

Mecklenburg County

600 East Fourth Street
Charlotte, NC 28202



Meeting Agenda

Tuesday, November 18, 2025

5:00 PM

REVISED AGENDA

CMGC, 600 East Fourth Street, Charlotte, NC 28202

Members of the public can also access and view the meeting on
the Government Channel or online at: <https://watch.mecknc.gov>

Board of Commissioners

Chair Mark Jerrell, District 4
Vice Chair Leigh Altman, At-Large
Commissioner Arthur Griffin, At-Large
Commissioner Yvette Townsend-Ingram, At-Large
Commissioner Elaine Powell, District 1
Commissioner Vilma D. Leake, District 2
Commissioner George Dunlap, District 3
Commissioner Laura J. Meier, District 5
Commissioner Susan Rodriguez-McDowell, District 6

At this time, identify any items you wish to remove from consent

Informal Session - Room CH-14

Staff Briefings - None

Closed Session

[25-0636](#) Closed Session

CALL TO ORDER - 6 PM - MEETING CHAMBER

Mecklenburg County Mission:

"To serve Mecklenburg County residents by helping improve their lives and community."

Mecklenburg Board of County Commissioners Community Vision

"Mecklenburg County will be a community of pride and choice for people to live, learn, work and recreate."

FY 2026-2027 Board Budget Priorities

- ~ Economic Development*
- ~ Education*
- ~ Environmental Stewardship*
- ~ Health Equity and Wellness*
- ~ Services for Seniors*
- ~ Workforce Development*
- ~ Reducing Racial Disparities*

Invocation by Commissioner Townsend-Ingram followed by Pledge of Allegiance to the Flag

Awards/Recognition

[25-0650](#) Resolution - Affirming Constitutional Protections and Expressing Support for Our Immigrant Community (Commissioner Rodriguez-McDowell)

Attachments: [Resolution - Affirming Constitutional Protections and Expressing Support for Ou](#)

[25-0654](#) NEW: Proclamation - American Indian Heritage Month

Attachments: [American Indian Heritage Month](#)

Arts & Culture Moment

[25-0637](#) NEW ITEM: Arts & Culture Moment - Investing in Creativity

Attachments: [November Art Moment \(Meck County\).pdf](#)

Public Appearance

[25-0596](#) Public Appearance

Appointments

[25-0632](#) Appointments- Arts & Science Board of Directors

Attachments: [ASBOD Packet 11.18.2025](#)

[25-0633](#) Appointments- Women's Advisory Board

Attachments: [WAB Packet 11.18.2025](#)

Public Hearings - 6:30 PM

[25-0595](#) Public Hearing - Comprehensive Plan for Unincorporated Southern Mecklenburg County Public Hearing

Attachments: [CPUSM_Public Hearing Slides.pptx](#)

[25-0595 Affidavit 110725](#)

[25-0595 Affidavit 111425](#)

[25-0646](#) Public Hearing - Resolution - North Carolina Commercial Property Assessed Capital Expenditure Program

Attachments: [C-PACE_Public Hearing Slides.pptx](#)

[C-PACE_Intent to Participate Resolution_003.docx](#)

[Notice of Public Hearing - C-PACE.docx](#)

[CPACE Affidavit](#)

Advisory Committee Reports

[25-0631](#) Information Services & Technology Advisory Committee- Annual Report

Attachments: [2025 ISTAC Presentation to BOCC](#)

Manager's Report

[25-0648](#) Mecklenburg EMS Agency (MEDIC) Update

Attachments: [Medic BOCC Update November 2025.pdf](#)

Departmental Directors' Monthly Reports - N/A

Staff Reports & Requests - N/A**County Commissioners Reports & Requests - None****Consent Items**

[25-0638](#) Pulled Consent Items

[25-0603](#) Revaluation Reserve Fund Appropriation

Attachments: [2027 Revaluation Fund Budget.Multi Year Funding.10.23.2025](#)

[25-0611](#) Lease Amendment - Care Management at Atrium Myers Park

25-0617: PENDING: Interlocal Agreement with the Town of Huntersville

25-0617 Interlocal Agreement with the Town of Huntersville

Attachments: BA 25-0617 ILA_Clarke Creek Minor Stream Enhancement_10-9-25 Signed Hu
BA 25-0617 Resol_Town of Huntersville_Interlocal_Clarke Creek (002)
BA-25-0617 FY26- CIP Ordinance-Storm Water AMENDED
BA-25-0617 Amended StormWater CIP FY26

[25-0618](#) Tax Refunds

Attachments: [Meck Refund no Interest.pdf](#)

[Meck Refund with Interest.pdf](#)

[NCVTS Pending Refund report October 2025.pdf](#)

[25-0619](#) Temporary Construction Easement - Reedy Creek Greenway

Attachments: [Map and Survey](#)

[25-0621](#) Lease Agreement with EPIC iO for Mobile Security Camera Units

Attachments: [Mecklenburg Park and Rec RENEWAL 10152025 EPUC iO](#)

25-0622: PENDING: Grant Application- National Recreation and Park Association (NRPA) Grant

25-0622 Grant Application- National Recreation and Park Association (NRPA) Grant

[25-0623](#) Donation from Tepper Sports & Entertainment for Frazier Park Improvements

[25-0625](#) Government District Parking Deck - Retail Tenant Lease

Attachments: [BOCC Resolution Authorize Lease Marathon Health LLC](#)
[25-0532 Affidavit](#)

25-0630: PENDING: Budget Amendment- Community Support Services (Revenue Increase)

[25-0630](#) Budget Amendment- Community Support Services (Revenue Increase)

[25-0640](#) Appointment of Review Officers

Attachments: [Review Office List of Town and Departments](#)
[Review Officers Original Resolution 1997](#)
[Review Officers-Memo from 1997](#)
[Review Officers Amendment 2025](#)

Commissioner Reports

25-0639 Commissioner Reports

Adjournment

Upcoming meetings of the Board:

Budget Public Policy Workshop (optional), Tuesday, November 25th at 2:30 pm

Regular Meeting, Tuesday, December 2nd at 5:00 p.m.

Budget Public Policy Workshop, Tuesday, December 9th at 2:30 pm

Regular Meeting, Tuesday, December 16th at 5:00 p.m.

Special Accommodations:

Anyone needing special accommodations when attending this meeting and/or if this information is needed in an alternative format, please contact the Clerk to the Board. The Clerk is located at 600 East Fourth Street, in the Charlotte-Mecklenburg Government Center, 11th floor, (980-314-2939) or E-mail: clerk@mecknc.gov. We request at least 72-hours' notice prior to the meeting to make the appropriate arrangements.

The Board reserves the right to deviate from the agenda.

Mecklenburg County Vision:

"To be the best local government service provider."

Mecklenburg County Mission:

"To serve Mecklenburg County residents by helping improve their lives and community."



Mecklenburg County

600 East Fourth Street
Charlotte, NC 28202

Legislation Text

File #: 25-0636

Meeting Date: 11/18/2025

File Type: Closed Session

Closed Session

ACTION:

Go into Closed Session according to G.S. 143-318.11 to:

- (A) Discuss Land Acquisition;**
- (B) Consult with Attorney;**
- (C) Discuss Business Location and Expansion;**
- (D) Discuss Personnel Matter; and/or**
- (E) To Prevent Disclosure of Information that is Confidential**

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: Yes

BACKGROUND/JUSTIFICATION:

N/A

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A



Legislation Text

File #: 25-0650

Meeting Date: 11/18/2025

File Type: Awards/Recognition

Resolution - Affirming Constitutional Protections and Expressing Support for Our Immigrant Community (Commissioner Rodriguez-McDowell)

ACTION:

Adopt a Resolution Affirming Constitutional Protections and Expressing Support for Our Immigrant Community

Commission Contact: Commissioner Susan Rodriguez-McDowell

Presentation: Yes

BACKGROUND/JUSTIFICATION:

Mecklenburg County is one of the largest and most diverse counties in North Carolina, home to foreign-born residents from more than 187 countries who collectively speak over 205 languages. The Mecklenburg County Board of Commissioners affirms its responsibility-consistent with the First Amendment-to voice the concerns and needs of the community it represents; reaffirms that Mecklenburg County complies with all state and federal laws; supports legitimate, targeted law-enforcement efforts aimed at dismantling criminal organizations while insisting that such actions respect constitutional rights; and remains steadfast in its commitment to protecting the safety, dignity, and constitutional protections of all County residents. The Board urges the U.S. Immigration and Customs Enforcement (ICE), U.S. Border Patrol, Charlotte-Mecklenburg Police Department, and the Mecklenburg County Sheriff's Office to collaborate, to the extent permitted by law, on approaches that protect public safety while safeguarding the well-being and humanity of families and children.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A

**RESOLUTION OF THE MECKLENBURG COUNTY BOARD OF COMMISSIONERS
AFFIRMING CONSTITUTIONAL PROTECTIONS AND EXPRESSING SUPPORT
FOR OUR IMMIGRANT COMMUNITY**

WHEREAS, Mecklenburg County is one of the largest and most diverse counties in North Carolina, home to foreign-born residents from more than 187 countries who collectively speak over 205 languages; and

WHEREAS, since 2000, the County’s immigrant population has grown by more than 126%, now comprising approximately 16.5% of all residents—more than 150,000 people—and contributing significantly to the County’s cultural, economic, educational, and civic vitality; and

WHEREAS, immigrants and immigrant households—including mixed-status families—play vital roles in driving innovation, supporting small businesses, strengthening the workforce, and reinvesting in our local economy; and

WHEREAS, the United States Constitution guarantees due process, equal protection, and freedom from unreasonable searches and seizures to all persons within the United States, regardless of national origin or immigration status; and

WHEREAS, the Fifth and Fourteenth Amendments protect every individual from being deprived of life, liberty, or property without due process of law; and the U.S. Supreme Court has held that “the Constitution applies to all persons within the United States, including aliens; and

WHEREAS, racial or ethnic profiling is unacceptable, unlawful, and inconsistent with constitutional guarantees; and

WHEREAS, accountability measures—such as the wearing of body cameras, visible name identification, and clear organizational insignia, and the prohibition of face coverings except for medically necessary reasons—are essential safeguards that promote community trust and democratic oversight; and

WHEREAS, immigration policy, regulation, and enforcement fall under the authority of the federal government; however, local governments retain the responsibility to advocate for the well-being, dignity, and constitutional rights of the people they serve; and

WHEREAS, Mecklenburg County encourages residents seeking guidance or support to access reputable community organizations or recognized legal service providers as needed.

NOW, THEREFORE, BE IT RESOLVED that the Mecklenburg County Board of Commissioners:

1. Affirms its responsibility—consistent with the First Amendment—to voice the concerns and needs of the community it represents;
2. Reaffirms that Mecklenburg County complies with all state and federal laws;
3. Supports legitimate, targeted law-enforcement efforts aimed at dismantling criminal organizations while insisting that such actions respect constitutional rights; and
4. Remains steadfast in its commitment to protecting the safety, dignity, and constitutional protections of all County residents.

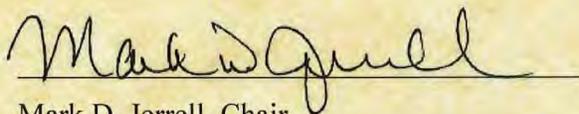
BE IT FURTHER RESOLVED that the Board urges the U.S. Immigration and Customs Enforcement (ICE), U.S. Border Patrol, Charlotte-Mecklenburg Police Department, and the Mecklenburg County Sheriff's Office to collaborate, to the extent permitted by law, on approaches that protect public safety while safeguarding the well-being and humanity of families and children.

And, that the Board calls for a clear, consistent, and constitutionally sound process for any enforcement activity conducted within Mecklenburg County, including:

- timely and transparent notification of who was taken into custody,
- under what legal authority,
- where they were transported, and
- the justification for such actions.

Mecklenburg County will continue to collaborate with trusted community partners and legal-service organizations to offer assistance to the extent possible to ensure residents have accurate information, or support.

SIGNED this 18th day of November 2025



Mark D. Jerrell, Chair

Mecklenburg Board of County Commissioners





Mecklenburg County

600 East Fourth Street
Charlotte, NC 28202

Legislation Text

File #: 25-0654

Meeting Date: 11/18/2025

File Type: Awards/Recognition

NEW: Proclamation - American Indian Heritage Month

ACTION:

Adopt a proclamation recognizing November 2025 as American Indian Heritage Month

Commission Contact: Mark Jerrell, Chair

Presentation: Yes

BACKGROUND/JUSTIFICATION:

In 1990, President George H. W. Bush signed a resolution that officially made November "National American Indian Heritage Month." Since 1994, U.S. presidents have continued to issue similar proclamations each year, sometimes using different names such as "Native American Heritage Month" or "National American Indian and Alaska Native Heritage Month."

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A

Mecklenburg County

North Carolina

Proclamation

WHEREAS, American Indian Heritage Month celebrates Indigenous people, honoring tribal sovereignty and underscores the rich history, culture and inherit strength of North Carolina’s recognized tribes and Indian organizations; and

WHEREAS, North Carolina is home to eight state-recognized tribes: the Catawba Nation, Eastern Band of Cherokee, Coharie, Lumbee, Haliwa-Saponi, Sappony, Meherrin, Occaneechi Band of the Saponi Nation, and the Waccamaw-Siouan; along with four Urban Indian Organizations: the Cumberland County Association for Indian People, the Guilford Native American Association, the Metrolina Native American Society, and the Triangle Native American Society; each of these tribes and associations is represented on the North Carolina Commission of Indian Affairs; and

WHEREAS, today, there are more than 130,000 North Carolinians who identify as American Indian, living in all 100 counties, making it the second-largest American Indian population east of the Mississippi River and the seventh-largest American Indian population in the United States; and

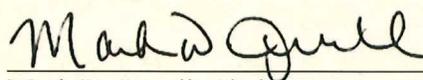
WHEREAS, the North Carolina Commission of Indian Affairs, the North Carolina American Indian Heritage Commission, the North Carolina Museum of History, and North Carolina’s Indian Tribes and Urban Indian Organizations collaborate on American Indian Heritage Month celebrations each year to increase awareness of American Indian history and issues.

NOW, THEREFORE, BE IT RESOLVED, that the Mecklenburg Board of County Commissioners does hereby proclaim November 2025, as

“AMERICAN INDIAN HERITAGE MONTH”

in Mecklenburg County and encourage all citizens to join us in this special observance.

This 18th day of November 2025



Mark D. Jerrell, Chair
Mecklenburg Board of County Commissioners





Legislation Text

File #: 25-0637

Meeting Date: 11/18/2025

File Type: Arts & Culture Moment

NEW ITEM: Arts & Culture Moment - Investing in Creativity

ACTION:

Receive a presentation on Investing in Creativity - ASC Awards Artist Support Grants in Partnership with the North Carolina Arts Council

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: Yes

BACKGROUND/JUSTIFICATION:

On January 5, 2021, the Board of County Commissioners approved the addition of an agenda topic to the second Regular meeting of the month entitled Public Art Moment in partnership with ASC. The purpose of this item was to raise public awareness and appreciation for the Mecklenburg County tax dollars that are spent on enriching lives through support of public art. On June 3, 2025 the Board approved 1) a name change from "Public Art Moment" to "Arts & Culture Moment" and 2) Expanding content to include, among other things, community supported arts and science cultural programming and cultural educational programs for school.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A

Investing in Creativity

ASC Awards Artist Support Grants
In Partnership with the North Carolina Arts Council



THE ARTS & SCIENCE COUNCIL



\$404K Awarded in *Artist Support Grants*

Provided by the **Arts & Science Council, Artist Support Grants** fund professional development and artist development for emerging and established artists to enhance their skills and abilities.

In 2025, ASC awarded \$404,688 in Artists Support Grants to 137 individuals.

 LEARN MORE:
artsandscience.org



North
Carolina
Arts
Council

This project is supported by the North Carolina Arts Council, a division of the Department of Natural and Cultural Resources.



ARTS & SCIENCE
COUNCIL 16



THE ARTS & SCIENCE COUNCIL



I Received an *Artist Support Grant* from ASC!

Provided by the **Arts & Science Council, Artist Support Grants** fund professional development and artist development for emerging and established artists to enhance their skills and abilities.



THE ARTS & SCIENCE COUNCIL



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THE ARTS & SCIENCE COUNCIL



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ARTS & SCIENCE COUNCIL

A supporting organization of
Foundation For The Carolinas



**North
Carolina
Arts
Council**

This project is supported by the North Carolina Arts Council, a division of the Department of Natural and Cultural Resources.



Legislation Text

File #: 25-0596

Meeting Date: 11/18/2025

File Type: Public Appearance

Public Appearance

ACTION:

Receive comments from members of the public desiring to speak on items not appearing on the agenda

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: No

BACKGROUND/JUSTIFICATION:

Public Appearance is the period during the Board's regular meeting that members of the public are provided the opportunity to speak on matters not appearing on the agenda.

Members of the public who appear during the public appearance portion of a regular meeting may discuss any matter within the jurisdiction of the Board of Commissioners except for the following types of matters:

- a) a matter which appears on the agenda of that meeting of the Board;
- b) a matter which concerns the candidacy of any person for public office, including the candidacy of the person appearing before the Board;
- c) a request that the Board consider funding a certain program or activity, either from the current budget, or by inclusion in a future budget (such funding requests would be made at the Board's annual budget public hearing).

The time limit for speaking is three (3) minutes unless there are four (4) or more speakers who wish to speak concerning the same matter, in which case, all persons wishing to speak on the same matter will be considered a group and given a total of ten (10) minutes. The group (four (4) or more speakers) would divide the ten (10) minutes among themselves. The Board reserves the right to alter these rules on a case by case basis as necessary for the efficient and effective conduct of business.

Members of the Board will not engage in dialogue with public appearance speakers. Comments will be received and followed up on as applicable by County staff and/or members of the Board.

Handouts and/or tokens shall be given to the Clerk for distribution to Board members at the conclusion of the meeting.

Members of the public can also access and view the meeting on the Government Channel or online at: <https://watch.mecknc.gov>.

Members of the public may register to speak in advance online at: <https://mecknc.seamlessdocs.com/sf/clerk>. Members of the public wishing to address the Board during this portion of the meeting must appear in person if the Board is meeting in person. If you do not have internet access, you may call 980-314-2912 to register.

Deadline to Register: Speakers requesting to address the Board of County Commissioners can register online up to 3:00 p.m. EST the day of the meeting. After 3:00pm you must register in person at the meeting location. You can register in person up to the time Public Appearance comes up on the agenda.

Anyone needing special accommodations to attend or view this meeting and/or if this information is needed in an alternative format, please contact the Clerk to the Board at (980) 314-2939 or by E-mail at Clerk@MeckNC.gov. We request at least 48 hours' notice prior to the meeting to make the appropriate arrangements.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A



Legislation Text

File #: 25-0632

Meeting Date: 11/18/2025

File Type: Appointments

Appointments- Arts & Science Board of Directors

ACTION:

Reappointments are needed on the Arts & Science Board of Directors for two (2) three-year terms expiring November 30, 2028. Marcie Kelso and Melissa McVey are eligible for reappointment.

Applications are attached.

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: No

BACKGROUND/JUSTIFICATION:

Reappointments are needed on the above said board.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A

Arts & Science Board of Directors

At-A-Glance

Eligible for Reappointment

Name	District	Gender	Ethnicity
Kelso, Marcie	6	Female	Caucasian/Non-Hispanic
McVey, Melissa	6	Female	Caucasian/Non-Hispanic

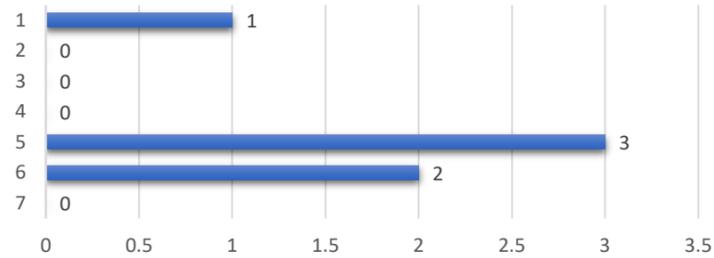
ARTS & SCIENCE BOARD OF DIRECTORS DEMOGRAPHICS

Districts

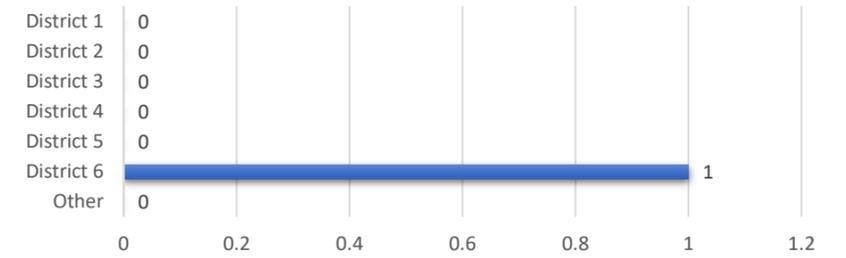
BOCC Members Only

	Members	Applicants
District 1	1	0
District 2	0	0
District 3	0	0
District 4	0	0
District 5	3	0
District 6	2	0
Other	0	0
Total	6	0

Members by District



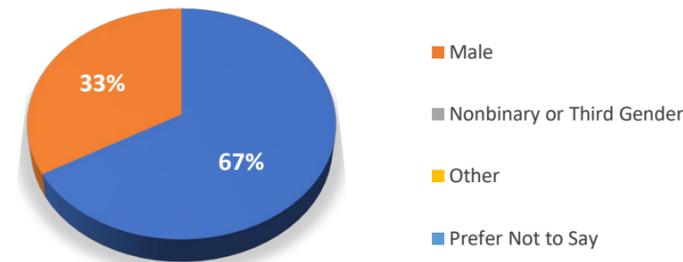
Applicants by District



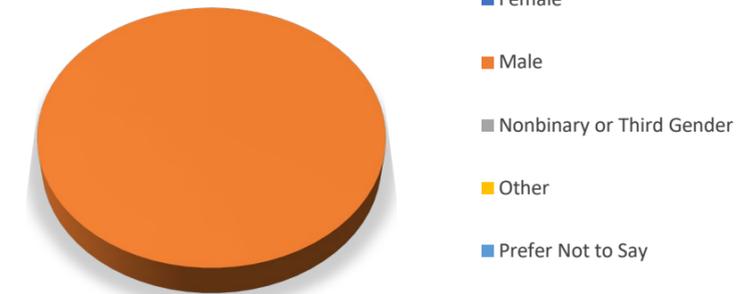
Gender

	Members	Applicants
Female	4	0
Male	2	0
Nonbinary or Third Gender	0	0
Other	0	0
Prefer Not to Say	0	0
Total	6	0

Members by Gender



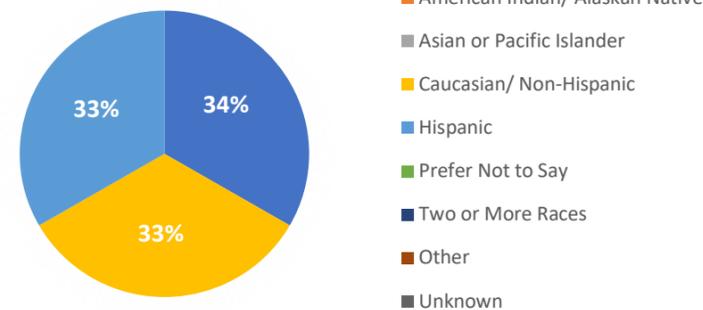
Applicants by Gender



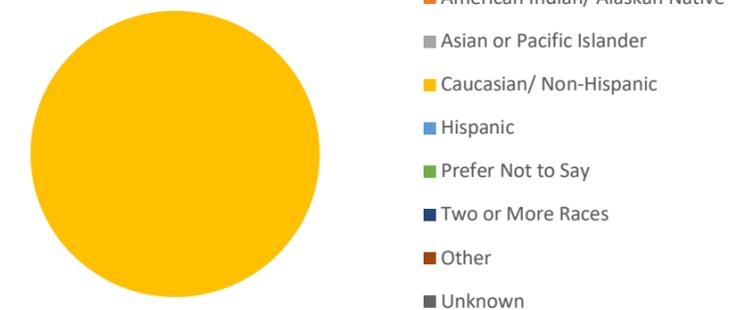
Ethnicity/Race

	Members	Applicants
African-American	2	0
American Indian/ Alaskan Native	0	0
Asian or Pacific Islander	0	0
Caucasian/ Non-Hispanic	2	0
Hispanic	2	0
Prefer Not to Say	0	0
Two or More Races	0	0
Other	0	0
Unknown	0	0
Total	6	0

Members by Ethnicity/Race



Applicants by Ethnicity/Race



Statement to Applicants

Which Boards would you like to apply for?

Arts & Science Board of Directors: Submitted

Profile

Marcie

First Name

Kelso

Last Name

marcie@kelso-communications.com

Email Address

1212 Home Place

Home Address

Matthews

City

NC

State

28105

Postal Code

What Mecklenburg County District do you live in? Please verify below. *

6

How long have you been a resident of Mecklenburg County? Please include months, or years.

29 years

My age range is (please select one): *

Over 55

Ethnicity *

Caucasian-Non-Hispanic

Gender *

Female

Profile

Marcie

First Name

Kelso

Last Name

marcie@kelso-communications.com

Email Address

1212 Home Place

Home Address

Matthews

City

NC

State

28105

Postal Code

What Mecklenburg County District do you live in? Please verify below. *

6

How long have you been a resident of Mecklenburg County? Please include months, or years.

29 years

My age range is (please select one): *

Over 55

Ethnicity *

Caucasian-Non-Hispanic

Gender *

Female

Interests & Experiences

Education

BA Government & Theater, College of William & Mary Graduate work in finance and business

Kelso Communications

Employer

Advertising

Occupation

Business and civic experience

City of Charlottesville Virginia Economic Development Director Virginia Film Office Founding Director Charlotte Regional Film Office Executive Director The Light Factory center for film & photography Partner Kelso Communications - clients include Tryon Medical Partners and non-profit work includes ASC Chair Town of Matthews Economic Development Advisory board Board of Directors CRVA representing the Towns of Mecklenburg Board International Womens Forum Board Arts & Science Council

Area of expertise and interests/skills

Marketing, finance, non-profit management

Additional Comments

My commitment to the arts has been lifelong and my career has centered on using my business management skills to support creatives. My career in economic development as well as my commitment to Mecklenburg's towns will be crucial to ensuring that all of the County benefits from the arts.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

I would like to continue to be a part of the evolution of ASC and ensure that our community benefits from the arts in the towns that are a part of Mecklenburg County.

Have you attended a meeting of the advisory board(s) to which you are applying?

Yes No

Hours Per Month Available for Position

20

How did you learn of the vacancy? *

Word of Mouth

[Marcie_Kelso_Resume_6-14.pdf](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

Yes No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

Yes No

Are you a current vendor with Mecklenburg County?

Yes No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

Yes No

Board Specific Questions**Disclaimer**

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

I Agree

Signature of Applicant (Sign Your Legal Name):

Marcie D. Oberndorf-Kelso

Marcie O. Kelso

Professional experience

Kelso Communications 2011-Present
Charlotte, NC

Managing Partner

Full-service advertising & communications company. Duties include:

- New business development. Roster of clients represents industries including real estate, food service, financial services, utilities, and non-profit. Creative executions include branding, print ads, TV and radio advertising, websites, web videos, collateral, internal communications, and social media content.
- Account Management—Manage client relationships, develop creative briefs for creative team and develop marketing plans and advertising strategies for clients. Develop, review and execute all contracts.
- Social Media Strategy—Create integrated strategies for clients to include social media with overall marketing plan.
- Financial Management—Develop and manage all budgets, billing, estimating, payroll, and payments.

The Light Factory Museum of Photography & Film 2002 – 2012
Charlotte, NC

Executive Director

Executive Director of nationally regarded museum of photography and film. Supervised all philanthropic, marketing, and financial operations, directing a staff of eight. Led museum through a major rebranding. Promoted organization through social media, speaking engagements, trade shows and public relations efforts. Marketing and development efforts tripled museum attendance and increased funding by 150% over 10-year tenure.

Charlotte Regional Partnership 1996 – 2002
Charlotte, NC

Director of Film Division

Founding Director of Division. Led the marketing program for the 16 North and South Carolina counties of the Partnership. Utilized marketing and advertising strategies and established relationships to realize a 60% increase in film and video expenditures. Negotiated and facilitated projects on behalf of clients with regional governments, businesses, and residents. Implemented creative marketing methods to locate and expand companies. Promoted Film Division and all of Partnership through speaking engagements, trade shows and media interviews. Supervised division staff.

Virginia Department of Economic Development 1991-1996
Richmond, VA

Director of Marketing, Virginia Film Office

Acting Director for last year of tenure. Created and managed marketing programs to attract the film and television industries. Recruited

productions totaling more than \$120 million in revenue. Developed and supervised educational programs for localities. Managed annual budget of \$750,000 and a staff of four.

City of Charlottesville 1988-1991
Charlottesville, VA

Assistant Director of Economic Development

Recruited business and investment to Charlottesville area. Developed successful marketing campaigns for downtown business district. Coordinated the acquisition and development of a 17-acre rail site to house a corporate headquarters and other businesses. Project manager of a \$10 million mixed-used public/private development. Supervised a staff of three full-time employees and 25 volunteers.

Education

College of William & Mary Williamsburg, VA
Dual B.A. May 1987

- Degrees in both Government and Theatre with minor in Economics.
- Postgraduate courses include Construction Project Management, Business Law, Accounting, and Real Estate.

Professional activities

North Carolina Governor's Film Council; Knight Creative Communities Task Force; Charlotte Chamber Creative Industries Council; Arts & Sciences Council of Charlotte Mecklenburg, Co-chair Diversity Task Force; Association Of Film Commissioners, International, Board of Directors; *Charlotte Business Journal* 40 Under 40; Leadership Development Initiative; Innovation Institute.

Community activities

Charlotte Chamber Leadership School; Leadership Charlotte Alumni Association; Charlotte Chamber Involvement Forum, Co-Chair Marketing Committee; Charlotte Chamber Annual Meeting Committee; Charlotte Jewish Federation, Women's Cabinet; Bernstein Leadership Development Group.

Interests and activities

Yoga, softball, reading, hiking, travel.

Marcie O. Kelso - Case Studies

Innovation in Web Marketing and Social Media

Challenge:

A minimal budget for traditional advertising limited the visibility of The Light Factory, hampering earned revenues and fundraising opportunities.

Background:

Operating on a lean non-profit budget, the museum did not have the funds for direct mail or display advertising campaigns to sufficiently build awareness of programs and other offerings.

My Course of Action/Solutions:

Became the first non-profit arts organization in the Charlotte region to effectively utilize the new technology of marketing. Led all efforts to develop and execute strategies and content for mass email marketing, Facebook, Twitter, blogs, and other social media platforms.

Result:

Built large, loyal community of followers on Facebook, Twitter and for direct email marketing who have become patrons and donors.

Leading Branding and Consensus Building

Challenge:

For many years, The Light Factory had experienced a tumultuous debate over its mission and vision, with a divisive split between the artists who founded the organization and the Board of Directors charged with growing and expanding it. As a result, there was not a focused effort to promote the organization with a distinct brand identity.

Background:

The word “museum” became the embodiment of the debate over the identity of the organization. Artists felt that the word implied “old and conservative,” while art appreciators and business people saw the designation as key to explaining the organization and its programs to donors and potential supporters.

My Course of Action/Solutions:

As the first Executive Director with a marketing and management background, my first action was to take the organization through a full rebranding process. I recruited prominent art directors and copywriters and built consensus with stakeholders to develop a new brand: The Light Factory Museum of Photography & Film.

Result:

The branding process kicked off a new era for the museum giving the organization a unique public face and a strong foundation for future growth. Fundraising and audience attendance has increased by more than 100% over the past decade, and the museum enjoys greater visibility and stability than at any other time in its history.

Establishing a New Brand for the Charlotte Region

Challenge:

In 1996, film and video executives had limited recognition of the Charlotte region and did not consider it a progressive area for production.

Background:

North Carolina first established a strong brand in the film world with the success of the production studios in Wilmington, a small, coastal city. Industry executives equated North Carolina with small towns and agriculture, having no idea that the state also offered large city and urban settings.

My Course of Action/Solutions:

Created a self-deprecating “perception vs. reality” advertising campaign pairing headlines that evoked images of southern, rural stereotypes—“We’ve got plenty of moonshine”—with images contradicting the copy. For the “moonshine” headline, for example, a photo of the Charlotte skyline with a full moon in the sky made the counterpoint. Campaign materials were distributed by direct mail, at trade shows, and through personal marketing calls to industry clients.

Result:

Shallow Hal, *Juwanna Mann*, and other feature and made-for-television films chose Charlotte specifically for its metropolitan locations. Films such as *The Patriot* located for city amenities.

Statement to Applicants**Which Boards would you like to apply for?**

Arts & Science Board of Directors: Submitted

Profile

Melissa

First Name

L

Middle
Initial

Mcvey

Last Name

melissa.l.mcvey@gmail.com

Email Address

12605 Short Ln

Home Address

Pineville

City

NC

State

28134

Postal Code

Mobile: (775) 997-6064

Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. * 6**How long have you been a resident of Mecklenburg County? Please include months, or years.**

7 years, 10 months**My age range is (please select one): *** Over 55**Ethnicity *** Hispanic Caucasian-Non-Hispanic**Gender *** Female

Interests & Experiences**Education**

MPH ((University of Nevada)

Business and civic experience

In my professional career, I have served in multiple leadership roles that have cultivated both my business acumen and civic engagement. As the Director of Respiratory Care Services and Patient Experience at Atrium Health System, I manage complex operations across five cost centers, overseeing a budget of approximately \$30 million and leading a team of over 50 professionals. This role requires strong financial management, strategic planning, and a commitment to developing talent. I have successfully guided underperforming departments to higher engagement levels and enhanced productivity through targeted initiatives. Additionally, I chair the Southern Market Diversity, Equity, and Inclusion Council and lead the EQualityOne System Resource Group. Through these roles, I have implemented DEI programming for over 43,000 employees across 10 facilities, created inclusive policy reforms, and fostered community partnerships. My council work has included organizing educational seminars on topics like unconscious bias and emotional intelligence and facilitating 'Courageous Conversations' to support cultural understanding and dialogue. Further, my role as a Public Health Officer in the Air National Guard has deepened my commitment to civic duty, where I oversee programs to protect the health and safety of military personnel. This background reflects my dedication to serving my community through a blend of strategic business leadership and impactful civic initiatives.

Area of expertise and interests/skills

My expertise lies in healthcare administration, public health, and diversity, equity, and inclusion (DEI), combined with a profound passion for the arts, particularly music. As a Director of Respiratory Care Services and Patient Experience, I manage large-scale operations, lead strategic initiatives to improve patient care, and develop leaders within my organization. My role as Chair of the Southern Market Diversity, Equity, and Inclusion Council allows me to foster inclusive environments, create meaningful community programs, and lead conversations that bring diverse voices and perspectives to the forefront. These experiences have honed my skills in leadership, program management, and community engagement. Outside my professional work, I am deeply passionate about music, both as a fan and a performer. I play bass and sing in an all-woman band called 'Peanut Butter Whiskey Band,' where we perform original music and cover southern rock, blues, and funk. Music has always been a fundamental part of my life, offering a creative outlet and a means of connecting with others. This artistic passion complements my professional experience, as it enhances my appreciation for cultural diversity, creative expression, and the power of art to bring people together. With this blend of expertise and interests, I aim to bring a unique perspective to the Arts and Science Council, championing initiatives that celebrate diverse artistic voices and foster community connections through the arts.

Additional Comments

Applying for another term.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

Yes, I just finished one term with Arts and Science Board of Directors

Why are you interested in serving on the board(s) to which you are applying?

I am interested in serving on the Arts and Science Council Board because I believe in the transformative power of the arts to shape communities, bridge divides, and celebrate diversity. Throughout my career in healthcare and public health, I've witnessed how a holistic approach to wellness—including emotional and cultural well-being—can deeply impact lives. I am passionate about fostering inclusive spaces where creativity can flourish and serve as a medium for community engagement and healing. As a musician and performer, I understand firsthand the significance of creative expression and the unique role that art plays in connecting people across backgrounds and experiences. Serving on this board would allow me to merge my professional skills in leadership, DEI, and community health with my deep love for the arts. I am excited by the opportunity to support initiatives that bring diverse voices into the arts community, enhance access to cultural resources, and contribute to a vibrant, inclusive arts scene in Mecklenburg County.

Have you attended a meeting of the advisory board(s) to which you are applying?

Yes No

Hours Per Month Available for Position

10-15

How did you learn of the vacancy? *

NotifyMe Email

[Melissa.McVey.Resume.docx](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

Yes No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

Yes No

Are you a current vendor with Mecklenburg County?

Yes No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

Yes No

Board Specific Questions

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

I Agree

Signature of Applicant (Sign Your Legal Name):

Melissa L McVey

Melissa L. McVey, MPH

775-997-6064

Melissa.L.McVey@gmail.com

SUMMARY: Dynamic leader with outstanding leadership track record, excellent managerial experience and demonstrated effectiveness in developing leaders and driving diversity and inclusion initiatives.

PROFESSIONAL EXPERIENCE

12/16- present **Director Respiratory Care Services and Patient Experience, Atrium Health System, Charlotte, NC**

- Manage respiratory therapy operations of 5 separate cost centers (~\$30M annual budget) including recruiting, staffing, training, conducting annual performance evaluations (50+ teammates), and preparing talent development plans, all while meeting various regulatory requirements for skills' certifications for all staff members
- Remodel department with 20 FTE opportunity and a 20% productivity improvement
- Successfully led two underperforming **Tier 3** departments to **Tier 1** status on the **Press Ganey** employee engagement model
- Lead the **EQualityOne System Resource Group** with over 400 members (2018 - Present): developed LGBTQ+ education, resources, and support for leaders and teammates systemwide; spearheaded initiative to create more inclusive policies, practices and culture to improve the LGBTQ+ patient/employee experience; initiated employee mentorship programs; organized volunteer opportunities to include HIV/AIDS testing and support to Time Out Youth (Charlotte area LGBTQ+ youth support organization)
- **Chair/Co-Chair** for **Atrium Health Southern Market Diversity Equity & Inclusion Council** (2020 - Present): provide DEI programming to over 10 Atrium Health facilities and ~43,000 teammates; drove Courageous Conversations (program to foster healthy discussion about culturally sensitive topics in the community); conduct Breaking Bread sessions to bring diverse individuals together and promote understanding; conduct educational seminars/workshops to include unconscious bias, emotional intelligence, cultural intelligence, mental health, and other "hot topics"
- Teach systemwide leadership development courses (Leadership Mentoring Circles, Leading Virtual Teams)
- Chair committee for successful regulatory inspections
- Develop and implement programs to decrease hospital readmissions
- Lead and sustain department through worldwide pandemic

4/11-present **Public Health Officer, Air National Guard, US Air Force**

- Manage multiple public health programs required by OSHA and the Air Force to prevent, reduce, and control the incidence of communicable diseases and occupational illness among Air Force personnel at home and abroad (NV Air National Guard, 152nd Airlift Wing and NC Air National Guard 145th Airlift Wing (1600 members))

- Serve as SME on public health emergencies, develop and implement action plans in response to same, build and manage disease containment guide for the Wing

10/15-12/16 Director of Respiratory Care Services, Renown Health System, Reno, NV

Led Respiratory Care department for large, regional health system including managing multi-million (~30M) dollar budget, multiple hospitals, and pulmonary rehab facilities; ensured compliance with Joint Commission regulations; successfully led Renown through Joint Commission COPD Disease State Certification resulting in decrease in readmission rate of ~7% (saving an estimated \$15K per patient impacted); responsible for recruiting, hiring, evaluating and managing a department of 100+ staff; prepare and deliver annual outcomes and performance reports to hospital executive team; identify opportunities for outcomes/productivity improvement of workplace processes

4/13-10/15 Supervisor of Respiratory Care/ Education Coordinator, Renown Health, Reno, NV

Directly supervised over 20 subordinates; developed and implemented programs to reduce hospital readmissions; developed and delivered workshops providing CEUs to clinicians; developed and delivered training plans for staff competency on devices and clinical skills

4/06-4/13 Clinical Support Specialist, Hamilton Medical Inc., Reno, NV

Served as SME for mechanical ventilation modes; designed, developed, and presented courses, workshops, and evaluation tools to clinicians, health care providers and new hires at hospitals across the United States and abroad; provided program management for workshops; conducted in-hospital clinical trials of life support equipment.

6/04-8/10 Hospital Corpsman, US Navy Reserve, Stead, NV

EDUCATION

Master of Public Health, Social and Behavioral Health, University of Nevada, Reno, NV

Graduate Certificate, Diversity and Inclusion, Cornell University, Ithaca, NY

CERTIFICATIONS / LICENSURES / MEMBERSHIPS

- Diversity Certificate Program
- Virtual Leader Coaching Program Certificate
- Graduate, Mentoring Program for Women on the Road to Success (MPWRS)
- Member, American Public Health Association (APHA)
- Member, National Association for Healthcare Quality (NAHQ)
- Member, American College of Healthcare Executives (ACHE)
- North Carolina Notary
- NNA Notary Signing Agent

DATA ANALYSIS SKILLS

Experience with IBM SPSS 22.0, Power BI
Microsoft Office Suite (Teams, Excel, Access, Word, PowerPoint, Publisher, Outlook)

□

Mecklenburg County, NC

Arts & Science Board of Directors

Board Details

The Arts & Science Board of Directors (ASC) strives to create a more vibrant cultural life for our entire community. To accomplish this goal, the ASC Board of Directors ensures that the ASC actively assesses community and resident needs. Board members are responsible and accountable for input, feedback and recommendations to the Board of County Commissioners so the cultural community is aligned with the needs of local communities. Their opinions should reflect original views and perspectives that are relevant to the cultural community. A good Board of Directors offers solutions and novel approaches to problems and issues.

The Board of Directors is charged with helping to advance the cultural sector at large and ASC. A major responsibility of the Board of Directors is connecting ASC to key industry or community contacts. A diverse network of well-respected industry and community contacts will provide ASC access to future board members and supporters.

Members of the Board will promote ASC through their public relations and media contacts, connecting in-house public relations counsel with the editors of trade magazines, industry newsletters, and other worthy publications.

A member of the Board of Directors may also appear in news media promoting the new, growing, or changing cultural community and its hub: ASC. Well-respected, well-known representatives acting as ambassadors for ASC and the cultural sector build local knowledge, interest, support, and relevance.

Overview

□ **Size** 17 Seats

□ **Term Length** 3 Years

□ **Term Limit** 2

Contact

□ **Name** Madison Little

□ **Phone** (980) 314-2862

Additional

Qualifications

Board members shall have demonstrated experience or qualifications in the areas of law, finance, development, management, government, arts and culture, economic development, or philanthropy. Board members and their respective organizations are ineligible to receive grant funding from the Foundation For the Carolinas.

Advisory Board Details

The Board of Directors shall be structured as follows: Seventeen (17) Board Members: 7 appointed by the County Commission, including one representing the northern towns and one representing the southern towns; 5 appointed by Charlotte City Council; 3 appointed by Foundation For The Carolinas; and 2 appointed by the Grants Committee. To satisfy IRS requirements, all board members will be ratified by the Foundation For The Carolinas (FFTC).

Meeting Dates/Times

TBD

Meeting Location

TBD

Time Commitment

TBD

Stipend

No

Special Notes**Job Description**

Arts & Science Board of Directors

Board Roster

Melissa L Mcvey

Partial Term Dec 03, 2024 - Nov 30, 2025

Email melissa.l.mcvey@gmail.com

Home Phone Mobile: (775) 997-6064

Address

12605 Short Ln
Pineville, NC 28134

Appointing Authority BOCC

Category SOUTHERN TOWNS
REPRESENTATIVE

Marcie Kelso

Partial Term Nov 19, 2024 - Nov 30, 2025

Email marcie@kelso-communications.com

Home Phone Mobile: (704) 618-1045

Address

1212 Home Place
Matthews, NC 28105

Appointing Authority BOCC

Patrick L Diamond

Partial Term Nov 19, 2024 - Nov 30, 2026

Email patrick_diamond317@yahoo.com

Home Phone Home: (980) 474-1099

Alternate Phone Mobile: (704) 705-6559

Address

7531 BLUESTAR LN
CHARLOTTE, NC 28226

Appointing Authority BOCC

Angelia D Grant

Partial Term Nov 06, 2024 - Nov 30, 2026

Email delanodaughter@gmail.com

Home Phone Home: (704) 493-4720

Alternate Phone Mobile: (704) 493-4720

Address

13405 Mayes Road
Huntersville , NC 28078

Appointing Authority BOCC

Category NORTHERN TOWNS
REPRESENTATIVE

Julia Martin

1st Term Feb 25, 2025 - Nov 30, 2026

Email julia.martin@charlottenc.gov

Home Phone : (980) 214-4893

No Recruitment

Appointing Authority MAYOR

□ **Nalan K Mulder**

1st Term Mar 24, 2025 - Nov 30, 2026

Email nalan.mulder@yahoo.com

Home Phone : (704) 968-7665

No Recruitment

Appointing Authority CITY COUNCIL

□ **Allison S Allen**

1st Term Mar 24, 2025 - Nov 30, 2027

Email aallens016@gmail.com

Home Phone Home: (704) 713-6464

Address

4223 Dinglewood Avenue
Charlotte, NC 28205

No Recruitment

Appointing Authority CITY COUNCIL

□ **Liliana Wendorff**

1st Term Nov 19, 2024 - Nov 30, 2027

Email lwendorff@gmail.com

Home Phone Home: (910) 257-8228

Address

5009 Sharon Road, Unit J
Charlotte, NC 28210

Appointing Authority BOCC

□ **Luis Tochiki**

1st Term Nov 19, 2024 - Nov 30, 2027

Email luis@tochiki.com

Home Phone Home: (704) 394-6235

Address

1400 Hartford Ave
Charlotte, NC 28209

Appointing Authority BOCC

□ **Samuel R Spencer**

1st Term Mar 24, 2025 - Nov 30, 2027

Email spencer@choosesam.com

Home Phone Mobile: (704) 902-5984

Address

1917 Grier Ave
Charlotte, NC 28216

No Recruitment

Appointing Authority CITY COUNCIL

□ **Julie Eiselt**

1st Term Feb 25, 2025 - Nov 30, 2027

Email je11754@gmail.com

Home Phone : (704) 578-9611

No Recruitment

Appointing Authority MAYOR

□ **Leslie Johnson**

1st Term Nov 06, 2024 - N/A

Email

leslie.johnson@mecklenburgcountync.gov

Home Phone : 980-314-2910

Alternate Phone : 704-995-3965

Appointing Authority BOCC

□ **Charles Thomas**

1st Term N/A - N/A

Email cthomas@kf.org

Home Phone : (704) 707-4280

No Recruitment

Appointing Authority Foundation For the Carolinas

□ **Jenni Gaisbauer**

1st Term N/A - N/A

Home Phone :

No Recruitment

Appointing Authority Foundation For the Carolinas

□ **Laura Clark**

1st Term N/A - N/A

Home Phone : : (704) 335-5227

No Recruitment

Appointing Authority Foundation For the Carolinas

□ **Vacancy**

No Recruitment

Appointing Authority Grants Committee

□ **Vacancy**

No Recruitment

Appointing Authority Grants Committee



Legislation Text

File #: 25-0633

Meeting Date: 11/18/2025

File Type: Appointments

Appointments- Women's Advisory Board

ACTION:

Reappointment is needed on the Women's Advisory Board for one (1) three-year term expiring November 30, 2028. Camellia Nixon is eligible for reappointment.

An application is attached.

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: No

BACKGROUND/JUSTIFICATION:

Reappointment is needed on the above said board.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A

Women's Advisory Board

At-A-Glance

Eligible for Reappointment

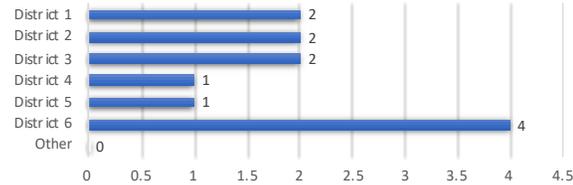
Name	District	Gender	Ethnicity
Nixon, Camellia	2	Female	African American

WOMEN'S ADVISORY BOARD DEMOGRAPHICS

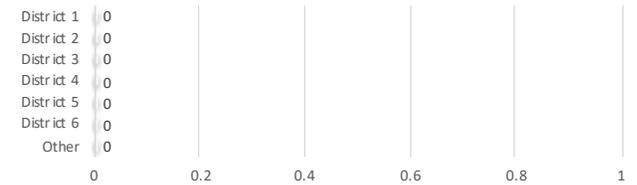
Districts

	Members	Applicants
District 1	2	0
District 2	2	0
District 3	2	0
District 4	1	0
District 5	1	0
District 6	4	0
Other	0	0
Total	12	0

Members by District



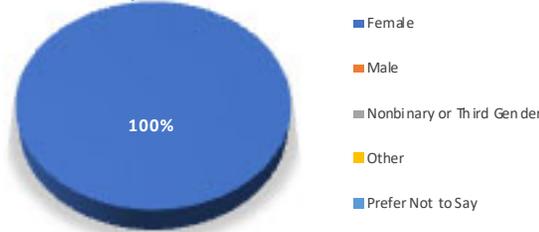
Applicants by District



Gender

	Members	Applicants
Female	12	0
Male	0	0
Nonbinary or Third Gender	0	0
Other	0	0
Prefer Not to Say	0	0
Total	12	0

Members by Gender



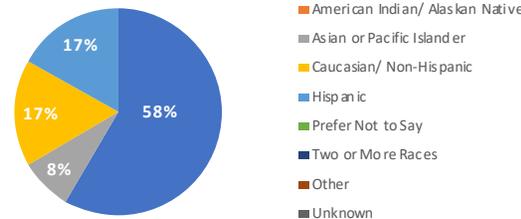
Applicants by Gender



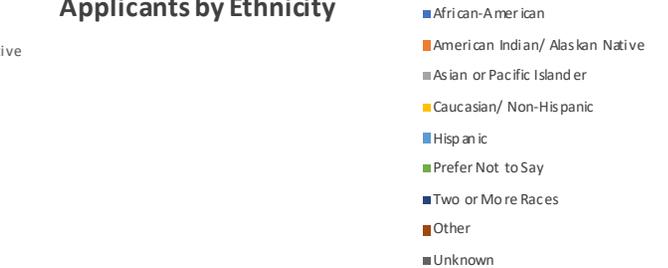
Ethnicity

	Members	Applicants
African-American	7	0
American Indian/ Alaskan Native	0	0
Asian or Pacific Islander	1	0
Caucasian/ Non-Hispanic	2	0
Hispanic	2	0
Prefer Not to Say	0	0
Two or More Races	0	0
Other	0	0
Unknown	0	0
Total	12	0

Members by Ethnicity



Applicants by Ethnicity



Statement to Applicants

Which Boards would you like to apply for?

Women's Advisory Board: Submitted

Profile

Camellia

First Name

T

Middle
Initial

Nixon

Last Name

camellia.nixon@gmail.com

Email Address

1622 MERRIMAN AVE

Home Address

CHARLOTTE

City

NC

State

28203

Postal Code

Mobile: (704) 453-4732

Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

2

How long have you been a resident of Mecklenburg County? Please include months, or years.

11 years

My age range is (please select one): *

Over 55

Ethnicity *

African American

Gender *

Female

Interests & Experiences

Education

Studied Business Administration at University of Phoenix Currently Studying for Social Justice and Community Organizing Certification at Queens University My interest includes the ARTS, writing, reading, walking, and travel.

WELLS FARGO ADVISORS

Employer

BUSINESS EXECUTION
ADMINISTRATOR

Occupation

Business and civic experience

Completed Cohort 11 Past Board member for the Metrolina Minority Contractors Association
Current Board member of the National Coalition of 100 Black Women Inc., Queen City
Metropolitan Chapter

Area of expertise and interests/skills

Situational Leadership Crucial Conversations Coaching, Team Building & Facilitating 2016
Leadership & Development Certification Diversity Training Certification Excellent Oral and
Written Communications Advanced Computer Skills

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

Yes Women's Advisory Board

Why are you interested in serving on the board(s) to which you are applying?

I have a passion for supporting women and assisting them in reaching their full potential education, resources, job opportunities, health, economics, and skills. Being a support guide to locate resources when they have needs for shelter, jobs, food, counseling, childcare, healthcare, etc.

Have you attended a meeting of the advisory board(s) to which you are applying?

Yes No

Hours Per Month Available for Position

3 HOURS PER THE APPLICATION. BUT I AM OPEN TO MORE TO SERVE.

How did you learn of the vacancy? *

Other

If you answered other - Where did you learn of this vacancy?

CLA COHORT NOTIFICATION FROM CYNTHIA WOODS

[Camellia_Nixon_Resume.pdf](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

Yes No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

Yes No

Are you a current vendor with Mecklenburg County?

Yes No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

Yes No

Board Specific Questions

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

I Agree

Signature of Applicant (Sign Your Legal Name):

Camellia T. Nixon

Mecklenburg County, NC

Women's Advisory Board

Board Details

The Women's Advisory Board is to identify periodically the Status of Women in Mecklenburg County; to work toward the betterment of the status of women in education, employment, family, community, health, law, finance, and social services; and to provide community leadership opportunities by initiating and promoting programs designed to serve the needs of women.

Must be a resident of Mecklenburg County.

Mission Statement

The mission of the Women's Advisory Board is to promote the critical and emerging needs of women in Mecklenburg County through education and service.

Purpose

The WAB is to identify periodically the status of women in Mecklenburg County; to recommend ways to work toward the betterment of the status of women in education, employment, family, community, health, law, finance, and social services; to work collaboratively with other organizations; and to provide community leadership opportunities by initiating and promoting programs designed to serve the needs of women.

Overview

Size 15 Seats

Term Length 3 Year

Term Limit 2 Terms

Contact

Name Elyse Hamilton-Childres, Abigail Wyatt

Phone (704) 900-9343

Additional

Qualifications

Must be a resident of Mecklenburg County.

Advisory Board Details

Contact staff advisor for more information.

Meeting Dates/Times

Monthly - 4th Monday at 5:30 p.m.

Meeting Location

Valerie C. Woodward Center - Ste. 4023 3205 Freedom Drive Charlotte, NC 28202

Time Commitment

3 hours per month

Stipend

No

Special Notes**Job Description**

Women's Advisory Board

Board Roster

Jamilah L Espinosa

2nd Term Jan 15, 2019 - Nov 30, 2025

Email jamilah@espinosafirm.com

Appointing Authority BOCC

Home Phone Home: (704) 649-4982

Alternate Phone Home: (704) 210-8200

Address

1401 Moonstone Dr
Matthews, NC 28105

Camellia T Nixon

Partial Term Oct 03, 2023 - Nov 30, 2025

Email camellia.nixon@gmail.com

Appointing Authority BOCC

Home Phone Mobile: (704) 453-4732

Address

1622 MERRIMAN AVE
CHARLOTTE, NC 28203

Kandice L Mcqueen

1st Term Oct 03, 2023 - Apr 30, 2027

Email kandiced@me.com

Appointing Authority BOCC

Home Phone Mobile: (803) 389-4883

Address

12347 Hunting Birds Lane
Charlotte , NC 28278

Stephanie W Griffin

Partial Term Apr 01, 2025 - Apr 30, 2027

Email stephanie.w.griffin@gmail.com

Appointing Authority BOCC

Home Phone Home: (856) 313-9074

Address

3100 Libeth St.
Charlotte, NC 28205

□ **Alexandria Foster**

Partial Term Apr 01, 2025 - Apr 30, 2027

Email alexandrialfoster@gmail.com

Appointing Authority BOCC

Home Phone Mobile: (757) 345-9521

Address

222 East Bland Street Unit 163
Charlotte, NC 28203

□ **Laphaedra Howard**

2nd Term May 04, 2021 - Apr 30, 2027

Email mslhoward@live.com

Appointing Authority BOCC

Home Phone Mobile: (980) 253-5862

Address

7135 Pitzer Dr
Charlotte, NC 28269

□ **Michele S Tokpah**

Partial Term Apr 01, 2025 - Apr 30, 2027

Email micheletokpah@gmail.com

Appointing Authority BOCC

Home Phone Mobile: (704) 956-0140

Address

8317 Rolling Meadows Ln
Huntersville, NC 28078

□ **Denawa D Alberti**

2nd Term Dec 21, 2021 - Nov 30, 2027

Email denawa.alberti@gmail.com

Appointing Authority BOCC

Home Phone Mobile: (919) 464-8161

Address

4235 Millennium Ave Apt. 12101
Charlotte, NC 28217

□ **Ronea Chambers**

Partial Term Apr 01, 2025 - Nov 30, 2027

Email asnwdrp@yahoo.com

Appointing Authority BOCC

Home Phone Mobile: (301) 653-0053

Address

14136 Lissadell circle
Charlotte, NC 28277

□ **Olga Better Stemmer**
1st Term Jan 22, 2025 - Nov 30, 2027

Email olga.better@gmail.com
Home Phone Mobile: (704) 352-2856
Address
5230 Furman PL
Charlotte , NC 28210

Appointing Authority BOCC

□ **Catherine Etemad**
1st Term May 20, 2025 - Apr 30, 2028

Email catherine.etemad@htb.com
Home Phone Mobile: (310) 709-9003
Address
15014 Ockeechobee ct
Mint Hill, NC 28227

Appointing Authority BOCC

□ **Joelle Dugue**
1st Term Apr 01, 2025 - Jun 30, 2028

Email pierrelouisjoelle@gmail.com
Home Phone Home: (646) 299-7671
Address
6313 Kennard Drive
Charlotte, NC 28216

Appointing Authority BOCC

□ **Vacancy**

Appointing Authority BOCC

□ **Vacancy**

Appointing Authority BOCC

□ **Vacancy**

Appointing Authority BOCC



Legislation Text

File #: 25-0595

Meeting Date: 11/18/2025

File Type: Public Hearing

Public Hearing - Comprehensive Plan for Unincorporated Southern Mecklenburg County Public Hearing

ACTION:

A) Open public hearing to receive public comments on Comprehensive Plan for Unincorporated Southern Mecklenburg County

B) Close public hearing

Staff Contact: Erin Stanforth, Sustainability and Resiliency Manager

Presentation: No

BACKGROUND/JUSTIFICATION:

The Comprehensive Plan for Unincorporated South Mecklenburg is a joint effort between Mecklenburg County and the City of Charlotte. The area included in this plan provides future land use guidance for the unincorporated area of South Mecklenburg County. The Plan was developed in response to state requires for providing land use policy in areas outside a municipal jurisdiction, as well as the community's need for clear guidance on growth and development. The Board received a presentation on this topic during the September 24th Public Policy workshop. This Public Hearing is the process for the public to give feedback on the CPUSM.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A

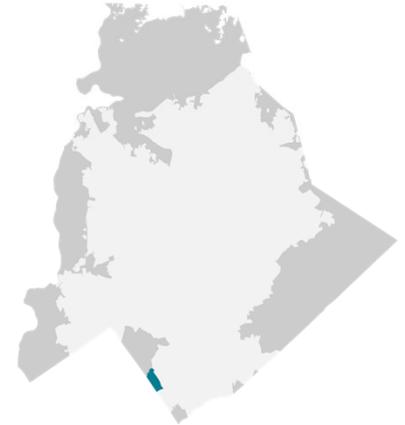
CPUSM COMPREHENSIVE PLAN FOR **UNINCORPORATED SOUTH MECKLENBURG**



Mecklenburg County BOCC Public Hearing
Tuesday, November 18, 2025

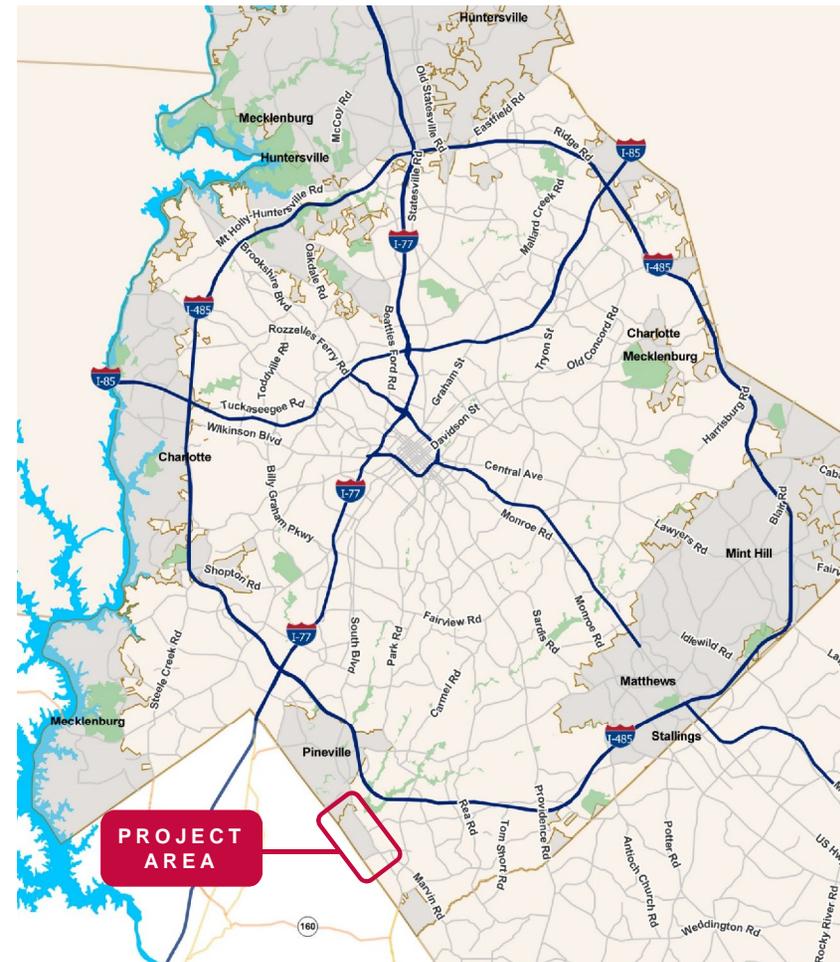
Project Summary

- **Legal Requirement:**
 - This project fulfills the state's legal requirement to provide land use guidance for this area.
- **Process:**
 - The effort began in the spring and has included opportunities for public engagement throughout the process.
 - We are now in the final phase of the project, where the draft plan is being finalized for review.
- **Next Steps:**
 - Once complete, the plan will need to be reviewed & adopted by the Mecklenburg County Board of County Commissioners (BOCC).

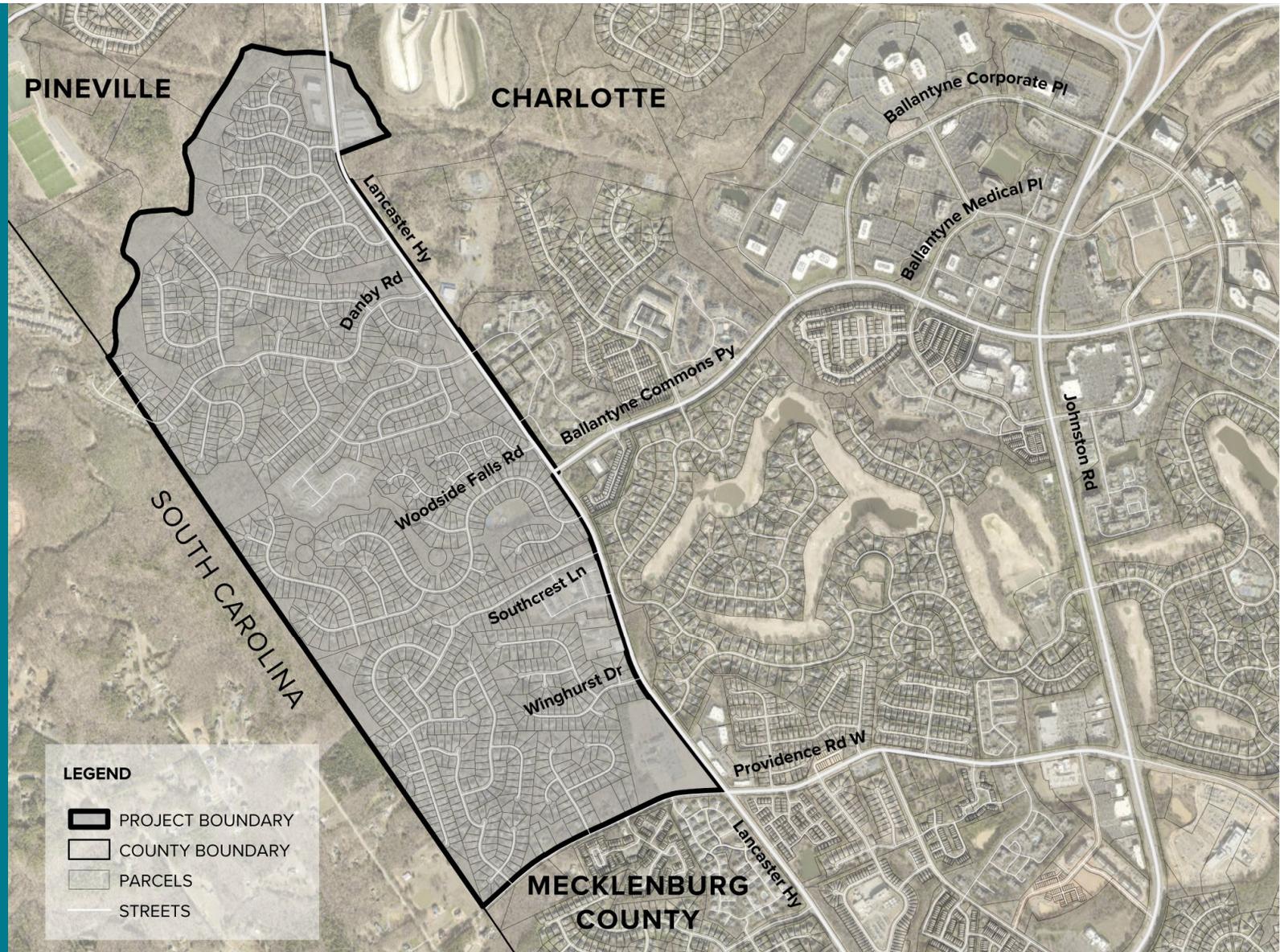


Overview

- Joint effort with Mecklenburg County & City of Charlotte to develop **future land use guidance (Place Types)** for the project area.
- **Legal requirement in NC:**
North Carolina Law Chapter 160D, Article 5
“As a condition of adopting and applying zoning regulations under this Chapter, a local government shall adopt and reasonably maintain a comprehensive plan or land-use plan.”



Location



Key Dates

Sep. 24	Mecklenburg County BOCC: Public Policy Meeting
Oct. 20	Draft Plan Release
Nov. 5	Mecklenburg County BOCC: Request for Public Hearing
Nov. 18	Mecklenburg County BOCC: Public Hearing
Dec. 16	Charlotte Mecklenburg Planning Committee
TBD	Mecklenburg County BOCC: Adoption Decision

**All dates are tentative*



engage.mecknc.gov/southmeckplan

CPUSM

COMPREHENSIVE PLAN FOR
**UNINCORPORATED
SOUTH MECKLENBURG**

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Cols	Depth
41331	IPL0288445	Legal Ad - IPL0288445	25-0613 CPUSM	1.0	56.0L

ATTENTION: MECK COUNTY MANAGERS OFFI IP
 600 E 4TH ST
 CHARLOTTE, NC 28202
 barb.felder@mecklenburgcountync.gov

**NOTICE OF PUBLIC HEARING
 BY THE BOARD OF COUNTY COMMISSIONERS OF
 MECKLENBURG ON THE COMPREHENSIVE PLAN FOR
 UNINCORPORATED SOUTH MECKLENBURG COUNTY**

Notice is hereby given that a public hearing will be held by the Mecklenburg Board of County Commissioners in the Meeting Chamber of the Charlotte-Mecklenburg Government Center, 600 East Fourth Street on November 18, 2025, at 6:30 p.m., or as soon thereafter as the agenda permits, on a request to approve the Comprehensive Plan for Unincorporated South Mecklenburg County. Parties in interest and residents shall have an opportunity to be heard at the hearing and may obtain information on the requested abandonment from the Mecklenburg County Managers Office, 600 E. 4th Street, either by phone (704-621-8416) or email (Erin.Stanforth@Mecknc.gov).

Persons desiring to speak can sign up online at <https://mecknc.seamlessdocs.com/f/clerk> or call 980-502-4825. The deadline for online registration is November 18, 2025, by 3 p.m. After the online registration has closed, members of the public may still register to speak when they arrive at the meeting on November 18, 2025.

Anyone needing special accommodations when attending this meeting and/or if this information is needed in an alternative format because of a disability, contact the Clerk to the Board at least seventy two (72) hours prior to the meeting, either by phone (980) 314-2939, e-mail (Kristine.Smith@MecklenburgCountyNC.gov) or by mail at 600 East Fourth Street, Charlotte, N.C. 28202.

Kristine Smith,
 Clerk to the Board of County Commissioners
 IPL0288445
 Nov 7 2025

North Carolina } ss
 Mecklenburg County }
 Before the undersigned, a Notary Public of said County and State, duly authorized to administer oaths affirmations, etc., personally appeared, being duly sworn or affirmed according to law, doth depose and say that he/she is a representative of The Charlotte Observer Publishing Company, a corporation organized and doing business under the laws of the State of North Carolina, and publishing a newspaper known as The Charlotte Observer in the city of Charlotte, County of Mecklenburg, and State of North Carolina and that as such he/she is familiar with the books, records, files, and business of said Corporation and by reference to the files of said publication, the attached advertisement was inserted. The following is correctly copied from the books and files of the aforesaid Corporation and Publication.

1.0 insertion(s) published on:
 11/07/25 Print

[Print Tearsheet Link](#)

[Marketplace Link](#)

Sworn to and subscribed before
 me on



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BY THE BOARD OF COUNTY COMMISSIONERS OF
MECKLENBURG ON THE
COMPREHENSIVE PLAN FOR
UNINCORPORATED SOUTH
MECKLENBURG COUNTY**

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Kristine Smith,
Clerk to the Board of County
Commissioners
IPL0288445
Nov 7 2025

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Cols	Depth
41331	IPL0288827	Legal Ad - IPL0288827		1.0	56.0L

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 600 E 4TH ST
 CHARLOTTE, NC 28202
 barb.felder@mecklenburgcountync.gov

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Kristine Smith,
 Clerk to the Board of County Commissioners
 IPL0288827
 Nov 7,14 2025

North Carolina } ss
 Mecklenburg County }
 Before the undersigned, a Notary Public of said County and State, duly authorized to administer oaths affirmations, etc., personally appeared, being duly sworn or affirmed according to law, doth depose and say that he/she is a representative of The Charlotte Observer Publishing Company, a corporation organized and doing business under the laws of the State of North Carolina, and publishing a newspaper known as The Charlotte Observer in the city of Charlotte, County of Mecklenburg, and State of North Carolina and that as such he/she is familiar with the books, records, files, and business of said Corporation and by reference to the files of said publication, the attached advertisement was inserted. The following is correctly copied from the books and files of the aforesaid Corporation and Publication.

2.0 insertion(s) published on:
 11/07/25 Print, 11/14/25 Print

[Print Tearsheet Link](#)

[Marketplace Link](#)

Sworn to and subscribed before
 me on



**NOTICE OF PUBLIC HEARING
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MECKLENBURG ON THE
COMPREHENSIVE PLAN FOR
UNINCORPORATED SOUTH
MECKLENBURG COUNTY**

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Kristine Smith,
Clerk to the Board of County Commissioners
IPL0288827
Nov 7,14 2025



Legislation Text

File #: 25-0646

Meeting Date: 11/18/2025

File Type: Public Hearing

Public Hearing - Resolution - North Carolina Commercial Property Assessed Capital Expenditure Program

ACTION:

A) Open public hearing to receive comments from the public;

B) Close public hearing

C) Adopt a Resolution declaring intent to participate in the North Carolina Commercial Property Assessed Capital Expenditure (C-PACE) Program

Staff Contact: Erin Stanforth, Sustainability and Resiliency Manager

Presentation: Yes

BACKGROUND/JUSTIFICATION:

On October 14, 2025, the Board of County Commissioners (BOCC) received an informational presentation regarding the North Carolina Commercial Property Assessed Capital Expenditure (C-PACE) program. In order to activate this program within Mecklenburg County, the BOCC must adopt a resolution of intent to participate in C-PACE as well as hold a public hearing requesting comment on the County's participation in C-PACE.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A

C-PACE in Mecklenburg County and Next Steps

November 18, 2025



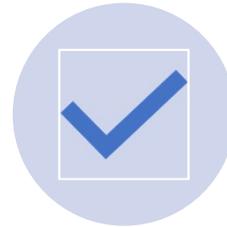
MECKLENBURG COUNTY
North Carolina

C-PACE Basics

What is C-PACE?



Commercial Property
Assessed Capital
Expenditure (C-PACE)



Fully voluntary program



Provides eligible property
owners with access to
long-term financing from
private capital providers
for up to 100% of qualified
improvements

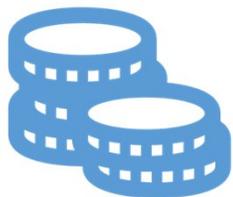


Financed amounts are
secured as a lien on the
property



C-PACE Basics

What is C-PACE?



Alternative financing mechanism

For commercial properties
Long-term, low-cost private capital
For energy efficiency, renewable energy, water conservation, and/or resilience projects



Recently authorized in North Carolina ([SB 802](#))



Next Steps



Steps to Join

- ✓ Pass a resolution of intent to join, setting public hearing date – Passed November 5, 2025
- Hold a public hearing – November 18, 2025
- Pass a resolution to join

Context

- If the County follows these steps to join, the program is effective for all eligible properties in the County
- If the City or Towns follows the steps to join, they must also obtain a resolution of concurrence from the Mecklenburg Board of County Commissioners.



**MECKLENBURG COUNTY
BOARD OF COMMISSIONERS
RESOLUTION DECLARING INTENT TO JOIN COMMERCIAL
PROPERTY ASSESS CAPITAL EXPENDITURE PROGRAM**

WHEREAS, Article 10B of Chapter 160A of the General Statute of North Carolina, as amended (the “C-PACE Act”), authorizes the establishment of a statewide commercial property assessed capital expenditure (C-PACE) program (the “C-PACE Program”) that local governments may voluntarily join; and

WHEREAS, the C-PACE Act authorizes the North Carolina Department of Commerce (the “Program Sponsor”) to oversee the C-PACE Program and requires the Economic Development Partnership of North Carolina, Inc., a North Carolina nonprofit corporation (the “Statewide Administrator”) to administer the C-PACE Program and, in support thereof, provide certain administrative services described in N.C. General Statute 160A-239.14; and

WHEREAS, the C-PACE Act and C-PACE Program permit willing owners of commercial, industrial, or agricultural real property, or residential real property with five or more dwelling units located in the jurisdictional boundaries of participating local governments (“Qualifying Commercial Property”) to obtain direct financing (“C-PACE Financing”) from a “capital provider” (as further defined in N.C. General Statute 160A-239.12(1), “Capital Provider”) for “qualifying improvements” (as further defined in N.C. General Statute 160A-239.12(14), “Qualifying Improvements”) approved by the Program Sponsor, including energy efficiency measures, resiliency measures, renewable energy measures and water conservation measures; and

WHEREAS, under the C-PACE Act, C-PACE Financing shall be secured by a (a) voluntary assessment imposed on Qualifying Commercial Property by a local government for the total amount of such financing (the “C-PACE Assessment”) and (b) lien on such Qualifying Commercial Property until the financing is paid in full (the “C-PACE Lien”); and

WHEREAS, the County of Mecklenburg, North Carolina (the “County”) acting by and through its Board of County Commissioners desires to participate in the C-PACE Program and in support thereof, adopt a resolution setting forth the items required by N.C. General Statute 160A-239.15(a);

NOW, THEREFORE, BE IT RESOLVED by the Mecklenburg Board of County Commissioners, North Carolina as follows:

Section 1. The County hereby authorizes (a) the C-PACE Program to operate within its jurisdictional boundaries and (b) the Statewide Administrator to provide the administrative services described in N.C. General Statute 160A-239.14.

Section 2. The County intends to (a) authorize the C-PACE Financing within the jurisdictional boundaries of the County, (b) authorize the imposition of C-PACE Assessments to secure repayment of C-PACE Financing, (c) assign the C-PACE Lien to Capital Providers providing C-PACE Financing and (d) delegate billing, collection and enforcement duties for the C-PACE Assessment and C-PACE Lien to Capital Providers.

Section 3. The amount of any C-PACE Financing and related C-PACE Assessment repayment terms shall be pursuant to an agreement by and among the County, the Statewide Administrator, a “property owner” (as defined in the C-PACE Act, a “Property Owner”) and Capital Provider (an “Assessment Agreement”) and a financing agreement between a Property Owner and a Capital Provider in which a Property Owner agrees to repay a Capital Provider for the C-PACE Financing provided, including, but not limited to, any finance chargers, fees, debt servicing, accrual of interest and penalties, and any terms relating to the treatment of prepayment and partial payment, and the billing, collection and enforcement of the C-PACE Financing.

Section 4. The County Managers Office shall, upon receipt from the Statewide Administrator of an approved project application for C-PACE Financing within the jurisdictional boundaries of the County, execute an Assessment Agreement, a Notice of C-PACE Assessment, and an Assignment of a C-PACE Lien.

Section 5. The County shall be reimbursed by the Statewide Administrator for the actual and reasonable costs associated with the performance of the duties described in Section 4 hereof.

Section 6. A public hearing on the C-PACE Program will be held in the Meeting Chamber of the Charlotte-Mecklenburg Government Center, 600 East Fourth Street on November 18, 2025 at 6:30 p.m., or as soon thereafter as the agenda permits.

Section 7. Nothing in this resolution shall be interpreted as authorizing the County to pledge, offer or encumber its full faith and credit, and the County shall not pledge, offer or encumber its full faith and credit in connection with any C-PACE Financing.

Section 8. Should any provision or provisions of this Resolution be declared invalid or unenforceable in any respect by final decree of any court of competent jurisdiction, the invalidity or unenforceability of any such provisions shall not affect the remaining provisions of such Resolution.

Section 9. All resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 10. This Resolution shall take effect upon its adoption.

Adopted the 18th day of **November, 2025**.

Approved as to Form:

Tyrone Wade, County Attorney

Kristine M. Smith, Clerk to the Board

(SEAL)

**NOTICE OF PUBLIC HEARING
BY THE BOARD OF COUNTY COMMISSIONERS OF MECKLENBURG ON
THE REQUEST TO PARTICIPATE IN THE NORTH CAROLINA
COMMERICAL PROPERTY ASSESSED CAPITAL EXPENDITURE (C-PACE)
PROGRAM**

Notice is hereby given that a public hearing will be held by the Mecklenburg Board of County Commissioners in the Meeting Chamber of the Charlotte-Mecklenburg Government Center, 600 East Fourth Street on November 18, 2025 at 6:30 p.m., or as soon thereafter as the agenda permits, on a request for Mecklenburg County to participate in the North Carolina Commerical Property Assessed Capital Expenditure (C-PACE) program. Parties in interest and residents shall have an opportunity to be heard at the hearing and may obtain information on the requested participate in the program from the Mecklenburg County Managers Office, 600 E. 4th Street either by phone 704-621-8416 or email (Erin.Stanforth@mecknc.gov).

Persons desiring to speak can sign up online at <https://mecknc.seamlessdocs.com/f/clerk> or call 980-502-4825. The deadline for online registration is November 18, 2025, by 3 p.m. After the online registration has closed, members of the public may still register to speak when they arrive at the meeting on November 18, 2025.

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Kristine Smith,
Clerk to the Board of County Commissioners

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Cols	Depth
41331	IPL0288543	Legal Ad - IPL0288543	C-PACE hearing	1.0	59.0L

ATTENTION: MECK COUNTY MANAGERS OFFI IP
 600 E 4TH ST
 CHARLOTTE, NC 28202
 barb.felder@mecklenburgcountync.gov

**NOTICE OF PUBLIC HEARING
 BY THE BOARD OF COUNTY
 COMMISSIONERS OF
 MECKLENBURG ON THE
 REQUEST TO PARTICIPATE
 IN THE NORTH CAROLINA
 COMMERCIAL PROPERTY
 ASSESSED CAPITAL
 EXPENDITURE (C-PACE)
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Kristine M. Smith,
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 County Commissioners
 IPL0288543
 Nov 7 2025

North Carolina } ss
 Mecklenburg County }
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[Print Tearsheet Link](#)

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Sworn to and subscribed before
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Kristine M. Smith,
Clerk to the Board of
County Commissioners
IPL0288543
Nov 7 2025



Legislation Text

File #: 25-0631

Meeting Date: 11/18/2025

File Type: Advisory Committee Reports

Information Services & Technology Advisory Committee- Annual Report

ACTION:

Receive an Annual Report of the Information Services & Technology Advisory Committee.

Staff Contact: Terry Ziemniak, Co-Chair, Information Services & Technology Advisory Committee
Sarah Cornett, Member, Information Services & Technology Advisory Committee
Andrew Blake, Member, Information Services & Technology Advisory Committee

Presentation: Yes

BACKGROUND/JUSTIFICATION:

The Board's Appointment Policy states all Committees must report at least annually to the Board of County Commissioners on their activities. Reports can be submitted to the Clerk to the Board for distribution to the Board in writing or for formal presentation at a Regular Board Meeting.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A



Information Services & Technology Advisory Committee

Presented to the Mecklenburg
Board of County Commissioners
November 2025

The Information Services & Technology Advisory Committee serves as an advisory group to the Board of County Commissioners and to review County plans at a conceptual level for major new automated systems with respect to:

▪ Adequacy of the system functions to solve the business problem(s) addressed by the system

▪ Appropriateness of the technical approach utilized

▪ Availability of adequate hardware, software, communications and personnel

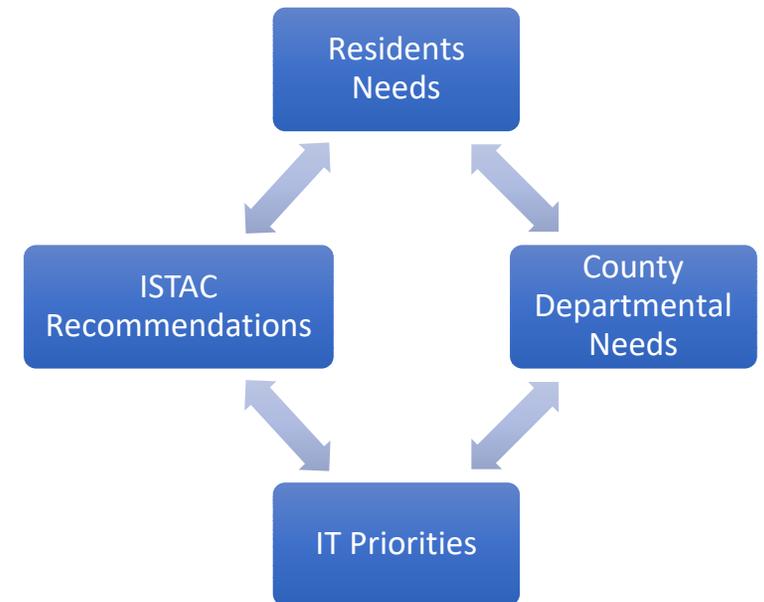
▪ Advise on how IT is accomplishing goals or approaching challenges

▪ Provide feedback to the BOCC on IST strategies, implementations and challenges



Information Services & Technology Advisory Committee

- **Alignment and responsiveness:** Ensure IT investments are aligned with County objectives. Provides transparency and ensures resources are spent accordingly.
- **Objective decision making:** IT professionals from the community offer expertise in areas such as cyber security, technology applications, resource balancing, risk management and accountability of resources and objectives.



2025 ISTAC - Talent Matrix

Name	Strategy & Planning, Architecture	Service Development	IT Quality Services/ Testing	IT Security Services	Engineering & Tech Services	IT Business Operations	County Commission District
Stacey Jenkins, Chair	●	●		●		●	5
Terry Ziemniak, Co-Chair	●			●		●	6
Travis Burgess	●				●	●	6
Andrew Blake	●	●			●	●	6
Shvetketu Pandya	●	●			●	●	2
Henan Li	●	●				●	2
Philip Jordan	●					●	1
Mkythili Banka	●	●			●	●	4
Sonya Williams	●	●			●	●	3
Stephen Whittaker	●					●	6
Sarah Cornett	●	●			●	●	1
Constance Ross	●	●		●	●	●	5



ISTAC Members

Stacey Jenkins, Chair
Truist
Technology Risk Manager



Terry Ziemniak, Co-Chair
TechCXO, Partner
Cybersecurity Executive



Mythili Banka
Egen Solutions
Sr. Assoc Director



Andrew Blake
Opening Bell Ventures
Managing Director



Travis Burgess,
Bank of America
SVP, Portfolio Delivery Manger



Sarah Cornett



Phillip Jordan



Henan Li
Citi Bank
SVP



Shvetketu Pandya
AT&T
Sr RAN Design Engineer



Constance Ross



Stephen Whittaker



Sonya E. Williams
Technology Consultant



ITS Drive for Excellence

The County continues to drive for excellence with being resident centric which is proven with investments focused on improving services.

Key areas of focus for ITS:

- Voice of the customer
- Proactive with accessing areas of need
- Developing a mature model to operate
- Providing value to our residents
- Continuous improvement



2025 ISTAC Meeting Topics

Topics	Month
Low Code No Code – ITS Presented - Manny Domingo	January
Group Discussion: Committee Business	February
Data Protection – ITS Presented – Keith Gregg	March
Data Governance Panel Discussion with ISTAC and ITS	April
Call Center Discussion - Speaker - Truist Guest ITS FY26 Budget Priorities – ITS Presented - Brian Sturgill	May
No Meeting	June
Cloud Governance – ITS Presented – Brian Sturgill	July
University City Tour – Guide Michael Engelbrecht	August
Hardware Management - ITS Presented – Tara Van Genderen	September
Cybersecurity Updates – ITS Presented – Nikki Milburn	October
ISTAC Prep for BOCC November Meeting	October
Group Discussion: Committee Business	November





- April: ISTAC held an In-Person Panel Discussion with IST staff to facilitate dialogue and gather insights from across the organization.
- May: ISTAC members hosted representatives from Truist to discuss best practices for identifying use cases for generative AI and strategies for piloting these technologies effectively.
- August: ISTAC visited the University City Library to explore how technology is integrated into library operations and leveraged by the public to enhance access and engagement.

ISTAC 2025 Engagements



ISTAC Oversight



- ISTAC Committee continued to meet virtually and in-person throughout 2025 to advise Mecklenburg County ITS on priorities and operations.
- Education and Industry trends on:
 - **Low Code** - Adoption of Microsoft Power Platform to empower citizen developers, reduce licensing costs, and streamline app creation across departments.
 - **Generative AI Opportunities and Risks** - Emphasis on governance, business-side ownership, and risk mitigation.
 - **Data Management, Governance, Quality, and Access** - Focus on structured and unstructured data classification, metadata strategies, and automation.
 - **AI Governance** - Development of enterprise-wide policies, appointment of AI leadership roles, and promotion of federated governance models to ensure accountability and ethical use.
 - **Cyber Security** - Transition planning under new CISO leadership, implementation of Privileged Identity Management (PIM).

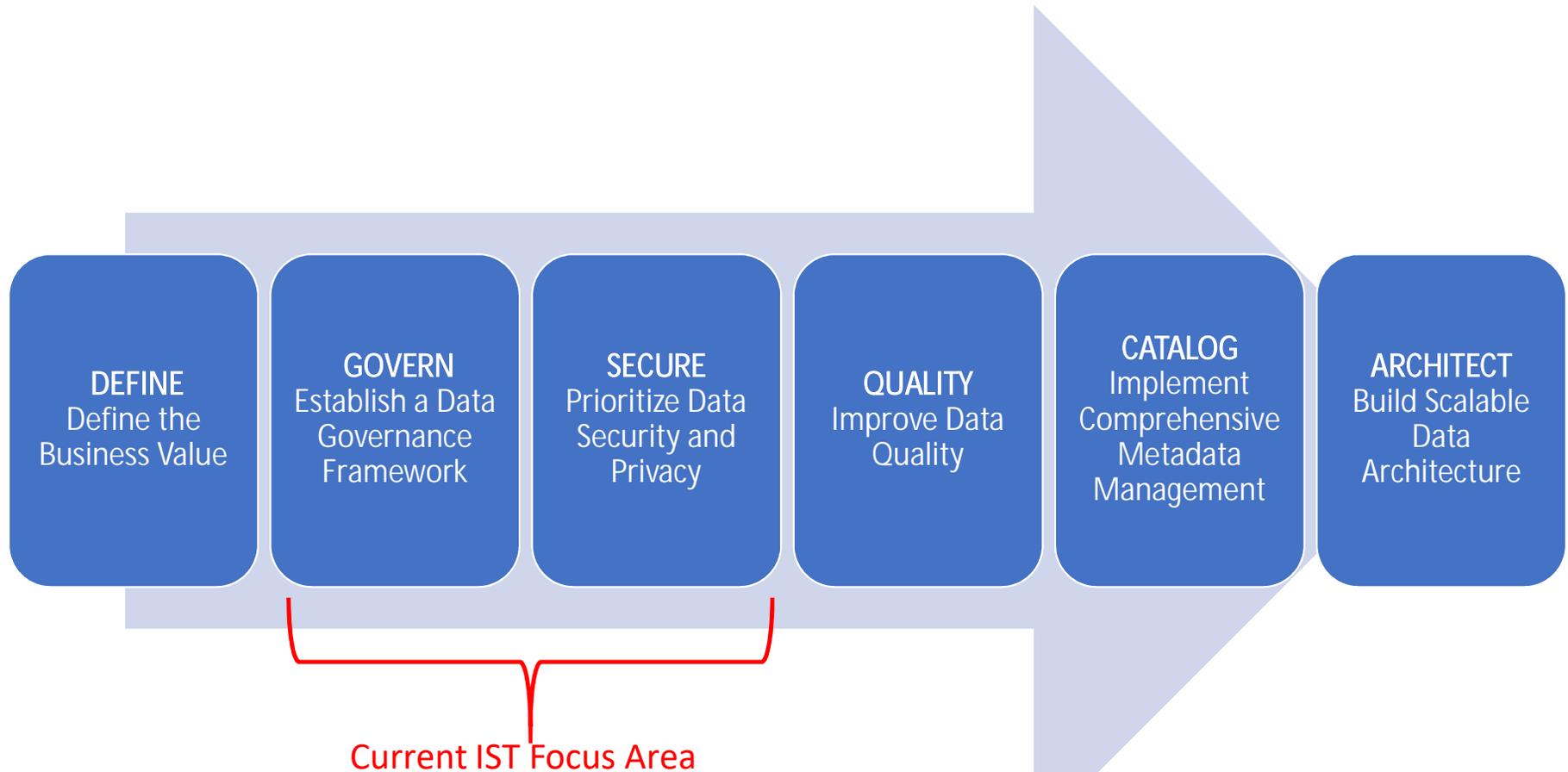


2025 ISTAC Observations

- Accelerate Foundational Data Governance: Prioritize establishing a Data Governance Framework, data security and data quality to prepare data for AI and ensure compliance across departments. Business department support is critical to success.
- Advance Cloud Strategy: Restructure subscriptions, implement access controls, and align disaster recovery planning with a cloud-first approach.
- Modernize IT Asset Management: Automate workflows, improve tracking through ServiceNow, and reduce costs by managing mobile devices and warranties more efficiently.
- Manage Resiliency Risk: Recent high-profile outages highlights the need for assessing dependencies on critical vendors.
- Continue Cyber Security Vigilance: Partnership in Data teams, maturity of IRP with automated response and playbooks, endpoint management, mobile app security, and DR exercises.

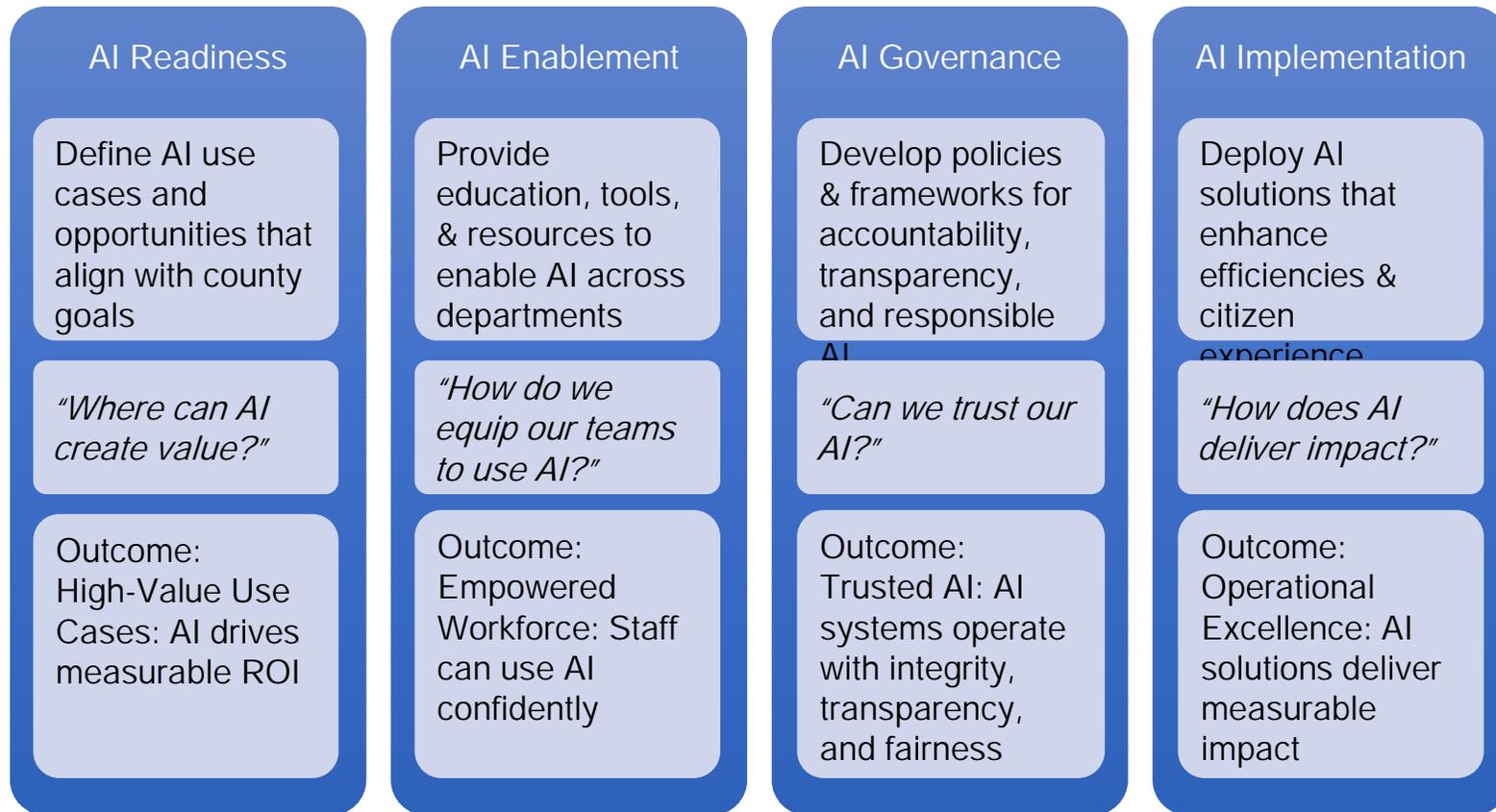


The Journey to Artificial Intelligence



AI Transformation

Building on a strong data governance foundation, the next phase is to operationalize AI responsibly.





Appendix

ITS STRATEGIC PLANNING

Strategy Approach

A. Continue remediation efforts to protect the County’s critical data and assets as informed by the independent third-party risk assessment, recent PCI and HIPAA assessments, as well as Mecklenburg County Internal Audit findings.

B. Apply best practice and industry insights in service operations to meet enterprise needs, enterprise architecture to build seamless enterprise capabilities and align our go-forward IT security efforts with the adoption of a zero-trust IT security model to help prevent unauthorized access to County assets and sensitive data.

FY26-FY28 Goals

1. **Protect and Secure County Technology:** Improve system security, data security and disaster recovery capabilities to provide the County with a trusted technology platform for its critical business operations.
2. **ITS Operational Excellence:** Utilize a continuous improvement culture to mature the IT capabilities critical to the County’s future: Application Portfolio Mgmt., Enterprise and Solution Architecture, Enterprise Master Data Management, Software Development, Integration & Testing, IT Service Mgmt. Maintain Evergreen IT Refresh.
3. **Build a Resident Responsive Platform:** Deliver County executive prioritized initiatives that leverage Mecklenburg County’s Resident Responsive Platform focused on delivering a seamless, simple, anytime, anywhere experience serving our residents where they live, learn, work, and recreate.
4. **Equity and Inclusion:** In partnership with the Office of Equity & Inclusion, foster a respectful and opportunity-rich workplace culture by implementing our Equity Action Plan with department-specific goals and objectives and equity-centered outcome measures.
5. **Key Performance Indicators:** Achieve performance on the approved Key Performance Indicators for the department.

Zero Trust Security Approach

1. Verify Every User

2. Validate Their Devices

3. Intelligently Limit Their Access

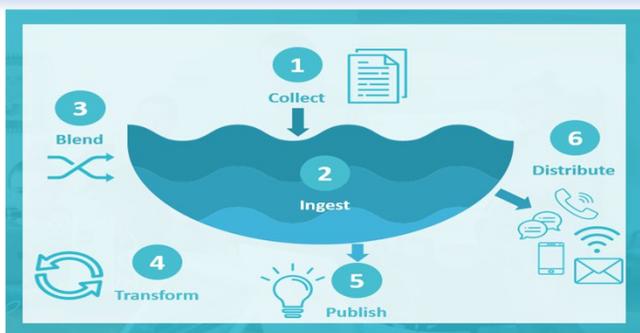
The graphic features three icons: a person with a checkmark and a smartphone, a laptop and tablet, and a person with a network diagram and a smartphone.





Applications Theme: Cloudification

- Conversion of applications, data storage, and compute cycles to leverage cloud computing for expanded high-availability and disaster recovery capabilities.
- Leverage vendor software as a service or Microsoft Dynamics for custom/hybrid solutions.



Data Theme: Data Lakehouse

- Leverage Azure data lake as a centralized repository allowing County to store all structured and unstructured data at any scale.
- Provides ability to store required data as-is, without having to first structure the data.
- Provides different types of analytics—from dashboards and visualizations to big data processing, real-time analytics, and machine learning to guide better decisions.



Network Theme: Highly Available & Zero Trust Security

- Provide County with highly available, “always on”, secure network that provides protection of the underlying networking infrastructure from unauthorized access, misuse, or theft.
- It involves creating a secure infrastructure for devices, applications, and users to work in a secure manner.





THANK YOU

Information Services & Technology Advisory
Committee (ISTAC)



Legislation Text

File #: 25-0648

Meeting Date: 11/18/2025

File Type: Manager's Report

Mecklenburg EMS Agency (MEDIC) Update

ACTION:

Medic will provide an update on the status of the upcoming EMS System Study, including the selection of the consultant executing this work. In addition, Medic will present current staffing levels and outline progress related to expanding the ambulance fleet.

Staff Contact: John Peterson, Executive Director, MEDIC

Presentation: Yes

BACKGROUND/JUSTIFICATION:

Over the past year, county leaders, town officials, and partner agencies have expressed strong interest in partnering with MEDIC on advancing an EMS System Study, strengthening Medic's staffing levels, and expanding the ambulance fleet to better meet the needs of our growing community. Providing this update ensures full transparency as we move forward with this work and begin implementing these shared priorities. The presentation will outline current progress. Keeping the BOCC and the public informed at this stage is essential to maintaining alignment, accountability, and momentum in this critical effort.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A



OUR PATIENTS



OUR PEOPLE



OUR STEWARDSHIP

MEDIC UPDATE

November 2025

TOPICS

- ✚ EMS System Study
- ✚ Consultant Introduction
- ✚ Staffing
- ✚ Ambulance Fleet





EMS SYSTEM STUDY

EMS SYSTEM STUDY

Timeline

TASK	PROJECTED START DATE
RFP Publish Date	September 3, 2025
Questions Due	September 17, 2025
RFP Submission Deadline	September 24, 2025
Vendor Interviews	October 13-15, 2025
Vendor Selection	October 27, 2025
Contract Negotiations Begin	October 27, 2025
Contract Executed	November 10, 2025
In-Person Stakeholder Meetings	December 8, 2025
Projected End Date	March 31, 2026

EMS SYSTEM STUDY

Committee structure

- ✱ Mecklenburg County Manager **voting member*
- ✱ Charlotte City Manager **voting member*
- ✱ Medic Executive Director **voting member*
- ✱ Pineville Town Manager (representing 3 Southern towns) **voting member*
- ✱ Davidson Town Manager (representing 3 Northern towns)
- ✱ Charlotte Fire Chief
- ✱ Cornelius Fire Chief (representing County Fire Chiefs)
- ✱ Novant Health
- ✱ Atrium Health
- ✱ Medic Medical Director

EMS SYSTEM STUDY

Committee process

- ✿ Received **4 qualified proposals** following RFP Process
- ✿ Cost of the study is incurred by Medic
- ✿ Committee reviewed & conducted interviews
- ✿ Committee scored proposals
- ✿ Highest scoring vendor was **Healthcare Strategists**

EMS SYSTEM STUDY

MECKLENBURG COUNTY
NORTH CAROLINA

***HEALTHCARE
STRATEGISTS***

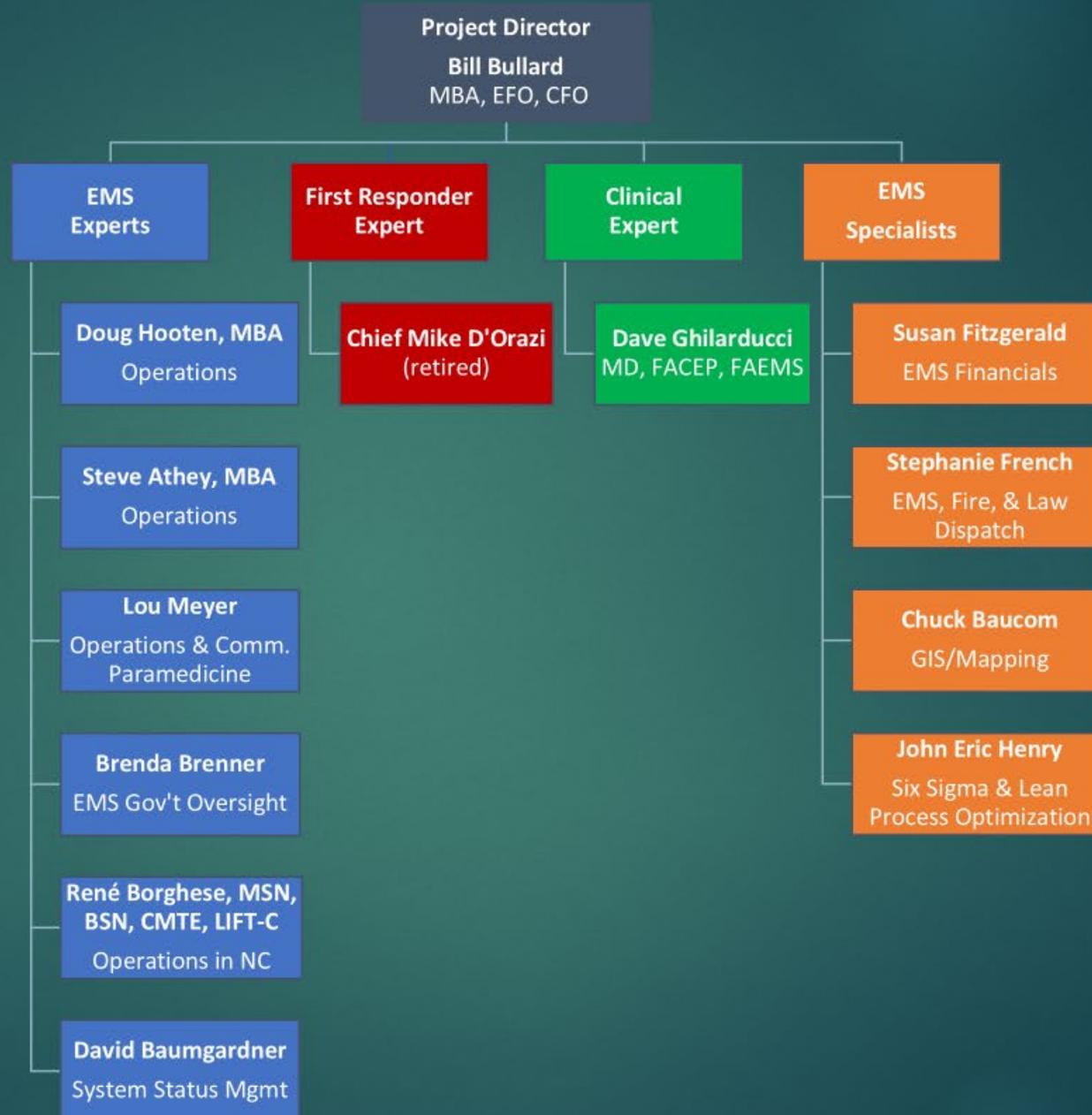
Why Healthcare Strategists?

2

- ▶ Patient-Centric Approach
- ▶ Dedicated Senior Consultants – no “Junior” staff
- ▶ Specialized – EMS Consulting
- ▶ Objectivity – Focused almost exclusively on government projects

Project Team

- ▶ **Minimum 35 years of EMS experience**
- ▶ **Broad subject matter expertise**
- ▶ **North Carolina EMS experience**
- ▶ **Match consultant to stakeholder (i.e., peer-to-peer)**



Scope of Work/Project Deliverables

4

Evaluation of Current EMS System Model

- ▶ EMS System Review
- ▶ Service Delivery Model
- ▶ Patient Outcomes
- ▶ Roles and Responsibilities
- ▶ Current EMS Goals and Performance Standards
- ▶ Response Zone Analysis
- ▶ Historical and Current Performance Analysis
- ▶ Systemwide Operations Review
- ▶ Customer Experience Evaluation

Evaluation of EMS System Funding Model

- ▶ Costs for Services
- ▶ Funding Sources and Distribution
- ▶ Funding Levels and Formulas
- ▶ Budget and Sustainability

Scope of Work/Project Deliverables

5

Recommendations

- ▶ **Must be effective, efficient, high-performance, and financially sustainable, including:**
- ▶ Existing EMS system model comparisons
- ▶ Analyze the strengths, weaknesses, opportunities, and threats of the existing EMS system model
- ▶ Review current accreditations and recommend improvements, if needed

Implementation of Recommendations

- ▶ Identify steps and timeline for implementation
- ▶ Identify funding required and funding sources for implementation
- ▶ Offering six months of value-added implementation support



STAFFING & AMBULANCE FLEET UPDATE

STAFFING

Full-Time

Month/Year	EMT Budgeted Headcount	EMT Actual Headcount	EMT Vacancies	Paramedic Budgeted Headcount	Paramedic Actual Headcount	Paramedic Vacancies	Total Vacancies
July 2025	283	243	40	186	169	17	57
October 2025		253	30		177	9	39

FY26 MAX AMBULANCE FLEET SIZE

AMBULANCE	PROJECTED FABRICATION START DATE
Unit 1	July 2025 – received
Unit 2	November 2025 – received
Unit 3	November 2025 – received
Unit 4	December 1, 2025
Unit 5	December 8, 2025
Unit 6	December 15, 2025
Unit 7	January 5, 2026
Unit 8	January 12, 2026
Unit 9	January 19, 2026
Unit 10	February 2, 2026

- Approved for the purchase of 10 additional trucks in FY26
- All 10 ambulances are scheduled for fabrication in the current FY
- Increases Medic's unified ambulance fleet from 72 to 82 by the end of FY26



QUESTIONS?



Legislation Text

File #: 25-0638

Meeting Date: 11/18/2025

File Type: Consent

Pulled Consent Items

ACTION:

Receive as information the items Commissioners have pulled from the Consent Agenda

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: No

BACKGROUND/JUSTIFICATION:

Commissioners may remove agenda items from the Consent Agenda for a separate vote, for public awareness, and/or to make comments. The attachment lists items pulled from the Consent Agenda.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A



Legislation Text

File #: 25-0603

Meeting Date: 11/18/2025

File Type: Consent

Revaluation Reserve Fund Appropriation

ACTION:

Approve Appropriation of \$1,000,000 held in the Revaluation Reserve Fund to be used for revaluation expenses within the County Assessor's Office

Staff Contact: Lotrel Feaster, Assessor's Office

Presentation: No

BACKGROUND/JUSTIFICATION:

This action appropriates all prior and current year funding within the revaluation reserve fund to pay for any and all expenses associated with the accurate and timely completion of the 2027 revaluation in accordance with NC.G.S 105-286. Funds are added to the revaluation reserve fund each year to ensure adequate resources are available between now and revaluation date.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

Reduction of \$1,000,000 to the Revaluation Reserve Fund (RVAL) balance

2027 Revaluation Fund Budget Multi-Year Funds

Vendor	Description		0001	CAO	CAO242056	2411	5308	RV27	EE2260	Request
Legal Fees	Legal fees related to assessment appeals, statutory guidance, SOV review, etc.									\$ 50,000
Vendor	Description		0001	CAO	CAO242056	2411	5123	RV27	EE2260	Request
Patterson Pope	Document Scanning									\$ 100,000
Vendor	Description		0001	CAO	CAO242056	2411	5123	RV27	EE2260	Request
South Data	Assessment mailings									\$ 85,000
Vendor	Description		0001	CAO	CAO242056	2420	5309	RV27	EE2263	Request
iLookAbout	Mobile Appraiser/Street Level Imagery initial year then the beginning of 25% review									\$ 82,500
Spatialest	Outside analysis of data cleansing and statistical analysis Spatialest for Condos 26 Only									\$ 149,500
Specialty Appraisal(s)/Consultant	Outside appraisal analysis of particular appraisals (stadiums, high-rise, etc.) for appeals and advance of SOV									\$ 200,000
Eagleview	Pictometry - Four-Band Ortho-Only & Oblique imagery (4yrs)									\$ 50,000
Commercial Data Study	Study of the commercial market for inclusion with SOV									\$ 3,500
SAS	Annual Maintenance									\$ 135,000
Vendor	Description		0001	CAO	CAO242056	2420	5404	RV27	EE2263	Request
Career Match	Casual Labor									\$ -
Vendor	Description		0001	CAO	CAO242056	2420	6015	RV27	EE2263	Request
IAAO/Trepp/MLS/Costar	Costar, IAAO Membership Dues, Trepp									\$ 144,500
1,000,000										



Legislation Text

File #: 25-0611

Meeting Date: 11/18/2025

File Type: Consent

Lease Amendment - Care Management at Atrium Myers Park

ACTION:

Authorize the County Manager to negotiate and execute a lease amendment with Charlotte-Mecklenburg Hospital Authority (CMHA), to extend the lease term of the County's lease with CMHA for Public Health's Care Management program at 1350 S Kings Dr, Charlotte, NC.

Staff Contact: Anne-Rose Michel, Real Estate Coordinator - AFM

Presentation: No

BACKGROUND/JUSTIFICATION:

The County currently leases two offices, for a total of 238 square feet, from the Charlotte-Mecklenburg Hospital Authority (CMHA) at Atrium's Myers Park physician's office located at 1350 S Kings Dr, Charlotte, NC. Staff with the County's Public Health Department Care Management Division (At-Risk Children and High-Risk Pregnancy programs) are housed at this location and provide services to the practice's patients with the goal of improving health outcomes for those two populations.

The current lease will expire December 31st, 2025. The Department proposes extending the lease with CMHA until December 31, 2027. The major business terms are as follows:

Lease Extension - New Term Expiring December 31, 2027

Base Rent - \$35.18/sf

First Year Rent - \$8,375.52

Rent Escalation - 3% annually

Services Included - Full-service lease; Landlord to provide all utilities, maintenance of the interior and exterior of the building, and janitorial services.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

Funding for this lease will come from Public Health's operation budget.



Legislation Text

File #: 25-0617

Meeting Date: 11/18/2025

File Type: Consent

Interlocal Agreement with the Town of Huntersville

ACTION:

- 1) Adopt Resolution authorizing \$1,500,000 Interlocal Agreement for funding of South Prong Clarke Creek Stream Enhancement Project.**
- 2) Authorize the County Manager to negotiate and execute a funding agreement with the Town of Huntersville.**
- 3) Amend the FY26 Stormwater CIP Ordinance Unit 3207 (Stream Restoration - Clarke Creek) to \$6,751,000.**

Staff Contact: David Kroening, LUESA - Storm Water Engineering & Mitigation

Presentation: No

BACKGROUND/JUSTIFICATION:

This interlocal agreement is between the Town of Huntersville and Mecklenburg County for funding of a joint water quality project on and adjacent to the South Prong Clarke Creek in Huntersville. The County will fund the design and construction of major system repairs along South Prong Clarke Creek, approximately 7,100 linear feet of stream enhancement/restoration from Monocacy Boulevard to Blakemore Avenue. The Town of Huntersville will fund the design and construction of minor systems repairs along South Prong Clarke Creek, approximately 2,200 linear feet of stream enhancement/restoration from Blakemore Avenue to Roosevelt Avenue.

The County will oversee and manage the project from design through construction while coordinating closely with the Town. The interlocal agreement includes compensation to the County for the Town's portion of design and construction in the amount of \$1,500,000. The County's portion of the design and construction is in the amount of \$5,251,000 and is being funded by Mecklenburg County Storm Water capital improvement funds. Therefore, the total project budget for design and construction is \$6,751,000. The Board approved the selection of Wildlands Engineering, the design engineering firm for this project, on November 16, 2022.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

Funding of \$200,000 will come from Huntersville in the current fiscal year and the balance of \$1,300,000 will come in the next fiscal year.

The FY26 Stormwater CIP Ordinance will be amended by \$433,000 to a new total of \$241,256,611.

**STATE OF NORTH CAROLINA
COUNTY OF MECKLENBURG
TOWN OF HUNTERSVILLE**

**INTERLOCAL AGREEMENT FOR
FUNDING OF THE SOUTH PRONG CLARKE
CREEK MINOR STREAM ENHANCEMENT PROJECT**

This Interlocal Agreement for Funding of the Clarke Creek Stream Restoration Project is agreed and entered into the 21st day of October, 2025, (the “Effective Date”), by and between **MECKLENBURG COUNTY** (the “County”), a political subdivision of the State of North Carolina and the **TOWN OF HUNTERSVILLE** (the “Town”), a municipal corporation organized under the laws of the State of North Carolina (hereinafter the “Parties”).

WITNESSETH:

WHEREAS, the County intends to make certain improvements to the major system water resources in the Clarke Creek watershed located from Blakemore Avenue to Monocacy Boulevard in Huntersville, North Carolina as shown in Exhibit “A” (hereinafter the “Property”), which include the restoration of streams and best management practices (hereinafter the “County Project”); and

WHEREAS, the Town is currently interested in improving minor system water resources in the Clarke watershed by making certain improvements on said Property, which include the restoration and repair of the minor system section of South Prong Clarke Creek from Roosevelt Drive to Blakemore Avenue (hereinafter the “Town Project”); and

WHEREAS, since it is in the Parties’ mutual best interest to make County Project and Town Project improvements concurrently by developing design plans and completing construction for both the County Project area and the Town Project area concurrently as one project (hereinafter the “Combined Project”), and

WHEREAS, under Article 20 of Chapter 160A of the North Carolina General Statutes, as amended, cities and counties are authorized to enter into interlocal cooperation undertakings with other local governments for the joint exercise of any power, function, public enterprise, right, privilege, or immunity of local governments in North Carolina, G.S. 160A-460 et seq; and

WHEREAS, the Parties desire to enter into a funding and development agreement that sets out their respective rights and responsibilities with respect to the Combined Project; and

NOW, THEREFORE, in consideration of the premises and the fulfillment of the terms of this Amended Agreement, the County and the Town agree as follows:

1. Combined Project Description. The Combined Project may include a combination of the following: stream restoration; stream enhancement; stream stabilization; habitat structure placement; buffer enhancements; and stormwater infrastructure. The County will execute and manage both the design and construction contracts for the Combined Project.
2. Exhibit List. The following Exhibits are attached to this agreement and incorporated herein by reference:
 - a. **Exhibit A: Map of the Property.**
 - b. **Exhibit B: Estimated Combined Project Funding.**
3. Consultant Selection. The County, after complying with all applicable statutory procedures, has selected a consulting engineering firm, Wildlands Engineering (the “Engineer”), which has expertise in the field of water resource design and construction contract services with projects similar in size and scope to the Combined Project, to provide engineering services with respect to the Combined Project. The Town assigns to the County its right to contract with the Engineer to provide engineering services for the Town Project portion of the Combined Project.
4. Design. The County shall be responsible, through the Engineer, for design of the Combined Project. The design plans will consist of major system improvements (County portion of design plans) and minor system improvements (“Town Project Design Plans”). Upon receipt of the design plans from the Engineer, the County will submit to the Town a copy of the Town Project Design Plans for review at the following approximate design milestones: 30% plans, 50% plans and 70% plans. The Town shall have a maximum of thirty (30) days to review Town Project Design Plans and provide written comments to the County after each design submittal. Once the Engineer has determined construction costs for the Town Project, the Town will indicate to the County in writing how much of the Town Project the Town wants the County to solicit bids for. The Town will have final approval authority for the plans and specifications for the Town Project. The County shall also be responsible for contract administration for the design contract and the agreed funding for the County Project and the Town Project as specified in **Exhibit B**. The County, with assistance from the Engineer, will be responsible for separating all costs between the County Project and Town Project.
5. Permits. The County shall, through the Engineer, obtain all federal, State and local permits necessary to construct the Combined Project. The County will submit to the Town a copy of all permit authorizations related to the Combined Project.

6. Construction Contract. The County shall solicit and obtain bids for the construction of the Combined Project, including all labor, materials and services necessary to execute the work associated with the approved design plans and construction documents and award the contract for such Combined Project to a qualified contractor (hereinafter the “Contractor”) in accordance with applicable law. Before awarding any contract that includes any portion of the Town Project, the County must notify the Town of all bidders for the Combined Project and their bid amounts. The County shall also be responsible for contract administration for the construction contract and the agreed funding for the County Project and the Town Project as specified in Exhibit B. The County, with assistance from the Engineer, will be responsible for separating all costs between the County Project and Town Project. The Town agrees to provide a representative to attend construction meetings and substantial completion inspection.

7. Warranty Period Maintenance. Upon completion of the construction of the Projects, the County agrees to oversee the one-year warranty maintenance to be provided by the Contractor.

8. Payment Responsibilities of the Town. The Town agrees to pay up to the amount as described in **Exhibit B** to the County for the design and construction of the Town Project upon the following conditions being met: receipt by the Town of an invoice or invoices from the County of costs associated with the design and construction of the Town Project, complete with actual cost documentation supporting the invoice or invoices. The Town’s payment to the County shall be made within ninety (90) days of the above conditions being met for each invoice submitted.

9. Notices. All notices required or permitted to be given hereunder shall be deemed given if emailed, hand delivered, or faxed with a mailed copy to follow, or mailed in a sealed wrapper and deposited in the United States Mail, registered or certified, return receipt requested, postage prepaid, properly addressed as follows:

If to the County: Mecklenburg County Storm Water Services
 2145 Suttle Avenue
 Charlotte NC, 28208-5237
 Attention: Casey McGrath

If to the Town: Town of Huntersville
 P.O. Box 664
 Huntersville, NC 28070
 Attention: Kevin Fox, P.E.

10. Either party may change its notice address by giving written notice of the change to the other party in the manner specified above ten (10) days prior to the effective date of such change.
11. Applicable Law. This agreement shall be enforced, interpreted and construed by and under the laws of the State of North Carolina.
12. Dispute Resolution. The Parties agree that any disputes which cannot be resolved by the Town and County Managers or their designees will first be attempted to be resolved by mediation and if not resolved by mediation, then by binding arbitration. If the Parties cannot agree upon selection of an arbitrator and a process for arbitration, disputes between the parties arising out of or in connection with this agreement or the performance or breach thereof shall be resolved by binding arbitration in accordance with the then-applicable Commercial Arbitration Rules (the "Rules") of the American Arbitration Association. The Rules will apply except as specified in this paragraph. All arbitration proceedings will be held in Charlotte, North Carolina before a single arbitrator. The parties hereto agree to submit to the enforcement of any award resulting therefrom by any court of competent jurisdiction. Judgment upon the award rendered in any such arbitration proceeding may be entered into any court having competent jurisdiction thereof, or application may be made to such court for a judicial acceptance of the award and an order of enforcement as the case may be.
13. Term of Agreement. The term of this Agreement shall commence on the Effective Date and shall expire at the conclusion of the one-year construction warranty period unless sooner terminated or extended in accordance with the provisions of this Agreement.
14. Amendments. This Agreement may be amended by written agreement authorized by the governing bodies of each party and signed by authorized representatives of both parties.
15. Third Party Beneficiaries This benefit is solely for the benefit of the Parties. No provision of this Agreement shall be deemed to confer upon any other person any remedy, claim, liability, reimbursement, cause of action or right.
16. Termination. The Town and County may terminate this Agreement at any time by mutual consent under such terms as may be agreed to in writing by the Board of County Commissioners and the Town Board of Commissioners.

[Signatures are on following pages]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the day and year first above written by the authority duly granted by their respective governing bodies.

TOWN OF HUNTERSVILLE:

Anthony Roberts
By: [Anthony Roberts \(10/28/2025 14:41:19 EDT\)](#)
Town Manager

ATTEST:

Janet Pierson 
Town Clerk

[SEAL]

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Jackie Huffman
BY: [Jackie Huffman \(10/28/2025 14:31:12 EDT\)](#)
DIRECTOR OF FINANCE Deputy Town Manager
Town of Huntersville

Approved as to form

Emily Sloop
Town Attorney

MECKLENBURG COUNTY

By: _____
Leslie Johnson, Deputy County Manager

Attest:

Clerk to the Board

APPROVED AS TO FORM

County Attorney

This instrument has been pre-audited in the manner
required by the Local Government Budget
and Fiscal Control Act.

BY: _____
Mecklenburg County Director of Finance

Exhibit “A”

PROJECT MAP

Exhibit “B”

COMBINED PROJECT FUNDING

Design

- Mecklenburg County agrees to fund 100% of the planning and design of the County Project, i.e., the major system improvements.
- Town of Huntersville agrees to fund 100% of the design of the Town Project, i.e., the minor system improvements.

Construction and Construction Administration

- Mecklenburg County agrees to fund 100% of the construction of the County Project, i.e. the major system improvements.
- Town of Hunterville agrees to fund 100% of the construction of the Town Project, i.e., the minor system improvements.
- County and Town agree that construction administration by the Engineer, or a third party, is a cost of construction and that the Town shall fund 100% of said cost associated with the Town Project and County will fund 100% of said cost associated with the County Project.
- The Town will be invoiced for County Staff hours expended on the project during Construction and Construction Administration Phase at the following billing rates:
 - Construction Project Manager I: \$119.21
 - Construction Project Manager II: \$131.15

The total overall cost for Design and Construction of the Town Project shall not exceed \$1,500,000.

ILA_Clarke Creek Minor Stream Enhancement_10-3-25

Final Audit Report

2025-10-28

Created:	2025-10-28 (Eastern Daylight Time)
By:	Tricia Foster (tfoster@huntersville.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAS4TmcYkK52FIR7GzsIFRkoJ6FCDKVp6H

"ILA_Clarke Creek Minor Stream Enhancement_10-3-25" History

-  Document created by Tricia Foster (tfoster@huntersville.org)
2025-10-28 - 2:11:45 PM EDT
-  Document emailed to jhuffman@huntersville.org for signature
2025-10-28 - 2:16:13 PM EDT
-  Email viewed by jhuffman@huntersville.org
2025-10-28 - 2:30:06 PM EDT
-  Signer jhuffman@huntersville.org entered name at signing as Jackie Huffman
2025-10-28 - 2:31:10 PM EDT
-  Document e-signed by Jackie Huffman (jhuffman@huntersville.org)
Signature Date: 2025-10-28 - 2:31:12 PM EDT - Time Source: server
-  Document emailed to aroberts@huntersville.org for signature
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-  Email viewed by aroberts@huntersville.org
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-  Signer aroberts@huntersville.org entered name at signing as Anthony Roberts
2025-10-28 - 2:41:17 PM EDT
-  Document e-signed by Anthony Roberts (aroBERTS@huntersville.org)
Signature Date: 2025-10-28 - 2:41:19 PM EDT - Time Source: server
-  Document emailed to Janet Pierson (jpierson@huntersville.org) for signature
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 Document e-signed by Janet Pierson (jpierson@huntersville.org)

Signature Date: 2025-10-28 - 3:50:15 PM EDT - Time Source: server

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 Email viewed by Emily Sloop (esloop@huntersville.org)

2025-10-28 - 4:26:13 PM EDT

 Document e-signed by Emily Sloop (esloop@huntersville.org)

Signature Date: 2025-10-28 - 4:26:39 PM EDT - Time Source: server

 Agreement completed.

2025-10-28 - 4:26:39 PM EDT

MECKLENBURG COUNTY

RESOLUTION AUTHORIZING EXECUTION OF THE
INTERLOCAL AGREEMENT BETWEEN MECKLENBURG COUNTY AND THE TOWN OF
HUNTERSVILLE FOR FUNDING OF THE SOUTH PRONG CLARKE CREEK STREAM
ENHANCEMENT PROJECT

WHEREAS, on May 17, 1993 the Mecklenburg County Board of Commissioners adopted the “Mecklenburg County – Storm Water Management Plan” which sets forth guiding principles and a financial plan for the operation of the comprehensive storm water management program in Mecklenburg County, the Plan requires use of a rate structure based on impervious area and a base rate charge for fixed and administrative costs sufficient to cover such costs; and

WHEREAS, N.C. Gen. Stat. § 160A-461, “Interlocal Cooperation Authorized,” authorizes units of local governments to enter into agreement with each other in order to execute an undertaking such as the operation of a storm water management program by one unit of local government on behalf of another unit of local government; and

WHEREAS, Mecklenburg County and the Town of Huntersville (the “Town”) have negotiated an Interlocal Agreement for Funding of the South Prong Clarke Creek Stream Enhancement Project; and

WHEREAS, N.C. Gen. Stat. § 160A-461 requires that such agreement “...shall be ratified by resolution of the governing board of each unit spread upon its minutes”; now, therefore, be it

RESOLVED by the Board of Commissioners of Mecklenburg County that the County Manager is hereby authorized and directed to execute the Interlocal Agreement for Funding of the South Prong Clarke Creek Stream Enhancement Project between the County of Mecklenburg and the Town of Huntersville in substantially the form attached to this resolution and that this resolution shall be spread upon the minutes.

Approved as to form:

County Attorney

CERTIFICATION

I, Kristine Smith, Clerk of the Board of Commissioner of Mecklenburg County, DO HEREBY CERTIFY that the foregoing is a true and exact copy of a resolution adopted by the Board of Commissioners, in regular session convened on the 18th of November, 2025.

WITNESS my hand and the common seal of the County of Mecklenburg, North Carolina, this the _____ day of _____, 2025.

Kristine Smith, Clerk to the Board

**MECKLENBURG COUNTY, NORTH CAROLINA
FY 2026 AUTHORIZATION STORM WATER
CAPITAL PROJECT ORDINANCE**

The following ordinance was offered by Commissioner _____, who moved its adoption:

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF MECKLENBURG COUNTY, NORTH CAROLINA, THIS THE 3rd DAY OF JUNE 2025 AND AMENDED THIS THE 18th DAY OF NOVEMBER 2025:

Section I. That for the purpose of providing funds, together with any other available funds, for the following projects and rescinding all prior ordinances concerning the same:

See Attachment A

Including the acquisition and construction of new facilities, the improvement and expansion of existing facilities and the acquisition and installation of furnishings and equipment and the acquisition of interests in real property required therefor in said County, \$241,256,611 is hereby appropriated.

Section II. That it is estimated that the revenues will be available during the construction period to meet the appropriations in Section I, as set forth in the following schedule:

Proceeds from Sale of Bonds, Grants, Operating Transfers, Enterprise Fund Fees and Charges, and Other County Funds:
2026-2030 fiscal years \$241,256,611

These will be the maximum amounts of cash available to pay project expenses per fiscal year unless the Director of Finance determines that an additional amount of cash can be made available during a fiscal year or years.

Section III. That the Director of Finance is authorized from time to time to transfer as a loan from the General Fund or unspent bond proceeds in the Capital Projects Funds, cash in an amount necessary to meet obligations until such time as permanent financing, if any, is arranged at which time repayment, if required, will be made: and the Director of Finance is authorized to sign the Declaration of Official Intent to Reimburse Expenditures as required by Internal Revenue Service regulations.

The motion to adopt the foregoing ordinance was seconded by Commissioner _____ and adopted by the following vote:

Ayes: _____

Noes: _____

Approved As To Form:

County Attorney

Attachment A

Unit	Project Name	Budget
3185	Flood Mitigation- RetroFIT Projects	1,750,000
3186	Flood Mitigation- Voluntary Buyouts	57,519,865
3188	Stream Restoration- Design/Construction	73,986,683
3195	Flood Plain Mapping	2,910,593
3196	Flood Mitigation Rainy Day	8,500,000
3194	Stream Restoration- Water Quality Spot Repairs	3,400,000
3198	Stream Restoration- Stewart Creek	1,345,666
3199	Stream Restoration- West Branch Rocky Tributary	8,810,820
3200	Stream Restoration- Irwin Creek (City Landfill)	7,965,567
3201	Stream Restoration- Kings Branch	13,325,764
3202	Stream Restoration- Long Creek	7,100,615
3204	Stream Restoration- Anticipated design/construction	21,240,528
3205	Stream Restoration- Reedy Creek	9,286,028
3206	Stream Restoration- Mallard Creek	12,579,162
3207	Stream Restoration- Clark Creek	6,751,000
3208	Stream Restoration- McDowell Creek	4,784,320

241,256,611



Legislation Text

File #: 25-0618

Meeting Date: 11/18/2025

File Type: Consent

Tax Refunds

ACTION:

(A) Approve taxpayer refunds in the amount of \$3,653.29 for registered motor vehicles as statutorily required to be paid as requested by the County Assessor; and

(B) Approve taxpayer refunds in the amount of \$170,332.99 as statutorily required to be paid as requested by the County Assessor

Staff Contact: Lotrel Feaster, County Assessor's Office

Presentation: No

BACKGROUND/JUSTIFICATION:

(A) This Board action is necessary to approve registered motor vehicle tax refunds in the amount of \$3,653.29 resulting from clerical errors, value changes and appeals processed in the statewide vehicle tax system.

(B) This Board action is necessary to approve tax refunds resulting from clerical errors, audits and other amendments, including revaluation appeals. There is accrued interest of \$5,627.12 to be added to refunds of \$78,241.42. There is no accrued interest to be added to the refunds of \$86,464.45. The total refunds with interest added is \$170,332.99.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT

N/A

FISCAL IMPACT:

(A) County funds: \$3,653.29

(B) County funds: \$170,332.99 with interest

MECKLENBURG Refunds

Tax Year	Bill Number	Parcel #	Source Type	Adj. #	Adj. Reason	Date of Adj.	Recipient Name	Address	City	State	Zip Code	Refund Amount (\$)	MECKLENBURG Portion Refund (\$)	Police Refund (\$)	Fire/Police District	Fire Refund (\$)
2025	0001820459-2025-2025-0000-01	12709102	REI	637250	Assessed In Err	10/23/2025	ASSEMBLY TOWER CENTER ASSOCIATION I	PO BOX 79032	CHARLOTTE	NC	28271	0.74	0.74	0.00		0.00
2020	0001417108-2020-2020-0000-00		IND	636766	Listed In Error	10/07/2025	BEDOYA, CARLOS	7408 BONDHAVEN DR	CHARLOTTE	NC	28215	94.17	78.50	11.03	POLICE (MCH) ~ FIRE (MCH)	4.64
2021	0001417108-2021-2021-0000-00		IND	636767	Listed In Error	10/07/2025	BEDOYA, CARLOS	7408 BONDHAVEN DR	CHARLOTTE	NC	28215	112.65	94.41	12.58	POLICE (MCH) ~ FIRE (MCH)	5.66
2023	0001417108-2023-2023-0000-00		IND	636769	Assessed In Err	10/07/2025	BEDOYA, CARLOS	7408 BONDHAVEN DR	CHARLOTTE	NC	28215	83.34	71.88	6.55	POLICE (MCH) ~ FIRE (MCH)	4.91
2023	0001488128-2023-2023-0000-00	01903417	REI	636846	Processed In Error	10/09/2025	BOWMAN DEVELOPMENT GROUP INC	13815 CINNABAR PLACE	HUNTERSVILLE	NC	28078	542.20	542.20	0.00		0.00
2024	0001488128-2024-2024-0000-00	01903417	REI	636845	Processed In Error	10/09/2025	BOWMAN DEVELOPMENT GROUP INC	13815 CINNABAR PLACE	HUNTERSVILLE	NC	28078	557.72	557.72	0.00		0.00
2025	0001806009-2025-2025-0000-00	11712104	REI	637262	Assessed In Err	10/23/2025	BOWMAN, LINDA DIANE	PO BOX 5257	LAKE WYLIE	SC	29710	0.99	0.99	0.00		0.00
2025	0001734608-2025-2025-0000-00	09702107	REI	637254	Assessed In Err	10/23/2025	CAMPBELLS PROPERTIES LLC	7327 OLD STATESVILLE RD	CHARLOTTE	NC	28269	0.98	0.98	0.00		0.00
2025	0008370044-2025-2024-0000-00		IND	636618	GAP Billing	09/30/2025	CLAYTON, JACKSON STEPHEN	2110 WINTER ST	CHARLOTTE	NC	28205	321.55	321.55	0.00		0.00
2025	0001968724-2025-2025-0000-00	20506106	REI	637256	Assessed In Err	10/23/2025	CULP ROAD MATERIALS LLC	PO BOX 19761	CHARLOTTE	NC	28219	0.99	0.99	0.00		0.00
2025	0001967265-2025-2025-0000-00	20310105	REI	637268	Assessed In Err	10/23/2025	DYKE INDUSTRIES INC	309 CENTER ST	LITTLE ROCK	AR	72201	9.36	9.36	0.00		0.00
2021	0007301752-2021-2021-0000-00		BUS	636706	Duplication	10/02/2025	ELITE TOUCH CLEANING SERVICES INC	PO BOX 241982	CHARLOTTE	NC	28224	8.89	8.89	0.00		0.00
2022	0007301752-2022-2022-0000-00		BUS	636707	Duplication	10/02/2025	ELITE TOUCH CLEANING SERVICES INC	PO BOX 241982	CHARLOTTE	NC	28224	8.89	8.89	0.00		0.00
2023	0007301752-2023-2023-0000-00		BUS	636709	Duplication	10/02/2025	ELITE TOUCH CLEANING SERVICES INC	PO BOX 241982	CHARLOTTE	NC	28224	7.00	7.00	0.00		0.00
2024	0007301752-2024-2024-0000-00		BUS	636712	Duplication	10/02/2025	ELITE TOUCH CLEANING SERVICES INC	PO BOX 241982	CHARLOTTE	NC	28224	6.09	6.09	0.00		0.00
2025	0007301752-2025-2025-0000-00		BUS	636713	Duplication	10/02/2025	ELITE TOUCH CLEANING SERVICES INC	PO BOX 241982	CHARLOTTE	NC	28224	6.22	6.22	0.00		0.00
2025	0008357995-2025-2025-0000-00		BUS	637168	BER Penalty Decision	10/23/2025	GTT AMERICAS LLC	4201 WILSON BLVD STE 504 NORTH TOWER	ARLINGTON	VA	22203	63.45	63.45	0.00		0.00
2025	0008380441-2025-2025-0000-00	19923727	REI	637260	Assessed In Err	10/23/2025	HT BEREWICK LLC C/O PAPPAS PROPERTIES LLC	4777 SHARON RD STE 550	CHARLOTTE	NC	28210	0.99	0.99	0.00		0.00
2024	0008322562-2024-2024-0000-00		IND	637081	Not in County	10/17/2025	JONES, DOUGLAS EARL	145 HUNTERS POINTE LN	MOORESVILLE	NC	28117	684.67	480.97	116.49	POLICE (MCH) ~ FIRE (MCH)	87.21
2025	0008137111-2025-2025-0000-00		BUS	636994	Business Correction	10/15/2025	MICKEY BARBER MD	260 W. COLEMAN BLVD STE A	MOUNT PLEASANT	SC	29464	27.08	27.08	0.00		0.00
2023	0008128748-2023-2023-0000-00	19518262	REI	636787	Processed In Error	10/07/2025	MINT HILL COMMONS HOMEOWNERS ASSOCIATION	1612 MILITARY CUTOFF DR STE 108	WILMINGTON	NC	28403	18.45	18.45	0.00		0.00
2024	0008128748-2024-2024-0000-00	19518262	REI	636786	Processed In Error	10/07/2025	MINT HILL COMMONS HOMEOWNERS ASSOCIATION	1612 MILITARY CUTOFF DR STE 108	WILMINGTON	NC	28403	18.84	18.84	0.00		0.00
2023	0008162087-2023-2023-0000-00	19518363	REI	636699	Processed In Error	10/02/2025	MINT HILL COMMONS HOMEOWNERS ASSOCIATION INC	1201 STALLINGS ROAD	MATTHEWS	NC	28104	60.56	60.56	0.00		0.00
2024	0008162087-2024-2024-0000-00	19518363	REI	636698	Processed In Error	10/02/2025	MINT HILL COMMONS HOMEOWNERS ASSOCIATION INC	1201 STALLINGS ROAD	MATTHEWS	NC	28104	61.84	61.84	0.00		0.00
2025	0001456310-2025-2025-0000-00	00908105	REI	637266	Assessed In Err	10/23/2025	OHI ASSET (NC) HUNTERSVILLE ALF LP	303 INTERNATIONAL CIRCLE STE 200	HUNT VALLEY	MD	21030	6.40	6.40	0.00		0.00
2025	0001456338-2025-2025-0000-00	00908161	REI	637265	Assessed In Err	10/23/2025	OHI ASSET (NC) HUNTERSVILLE SNF LP	303 INTERNATIONAL CIRCLE STE 200	HUNT VALLEY	MD	21030	5.42	5.42	0.00		0.00
2025	0002046754-2025-2025-0000-00	22702618	REI	637267	Assessed In Err	10/23/2025	OHI ASSET (NC) MATTHEWS LP	303 INTERNATIONAL CIRCLE STE 200	HUNT VALLEY	MD	21030	8.87	8.87	0.00		0.00
2025	0001959124-2025-2025-0000-00	20118124	REI	637259	Assessed In Err	10/23/2025	POWERS PROPERTY LLC	PO BOX 7585	CHARLOTTE	NC	28241	0.99	0.99	0.00		0.00

2025	0001843787-2025-2025-0000-00	13731108	REI	637263	Assessed In Err	10/23/2025	PURSER BROTHERS HOLDINGS ONE LLC	21012 DECORA DR	CORNELIUS	NC	28031-6658	1.47	1.47	0.00	0.00
2025	0001890467-2025-2025-0000-00	16901105	REI	637261	Assessed In Err	10/23/2025	RENNE ACQUISITIONS LLC	2820 SELWYN AV UNIT 746	CHARLOTTE	NC	28209	0.99	0.99	0.00	0.00
2021	0008126322-2021-2021-0000-00	01927601	REI	636854	Processed In Error	10/09/2025	SOUTHSIDE NEIGHBORHOOD LLC	13815 CINNABAR PL	HUNTERSVILLE	NC	28078	2,039.49	2,039.49	0.00	0.00
2022	0008126322-2022-2022-0000-00	01927601	REI	636853	Processed In Error	10/09/2025	SOUTHSIDE NEIGHBORHOOD LLC	13815 CINNABAR PL	HUNTERSVILLE	NC	28078	2,039.49	2,039.49	0.00	0.00
2023	0008126322-2023-2023-0000-00	01927601	REI	636852	Processed In Error	10/09/2025	SOUTHSIDE NEIGHBORHOOD LLC	13815 CINNABAR PL	HUNTERSVILLE	NC	28078	2,333.35	2,333.35	0.00	0.00
2024	0008126322-2024-2024-0000-00	01927601	REI	636851	Processed In Error	10/09/2025	SOUTHSIDE NEIGHBORHOOD LLC	13815 CINNABAR PL	HUNTERSVILLE	NC	28078	2,386.73	2,386.73	0.00	0.00
2021	0001489715-2021-2021-0000-00	01920313	REI	636850	Processed In Error	10/09/2025	SOUTHSIDE NEIGHBORHOOD LLC	13815 CINNABAR PLACE	CHARLOTTE	NC	28078	1,550.89	1,550.89	0.00	0.00
2022	0001489715-2022-2022-0000-00	01920313	REI	636849	Processed In Error	10/09/2025	SOUTHSIDE NEIGHBORHOOD LLC	13815 CINNABAR PLACE	CHARLOTTE	NC	28078	1,550.89	1,550.89	0.00	0.00
2023	0001489715-2023-2023-0000-00	01920313	REI	636848	Processed In Error	10/09/2025	SOUTHSIDE NEIGHBORHOOD LLC	13815 CINNABAR PLACE	CHARLOTTE	NC	28078	2,429.37	2,429.37	0.00	0.00
2024	0001489715-2024-2024-0000-00	01920313	REI	636847	Processed In Error	10/09/2025	SOUTHSIDE NEIGHBORHOOD LLC	13815 CINNABAR PLACE	CHARLOTTE	NC	28078	2,480.72	2,480.72	0.00	0.00
2020	0008110574-2020-2020-0000-00	01920320	REI	636859	Processed In Error	10/09/2025	SOUTHSIDE NEIGHBORHOOD LLC	13815 CINNABAR PLACE	HUNTERSVILLE	NC	28078	148.06	148.06	0.00	0.00
2021	0008110574-2021-2021-0000-00	01920320	REI	636858	Processed In Error	10/09/2025	SOUTHSIDE NEIGHBORHOOD LLC	13815 CINNABAR PLACE	HUNTERSVILLE	NC	28078	148.06	148.06	0.00	0.00
2022	0008110574-2022-2022-0000-00	01920320	REI	636857	Processed In Error	10/09/2025	SOUTHSIDE NEIGHBORHOOD LLC	13815 CINNABAR PLACE	HUNTERSVILLE	NC	28078	148.06	148.06	0.00	0.00
2023	0008110574-2023-2023-0000-00	01920320	REI	636856	Processed In Error	10/09/2025	SOUTHSIDE NEIGHBORHOOD LLC	13815 CINNABAR PLACE	HUNTERSVILLE	NC	28078	118.28	118.28	0.00	0.00
2024	0008110574-2024-2024-0000-00	01920320	REI	636855	Processed In Error	10/09/2025	SOUTHSIDE NEIGHBORHOOD LLC	13815 CINNABAR PLACE	HUNTERSVILLE	NC	28078	120.78	120.78	0.00	0.00
2025	0008098332-2025-2025-0000-00		BUS	636833	Penalty In Err	10/08/2025	STANDARD PARKING CORPORATION (SP PLUS) #06206	PO BOX 10657	CHICAGO	IL	60610	1.03	1.03	0.00	0.00
2025	0001853467-2025-2025-0000-00	14528101	REI	637255	Assessed In Err	10/23/2025	TEAM TRAMMELL LLC	4500 S TRYON ST	CHARLOTTE	NC	28217	0.99	0.99	0.00	0.00
2025	0001640934-2025-2025-0000-01	04932113	REI	637292	Processed In Error	10/24/2025	THE BOARD OF TRUSTEES OF THE ENDOWM .	9201 UNIVERSITY CITY BLVD	CHARLOTTE	NC	28223-0001	66,244.99	66,244.99	0.00	0.00
2025	0001969201-2025-2025-0000-00	20514102	REI	637264	Assessed In Err	10/23/2025	TREAD ATHLETICS HOLDINGS LLC	10600 SOUTHERN LOOP BLVD	PINEVILLE	NC	28134	1.47	1.47	0.00	0.00
TOTAL												86,464.45	86,215.38	146.65	102.42

Meck Refunds no Interest	\$ 86,464.45
Meck Refunds	\$ 78,241.42
Interest	\$ 5,627.12
Total Refunds w/out NCVTS	\$ 170,332.99
NCVTS Pending Refund Report October 2025	\$ 3,653.29
Total Refunds	\$ 173,986.28

MECKLENBURG Refunds

Tax Year	Bill Number	Parcel #	Source Type	Adj. #	Adj. Reason	Date of Adj.	Recipient Name	Address	City	State	Zip Code	Payment Date for Interest Calculation	Refund Amount (\$)	Total Interest to Pay if mailed on or before 12/5/2025 (\$)	Total Interest to Pay if mailed on or before 12/16/2025 (\$)	MECKLENBURG Portion Refund (\$)	MECKLENBURG Portion Interest 1 (\$)	MECKLENBURG Portion Interest 2 (\$)
2025	0008192744-2025-2025-0000-00	01911628	REI	637093	BER Decision	10/17/2025	BRYTON CROSSING HOMEOWNERS ASSOCIAT	1400 SUNDAY DR STE 101	RALEIGH	NC	27607	1/6/2026	32.03	0.00	0.00	32.03	0.00	0.00
2024	0008099702-2024-2019-0000-00		BUS	637052	BER Decision	10/15/2025	EPIC NC LLC	15 WATTS STREET, 5TH FLOOR	NEW YORK	NY	10013	2/28/2025	4,582.63	378.07	378.07	4,582.63	378.07	378.07
2024	0008099702-2024-2020-0000-00		BUS	637053	BER Decision	10/15/2025	EPIC NC LLC	15 WATTS STREET, 5TH FLOOR	NEW YORK	NY	10013	2/28/2025	4,846.71	399.85	399.85	4,846.71	399.85	399.85
2024	0008099702-2024-2021-0000-00		BUS	637054	BER Decision	10/15/2025	EPIC NC LLC	15 WATTS STREET, 5TH FLOOR	NEW YORK	NY	10013	2/28/2025	8,098.73	668.15	668.15	8,098.73	668.15	668.15
2024	0008099702-2024-2022-0000-00		BUS	637055	BER Decision	10/15/2025	EPIC NC LLC	15 WATTS STREET, 5TH FLOOR	NEW YORK	NY	10013	2/28/2025	27,813.41	2,294.61	2,294.61	27,813.41	2,294.61	2,294.61
2024	0008099702-2024-2023-0000-00		BUS	637056	BER Decision	10/15/2025	EPIC NC LLC	15 WATTS STREET, 5TH FLOOR	NEW YORK	NY	10013	2/28/2025	22,732.23	1,875.41	1,875.41	22,732.23	1,875.41	1,875.41
2025	0001632764-2025-2025-0000-01	04708304	REI	636955	BER Decision	10/14/2025	GILL, PATRICIA D	1200 MINERAL SPRINGS RD	CHARLOTTE	NC	28262	1/6/2026	711.21	0.00	0.00	711.21	0.00	0.00
2025	0008357989-2025-2025-0000-00		BUS	637160	BER Decision	10/23/2025	GTT AMERICAS LLC	4201 WILSON BLVD STE 504 NORTH TOWER	ARLINGTON	VA	22203	1/6/2026	152.96	0.00	0.00	152.96	0.00	0.00
2025	0008357990-2025-2025-0000-00		BUS	637162	BER Decision	10/23/2025	GTT AMERICAS LLC	4201 WILSON BLVD STE 504 NORTH TOWER	ARLINGTON	VA	22203	1/6/2026	1.11	0.00	0.00	1.11	0.00	0.00
2025	0008357991-2025-2025-0000-00		BUS	637163	BER Decision	10/23/2025	GTT AMERICAS LLC	4201 WILSON BLVD STE 504 NORTH TOWER	ARLINGTON	VA	22203	1/6/2026	17.67	0.00	0.00	17.67	0.00	0.00
2025	0008357992-2025-2025-0000-00		BUS	637166	BER Decision	10/23/2025	GTT AMERICAS LLC	4201 WILSON BLVD STE 504 NORTH TOWER	ARLINGTON	VA	22203	1/6/2026	8.90	0.00	0.00	8.90	0.00	0.00
2025	0008357996-2025-2025-0000-00		BUS	637169	BER Decision	10/23/2025	GTT AMERICAS LLC	4201 WILSON BLVD STE 504 NORTH TOWER	ARLINGTON	VA	22203	1/6/2026	12.22	0.00	0.00	12.22	0.00	0.00
2025	0008357997-2025-2025-0000-00		BUS	637170	BER Decision	10/23/2025	GTT AMERICAS LLC	4201 WILSON BLVD STE 504 NORTH TOWER	ARLINGTON	VA	22203	1/6/2026	4.71	0.00	0.00	4.71	0.00	0.00
2025	0008357998-2025-2025-0000-00		BUS	637173	BER Decision	10/23/2025	GTT AMERICAS LLC	4201 WILSON BLVD STE 504 NORTH TOWER	ARLINGTON	VA	22203	1/6/2026	193.19	0.00	0.00	193.19	0.00	0.00
2024	0008268366-2024-2024-0000-00	13531374	REI	637231	BER Decision	10/22/2025	HERON CREEK HOMEOWNERS ASSOCIATION	1612 MILITARY CUTOFF RD STE 108	WILMINGTON	NC	28403	5/2/2025	183.77	11.03	11.03	183.77	11.03	11.03
2025	0001697591-2025-2025-0000-01	07506527	REI	636962	BER Decision	10/14/2025	JOHNSON, FLOYD AND MARGARET NEAL	1313 HATERAS AVE	CHARLOTTE	NC	28216	1/6/2026	570.80	0.00	0.00	570.80	0.00	0.00
2025	0008073520-2025-2025-0000-00		BUS	637164	BER Decision	10/22/2025	LUZ A CHAVEZ DDS PC	1232 TRANQUIL FALLS LN	MATTHEWS	NC	28104	1/6/2026	55.00	0.00	0.00	55.00	0.00	0.00
2025	0008379225-2025-2025-0000-00	14306468	REI	637037	BER Decision	10/15/2025	REBECCA DEVELOPMENT LLC	6200 GLYNMOORE LAKES DR	CHARLOTTE	NC	28277	1/6/2026	352.40	0.00	0.00	352.40	0.00	0.00
2025	0008379226-2025-2025-0000-00	14306469	REI	637038	BER Decision	10/15/2025	REBECCA DEVELOPMENT LLC	6200 GLYNMOORE LAKES DR	CHARLOTTE	NC	28277	1/6/2026	352.40	0.00	0.00	352.40	0.00	0.00
2025	0008379227-2025-2025-0000-00	14306470	REI	637039	BER Decision	10/15/2025	REBECCA DEVELOPMENT LLC	6200 GLYNMOORE LAKES DR	CHARLOTTE	NC	28277	1/6/2026	352.40	0.00	0.00	352.40	0.00	0.00
2025	0008379228-2025-2025-0000-00	14306471	REI	637040	BER Decision	10/15/2025	REBECCA DEVELOPMENT LLC	6200 GLYNMOORE LAKES DR	CHARLOTTE	NC	28277	1/6/2026	352.40	0.00	0.00	352.40	0.00	0.00
2025	0008380213-2025-2025-0000-00	19515133	REI	637002	BER Decision	10/14/2025	ROMAN CATHOLIC DIOCESE OF CHLT THE	PO BOX 36776	CHARLOTTE	NC	28236	1/6/2026	426.68	0.00	0.00	426.68	0.00	0.00
2025	0001607487-2025-2025-0000-01	03931707	REI	636925	BER Decision	10/14/2025	WATSON, SARAH L	729 RUDD CT	CHARLOTTE	NC	28216-3054	1/6/2026	433.09	0.00	0.00	433.09	0.00	0.00
2025	0002049591-2025-2025-0000-01	22717305	REI	636633	BER Decision	09/30/2025	YOUNG MEN'S CHRISTIAN ASSOCIATION O ATTN: DONNA BIGHAM, CFO	400 E MOREHEAD ST	CHARLOTTE	NC	28202	1/6/2026	5,954.77	0.00	0.00	5,954.77	0.00	0.00
TOTAL													78,241.42	5,627.12	5,627.12	78,241.42	5,627.12	5,627.12



North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ABDULLAEV, NURILLA RAKHMATULLA	ABDULLAEV, NURILLA RAKHMATULLA		2010 BIRCH ARBOR CT		CHARLOTTE, NC 28215	Adjustment < \$100	0061846319	UZB707	PENDING	354412203	Refund Generated due to adjustment on Bill #0061846319-2025-2025-0000-00	Over Assessment	10/24/2025		MECK	TAX	(\$22.76)	\$0.00	(\$22.76)
															CHAR	TAX	(\$12.66)	\$0.00	(\$12.66)
															CHAR	VEHICLE FEE	\$0.00	\$0.00	\$0.00
															Refund				
AVILA-SANCHEZ, KEVIN	AVILA-SANCHEZ, KEVIN		8410 IBM DR APT 517		CHARLOTTE, NC 28262	Adjustment >= \$100	0087227964	LKL1672	PENDING	470402032	Refund Generated due to adjustment on Bill #0087227964-2025-2025-0000-00	Military	10/2/2025		MECK	TAX	(\$85.68)	\$0.00	(\$85.68)
															CHAR	TAX	(\$47.67)	\$0.00	(\$47.67)
															CHAR	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)
															SPC5	TAX	(\$4.56)	\$0.00	(\$4.56)
Refund					\$167.91														
BENNETT, DARIN PATRICK	BENNETT, DARIN PATRICK	BENNETT, LINDSAY ANNE	15816 WOODCOTE DR		HUNTERSVILLE, NC 28078	Adjustment < \$100	0079406021	CCH5533	PENDING	353904159	Refund Generated due to adjustment on Bill #0079406021-2025-2025-0000-00	Over Assessment	10/17/2025		MECK	TAX	(\$7.74)	\$0.00	(\$7.74)
															HUNT	TAX	(\$3.57)	\$0.00	(\$3.57)
															HUNT	VEHICLE FEE	\$0.00	\$0.00	\$0.00
															Refund				
CAIN, BRIAN KRISTIAN	CAIN, BRIAN KRISTIAN		17604 STUTTART RD		DAVIDSON, NC 28036	Adjustment < \$100	0053164896	TDF6892	PENDING	352801731	Refund Generated due to adjustment on Bill #0053164896-2024-2024-0000-00	Over Assessment	10/2/2025		MECK	TAX	(\$27.53)	\$0.00	(\$27.53)
															DAVI	TAX	(\$15.16)	\$0.00	(\$15.16)
															DAVI	VEHICLE FEE	\$0.00	\$0.00	\$0.00
															Refund				
CHRISTIAN CONGREGATION OF JEHOVAHS WITNESSES	CHRISTIAN CONGREGATION OF JEHOVAHS WITNESSES		3624 HUBBARD RD		CHARLOTTE, NC 28269	Adjustment >= \$100	0085374778	LDK8114	PENDING	353248740	Refund Generated due to adjustment on Bill #0085374778-2024-2024-0000-00	Exempt Property	10/8/2025		MECK	TAX	(\$103.05)	\$0.00	(\$103.05)
															CHAR	TAX	(\$58.47)	\$0.00	(\$58.47)
															CHAR	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)
															Refund				
CSCANE CORPORATION	CSCANE CORPORATION	CANE, CAMERON JOSEPH	6030 AIRPORT DR STE 400		CHARLOTTE, NC 28208	Adjustment < \$100	0087542160	LMH4134	PENDING	354117114	Refund Generated due to adjustment on Bill #0087542160-2025-2025-0000-00	Mileage	10/20/2025		MECK	TAX	(\$60.83)	\$0.00	(\$60.83)
															CHAR	TAX	(\$33.84)	\$0.00	(\$33.84)
															CHAR	VEHICLE FEE	\$0.00	\$0.00	\$0.00
															Refund				
DOVE, JANET DAVIS	DOVE, JANET DAVIS		13200 MT. HOLLY-	HUNTERSVILLE RD	HUNTERSVILLE, NC 28078	Adjustment < \$100	0087110088	VFJ9295	PENDING	589378515	Refund Generated due to adjustment on Bill #0087110088-2025-2025-0000-01	Over Assessment	10/13/2025		MECK	TAX	(\$4.01)	\$0.00	(\$4.01)
															CHAR	TAX	(\$15.73)	\$0.00	(\$15.73)
															CHAR	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)
															HUNT	TAX	\$11.20	\$0.00	\$11.20
Refund					\$20.00														
DURHAM, JOSEPH ALLEN II	DURHAM, JOSEPH ALLEN II		210 N CHURCH ST UNIT 1008		CHARLOTTE, NC 28202	Adjustment < \$100	0086982763	LMK6701	PENDING	590384190	Refund Generated due to adjustment on Bill #0086982763-2025-2025-0000-00	Over Assessment	10/22/2025		MECK	TAX	(\$54.47)	\$0.00	(\$54.47)
															CHAR	TAX	(\$30.31)	\$0.00	(\$30.31)
															CHAR	VEHICLE FEE	\$0.00	\$0.00	\$0.00
															SPC1	TAX	(\$1.41)	\$0.00	(\$1.41)
Refund					\$90.77														
FITZPATRICK, SHARON ANN	FITZPATRICK, SHARON ANN		1721 LOVERS LAWN TRCE	APT 204	CORNELIUS, NC 28031	Adjustment < \$100	0087626693	CBE5618	PENDING	354653799	Refund Generated due to adjustment on Bill #0087626693-2025-2025-0000-00	Mileage	10/28/2025		MECK	TAX	(\$21.44)	\$0.00	(\$21.44)
															CORN	TAX	(\$7.53)	\$0.00	(\$7.53)
															CORN	VEHICLE FEE	\$0.00	\$0.00	\$0.00
															Refund				
FOSTER, RICHARD DOUGLAS	FOSTER, RICHARD DOUGLAS		2225 BLUE BELL LN		CHARLOTTE, NC 28270	Adjustment >= \$100	0075102435	95434	PENDING	354412224	Refund Generated due to adjustment on Bill #0075102435-2025-2025-0000-01	Over Assessment	10/24/2025		MECK	TAX	(\$335.73)	\$0.00	(\$335.73)
															CHAR	TAX	(\$186.77)	\$0.00	(\$186.77)
															CHAR	VEHICLE FEE	\$0.00	\$0.00	\$0.00
															Refund				
GOLDEN HORSE TRANSPORTATION LLC	GOLDEN HORSE TRANSPORTATION LLC	BERHANE, SEMERE HAILES LASIE	2221 VERDE CREEK RD		CHARLOTTE, NC 28214	Adjustment >= \$100	0087297303	LKN1876	PENDING	353013480	Refund Generated due to adjustment on Bill #0087297303-2025-2025-0000-00	Processed In Error	10/6/2025		MECK	TAX	(\$487.02)	\$0.00	(\$487.02)
															CHARFD	TAX	(\$86.59)	\$0.00	(\$86.59)
															CHARLE	TAX	(\$115.65)	\$0.00	(\$115.65)
															Refund				
HU, HAO	HU, HAO		100 MANNING DR		CHARLOTTE, NC 28209	Adjustment < \$100	0083449374	LCX8780	PENDING	353248722	Refund Generated due to adjustment on Bill #0083449374-2024-2024-0000-00	Mileage	10/8/2025		MECK	TAX	(\$6.45)	(\$0.33)	(\$6.78)
															CHAR	TAX	(\$3.66)	(\$0.18)	(\$3.84)
															CHAR	VEHICLE FEE	\$0.00	\$0.00	\$0.00
															Refund				
INREACH	INREACH		4014 MONROE ROAD	BUILDING 4 SUITE 170	CHARLOTTE, NC 28205	Adjustment >= \$100	0087573896	FHT4915	PENDING	353341590	[AS0168] - Refund Generated due to adjustment on abstract # : 0087573896-2025-2025-	Exempt Property	10/9/2025		MECK	TAX	(\$73.26)	(\$3.66)	(\$76.92)
															CHAR	TAX	(\$40.76)	(\$2.04)	(\$42.80)
															CHAR	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)
															Refund				

JAMES, JALILAH ANITA	JAMES, JALILAH ANITA		4657 FORESTRIDGE COMMONS		CHARLOTTE, NC 28269	Adjustment < \$100	0086790768	JMD7647	PENDING	353248842	[AS0168] - Refund Generated due to adjustment on abstract # : 0086790768-2024-2024-	Mileage	10/8/2025	MECK TAX (\$5.24)		(\$0.46)	(\$5.70)
														CHAR TAX (\$2.98)		(\$0.26)	(\$3.24)
														CHAR VEHICLE FEE \$0.00		\$0.00	\$0.00
																Refund	\$8.94
KOPPEL-DOBBS, KATHERINE ANN	KOPPEL-DOBBS, KATHERINE ANN	DOBBS, THOMAS JOSHUA	4449 CREEMORE DR		CHARLOTTE, NC 28213	Adjustment < \$100	0084226761	67665B	PENDING	352801470	Refund Generated due to adjustment on Bill #0084226761-2024-2024-0000-00	Over Assessment	10/2/2025	MECK TAX (\$15.80)		\$0.00	(\$15.80)
														CHAR TAX (\$8.96)		\$0.00	(\$8.96)
														CHAR VEHICLE FEE \$0.00		\$0.00	\$0.00
																Refund	\$24.76
LEE, CATHERINE	LEE, CATHERINE		16728 MACANTHRA DR		CHARLOTTE, NC 28213	Adjustment < \$100	0087624977	VHZ3039	PENDING	354230145	Refund Generated due to adjustment on Bill #0087624977-2025-2025-0000-00	Sold/Traded	10/22/2025	MECK TAX (\$15.27)		\$0.00	(\$15.27)
														CHAR TAX (\$8.50)		\$0.00	(\$8.50)
														CHAR VEHICLE FEE (\$30.00)		\$0.00	(\$30.00)
																Refund	\$53.77
LOCKE, TERRY GENE	LOCKE, TERRY GENE		721 ARTWIN RD		CHARLOTTE, NC 28213	Adjustment < \$100	0061822632	HLN7916	PENDING	354322206	Refund Generated due to adjustment on Bill #0061822632-2025-2025-0000-00	Sold/Traded	10/23/2025	MECK TAX (\$37.74)		\$0.00	(\$37.74)
														CHAR TAX (\$21.00)		\$0.00	(\$21.00)
														CHAR VEHICLE FEE (\$30.00)		\$0.00	(\$30.00)
																Refund	\$88.74
MACKIE, EMMA KATHRYN	MACKIE, EMMA KATHRYN		2749 PICARDY PL		CHARLOTTE, NC 28209	Adjustment < \$100	0086375544	RKS1905	PENDING	352801518	Refund Generated due to adjustment on Bill #0086375544-2025-2025-0000-00	Over Assessment	10/2/2025	MECK TAX (\$52.03)		\$0.00	(\$52.03)
														CHAR TAX (\$28.95)		\$0.00	(\$28.95)
														CHAR VEHICLE FEE \$0.00		\$0.00	\$0.00
																Refund	\$80.98
MAHONEY, ANDREA RAEGAN	MAHONEY, ANDREA RAEGAN		9408 LEXINGTON CIR APT F		CHARLOTTE, NC 28213	Adjustment >= \$100	0086739799	KBY6919	PENDING	354653832	Refund Generated due to adjustment on Bill #0086739799-2025-2025-0000-00	Over Assessment	10/28/2025	MECK TAX (\$115.78)		\$0.00	(\$115.78)
														CHAR TAX (\$64.42)		\$0.00	(\$64.42)
														CHAR VEHICLE FEE \$0.00		\$0.00	\$0.00
																Refund	\$180.20
MARAMRAJ, HARICHARAN	MARAMRAJ, HARICHARAN		3655 FULL MOON AVE	APT 2933	CHARLOTTE, NC 28262	Adjustment < \$100	0087603692	LKL3211	PENDING	353726580	Refund Generated due to adjustment on Bill #0087603692-2025-2025-0000-00	SLVG or RBLT TTL	10/15/2025	MECK TAX (\$53.10)		\$0.00	(\$53.10)
														CHARFD TAX (\$9.44)		\$0.00	(\$9.44)
														CHARLE TAX (\$12.61)		\$0.00	(\$12.61)
																Refund	\$75.15
MORRISON, WILLIAM EMERSON JR	MORRISON, WILLIAM EMERSON JR		6311 BENTRIDGE DR		CHARLOTTE, NC 28226	Adjustment < \$100	0084102707	CR63107	PENDING	236077630	Refund Generated due to adjustment on Bill #0084102707-2024-2024-0000-00	Over Assessment	10/20/2025	MECK TAX (\$13.62)		\$0.00	(\$13.62)
														CHAR TAX (\$7.73)		\$0.00	(\$7.73)
																Refund	\$21.35
QURESHI, AFZAL AHMED JR	QURESHI, AFZAL AHMED JR		22410 MARKET ST	APT 2122	CORNELIUS, NC 28031	Adjustment < \$100	0083460872	LCB2871	PENDING	353905020	Refund Generated due to adjustment on Bill #0083460872-2024-2024-0000-00	Damage	10/17/2025	MECK TAX (\$28.92)		\$0.00	(\$28.92)
														CORN TAX (\$10.36)		\$0.00	(\$10.36)
														CORN VEHICLE FEE \$0.00		\$0.00	\$0.00
																Refund	\$39.28
SIMMONS, STARMARIE EBONY	SIMMONS, STARMARIE EBONY		115 RAZADES WAY	APT 115	CHARLOTTE, NC 28206	Adjustment < \$100	0087579095	58LEDV	PENDING	353904210	Refund Generated due to adjustment on Bill #0087579095-2025-2025-0000-00	Damage	10/17/2025	MECK TAX (\$24.58)		\$0.00	(\$24.58)
														CHAR TAX (\$13.67)		\$0.00	(\$13.67)
														CHAR VEHICLE FEE \$0.00		\$0.00	\$0.00
																Refund	\$38.25
SNIDER, ROBERT CRAIG	SNIDER, ROBERT CRAIG		525 COOPER DRIVE		CHARLOTTE, NC 28210	Adjustment < \$100	0051211178	56430	PENDING	353904120	[AS0168] - Refund Generated due to adjustment on abstract # : 0051211178-2024-2024-	Over Assessment	10/17/2025	MECK TAX (\$58.21)		(\$2.91)	(\$61.12)
														CHAR TAX (\$33.03)		(\$1.65)	(\$34.68)
														CHAR VEHICLE FEE \$0.00		\$0.00	\$0.00
																Refund	\$95.80
TAWKALIYAR, MOHAMMAD AKRAM	TAWKALIYAR, MOHAMMAD AKRAM		16712 MACANTHRA DR		CHARLOTTE, NC 28213	Adjustment >= \$100	0087823830	ZT8572	PENDING	354768333	Refund Generated due to adjustment on Bill #0087823830-2025-2025-0000-00	SLVG or RBLT TTL	10/29/2025	MECK TAX (\$173.68)		\$0.00	(\$173.68)
														CHAR TAX (\$96.62)		\$0.00	(\$96.62)
														CHAR VEHICLE FEE \$0.00		\$0.00	\$0.00
																Refund	\$270.30
THE CHARLOTTE MECKLENBURGHO SPITAL AUTHORITY	THE CHARLOTTE MECKLENBURGHO SPITAL AUTHORITY		1000 BLYTHE BLVD		CHARLOTTE, NC 28203	Adjustment >= \$100	0080891428	LCY7828	PENDING	353726586	Refund Generated due to adjustment on Bill #0080891428-2025-2025-0000-00	Exempt Property	10/15/2025	MECK TAX (\$158.95)		\$0.00	(\$158.95)
														CHAR TAX (\$88.42)		\$0.00	(\$88.42)
														CHAR VEHICLE FEE (\$30.00)		\$0.00	(\$30.00)
																Refund	\$277.37
TRAVIS, GARY ROBERT	TRAVIS, GARY ROBERT		6421 DAWNMIIST LN		CHARLOTTE, NC 28269	Adjustment >= \$100	0004761632	34713	PENDING	354636981	Refund Generated due to adjustment on Bill #0004761632-2024-2024-0000-00	Over Assessment	10/27/2025	MECK TAX (\$72.46)		\$0.00	(\$72.46)
														CHAR TAX (\$41.12)		\$0.00	(\$41.12)
														CHAR VEHICLE FEE \$0.00		\$0.00	\$0.00
																Refund	\$113.58
UNION COUNTY	SHORT, BENJAMIN JACKSON		P O BOX 97		MONROE, NC 28111	Adjustment >= \$100	0086455408	LHZ9590	PENDING	353905095	[AS0168] - Refund Generated due to adjustment on abstract # : 0086455408-2025-2025-	Change of County	10/17/2025	MECK TAX (\$129.10)		\$0.00	(\$129.10)
														CHAR TAX (\$71.82)		\$0.00	(\$71.82)
														CHAR VEHICLE FEE (\$30.00)		\$0.00	(\$30.00)
																Refund	\$230.92
																Refund Total	\$3653.29



Legislation Text

File #: 25-0619

Meeting Date: 11/18/2025

File Type: Consent

Temporary Construction Easement - Reedy Creek Greenway

ACTION:

Authorize the County Manager to grant a Temporary Construction Easement (\pm 0.173 acres or 7,549 square feet) to The Waters at Robinwood LLC on Mecklenburg County owned tax parcels 111-386-98 for the construction of a retaining wall.

Staff Contact: Roberta Whitner, Asset and Facility Management

Presentation: No

BACKGROUND/JUSTIFICATION:

The Waters at Robinwood LLC ("Robinwood") is developing a 288-unit multi-family community. Robinwood is planning to construct a retaining wall to serve the development. Robinwood is requesting \pm 0.173 acres or 7,549 square feet of Temporary Construction Easement (TCE) to access a portion of Mecklenburg County property (tax parcel 111-386-98) located along Reedy Creek Greenway to complete grading activities associated with this work.

The TCE will commence upon the effective date of the Agreement and will expire in twelve (12) months. Robinwood will be responsible for restoring the TCE area to the same or improved condition. The request has been reviewed by the Park and Recreation Department, and it has been determined that the request will not negatively impact the property. The County will be compensated an appraised value of \$575.00 for the TCE.

PROCUREMENT BACKGROUND:

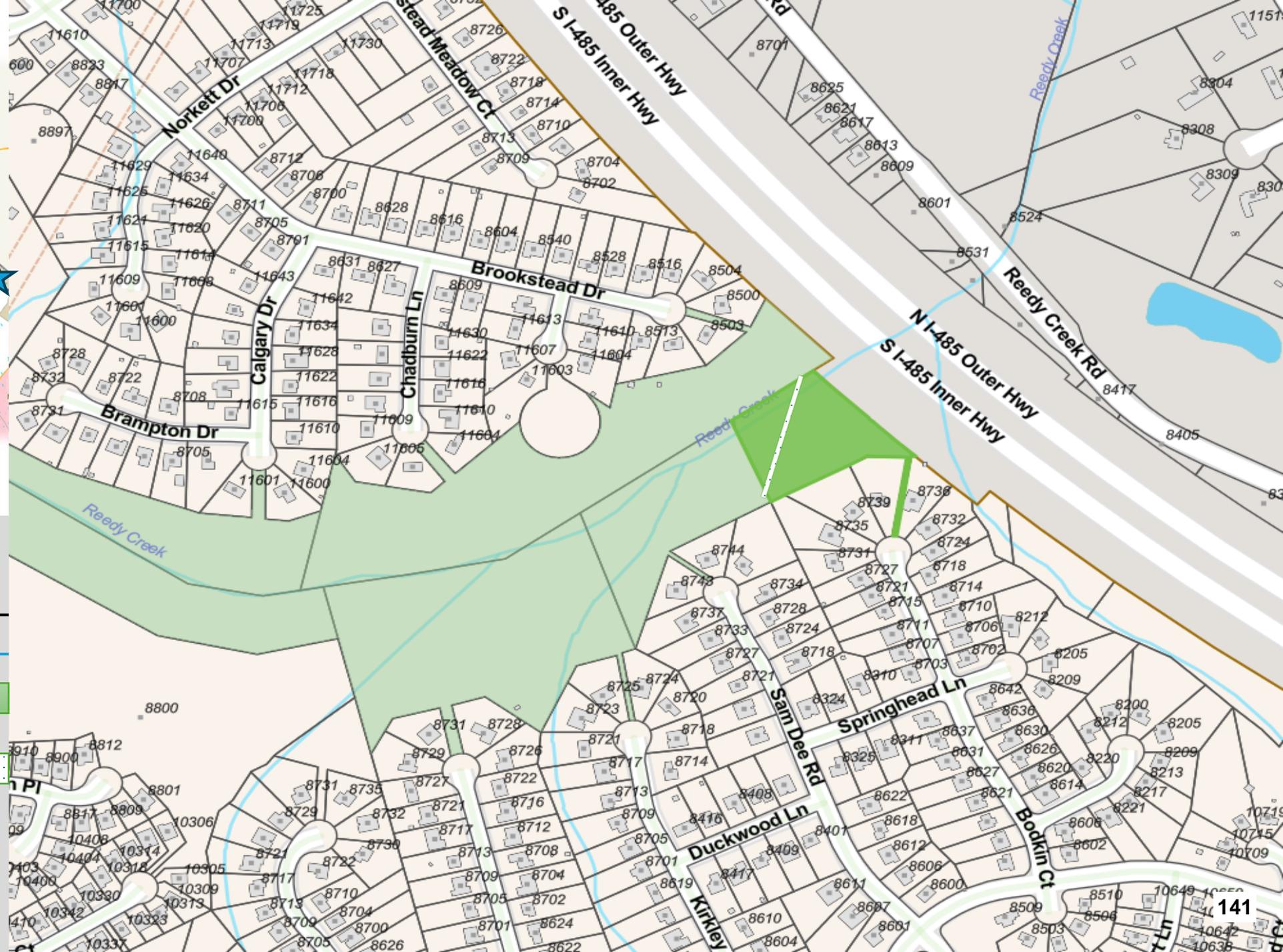
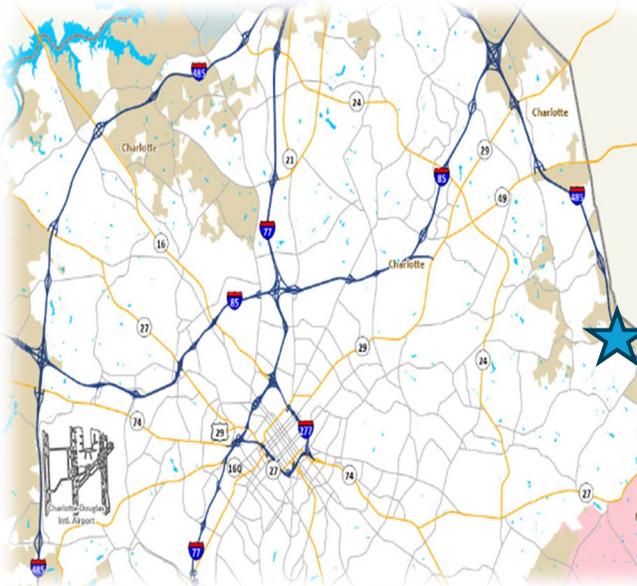
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POLICY IMPACT:

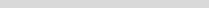
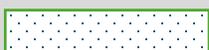
N/A

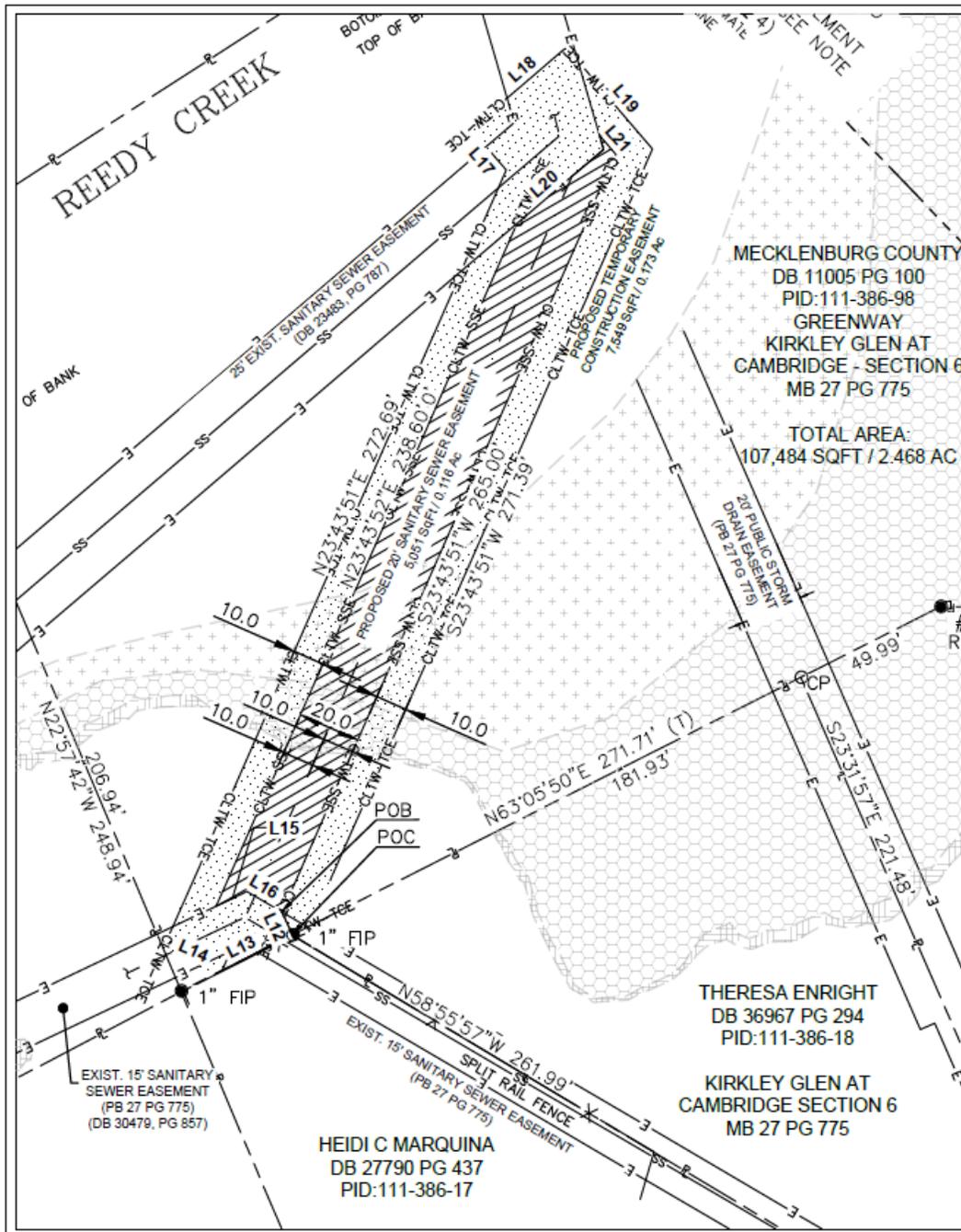
FISCAL IMPACT:

N/A



Legend

- Streets 
- Creeks & Streams 
- Park Property 
- TCE Area 



NOTE: Property corners shown circled were located by actual survey. All distances are measured horizontal distances unless otherwise noted.

Bearing and distance shown in () parentheses are based on record deed information. Those not in parentheses () are project information. Bearing are based on: **NAD 83 (2011)**.

This map was prepared for the purpose of right-of-way or easement acquisition only, and is not intended to be a boundary survey of the property shown.

I, **SCOTT O. OSTERHOUDT**, certify that this map was drawn under my supervision from an actual field survey made by Charlotte Water.

Scott O. Osterhoudt 08/11/2025
N.C. Professional Land Surveyor L-5395

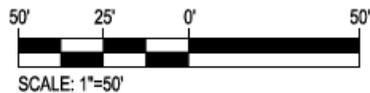
The surveyor's signature and seal must be in green to be original. If the signature and seal are not in green, this map is a copy that may be presumed to contain unauthorized alterations.

STATE OF NORTH CAROLINA
COUNTY OF MECKLENBURG

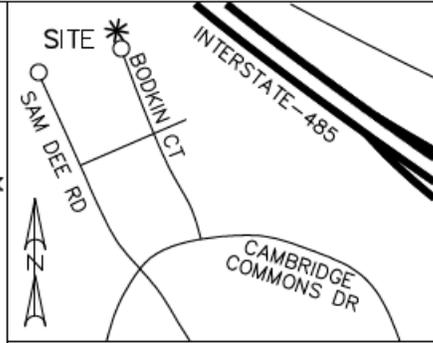


THIS MAP MAY NOT BE A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS AND HAS NOT BEEN REVIEWED FOR COMPLIANCE WITH RECORDING REQUIREMENTS FOR PLATS.

AREA TABLE		
	S.F.	ACRE(S)
TOTAL AREA:	107,484	2.467
AREA REMAINING:	107,484	2.467
CLTW - SANITARY SEWER/WATER LINE EASEMENT:	5,051	0.116
CLTW - TEMP. ACCESS EASEMENT	N/A	N/A
CLTW - TEMPORARY CONSTRUCTION ESMT:	7,549	0.173



No.	Date	By	Revision



VICINITY MAP
NTS

HATCH LEGEND

- COMMUNITY FLOODPLAIN
- FEMA FLOODPLAIN
- COMMUNITY FLOODWAY

ABBREVIATION LEGEND:

- AC - ACRES
- CP - CALCULATED POINT
- DB - DEED BOOK
- FEMA - FEDERAL EMERGENCY MANAGEMENT AGENCY
- FIP - FOUND IRON PIPE
- MB - MAP BOOK
- NAD83 - NORTH AMERICAN DATUM OF 1983
- POB - POINT OF BEGINNING
- POC - POINT OF COMMENCEMENT
- PG - PAGE
- PID - PARCEL IDENTIFICATION NUMBER
- RBF - REBAR FOUND
- RBS - REBAR SET
- R/W - RIGHT OF WAY
- SAMH - SANITARY SEWER MANHOLE
- SGFT - SQUARE FEET
- (T) - TOTAL DISTANCE

LINE/SYMBOL LEGEND

- EXISTING IRON PIN (EIP)
- COMPUTED POINT (CP)
- CLTW - TEMP. CONSTRUCTION ESMT
- CLTW - SANITARY SEWER ESMT
- PROPERTY LINE
- CLTW-SSE - CLTW - SANITARY SEWER ESMT
- CLTW-TCE - CLTW - TEMP. CONSTRUCTION ESMT
- EXISTING EASEMENT

CHARLOTTE WATER
CHARLOTTE, NORTH CAROLINA

Job No.	08-2024-0093	File No.	????
PLAN	Scales 1" = 50'		
PROFILE	Hor.	N/A	
	Vert.	N/A	
As Built	Date		

PROPOSED 20' SANITARY SEWER EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT

PROPERTY OF
MECKLENBURG COUNTY
PID 111-386-98

KK	N/A	SOO	N/A	Approved By	Date	Sheet	Of
Surveyed By	Designed By	Drawn By	Project-Engr			1	2



Legislation Text

File #: 25-0621

Meeting Date: 11/18/2025

File Type: Consent

Lease Agreement with EPIC iO for Mobile Security Camera Units

ACTION:

Authorize the County Manager to negotiate and execute lease agreements with EPIC iO Technologies for mobile security camera units at an annual cost of \$29,988 per unit, for a three-year term, on behalf of Mecklenburg County Park and Recreation and Mecklenburg County Solid Waste.

Staff Contact: Greg Clemmer, Park Operations Division Director
Nick Walker, Director, Park and Recreation

Presentation: No

BACKGROUND/JUSTIFICATION:

Mecklenburg County Park and Recreation and Solid Waste Divisions are requesting approval to enter into three-year lease agreements with EPIC iO Technologies for mobile security camera units.

These mobile units will enhance safety, deter illegal activity, and provide real-time monitoring at both park facilities and solid waste sites. The units are designed for flexible deployment and can be easily relocated as operational needs change.

EPIC iO has developed an integrated platform known as DeepInsights, which combines the company's proprietary software, templates, and rule-based systems within the UIG (Unified Intelligent Gateway) and MSU (Mobile Surveillance Unit) products. EPIC iO also designs and assembles these hardware systems, which include purpose-built enclosures and proprietary configurations that make them unique within the marketplace.

Each mobile unit provides a self-contained surveillance solution with the following key capabilities:

- Trailer-mounted system with solar power and battery backup for autonomous operation.
- Multiple high-definition PTZ and fixed cameras for 360° coverage.
- Integrated lighting, two-way audio, and motion detection.
- Secure cloud-based management software for live viewing, playback, and alerts.
- Remote access, deployment flexibility, and durability for outdoor environments.

Deployment of these units supports the County's shared mission to improve safety and security across public assets, including parks, greenways, and solid waste facilities.

PROCUREMENT BACKGROUND:

The lease agreements comply with County procurement policy. EPIC iO Technologies is the selected vendor whose proprietary system meets Mecklenburg County's security, mobility, and technology standards.

POLICY IMPACT:

Supports Mecklenburg County's strategic goal of enhancing public safety, operational efficiency, and protection of County assets through modern technology and coordinated interdepartmental efforts.

FISCAL IMPACT:

Annual lease cost: \$29,988 per unit

Term: 3 years

Total per unit: \$89,964

Funding for the lease is available within the Park and Recreation and Solid Waste operating budgets allocated for safety and security technology.

EPIC iO

3463 Lakemont Blvd, Ste 104B
 Fort Mill, SC 29708
 United States
 Michelle Doerstling
 michelle.doerstling@epicio.com

Prepared For:

Mecklenburg County, NC

Site Address

Mecklenburg County, NC
 600 East 4th Street
 Charlotte, North Carolina 28202
 US

Contract Length: 36 months

Payment Terms: Net 30

Billing Frequency:

Summary

Hardware Subscriptions

Product	Quantity
PTZ Bullet Camera, Kit (IOT-CAM-PTZBLT-KIT) Pan-tilt-zoom (PTZ) outdoor bullet camera kit. Subscription includes mount, configuration, and maintenance.	3
Network Horn Speaker (IOT-SPKR-NTWKHRN) Network horn speaker.	1
LED Strobe Light (Blue) (IOT-LED-BLU) Lighthead with 6 3W ultra bright LEDs and inline flasher with 21 built-in flash patterns.	1
UIG Mobile Surveillance Unit, Subscription (IOT-UIG-SLRTR) Rugged edge compute gateway with trailer, subscription. Includes 1 CCTV Trailer: solar-powered with telescope mast, 1 Universal IoT Gateway (UIG), 1 speaker, and 1 blue light. Remote site design included (if needed).	1

Software and Support Subscriptions

Product	Quantity
DeepVision + AI - Subscription (IOT-DVAI) Video management, EPIC iO AI models, and alerting. Price per stream. Monthly subscription.	3
IntelliCare Maintenance Plan, MSU (IOT-CARE-SLRTR) The IntelliCare Maintenance Plan covers UIG system health monitoring and remote support, as well as advanced part replacement for the UIG and trailer.	1

Product	Quantity
AIoT Unlimited Data Plan - Monthly Subscription (DATA-EPIC-UNLMTD-MNTHLY) 25Mbps speed for all plans. Data deprioritization may occur at 50GB, with a throughput limit threshold of 300. No overages will occur on these plans. Monthly subscription.	1

Monthly Total	\$2,499.00
One-Time Fees	\$0.00

General Terms

This Quote is expressly conditioned upon the provision of the equipment and/or service(s) solely in the quantities and for the service term specified herein, the pre-paid annual billing of all services, and the Customer's acknowledgment and acceptance of the Terms and Conditions set forth in EPIC iO's Master Agreement or, where applicable, its Connectivity Services Agreement, each of which is hereby incorporated by reference. Furthermore, the individual signing this Quote represents and warrants that he or she is duly authorized and are enforceable in accordance with the Terms and Conditions set forth in the Service Agreement.

Tariff Disclaimer

If, after submission of this bid/proposal, any new or increased tariffs, duties, or other government-imposed costs on materials used in Provider's work become effective, the priced quoted herein shall be adjusted to reflect the actual increased cost to Provider. Provider shall promptly notify the Company of any such cost impact. Failure to agree on a price adjustment shall not relieve Company of its obligation to pay the increased cost, and Provider shall be entitled to an extension of time or may suspend performance if such tariffs result in material shortages or delays.

Taxes

Jurisdictional taxes will be applied whenever applicable. Shipping, handling, and other fees may also apply. We reserve the right to cancel orders arising from pricing or other errors.

Quote Expiration Date

This quote expires 30 days after receipt.

Signatures

IN WITNESS WHEREOF, the Parties by their duly authorized representatives have executed this Agreement as of the Effective Date.

For Client
Name:

For Epic
Name:

Title:

Title:

Signature:

Signature:

Date:

Date:



Legislation Text

File #: 25-0622

Meeting Date: 11/18/2025

File Type: Consent

Title:

Grant Application- National Recreation and Park Association (NRPA) Grant

Action

ACTION:

A - Affirm submittal of a National Recreation and Park Association grant application by Parks & Recreation up to \$10,000 to assist with providing scholarship aid for youth soccer participants.

B - If awarded, amend the FY2026 Annual Budget Ordinance to recognize and receive the award amount to the General Fund (0001).

Staff Contact: Jeff Carwile, Recreation & Aquatics Division Director
Nick Walker, Director, Park and Recreation

Presentation: No

BACKGROUND/JUSTIFICATION:

National Recreation and Park Association is providing funding opportunities to qualifying Park and Recreation departments. The grant offers financial assistance for local park and recreation organizations that currently, or plan to operate an MLS GO league. The program, "MLS GO", is Major League Soccer's recreational youth program dedicated to providing an inclusive and high-quality soccer experience for all. If awarded the funding will aid with providing scholarship aid to ensure more youth have the opportunity to play soccer in a fun and affordable environment.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

Increase to General fund for scholarships.



Legislation Text

File #: 25-0623

Meeting Date: 11/18/2025

File Type: Consent

Donation from Tepper Sports & Entertainment for Frazier Park Improvements

ACTION:

Approve amendment of the fiscal year 2026 Annual Budget Ordinance to recognize, receive, and appropriate a \$100,000 donation from Tepper Sports & Entertainment to the General Fund (0001) within the Park and Recreation Department for pathway improvements, installation of outdoor fitness equipment, and addition of benches at Frazier Park.

Staff Contact: Greg Clemmer Division Director of Park Operations
Nick Walker, Director, Park and Recreation

Presentation: No

BACKGROUND/JUSTIFICATION:

Tepper Sports & Entertainment has made a generous donation of \$100,000 to Mecklenburg County Park and Recreation as part of its commitment to community enhancement following the Carolina Panthers Practice Facility Re-Zoning process.

Funds will be utilized to enhance public amenities at Frazier Park, including:

- Pathway resurfacing and connectivity improvements
- Installation of outdoor fitness equipment to promote health and wellness
- Placement of new park benches to increase comfort and accessibility

These improvements will further support the County's mission to provide equitable and engaging

recreational opportunities for residents and visitors while improving park infrastructure and usability in a high-traffic urban setting.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

FY2026 increase in revenue and associated expenditures in the General Fund (0001).



Legislation Text

File #: 25-0625

Meeting Date: 11/18/2025

File Type: Consent

Government District Parking Deck - Retail Tenant Lease

ACTION:

Adopt a Resolution titled, "Mecklenburg County Board of Commissioners Resolution Authorizing the Lease of Property to Marathon Health, LLC."

Staff Contact: Roberta Whitner, Asset and Facility Management

Presentation: No

BACKGROUND/JUSTIFICATION:

At its October 7th meeting, The Board adopted a Resolution titled "Mecklenburg County Board of Commissioners Resolution Declaring Intent to Lease Property to Marathon Health, LLC." Subsequently, the Clerk to the Board published a notice of the Board's intent to lease the property in the Charlotte Observer consistent with that Resolution. The final action the Board needs to take to approve the lease is adoption of the attached Resolution.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A

**MECKLENBURG COUNTY
BOARD OF COMMISSIONERS
RESOLUTION AUTHORIZING THE LEASE OF PROPERTY TO
MARATHON HEALTH, LLC**

WHEREAS, Mecklenburg County is the owner of the Government District Parking Deck, located at 901 E. 4th Street, Charlotte, NC, parts of which were designed for use as retail space; and

WHEREAS, Marathon Health, LLC, has submitted a proposal to lease two of the retail spaces attached to the Government District Parking Deck at 4th and McDowell Streets; and

WHEREAS, Colliers, the real estate firm secured by the County to obtain tenants for the retail portion of the parking deck is in agreement with the following proposed business terms:

Location	901 E. 4 th Street, Suites C & D
Total Square Footage	3,144 SF
Lease Term	Five (5) years & Two (2) Months
Base Lease Rate	\$24.38 per sq. ft. (\$76,650.72/yr.)
Insurance	Tenant is required to maintain liability, property, Worker’s Compensation and Professional Errors & Omissions insurance.
Maintenance & Janitorial	Tenant is responsible for all utilities and janitorial services required within Premises.
Annual Increases	Years 2 – 5: 2% annually
Revenue (Years 1-5)	Year 1: \$76,650.72 Year 2: \$78,191.28 Year 3: \$79,731.84 Year 4: \$81,335.28 Year 5: \$82,970.16
Option to Renew	One extension option: Four (4) years and ten (10) months
Rent Abatement	Tenant to receive the first two (2) months of Base Rent abatement

WHEREAS, the County’s Asset and Facility Management Department has determined that the space that Marathon Health, LLC desires to lease will not be needed by the County during the term of the lease; and

WHEREAS, pursuant to G.S. 160A-272 the Board of Commissioners has determined that it would be in the public interest for it to agree to the arrangement proposed by Marathon Health, LLC; **now, therefore, be it**

RESOLVED that the Mecklenburg County Board of Commissioners does hereby authorize a lease arrangement with Marathon Health, LLC as described above, and authorize the County Manager, or her designee, to negotiate and execute a formal lease agreement with Marathon Health, LLC consistent with the business terms outlined above.

Adopted the 18th day of November, 2025.

Approved as to Form:

County Attorney

Clerk to the Board

(SEAL)

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Cols	Depth
41331	IPL0284752	Legal Ad - IPL0284752		1.0	80.0L

ATTENTION: MECK COUNTY MANAGERS OFFI IP
 600 E 4TH ST
 CHARLOTTE, NC 28202
 barb.felder@mecklenburgcountync.gov

**MECKLENBURG COUNTY
 NOTICE OF INTENT TO LEASE
 PROPERTY AT
 901 E. 4th Street**

On October 7th, 2025, the Mecklenburg County Board of Commissioners adopted a Resolution declaring its intent to lease space to Marathon Health, LLC, at 901 E. 4th Street, consistent with the following business terms:

Location
 901 E. 4th Street, Suites C & D

Total Square Footage
 3,144 SF

Lease Term
 Five (5) years & Two (2) Months

Base Lease Rate
 \$24.38 per sq. ft. (\$76,650.72/yr.)

Insurance
 Tenant is required to maintain liability, property, Worker's Compensation and Professional Errors & Omissions insurance.

Maintenance & Janitorial
 Tenant is responsible for all utilities and janitorial services required within Premises.

Annual Increases
 Years 2 -5: 2% annually

Revenue (Yers 1-5)
 Year 1: \$76,650.72
 Year 2: \$78,191.28
 Year 3: \$79,731.84
 Year 4: \$81,335.28
 Year 5: \$82,970.16

Rent Abatement
 Tenant to receive the first two (2) months of Base Rent abatement

Option to Renew
 One extension option: Four (4) years and Ten (10) months

Delivery of Premises
 Tenant to take Premises "as is".

Commission
 County shall pay a total of 6% commission on the guaranteed base rent for years 1-5 to County's broker, Colliers, and the tenant's broker, CurtisCheckerno. The total commission is \$23,932.76 and shall be divided equally between the two brokers.

The Board of Commissioners will consider whether to approve the lease agreement at its October 7, 2025 meeting. Anyone wishing to obtain additional information about the proposed lease may contact Jacqueline McNeil, County Real Estate Management Director, by telephone at (980) 314-2511 during normal business hours.
 IPL0284752
 Oct 26 2025

North Carolina } ss
 Mecklenburg County }
 Before the undersigned, a Notary Public of said County and State, duly authorized to administer oaths affirmations, etc., personally appeared, being duly sworn or affirmed according to law, doth depose and say that he/she is a representative of The Charlotte Observer Publishing Company, a corporation organized and doing business under the laws of the State of North Carolina, and publishing a newspaper known as The Charlotte Observer in the city of Charlotte, County of Mecklenburg, and State of North Carolina and that as such he/she is familiar with the books, records, files, and business of said Corporation and by reference to the files of said publication, the attached advertisement was inserted. The following is correctly copied from the books and files of the aforesaid Corporation and Publication.

1.0 insertion(s) published on:
 10/26/25 Print

[Print Tearsheet Link](#)

[Marketplace Link](#)

Sworn to and subscribed before
 me on



**MECKLENBURG COUNTY
NOTICE OF INTENT TO LEASE
PROPERTY AT
901 E. 4th Street**

On October 7th, 2025, the Mecklenburg County Board of Commissioners adopted a Resolution declaring its intent to lease space to Marathon Health, LLC, at 901 E. 4th Street, consistent with the following business terms:

Location

901 E. 4th Street, Suites C & D

Total Square Footage

3,144 SF

Lease Term

Five (5) years & Two (2) Months

Base Lease Rate

\$24.38 per sq. ft. (\$76,650.72/yr.)

Insurance

Tenant is required to maintain liability, property, Worker's Compensation and Professional Errors & Omissions insurance.

Maintenance & Janitorial

Tenant is responsible for all utilities and janitorial services required within Premises.

Annual Increases

Years 2 -5: 2% annually

Revenue (Yers 1-5)

Year 1: \$76,650.72

Year 2: \$78,191.28

Year 3: \$79,731.84

Year 4: \$81,335.28

Year 5: \$82,970.16

Rent Abatement

Tenant to receive the first two (2) months of Base Rent abatement

Option to Renew

One extension option: Four (4) years and Ten (10) months

Delivery of Premises

Tenant to take Premises "as is".

Commission

County shall pay a total of 6% commission on the guaranteed base rent for years 1-5 to County's broker, Colliers, and the tenant's broker, CurtisCheckerno. The total commission is \$23,932.76 and shall be divided equally between the two brokers.

The Board of Commissioners will consider whether to approve the lease agreement at its October 7, 2025 meeting. Anyone wishing to obtain additional information about the proposed lease may contact Jacqueline McNeil, County Real Estate Management Director, by telephone at (980) 314-2511 during normal business hours.

IPL0284752

Oct 26 2025



Legislation Text

File #: 25-0630

Meeting Date: 11/18/2025

File Type: Consent

Budget Amendment- Community Support Services (Revenue Increase)

ACTION:

Amend the 2025-2026 Annual Budget Ordinance to recognize, receive, and appropriate an increase of \$106,000 from INLIVIAN to the General Fund (0001) within Community Support Services. Funding will be used for one-time financial assistance such as rent or utility arrears or deposits or other items intended to prevent households from entering the homeless system by maintaining their housing.

Staff Contact: Stacy Lowry, CSS Director

Presentation: No

BACKGROUND/JUSTIFICATION:

INLIVIAN, the local housing authority, has been holding Individual Development Account funds for the County for many years.

Funds were initially used for closing costs and home ownership inspections as a part of closing costs. Funding was also used for rental subsidy and apartment inspections. The last time a request for payment was received by INLIVIAN was September 2018. INLIVIAN is requesting to return the balance of the funding to Mecklenburg County to Community Support Services (CSS). CSS is requesting to use the funds for eviction prevention by providing one-time financial assistance such as rent or utility arrears or deposits or other items intended to prevent households from entering the homeless system by maintaining their housing. Eligible households will access funds through Coordinated Entry.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

FY2026 General Fund (0001) increase in revenue and expense in the amount of \$106,000 for Community Support Services.



Legislation Text

File #: 25-0640

Meeting Date: 11/18/2025

File Type: Consent

Appointment of Review Officers

ACTION:

Amend Resolution Designating Review Officers who Review Each Map and Plats Recorded in the Register of Deeds Office pursuant to N.C.G.S. 47-30.2

Staff Contact: Tyrone C. Wade, County Attorney

Presentation: No

BACKGROUND/JUSTIFICATION:

On July 8, 1997, the General Assembly passed Senate Bill 875, which required that each Board of County Commissioners designate by name one or more persons experienced in mapping or land records management as a Review Officer to review each map and plat presented to the Register of Deeds for recording. On September 16, 1997, the Board adopted the attached resolution appointing representatives from Mecklenburg County, the City of Charlotte and other municipalities in Mecklenburg County. These individuals were chosen by their respective jurisdiction based on their expertise in mapping and land use planning within their jurisdictions (a list of those departments and/or municipalities is attached).

The original resolution has been amended multiple times since its initial adoption to add or delete names of appointees. The need to add or delete names occurs for various reasons such as changes in staffing (e.g., resignation, retirements) and/or changes in the duties and responsibilities of related positions within the respective jurisdictions. In these instances, a replacement Review Officer is identified from within the department or municipality in which the change has occurred.

Attached is the original September 16, 1997 resolution, the list of departments and municipalities represented on the list of Review Officers, the proposed amendment, and for historical information a memorandum of explanation dated September 12, 1997.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A

Mecklenburg County
“Review Officers”
Town / Departments

Town of Cornelius

Town of Davidson

Town of Huntersville

Town of Matthews

Town of Mint Hill

Town of Pineville

Mecklenburg Co. LUESA (Engineering Dept)

Mecklenburg County Tax Dept.

City of Charlotte Planning Dept.

City of Charlotte Engineering

Char.Meck. Storm Water Services

City Charlotte Dept. Of Transportation

Charlotte Mecklenburg Utilities

**RESOLUTION DESIGNATING REVIEW OFFICERS
TO REVIEW EACH MAP AND PLAT RECORDED IN THE
REGISTER OF DEEDS OFFICE PURSUANT TO NCGS 47-30.2**

WHEREAS, Senate Bill 875, which amends NCGS 47-30.2, requires the Board of Commissioners of each county to adopt a resolution designating by name one or more persons experienced in mapping or lands record management as a review officer to review each map and plat required to be submitted for review before the map or plat is presented to the register of deeds for recording; and

WHEREAS, the persons named in this resolution are experienced in mapping in their capacities as land use planners for Mecklenburg County and various municipalities located therein.

NOW, THEREFORE, BE IT RESOLVED by the Mecklenburg County Board of Commissioners that the following persons are hereby designated as Review Officers of Mecklenburg County pursuant to NCGS 47-30.2 and that a copy of this resolution shall be recorded in the Mecklenburg County Registry and indexed on the Grantor Index in the name of the following persons, as required by law. These persons shall act as Review Officers until such time as the Mecklenburg County Board of Commissioners removes the designation by resolution and causes said resolution to be recorded in the Mecklenburg County Registry and indexed on the Grantor Index:

Timothy J. Keane
Tim Brown
Ann A. Hammond
J. Stuart Mullen
Sherry Ashley
Kathi Ingrish
Beverly Lawing
Mark Hance

Linda B. Beverly
Keith H. MacVean
Timothy E. Manes
Richard B. Hobbs
Jorge L. Peralta, Jr.
Melonee R. Brock
Brian T. Becker

Adopted this the 16th day of September, 1997.

The attached and foregoing is a true and correct copy of the "Resolution Designating Review Officers to Review Each Map and Plat Recorded in the Register of Deeds Office Pursuant to NCGS 47-30.2" adopted on September 16, 1997 by the Mecklenburg County Board of Commissioners.


Janice S. Paige
Clerk to the Board

Mail To:
Sandra T. Bisanar
Office of the County Attorney
600 East 4th Street
P. O. Box 31787
Charlotte, NC 28231



MECKLENBURG COUNTY
Office of the County Attorney

MEMORANDUM

DATE: September 12, 1997
TO: Gerald G. Fox, County Manager
FROM: Sandra T. Bisanar, Deputy County Attorney
RE: Senate Bill 875

Senate Bill 875, a copy of which is attached, was adopted by the General Assembly on July 8, 1997. It requires by October 1, 1997, that each board of county commissioners designate by name one or more persons experienced in mapping or lands record management as a review officer to review each map and plat presented to the register of deeds for recording. Neither County staff nor the Planning staff had prior knowledge of this bill. It was a bill sponsored by the Register of Deeds Association and was brought to our attention last week by Judy Gibson.

Representatives of the County Manager's Office, County Attorney's Office, Register of Deeds Office, Planning Staff, Engineering Department, and Tax Office have met to discuss the ramifications of this bill. Virtually every map and plat recorded in the Register of Deeds Office will have to bear a Certificate of Review by the named review officer. This bill has the potential of causing major inconvenience to the public if deeds with maps affixed to them and maps and plats are turned away by the Register of Deeds because they do not bear the required certificate.

It appears that the most sensible solution to comply with this bill is to designate Judy Gibson, as Review Officer, since she is experienced in land records management. County staff will be meeting on this matter to determine whether the designation of Judy Gibson, Register of Deeds, should be a permanent solution or whether additional persons should be designated.

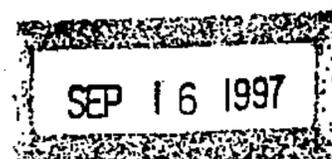
If you have questions, please let me know.

STB:lds

Attachment

PEOPLE • PRIDE • PROGRESS

600 East Fourth Street • P.O. Box 31787 • Charlotte, North Carolina 28231 • (704) 336-2472



**AMENDMENT TO RESOLUTION DESIGNATING REVIEW OFFICERS
TO REVIEW EACH MAP AND PLAT RECORDED IN THE
REGISTER OF DEEDS OFFICE PURSUANT TO N.C.G.S. 47-30.2**

WHEREAS, on September 16, 1997, the Mecklenburg County Board of Commissioners adopted a resolution entitled “Resolution Designating Review Officers to Review Each Map and Plat Recorded in the Register of Deeds Office Pursuant to N.C.G.S. 47-30.2”; and

WHEREAS, the Resolution has been amended multiple times to accommodate additions and deletions; and

WHEREAS, the Mecklenburg County Board of Commissioners now desires to amend the Resolution to make additional modifications. Now, therefore,

BE IT RESOLVED by the Mecklenburg County Board of Commissioners that the Resolution adopted on September 16, 1997, as amended on prior occasions, be amended and the same hereby is further amended as follows:

Becca Prichard and Danielle Upright, Newly Employed with the Town of Huntersville Planning Department with plat review responsibilities, are hereby designated as Review Officers in addition to those persons so designated in the Resolution of September 16, 1997, and other appointees as amended on prior occasions; thus, the Resolution is accordingly amended to add these names.

ADOPTED this the ____ day of November 2025.

Kristine Smith
Clerk to the Board



Legislation Text

File #: 25-0639

Meeting Date: 11/18/2025

File Type: Commissioner Reports

Commissioner Reports

ACTION:

Receive information from the Board of County Commissioners

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: No

BACKGROUND/JUSTIFICATION:

Commissioners may share information.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT:

N/A

FISCAL IMPACT:

N/A