025.*

This item was pulled by Commissioner Leake for clarity and/or public awareness.

**GRANT PROJECT ORDINANCE**

**WHEREAS,** Mecklenburg County is applying and/or has been awarded a grant from the National Alliance to End Homelessness. The grant has been made available to Mecklenburg County under the Workforce Innovations Grant program for up to the amount of \$25,000.00; and

**WHEREAS,** the grant funds must be used to support the training cost for homeless service providers.

**WHEREAS,** the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking;

**NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:**

Section 1.

The project described in the Workforce Innovations Grant application is hereby authorized to be undertaken for the duration of the grant.

Section 2.

The County Manager is authorized to execute the grant agreement and other documents that are required or appropriate for the County to receive the Workforce Innovations Grant and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements to the National Alliance to End Homelessness.

Section 3.

The following revenues are anticipated for Mecklenburg County in the fund G001 to complete this project:

**The National Alliance to End Homelessness**

**\$25,000.00**

Section 4.

The following amount appropriated for Mecklenburg County in fund G001 to complete this project:

**\$25,000.00**

Adopted this 6th day of May 2025

Clerk to the Board

**Grant Application recorded in full in Ordinance Book 54, Document #28.**

**25-0237            GRANT APPLICATION – EMERGENCY SOLUTIONS GRANT FROM THE CITY OF CHARLOTTE**

Motion was made by Commissioner Leake, seconded by Commissioner Townsend-Ingram, and unanimously carried, to affirm the submission of a grant application to the City of Charlotte for funding in the amount of up to \$190,000 for targeted, homeless prevention funding, and if awarded, recognize, receive and appropriate the award amount to the General Grant Fund (G001) within Community Support Services; and adopt the required grant project ordinance for the grant in the General Grant Fund (G001).

*Background: Flexible funding from the City of Charlotte will provide short-term financial assistance to create greater housing stability. This funding will be accessed through Coordinated Entry with the intention of preventing households from entering homelessness. Funding will be used to pay rent or utility arrears, or other expenses connected to housing stabilization. Community Support Services is in the process of applying for these funds.*

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*The one-time financial assistance available through this grant will be paid to registered vendors on behalf of households.*

*Application to the City of Charlotte was submitted and the funding decision will be made soon. If awarded, the grant period will run from July 2025 through June 2026.*

This item was pulled by Commissioner Leake for clarity and/or public awareness.

**GRANT PROJECT ORDINANCE**

**WHEREAS,** Mecklenburg County is applying and/or has been awarded a grant from the City of Charlotte. The grant has been made available to Mecklenburg County under the Emergency Solution Grant program for up to the amount of \$190,000.00; and

**WHEREAS,** the grant funds must be used to targeted, homeless prevention.

**WHEREAS,** the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking.

**NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:**

Section 1.

The project described in the Emergency Solution Grant application is hereby authorized to be undertaken for the duration of the grant.

Section 2.

The County Manager is authorized to execute the grant agreement and other documents that are required or appropriate for the County to receive the Emergency Solution Grant and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements to the City of Charlotte.

Section 3.

The following revenues are anticipated for Mecklenburg County in the fund G001 to complete this project:  

**The City of Charlotte**  
**\$190,000.00**

Section 4.

The following amount appropriated for Mecklenburg County in fund G001 to complete this project:  

**\$190,000.00**

Adopted this 6 day of May 2025

Clerk to the Board

***Grant Application recorded in full in Ordinance Book 54, Document #29.***

**25-0245      PUBLIC HEARING REQUEST – LAND USE AND ENVIRONMENTAL SERVICES  
AGENCY FEE ORDINANCE CHANGES**

Motion was made by Commissioner Leake, seconded by Commissioner Meier, and unanimously carried, to schedule a public hearing for May 20, 2025, to Revise the Land Use and Environmental Services Agency (LUESA) Fee Ordinance.



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Schedule a public hearing for May 20, 2025, to Revise the Land Use and Environmental Services Agency (LUESA) Fee Ordinance.

*Background: By Interlocal Agreements, LUESA - Storm Water Services division provides Land Development services on behalf of the towns. The services may vary from Town to Town. Generally, the services are comprised of performing plan review, permitting and inspection services for land development activities, such as, erosion control, storm water, transportation, zoning, etc. The Land Development Services Interlocal Cooperation Agreements state that the County may charge fees to offset the costs incurred in providing the services on behalf of the Towns. On July 1, 2019, the Town of Huntersville started providing most of these services themselves.*

*In FY19, Storm Water Services developed a time/expense tracking system, 100% cost recovery hourly rate model and Land Development fee model to better align the revenue generated from fees with the services provided. The output from the system and FY26 models indicated that the fees being charged do not accurately cover the expenses incurred by Storm Water Services.*

*The Towns and LUESA - Storm Water Services recommend revisions to the LUESA Fee Ordinance to achieve the following goals:*

- County recover 100% of its costs and minimize subsidies, and*
- Set fees to attain Land Development Reserves to fund pre-paid services*

*The proposed FY26 budget is based on the proposed fee adjustments as contained in the attached LUESA Fee Ordinance.*

*An informal Budget Committee consisting of the five Town Managers and the Storm Water Services Division Director exists. They have endorsed the above goals and proposed fee increases.*

*Storm Water Services requests a public hearing be scheduled on May 20, 2025 in accordance with Interlocal Agreement(s) with the Towns in accordance with State law for considering such increases.*

This item was pulled by Commissioner Leake for clarity and/or public awareness.

### **25-0249      CONSTRUCTION CONTRACT – NORTHWEST AND SOUTHEAST HEALTH CLINICS – ROOF MODIFICATIONS**

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to award a construction contract to Interstate Roofing Company, Inc. in the amount of \$779,800.00.

*Background: The Northwest Health Clinic located at 2854 Beatties Ford Road and the Southeast Health Clinic located at 249 Billingsley Road have had periodic roof leaks that impacted departmental operations. This project is for the application of a fluid applied roof coating system on top of the existing roofs to provide additional protection for a secure and watertight roof. The existing roof membranes are intact and have a significant life remaining, so the coating system will mitigate any future leaks at a lower cost than complete replacement.*

This item was pulled by Commissioner Leake for clarity and/or public awareness.

### **25-0251      PUBLIC HEARING REQUEST – MINOR SYSTEM STORM WATER FEES AMENDMENT FOR THE CITY OF CHARLOTTE, TOWN OF MATTHEWS, AND TOWN OF MINT HILL**

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Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to schedule a public hearing for June 17, 2025, for the Minor System component of the Storm Water Fee for the City of Charlotte, Town of Matthews and Town of Mint Hill.

*Background: In 1994, the County implemented a Storm Water fee to fund the administration of storm water management programs to improve water quality, reduce flood losses and repair and or maintain the storm drainage system.*

*Minor System Component for municipal jurisdictions: By Interlocal Agreement, the minor system of the storm water system is defined as ditches, swales, pipes, etc. that drain less than 1 square mile and is the responsibility of the City inside the City limits and each Town inside the town limits. The revenue generated from the minor system component of the storm water fee charged within each municipal jurisdiction is returned to that jurisdiction to fund their storm water management programs.*

*To address the substantial increase in unfunded projects and resident's requests, projects in the right-of way and aging infrastructure, the City of Charlotte, Town of Matthews and Town of Mint Hill proposes a change to the minor system component of the Storm Water fee.*

*MCSWS requests a public hearing be set in accordance with the Storm Water Management Interlocal Agreement and State law for considering such increases.*

*On February 20, 2025, the Charlotte-Mecklenburg Storm Water Advisory Committee unanimously endorsed the City of Charlotte's FY2026 Operating and Capital budgets (including the above fee increases) and forwarded its recommendations to the County Manager and the Board of County Commissioners.*

This item was pulled by Commissioner Leake for clarity and/or public awareness.

### **25-0253      DONATION FROM BILLY B PARKER FOR MECKLENBURG COUNTY PARK AND RECREATION – TYVOLA SENIOR CENTER**

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to amend the fiscal year 2025 Annual Budget Ordinance to recognize, receive, and appropriate a donation of \$20,786 to General Fund (0001) within Park and Recreation Department from the Charitable Trust of Billy B Parker to support the purchase of supplies for senior activities at Tyvola Senior Center.

*Background: Billy B Parker, charitable trust fund has donated \$20,786 to Park and Recreation Tyvola Senior Center for the purchase of supplies and other senior activities.*

Commissioner Leake requested that a note of thanks be sent to the family for this donation.

This item was pulled by Commissioners Leake and Meier for clarity and/or public awareness.

### **25-0255      GRANT APPLICATION – NATIONAL RECREATION AND PARK ASSOCIATION (NRPA) GRANT**

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to affirm submittal of a grant application up to \$2,500 to assist with providing training to youth coaches and if awarded, recognize, receive, and appropriate the award amount to the General Fund (0001) for the duration of the grant and adopt the required grant project ordinance for the grant in the General Grant Fund (G001).

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*Background: National Recreation and Park Association is providing funding opportunities to qualifying Park and Recreation departments. The grant serves to enhance the skills of recreation staff and volunteers working with youth. The program is called “How to Coach Kids”. If awarded the funding will aid with training the volunteer coaching staff within Mecklenburg County's Recreation and Aquatics Division of Park and Recreation.*

This item was pulled by Commissioner Leake for clarity and/or public awareness.

**GRANT PROJECT ORDINANCE**

**WHEREAS,** Mecklenburg County is applying and/or has been awarded a grant from the (National Recreation and Park Association (NRPA)). The grant has been made available to Mecklenburg County under the (NRPA GRANT) up to the amount of \$2,500; and

**WHEREAS,** the grant funds must be used to (provide training to coaches providing skill development training to youth).

**WHEREAS,** the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking;

**NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:**

Section 1.

The project described in the (NRPA) grant application is hereby authorized to be undertaken for the duration of the grant.

Section 2.

The County Manager is authorized to execute the grant agreement and other documents that are required or appropriate for the County to receive the (NRPA) and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements (NRPA).

Section 3.

The following revenues are anticipated for Mecklenburg County in the (General fund-0001) to complete this project:  
  
**National Recreation and Park Association**  
**up to \$2,500**

Section 4.

The following \$2,500 is appropriated in the (general fund -0001) to complete this project:  
  
**\$2,500 (application/award amount)**

Adopted this      day of

\_\_\_\_\_  
Clerk to the Board

**Grant Application recorded in full in Ordinance Book 54, Document #33.**

**COMMISSIONER REPORTS**

**25-0259      COMMISSIONER REPORTS**

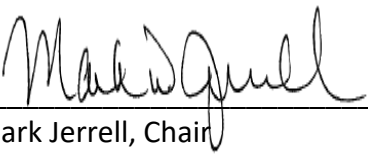
Commissioners shared information of their choosing within the guidelines as established by the Board, which included, but not limited to, past and/or upcoming events.

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**ADJOURNMENT**

Motion was made by Commissioner Rodriguez-McDowell, seconded by Commissioner Meier, and unanimously carried, that there being no further business to come before the Board that the meeting be adjourned at 9:26 p.m.

  
\_\_\_\_\_  
Kristine M. Smith, Clerk to the Board

  
\_\_\_\_\_  
Mark Jerrell, Chair