Mecklenburg County

600 East Fourth Street
Charlotte, NC 28202

Meeting Agenda

Tuesday, March 17, 2026

5:00 PM

Members of the public can access and view the meeting on the Government Channel or online at: https://watch.mecknc.gov

Charlotte-Mecklenburg Government Center
600 East Fourth Street, Charlotte, NC 28202

Board of Commissioners

Chair Mark Jerrell, District 4
Vice Chair Leigh Altman, At-Large
Commissioner Arthur Griffin, At-Large
Commissioner Yvette Townsend-Ingram, At-Large
Commissioner Elaine Powell, District 1
Commissioner Vilma D. Leake, District 2
Commissioner George Dunlap, District 3
Commissioner Laura J. Meier, District 5
Commissioner Susan Rodriguez-McDowell, District 6

At this time, identify any items you wish to remove from consent

Informal Session - Room CH-14

Staff Briefings - None

Closed Session

26-0060 Closed Session

CALL TO ORDER - 6 PM - MEETING CHAMBER

Mecklenburg County Mission:
"To serve Mecklenburg County residents by helping improve their lives and community."

Mecklenburg Board of County Commissioners Community Vision
"Mecklenburg County will be a community of pride and choice for people to live, learn, work and recreate."

FY 2026-2027 Board Budget Priorities
~ Economic Development
~ Education
~ Environmental Stewardship
~ Health Equity and Wellness
~ Services for Seniors
~ Workforce Development
~ Reducing Racial Disparities

Invocation by Commissioner Dunlap followed by Pledge of Allegiance to the Flag

Awards/Recognition

26-0110 Joint Proclamation - Child Abuse Prevention Month (Chair Jerrell)

Attachments: Joint Proclamation - Child Abuse Prevention Month

26-0118 Proclamation - Colorectal Cancer Awareness Month (Chair Jerrell)

Attachments: Colorectal Cancer Awareness Month 2026

26-0090 Proclamation - Social Worker Appreciation Month (Chair Jerrell)

Attachments: Proclamation - Social Work Appreciation Month 2026

Arts & Culture Moment

26-0103 Arts & Culture Moment - Beyond the Classroom - The Power of Arts Education Grants

Attachments: March 26 Art Moment (Meck County)

Public Appearance

26-0095 Public Appearance

Appointments

26-0048 Appointments- Nursing Home Community Advisory Committee

Attachments: NH Packet 03.17.2026

26-0083 Appointments- 2027 Citizens Revaluation Advisory Committee

Attachments: 2027CRAC Packet 03.17.2026

26-0084 Appointments- Women's Advisory Board

Attachments: WAB Packet 03.17.2026

26-0092 Appointments- Small Business and Entrepreneurship Advisory Board

Attachments: SBEAB Packet 03.17.2026

26-0094 Appointments- Architectural Selection Committee

Attachments: ASC Packet 03.17.2026

Public Hearings - None

Advisory Committee Reports

26-0079 Public Art Commission- Annual Report

Attachments: ASC Public Art BOCC Annual Report_2026_03.17

Manager's Report

26-0080 Small Business and Entrepreneurship Advisory Board Update

Attachments: Final SBEAB Presentation _ 03.17.26

26-0107 Tax Administration Optimization Project Update

Attachments: 26-0107 Tax Administration Optimization for BOCC.pptx

26-0117 Above & Beyond @ Work Award Winner

Departmental Directors' Monthly Reports - N/A

Staff Reports & Requests - N/A

County Commissioners Reports & Requests - None

Consent Items

26-0096 Pulled Consent Items

25-0676 Land Acquisition - Tax Foreclosures for future greenway

Attachments: 17109159
18104205

26-0076 Budget Amendment - Land Development Funds Transfer

26-0078 Storm Water Program - FY26 Hazard Mitigation Floodplain Acquisition

Attachments: 6433_MountingRock_FY26

26-0085: PENDING: Larry King's Clubhouse: Children's Play & Care Center

26-0086 Interlocal Agreement with the City of Charlotte

Attachments: Interlocal Agreement - City_County - Mallard Creek_Executed
Mallard Creek Vicity Map
resolution-MallardCreek_ILA_2-12-26_Final

26-0088: PENDING: Grant Application - US EPA Clean Air Act Section 105 Grant - LUESA Air Quality

26-0089 Tax Refunds

Attachments: Meck Refund no Interest.pdf
Meck Refund with Interest.pdf
NCVTS Pending Refund report January 2026.pdf

26-0091 Capital Reserve Expenditure - Golf Course Repairs(Park and Recreation)

26-0093 Grant Application - Smart Start of Mecklenburg County

26-0098 Minutes

Attachments: 10.27. 2025 BOCC Meeting Minutes Fall Retreat
12-16-25 Regular BOCC Minutes
1.13.2026 BPP Meeting Minutes BDB.pdf

26-0106 Emergency Youth Placement Facility / Star Mountain West, LLC Lease - First Amendment

26-0111 Health Department Private Swimming Pool Rules

Attachments: GS 130A-39
Session Law 2025-94 House Bill 926-Adjusted
Swimming Poos Rules Public Notice to Amend Board Health Rules
swimming pool regulation repeal resolution final
Affidavit Public Notice of repeal of board of health governing residential swimmi

26-0112 Board of Health Rules Governing Ground Water Wells and Private Drinking Water Supply Wells

Attachments: 2026 Board of Health Rule regarding Drinking Water Wells Clean Copy
2026 Board of Health Rule regarding Drinking Water Wells Redline GeneralCop
2026 Board of Health Rule regarding Drinking Water Wells Redline
Health Department Rules regarding Ground Water Wells_Public Notice
Resolution amending groundwater wells rules Final
Affidavit Public Notice of amended board of health regulating groundwater wells

26-0113 Board of Health Rules Governing Child Day Care Homes

Attachments: Child Day Care Homes 2026 Public Notice of amended board of health rules (1)
2026 Board of Health Rule regarding Child Day Care Homes Clean Copy
2026 Board of Health Rule regarding Child Day Care Homes Redline
Resolution Amending the Current Board of Health Rule Governing Child Day Ca
Affidavit Public Notice of amended board of health governing Child Day Care Hc

Commissioner Reports

26-0097 Commissioner Reports

Adjournment

Upcoming meetings of the Board:

Budget/Public Policy Workshop, if needed, Tuesday, March 24th at 2:30 p.m.

Special Accommodations:

Anyone needing special accommodations when attending this meeting and/or if this information is needed in an alternative format, please contact the Clerk to the Board. The Clerk is located at 600 East Fourth Street, in the Charlotte-Mecklenburg Government Center, 11th floor, (980-314-2939) or E-mail: clerk@mecknc.gov. We request at least 72-hours' notice prior to the meeting to make the appropriate arrangements.

The Board reserves the right to deviate from the agenda.

Mecklenburg County Vision:

"To be the best local government service provider."

Mecklenburg County Mission:

"To serve Mecklenburg County residents by helping improve their lives and community."

File #: 26-0060 **Meeting Date:** 3/17/2026 **File Type:** Closed Session

Closed Session

ACTION:
Go into Closed Session according to G.S. 143-318.11 to:

(A) Discuss Land Acquisition;
(B) Consult with Attorney;
(C) Discuss Business Location and Expansion;
(D) Discuss Personnel Matter; and/or
(E) To Prevent Disclosure of Information that is Confidential

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: Yes

BACKGROUND/JUSTIFICATION:
N/A

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

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File #: 26-0110 **Meeting Date:** 3/17/2026 **File Type:** Awards/Recognition

Joint Proclamation - Child Abuse Prevention Month (Chair Jerrell)

ACTION:
Adopt a joint proclamation declaring April 2026 as Child Abuse Prevention Month in Mecklenburg County and the City of Charlotte.

Staff Contact: Mark Jerrell, Chair

Presentation: No

BACKGROUND/JUSTIFICATION:
Child Abuse Prevention Month is an annual campaign that has been held for the last twelve years and is organized by the Mecklenburg Child Abuse Prevention Team (CAPT). The purpose is to create awareness and to educate the community about child abuse prevention strategies.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

City of Charlotte and Mecklenburg County

JOINT PROCLAMATION

WHEREAS, children are vital to our state's future success, prosperity, and quality of life, as well as being our most vulnerable assets; and

WHEREAS, all children deserve to have safe, stable, nurturing homes and communities that foster their healthy growth and development; and

WHEREAS, child abuse and neglect are a public responsibility, affecting both the current and future quality of life of a community; and

WHEREAS, communities that provide parents with the social support, knowledge of parenting and child development, and concrete resources they need to cope with stress and nurture their children, to ensure all children grow to their full potential; and

WHEREAS, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community.

NOW, THEREFORE, WE, Vi Alexander Lyles, Mayor of Charlotte, and Mark D. Jerrell, Chair of the Mecklenburg Board of County Commissioners, do hereby proclaim April 2026 as

"CHILD ABUSE PREVENTION MONTH"

and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

WITNESS OUR HANDS and the official Seals of the City of Charlotte and Mecklenburg County.

Vi Alexander Lyles
Mayor

Mark D. Jerrell, Chair
Mecklenburg Board of County Commissioners

File #: 26-0118 **Meeting Date:** 3/17/2026 **File Type:** Awards/Recognition

Proclamation - Colorectal Cancer Awareness Month (Chair Jerrell)

ACTION:
Adopt a Proclamation designating March 2026 as Colorectal Cancer Awareness Month

Staff Contact: Mark D. Jerrell, Chair

Presentation: Yes

BACKGROUND/JUSTIFICATION:
Colorectal cancer is the second leading cause of cancer-related deaths in the United States with more than 150,000 Americans diagnosed and over 50,000 deaths each year. Greater awareness of this cancer and the means to prevent it could save the lives of people in Mecklenburg County and tens of thousands of lives in the United States.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

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Mecklenburg County
North Carolina
Proclamation

WHEREAS, colorectal cancer is the second leading cause of cancer-related deaths in the United States, with more than 150,000 Americans diagnosed and over 50,000 deaths each year; and,

WHEREAS, African Americans are 20% more likely to develop colorectal cancer than most groups and have the highest death rate, mostly due to lack of access to screening.

WHEREAS, colorectal cancer often develops without noticeable symptoms in its early stages, making screening vital for early detection and successful treatment; and,

WHEREAS, medical experts recommend that adults begin colorectal cancer screening at age 45, with earlier screening recommended for individuals with additional risk factors or family history; and regular screening beginning at the age of 45 or earlier for those with higher risk factors, can detect precancerous polyps and prevent colorectal cancer before it develops; and,

WHEREAS, early detection through screening can prevent colorectal cancer by identifying and removing precancerous polyps and has contributed to significant declines in colorectal cancer incidence and mortality nationwide; and,

WHEREAS, during colorectal cancer awareness month, communities across the nation work to increase awareness, encourage screening, support survivors, and honor those who have lost their lives to colorectal cancer.

NOW THEREFORE BE IT RESOLVED that the Mecklenburg Board of County Commissioners does hereby recognize March 2026 as

COLORECTAL CANCER AWARENESS MONTH

in Mecklenburg County and encourages all residents to learn about colorectal cancer risk factors, talk with their healthcare providers, and participate in recommended screenings.

This 17th day of March 2026

Mark D. Jerrell, Chair
Mecklenburg Board of County Commissioners

File #: 26-0090 **Meeting Date:** 3/17/2026 **File Type:** Awards/Recognition

Proclamation - Social Worker Appreciation Month (Chair Jerrell)

ACTION:
Adopt a proclamation declaring March 2026 as "Social Worker Appreciation Month" in Mecklenburg County

Staff Contact: Kimberly Henderson, Director - Child, Family and Adult Services

Presentation: Yes

BACKGROUND/JUSTIFICATION:
Social Worker Appreciation Month is celebrated in **March** each year. This month is dedicated to recognizing and honoring the invaluable contributions social workers make to society. The theme for Social Work Month 2026 is **"Uplift. Defend. Transform"**.

The 2026 Social Work Month theme honors the prime mission of the Social Work profession - to enhance human well-being, meet the basic human needs of all people, and put special attention on the needs and empowerment of people are vulnerable, oppressed and living in poverty. The ability of Social Workers to uplift, defend and positively transform the millions of people they work with each day is needed now more than ever. That is because our nation is experiencing a period of deep cultural, political, and economic divide.

Social Workers are on the front lines, helping individuals and communities so they can overcome personal and societal challenges and even thrive. Social Workers are also adept at bringing people and communities together - so they can find common ground and work to improve the welfare of all.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

Mecklenburg County
North Carolina
Proclamation

WHEREAS, Social Workers inspire community action that improves life for all people; and

WHEREAS, Social Workers have the education and experience to guide individuals, families and communities through complex issues and choices; and

WHEREAS, Social Workers advocate for others to ensure everyone has access to the same basic rights, protections and opportunities; and

WHEREAS, Social Workers believe there are no limits to human potential; and

WHEREAS, Social Workers work through private practices, agencies and organizations, hospitals, the military, government, and educational institutions to provide resources and guidance that support social functioning; and

WHEREAS, Social Workers are on the frontlines, responding to community needs; and

WHEREAS, a social work career is one filled with purpose and possibilities; and

WHEREAS, Social Workers help residents lead more rewarding lives; and

WHEREAS, the Mecklenburg Board of County Commissioners recognizes and celebrates Social Workers and their commitment and dedication to individuals, families and communities everywhere through service delivery, research, education and advocacy;

NOW, THEREFORE, BE IT RESOLVED, that the Mecklenburg Board of County Commissioners does hereby proclaim March 2026 as

"SOCIAL WORK APPRECIATION MONTH"

in Mecklenburg County and urges all residents to observe the month by celebrating and supporting Social Workers and the social work profession.

This is the 17th day of March 2026

Mark D. Jerrell, Chair
Mecklenburg Board of County Commissioners



File #: 26-0103 **Meeting Date:** 3/17/2026 **File Type:** Arts & Culture Moment

Arts & Culture Moment - Beyond the Classroom - The Power of Arts Education Grants

ACTION:
Receive a presentation on the impact of the Mecklenburg County-funded Arts Education Grant

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: Yes

BACKGROUND/JUSTIFICATION:
On January 5, 2021, the Board of County Commissioners approved the addition of an agenda topic to the second Regular meeting of the month entitled Public Art Moment in partnership with ASC. The purpose of this item was to raise public awareness and appreciation for the Mecklenburg County tax dollars that are spent on enriching lives through support of public art. On June 3, 2025 the Board approved 1) a name change from "Public Art Moment" to "Arts & Culture Moment" and 2) Expanding content to include, among other things, community supported arts and science cultural programming and cultural educational programs for school.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

Beyond the Classroom

The Power of Arts Education Grants

In Partnership with ASC and Mecklenburg County

ARTS & SCIENCE COUNCIL

A supporting organization of Foundation For The Carolinas


YAMAHA
Harold
Harold






ASC


BLACK VIOLIN



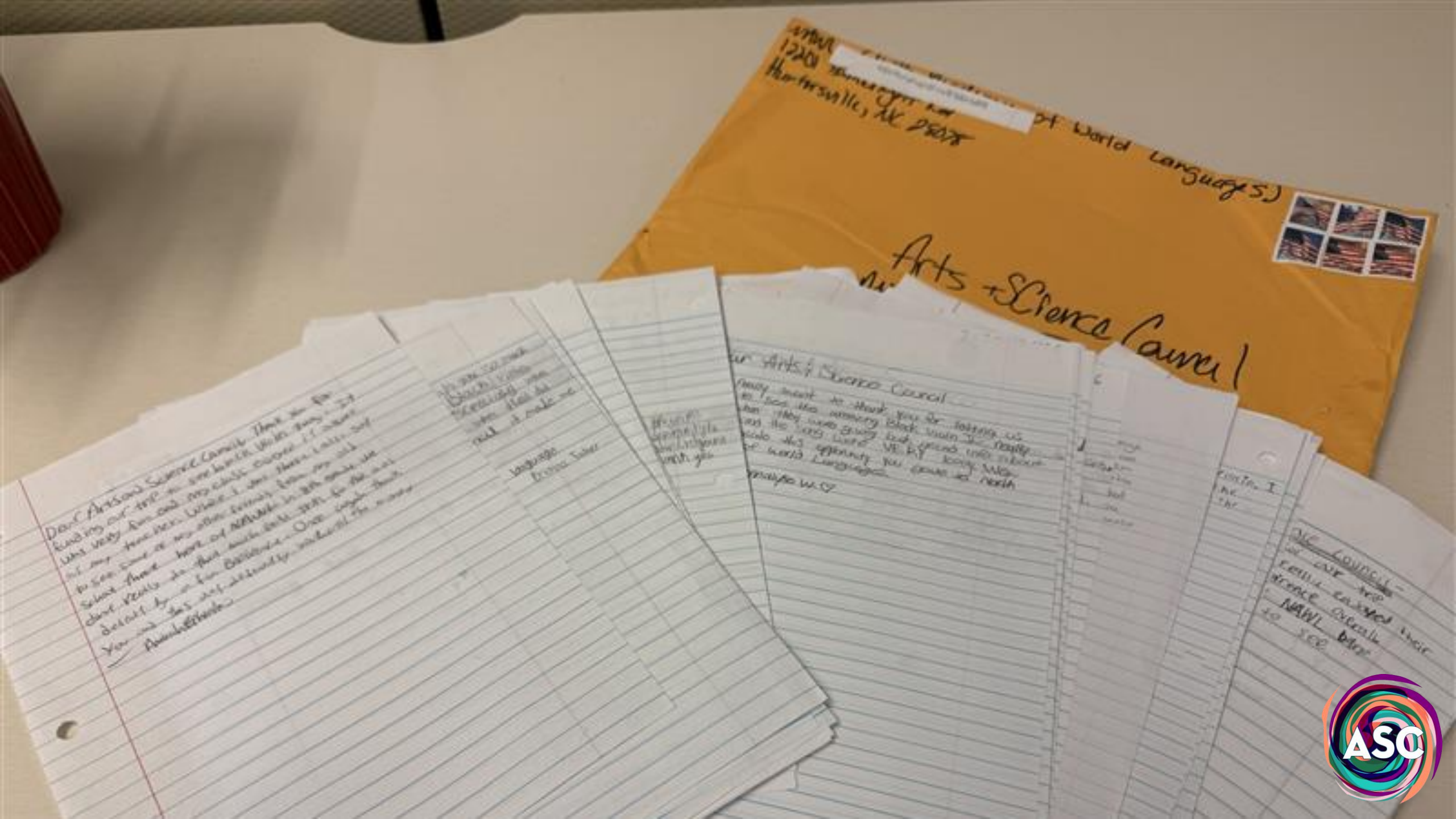



NORTH CAROLINA BLUMENTHAL PERFORMING
BLUMENTHAL
PERFORMING ARTS CENTER
FIRST DATE
CABARET
cms
Charlotte-Mecklenburg Schools
ASC








Arts + Science Council



ARTS & SCIENCE COUNCIL

A supporting organization of
Foundation For The Carolinas

File #: 26-0095 **Meeting Date:** 3/17/2026 **File Type:** Public Appearance

Public Appearance

ACTION:
Receive comments from members of the public desiring to speak on items not appearing on the agenda

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: No

BACKGROUND/JUSTIFICATION:
Public Appearance is the period during the Board's regular meeting that members of the public are provided the opportunity to speak on matters not appearing on the agenda.

Members of the public who appear during the public appearance portion of a regular meeting may discuss any matter within the jurisdiction of the Board of Commissioners except for the following types of matters:

a) a matter which appears on the agenda of that meeting of the Board;

b) a matter which concerns the candidacy of any person for public office, including the candidacy of the person appearing before the Board;

c) a request that the Board consider funding a certain program or activity, either from the current budget, or by inclusion in a future budget (such funding requests would be made at the Board's annual budget public hearing).

The time limit for speaking is three (3) minutes unless there are four (4) or more speakers who wish to speak concerning the same matter, in which case, all persons wishing to speak on the same matter will be considered a group and given a total of ten (10) minutes. The group (four (4) or more speakers) would divide the ten (10) minutes among themselves The Board reserves the right to alter these rules on a case by case basis as necessary for the efficient and effective conduct of business.

Members of the Board will not engage in dialogue with public appearance speakers. Comments will be received and followed up on as applicable by County staff and/or members of the Board.

Handouts and/or tokens shall be given to the Clerk for distribution to Board members at the conclusion of the meeting.

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Members of the public can also access and view the meeting on the Government Channel or online at: https://watch.mecknc.gov.

Members of the public may register to speak in advance online at: https://mecknc.seamlessdocs.com/sf/clerk. Members of the public wishing to address the Board during this portion of the meeting must appear in person if the Board is meeting in person. If you do not have internet access, you may call 980-314-2912 to register.

Deadline to Register: Speakers requesting to address the Board of County Commissioners can register online up to 3:00 p.m. EST the day of the meeting. After 3:00pm you must register in person at the meeting location. You can register in person up to the time Public Appearance comes up on the agenda.

Anyone needing special accommodations to attend or view this meeting and/or if this information is needed in an alternative format, please contact the Clerk to the Board at (980) 314-2939 or by E-mail at Clerk@MeckNC.gov. We request at least 48 hours' notice prior to the meeting to make the appropriate arrangements.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

File #: 26-0048 **Meeting Date:** 3/17/2026 **File Type:** Appointments

Appointments- Nursing Home Community Advisory Committee

ACTION:

Reappointments are needed on the Nursing Home Community Advisory Committee for three (3) three-year terms expiring February 28, 2029. Kimberly Anderson, Benita Mason, and Regina Tisdale are eligible for reappointment.

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: No

BACKGROUND/JUSTIFICATION:
Reappointments are needed on the above said board.

The Ombudsman for the Adult Care Home Community Advisory Committee supports the reappointment of Kimberly Anderson, Benita Mason, and Regina Tisdale for an additional term. This has been done in the past for the Adult Care Home Community Advisory Committee and Nursing Home Community Advisory Committee in light of the need to maintain members on these committees.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

Nursing Home Community Advisory Committee

At-A-Glance

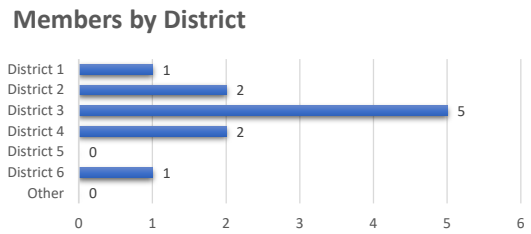
Eligible for Reappointment

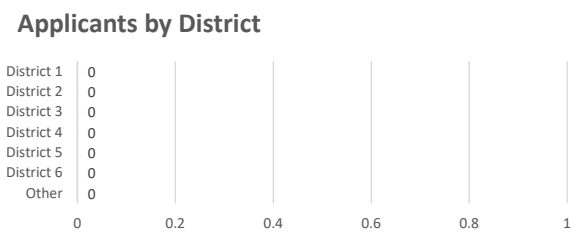
Name	District	Gender	Ethnicity
Anderson, Kimberly	3	Female	African American
Mason, Benita	3	Female	African American
Tisdale, Regina	3	Female	African American

NURSING HOME COMMUNITY ADVISORY DEMOGRAPHICS

Districts

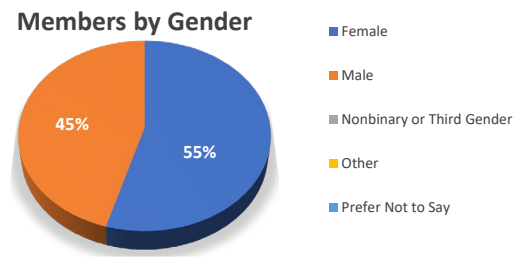
	Members	Applicants
District 1	1	0
District 2	2	0
District 3	5	0
District 4	2	0
District 5	0	0
District 6	1	0
Other	0	0
Total	**11**	**0**

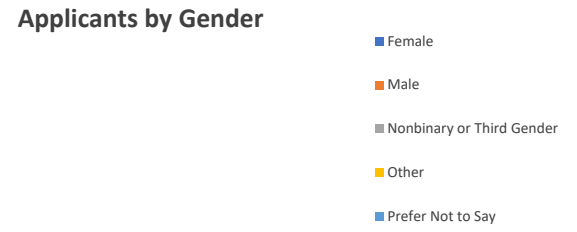




Gender

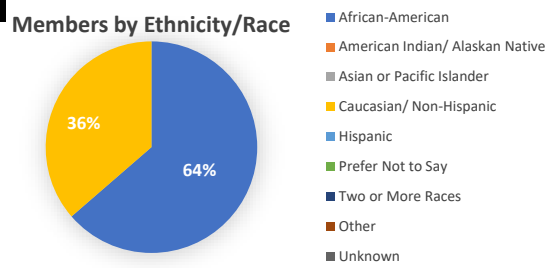
	Members	Applicants
Female	6	0
Male	5	0
Nonbinary or Third Gender	0	0
Other	0	0
Prefer Not to Say	0	0
Total	**11**	**0**

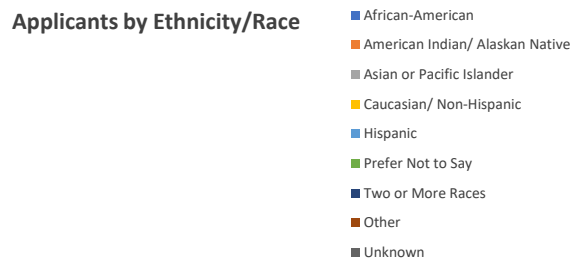




Ethnicity/Race

	Members	Applicants
African-American	7	0
American Indian/ Alaskan Native	0	0
Asian or Pacific Islander	0	0
Caucasian/ Non-Hispanic	4	0
Hispanic	0	0
Prefer Not to Say	0	0
Two or More Races	0	0
Other	0	0
Unknown	0	0
Total	**11**	**0**





Statement to Applicants

Which Boards would you like to apply for?

Nursing Home Community Advisory Committee: Submitted

Profile

Kimberly
First Name

Anderson
Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

NA

kdanderson60dst@gmail.com
Email Address

1701 Jennings Street
Home Address

Charlotte
City

NC
State

28216
Postal Code

Home: (704) 778-1676
Primary Phone

Home: (704) 778-1676
Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

- [x] 3

How long have you been a resident of Mecklenburg County? Please include months, or years.

57

My age range is (please select one): *

- [x] Over 55

Ethnicity *

- [x] African American

Gender *

- [x] Female

Profile

Kimberly
First Name

Anderson
Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

NA

kdanderson60dst@gmail.com
Email Address

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Home Address

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☑ 3

How long have you been a resident of Mecklenburg County? Please include months, or years.

57

My age range is (please select one): *

☑ Over 55

Ethnicity *

☑ African American

Gender *

☑ Female

Interests & Experiences

Education

Master of Education - Counselor Education, additional coursework - School Administration License, additional coursework - Real Estate Broker Licensing course

CMS Schools
Employer

Dean of Students
Occupation

Business and civic experience

Community Service with Alzheimer's Association- Western Carolina Chapter Member, Delta Sigma Theta Sorority Inc Property Management

Area of expertise and interests/skills

Office management skills, counseling skills, community engagement, data-driven decision making, client relationship management, planning/organization, soft skills, conflict mediation, detailed oriented, confidential material handling, leadership and team facilitation, communication skills

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

Yes - Nursing Home Community Advisory Committee Still serving at present time

Why are you interested in serving on the board(s) to which you are applying?

I am interested in continuing my service on the Nursing Home CAC because I am committed to advocating for this vulnerable population and ensuring that the residents receive dignified, compassionate AND high quality care. I plan to use my leadership expertise and community-focused experience to support these individuals and their families to protect our elderly. As I have visited many nursing homes in Mecklenburg county there are distinct differences in the appearance, staffing, quality of food and care -- and many of them are not able to speak for themselves, their families may not know what to look or ask for when they visit.

Have you attended a meeting of the advisory board(s) to which you are applying?

◉ Yes ○ No

Hours Per Month Available for Position

10 - 15

How did you learn of the vacancy? *

☑ Other

If you answered other - Where did you learn of this vacancy?

Email

Disclosure

Are you a Mecklenburg County resident?

◉ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

- ○ Yes ◉ No

Are you a current vendor with Mecklenburg County?

- ○ Yes ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

- ○ Yes ◉ No

Board Specific Questions

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Kimberly Anderson

Statement to Applicants

Which Boards would you like to apply for?

Nursing Home Community Advisory Committee: Appointed

Profile

Benita (First Name) J (Middle Initial) Mason (Last Name)

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

benitaj01@gmail.com
Email Address

5956 Prescott Ct
Home Address

Charlotte (City) NC (State) 28269 (Postal Code)

9197308840 (Primary Phone) 7048089304 (Alternate Phone)

What Mecklenburg County District do you live in? Please verify below. *

- [x] 3

How long have you been a resident of Mecklenburg County? Please include months, or years.

My age range is (please select one): *

- [x] 55 or older

Ethnicity *

- [x] African American

Gender *

- [x] Female

Profile

Benita (First Name) J (Middle Initial) Mason (Last Name)

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

benitaj01@gmail.com
Email Address

5956 Prescott Ct
Home Address

Charlotte
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NC
State

28269
Postal Code

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Primary Phone

7048089304
Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

- [x] 3

How long have you been a resident of Mecklenburg County? Please include months, or years.

My age range is (please select one): *

- [x] 55 or older

Ethnicity *

- [x] African American

Gender *

- [x] Female

Interests & Experiences

Education

MBA-MHA, State Licensed Assisted Living Admin

Self Employed Contractor
Employer

Consultant Senior and Veterans Care
Occupation

Business and civic experience

SNF Admissions, ACH/AL Administrator, QMHP/Case Manager

Area of expertise and interests/skills

Adult Housing, Healthcare Advocate, Behavior and Mental Health Care

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

Why are you interested in serving on the board(s) to which you are applying?

Have you attended a meeting of the advisory board(s) to which you are applying?

○ Yes ○ No

Hours Per Month Available for Position

Flexible

How did you learn of the vacancy? *

☑ Other

If you answered other - Where did you learn of this vacancy?

County Website

Disclosure

Are you a Mecklenburg County resident?

◉ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

○ Yes ◉ No

Are you a current vendor with Mecklenburg County?

○ Yes ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

○ Yes ◉ No

Board Specific Questions

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Benita J. Mason

Statement to Applicants

Which Boards would you like to apply for?

Women's Advisory Board: Archived

Profile

Regina (First Name) | E (Middle Initial) | Tisdale (Last Name)

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

rtisdale44@yahoo.com
Email Address

1615 35th St
Home Address

B
Suite or Apt

Charlotte
City

NC
State

28205
Postal Code

Home: (704) 712-0883
Primary Phone

Home: (704) 712-0883
Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

- [x] 3

How long have you been a resident of Mecklenburg County? Please include months, or years.

22yrs

My age range is (please select one): *

- [x] Over 55

Ethnicity *

- [x] African American

Gender *

- [x] Female

Profile

Regina
First Name

E
Middle Initial

Tisdale
Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

rtisdale44@yahoo.com
Email Address

1615 35th St
Home Address

B
Suite or Apt

Charlotte
City

NC
State

28205
Postal Code

Home: (704) 712-0883
Primary Phone

Home: (704) 712-0883
Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

☑ 3

How long have you been a resident of Mecklenburg County? Please include months, or years.

22yrs

My age range is (please select one): *

☑ Over 55

Ethnicity *

☑ African American

Gender *

☑ Female

Interests & Experiences

Education

Central Piedmont Community College-Business Management

Ciox Health Inc
Employer

Area Client Specialist
Occupation

Business and civic experience

ABWA Nursing home community advisory committee

Area of expertise and interests/skills

conflict resolution, working through problems,getting information to people who need it

Additional Comments

I look forward to working with these women to see what services we can present to women of all genres that we can help

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

2025

Why are you interested in serving on the board(s) to which you are applying?

I am interested in women's rights womens pay,womens issues and how they are coming across

Have you attended a meeting of the advisory board(s) to which you are applying?

◉ Yes ○ No

Hours Per Month Available for Position

6

How did you learn of the vacancy? *

☑ Mecklenburg County Website

Disclosure

Are you a Mecklenburg County resident?

◉ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

○ Yes ◉ No

Are you a current vendor with Mecklenburg County?

○ Yes ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

○ Yes ◉ No

Board Specific Questions

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Regina E Tisdale

Mecklenburg County, NC

Nursing Home Community Advisory Committee

Board Details

The Nursing Home Advisory Committee serves as a liaison between the Board of County Commissioners and local Nursing Homes. Community Advisory Committees (CACs) promote and protect the rights of residents living in adult care homes and nursing facilities through regular visitation to long term care facilities in the county.

Responsibilities
- Quarterly and/or Annual Official Visits to residents in either adult care homes or nursing homes with an assigned committee.
- Complete friendly visits, activity visits as often as possible, complaint visits as needed.
- Provide information to the public about long-term care.
- Attend quarterly business meetings and complete continuing education hours
- Submit documentation regarding activities, visits, complaints and training.

Training
- Initial orientation and field training of 36 hours
- Demonstrate Continuing Education of 18 hours annually.
- As a Representative of the Office, must represent the program in a good faith performance of their duties as a CAC member.

Terms of Service
- Apply through the Clerk of the County Commissioners or Ombudsman office
- All committee members are trained and designated by the NC Office of the Ombudsman Program and then appointed by the County Commissioners.
- Members of these committees must reside within the county that the committee serves
- Members must be able to travel to each Long-Term Care Facility in the county in part with an assigned sub-committee.
- They must be able to visit a facility and effectively communicate with the resident's family, and facility staff.
- Have access to computer and internet for ongoing training purposes.
- Be available to serve an average of ten (10) hours per month, both visiting and completing trainings.

Conflict of Interest – An individual cannot serve if they or any family members:
- Have a financial interest in a home served by the committee.
- Are an employee or a governing board member of a facility.
- Have an immediate family member in the type of home served by the committee.

Immediate family is defined as mother, father, sister, brother, child, grandmother, grandfather, and in-laws.

Overview

Size 34 Seats

Term Length 3 Year

Term Limit 2 Terms

Contact

Name Hillary Kaylor and Rochelle McIver

Phone (704) 348-2724

Additional

Qualifications

No person or immediate family member of a person with a financial interest in a home served by this committee, no employee or governing board member of a home served by this committee, and no immediate family member of a resident in a home served by this committee may be a member of this committee. Must be able to travel to each facility in the county. Be available to serve an average of eight (8) hours per month. Must be able to complete an initial orientation and field training of 15 hours. Must be a resident of Mecklenburg County.

Advisory Board Details

Appointments are made for one-year terms for the first year, and any member reappointed to a second or third- year term will be appointed for a three-year term, with no one serving more than two consecutive terms. Responsibilities • Quarterly and/or Annual Official Visits to residents in either adult care homes or nursing homes with an assigned committee. • Complete friendly visits, activity visits as often as possible, complaint visits as needed. • Provide information to the public about long-term care. • Attend quarterly business meetings and complete continuing education hours • Submit documentation regarding activities, visits, complaints and training.

Meeting Dates/Times

Quarterly - 10:00 am - 12:00 pm

Meeting Location

Centralina Council of Goverments Office - 10735 David Taylor Drive, 2nd floor | Charlotte, NC 28262

Time Commitment

8 hours per month

Stipend

Yes

Special Notes

Training • Initial orientation and field training of 36 hours • Demonstrate Continuing Education of 18 hours annually. • As a Representative of the Office, must represent the program in a good faith performance of their duties as a CAC member.

Job Description

Mecklenburg County, NC

Nursing Home Community Advisory Committee

Board Roster

Regina E Tisdale

2nd Term Feb 19, 2019 - Feb 28, 2026

Email rtisdale44@yahoo.com
Home Phone Home: (704) 712-0883
Alternate Phone Home: (704) 712-0883
Address
1615 35th St
B
Charlotte, NC 28205

Appointing Authority BOCC

Benita J Mason

2nd Term Feb 19, 2019 - Feb 28, 2026

Email benitaj01@gmail.com
Home Phone : 9197308840
Alternate Phone : 7048089304
Address
5956 Prescott Ct
Charlotte, NC 28269

Appointing Authority BOCC

Kimberly Anderson

2nd Term Feb 19, 2019 - Feb 28, 2026

Email kdanderson60dst@gmail.com
Home Phone Home: (704) 778-1676
Alternate Phone Home: (704) 778-1676
Address
1701 Jennings Street
Charlotte, NC 28216

Appointing Authority BOCC

Sharrone Robinson

2nd Term May 21, 2019 - May 31, 2026

Email zeta1920@hotmail.com
Home Phone Home: (704) 391-0136
Alternate Phone Home: (704) 488-8097
Address
1521 Eagles Landing Dr
Charlotte, NC 28214

Appointing Authority BOCC

Charles B McCrory

3rd Term Jul 02, 2019 - Jul 31, 2026

Email mccrorybarry@gmail.com
Home Phone : 7046070353
Alternate Phone : 7046070353
Address
6524 Folger Dr
Charlotte, NC 28270

Appointing Authority BOCC

Robert Bruton

3rd Term Apr 19, 2016 - Aug 31, 2026

Email bobruton@hotmail.com
Home Phone Home: (704) 895-7165
Alternate Phone Home: (704) 895-7165
Address
20235 Rainbow Cr
Cornelius, NC 28031

Appointing Authority BOCC

Larry Blakeney Sr

3rd Term Sep 19, 2017 - Sep 30, 2026

Email 691@noemail.com
Home Phone : 7045734437
Address
2204 Heath Lake Dr
Mint Hill, NC 28227

Appointing Authority BOCC

Jeffrey Giddens

3rd Term Oct 20, 2020 - Sep 30, 2026

Email 715@noemail.com
Home Phone : 7043925950
Address
5812 Pennycross Ln
Charlotte, NC 28216

Appointing Authority BOCC

Frederick R Benson

2nd Term Jun 20, 2017 - Jun 30, 2027

Email fredbenson@aol.com
Home Phone Home: (704) 567-1695
Address
5230 Auburndale Rd
Charlotte, NC 28205

Appointing Authority BOCC

Sonja Y Sanders

3rd Term Aug 05, 2014 - Jun 30, 2028

Email sonjasway2@yahoo.com
Home Phone : 7046171238
Alternate Phone : 7043368327
Address
1507 Copperplate Rd
Charlotte, NC 28262

Appointing Authority BOCC

Antoinette Mingo

3rd Term Sep 18, 2018 - Sep 30, 2028

Email wirebead2@gmail.com
Home Phone Home: (704) 971-7244
Alternate Phone Home: (704) 971-7244
Address
13411 Ada Ct
Charlotte, NC 28213

Appointing Authority BOCC

Vacancy

Appointing Authority BOCC

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File #: 26-0083 **Meeting Date:** 3/17/2026 **File Type:** Appointments

Appointments- 2027 Citizens Revaluation Advisory Committee

ACTION:
Nominations/Appointments are needed on the 2027 Citizens Revaluation Advisory Committee to fill nine (9) slots expiring December 31, 2026.

Applications are attached.

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: No

BACKGROUND/JUSTIFICATION:
Appointments are needed on the above-said board.

The Committee will serve from March - December 31, 2026. The Committee is appointed a year prior to a Countywide Reappraisal. The committee is charged with meeting with the County Assessor, management, and staff to review overall operations; studying statistical reports on the progress of the 2027 Revaluation; monitoring progress; and reporting its conclusions to the Board of County Commissioners.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

2027 Citizens Revaluation Commission

Applicants At-A-Glance

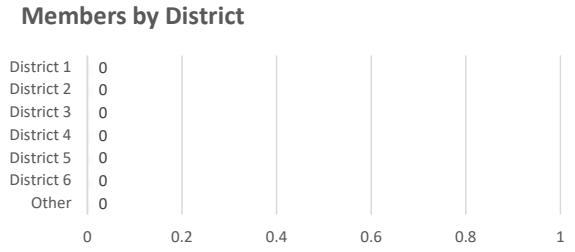
Nine (9) slots

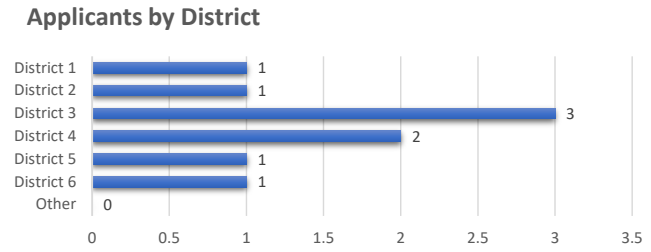
Name	District	Gender	Ethnicity
Davis, Kathy	5	Female	Caucasian/Non-Hispanic
Gallo, Peter	6	Male	Caucasian/Non-Hispanic
Hege, Mike	1	Male	Caucasian/Non-Hispanic
Majeed, Nasif	3	Male	African American
Newman, Rosa	3	Female	African American
Robinson, Matthew “Ben”	4	Male	Caucasian/Non-Hispanic
Smith, Deon	3	Male	African American
Springer, Jake	2	Male	Caucasian/Non-Hispanic
Wong, Michael	4	Male	Hispanic

2027 CITIZENS REVALUATION ADVISORY COMMITTEE DEMOGRAPHICS

Districts

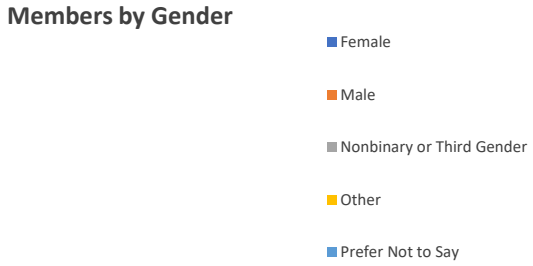
	Members	Applicants
District 1	0	1
District 2	0	1
District 3	0	3
District 4	0	2
District 5	0	1
District 6	0	1
Other	0	0
Total	**0**	**9**

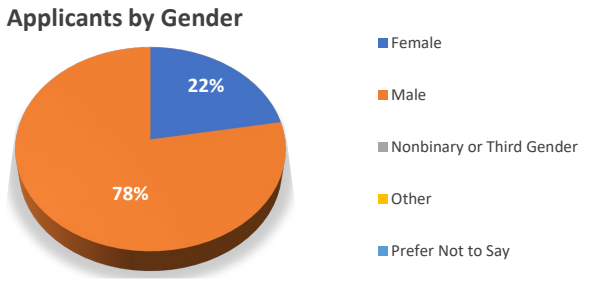




Gender

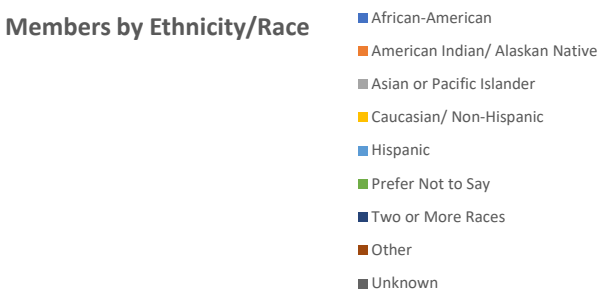
	Members	Applicants
Female	0	2
Male	0	7
Nonbinary or Third Gender	0	0
Other	0	0
Prefer Not to Say	0	0
Total	**0**	**9**

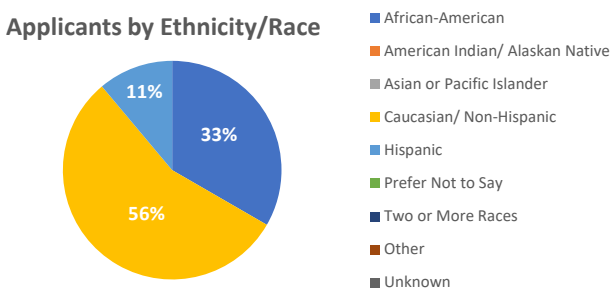




Ethnicity/Race

	Members	Applicants
African-American	0	3
American Indian/ Alaskan Native	0	0
Asian or Pacific Islander	0	0
Caucasian/ Non-Hispanic	0	5
Hispanic	0	1
Prefer Not to Say	0	0
Two or More Races	0	0
Other	0	0
Unknown	0	0
Total	**0**	**9**





Statement to Applicants

Which Boards would you like to apply for?

2027 Citizens Revaluation Advisory Committee: Submitted

Profile

Kathy
First Name

Davis
Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Kathleen Davis

kathybatteydavis@gmail.com
Email Address

2212 QUEENS RD E
Home Address

Charlotte
City

NC
State

28207
Postal Code

Home: (704) 363-8450
Primary Phone

Mobile: (704) 363-8450
Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

- [x] 5

How long have you been a resident of Mecklenburg County? Please include months, or years.

34+ YEARS

My age range is (please select one): *

- [x] Over 55

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

Interests & Experiences

Kathy Davis

Education

BBA IN ACCOUNTING FROM UNIVERSITY OF OKLAHOMA; SUPERIOR SCHOOL OF REAL ESTATE

CORCORAN HM PROPERTIES, D4 CONSTRUCTION	REAL ESTATE
Employer	Occupation

Business and civic experience

WAS EMPLOYED AS AN AUDITOR WITH KPMG AND DELOITTE, DEVELOPMENT OPPORTUNITY DIRECTOR FOR COMMERCIAL/RESIDENTIAL DEVELOPER, REAL ESTATE AGENT WITH CORCORAN HMPROPERTIES, HAVE SERVED ON THE MECKLENBURG COUNTY BOARD OF EQUALIZATION AND REVIEW BOARD FOR 11 YEARS, ON AND OFF, AND THE 2023 CITIZENS REVALUATION ADVISORY COMMITTEE

Area of expertise and interests/skills

AUDITING, ACCOUNTING, REAL ESTATE, HAVE BEEN EVALUATING PERSONAL AND REAL PROPERTY VALUATIONS THROUGHOUT MECKLENBURG COUNTY AS A MEMBER OF THE BOARD OF EQUALIZATION AND REVIEW FOR 13+ YEARS (SERVED 3 TERMS, ROLLED OFF FOR A YEAR TO SERVE ON THE CITIZENS REVALUATION ADVISORY COMMITTEE AND WAS THEN REAPPOINTED BY THE BOCC TO THE BER) , I HAVE SERVED THROUGH 3 REVALUATIONS (THE REDO OF THE 2011 AND THE 2019 AND 2023) AND SERVED ON THE 2023 CITIZENS REVALUATION ADVISORY COMMITTEE (WHICH OVERSAW THE REVALUATION PROCESS AS IT WAS TAKING PLACE).

Additional Comments

MY YEARS OF SERVICE ON THE BER AND THE CITIZENS ADVISORY COMMITTEE MAKE ME ONE OF THE MOST EXPERIENCED MEMBERS ON THE BER, IF NOT THE MOST. THIS KNOWLEDGE IS VALUABLE IN THAT I HAVE SEEN FIRST HAND DURING THE APPEALS PROCESS WHERE THE AREAS OF CONCERN ARE THAT NEED TO BE ADDRESSED DURING THE REVALUATION REVIEW AND PREPARATION.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

YES. I HAVE SERVED ON THE MECKLENBURG COUNTY BOARD OF EQUALIZATION AND REVIEW ON AND OFF FOR 12+ YEARS (MY CURRENT TERM EXPIRES 3/31/26) AND THE CITIZENS REVALUATION ADVISORY COMMITTEE (TERM ENDED 1/1/23). I HAD APPLIED FOR REAPPOINTMENT TO THE BER PRIOR TO RECEIVING AN EMAIL FROM THE COUNTY MANAGER'S OFFICE ABOUT APPLYING FOR THE CITIZEN'S REVALUATION COMMITTEE. I WOULD RESIGN THE BER AND WITHDRAWAL MY BER RENEWAL APPLICATION IN ORDER TO BE A MEMBER OF THE CITIZENS REVALUATION COMMITTEE.

Why are you interested in serving on the board(s) to which you are applying?

I HAVE YEARS OF KNOWLEDGE AND EXPERIENCE THAT IS OF GREAT VALUE IN EVALUATING THE PROCESS OF REVALUATIONS AND PROPERTY VALUATION APPEALS. I HAVE A LOT OF HISTORICAL KNOWLEDGE OF THE VALUATION AND APPEALS PROCESS AND THE REAL ESTATE ENVIRONMENT IN MECKLENBURG COUNTY. IT IS A HONOR TO BE ABLE TO BE A PART OF A BOARD THAT IS ESTABLISHED TO HELP ENSURE THE REVALUATIONS ARE PERFORMED IN A FAIR AND EQUITABLE MANNER AND IN ACCORDANCE WITH THE STATE STATUES.

Have you attended a meeting of the advisory board(s) to which you are applying?

◉ Yes ○ No

Hours Per Month Available for Position

AM FLEXIBLE

How did you learn of the vacancy? *

☑ Other

If you answered other - Where did you learn of this vacancy?

COUNTY ASSESSOR, COUNTY MANAGER OFFICE

Disclosure

Are you a Mecklenburg County resident?

◉ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

○ Yes ◉ No

Are you a current vendor with Mecklenburg County?

○ Yes ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

○ Yes ◉ No

Board Specific Questions

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☑ I Agree

Signature of Applicant (Sign Your Legal Name):

KATHLEEN B. DAVIS

Statement to Applicants

Which Boards would you like to apply for?

2027 Citizens Revaluation Advisory Committee: Submitted

Profile

Peter
First Name

Gallo
Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

peterg@homesightllc.com
Email Address

5013 Jordanus Court
Home Address

Charlotte
City

NC
State

28277
Postal Code

Mobile: (704) 578-8205
Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

- [x] 6

How long have you been a resident of Mecklenburg County? Please include months, or years.

21 years

My age range is (please select one): *

- [x] Over 55

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

Interests & Experiences

Education

Bachelors degree English/Communication Canisius College of Buffalo

HomeSight Appraisal & Premier Sotheby's International Realty	Real Estate Appraiser/Real Estate Broker
Employer	Occupation

Business and civic experience

2025,26-Member National Association of Realtors® Conventional Finance Committee 2023 Chair, 2022 V.Chair, 2017-24-Member-National Association of Realtors® Real Property Valuation Committee 2021Chair, 2020V.Chair-National Association of Realtors® Real Property Valuation Forum 2020-23–Member-National Association of Realtors® Public Policy Coordinating Committee 2019,20,21,22,23,24,25,26-Region 8 Director-NC Realtors® Board of Directors 2026 Chair, 2025 Vice Chair,2024-Member-NC Realtors® Appraisal Committee 2024,25-Member-NC Realtors® Global Sub-Committee 2022 Chair, 2013-14 Vice-Chair –NC Realtors® Appraiser Section 2022,24,25,26-Member-NC Realtors® Legislative Committee 2022-Member-NC Realtors® Image Committee 2021-Member-NC Realtors® Risk Management Committee 2021,23 Director-Canopy Realtor Association® MLS Board of Directors 2023-24 Chair, 2015, 2016, 2019,25–Member-Canopy Realtor Association® Government Affairs Committee 2019-21–Member-Canopy MLS® Advisory Group 2004-Present-Member-Canopy Realtor Association® (Primary) 2023-Present-Member-Osceola County Association of Realtors® 2023-Present-Member-Space Coast Association of Realtors® 2026 President-Elect, 2025 Vice President, 2012-2023-Director-Charlotte Regional Mortgage Lenders Association 2024-Member,Executive Committee-Real Estate & Building Industry Coalition 2013-2020–Lead Organizer-Network of State Appraiser Organizations 2009-2016-Vice President–National Association of Independent Housing Professionals Co-Founder, 2016 President, 2013-2018 Board Member, 2019-2021 V.P.-North Carolina Real Estate Appraiser Association 2011 President–Charlotte Chapter North Carolina Professional Appraisers Coalition 2018,2022-Member-Mecklenburg County 2023 Revaluation Citizen Advisory Committee FHA/H.U.D. Approved Residential Appraiser

Area of expertise and interests/skills

Residential Real Estate, Residential Real Estate Appraisal

Additional Comments

I previously participated on the Mecklenburg County 2019 and 2023 Revaluation Citizen Advisory Committee.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

Yes 1/2018-12/2018 Mecklenburg County 2019 Revaluation Citizen Advisory Committee, 1/2022-12/2022 Mecklenburg County 2023 Revaluation Citizen Advisory Committee

Why are you interested in serving on the board(s) to which you are applying?

To offer my assistance in any way that I can and help insure an accurate and fair revaluation project.

Have you attended a meeting of the advisory board(s) to which you are applying?

(•) Yes ( ) No

Hours Per Month Available for Position

5-10

How did you learn of the vacancy? *

☑ NotifyMe Email

Peter_J_Gallo_resume.pdf
Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

◉ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

○ Yes ◉ No

Are you a current vendor with Mecklenburg County?

○ Yes ◉ No

If you answered yes to the question above, please explain.

While not a current vendor, a company I am associated with has or will be submitting a bid to complete a Capitalization Rate study associated with the upcoming revaluation.

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

○ Yes ◉ No

Board Specific Questions

Disclaimer

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☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Peter Gallo

Peter Gallo

Peter J. Gallo, RAA

North Carolina, South Carolina, Florida, New York - Certified Residential Appraiser
North Carolina - Licensed Real Estate Broker
Residential Accredited Appraiser Designated by the National Association of Realtors®
11121 Carmel Commons Boulevard, Suite 175, Charlotte, NC 28226
704-578-8205 mobile
704-752-6252 office
704-752-6255 fax
peterg@homesightllc.com

PROFESSIONAL EXPERIENCE

Chief Appraiser, Owner, HomeSight Appraisal - Charlotte, NC ***2004-Present***
Owner, operator of private appraisal practice. Run operations, sales and performs residential appraisals for all ***clients.***
NC Real Estate Broker – Charlotte, NC ***July 2010-Present***
Currently an actively licensed Real Estate Broker through the North Carolina Real Estate Commission.
Kirchmeyer & Associates - Buffalo, New York ***September 1995-July 2004***
Corporate Planner, Top producing New York State Certified Appraiser/H.U.D. Appraiser, Expert Witness
Vision Homes, Inc.- Clarence Center, New York ***November 1997-August 2004***
Owner; General contractor, residential construction
Municipal Appraisal & Revaluation – Buffalo, New York ***February 1995-July 2004***
Performed data collection, conducted grievance hearings, performed data review and valuation review, advised municipal employees on tax assessment and valuation
Northeastern Appraisal Associates - Buffalo, New York ***February 1991-September 1995***
Associate Appraiser with full service, high volume appraisal firm
Federal Reserve Bank Buffalo Branch - Buffalo, New York ***1990-1991***

EDUCATION

The Canisius College of Buffalo-Bachelor's Degree Communication & English Degree
St. Joseph's Collegiate Institute

AWARDS

2025 North Carolina Realtors® Appraiser of the Year
2023 National Association of Realtors® RPAC Hall of Fame
2022 North Carolina Realtors® Region 8 Regional Service Award
2019,2017 Charlotte Regional Mortgage Lenders Association Affiliate of the Year
2015 Charlotte Regional Mortgage Lenders Association President's Award

PROFESSIONAL AFFILIATIONS

2025,26-Member National Association of Realtors® Conventional Finance Committee
2023 Chair, 2022 V.Chair, 2017-24-Member-National Association of Realtors® Real Property Valuation Committee
2021Chair, 2020V.Chair-National Association of Realtors® Real Property Valuation Forum
2020-23–Member-National Association of Realtors® Public Policy Coordinating Committee
2019,20,21,22,23,24,25,26-Region 8 Director-NC Realtors® Board of Directors
2026 Chair, 2025 Vice Chair,2024-Member-NC Realtors® Appraisal Committee
2024,25-Member-NC Realtors® Global Sub-Committee
2022 Chair, 2013-14 Vice-Chair –NC Realtors® Appraiser Section
2022,24,25,26-Member-NC Realtors® Legislative Committee
2022-Member-NC Realtors® Image Committee
2021-Member-NC Realtors® Risk Management Committee
2021,23 Director-Canopy Realtor Association® MLS Board of Directors
2023-24 Chair, 2015, 2016, 2019,25–Member-Canopy Realtor Association® Government Affairs Committee
2019-21–Member-Canopy MLS® Advisory Group
2004-Present-Member-Canopy Realtor Association® (Primary)
2023-Present-Member-Osceola County Association of Realtors®
2023-Present-Member-Space Coast Association of Realtors®
2026 President-Elect, 2025 Vice President, 2012-2023-Director-Charlotte Regional Mortgage Lenders Association
2024-Member,Executive Committee-Real Estate & Building Industry Coalition
2013-2020–Lead Organizer-Network of State Appraiser Organizations
2009-2016-Vice President–National Association of Independent Housing Professionals
Co-Founder, 2016 President, 2013-2018 Board Member, 2019-2021 V.P.-North Carolina Real Estate Appraiser Association
2011 President–Charlotte Chapter North Carolina Professional Appraisers Coalition
2018,2022-Member-Mecklenburg County 2023 Revaluation Citizen Advisory Committee
FHA/H.U.D. Approved Residential Appraiser

Statement to Applicants

Which Boards would you like to apply for?

2027 Citizens Revaluation Advisory Committee: Submitted

Profile

Mike
First Name

Hege
Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

mikehege@gmail.com
Email Address

15146 Keyes Meadow Way
Home Address

Huntersville
City

NC
State

28078
Postal Code

Home: (704) 491-9445
Primary Phone

Home: (704) 491-9445
Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

☑ 1

How long have you been a resident of Mecklenburg County? Please include months, or years.

45 years

My age range is (please select one): *

☑ 46 to 55

Ethnicity *

☑ Caucasian/Non-Hispanic

Gender *

☑ Male

Interests & Experiences

Education

Master's degree in Real Estate (MRE) Former RN Pilot

Compass
Employer

Team Leader / Realtor /
Occupation

Business and civic experience

On the board of Realtors CRRA, Housing opportunity foundation chair of Realtors Care Day and Rotarian

Area of expertise and interests/skills

20 year Realtor and Investor. Broker / Team Leader of Team Pridemore Properties at Compass. Native Charlottean

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

Yes the last reappraisal value

Why are you interested in serving on the board(s) to which you are applying?

Giving back to the community and local real estate perspective

Have you attended a meeting of the advisory board(s) to which you are applying?

- (•) Yes
- ( ) No

Hours Per Month Available for Position

6

How did you learn of the vacancy? *

- [x] Other

If you answered other - Where did you learn of this vacancy?

Madison Little

Disclosure

Are you a Mecklenburg County resident?

- (•) Yes
- ( ) No

Mike Hege

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

- ○ Yes ◉ No

Are you a current vendor with Mecklenburg County?

- ○ Yes ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

- ○ Yes ◉ No

Board Specific Questions

Mike Hege

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Mike Hege

Mike Hege

Statement to Applicants

Which Boards would you like to apply for?

2027 Citizens Revaluation Advisory Committee: Submitted

Profile

Nasif (First Name) | I (Middle Initial) | Majeed (Last Name)

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Junior

nasifmajeed@gmail.com
Email Address

5401 Rupert Lane
Home Address

Charlotte (City) | NC (State) | 28215 (Postal Code)

Home: (704) 247-0688 (Primary Phone) | (Alternate Phone)

What Mecklenburg County District do you live in? Please verify below. *

- [x] 3

How long have you been a resident of Mecklenburg County? Please include months, or years.

33

My age range is (please select one): *

- [x] 30 to 45

Ethnicity *

- [x] African American

Gender *

- [x] Male

Interests & Experiences

Education

Highschool graduate from Philip o berry BS in computer science at UNC Charlotte MA organizational and nonprofit leadership Bayan Institute

Self employed
Employer

IT consulting
Occupation

Business and civic experience

Graduate from Charlotte civic academy cohort 13 Graduate from CLT aviation academy Graduate from league of women voters Current Chair of Keep Charlotte Beautiful committee First cohort for city Budget ambassador Mecklenburg county Democrat resolutions committee NC Democrat resolutions committee

Area of expertise and interests/skills

As a young tech savvy community leader I bring a unique blend of grassroots advocacy and tech expertise, allowing me to speak to the real needs of people on the ground while also representing underrepresented voices. As someone deeply connected to the local Muslim community, I understand the importance of inclusive leadership that reflects the full diversity of our county.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

I want to bring needed representation to the table the kind that reflects the lived experiences of communities often overlooked in decision making. Unless you come from these circles, it’s easy to miss the realities people face. I believe those voices deserve to be heard and considered from the very beginning.

Have you attended a meeting of the advisory board(s) to which you are applying?

○ Yes ◉ No

Hours Per Month Available for Position

5

How did you learn of the vacancy? *

☑ NotifyMe Email

Majeed_resume.pdf.pdf
Upload a Resume

Nasif I Majeed

Disclosure

Are you a Mecklenburg County resident?

- [x] Yes
- [ ] No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

- [ ] Yes
- [x] No

Are you a current vendor with Mecklenburg County?

- [ ] Yes
- [x] No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

- [ ] Yes
- [x] No

Board Specific Questions

Nasif I Majeed

Disclaimer

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☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Nasif Ibn Majeed jr

Nasif Ibn Majeed

Charlotte, NC | 704-247-0688 | nasifmajeed@gmail.com
LinkedIn: www.linkedin.com/in/nasif-ibn-majeed-60861a112

Education

Business Administration
Brevard College GPA 3.4 **June 2011-**
May 2012
B.S Computer Science
University of North Carolina in Charlotte GPA 3.2 **June 2012 - December 2017**
M.A nonprofit Leadership
Bayan Institute
August 2025 - Present

Skills Summary

- **Languages**: C#, Python, JavaScript, TypeScript, SQL, HTML, CSS
- **Development & Automation**: .NET Core, PowerShell, Power Automate, Postman
- **Cloud Platforms**: Microsoft Azure(AAD,APIM,DevOps,Vms,Function apps,Logic apps,Storage,Service Bus)
- **Version Control**: Git, Terraform, CI/CD
- **Data Monitoring**: Grafana, Tableau, Power BI, Dynatrace, Snyk

Work Experience

HKM Consulting Group **August 2025 - Present**

- Designed and implemented scalable tech stacks tailored to client needs, including CRM integration, cloud migration, and workflow automation.
- Developed internal systems for project tracking, client onboarding, and knowledge sharing to scale operations as the firm grew.

Application Developer Mecklenburg County **March 2025 - October 2025**

- Lead the planning and execution of custom application and workflow development to streamline public service delivery
- Coordinate directly with stakeholders to manage issue tickets, analyze root causes, and implement sustainable solutions.
- Act as the bridge between end users and technical teams to ensure efficient functionality and user satisfaction.

Software Developer AvidxChange **February 2022 - 2024**

- Designed and maintained scalable customer-facing applications across finance and payment platforms.
- Spearheaded automation initiatives and REST API development to improve operational efficiency.
- Managed production security incidents and conducted disaster recovery planning, strengthening system resilience.
- Conducted rigorous API testing with Postman; completed advanced cybersecurity training to support secure agile delivery.
- Led the transition from .NET 6 to .NET 8, increasing system efficiency, compatibility, and leveraging Azure-native services for modernization.

Application Developer Community Housing Partners **February 2018-2022**

- Engineered cybersecurity automation and onboarding tools using PowerShell, Azure, Postman, Python, and Regex, enhancing onboarding speed and compliance.
- Aligned software delivery with business goals through agile/Scrum collaboration with cross-functional teams.
- Managed feature testing and CI/CD pipelines using Microsoft DevOps to ensure timely releases.
- Designed and implemented a PowerApp solution to enhance employee engagement, featuring automated workflows, user account management, and customizable prize distribution functionalities. This streamlined internal processes and fostered a more interactive workplace environment.

Teaching Assistant UNC Charlotte **August 2016**

- Mentored students by exploring technical career interests and helping develop their education plans for future internships or jobs of interest.
- Assisted students with the transitioning phase from high school or community college to a University by providing advising support and academic guidance.

Statement to Applicants

Which Boards would you like to apply for?

2027 Citizens Revaluation Advisory Committee: Submitted

Profile

Rosa (First Name) | M. (Middle Initial) | Newman (Last Name)

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Rosa Newman-Ruffin

newman.rosa@gmail.com
Email Address

411 Grantham Ln
Home Address

Charlotte (City) | NC (State) | 28262 (Postal Code)

Mobile: (312) 513-6619 (Primary Phone) | (Alternate Phone)

What Mecklenburg County District do you live in? Please verify below. *

- [x] 3

How long have you been a resident of Mecklenburg County? Please include months, or years.

7 years 4 months

My age range is (please select one): *

- [x] 30 to 45

Ethnicity *

- [x] African American

Gender *

- [x] Female

Interests & Experiences

Education

Jurisdoctorate - University of Iowa Master of Science in Urban and Regional Planning - University of Iowa Master of Science in Special Education - Barry University Bachelors of Arts - University of Chicago

Elon University School of Law
Employer

Law Professor
Occupation

Business and civic experience

 Chair, American Bar Association Real Property, Trust & Estate Law Section’s Legal Education Committee (2025 – present) Member, North Carolina General Statutes Commission’s Trusts Drafting Committee (2022 – present) Vice-Chair, American Bar Association Real Property, Trust & Estate Law Section’s Legal Education Committee (2024 – 2025) Member, University of Iowa School of Planning and Public Affairs Advisory Board (2018 – present)

Area of expertise and interests/skills

My primary areas of expertise are property law, real estate valuation, housing finance, and land-use policy. I am an Assistant Professor of Law specializing in Property and Real Estate Transactions, with advanced graduate training in Urban and Regional Planning focused on housing and economic development. Before entering academia, I worked directly in affordable and mixed-income real estate development in Charlotte and other markets, managing site feasibility analysis, financing structures, land acquisition, permitting, and project delivery. This included extensive experience working with local governments, tax-exempt bonds, LIHTCs, and valuation-sensitive underwriting assumptions. My interests include ensuring that property valuation processes are transparent, methodologically sound, and publicly understandable—particularly given their downstream effects on tax equity, housing stability, and neighborhood investment. I bring strong analytical skills, familiarity with appraisal concepts, and an ability to translate technical information into accessible explanations for non-technical audiences.

Additional Comments

I value collaborative, non-partisan public service and have extensive experience serving on advisory boards, committees, and professional working groups at the local, state, and national levels. I approach this work with preparation, discretion, and a strong respect for institutional roles and boundaries. If appointed, I would be committed to engaging thoughtfully with staff, fellow committee members, and the public, and to contributing constructively to recommendations that strengthen both the technical quality and public legitimacy of the revaluation process.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No.

Why are you interested in serving on the board(s) to which you are applying?

I am interested in serving on the Mecklenburg County Citizen's Revaluation Advisory Committee because property revaluation sits at the intersection of fiscal integrity, public trust, and household stability. Revaluation outcomes directly affect residents' tax burdens, perceptions of fairness, and confidence in local government—particularly in a fast-growing county with significant variation across neighborhoods and property types. My professional background allows me to contribute a balanced perspective that appreciates both the technical demands of mass appraisal and the lived impacts of valuation decisions. Having worked in real estate development and now teaching property law, I understand how assessments influence investment behavior, affordability, and long-term land use patterns. I am especially motivated to support a process that is transparent, data-driven, and clearly communicated to the public. I view this role as an opportunity to contribute meaningfully to local governance while helping ensure that Mecklenburg County's revaluation process is fair, credible, and responsive to community concerns.

Have you attended a meeting of the advisory board(s) to which you are applying?

○ Yes ◉ No

Hours Per Month Available for Position

I can reliably commit 5–8 hours per month, with flexibility to accommodate additional time during peak periods of the revaluation cycle or when special meetings or review sessions are required.

How did you learn of the vacancy? *

☑ Word of Mouth

Rosa.Newman_CV__Fall_2025_.pdf
Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

◉ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

○ Yes ◉ No

Are you a current vendor with Mecklenburg County?

○ Yes ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

○ Yes ◉ No

Board Specific Questions

Disclaimer

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☑ I Agree

Signature of Applicant (Sign Your Legal Name):

R. Newman-Ruffin

Rosa Newman

Assistant Professor of Law

rnewman8@elon.edu

201 N. Greene St., Greensboro, NC 27401

(336) 279-9371

Academic Appointments

Assistant Professor | Elon University School of Law

March 2022 - Present

Property, Real Estate Transactions, Wills and Trusts, Student Residency

Dean Louis Westerfield Fellow | Loyola University New Orleans College of Law

August 2020 – May 2022

Lawyering I (Legal Research & Writing), Lawyering II (Appellate Advocacy), Affordable Housing Law (seminar)

Education

J.D. | 2015 | University of Iowa College of Law (Dual Degree)

- Law Opportunities Fellow
- Staff Editor, Journal of Corporation Law
- Vice-President, Black Law Students Association

Master of Science | 2015 | University of Iowa School of Urban and Regional Planning (Dual Degree)

- Specialty: Housing and Economic Development

Master of Science | 2012 | Barry University

- Special Education
- Bill and Melinda Gates Millennium Scholar

B.A. | 2009 | University of Chicago

- Major: Political Science; Minor: Near Eastern Languages and Civilizations
- Dean's List
- Chicago Careers in Business Inaugural Class
  - Selected to participate in three-year program focused on business preparation and competencies. Program included Chicago Booth School of Business coursework and Extensive workshop training
    - Financial Accounting, Business Statistics, Building the New Venture (Entrepreneurship)
  - Bill and Melinda Gates Millennium Scholar

Publications & Works in Progress

Public Housing Reimagined: Confronting the Racial Wealth Gap Through Section 8 Housing Subsidy Reform, __ Berkeley J. Black L. & Pol'y _ (2026)

Fear of the Roof: Why Upfront Capital Matters for First-Time Homebuyers, 34 ABA J. Aff. Hous. & Cmty. Dev. L. __ (2026).

Redressing the Past, Investing in the Future: SPCPs and the Pursuit of Racially Equitable Homeownership (manuscript in progress; targeted for law review submission February 2026).

Service Activities

- Chair, Curriculum Committee (2025-2026)
- Chair, ABA Real Property, Trust & Estate Law Section's Legal Education Committee (2025 – present)
- Member, North Carolina General Statutes Commission's Trusts Drafting Committee (2022 – present)
- Member, University of Iowa School of Planning and Public Affairs Advisory Board (2018 – present)
- Member, Curriculum Committee (2025-2026)
- Vice-Chair, ABA Real Property, Trust & Estate Law Section's Legal Education Committee (2024 – 2025)
- Member, Class of 2024 Gergen Award and Distinguished Service Award Committee (2024)
- Member, Admissions Committee (2024-2025)
- Member, Curriculum Committee (2024-2025)
- Member, Admissions Committee (2023-2024)
- Member, Academic Standards Committee (2023-2024)
- Member, Readmissions Committee (2022-2023)
- Member, Curriculum Committee (2022 – 2023)
- Member, Library Services Committee (2022-2023)

Presentations

Invited Panelist, "2nd Annual Law and the Prophets Symposium: Neighboring in a Time of Need", West Market Street United Methodist Church in collaboration with Elon Law, Noveber 2025

Organizer/Moderator, "Professors' Corner: Retrenchment and Rollback: Federal Consumer Protection and Housing," American Bar Association Section on Real Property Trust and Estate Law, October 2025.

Presenter, "Redressing the Past, Investing in the Future", 2025 Central States Law Schools Association Annual Scholarship Conference, University of Kansas School of Law, October 2025

Organizer/Moderator, "Professors' Corner: Housing First and the Future of Federal Homelessness Policy," American Bar Association Section on Real Property Trust and Estate Law, September 2025.

Presenter, "Redressing the Past, Investing in the Future", Eleventh Annual Junior Faculty Works in Progress Conference, Marquette University Law School, September 2025

Presenter, "Bridging the Gap: Evaluating the Impact of Special Purpose Credit Programs on Homeownership Equity", University of Kentucky Law Developing Ideas Conference, May 2025.

Organizer/Moderator, "Professors' Corner: New Limits on Foreign Land Ownership," American Bar Association Section on Real Property Trust and Estate Law, June 2025.

Invited Presenter, Court Camp, North Carolina Judicial Branch – District 26, July 2025

Organizer/Moderator, "Professors' Corner: Squatter's Rights," American Bar Association Section on Real Property Trust and Estate Law, February 2025

Organizer/Moderator, "Professors' Corner: Tyler v. Hennepin County – Home Equity Theft, Tax Forfeitures and Excessive Fines," American Bar Association Section on Real Property Trust and Estate Law, March 2024.

Invited Presenter, Court Camp, North Carolina Judicial Branch – District 26, July 2024

Organizer/Moderator, "Professors' Corner: Conflict of the Law and the Times in Trusts and Estates," American Bar Association Section on Real Property Trust and Estate Law, August 2024.

Organizer/Moderator, "Professors' Corner: The Rise of Corporate Landlords and Tenant Opportunity to Purchase Acts," American Bar Association Section on Real Property Trust and Estate Law, December 2023.

Invited Speaker, *Home is Where the Law Says: 75 Years of Shelley v. Kraemer*, University of Kansas Law Review Symposium, October 2023.

Presenter, *Using Upfront Capital Reserves to Mitigate Gentrification of Inner-city Neighborhoods*, Southeastern Association of Law Schools, Annual Meeting, July 2023.

Panelist, *Newer Law Professors Workshop: Formative Feedback in Theory and Practice*, Southeastern Association of Law Schools, Annual Meeting, July 2023.

Presenter, *Using Upfront Capital Reserves to Mitigate Gentrification of Inner-city Neighborhoods*, The Pennsylvania State University Dickenson College of Law, WIP Paper Presentation, Lutie A. Lytle Black Women Law Faculty Workshop & Retreat, June 2023.

Invited Presenter, Campbell University Faculty Development Workshop series, February 2023.

Presenter, *Using Upfront Capital Reserves to Mitigate Gentrification of Inner-city Neighborhoods*, University of Richmond, Incubator Paper Presentation, Lutie-Langston Writer's Workshop, December 2022.

Invited Panelist, "Comparative Solutions: Using Comparative Law to Achieve Legal Reforms", Southeastern Association of Law Schools, Annual Meeting, August 2022

Presenter, *FHA Non-Recourse Loans as a means of facilitating homeownership for Section 8 Voucher holders*, Boston University College of Law, Incubator Paper Presentation, Lutie A. Lytle Black Women Law Faculty Workshop & Retreat, June 2022

Invited Panelist, "Law Professors' Update", American Bar Association Section on Real Property Trust and Estate Law National CLE, April 2022.

Moderator, "Professors' Corner: Developments in Equitable Subrogation," American Bar Association Section on Real Property Trust and Estate Law, June 2021.

Relevant Experience

Development Manager | Laurel Street Residential

Charlotte, NC | August 2018 – September 2020

- Directed development activities for multiple mixed-income and affordable multifamily projects from predevelopment through stabilization.
- Negotiated and closed transactions involving construction and permanent loans, tax-exempt bonds, local government soft loans, LIHTC equity, and other public/private equity structures.
- Led site feasibility analysis, financing strategy, site planning and design, and permitting.
- Coordinated cross-disciplinary teams—including legal, construction, design, and property management—to ensure on-time, on-budget delivery.
- Secured competitive LIHTC awards through the North Carolina Housing Finance Agency.

Law Clerk | Elderly Care Law Firm

Miami, FL | October 2017 – July 2018

- Supported probate, guardianship, and estate planning matters from intake through resolution.
- Drafted and e-filed pleadings, wills, trusts, appellate memos, and motions in state and federal forums.
- Managed probate litigation, including will contests and fiduciary removals, coordinating directly with opposing counsel.
- Reviewed and prepared real estate closing documents for estate and guardianship property transactions.

Development Associate | Atlantic Pacific Communities

Miami, FL | August 2015 – June 2017

- Managed acquisition, financing, and construction for affordable and mixed-income developments, including a $23.4M transit-oriented high-rise and multi-phase neighborhood revitalizations.
- Negotiated legal agreements including master development agreements, land purchase options, LP agreements, and AIA contracts.
- Closed deals using a variety of financing structures, including LIHTCs, RAD financing, tax-exempt bonds, and municipal soft loans.
- Led internal and external teams through planning, design, permitting, and construction management, including change order review and GC negotiations.
- Prepared successful competitive LIHTC applications in Florida and Texas, securing awards in both states.

Legal Extern, Office of the General Counsel | U.S. Department of Housing & Urban Development

Des Moines, IA | January 2014 – May 2014

- Assisted in closing over $45M in FHA-insured multifamily and healthcare mortgage transactions.
- Conducted due diligence, including title and survey reviews, subordination agreements, and statutory/regulatory compliance analyses.
- Drafted counselor review memoranda, advised on waiver requests, and researched asset management issues for housing and healthcare portfolios.

Bar Admissions

Florida

Illinois

Professional Associations

American Bar Association

American Planning Association

Law and Society Association
Southeastern Association of Law Schools
North Carolina Bar Association
Urban Land Institute
Florida Bar Association

Statement to Applicants

Which Boards would you like to apply for?

2027 Citizens Revaluation Advisory Committee: Submitted

Profile

Matthew
First Name

Robinson
Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Ben

ben.robinson.mbr@gmail.com
Email Address

501 Lorna St
Home Address

Charlotte
City

NC
State

28205
Postal Code

Home: (321) 693-1880
Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

- [x] 4

How long have you been a resident of Mecklenburg County? Please include months, or years.

7 years

My age range is (please select one): *

- [x] 30 to 45

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

Interests & Experiences

Education

Bachelor of Science in Business Administration, Major in Finance - University of Florida
Master of Science in Real Estate - University of Florida

Self employed - Blue Robin Capital
Employer

Real Estate Principal
Occupation

Business and civic experience

Have spent entire career working on diverse aspects of real estate, from flipping homes to acquiring $200MM rent stabilized housing portfolios: -Residential non-performing loans -Real estate developer -Real estate appraisal -Public pension fund advisor, real estate -Real estate investor

Area of expertise and interests/skills

Real estate valuation. Have worked with single family residences, industrial (small bay, IOS, STNL), multifamily (Affordable and market rate), retail (street, big box, STNL), self-storage, mobile home parks, adaptive re-use, and more. Relatively good with Microsfot Excel.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

I am interested in becoming more involved in my community. After becoming self-employed I finally have the scheduling flexibility to volunteer for these positions. I am always looking to learn and am hopeful that this opportunity would allow me to continue to expand my knowledge of some of the "behind the scenes" workings. I think that it is important to give back to one's community and I see this as an opportunity to utilize my skill set to do so.

Have you attended a meeting of the advisory board(s) to which you are applying?

○ Yes ◉ No

Hours Per Month Available for Position

60

How did you learn of the vacancy? *

☑ Clerk Web Page

Resume_-_Robinson_-_3.6.26.pdf
Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

- [x] Yes
- [ ] No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

- [ ] Yes
- [x] No

Are you a current vendor with Mecklenburg County?

- [ ] Yes
- [x] No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

- [ ] Yes
- [x] No

Board Specific Questions

Question applies to Board of Equalization and Review

Have you ever been convicted of a felony?

- [ ] Yes
- [x] No

Disclaimer

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☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Matthew Robinson

Matthew Robinson

BEN ROBINSON

Charlotte, NC ● (321) 693-1880 ● Ben.Robinson.mbr@gmail.com

EXPERIENCE

Blue Robin Capital **October 2019 to Present**
Principal Charlotte, NC
Underwrite, acquire, and asset manage value-add retail, self-storage, multifamily, and industrial assets across North Carolina
● Closed 18 discrete investments, five as co-GPs, one as an LP, and the remainder as the sole investor, across the state of North Carolina with a focus on the Charlotte, NC MSA

FCA Partners **January 2022 to Present**
Senior Associate Charlotte, NC
Underwrite retail, MOBs, ground-up and value-add multifamily, and other investment opportunities for private equity group with $2.5B AUM. SE US focus but national presence.
● Managed acquisition process as LP investor in 200K SF, $30MM grocery-anchored Florida shopping center, then assumed asset management duties post-close.
● Led conversations with joint-venture partners discussing acquisition and disposition strategies and opportunities. Venture acquired $450M+ in MOBs and achieved a ~30% IRR / 1.5x EM on realized sales.
● Conducted hiring and training process for two junior team members on the asset management and acquisitions side
Associate **May 2019 to December 2021**
● Determined value for potential investments ranging from $100M+ mixed use acquisitions to $90M+ apartment developments based on market rents and expenses
● Prepared and presented deal summaries to Investment Committee summarizing due diligence findings, risk & mitigants, sensitivity analyses, and 3rd party reports
● Conducted site visits, tenant interviews, and broker discussions to guide decision making process on potential investments

Duff & Phelps Real Estate Advisory Group **June 2018 to April 2019**
Analyst Atlanta, GA
Value real estate portfolios across a variety of asset types to provide investment support to major financial clients.
● Utilized ARGUS, Excel, and CoStar to value retail, office, and industrial assets ($1M-$1B+) throughout the US. Apply the sales comparison, direct cap, DCF, and cost approach to support the appraisal process.
● Produced market studies on proposed hotel developments valued at a combined ~$8M by conducting occupancy & RevPAR analysis, reviewing local demand drivers and holding in-person interviews with local government officials, competing organizations and target hotel guests.

Matthew Development **August 2016 to June 2017**
Associate Viera, FL
Solved one-off issues as they came up, acted as a liaison between parties integral to the development process, and researched new development opportunities.
● Verified CAM capture charged by management company for 43K SF shopping center, resulting in the recovery of over 40% additional CAM costs passed on to tenants.
● Reviewed contracts and leases to create timeline for deliverables and other developer responsibilities
● Managed repairs and led site visits of an industrial building, leading to a sale that yielded a return of over 35%

FL Mortgage Resolutions **January 2015 to August 2016**
Asset Manager Melbourne, FL
Acted as team lead when performing pre-sale due diligence, which was used to influence bidding levels on residential non-performing loan pools. Sole employee who pursued distressed residential and commercial property which led to numerous acquisitions.
● Managed team projects to perform due diligence consisting of valuation, title research, property condition, tax review, and listing history on loan pools valued at $100+ million
Intern **May 2013 to August 2014**
Tracked expenses and revenue for privately owned 43 home non-performing loan pool and monitored tax deed sales for seven central Florida counties leading to expanded areas of operation for the company.
● Visited, valued, purchased, and managed the repairs, leasing, and sales of both commercial and residential assets

EDUCATION

University of Florida GPA: **3.8** **June 2017 to May 2018**
Master of Science in Real Estate (MSRE), Hough Graduate School of Business Gainesville, FL
GMAT: 770 (99th percentile), Recipient of the Richard Donnellan & Bergstrom Real Estate Center MSRE Scholarships

University of Florida GPA: **3.5** **August 2011 to December 2014**
Bachelor of Science in Business Administration (BSBA), major in Finance Gainesville, FL
SAT: 1590 (99th percentile), PSAT: 225 (99th percentile), Recipient of the National Merit Finalist Scholarship

ADDITIONAL DATA

Computer Skills: Argus Enterprise, MS Office – Word, PowerPoint, and Excel, CoStar

Statement to Applicants

Which Boards would you like to apply for?

2027 Citizens Revaluation Advisory Committee: Submitted

Profile

Deon (First Name) | K (Middle Initial) | Smith (Last Name)

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

dreammakerdks@kw.com
Email Address

9041 J M Keynes Dr
Home Address

Unit 6
Suite or Apt

Charlotte
City

NC
State

28262
Postal Code

Mobile: (704) 351-7091
Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

- [x] 3

How long have you been a resident of Mecklenburg County? Please include months, or years.

19 years

My age range is (please select one): *

- [x] Over 55

Ethnicity *

- [x] African American

Gender *

- [x] Male

Interests & Experiences

Education

- Hondros College of Business (Real Estate) - North Carolina Real Estate License - NAR- GRI Designation

Mutual of Omaha
Employer

Reverse Mortgage Specialist
Occupation

Business and civic experience

* Real Estate Broker with Keller Williams Realty * Canopy Realtor Association Leadership Academy graduate * Several Canopy Realtor Association Advisory Groups and Committees, including Chair roles * City of Charlotte NEST Commission To name a few

Area of expertise and interests/skills

Real Estate and Consulting

Additional Comments

I have a passion for serving our communities in general. That would include local (City/County), State and National. "For the greater good".

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

I believe that I can lend some assistance to the process in any manner that I can.

Have you attended a meeting of the advisory board(s) to which you are applying?

◉ Yes ○ No

Hours Per Month Available for Position

As much as necessary.

How did you learn of the vacancy? *

☑ Other

If you answered other - Where did you learn of this vacancy?

REBIC

Deon_K_Smith_Resume.pdf
Upload a Resume

Deon K Smith

Disclosure

Are you a Mecklenburg County resident?

- [x] Yes
- [ ] No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

- [ ] Yes
- [x] No

Are you a current vendor with Mecklenburg County?

- [ ] Yes
- [x] No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

- [ ] Yes
- [x] No

Board Specific Questions

Deon K Smith

Disclaimer

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☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Deon K Smith

Deon K Smith

Contact

704-351-7091 (Mobile)
dreammakerdks@kw.com

www.linkedin.com/in/trust-deon-k-smith296928 (LinkedIn)

Top Skills

New Home Sales
Residential Real Estate
Business-to-Business (B2B)

Certifications

North Carolina Real Estate License
GRI

Deon K. Smith

Broker | Realtor® at Keller Williams University City Center
Charlotte, North Carolina, United States

Summary

Specialties: New Construction, Townhomes, Condominiums

Experience

Keller Williams Realty, LLC
Real Estate Broker
July 2017 - Present (8 years 8 months)
Charlotte, North Carolina, United States

FedEx
Assistant Business Manager
October 2010 - December 2022 (12 years 3 months)

EBN - Day to Day Operations

Neighborhood Assistance Corporation of America
Negotiator
September 2008 - August 2010 (2 years)

° Negotiate affordable loan modification solutions for members
° Adhered to federal laws relating to financial privacy, fair lending, collections, bankruptcy, foreclosure, short sale and pay-offs
° Contact foreclosure attorney’s offices for fees/costs, quotes and foreclosure postponements
° Postponed auctions for 60-90 days, allowing time to complete the file, submit and negotiate a solution
° Reach out to members to request items that the servicer will need to decision file
° Verified loan documentation and credit information
° Get status updates on referrals from various servicers
° Enter proposal data into Lynx system
° Reach out to members to explain proposals from servicers
° Hold weekly conference calls with various servicers
° Participate in weekly Negotiator’s Meeting with Senior Management
° Participate in training of Home Save Counselors

*Wells Fargo Short Sales from February 2010 to August 2010

Dreamteam Realty, Inc
Business Office Manager
July 1999 - June 2007 (8 years)

° Managed the day to day operations of the brokerage

° Supervised office administration support staff of four

° Developed and coached an average of 25 Sales Associates to achieve company goals

° Created incentive contest to team build, increase efficiency and drive results

° Negotiate Real Estate Sales Contracts

° Facilitate weekly education

° Facilitate weekly sales meetings

° Facilitate weekly Management Team meetings

° Responsible for Public Relations

° Responsible for employee and customer problem resolution

° Demonstrated leadership proficiency in Sales, Customer Service and Operations

° Managed and maintained REO inventory portfolio

° Managed vendor accounts

° Audit and prepare accounting reports for operating budget and payroll

° Edit and approved marketing materials for advertising

Education

Hondros College of Business
Real Estate

Statement to Applicants

Which Boards would you like to apply for?

2027 Citizens Revaluation Advisory Committee: Submitted

Profile

Jake
First Name

Springer
Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

jspringer@riversideid.com
Email Address

4113 Walking Ridge Rd
Home Address

Charlotte
City

NC
State

28208
Postal Code

Mobile: (704) 771-9606
Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

- [x] 2

How long have you been a resident of Mecklenburg County? Please include months, or years.

30 years

My age range is (please select one): *

- [x] 18 to 29

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

Interests & Experiences

Education

Masters in Real Estate and Development, UNC Charlotte. Bachelors of Science in Civil Engineering with Land Development Concentration, UNC Charlotte. NC Licensed Real Estate Broker and Realtor Association Canopy.

Riverside Investment and Development	Senior Construction Manager
Employer	Occupation

Business and civic experience

I have been on a hiatus of Business and Civic experience since my younger years as a Boyscout in the Matthews community. I am looking to get more involved into the community that I have grown up and lived my whole life.

Area of expertise and interests/skills

My area of expertise rests mainly in the development and construction of real estate. I have experience mainly in the office sector related to new ground up construction as well as office buildout construction and development. My previous employer was Trinity Partners, Charlotte's largest landlord leasing and management company. This gave me valuable insight to how different types of real estate owners and operators thought about real estate through the uptown submarket but elsewhere. I am extremely passionate about commercial real estate and how it shapes the neighborhoods and growth of Charlotte for the next 25 years and beyond.

Additional Comments

I know on paper, I may not have the most experience but I feel that a younger homeowner with direction relation to both the residential and commercial real estate industries would be a worthwhile perspective on the advisory board. I have lived in almost every section of the county and have a unique perspective on how this real estate owners both institutional and individual think about our city.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

I believe it is an honor and duty to give back and serve the community that has given so much. I am the person I am today due to my upbringing in not just CMS but Mecklenburg County. My personal economic success is directly tied to the opportunities provided to me a Charlottean. Being able to serve on a board that I am passionate about is a great first step in giving back.

Have you attended a meeting of the advisory board(s) to which you are applying?

○ Yes ◉ No

Hours Per Month Available for Position

12-20

How did you learn of the vacancy? *

☑ Other

If you answered other - Where did you learn of this vacancy?

I was at a NAIOP event where Mike Bryant spoke regarding the need to fill vacancies. He encourage our group to apply specifically due to our industry relation to this board.

Jake_Springer_-_Resume.pdf
Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

◉ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

○ Yes ◉ No

Are you a current vendor with Mecklenburg County?

○ Yes ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

○ Yes ◉ No

Board Specific Questions

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Jacob Lee Springer

Jake Springer

Jake Springer

(704) 771-9606 springerljake@gmail.com

SUMMARY

7 years of Real Estate Project Management experience as a Project Manager successfully leading multidisciplinary project teams across. Experience with ground up, tenant improvement and core and shell construction projects.

PROFESSIONAL WORK EXPERIENCE

Riverside Investment and Development

Senior Construction Manager *(September 2025-Present)*

- ***Queensbridge Collective*** *Charlotte (CBD), NC*
  – Managed the completion of Phase 1 tower completion worth $310,000,000. Secondary tasks included tenant buildouts related to retail, amenity and ancillary spaces. Phase 2 tower scope of work includes scope review and buyout, design coordination and review, and constant communication with shareholders and development partners.
  Total Scope, $265,000,000.

Trinity Partners

Project Manager *(March 2022-August 2025)*

- ***Carillon Spec Suites*** *Charlotte (CBD), NC*
  – 44,00 SqFt Speculative Suite Project. Managed preconstruction, design, permitting and construction of the project on Landlords behalf. Executed secondary duties such as change order review, project accounting and monthly reports to ownership.
  Total Scope, $2,800,000.

- ***Mason University Apartments*** *Charlotte, NC*
  – Provided due diligence efforts to Development and Equity Partners prior to land closing. Due diligence review included contract, scope, drawing, and construction estimating review. Secondary tasks included attended jobsite meetings, punch list and high level oversight of the general contractor and 3rd party vendors.
  Total Scope, $65,000,000.

- ***Grainger Village*** *Mooresville NC*
  – Provided project management services to the partnership group from closing until turnover. Duties included general contractor selection, 3rd Party Vendor scope creation and implementation as well as overall construction management of the general contractor and all other 3rd parties. Secondary duties included construction loan draw review, development budget review, coordination with town and county inspectors as well as sourcing and contracting of long-term property providers.
  Total Scope, $44,500,000.

Jake Springer

(704) 771-9606 springerljake@gmail.com

Wharton-Smith, Inc

Project Engineer *(January 2018-March 2022)*

- ***Northern Regional Recreation Center*** *Cornelius, NC*
  – Ground up 87,000 SF recreation center. Managed submittal review, RFI creation, QAQC log tracking and daily coordination with multiple subcontractors. Executed secondary duties such as upholding safety policies, conducting Owner training and demonstrations as well as preparing for various Owner, Architect and Engineering meetings.
  Total Scope, $37,000,000.

SKILLS, CERTIFICATIONS AND PROFESSIONAL DEVELOPMENT

- Active NC Real Estate Broker (January 2022)
- ARGUS Training (October 2023)
- ARGUS Certification (In Progress February 2025)
- Procore Project Manager Suite
- Intermediate Level Bluebeam Revu
- Intermediate Level Microsoft Word and Microsoft Excel
- Fundamentals of Engineering Exam– (January 2017)
- Lambda Chi Alpha Fraternity (August 2015-December 2018)
- Eagle Scout, Boy Scouts of America (March 2014)

EDUCATION

The University of North Carolina at Charlotte (December 2018)
Bachelor of Science in Civil Engineering with a Concentration in Land Development

The University of North Carolina at Charlotte (May 2024)
Master of Science in Real Estate Finance and Development – 4.0 Cumulative GPA

- Real Estate Investments and Finance
- Financial Management
- Real Estate Development
- Market Analysis
- Capital Markets
- Student Managed Real Estate Investment Fund I & II
- Real Estate Law
- Real Estate Valuations
- Entitlements and Zoning

LinkedIn: www.linkedin.com/in/jake-springer-1

Statement to Applicants

Which Boards would you like to apply for?

2027 Citizens Revaluation Advisory Committee: Submitted

Profile

Michael (First Name) | S (Middle Initial) | Wong (Last Name)

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

michael@queencityrea.com
Email Address

3538 Card St
Home Address

Charlotte (City) | NC (State) | 28205 (Postal Code)

Mobile: (980) 333-9136 (Primary Phone) | (Alternate Phone)

What Mecklenburg County District do you live in? Please verify below. *

- [x] 4

How long have you been a resident of Mecklenburg County? Please include months, or years.

19 years

My age range is (please select one): *

- [x] 30 to 45

Ethnicity *

- [x] Hispanic

Gender *

- [x] Male

Interests & Experiences

Michael S Wong

Education

TUFTS UNIVERSITY, 2000-2004 Medford, MA • Bachelor of Arts degree, May 2004, cum laude • Double major in International Relations and Economics: GPA 3.55, Dean's List TUCK SCHOOL OF BUSINESS AT DARTMOUTH, 2003 Hanover, NH • Business Bridge Program, a rigorous accounting, finance, managerial economics, marketing, business ethics and strategy program taught by Tuck MBA faculty. Placed first on consulting project analyzing online learning business. L'INSTITUT D'ETUDES POLITIQUES, 2002-2003 Paris, FRANCE • Diplôme Programme International, a fully-integrated, one-year program aimed to equip its students to comprehend and impact the world of international affairs through comparative and cross-disciplinary vantage points.

Queen City Capital Solutions
Employer

Realtor
Occupation

Business and civic experience

KIMBRELL'S FURNITURE, Charlotte, NC Vice President & Chief Financial Officer GENERAL ELECTRIC COMPANY, GE CAPITAL, Charlotte, NC Retail Consumer Finance, Finance Manager GENERAL ELECTRIC COMPANY, GE HEALTHCARE, Miramar, FL Clinical Systems Latin America, Senior FP&A Analyst GENERAL ELECTRIC COMPANY Financial Management Program (FMP) – An intensive two-year program developing leadership and analytical skills through classroom training and four rotational assignments across different GE businesses. Civic Experience: CANOPY REALTOR ASSOCIATION, Executive Committee and Board Member CANOPY MLS, Board Member LATIN AMERICAN COALITION, Chairman & Board Member

Area of expertise and interests/skills

Residential Real Estate Financial Planning and Analysis Budgeting Reporting ERP Implementations Valuation Forecasting Sales Marketing Interests/Skills: Cooking Travel Photography

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

no, I have not.

Why are you interested in serving on the board(s) to which you are applying?

Since my Real estate career began about ten years ago, the county's revaluation process has been something that has interested me. I've seen a few revaluations and would like to understand and hopefully contribute to the process. I think its valuable to have a few volunteers from the Real Estate Industry - these are the people who explain the assessments to the families who are migrating to Charlotte - and the buyers who may have forgotten how it works.

Have you attended a meeting of the advisory board(s) to which you are applying?

○ Yes ◉ No

Hours Per Month Available for Position

Varies, since I'm in Real Estate my workload changes week to week, but I'm fortunate to have the ability and flexibility to manage my schedule accordingly.

How did you learn of the vacancy? *

☑ Other

If you answered other - Where did you learn of this vacancy?

Since I sit on the Canopy Board of directors, we listened to a presentation through REBIC.

CV_-_Real_Estate_-_MSWong_2025.docx
Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

◉ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

○ Yes ◉ No

Are you a current vendor with Mecklenburg County?

○ Yes ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

○ Yes ◉ No

Board Specific Questions

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☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Michael Sato Wong

MICHAEL S. WONG

NC/SC REALTOR

980-333-9136 • michael@queencityrea.com

Season Real Estate Professional helping over 30 families and investors annually buy and sell real estate in North and South Carolina. Volume is in the top 5% in Charlotte and Top 2% in North Carolina. Specialties include investments, first time homebuyers, set-up/step-down transactions, relocations and divestitures.

CERTIFICATIONS AND Official DESIGNATIONS

- ABR (Accredited Buyer Representative)
- SPS (Strategic Pricing Specialist)
- MRP (Military Relocation Professional)
- At Home with Diversity (Conducting business with sensitivity to all client profiles)
- RENE (Real Estate Negotiation Expert)
- CIPS (Certified International Property Specialist)
- SRS (Seller Representative Specialist) - Ongoing
- C2EX (Realtors Committed to Excellence) – Ongoing
- SERES (Seniors Real Estate Specialist) - Ongoing

REAL ESTATE SERVICE, COMMITTES & AWARDS

Current:

- North Carolina Realtor Finance Committee (2024-)
- RPAC Major Investor (2018-)
- Canopy MLS Board of Directors (2023-)
- Canopy Audit, Budget and Finance Committee (2017-)
- Canopy Grievance Committee (2023-)
- Canopy Nominating an Election Committee (2021, 2024)
- Canopy Global Committee (2024-)

Past:

- North Carolina Realtor Board of Directors (2022-2023)
- Canopy Association Board of Directors (2020-2023)
- Canopy Executive Committee - Treasurer (2023)
- Recipient of the 2023 Canopy Presidents Award
- Canopy Government Affairs Committee (2019)
- Canopy Leadership Academy (2017)

CORPOPRATE EXPERIENCE

KIMBRELL'S FURNITURE Charlotte, NC

- Vice President & Chief Financial Officer

GENERAL ELECTRIC COMPANY Various

- Retail Consumer Finance, Finance Manager
- Clinical Systems Latin America, Senior FP&A Analyst
- Financial Management Program

EDUCATION

TUFTS UNIVERSITY
TUCK SCHOOL OF BUSINESS AT DARTMOUTH
L'INSTITUT D'ÉTUDES POLITIQUES

Mecklenburg County, NC

2027 Citizens Revaluation Advisory Committee

Board Details

The Committee will serve from March 1 - December 31, 2026. The Committee is appointed a year prior to a Countywide Reappraisal. Meetings will be held on a monthly basis (approximately). The County Assessor’s Office is in process for a Countywide Reappraisal, which will have an effective date of January 1, 2027.

The committee is charged with the responsibility of meeting with the County Assessor, management and staff to review overall operations, studying statistical reports as to the progress of the 2027 Revaluation, monitoring progress and reporting its conclusions to the Board of County Commissioners. Additional meetings with the Office of the Tax Collector, Register of Deeds or other departments may be needed. In addition to the nine (9) members appointed by the BOCC, there will be two (2) ex-officio members, a representative from the NC Dept. of Revenue and UNC School of Government.

Must be a resident of Mecklenburg County.

Overview

Size 9 Seats

Term Length N/A

Term Limit N/A

Contact

Name Shane Somers

Phone (980) 314-4298

Additional

Qualifications

Must be a resident of Mecklenburg County. Knowledge of real estate is a plus

Advisory Board Details

See Description

Meeting Dates/Times

Committee will meet monthly from March 1 - December 31, 2026

Meeting Location

Will meet virtually or Board of Equalization Room at Valerie C. Woodard, 3205 Freedom Drive, Suite 3500, Charlotte, NC 28208

Time Commitment

Stipend

No

Special Notes

Job Description

Mecklenburg County, NC

2027 Citizens Revaluation Advisory Committee

Board Roster

Ken Joyner

No Term

Home Phone :

Appointing Authority BOCC
Category EX-OFFICIO

Vacancy

Appointing Authority BOCC

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Appointing Authority BOCC

File #: 26-0084 **Meeting Date:** 3/17/2026 **File Type:** Appointments

Appointments- Women's Advisory Board

ACTION:
Appointments are needed on the Women's Advisory Board to fill six terms.

Applications are attached, as well as, a recommendation statement from the committee.

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: No

BACKGROUND/JUSTIFICATION:
Appointments are needed for the above-mentioned board. Six Women's Advisory Board members resigned at various times in 2025 and early 2026. There are five (5) unexpired terms and one (1) three-year term available. Terms will be distributed in the order the applications were received.

On February 17, 2026, the board nominated: Shante Acuna, Dayna Alexander, Renee Barfield, Satoria Craft, Tanya Fowlkes, Kaovny Jonas, Caitlyn Lee, Sharon Scott, and Holly Sullivan for appointment consideration to the Women's Advisory Board.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

Women's Advisory Board

Nominees At-A-Glance

Six (6) Terms

Name	District	Gender	Ethnicity
Acuna, Shante	3	Female	Hispanic
Alexander, Dayna	1	Female	African American
Barfield, Renee	4	Female	African American
Craft, Satoria	5	Female	Other
Fowlkes, Tanya	1	Female	African American
Jonas, Kaovny	6	Female	Asian or Pacific Islander
Lee, Caitlyn	4	Female	Hispanic/Caucasian
Scott, Sharon	6	Female	African American
Sullivan, Holly	3	Female	Hispanic/Caucasian

Note: There are five (5) unexpired terms and one (1) full three-year term available on the Women's Advisory Board. Terms will be distributed in the order the application was received.

WOMEN'S ADVISORY BOARD

Vote on Nominees listed below, nominated at the February 17, 2026, meeting.

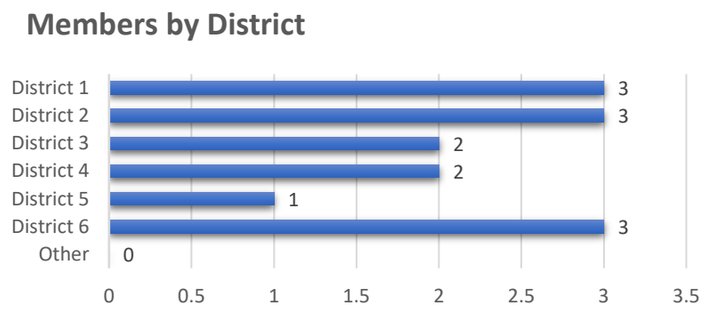
Six (6) Terms

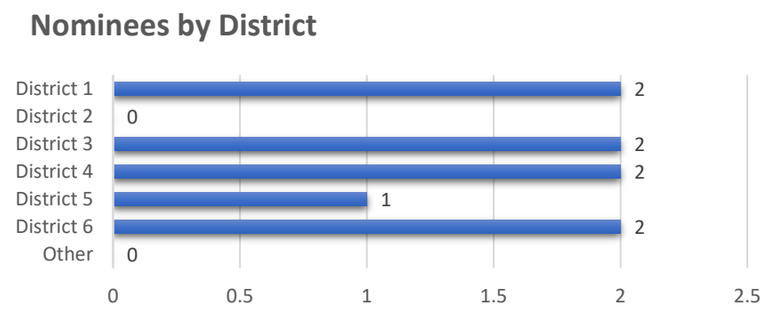
Nominees	Round 1	Round 2	Round 3	Round 4
Shante Acuna (District 3)				
Dayna Alexander (District 1)				
Renee Barfield (District 4)				
Satoria Craft (District 5)				
Tanya Fowlkes (District 1)				
Kaovny Jonas (District 6)				
Caitlyn Lee (District 4)				
Sharon Scott (District 6)				
Holly Sullivan (District 3)				

WOMEN'S ADVISORY BOARD DEMOGRAPHICS

Districts

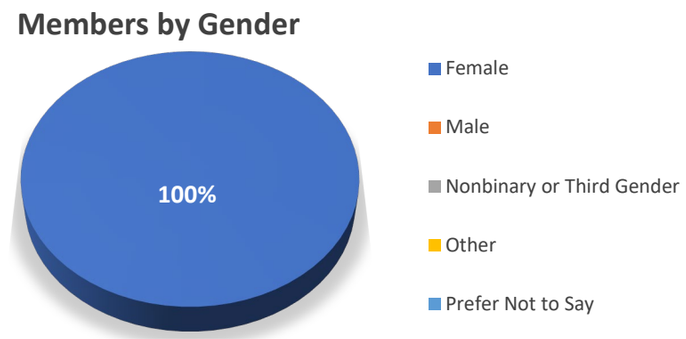
	Members	Nominees
District 1	3	2
District 2	3	0
District 3	2	2
District 4	2	2
District 5	1	1
District 6	3	2
Other	0	0
Total	**14**	**9**

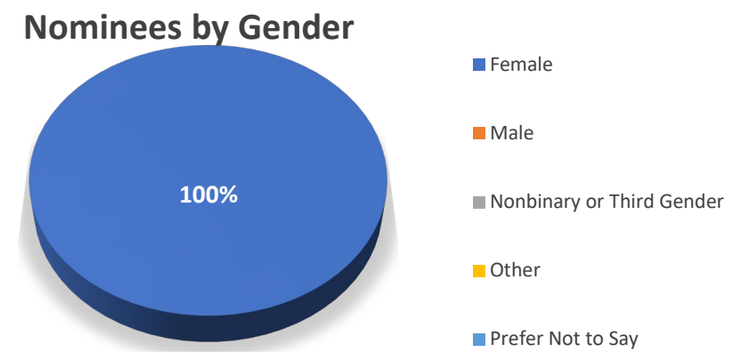




Gender

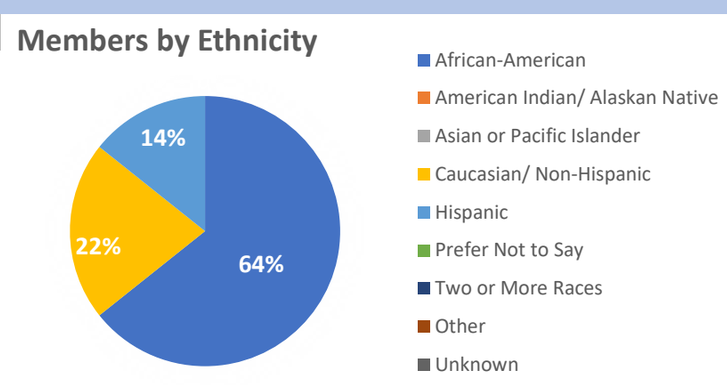
	Members	Nominees
Female	14	9
Male	0	0
Nonbinary or Third Gender	0	0
Other	0	0
Prefer Not to Say	0	0
Total	**14**	**9**

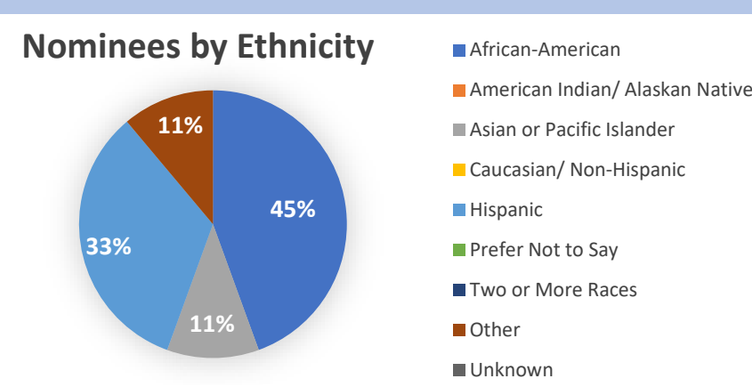




Ethnicity

	Members	Nominees
African-American	9	4
American Indian/ Alaskan Native	0	0
Asian or Pacific Islander	0	1
Caucasian/ Non-Hispanic	3	0
Hispanic	2	3
Prefer Not to Say	0	0
Two or More Races	0	0
Other	0	1
Unknown	0	0
Total	**14**	**9**





Recommendation Statement

MECKLENBURG COUNTY

COMMUNITY SUPPORT SERVICES

MEMO

TO:	Mecklenburg Board of County Commissioners
FROM:	Denawa Deniece, Chair of the Women's Advisory Board
DATE:	February 11, 2026
RE:	Recommendations for Nominations to the Women's Advisory Board

We are aware the Mecklenburg Board of County Commissioners is considering applicants for vacant positions on the Women's Advisory Board. We have reviewed the applications submitted and wish to make the following recommendations based on the individuals' qualifications, background, and indicated willingness to serve. Ultimately, we understand the Board of County Commissioners can appoint anyone they deem qualified to serve.

Applicants recommended:

- Dayna Alexander (District 1) – A long-time resident of Mecklenburg County, Ms. Alexander's background indicates she is well-versed in the public sector with heavy emphasis on women's issues.
- Satoria Craft (District 5) – Ms. Craft's application indicates a background in advocacy for youth and underserved communities. Her law and litigation background will bring a helpful perspective to the board.
- Tanya Fowlkes (District 1) – Ms. Folks' application conveyed energy and passion specific to the mission of the Women's Advisory Board. Her reasoning for wanting to join the board was compelling.
- Holly Sullivan (District 3) – Ms. Sullivan's application highlights her heart for community and service, as well as a diverse skillset that will benefit the board.
- Sharon Scott (District 6) – Ms. Scott's application indicates prior board experience and a diverse skillset that will benefit the board.
- Kaovny Jonas (District 6) – Ms. Jonas' application conveyed passion, drive, and awareness of women's issues. Her experiences and background in immigration will benefit the board.

If you have any questions or require additional information, please feel free to contact the Women's Advisory Board Chair, Denawa Deniece at denawa.alberti@gmail.com.

Statement to Applicants

Which Boards would you like to apply for?

Women's Advisory Board: Submitted

Profile

Shante (First Name) | L (Middle Initial) | Acuna (Last Name)

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

shante.acuna@gmail.com
Email Address

12205 westbury glen court
Home Address

Charlotte (City) | NC (State) | 28262 (Postal Code)

Home: (704) 303-6039 (Primary Phone) | Home: (704) 315-3654 (Alternate Phone)

What Mecklenburg County District do you live in? Please verify below. *

- [x] 3

How long have you been a resident of Mecklenburg County? Please include months, or years.

20.8

My age range is (please select one): *

- [x] 30 to 45

Ethnicity *

- [x] Hispanic

Gender *

- [x] Female

Interests & Experiences

Education

Hs College Real estate

Self
Employer

Self
Occupation

Business and civic experience

Youth football head coach nc panthers flag, VA volunteer, NCmedassist volunteer, elevation church leader

Area of expertise and interests/skills

People. Community. Vocal strength for the array of folk. Much welcomed and adored.

Additional Comments

Doing something different to make change, with or without this platform.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

NO.

Why are you interested in serving on the board(s) to which you are applying?

To make change, Sherlock, for the common folk, by us common folk, the correct way, before we take to the internet and social.

Have you attended a meeting of the advisory board(s) to which you are applying?

- (•) Yes
- ( ) No

Hours Per Month Available for Position

Name it.

How did you learn of the vacancy? *

- [x] Other

If you answered other - Where did you learn of this vacancy?

Wild guess.

Disclosure

Shante L Acuna

Are you a Mecklenburg County resident?

- [x] Yes
- [ ] No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

- [ ] Yes
- [x] No

Are you a current vendor with Mecklenburg County?

- [ ] Yes
- [x] No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

- [ ] Yes
- [x] No

Board Specific Questions

Shante L Acuna

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Shanté Laurain Acuña

Shante L Acuna

Statement to Applicants

Profile

Which Boards would you like to apply for?

Women's Advisory Board: Submitted

Dayna
First Name

Alexander
Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

dayna_alexander@hotmail.com
Email Address

11126 Pagebrook Lane
Home Address

Charlotte
City

NC
State

28214
Postal Code

Mobile: (704) 942-4006
Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

☑ 1

How long have you been a resident of Mecklenburg County? Please include months, or years.

28

My age range is (please select one): *

☑ 30 to 45

Ethnicity *

☑ African American

Gender *

☑ Female

Interests & Experiences

Education

Doctor of Public Health, Community Health Behavior and Education - Georgia Southern University (GSU), May 2014 Dissertation: Preventing childhood obesity: A mixed methods study into the perceptions of African Americans in a rural community Master of Science in Public Health, Community Health - University of North Carolina at Charlotte (UNC Charlotte), December 2010 Thesis: The association between recreational parks and facilities and childhood obesity: A cross-sectional study of 2007 National Survey of Children's Health participants Bachelor of Science, Psychology - UNC Charlotte, May 2006, Minors: Women Studies and Biology

Centers for Disease Control and Prevention	Senior Health Scientist
Employer	Occupation

Business and civic experience

• American Diabetes Association, Member, June 2024 – Present • Expanding the Bench Community of Practice, Member, April 2020 – Present • Charlotte Alumnae Chapter of Delta Sigma Theta Sorority, Inc., Member, April 2004 – Present • Eagle Mentoring Program, GSU, February – May 2022, June – November 2022, January – June 2023, February – May 2025

Area of expertise and interests/skills

Solution-oriented leader and public health practitioner with 17+ years of research and evaluation experience (i.e., community engagement and mobilization, program and policy development, health communications) related to chronic and infectious disease prevention and management. Proficient in leading the design, implementation, translation, and dissemination of mixed methods research and evaluation. Formulates and implements strategic program plans aligned with organizational objectives, guidelines, and performance measures. Responsive to the needs and priorities of families, communities, and populations by equitably scaling preventative health and culturally tailored interventions. Skilled in providing training and technical assistance to communities, states, tribal nations, faith-based organizations, healthcare facilities, health departments, youth councils, and national organizations.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

As a Charlotte native, I'm interested in obtaining a position on the Women's Advisory Board because it will allow me to advocate for strategies, policies, and programs that will uplift women residing in Mecklenburg County. Concurrently, this position will also allow me to address local issues, such as access to healthcare, reproductive justice, and violence prevention. My curriculum vitae affirms my work ethic, accomplishments, and collaborative nature in multiple sectors (e.g., government, public health, medicine, and business). Thus, I will apply my leadership values and channel my passion into action to promote justice and equality for women. It is my vision to collaborate with the other board members and external partners to build a legacy that improves the lives of women today and generations to come in Mecklenburg County.

Have you attended a meeting of the advisory board(s) to which you are applying?

- ○ Yes
- ◉ No

Hours Per Month Available for Position

5-6 hours per month

How did you learn of the vacancy? *

- ☑ Mecklenburg County Website

Dayna_S_Alexander_CV_June_2025.pdf
Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

- ◉ Yes
- ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

- ○ Yes
- ◉ No

Are you a current vendor with Mecklenburg County?

- ○ Yes
- ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

- ○ Yes
- ◉ No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Dayna S. Alexander

Board Specific Questions

DAYNA S. ALEXANDER, DrPH, MSPH, MCHES®, FAC-COR II

704. 942.4006 | dayna_alexander@hotmail.com | https://www.linkedin.com/in/daynaalexander

SUMMARY OF EXPERTISE

Solution-oriented leader and public health practitioner with 17+ years of research and evaluation experience (i.e., community engagement and mobilization, program and policy development, health communications) related to chronic and infectious disease prevention and management. Proficient in leading the design, implementation, translation, and dissemination of mixed methods research and evaluation. Formulates and implements strategic program plans aligned with organizational objectives, guidelines, and performance measures. Responsive to the needs and priorities of families, communities, and populations by equitably scaling preventative health and culturally tailored interventions. Skilled in providing training and technical assistance to communities, states, tribal nations, faith-based organizations, healthcare facilities, health departments, youth councils, and national organizations. Trained in leading technical monitoring and administration of government contracts valued between $250,001-$24,999,999.

CURRENT EXPERIENCE

Senior Health Scientist (GS-14), 05/2023 – present
Centers for Disease Control and Prevention (CDC), 40 hours/week
National Center for Chronic Disease and Health Prevention (NCCDPHP),
Division of Diabetes Translation (DDT),
Translation, Health Education, and Evaluation Branch (THEEB),
Performance Improvement and Evaluation Team (PIE)

Leadership

- Serves as Acting Team Lead, as needed, for the PIE Team assisting the Branch and Office of Director leadership in executing key decisions for diabetes-related funding opportunities and studies that align with DDT's strategic plan and mission; participates in division and cross division senior leadership meetings; develops strategic plans and team policies and procedures; and serves as the DDT point of contact for evaluation-related congressional policy requests related to Healthy Foods, rural health, and community responsive evaluation activities.
- Works in tandem with PIE Team Lead/Lead Health Scientist to implement effective and equitable team processes, including goal setting, task allocation, and performance evaluation among PIE team members; overseeing bi-weekly team meetings to discuss updates, facilitators and barriers on all projects/duties; ensures that expectations of the Branch, Division, and Center are clearly and thoroughly integrated into the PIE team's goals and objectives for all projects, and provides direct feedback to PIE Team Lead/Lead Health Scientist.
- Mentors 2-6 Goldbelt C6 LLC contractors; clearly defines roles and responsibilities; implements training programs and professional development opportunities to maximize individual and team performance and ensures alignment with organizational goals.

Contracts

- Serves as Project Lead/Government Technical Monitor for a $1 million contract, "Innovations in the Use of the Self-Directed On Your Way to Preventing Type 2 Diabetes Tool among Individuals with Low Socioeconomic Status who Reside in Rural Areas"

project, including collaborating with the assigned COR II; reviewing and editing evaluation terms of references, formative research and evaluation plans, and qualitative instruments; advising 7 contractors on addressing public health issues (e.g., food insecurity, social determinants of health, diabetes management, communication, translation, and dissemination of project results, etc.); and managing unanticipated barriers by independently adjusting deadlines and priorities and implementing a course of action, as needed, when additional issues were identified.

- Serves as Project Lead/Government Technical Monitor for a $1 million contract, "Evaluation of Diabetes Self-Management Education and Support (DSMES) and Food Pantry Services" project, including collaborating with the assigned COR II and community-based organizations to address diabetes prevention, management, and education; advising 4 contractors and 2 health scientists on CDC Evaluation Framework and Culturally Responsive Framework; reviewing and providing feedback on formative and evaluation plans, data analysis plan, manuscripts, and qualitative and quantitative instruments.
- Negotiates, executes, conducts high level analysis of acquisition planning, market research, industry engagement, proposal evaluation and source selection, quality assurance, and contract administration of federal contracts with nonprofit, communications, and national organizations to maintain and enhance diabetes management, services, and initiatives.

Collaboration and Consultation

- Fosters strong relationships with internal and external stakeholders, providing guidance and support to ensure data-driven decision-making and project success.
- Manages timelines, resources, and communication across teams.
- Collaborates with internal leaders and external partners to identify research priorities and design evaluation plans that support long-term project planning and management.

Monitoring and Evaluation

- Serves as Senior Evaluation/Health Scientist Co-Lead for DP23-0020, *A Strategic Approach to Advancing Health Equity for Priority Populations with or at Risk for Diabetes*, providing expertise and consultation to evaluation and program staff in the development of all community and evaluation activities including: National-, State-, and Recipient-level evaluation activities including, but not limited to, intervention planning and implementation, including state health department (SHD) case studies, recipient-level rapid evaluation assessments, primary and secondary data collection including performance measure data, evaluation data collection tools, analysis and interpretation, development of measurable goals and objectives, logic models and theories of action.
- Leads the development of evaluation guidance documents for staff technical reviews and standard language for reviewing evaluation deliverables to support program improvement by enhancing program monitoring, evaluation and reporting efforts and communication, translation, and dissemination of results through evaluation reports, recipient and strategy profiles, activity memos, and health impact statements for use with practitioners.
- Leads the technical review process for DP23-0020 including developing/updating all evaluation Standard Operating Procedures (SOPs) for submission and review of evaluation deliverables, oversees the reporting webinars including developing, adjusting priorities and resources as needed to maximize support provided to recipients, including recipient meeting content, guidance documents and Q&As prior to distributing to recipients, ensuring all technical reviews are completed on time and posted by the Evaluation Technical Assistance Liaisons and PIE team evaluators.

- Serves as Senior Evaluation/Health Scientist Co-Lead for DP23-0021, *A Strategic Approach to Advancing Health Equity for Priority Populations with or at Risk for Diabetes—Subject Matter Expertise, Training, and Technical Assistance, overseeing and providing constructive developmental feedback*, responding to evaluation needs of the technical assistance provider/recipient (Emory University/MATCH), developing and revising SOPs for stakeholder use for evaluation reporting, as well as providing verbal and written feedback to contractors with project deliverables.
- Serves as Senior Evaluation/Health Scientist Lead and recognized Subject Matter Expert (SME) to Good Health and Wellness in Indian Country (GHWIC DP19-1903) recipients (i.e., 8 Tribal and Indian organizations) with Division of Population Health (DPH) and Division of Heart Disease and Stroke Prevention (DHDSP) colleagues to develop and refine evaluation guidance, culturally responsive indigenous evaluation tools, performance measures, indicators, success stories, data collection and analyses; advise on actionable insights to support adoption of the National Diabetes Prevention Program; participate in site visits to provide evaluation technical assistance to funded recipients; train two new evaluators on indigenous evaluation practices and strategies; supports the creation and maintenance of strategic community partnerships and program operations.

Writing, Reporting, and Communication

- Leads the communication and dissemination of cooperative agreement (1903, 2320, 2321) and special evaluation studies projects through presentations in branch meetings and public health and evaluation conferences, briefs, reports, and publishing manuscripts.
- Communicates evaluation findings through reports, presentations, and other dissemination modes.
- Facilitate the collaborative design of data storytelling tools (e.g., dashboards, presentations, reports) for the PIE Team, internal branches, external partners, and national audiences to showcase the need for and effectiveness of services.

Subject Matter Expert

- Serves as a subject-matter expert in food nutrition, community engagement, community-based participatory research, including frameworks, methodologies, best practices, and resources.
- Manages and provides a programmatic and scientific oversight of a community-engaged research and evaluation portfolio focused on intervention research addressing social determinants of health and diabetes.
- Serves as a clearance proxy for multiple roles, including the Associate Director, Performance Improvement and Evaluation Team Lead, and Synthesis, Translation, Action, And Research Team Lead.
- Serves on Councils to contribute to the development of strategic plans, resources, evidence-based tools, and training(s) for use by CDC staff, funded recipients, and other internal and external partners.

PRIOR EXPERIENCE

Health Scientist (GS-13), 05/2021 – 05/2023
Centers for Disease Control and Prevention (CDC), 40 hours/week
National Center for Chronic Disease and Health Prevention (NCCDPHP),
Division of Diabetes Translation (DDT),
Translation, Health Education, and Evaluation Branch (THEEB),

Performance Improvement and Evaluation Team (PIE)

- Served as Project Lead/Government Technical Monitor for a $500,000 contract, "Implementation Research to Increase Access to Fruits and Vegetables for People with Diabetes in Urban, Low-Income, Underserved Areas (Food is Medicine)" project, including collaborating with the assigned COR II, Division of Nutrition, Physical Activity, and Obesity (DNPAO) colleagues, private and non-private organizations and community-based organizations providing nutrition assistance services; advising 4 contractors and 1 health scientist on culturally responsive and appropriate implementation tools and evaluation tools; reviewing and providing feedback on evaluation terms of references, work plans, statement of work, formative research and evaluation protocols and plans, literature reviews, qualitative and quantitative instruments, and dissemination products; and managing unanticipated barriers with COR II by adjusting priorities
- Delivered proactive and reactive monitoring and evaluation technical assistance to nine DP 18-1815 and five DP18-1817 recipients and CDC branches (e.g., Program Implementation Branch) throughout the program life cycle, including participating in quarterly and ad hoc meetings with funding recipients; responding to evaluation-related questions and concerns; and reviewing and providing feedback on evaluation plans, performance measure reports, evaluation reports, manuscript concept proposals, health impact statements, and annual performance reports
- Integrated culturally responsive evaluation and equitable framework elements into evaluation reporting guidelines and feedback to DP18-1815, DP18-1817, and GHWIC DP 19-1903 recipient evaluation deliverables
- Utilized social justice and community engagement principles to empower recipients and advocate for policy, systems, and environmental changes through DP18-1815, DP18-1817, and GHWIC DP 19-1903 cooperative agreement strategies and recipient activities
- Applied chronic disease prevention and management technical expertise while reviewing DDT products by examining content for accuracy and relevancy and analyzing implications on current and future goals, policies, and strategic plans

Health Scientist (GS-13), 11/2019 – 05/2021
CDC, NCCDPHP, 50-55 hours/week
Office on Smoking and Health (OSH),
Epidemiology Branch, Evaluation Team

- Served as co-lead for DP20-2001 cooperative agreement on advising OSH Evaluators, Project Officers, and staff in the development of evaluation activities, including national evaluation and recipient-level evaluation activities (e.g., logic models, data collection, analysis and interpretation, evaluation reports); advised staff in evaluation protocols (i.e., plans, data collection tools, and reporting templates); oversaw and provided feedback related to evaluation technical assistance; responded to evaluation priorities and needs of the recipients and their partners; and presented/trained evaluators on DP 20-2001 evaluation Standard Operating Procedures (SOPs)
- Served as recognized SME to Good Health and Wellness in Indian Country (GHWIC DP 19-1903) recipients (i.e., 5 American Indian tribal nations and organizations and 1 Alaska Native tribal organization), with DPH, DHDSP, DDT, and DNPAO colleagues to develop and refine reporting guidelines and templates, performance measures, indicators, success stories, data collection and analyses, and integrate culturally responsive evaluation and equitable approaches; advised on actionable insights to support adoption and implementation of commercial tobacco related policies; utilized cultural competency skills

to form meaningful, cohesive partnerships with tribal nations and community partners; coordinated site visits to provide evaluation technical assistance to funded recipients; and supported the creation and maintenance of strategic community partnerships and program operations

- Served as Project Lead/ Government Technical Monitor for the flavored tobacco product policy restrictions evaluation project, including collaborated with the assigned COR II and OSH Policy Branch, FDA, CDC Foundation, Center for Black Health Equity, National LGBT Cancer Network Alliance colleagues, and community partners reviewing flavored commercial tobacco product disparities; advised 4 contractors,1 ORISE fellow, and 2 health scientists on evaluation tools; reviewed and provided feedback on evaluation terms of references, work plans, statement of work, environmental scans, formative research and evaluation protocols and plans, literature reviews, qualitative and quantitative instruments, and translation and dissemination products; and managed unanticipated barriers with COR II by adjusting priorities, staffing changes, and deadlines and implemented a course of action, as needed, when additional issues were identified
- Co-led the development and implementation of the National Tobacco Control Program (NTCP) evaluation to identify and address the behavioral, policy, and environmental components; developed performance measures and indicators to record process and impact for state programs implementing NTCP; collected and tracked social determinants of health data from OSH and external sources; and recommended and executed changes in tobacco programs as a result of monitoring and evaluation findings
- Served on various OSH workgroups, including Social Determinants of Health, Disparities Deep Dive, American Indian Youth Tobacco Survey, American Indian/ Alaska Native, Evaluation, and Surveillance

Health Scientist (GS-13), 01/2019 – 11/2019
CDC, Center for Global Health 40 hours/week
Division of Global HIV and TB (DGHT),
HIV Prevention Branch (HPB),
Community Engagement Team

- Led the development of community engagement strategic plans to guide program improvement for 4 President's Emergency Plan for AIDS Relief (PEPFAR) countries (i.e., South Africa, Zambia, Zimbabwe, and Tanzania), including leading desktop reviews to understand and standardize data methodologies and the impact and outcomes of specific donor-funded activities; identified HIV program implementation gaps and implemented solutions during site visits; and advised on the design and implementation of HIV communication products and programs
- Led proactive and reactive community engagement, communication, and performance monitoring technical assistance to 4 PEPFAR recipients, CDC DGHT branches (e.g., Maternal and Child Health Branch), community-and faith-based organizations, and USAID partners throughout the program's life cycle, including participating in monthly and ad hoc meetings with funding recipients; responded to community engagement, communication, and performance monitoring-related questions and concerns; reviewed and provided feedback on community engagement, communication, and performance monitoring plans and reports; developed and implemented relevant and appropriate metrics to monitor progress related to social determinants of health; and navigated and fostered international relations to establish HIV activities and initiatives
- Led quality assurance (QA) and improvement (QI) efforts for CDC PEPFAR-led initiative, Siyenza, including scaling up evidence-based public health interventions at 5 health clinics in South Africa; executed the QA and QI process to ensure clinic mechanisms aligns with

PEPFAR standards, policies and procedures, and identified areas of non-compliance; analyzed metrics (e.g., diagnoses, clinical procedures, operational performance) to provide valid recommendations regarding the prioritization of retention strategies; and improved and streamlined practices and policies of HIV treatment with healthcare staff and community health workers during site visits
- Served as Acting Community Engagement Team Lead, as needed, in absence of the Lead Public Health Advisor, including collaborated with senior branch leadership to help foster and guide a data-driven culture across community engagement efforts and HIV prevention programs in PEPFAR funded countries and ensured scientific and technical accuracy of concept notes, proposals, protocols, and scientific papers authored or co-authored by team, branch, and division members

Behavioral Scientist (GS-13), 12/2016 – 01/2019
CDC 40 hours/week
National Center for HIV/AIDS, Viral Hepatitis, STD, and TB Prevention (NCHHSTP),
Division of HIV/AIDS Prevention, Prevention Communication Branch,
Research and Evaluation Team

- Served as lead researcher and evaluator for 5 national HIV prevention communication campaigns and one initiative including *Prevention IS Care* (a campaign for health care providers), *Doing It* (a campaign for gay and bisexual men, African American women, transgender women and men), *Let's Stop HIV Together* (a campaign for gay and bisexual men, African American women, transgender women and men, families), *HIV Screening. Standard Care.* (a campaign for primary care providers), *Prescribing HIV Prevention* (a campaign for internal medicine specialists and family practitioners), and *Business Responds to AIDS* (an initiative for businesses, such as Delta Airlines and Home Depot)
- Led formative research for HIV prevention communication initiatives including literature reviews and environmental scans to improve the design and delivery of public health messages
- Led monitoring and evaluation activities of HIV prevention communication initiatives, including the development of timelines, evaluation plans, performance indicators, logic models, metrics, and quarterly and annual report templates
- Served as Project Lead/ Government Technical Monitor on 5 national HIV prevention communication campaigns and one initiative, including collaborated with the assigned COR II; reviewed and edited evaluation terms of references, formative research and evaluation plans, and mixed-methods instruments; developed theoretical and conceptual frameworks to guide the design and evaluation of HIV prevention communication campaigns; advised 8 contractors and 3 ORISE fellows on monitoring campaign metrics and CDC Evaluation Framework; evaluated contractor performance; ensured that research and evaluation projects complied with Institutional Research Board (IRB) procedures, Paperwork Reduction Act (PRA), and Privacy Act; collaborated with national partners and other branches across the Division to focus on HIV prevention priorities and program improvement and managed unanticipated barriers by adjusting priorities and deadlines and implementing a course of action, as needed, when additional issues were identified
- Translated and disseminated HIV research and evaluation findings into recommendations and quarterly and annual reports, strategic briefs, publications, and poster presentations to internal and external stakeholders

Research Associate, 09/2014 – 09/2018
Winston-Salem State University 8 hours/week
Department of Health, Physical Education, and Sport Studies

- Co-led the design and implementation of process evaluations on coronary heart disease, diabetes, and obesity/nutrition interventions
- Led data collection efforts including the design and implementation of qualitative (focus groups and interviews) and quantitative (surveys) instruments, analyzed and interpreted data, and disseminated research and evaluation findings to school, county, and government officials
- Provided training and technical assistance on data collection and evaluation to Research Assistants (i.e., Physical Education undergraduate students and community members)
- Assisted and utilized community-based participatory research (CBPR) methods to identify health needs in urban communities
- Developed and maintained partnerships with community leaders and members, faith-based organizations, and health departments

Evaluation Fellow, 08/2016 – 12/2016
CDC, Office of Associate Director for Policy, 40 hours/ week
Evaluation Team

- Developed and implemented the Health Impact in 5 years (HI-5) initiative evaluation plan (logic model, evaluation questions, and methodology, data collection); engaged and supported a multi-sector team of CDC subject matter experts on the review of evidence-based interventions and practices for preventive services at the community and population levels to assess feasibility and suitability in priority communities; and collaborated and sustained partnerships with high level officials and representatives from public health organizations (Robert Wood Johnson Foundation, National Association of County and City Health Officials, and University of Kansas) to disseminate the HI-5 initiative results
- Developed evaluation plans for policy/economic capacity building initiatives (i.e., CDC Policy Academy and Policy Community of Practice), including identified and analyzed public health issues and their impact on local policies; and conducted literature searches and environmental scans using PubMed, Westlaw, and other databases to support public health policy decision-making

Evaluation Fellow, 08/2015 – 08/2016
CDC, NCCDPHP, 40 hours/week
Division of Reproductive Health (DRH),
Applied Sciences Branch,
Adolescent Reproductive Health Team

- Developed and implemented the Community-Wide Initiative (CWI) evaluation plan, including the logic model, evaluation questions, methodology, and data collection; engaged and supported a multi-sector team of CDC subject matter experts and external partners (e.g., youth stakeholder organizations, Advocates for Youth) on the review of evidence-based interventions and practices on teen pregnancy prevention access and quality; served as a Community Engagement Subject Matter Expert; revised communication products (e.g., Social Determinants and Teen Pregnancy Prevention webpages); advised 3 contractors on evaluation tools; reviewed and provided feedback on qualitative data collection and analyses; disseminated evaluation lessons learned to various audiences using different modes (e.g., presentations, reports)

- Co-led the Contraceptive Action Plan project, including collaborating with the assigned COR II; reviewed and synthesized literature to identify evidence-based public health programs and policies to expand and improve teen pregnancy programs and access to contraception among teens; reviewed and edited formative research plans and qualitative instruments; advised 2 contractors on increasing awareness and access to cost-effective contraceptive methods; and managed unanticipated barriers by independently adjusting deadlines and priorities
- Delivered reactive monitoring and evaluation technical assistance to three teen pregnancy organizations throughout the program life cycle, including participating in monthly and ad hoc meetings with funding recipients; responded to evaluation-related questions and concerns; and reviewed and provided feedback on evaluation plans and youth organizational assessments
- Led the development of the Safe States Alliance built environment evaluation plan; engaged and supported a multi-sector team of external stakeholders on active transportation and built environment; developed and conducted interviews with high level state officials and analyzed qualitative data using NVivo; and prepared and disseminated evaluation findings to Safe States Alliance and CDC leadership
- Led the development of the CDC's Office of Technology and Innovation evaluation plan, including logic model, survey instrument, conceptual framework; engaged Health Scientists and Epidemiologists in various aspects of program and survey design; prepared and disseminated summary reports and oral presentations

Postdoctoral Research Associate, 08/2014 – 08/2015
University of North Carolina at Chapel Hill 40 hours/week
University of North Carolina Eshelman School of Pharmacy

- Actively developed and fostered community partnerships with stakeholders (health care providers, schools, Mountain Area Health Education Center, faith-based organizations, and non-profit organizations) in medically underserved areas to increase research activities in reducing chronic health disparities
- Employed community-based participatory research (CBPR) methods to identify health needs in rural communities
- Co-led data collection efforts and analyzed and interpreted qualitative and quantitative data
- Assisted in the development and implementation of interventions that enhanced chronic disease (i.e., asthma, chronic obstructive pulmonary disease, and vasculitis) self-management among children, adolescents, and adults
- Prepared and submitted UNC grant and Institutional Review Board (IRB) applications

Research Associate, 08/2011 – 08/2014
Georgia Southern University, 40 hours/week
Georgia Practice Based Research Network

- Co-led the strategy development and portfolio of the Practice Based Research Network with three Principal Investigators and two Research Associates
- Designed, implemented, and evaluated QI programs among health departments and 6 Georgia health districts to ensure preventative services were offered to clients specifically related to teen pregnancy and HIV testing
- Established and maintained partnerships and coalitions among local and county health departments, district directors, and universities to ensure successful program design and implementation

- Co-led 6 Georgia health departments in the public health accreditation process including implementing their quality improvement plans and conducting community health assessments
- Conducted in-depth interviews, observations, and focus groups among stakeholders including community members, health department leadership, Georgia district directors, and non-profit hospitals

Research Project Manager, 11/2012-11/2013
Georgia Regents University 15 hours/week

- Recruited, screened, hired, trained, and supervised 4 Research Assistants to conduct qualitative asthma-related research among three urgent cares and emergency rooms
- Conducted quarterly performance appraisals among employees
- Provided technical, scientific, and evaluation expertise on asthma to the research team, funding agency, IRB, and Georgia Regents University leadership
- Developed structured interview protocols for caregivers of 8-13-year-old children
- Prepared and disseminated quarterly and summary reports and presentations for the Principal Investigator, funding agency, and professional associations

Project Coordinator, 03/2011 – 08/2011
Gramercy Research Group 60 hours/week

- Led the recruitment and engagement of 31 faith-based organizations for the Learning and Developing Individual Exercise Skills (L.A.D.I.E.S) study
- Directed the successful implementation of the L.A.D.I.E.S study including enrollment, implementation, and follow-up activities among 450 participants
- Actively developed strong community relationships with faith-based organizations, universities, hospitals, health departments, clinics, and community members
- Supervised, monitored, and evaluated 25 employees (including Community Health Workers, Recruiters, Program Facilitators)
- Developed and implemented Standard Operating Procedures for employees to ensure adherence to Gramercy standards, procedures, and instructions

Pediatric Oncology Research Coordinator, 04/2008 – 03/2011
Carolinas Medical Center (CMC) 40 hours/week
Blumenthal Cancer Center

- Consented and counseled pediatric patients on oncology randomized clinical trials from the time of diagnosis, through treatment, and following remission
- Adhered to Children's Oncology Group guidelines to understand the causes of cancer and find effective treatments for children
- Reviewed, audited, and maintained patient medical records
- Ensured the safety and quality of tissue and blood specimen collection to help develop new treatments and submit the data to global regulatory agencies
- Developed and submitted IRB applications and ensured clinical trials adhere to IRB and HIPAA compliance regulations

Graduate Research Assistant, 08/2009 – 08/2010
University of North Carolina at Charlotte, 15 hours/week
Department of Public Health Sciences

- Recruited and retained 25 participants for the Fertility Oral Contraceptive Use Study to increase contraception usage
- Conducted baseline and monthly follow-ups interviews with participants to ensure medication adherence
- Developed and sustained partnerships among UNCC and local hospitals in Charlotte, NC
- Contributed to preparation of quarterly and annual reports for the National Institutes of Health

Parents Matter Program (PMP) Facilitator, 05/2009 – 11/2009
Gaston County Health Department 5 hours/week

- Taught the PMP curriculum in five sessions with groups of 12- 15 participants to educate caregivers on adolescent sexual health
- Led and facilitated parents to comfortably discuss sexuality and sexual risk reduction with their children
- Promoted and sustained collaborations among faith- based organizations, health departments, schools, and community members
- Administered participant baseline and post-intervention evaluations to monitor program success
- Assisted the Program Coordinator in preparing interim and final reports to the CDC

Certified Pharmacy Technician III, 08/2006 – 04/2008
Carolinas Medical Center, 40 hours/week
Pharmacy

- Assisted Pharmacists in performing a variety of technical duties related to the preparation, packaging, compounding, and distribution of medications
- Compounded prescriptions and prepared chemotherapy intravenous medications according to the Food & Drug Administration guidelines
- Developed and implemented training programs for 2-10 employees per quarter
- Scheduled and supervised 2-10 employees to ensure productivity and high-quality workflow
- Maintained high standards of safety and sanitation when preparing chemotherapy intravenous medications

Certified Pharmacy Technician, 11/2004 – 04/2007
Walgreen's, 25 hours/week
Pharmacy

- Assisted Pharmacists and Pharmacy Manager by coordinating activities to provide efficient and optimum patient care and pharmacy services
- Resolved daily claims for third party prescription processing with an understanding of the online rejections and plan parameters of insurance protocols
- Developed workflow guidelines, policies and procedures, and additional tools to maximize productivity, standardize practice, and maintain regulatory readiness

- Assisted Pharmacists in dispensing medication orders and maintaining patient profiles and controlled substance orders

TEACHING EXPERIENCE

Adjunct Instructor, Concordia University St. Paul, Department of Kinesiology 06/2022 – 03/2023
Adjunct Instructor, Concordia University Chicago, Department of Health and Human Performance 05/2017 – 10/2021

CDC EMERGENCY RESPONSES EXPERIENCE

Communications Section Lead, CDC, COVID-19 Response	06/2022 – 07/2022
Communications Team Lead, CDC, COVID-19 Response	03/2022 – 04/2022
Communications Co-Deputy Lead, CDC, COVID-19 Response	06/2021 – 07/2021
V-safe Pregnancy Coordinator, CDC, COVID-19 Response	03/2021 – 04/2021
Evaluator, CDC, COVID-19 Response	08/2020 – 09/2020
Health Scientist, CDC, EVALI Response	01/2020 – 04/2020
Evaluation Fellow, CDC, Zika Response	08/2015 – 09/2015

GUEST LECTURES

1. **Culturally Responsive Evaluation.** Atlanta, GA. Harvard University, Program Evaluation Practicum, January 2021, January 2022, January 2023, January 2024, January 2025.
2. **Integrating Health Equity into Evaluation Efforts.** Atlanta, GA. Harvard University, Program Evaluation Practicum, January 2021, January 2022, January 2023, January 2024, January 2025.
3. **Integrating Health Equity into Program and Policy.** Atlanta, GA. Harvard University, April 2022.

INTERNSHIP

Girls on the Run Intern (GOTR), Gaston County Health Department 08/2009 – 08/2010

RESIDENCY POSITION

Annie E. Casey Foundation Scholar, William and Flora Hewlett Foundation 08/2018 – 10/2018

CONSULTANT POSITIONS

MPH External Reviewer, St. Francis College	10/2021 – 10/2021
Researcher, Research and Evaluation Group	07/2018 – 08/2018
Evaluator, FOCUS + Fragile Kids	04/2017 – 06/2017
Evaluator, Robert W. Woodruff Library/Emory University	03/2016 – 09/2016
Evaluator, Chatham County Health Department	05/2014 – 07/2014

PUBLICATIONS

Peer reviewed:

1. **Alexander DS,** Saelee R, Rodriguez B, Koyama AK, Cheng YJ, Tang S, Rutkowski RE, Bullard KM. (2025). Diabetes distress among US adults with diagnosed diabetes, 2021. *Preventing Chronic Disease.*
2. Kidder D, Fierro L, Luna E, Salvaggio H, McWhorter A, Bowen S, Murphy-Hoefer, R, Thigpen S, **Alexander DS**…CDC Evaluation Framework Work Group, (2024). CDC Program Evaluation Framework, 2024. *Morbidity and Mortality Weekly Report, 73(6).*
3. Saelee R, Bullard KM, Wittman JT, **Alexander DS,** Hudson D. (2024). State-Level Household Energy Insecurity and Diabetes Prevalence Among US Adults, 2020. *Preventing Chronic Disease,* 21:240087.
4. Saelee R, **Alexander DS,** Wittman JT, Pavkov ME, Hudson DL, Bullard KM. (2024). Racial and economic segregation and diabetes mortality in the United States, 2016-2020. *Journal of Epidemiology & Community Health,* 78(12):793-798.
5. Saelee R, **Alexander DS,** Onufrak S, Imperatore G, Bullard KM. (2024). Household Food Security Status and Allostatic Load Among US Adults: National Health and Nutrition Examination Survey 2015–2020. *Journal of Nutrition,* 21:230297.
6. Wittman JT, **Alexander DS,** Bing M, Montierth R, Xie H, Benoit SR, & Bullard KM. (2023). Identifying priority geographical locations for diabetes self-management education and support programs in the Appalachian region. *Preventing Chronic Disease.*
7. Allnutt AE, Smith DJ, Torrence WA, & **Alexander DS.** (2022). Examining weight bias attitudes and obesity beliefs among undergraduate students. *Journal of American College Health*.
8. Watson C, **Alexander DS,** Oliver B, & Trivers K. (2022). Substance use among adult marijuana and nicotine e-cigarette or vaping product users, 2020. *Addictive Behaviors.*
9. Puvanesarajah S, Tsai J, **Alexander DS,** Tynan MA, & Gentzke AS. (2021). Youth indoor and outdoor exposure to secondhand smoke and secondhand aerosol. *American Journal of Preventive Medicine.*
10. Marinaro M, De Waal D, & **Alexander DS.** (2021). Do high protein recommendations for athletes result in kidney injury and dialysis? *Seminars in Dialysis.*
11. Puvanesarajah S, Wang T, **Alexander DS,** Gomez Y, Head SK, Alexandridis AA, Jamal A, & Trivers K. (2021). Awareness and use of heated tobacco products among middle school and high school students, United States, 2019-2020. *Nicotine & Tobacco Research.*
12. **Alexander DS,** Kiser S, North S, Roberts C, & Carpenter DM. (2021). Exploring community members perceptions to adopt a Tele-COPD program in rural counties. *Exploratory Research in Clinical and Social Pharmacy.*
13. **Alexander DS,** Cao C, & Alfonso M. (2020). Examining whether the Social Cognitive Theory concepts predict childhood obesity prevention outcome expectations. *International Quarterly of Community Health Education.*
14. **Alexander DS,** Williams-Brown C, & Roberts D. (2020). Benefits and Challenges with Conducting Focus Groups to explore Diabetes Prevention Perceptions and Practices among Black Church Congregants. *SAGE Research Methods Cases: Medicine and Health.*
15. **Alexander DS.** (2020). Concurrent Triangulation Mixed Methods Research: Designing and Conducting a Childhood Obesity Study in a Rural Setting. *SAGE Research Methods Cases: Medicine and Health.*
16. Williams-Brown C, **Alexander DS,** Booker MA. (2019). Perceptions and practices of diabetes prevention among African Americans participating in a faith-based community health program. *Journal of Community Health.*
17. **Alexander DS,** Alfonso ML, & Nazaruk D. (2018). Exploring Childhood Obesity Perceptions among Caregivers of African American Children. *Journal of African American Studies.*

18. Williams-Brown C, **Alexander DS,** Cummins K, Price AA, & Booker MA. (2017). Steps to a healthier heart: Improving Coronary Heart Disease knowledge among African American women. *American Journal of Health Education.*
19. Abraham OK, **Alexander DS,** Schleiden LJ, & Carpenter DM. (2017). Identifying barriers and facilitators that affect community pharmacists' ability to engage children in medication counseling: A pilot study. *Journal of Pediatric Pharmacology and Therapeutics.*
20. **Alexander DS,** Alfonso ML, Cao C, & Hansen AR. (2017). Assessing child body mass index perceptions among African American caregivers in a rural community. *Journal of Racial and Ethnic Disparities.*
21. Abraham, OK, Brothers A, **Alexander DS,** & Carpenter DM. (2017). Pediatric medication use experiences and patient counseling in community pharmacies: Perspectives of children and parents. *Journal of the American Pharmacists Association.*
22. **Alexander DS,** Alfonso ML, Cao C, & Wright A. (2017). Do maternal caregiver perceptions of childhood obesity risk factors and obesity complications predict support for prevention initiatives among African Americans? *Maternal and Child Health Journal.*
23. **Alexander DS,** Hogan S, Jordan J, DeVellis R, & Carpenter DM. (2016). Examining whether the Information- Motivational –Behavioral Skills (IMB) model predicts medication adherence for patients with a rare disease. *Patient Preference and Adherence.*
24. **Alexander DS,** Alfonso ML, & Cao C. (2016). Development and psychometric testing of the Childhood Obesity Perceptions (COP) survey among African American caregivers: A tool for obesity prevention program planning. *Evaluation and Program Planning.*
25. Williams-Brown C, **Alexander DS,** Warren C, & Booker M. (2016). A qualitative approach: Evaluating the Childhood Health and Obesity Initiative Communities Empowered for Success (CHOICES) pilot study. *Journal of Racial and Ethnic Health Disparities*, 1-9.
26. Carpenter DM, Abraham OK, **Alexander DS,** & Horowitz K. (2016). Counseling of children and adolescents in community pharmacies: Results from a 14-day observational study. *Journal of the American Pharmacists Association*, 56, 266-269.
27. Carpenter DM, Thorpe CT, **Alexander DS,** Sage A J, Lewis ME, Hogan SL, Geryk LL, & DeVellis R. (2016). The relationship between social support, social constraint, and psychological adjustment for patients with rare autoimmune disease. *Current Rheumatology Reviews.*
28. Carpenter DM, **Alexander DS,** Elio A, DeWalt D, Lee C, & Sleath BL. (2016). Using tailored videos to teach inhaler technique to children with asthma: Results from a school nurse-led pilot study. *Journal of Pediatric Nursing, 31*(4), 380-389.
29. Whitt-Glover M, Borden S, **Alexander DS,** Kennedy BM, & Goldmon MV. (2015). Recruiting African American churches to participate in research: The Learning and Developing Individual Exercise Skills (L.A.D.I.E.S.) for a better life study. *Health Promotion Practice*, 1-10.
30. Livingood WC, Peden A, Shah GH, Marshall N, Gonzalez K, Toal R, **Alexander DS,** Wright AR, Woodhouse L. (2015). Comparison of Practice Based Research Network Quality Improvement technical assistance and evaluation to other ongoing Quality Improvement efforts for changes in Agency Culture. *BMC Health Services Research,* 15, 300-305.
31. Peden A, Shah G, **Alexander DS,** Toal R, Wright A, Anderson A, Ulrich S, & Jones J. (2015). Accreditation readiness in Georgia: Lessons from a technical assistance observational case study. *Journal of Georgia Public Health Association.*
32. **Alexander DS,** Carpenter DM, Geryk L, Arrindell C, DeWalt D, Weaver M, & Sleath B. (2015). Are children with asthma overconfident that they are using their inhalers correctly? *Journal of Asthma,*14, 1-6.
33. **Alexander DS,** Carpenter D, Hogan S, Jordan J, & DeVellis R. (2015). The relationship between peer support, medication adherence, and quality of life among patients with vasculitis. *Clinical Experimental and Rheumatology*, 33 (2), 185-186.

34. **Alexander DS,** Alfonso ML, & Hansen AR. (2014). Childhood obesity perceptions among African American caregivers in a rural Georgia community: A mixed methods approach. *Journal of Community Health*, 40(2), 367-378.
35. Marshall NA, Livingood WC, Peden A, Shah G, Toal R, **Alexander DS,** Wright A, Jump S, Freeman S, Davis K, Woodhouse L, & Penix K. (2013). Evaluating Quality Improvement to Improve HIV Reporting. *Frontiers in Public Health Services and Systems Research,* 2(7), 1-7.
36. **Alexander DS,** Livingood WC, Marshall NA, Peden A, Toal R, Shah GH, Wright A, Cummings P, Gonzalez K, & Woodhouse L. (2013). Assessing a Quality Improvement Project in a Georgia County Health Department. *Frontiers in Public Health Services and Systems Research,* 2(6), 1-6.
37. Livingood W., Marshall N, Peden A, Gonzales K, Shah G, **Alexander DS,** Toal R, Davis K, Dixon B, Cummings P, & Woodhouse L. (2013). Cross Jurisdictional Sharing and Accreditation: Early lessons learned from conducting QI with Georgia's health districts. *Journal of Public Health Management and Practice* Published online.
38. Shah G, Leep C, & **Alexander DS.** (2013). Profile-IQ: Web-based Data Query System for Local Health Department Infrastructure and Activities. *Journal of Public Health Practice Management,* 1-7.
39. **Alexander DS,** Brunner LR, Piper C, & Tanner A. (2012). The Association of Recreational Parks and Facilities and Childhood Obesity among 2007 National Survey of Children's Health (NSCH) Participants. *Journal of Epidemiology & Community Health,* 67(5), 427-431.
40. Livingood WC, Marshall N, Peden A, Shah G, **Alexander DS,** Penix K, Gonzalez K, Lawrence R, Toal R, & Woodhouse L. (2012). Health Districts in Georgia as Quality Improvement Collaborative and Multi-Jurisdictional Accreditation Entities. *Journal of Public Health Practice Management,* 18(6), 561-570.
41. Livingood WC, Marshall N, Peden A, Gonzales K, Shah G, Penix K, **Alexander DS,** Toal R, Davis K, Dixon B, Cummings P, & Woodhouse L. (2012). Building Capacity to support and study QI in Local Georgia Public Health Systems. *Frontiers in Public Health Services and Systems Research*, 1(3), 1-7.

PEER-REFEREED PODIUM PRESENTATIONS

1. **The Adaptation of the "On Your Way to Preventing Type 2 Diabetes" Tool.** Atlanta, GA. Centers for Disease Control and Prevention. CDC Translation Day, December 2024.
2. **"The Role of the Food Bank Leader": A Qualitative Perspective of Developing a Diabetes Program Toolkit.** Atlanta, GA. Centers for Disease Control and Prevention. CDC Translation Day, December 2024.
3. **Evaluating Diabetes Self-Management Education and Support Services (DSMES) delivered alone and in combination with Produce Packages at a Food Bank in Texas.** Co-presenter. Atlanta, GA. Centers for Disease Control and Prevention. December 2024.
4. **On Your Way to Preventing Type 2 Diabetes Tool: Formative Research Findings, Recommendations, and Next Steps for the Demonstration Evaluation Study.** Atlanta, GA. Centers for Disease Control and Prevention. Translation, Health Education, and Evaluation Branch Meeting, December 2023.
5. **On Your Way to Preventing Type 2 Diabetes Tool: Formative Research Findings, Recommendations, and Next Steps for the Demonstration Evaluation Study.** Atlanta, GA.

Centers for Disease Control and Prevention. Translation, Health Education, and Evaluation Branch Meeting, December 2023.

6. **Strategies for Type 2 Diabetes Prevention and Management: The State of Diabetes in the Black Community.** Atlanta, GA. Centers for Disease Control and Prevention. Blacks in Government Meeting, November 2023.
7. **Prioritizing Health Equity in Diabetes: DP23-0020 Component C Evaluation.** Atlanta, GA. Centers for Disease Control and Prevention and Emory University. Ignite Meeting, September 2023.
8. **Changing the Health Trajectory of Black Communities.** Atlanta, GA. USDA Food and Nutrition Services Black History Event, February 2022.
9. **DP18-1815/DP18-1817 Category A Evaluation and Performance Measurement.** Atlanta, GA. South Carolina Annual Partner Connect Meeting, January 2022.
10. **Good Health and Wellness in Indian Country: Year 1 Outcomes and Reflections of Diabetes Efforts.** Atlanta, GA. Centers for Disease Control and Prevention, November 2021.
11. **COVID-19 Toolkit for Communities.** Atlanta, GA. Centers for Disease Control and Prevention and Department of Education, August 2021.
12. **Flavored tobacco products restrictions evaluation plan.** Atlanta, GA. Centers for Disease Control and Prevention, May 2021.
13. **Using program evaluation to show impact and inform commercial tobacco control program development.** Atlanta, GA. Centers for Disease Control and Prevention, August 2020.
14. **Impact of Good Health and Wellness in Indian Country Project – Commercial Tobacco.** Atlanta, GA. Centers for Disease Control and Prevention, July 2020.
15. **Defining and facilitating community engagement in global settings.** Atlanta, GA. Centers for Disease Control and Prevention, August 2019.
16. **Community engagement strategies to implement Undetectable= Untransmittable in Uganda communities.** Atlanta, GA. Centers for Disease Control and Prevention, April 2019.
17. **Communicating with health care providers about treatment as prevention (TasP) and viral suppression.** Atlanta, GA. Centers for Disease Control and Prevention, March 2019.
18. **Findings and recommendations of the Prevention IS Care mental health and substance use brochure testing.** Atlanta, GA. Centers for Disease Control and Prevention, November 2017.
19. ***Act Against AIDS* Initiative: Partnering with health departments.** Atlanta, GA. Centers for Disease Control and Prevention. May 2017.
20. **Applying evaluation findings and lessons learned from a 5-year Community-Wide Teen Pregnancy Prevention Initiative.** Atlanta, GA. Centers for Disease Control and Prevention. September 2016.
21. **A multi-level approach to reduce health disparities among families and communities.** Raleigh, NC. North Carolina State University. July 2016.
22. **Using the Social Ecological Model to promote healthy families and communities.** College Park, MD. University of Maryland. May 2016.
23. **How to write an evaluation plan.** Atlanta, GA. Centers for Disease Control and Prevention. December 2015.
24. **Applying the Social Ecological Model to address health disparities.** Atlanta, GA. Mercer University School of Pharmacy. July 2015.
25. **Conducting community-based participatory research to prevent health disparities.** Omaha, NE. University of Nebraska at Omaha. May 2015.
26. **Enhancing quality improvement organizational culture in Georgia's local public health agencies.** Lexington, KY. Keeneland Conference. April 2014.

27. **The health care professional shortage in Burke County, GA.** Statesboro, GA. Georgia Southern University. October 2013.
28. **Clarifying and expanding concepts of cross-jurisdictional sharing: Early lessons learned from conducting QI with Georgia's health districts.** Co-presenter. Lexington, KY. Keeneland Conference. April 2013.
29. **Women's health: A global perspective.** Statesboro, GA. Georgia Southern University. November 2012.
30. **Substance free housing at Georgia Southern University.** Statesboro, GA. Georgia Southern University. March 2012

PEER- REFEREED POSTER PRESENTATIONS

1. **Unpacking Knowledge and Prevention Behaviors for People with Lower Incomes Residing in U.S. Rural Communities: Social Determinants to Type 2 Diabetes Prevention.** New Orleans, LA. 17th Health Disparities Conference. March 2024.
2. **An examination of the association between HIV testing and PrEP use among gay and bisexual men.** Atlanta, GA. American Public Health Association. November 2017.
3. **Using videos to verify child and caregiver understanding of jargon during pediatric asthma visits.** Co-presenter. International Conference on Communication in Healthcare. Heidelberg, Germany. September 2016.
4. **Using tailored videos to teach children how to use their asthma inhalers.** Co- presenter. International Social Pharmacy Workshop. Aberdeen, Scotland. July 2016.
5. **Identifying Barriers & Facilitators that affect community pharmacy staff ability to engage children in medication counseling.** Co-presenter. Baltimore, MD. American Pharmacists Association Annual Meeting. March 2016.
6. **Development and psychometric testing of the Childhood Obesity Perceptions (COP) Survey: A tool for program planners and evaluators.** Atlanta, GA. Georgia Public Health Association. March 2016.
7. **Assessing student's needs for clinical pharmacy services at a university campus health center.** Co-presenter. New Orleans, LA. American Society of Health-Systems Pharmacists. December 2015.
8. **Using tailored videos to teach children how to use their asthma inhalers.** Co-presenter. Chicago, IL. American Public Health Association. November 2015.
9. **Childhood obesity perceptions among African American caregivers in a rural Georgia community: A mixed methods approach.** Atlanta, GA. Georgia Public Health Association. April 2015.
10. **The relationship between peer support, medication adherence, and quality of life among patients with vasculitis.** London, England. Vasculitis & ANCA workshop. April 2015.
11. **Accreditation efforts in Georgia: A technical assistance case study.** Lexington, KY. Keeneland Conference. April 2015.
12. **The relationship between positive and negative social interactions and psychological adjustment for vasculitis and lupus patients.** London, England. Vasculitis & ANCA workshop. April 2015.
13. **Adolescent, Caregiver, and provider preferences for an asthma self-management app.** Co-presenter. Los Angeles, CA. Society for Adolescent Health and Medicine. March 2015.
14. **Examining underlying causes of Emergency Department use for medical care of asthma in children.** Atlanta, GA. Georgia Public Health Association. April 2014.

15. **A method to identify quality improvement initiatives in Georgia's multijurisdictional public health system.** Co-presenter. Orlando, FL. Academy Health. March 2012.

DISSERTATION COMMITTEES
PhD Dissertation Advisor (Chair)

2020-2021
Allnutt, A. – Dissertation Title: Examining Weight Bias Attitudes and Obesity Beliefs Among Undergraduate Students (graduated May 2021)

2019-2020
Richardson, M. – Dissertation Title: Reynolds Risk Score and Risk of All-Cause and Cardiovascular Mortality among U.S. Adults: NHANES 1999-2004 (graduated May 2020)

MEDIA CONTRIBUTIONS

1. **Alexander DS.** (2016). LAWG Week: Dayna S. Alexander on CDC in Atlanta. American Evaluation Association.
2. Runkle E, & **Alexander DS.** (2016). LAWG Week: Elizabeth Runkle and Dayna S. Alexander on the Atlanta Nonprofit Scene. American Evaluation Association.

TECHNICAL REPORTS

1. Hatfield D, **Alexander DS,** & Farris KD. (2024). *Evaluation of Diabetes Self-Management Education and Support (DSMES) and Food Pantry Services.* Atlanta, GA: Centers for Disease Control and Prevention.
2. Caban S, **Alexander DS,** & Williams A. (2024). *On Your Way to Preventing Type 2 Diabetes Demonstration Study Report.* Atlanta, GA: Centers for Disease Control and Prevention.
3. Caban S, **Alexander DS,** & Williams A. (2023). *On Your Way to Preventing Type 2 Diabetes Formative Evaluation Research Report.* Atlanta, GA: Centers for Disease Control and Prevention.
4. Arena L, **Alexander DS,** & Farris. (2023). *Implementation Research to Increase Access to Fruits and Vegetables for People with Diabetes in Low-Income and Underserved Areas.* Atlanta, GA: Centers for Disease Control and Prevention.
5. **Alexander DS.** (2020). *Good Health Wellness in Indian Country Evaluation Technical Assistance.* Atlanta, GA: Centers for Disease Control and Prevention.
6. **Alexander DS,** Downey R, Rasheed M, & Taylor J. (2018). *Examining the Doing It Digital Media Buy in West Virginia.* Atlanta, GA: Centers for Disease Control and Prevention.
7. **Alexander DS,** & Downey R. (2017). *Business Responds to AIDS Annual Report.* Atlanta, GA: Centers for Disease Control and Prevention.
8. **Alexander DS,** & Rasheed M. (2017). *Doing It Quarterly Report.* Atlanta, GA: Centers for Disease Control and Prevention.
9. **Alexander DS,** & Rasheed M. (2017). *Prevention IS Care Annual Report.* Atlanta, GA: Centers for Disease Control and Prevention.
10. Williams A, Porter J, Robinson I, Thornton T, & **Alexander DS.** (2017). *Impact Evaluation Report: Pedestrian Injury Prevention Action Team Program.* Atlanta, GA: Safe States Alliance.

TOOLKITS

1. Hatfield D, **Alexander DS,** & Farris KD. (2024). A Toolkit for Providing Diabetes Programs at Food Banks. FHI 360.
2. Vo L, Hast M, Jordan J, & **Alexander DS.** (2020). Toolkit for Implementing Monitoring and Evaluation of COVID-19 Mitigation Strategies in School. Centers for Disease Control and Prevention.
3. Miles IW & **Alexander DS.** (2019). Undetectable=Untransmittable Strategic Toolkit. Centers for Disease Control and Prevention.

EDUCATION

Doctor of Public Health, Community Health Behavior and Education - Georgia Southern University (GSU), May 2014
Dissertation: Preventing childhood obesity: A mixed methods study into the perceptions of African Americans in a rural community
Master of Science in Public Health, Community Health - University of North Carolina at Charlotte (UNC Charlotte), December 2010
Thesis: The association between recreational parks and facilities and childhood obesity: A cross-sectional study of 2007 National Survey of Children's Health participants
Bachelor of Science, Psychology - UNC Charlotte, May 2006, Minors: Women Studies and Biology

CERTIFICATIONS

Leaders in Equitable Evaluation and Diversity Scholar - Annie E. Casey Foundation, November 2018
Certificate in Public and Nonprofit Management – GSU, December 2014
Certificate in Community Health Promotion – UNC Charlotte, May 2008

PROFESSIONAL CREDENTIALS

Master Certified Health Education Specialist (MCHES), License: 17660, April 2017 - Present
Contracting Officer Representative (FAC-COR II), U.S. Department of Health and Human Services, November 2024
Six Sigma Green Belt Certificate, Aveta Business Institute, December 2011 - 2014
Certified Pharmacy Technician (CPhT), License: 350101060342431, March 2004 - 2014

SOFTWARE SKILLS

Quantitative: SPSS v28.0 (intermediate)
Qualitative: NVivo v12.0 (intermediate), MAXQDA v2022.0 (intermediate), Atlas.ti v9 (intermediate)

SERVICE

Mentoring:

- **Eagle Mentoring Program,** GSU, February – May 2022, June – November 2022, January – June 2023, February – May 2025
- **CommunAbility Program,** UNC Charlotte, August 2021 – May 2022

Editorial Services:

- **Journal of Racial and Ethnic Health Disparities,** Reviewer, June 2017 – March 2021
- **Journal of Health Promotion and Practice,** Reviewer, October 2012 – March 2021

Current Professional Affiliations:

- **American Diabetes Association,** Member, June 2024 – Present
- **Expanding the Bench Community of Practice,** Member, April 2020 – Present
- **American Public Health Association,** Member, August 2008 – Present
- **Charlotte Alumnae Chapter of Delta Sigma Theta Sorority, Inc.,** Member, April 2004 – Present
- **Atlanta Area Evaluation Association,** Member, September 2015 – March 2023

Government Services:

- **DDT Community Clinical Linkages Community of Practice,** Member, January 2025 - Present
- **NCCDPHP Essential Evaluation Practice Workgroup,** Member, March 2024 - Present
- **CDC Evaluation Framework Refresh,** Steering Committee Member, March 2022 – July 2024
- **DDT Work Group,** Member, February 2022 – September 2024
- **NCCDPHP Task Force,** NOFO sub-group member, August 2020 – February 2022
- **American Indian Youth Tobacco Work Group,** February 2020 – May 2021
- **Evaluation Work Group,** Member, November 2019 – May 2021
- **Adolescent Girls and Young Women Community of Practice,** Member, January 2019 - November 2019
- **Stigma and Discrimination Work Group,** Co-lead, January 2019 - November 2019
- **Data Visualization Work Group,** Member, November 2017- December 2018
- **Behavioral and Social Science Work Group,** Member, April 2017- December 2018
- **Implementation Science Work Group,** Member, August 2018 - December 2018

AWARDS

- **U.S. Public Health Service Outstanding Unit Citation for CDC COVID-19 Vaccine Safety Team (Group Award),** Recipient, November 2023
- **National Commission for Health Education Credentialing 2021 Outstanding Service and Leadership Award,** Recipient, March 2022
- **University of North Carolina at Charlotte 10 under 10,** Recipient, October 2020
- **CDC Excellence in Partnership Award- National HIV Testing Day Partnership with Hair Salons and Barbershops (Group Award),** Recipient, December 2018
- **Wiederholt Prize for Best Published Paper Award for Economic, Social, and Administrative Sciences (Group Award),** Recipient, October 2018
- **Georgia Southern University 40 under 40,** Honoree, September 2018
- **Young Government Leaders under 40,** Honoree, April 2017
- **Excellence in Frontline Public Health Service,** Honoree, March 2017
- **Golden Key International Honor Society,** Inductee, November 2014
- **Phi Kappa Phi National Honor Society,** Inductee, March 2014
- **UNC Charlotte University Transition Opportunities Program (UTOP) Alumni Award,** Recipient, August 2013
- **Beta Phi Delta Omega Public Health Honorary Society,** Inductee, April 2012
- **UNC Charlotte International Women's Day,** Honoree, March 2010
- **UNC Charlotte National Pan-Hellenic Council Service Leader Award,** Recipient, May 2006
- **UNC Charlotte Black Student Union Sojourner Truth Award,** Recipient, May 2005
- **UNC Charlotte Minority Presence Grant,** Recipient, May 2001-2004
- **UNC Charlotte Mathematics and Science Education Network Scholarship,** Recipient, May 2001-2004
- **UNC Charlotte UTOP Most Ambitious Award**, Recipient, May 2001

Statement to Applicants

Profile

Which Boards would you like to apply for?

Women's Advisory Board: Submitted

Renee
First Name

Barfield
Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

rbarfield@ashleyfurniture.com
Email Address

2121 Village Lake Drive
Home Address

CHARLOTTE
City

NC
State

28212
Postal Code

Mobile: (704) 772-8555
Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

☑ 4

How long have you been a resident of Mecklenburg County? Please include months, or years.

20 Years

My age range is (please select one): *

☑ Over 55

Ethnicity *

☑ African American

Gender *

☑ Female

Interests & Experiences

Education

H.S. Collage CPCC York Tec.

Ashley Logistics
Employer

Dispatch / Load Planner.
Occupation

Business and civic experience

I have access to and can process vast amounts of legal and ethical information and offer Strategic Oversight and Financial Governance.

Area of expertise and interests/skills

I can analyze problems, identify potential solutions, and provide insightful recommendations and I have access to a vast amount of information across numerous topics.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

Yes back in 2015 Matching Grant.

Why are you interested in serving on the board(s) to which you are applying?

Serving on a board can is a way for me to give back to the community and make a positive impact.

Have you attended a meeting of the advisory board(s) to which you are applying?

○ Yes ◉ No

Hours Per Month Available for Position

40

How did you learn of the vacancy? *

☑ NotifyMe Email

Disclosure

Are you a Mecklenburg County resident?

◉ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

- ○ Yes
- ◉ No

Are you a current vendor with Mecklenburg County?

- ○ Yes
- ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

- ○ Yes
- ◉ No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

- ☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Renee Barfield

Board Specific Questions

Statement to Applicants

Profile

Which Boards would you like to apply for?

Women's Advisory Board: Submitted

Satoria
First Name

Craft
Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

satoriacraft@gmail.com
Email Address

3635 Eastover Ridge Dr
Home Address

Apt.1516
Suite or Apt

Charlotte
City

NC
State

28211
Postal Code

Home: (704) 426-2450
Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

- [x] 5

How long have you been a resident of Mecklenburg County? Please include months, or years.

3 years

My age range is (please select one): *

- [x] 18 to 29

Ethnicity *

- [x] Other

Gender *

- [x] Female

Interests & Experiences

Education

University of North Carolina at Greensboro Bachelor of Arts, Political Science (2018–2022)

Sodoma Law
Employer

Legal Secretary
Occupation

Business and civic experience

Legal professional at Sodoma Law, supporting litigation and legal operations Leader of firmwide Culture Crew, organizing internal initiatives and community engagement events Former President, Legal Professionals Association – led programming for aspiring attorneys Former Title I school teacher in Charlotte-Mecklenburg Schools (CMS), focused on educational equity Former Teach for America and AmeriCorps member Event organizer and volunteer for local community service initiatives Lifelong North Carolina resident Actively pursuing a legal career in public interest law and community advocacy, JD applicant and aspiring attorney Regular participant in public forums and civic events in the Charlotte area

Area of expertise and interests/skills

Public Service & Community Advocacy Education Equity & Youth Empowerment Legal Research & Case Support Diversity, Equity & Inclusion (DEI) Programming Leadership & Organizational Development Event Planning & Employee Engagement Civic Engagement & Local Government Awareness Communication & Public Speaking Strategic Planning & Program Implementation Mentorship & Professional Development

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No.

Why are you interested in serving on the board(s) to which you are applying?

I am deeply committed to creating a more just, equitable, and empowered Mecklenburg County, particularly for youth, women, and underserved communities. My background as a Title I educator and legal professional has shown me how systemic barriers affect families at every level — from the classroom to the courtroom. I want to serve on the Juvenile Crime Prevention Council to help disrupt the school-to-prison pipeline and advocate for early interventions that support rather than punish our youth. On the Women's Advisory Board, I aim to uplift policies that advance safety, economic equity, and representation for women across Mecklenburg County. Lastly, through the Communications Board, I hope to help make local government more accessible, transparent, and engaging for all residents — especially those historically left out of the conversation.

Have you attended a meeting of the advisory board(s) to which you are applying?

(•) Yes ( ) No

Hours Per Month Available for Position

Unlimited.

How did you learn of the vacancy? *

☑ Mecklenburg County Website

Craft_Satoria_Resume.pdf
Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

◉ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

○ Yes ◉ No

Are you a current vendor with Mecklenburg County?

○ Yes ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

○ Yes ◉ No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Satoria Craft

Satoria Craft

Satoria Craft

Charlotte, NC 28202 ◆ 704-426-2450 ◆ satoriacraft@gmail.com

Education

Bachelor of Arts: Political Science , 05/2022
University of North Carolina Greensboro - Greensboro, NC

- Dean's List 2022
- 2.9 uGPA

Work History

Receptionist, 08/2023 - Current
Sodoma Law – Charlotte, NC

- Improved office organization by establishing multiple processes for confidential record-keeping and security.
- Advocated for clients by resolving complaints and inquiries promptly and professionally while cultivating positive relationships with clients and colleagues.
- Enhanced firm culture and values by increasing our community outreach and creative event planning, including the first company wide Black History Month celebration and monthly professional development seminars.

Server Assistant, 04/2023 - Current
O-Ku – Charlotte, NC

- Gained expertise on Japanese cuisine and utilized that expertise to create meaningful culinary experiences for restaurant guest.

Notary Signing Agent, 07/2020 - Current
Self-Employed – North Carolina

- Demonstrated commitment to ethical practices by adhering to the National Notary Association Code of Professional Responsibility and North Carolina Notary Laws at all times.
- Provided consistent delivery of high-quality notary services, resulting in repeat clients and positive word-of-mouth referrals.

Middle School Social Studies Teacher , 08/2022 - 06/2023
North Ridge Middle School – Charlotte, NC

- Developed strong rapport with students by creating an inclusive classroom environment that encouraged participation from all learners.
- Assisted in organizing school-wide events such as assemblies or fundraisers which promoted a sense of community among students and staff.
- Collaborated with colleagues to develop interdisciplinary lessons, fostering a comprehensive understanding of social studies topics.

Corps Member , 05/2022 - 06/2023
Teach For America – Charlotte, NC

- Selected from over 46,000 applicants nationwide to teach in an under-resourced public school.
- Attended monthly professional development training sessions on data analysis, teaching methods, and behavior management.

Assistant Bar Manager, 01/2020 - 07/2022
Crazy Crab – Greensboro, NC

- Cultivated a loyal customer base by delivering exceptional service experiences, resolving complaints promptly, and soliciting feedback for continuous improvement efforts.
- Ensured compliance with all local licensing requirements related to alcohol sales/service as well as other pertinent laws and regulations.
- Improved customer satisfaction by creating and implementing innovative cocktail recipes and seasonal drinks.

Activities

Volunteer, 12/2023 - Current
Dove's Nest - Charlotte, NC

- Prepare and serve meals for women who have been victims of domestic violence, drug abuse, etc.
- Led an initiative to have my colleagues participate in volunteer opportunities with this organization.

President, 01/2020 - 05/2022
Legal Professions Association - Greensboro, NC

- Served as the official representative and contact for an organization of students aspiring to work in the legal field.
- Implemented an organization core value of community outreach by coordinating several initiatives to serve marginalized communities of Greensboro.
- Collaborated with law students, professors, admission counselors, and other student organizations to plan networking and professional development events for aspiring law students.

Panelist, 03/2022
Conference on African American and African Diaspora Cultures and Experiences - Greensboro, NC

- Completed years of research and close mentorship of professors to develop my own forty-page dissertation on the topic of the complexities of biracial womanhood, colorism, and intersectionality of race and gender.
- Presented my dissertation to a panel and audience of hundreds of professors and students across multiple academia departments, answering questions, and engaging in meaningful conversation with my academic community on this topic.

Change Agent, 03/2020
UNCG Alternative Spring Break - Washington, D.C.

- Volunteered services to several organizations and churches that provide resources to the unhoused community of D.C.
- Learned and observed the causes and possible solutions of political, social, and economic issues of D.C.

Statement to Applicants

Which Boards would you like to apply for?

Women's Advisory Board: Submitted

Profile

Tanya (First Name) | L (Middle Initial) | Fowlkes (Last Name)

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Tasha

tlfowlkes@gmail.com
Email Address

3650 Full Moon Avenue Apt 2721
Home Address

Charlotte (City) | NC (State) | 28262 (Postal Code)

Mobile: (757) 814-0267 (Primary Phone) | (Alternate Phone)

What Mecklenburg County District do you live in? Please verify below. *

- [x] 1

How long have you been a resident of Mecklenburg County? Please include months, or years.

4 years 5 months

My age range is (please select one): *

- [x] 46 to 55

Ethnicity *

- [x] African American

Gender *

- [x] Female

Interests & Experiences

Education

Associate of Applied Science - Hospitality Management 2008 Bachelor of Science - Tourism and Hospitality Management 2010 Master of Business Administration Project Management - 2017

Maersk Inc
Employer

Senior Customer Success Partner
Occupation

Business and civic experience

My experience combines organizational and people focused business skills with a commitment to civic engagement. I've organized several events for family and friends, as well as volunteering my time to several organization through my job and on my own. I uphold my civic duties by being a law abiding, tax paying citizen; I vote in all local and federal elections and I enjoying helping women one on one in their areas of need.

Area of expertise and interests/skills

I have strong organizational skills and a collaborative mindset, with the natural ability to step in and fill gaps when needed. I value building and fostering positive interpersonal relationships and I thrive in spaces where I am able to be of service to others. Outside of work, I'm an avid reader and passionate traveler, but what I enjoy most is helping women organize their lives and defining their personal style in a way that feels organic and empowering to them.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

I want to join this board because I believe in the value of women supporting, empowering and encouraging each other. I want to contribute my time and skills in a way that creates a real, lasting impact for other women and the board's mission feels like a natural extension of how I show up for me and I would love to extend that to other girls and women.

Have you attended a meeting of the advisory board(s) to which you are applying?

○ Yes ◉ No

Hours Per Month Available for Position

3

How did you learn of the vacancy? *

☑ Word of Mouth

If you answered other - Where did you learn of this vacancy?

Kandice McQueen

Implementation_Resume.docx
Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

◉ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

○ Yes ◉ No

Are you a current vendor with Mecklenburg County?

○ Yes ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

○ Yes ◉ No

Board Specific Questions

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Tanya L. Fowlkes

Tanya L. Fowlkes, MBA

Charlotte, NC | (757) 814-0267 | tlfowlkes@gmail.com

Logistics Professional |Account Management | Process Improvement | Training Development

Customer-oriented professional with over 15 years' experience seeking a Contract Management position where can I employ my skills and knowledge analyzing data, supporting teams, improving processes, gained while earning my Master's Degree in Business Administration with a concentration in Project Management.

PROFESSIONAL EXPERIENCE

Maersk-Inc, *Charlotte, NC* **September** 2022 – present
Senior Customer Experience Partner

Support the Sales team in coordinating and managing the fulfillment of the organization's contract requirements. Proactively review, interpret, and analyze contracts to ensure that terms align, rates and free time agreements are in place and file with the Federal Maritime Commission.

- Collaborate with Sales and Management to determine root causes of customer issues.
- Investigate and resolve disputes related to Contracting and Pricing.
- Facilitate and manage the end-to-end contract process to include Sales, Contracting, Troubleshooting, exception handling, systems savvy in GCSS, SAP, SharePoint, communicating to all stakeholders timely, throughout the entire process.
- Analyze gaps between operational service levels and data output and make recommendations to address identified gaps.
- Act as a bridge between Origin team and the client to improve understanding and facilitate communication, to meet requirements for Account Holders and ensure completion of deliverables.
- Provide personalized service and build relationships with internal and external customers, identifying current and future customer requirements, and providing solutions to maintain and build business relationships.

Maersk Inc, *Charlotte, NC* **July** 2021 – September 2022
Senior Customer Experience Partner

Manage Care Account to resolve and reduce customer issues. Proactively identify program exceptions, then troubleshoot and solve according to broad guidelines provided by the Program Manager, KCM or Customer Experience Manager.

- Collaborate with Sales Team and Management to determine root causes of customer issues.
- Maintain Standardized Operation Procedures for the care account, ensuring all current processes are up to date and accurate.
- Analyze gaps between operational service levels and data output and make recommendations to address identified gaps.
- Act as a bridge between origin team and the client to improve the understanding and facilitate the communication, to meet requirements for account holders and ensure completion of deliverables.
- Investigate EDI to analyze inputs to determine where/why error occurred. Coordinate with key systems/origin personnel to drive change where needed and improve EDI performance.

Classification: Public

TeamWRX, *Atlanta, GA* **February** 2021 – June 2021
Office Manager & Hospitality Account Manager

Responsible for keeping the office running smoothly while offering administrative support to various members of Executive level staff including the COO, Director of Recruiting, Payroll Manager, and Staffing Account Managers.

- Assisted with recruiting, staffing, and processing payroll for all Hospitality Events.
- Attended onsite Goodwill Job fair twice per week; review resumes and screen candidates to assess potential fit within the company, then present top candidates to Account Managers/Hiring Team
- Increased on-time payroll submissions to 100% by proactively communicating with the Payroll team, Account managers, and employees to collect and enter Direct Deposit information.
- Responded to all payroll inquiries and complaints within 2 hours, resulting in a consistent 95% satisfaction rating.
- Answered phones and performed confidential administrative duties, complete I-9 documents, and other personnel issues.

COUNTRY Financial, *Atlanta, GA* **September** 2018 – May 2020
Agency Office Assistant

Contributed to the overall success of the Agency while supporting the Agency Manager serving in the capacity of Executive Assistant assisting with production, training, administration, and support for the Agency Team in a collaborative environment on day-to-day operations.

- Arranged meetings, conferences, special events, and luncheons.
- Scheduled interviews, meetings & appointments, maintained calendar of events, assisted with travel arrangements, monitored budgets and processed and reconciled invoices.
- Monitored and ensured successful completion of all new hire and job training and continuing education training for the Agents and Agent Assistants.
- Served as a liaison between Office Assistants, Agents, and Agency Manager.
- Performed confidential administrative duties, completing I-9 documents, and other personnel issues.
- Processed Auto, Home and Life Quotes as well as sold and bind new insurance policies.

CMA CGM, LLC, *Norfolk, VA* May 2015 – July 2018
***Import Premier Account Manager, June** 2017-July 2018*

Managed Import accounts to resolve and reduce customer issues. Oversaw preparation, development, and execution of quality reports, monitored shipment statuses, managed records, and served as liaison between shippers and their customs brokers, freight forwarders and consignees to ensure timely receipt of goods.

- Collaborated with Sales Team and Management to determine root causes of customer issues and achieved 30% lower complaints across the department.
- Standardized Account Management procedures reducing weekly aging and idle containers by more than 75%.

Classification: Public

- Developed and implemented tracking tools and reports for new account implementations as well as for existing accounts.
- Served as a liaison between clients and all cross functional teams to assess company's ability to meet requirements for account holders and ensured completion of deliverables.
- Earned multiple customer service awards for quality and dedication of performance in a rapidly changing, fast-paced environment.

***Export Premier Representative STARS Team, May** 2015 – June 2017*

Managed Export NVOCC accounts for STARS customers to resolve customer issues and conducted training needs assessments and training programs to address technical and skills gaps. Monitored Key Performance Indicators to ensure required department service levels were achieved and developed new training programs and worked to improve existing programs to increase overall Department Customer Satisfaction.

- Coordinated with internal groups as necessary in order to ensure customer requests were addressed and processed accurately and efficiently.
- Coordinated Export bookings and tracked and monitored shipment statuses.
- Researched, resolved, and reduced customer service complaints on the STARS teams by 30% through efficient training initiatives.
- Served as the teams On-the-Floor Trainer and conducted on the job training for new hire employees, as well as created job aides to assist with learning and development.
- Monitored Key Performance Indicators to ensure that team production and deliverables were being met for STARS customers.

EDUCATION & PROFESSIONAL DEVELOPMENT

Master of Business Administration, Strayer University (2017)

Bachelor of Science in Tourism and Hospitality Management, Norfolk State University (2010)

State of Georgia Property and Casualty Insurance License (2019)

State of Georgia Life, Accident, and Sickness License (2019)

Lean Six Sigma Green Belt (2025)

TECHNICAL SKILLS

Microsoft Office Google Docs SharePoint Adobe Acrobat

Oracle Social Media Web Platforms Zip Recruiter Indeed

Classification: Public

Statement to Applicants

Profile

Which Boards would you like to apply for?

Women's Advisory Board: Submitted

Kaovny (First Name) | M (Middle Initial) | Jonas (Last Name)

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

kmjonas@cambodianlegacy.org
Email Address

16214 Fieldstone Trace
Home Address

Charlotte (City) | NC (State) | 28278 (Postal Code)

Mobile: (803) 467-9931 (Primary Phone) | (Alternate Phone)

What Mecklenburg County District do you live in? Please verify below. *

- [x] 6

How long have you been a resident of Mecklenburg County? Please include months, or years.

over 2 years

My age range is (please select one): *

- [x] 46 to 55

Ethnicity *

- [x] Asian or Pacific islander

Gender *

- [x] Female

Interests & Experiences

Education

My education has been a mix of formal schooling and real-world leadership. I have a bachelors degree in Business Management. I studied in the U.S. after immigrating from Cambodia as a child, and I continue to invest in my growth through nonprofit training, grant writing workshops, and community leadership programs. Most of all, I consider my cultural background and lived experiences as my greatest education, because they guide how I serve and connect with others.

Cambodian Legacy Project	Co-Founder and CEO
Employer	Occupation

Business and civic experience

My business experience includes over a decade in the financial and customer service sectors, where I managed multi-million-dollar accounts, led collections and bankruptcy operations, and built a reputation for problem-solving and relationship management. Currently, I also work with LiveOps supporting credit monitoring and identity theft prevention. On the civic side, I am the CEO and Co-Founder of the Cambodian Legacy Project, a nonprofit in Charlotte that preserves Cambodian heritage while creating opportunities for intergenerational and cross-cultural connection. Through CLP, I oversee program development, grant writing, fundraising, and community partnerships. I've built collaborations with arts organizations, cultural groups, and chambers of commerce to ensure Cambodian voices and traditions are represented. My goal is always to connect diverse communities and empower the next generation to succeed while honoring their roots.

Area of expertise and interests/skills

I bring expertise in nonprofit management, grant writing, and community partnerships, as well as a strong business background in credit, collections, and customer service. I'm skilled in program development, budgeting, and fundraising, which I use daily in my role as CEO and Co-Founder of the Cambodian Legacy Project. Beyond technical skills, I excel at relationship building and collaboration — connecting people and organizations that might not otherwise come together. My interests include financial literacy education, cultural preservation through the arts, women's leadership, and creating opportunities for immigrant and refugee families to thrive. I'm passionate about helping women, youth, and multicultural communities embrace their identities while also finding power in collaboration.

Additional Comments

As an Asian American woman, I know firsthand how rarely our voices are amplified in government and civic leadership. Too often, our presence is overlooked, even though our communities have so much to contribute. By serving on this board, I hope to change that narrative — to bring visibility, share lived experiences, and help open doors for other women of color who deserve a seat at the table.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

I am interested in serving on the Women Advisory Board because I believe women's voices are essential to shaping policies and programs that reflect the needs of our diverse communities. As an Asian American woman and nonprofit leader, I bring both lived experience and professional expertise in community building, financial literacy, and cultural preservation. I want to contribute my perspective while also helping amplify the voices of other women who are too often underrepresented in leadership spaces.

Have you attended a meeting of the advisory board(s) to which you are applying?

○ Yes ◉ No

Hours Per Month Available for Position

15 hours

How did you learn of the vacancy? *

☑ Other

If you answered other - Where did you learn of this vacancy?

I attended the Women's Day event at Camp North End (Canteen).

Kaovny_Jonas_aapi_resume.docx
Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

◉ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

○ Yes ◉ No

Are you a current vendor with Mecklenburg County?

○ Yes ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

○ Yes ◉ No

Kaovny M Jonas

Disclaimer

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☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Kaovny Ma Jonas

Board Specific Questions

Kaovny Jonas
Charlotte, NC | clprojectclt@gmail.com | (803) 467-9931

Professional Summary

Passionate nonprofit leader and educator committed to cultural equity and youth empowerment. Co-founder and CEO of the Cambodian Legacy Project, focused on preserving Cambodian heritage through education and the arts. Experienced in training facilitation, community outreach, grant writing, and curriculum advocacy. A proud Cambodian-American dedicated to bridging generational and cultural gaps in education.

Professional Experience

Cambodian Legacy Project – *Co-Founder & Chief Executive Officer*
Charlotte, NC | March 2025-Present

- Founded nonprofit focused on preserving Cambodian culture and supporting Cambodian-American youth through language and dance programs.
- Lead curriculum development, community partnerships, and program implementation.
- Organize cultural events, school workshops, and intergenerational activities to foster cultural awareness.
- Public speaker, mentor, and cultural ambassador within the Charlotte community.
- Advocate for AAPI inclusion in education; participate in training and development webinars.

LiveOps (Remote) – *Customer Service Representative*
Remote | May 2023-Present

- Support clients such as Experian, TurboTax, and Nordstrom in high-volume call environments.
- Provide empathetic, secure, and efficient customer support via multiple platforms.

Kelly Services – Teachers On Call – *Special Education Aide*
Grafton, WI | 2022 – 2023

- Worked one-on-one with students with diverse learning needs.

- Partnered with teachers and parents to promote inclusive education and emotional well-being.

Time Warner Cable – *Collections Specialist III*
West Columbia, SC | 2003 – 2010

- Consistently ranked as top-performing collections agent.
- Trained new hires and conducted internal audits.
- Honored with the Total Quality Service award for customer care excellence.

Education

Limestone University – Bachelor of Science in Business Management
Graduated December 2006

University of Memphis - Early Childhood Education Studies 1997–2000
Completed coursework in early childhood development and instructional strategies.

Career Pause

From 2010 to 2022, I chose to take time away from full-time employment to raise my five children. During this period, I remained active in community organizing and continued developing my skills through volunteer work and independent learning.

Skills & Competencies

- AAPI Curriculum Advocacy & Cultural Training
- Nonprofit Leadership & Grant Writing
- Instructional Support & Workshop Facilitation
- Cross-Cultural Communication & Public Speaking
- Event Planning & Community Engagement

- Strategic Planning & Budget Oversight
- Trauma-Informed & Inclusive Education

Statement to Applicants

Which Boards would you like to apply for?

Women's Advisory Board: Submitted

Profile

Caitlyn (First Name) | T (Middle Initial) | Lee (Last Name)

ctesslee@gmail.com (Email Address)

11607 Millside Dr. (Home Address) | Unit 308 (Suite or Apt)

Charlotte (City) | NC (State) | 28215 (Postal Code)

Mobile: (910) 998-2928 (Primary Phone) | (Alternate Phone)

What Mecklenburg County District do you live in? Please verify below. *

- [x] 4

How long have you been a resident of Mecklenburg County? Please include months, or years.

3 months

My age range is (please select one): *

- [x] 30 to 45

Ethnicity *

- [x] Hispanic
- [x] Caucasian-Non-Hispanic

Gender *

- [x] Female

Interests & Experiences

Education

I hold a Master of Science in Industrial Organizational Psychology and a Bachelor of Science in Psychology.

Humane Society of Charlotte	Community Support Specialist
Employer	Occupation

Business and civic experience

I bring a unique blend of operational leadership and community engagement experience. Over the past decade, I've led strategic business operations across public health services, animal welfare, and non-profit sectors. I'm specialized in organizational development, performance analysis, and cross-functional team alignment. In all my roles, I am a motivated leader that's guided by solution-focused thinking and optimizing areas of growth. In my civic work, I've consistently engaged with the community through volunteer leadership, public events, and advocacy. I've organized and supported initiatives ranging from senior care animal enrichment, beach preservation, mental health awareness, and shelter support. My roles have included volunteer coordinator, chamber of commerce representative, and program organizer. I am commitment to building strong, connected, and compassionate communities. Community Health (7+ yrs experience). Animal Welfare Services (2+ yrs experience).

Area of expertise and interests/skills

I specialize in operational strategy, organizational development, and community engagement. My core strengths include process improvement, report analytics, data-driven decision-making, and cross-sector collaboration. I'm passionate about building sustainable systems that improve access to care, for both people and animals. I'm interested in creating inclusive community-centered solutions that aid the county's vison and mission. I'm also skilled in event planning, project management, and building bridges between community partners. My interests lie at the intersection of health equity, community relationships, and humane service delivery.

Additional Comments

Core competencies that have directly contributed to my impact efforts: - Event Planning and Coordination - Operational Strategy & Execution - Stake Holder Communication - Performance Data Reporting - Budget & Resource Management - Project & Program Management - Marketing and Network Outreach

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No.

Why are you interested in serving on the board(s) to which you are applying?

I'm interested in serving on the Advisory Board because I'm passionate about building bridges between organizations, non-profits, small businesses, and the communities they serve. I've worked directly with diverse populations to address both human and animal needs through accessible, compassionate care. I've seen how vital trust, communication, and effective leadership aids collaborative impact. I'm hoping to bring innovation and collaboration to Mecklenburg County like that of which I've brought to others. The opportunity to be on an Advisory Board holds a broader platform where I can help shape strategy, promote equity, and support programs that reflect the real relationship building in a community. I am passionate about practices within government where my skills can best be served and hoping to continue gaining a stronger understanding of how the framework within government functions, particularly as they relate to policy implementation and community engagement.

Have you attended a meeting of the advisory board(s) to which you are applying?

- (•) Yes
- ( ) No

Hours Per Month Available for Position

20 hours

How did you learn of the vacancy? *

- [x] Mecklenburg County Website

Ops_CTL_Resume_25_.pdf
Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

- (•) Yes
- ( ) No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

- ( ) Yes
- (•) No

Are you a current vendor with Mecklenburg County?

- ( ) Yes
- (•) No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

- ( ) Yes
- (•) No

Board Specific Questions

Disclaimer

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☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Caitlyn Tessa Lee

Caitlyn T Lee

C. TESSA LEE

ctesslee@gmail.com

(910) 998-2928

Charlotte, NC

Results-oriented operations leader with a background in organizational development, process optimization, and team performance management. Known for designing and implementing efficient systems, leading report analytiucs, and aligning cross-functional teams with strategic goals. Adept at transforming complex challenges into scalable operational solutions across healthcare, nonprofit, and business sectors.

PROFESSIONAL EXPERIENCE

Humane Society of Charlotte - Charlotte, NC
Community Support Services
September 25' - Present, 40+ hrs/wk
Assists and empowers pet owners in solving pet related concerns by providing resources and information about internal and external programs with assistance options. Aides coordination support to Pet Food Bank operations. Supports departmental cross-channel communications.

River Road Animal Hospital - Southport, NC
Business Operations & Development Strategist
February 25' - July 2025, 40 + hrs/wk
Led operational redesign aligning practice goals with stakeholder vision and industry benchmarks. Implemented scalable systems for documentation, inventory control, and budgeting. Conducted Network analyses. Introduced monthly stakeholder reports utilizing key performance indicators (KPIs) and ROI metrics. Managed vendor coordination, community outreach logistics, and physical/digital asset branding.

CORE COMPETENCIES

- Operational Strategy & Execution
- Process Improvement & Efficiency Systems
- Organizational Change Management
- Cross-functional Leadership
- Staff Development
- Data-Driven Decision Making
- Performance Analysis & Reporting
- Budget & Resource Management
- Project & Program Management

EDUCATION

MS in Industrial Organization Psychology
Grand Canyon University
October 23'

BS in Psychology
Kennesaw State University
July 16'

Eastern Carolina Veterinary Referral Emergency & Specialty Hospital - Wilmington, NC
Referral Relationship Manager
September 24' - January 25', 50+ hrs/wk
Enhanced internal operations through ETL optimization and improved data reporting models. Supported HR and internal audits via staff feedback systems and review processes. Oversaw digital transformation of internal/external platforms and launched departmental alignment strategies. Applied SWOT analysis to inform high-impact decisions across operations and marketing. Led network of 140+ referral practices.

RHA Health Services- Wilmington, NC
Crisis Management Responding
May 23' - March 24', 50+ hrs/wk
Facilitated rapid-response operational decisions for high-need community populations. Implemented tracking systems for program effectiveness, staff allocation, and task distribution. Coordinated interdepartmental communication to meet cross-functional performance goals.

RHA Health Services - Wilmington, NC
Team Lead Specialized Case Manager
October 21' - November 22', 45+ hrs/wk
Managed caseload operations for over 50+ clients, overseeing state-funded housing transitions. Developed team training models and operational frameworks for compliance and quality assurance. Conducted formal investigations and managed internal documentation for state audits

C. Tessa Lee

ctesslee@gmail.com - (910) 998-2928 - Charlotte, NC

RHA Health Services - Asheville, NC
Residential Treatment Specialist
February 19' - November 21', 40 hrs/wk
Creation for project planning grant opportunities. Directed operations for residential care programs, including staffing, logistics, and compliance. Developed systems for long-term aftercare planning and coordinated grant-based initiatives.

Eliada Homes - Asheville, NC
Program Manager
April 18' - September 18', 50+ hrs/wk
Supervised 15+ staff members and aligned operations with regulatory care models. Developed scheduling solutions and optimized resource allocation under budget constraints.

Trails Carolina - Lake Toxaway, NC
Lead Field Instructor
March 17' - April 18', 45 hrs/wk
Oversaw wilderness-based programs, coordinated team logistics, and conducted training for field staff. Maintained detailed documentation aligned with treatment goals and crisis intervention strategies.

COMMUNITY INVOLVEMENT

- ***(July 25')*** **Senior Enrichment with Animal Care - Event Organizer**
  The Landings of Oak Island Enrichment Event & River Road Animal Hospital - Oak Island, NC
- ***(May 25')*** **Beach Clean Up - Event Organizer/Volunteer**
  Oak Island Beach Preservation Clean-up & River Road Animal Hospital - Oak Island, NC
- ***(Feb 25' - July 25')*** **Business representative support for community planning and events**
  Member Represenative - Southport Chamber of Commerce
- ***(January 25')*** **Animal Shelter Volunteer**
  Sgt. Peppers Friends - Oranjestad, Aruba
- **(*September 22' - September 23')* Volunteer Representative, Event Organizer**
  National Alliance on Mental Illness - Wilmington, NC
- ***(October 20' - October 21')*** **Animal Volunteer Intake Coordinator**
  Asheville Humane Society - Asheville, NC
- **(*October 20' - January 21')* Volunteer Animal Assistant**
  Heart of Foothills Animal Shelter - Asheville, NC
- **(*June 16' - July 16')* Cape Coast Intern**
  Kennesaw State University - Ghana
- ***(February 16' - April 16')*** **Activity enrichment for IDD student charter - Internship**
  Jacob's Ladder - Roswell, GA
- ***(August 14' - July 16')*** **Active Minds Chapter Vice President**
  Kennesaw State University - Kennesaw, GA

Statement to Applicants

Profile

Which Boards would you like to apply for?

Women's Advisory Board: Submitted

Sharón (First Name) | W (Middle Initial) | Scott (Last Name)

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

careersinc_sws@yahoo.com
Email Address

7333 Roseland Avenue
Home Address

Charlotte (City) | NC (State) | 28277 (Postal Code)

Home: (704) 258-2327 (Primary Phone) | Home: (704) 352-9249 (Alternate Phone)

What Mecklenburg County District do you live in? Please verify below. *

- [x] 6

How long have you been a resident of Mecklenburg County? Please include months, or years.

21years, 20 months

My age range is (please select one): *

- [x] 46 to 55

Ethnicity *

- [x] African American

Gender *

- [x] Female

Interests & Experiences

Education

Bachelors Degree

SourceDox, LLC
Employer

Project Director
Occupation

Business and civic experience

I am a serial entrepreneur with consulting firms in Biotech, software development and home rentals and renovations. I am a proud member of the Mecklenburg County Community Relations Committee and have been a supporter of the LBGT Better Business Bureau.

Area of expertise and interests/skills

Community service, time management • Day-to-day management of assigned clinical trial(s) to ensure deliverables are met in all phases of trial • Communication with internal and external team members on deliverables and ensuring timelines are met • Managing trial feasibility process • Working closely with study Functional Leads to execute clinical studies and maintain study cohesion • Drafting site materials including training, manuals, and support documentation • Monitoring clinical data to ensure timely entry and readiness for data review meetings • Clinical data analyses and interpretation for Senior Management • Reviewing clinical monitoring reports to ensure timely completion and identification of trends • Ensuring vendors meet trial deliverables • Maintaining overall trial metrics • Ensuring trial is conducted in accordance with ICH/GCP standards including multiple regions in global trials • Supporting clinical trial systems/databases (i.e., UAT) • May support additional clinical trial(s) in an unblinded Clinical Trial Manager capacity • Developing and maintaining strong, collaborative relationships with key stakeholders

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

Charlotte Mecklenburg Community Relations Committee - October 16, 2027

Why are you interested in serving on the board(s) to which you are applying?

I understand that there a several vacancies and if I can help, I usually do.

Have you attended a meeting of the advisory board(s) to which you are applying?

○ Yes ◉ No

Hours Per Month Available for Position

I could work full time for 160hrs or more per month.

How did you learn of the vacancy? *

☑ Mecklenburg County Website

Sharón W Scott

Sharón_W._Scott_CV.docx

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

◉ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

○ Yes ◉ No

Are you a current vendor with Mecklenburg County?

○ Yes ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

○ Yes ◉ No

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☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Sharón W. Scott

Board Specific Questions

Statement to Applicants

Which Boards would you like to apply for?

Women's Advisory Board: Submitted

Profile

Holly
First Name

Sullivan
Last Name

hollydbyrd@gmail.com
Email Address

5432 Dolphin Ln
Home Address

Charlotte
City

NY
State

28215
Postal Code

Home: (980) 223-9881
Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

- [x] 3

How long have you been a resident of Mecklenburg County? Please include months, or years.

20 years

My age range is (please select one): *

- [x] 30 to 45

Ethnicity *

- [x] Hispanic
- [x] Caucasian-Non-Hispanic

Gender *

- [x] Female

Interests & Experiences

Education

Bachelor of Arts- Political Science

Keller Williams
Employer

Real Estate Agent
Occupation

Business and civic experience

It’s my passion and work outside the office that defines my purpose. For nearly twenty years, I’ve been deeply involved in civic and community engagement: volunteering with Charlotte Pride, the Women’s Impact Fund, Charlotte United for Palestine and the Center for Cultural Compassion, amongst innumerable other causes. I’ve knocked on doors, organized fundraisers, made endless phone calls and channeled my passion to inspire others to get involved in causes that are important to them. While I have always had one foot in civic engagement, even as I built my career in business, I am now ready to dedicate myself to this work as a strategic leader, ready to deliver results for the community. I thrive under pressure, have an entrepreneurial mindset, and lead with both empathy and accountability. Most importantly, I bring a deep, unwavering commitment to civic engagement and tcommunity-driven impact

Area of expertise and interests/skills

I’ve built a career in leadership, operations, and management— first as a Sales and Performance Manager and later as a Real Estate Agent and Project Manager. As a successful real estate agent, I’ve built a multi-million dollar business, trained agents, built recruitment pipelines and managed outreach initiatives that demanded collaboration and relentless drive — skills that I hope to transfer to managing a campaign’s people, budget and messaging. As a Project Manager at Black Harbor Holdings, I now oversee complex renovation projects, balancing logistics, timelines, and budgets while coordinating teams of contractors, inspectors, and investors.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

I’m interested in serving on these boards because I care deeply about equity, community connection, and ensuring that all residents of Mecklenburg County have access to opportunities, safety, and a sense of belonging. Through my work and community involvement, I’ve seen firsthand how disparities in housing, education, and access to resources impact families—especially women and underrepresented groups. I want to help bridge those gaps by supporting initiatives that promote inclusion, fair housing, and stronger community relationships. For the Community Relations Committee, I’m especially drawn to its mission of preventing discrimination and fostering dialogue among diverse communities. I believe that building understanding and trust at the local level is key to long-term change. For the Women’s Advisory Board, I’m motivated by the opportunity to advocate for policies and programs that improve the lives of women in areas like employment, health, and family stability. I want to contribute to discussions and creative problem-solving that elevate women’s voices and strengthen our community as a whole.

Have you attended a meeting of the advisory board(s) to which you are applying?

○ Yes ◉ No

Hours Per Month Available for Position

10

How did you learn of the vacancy? *

☑ Mecklenburg County Website

resume.pdf
Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

◉ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

○ Yes ◉ No

Are you a current vendor with Mecklenburg County?

○ Yes ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

○ Yes ◉ No

Board Specific Questions

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☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Holly Sullivan

Holly Sullivan

HOLLY SULLIVAN

5432 Dolphin Ln.
Charlotte, NC 28215
980-223-9881
hollydbyrd@gmail.com

PROFESSIONAL SUMMARY

Vision-driven change agent with exemplary record of real estate and sales leadership

Proven talent for aligning industry strategy and objectives with established sales paradigms to achieve maximum operational impacts with minimum resource expenditures. Growth-focused team leader who champions innovative solutions to drive continuous improvement, analyze data, and provide key insights to inform strategic plans. Exceptionally dedicated professional with keen interpersonal, communication, and organizational skills for the modern real estate landscape.

PROFESSIONAL EXPERIENCE

KELLER WILLIAMS, CHARLOTTE, NC & FORT MILL, SC, 9/2017 – PRESENT

Individual Real Estate Agent, 2020-Present

- Excel in the development of multimillion-dollar real estate business by networking and prospecting via numerous methods to include hosting open houses and attending various events.
- Accountable for obtaining property listings by meeting and building rapport with potential sellers, along with presenting a multi-bulleted marketing strategy.
- Spearhead contract negotiations for clients by understanding their needs and matching requirements to obtain best possible results.
- Market and show properties while staying in constant contact with home buyers and sellers.
- Engage in a number of business development initiatives and opportunities.
- Study local real estate community and demonstrate professional knowledge of available homes.

Assistant Team Leader, 2019-2020

- Attained company sales agent recruitment goals by researching competition, as well as developing, prospecting, and marketing strategies to dominate market share within target areas.
- Hosted training for existing and new sales associates to highlight key areas of business.
- Organized and led sales meetings and group discussions.
- Consulted with top associates to help increase production and maintain retention rates.

Lead Buyers Agent Specialist, 2017-2020

- Specialized in developing real estate partner relationships and building client trust.
- Conceived and implemented lead generation systems capable of prospecting and tracking for a high-producing real estate team.
- Directed the performance of all buyer agents on team, emphasizing accountability, system implementation, and motivation.
- Sustained a successful multimillion-dollar real estate business while continually developing strategies that grew a top performing team.
- Recruited candidates and facilitated interviewing and onboarding duties.
- Facilitated the developing of vital community relationships by leading a local networking group.

RED VENTURES, INDIAN LAND, SC, 2014 – 2016

Sales Performance Manager, 2014-2016

- Possessed six state licenses for the areas including Alabama, California, New Mexico, North Carolina, Maryland, and South Carolina.
- Administered a team of 8-14 agents to improve salesmanship skills, while concurrently exceeding goals and company metrics.
- Championed the new hire training program to successfully onboard new sales agents.

- Segmented marketing channels to identify ideal sales and customer service flows to reduce sales center costs and increase overall margin per call.
- Teamed effectively with performance managers in training and developing new leaders.
- Committed to maintaining optimal agent experience and culture.
- Translated business strategies into sales center initiatives, and ensured these were rolled out efficiently and to completion.
- Devised unique sales strategies based on trends and profitability metrics.

Inside Sales Agent, 2014

- Tasked with selling DirecTV satellite TV within a fast-paced, performance-based environment.
- Maintained a 30% DTV conversion base; consistently maintained high QA scores, as well as finishing in the top 10% for agent performance. ●
- Coached new sales agents to familiarize them with the sales process and environment.

MCLEOD RESIDENTIAL RE-ENTRY CENTER, CHARLOTTE, NC, 2011 – 2014

Case Manager, 2011-2014

- Oversaw a caseload of 30-40 newly released inmates and clients to facilitate transition into becoming a contributing and productive member of society.
- Enacted research of community initiatives and worked to implement new resources for client transition.
- Contributed actively to center procedures for monitoring and rehabilitation of clients.
- Conducted mentorship and life skills programs to aid with transition initiatives

EDUCATION AND CREDENTIALS

BACHELOR OF ARTS IN POLITICAL SCIENCE

University of North Carolina at Charlotte, Charlotte, NC

ADDITIONAL INFORMATION

Mecklenburg County, NC

Women's Advisory Board

Board Details

The Women's Advisory Board is to identify periodically the Status of Women in Mecklenburg County; to work toward the betterment of the status of women in education, employment, family, community, health, law, finance, and social services; and to provide community leadership opportunities by initiating and promoting programs designed to serve the needs of women.

Must be a resident of Mecklenburg County.

Mission Statement
The mission of the Women's Advisory Board is to promote the critical and emerging needs of women in Mecklenburg County through education and service.

Purpose
The WAB is to identify periodically the status of women in Mecklenburg County; to recommend ways to work toward the betterment of the status of women in education, employment, family, community, health, law, finance, and social services; to work collaboratively with other organizations; and to provide community leadership opportunities by initiating and promoting programs designed to serve the needs of women.

Overview

Size 15 Seats

Term Length 3 Year

Term Limit 2 Terms

Contact

Name Elyse Hamilton-Childres, Abigail Wyatt

Phone (704) 900-9343

Additional

Qualifications

Must be a resident of Mecklenburg County.

Advisory Board Details

Contact staff advisor for more information.

Meeting Dates/Times

Monthly - 4th Monday at 5:30 p.m.

Meeting Location

Valerie C. Woodward Center - Ste. 4023 3205 Freedom Drive Charlotte, NC 28202

Time Commitment

3 hours per month

Stipend

No

Special Notes

Job Description

Mecklenburg County, NC

Women's Advisory Board

Board Roster

Kandice L Mcqueen

1st Term Oct 03, 2023 - Apr 30, 2027

Email kandiced@me.com
Home Phone Mobile: (803) 389-4883
Address
12347 Hunting Birds Lane
Charlotte , NC 28278

Appointing Authority BOCC

Stephanie W Griffin

Partial Term Apr 01, 2025 - Apr 30, 2027

Email stephanie.w.griffin@gmail.com
Home Phone Home: (856) 313-9074
Address
3100 Libeth St.
Charlotte, NC 28205

Appointing Authority BOCC

Alexandria Foster

Partial Term Apr 01, 2025 - Apr 30, 2027

Email alexandrialrfoster@gmail.com
Home Phone Mobile: (757) 345-9521
Address
222 East Bland Street Unit 163
Charlotte, NC 28203

Appointing Authority BOCC

Michele S Tokpah

Partial Term Apr 01, 2025 - Apr 30, 2027

Email micheletokpah@gmail.com
Home Phone Mobile: (704) 956-0140
Address
8317 Rolling Meadows Ln
Huntersville, NC 28078

Appointing Authority BOCC

Denawa D Alberti

2nd Term Dec 21, 2021 - Nov 30, 2027

Email denawa.alberti@gmail.com
Home Phone Mobile: (919) 464-8161
Address
4235 Millennium Ave Apt. 12101
Charlotte, NC 28217

Appointing Authority BOCC

Olga Better Stemmer

1st Term Jan 22, 2025 - Nov 30, 2027

Email olga.better@gmail.com
Home Phone Mobile: (704) 352-2856
Address
5230 Furman PL
Charlotte , NC 28210

Appointing Authority BOCC

Ronea Chambers

Partial Term Apr 01, 2025 - Nov 30, 2027

Email asnwdrp@yahoo.com
Home Phone Mobile: (301) 653-0053
Address
14136 Lissadell circle
Charlotte , NC 28277

Appointing Authority BOCC

Catherine Etemad

1st Term May 20, 2025 - Apr 30, 2028

Email catherine.etemad@htb.com
Home Phone Mobile: (310) 709-9003
Address
15014 Ockeechobee ct
Mint Hill, NC 28227

Appointing Authority BOCC

Camellia T Nixon

1st Term Oct 03, 2023 - Nov 30, 2028

Email camellia.nixon@gmail.com
Home Phone Mobile: (704) 453-4732
Address
1622 MERRIMAN AVE
CHARLOTTE, NC 28203

Appointing Authority BOCC

Vacancy

Appointing Authority BOCC

Vacancy

Appointing Authority BOCC

Vacancy

Appointing Authority BOCC

Vacancy

Appointing Authority BOCC

Vacancy

Appointing Authority BOCC

Vacancy

Appointing Authority BOCC

File #: 26-0092 **Meeting Date:** 3/17/2026 **File Type:** Appointments

Appointments- Small Business and Entrepreneurship Advisory Board

ACTION:
Nominations/Appointments are needed on the Small Business and Entrepreneurship Advisory Board to fill three (3) unexpired terms.

Applications are attached.

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: No

BACKGROUND/JUSTIFICATION:
Appointments are needed on the above said board.

Terms will be distributed in the order in which the applications were received.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

powered by Legistar™

Small Business and Entrepreneurship Advisory Board

Applicants At-A-Glance

Three (3) Unexpired Terms

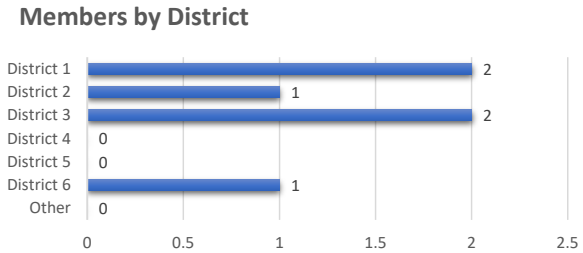
Name	District	Gender	Ethnicity
Barfield, Renee	4	Female	African American
Morton Shey	4	Female	African American
Pupo, Anna	5	Female	Caucasian/Non-Hispanic
Savoy, Courtney	1	Female	African American
Williams, Jasmine	6	Female	African American

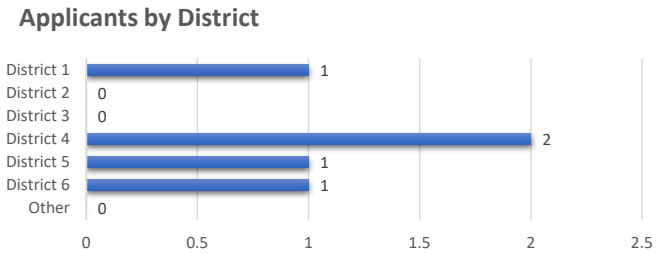
Note: The Small Business and Entrepreneurship Advisory Board has three unexpired terms available. Two (2) Expiring March 31, 2027, and one expiring March 31, 2028. Terms will be distributed in the order the application was received.

SMALL BUSINESS & ENTRPRENEURSHIP ADVISORY BOARD DEMOGRAPHICS

Districts

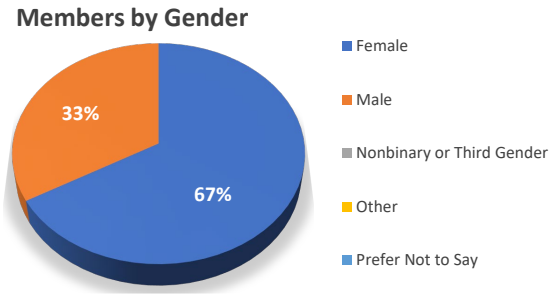
	Member	Applicants
District 1	2	1
District 2	1	0
District 3	2	0
District 4	0	2
District 5	0	1
District 6	1	1
Other	0	0
Total	**6**	**5**

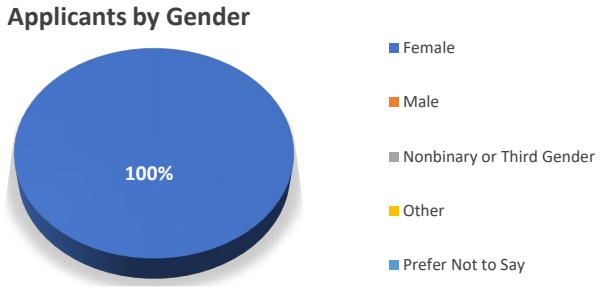




Gender

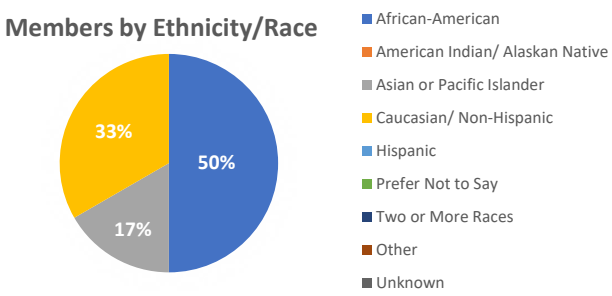
	Member	Applicants
Female	4	5
Male	2	0
Nonbinary or Third Gender	0	0
Other	0	0
Prefer Not to Say	0	0
Total	**6**	**5**

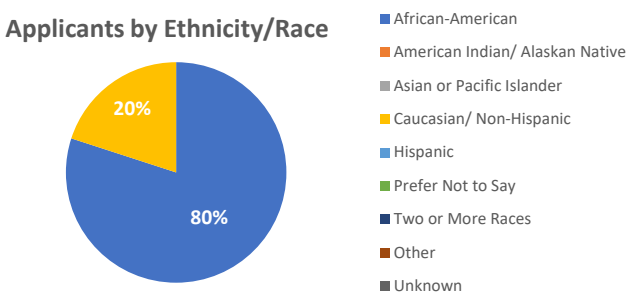




Ethnicity/Race

	Members	Applicants
African-American	3	4
American Indian/ Alaskan Native	0	0
Asian or Pacific Islander	1	0
Caucasian/ Non-Hispanic	2	1
Hispanic	0	0
Prefer Not to Say	0	0
Two or More Races	0	0
Other	0	0
Unknown	0	0
Total	**6**	**5**





Statement to Applicants

Profile

Which Boards would you like to apply for?

Small Business and Entrepreneurship Advisory Board: Submitted

Renee
First Name

Barfield
Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

lifepassport@hotmail.com
Email Address

2121 Village Lake Drive
Home Address

236
Suite or Apt

CHARLOTTE
City

NC
State

28215
Postal Code

Home: (704) 772-8555
Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

- [x] 4

How long have you been a resident of Mecklenburg County? Please include months, or years.

20

My age range is (please select one): *

- [x] Over 55

Ethnicity *

- [x] African American

Gender *

- [x] Female

Interests & Experiences

Education

College Degree Cont. Edu. (always)

Ashley Furniture Logistic
Employer

Load Planner Dispatch
Occupation

Business and civic experience

My civic experience was when I served on, The Matching Grants and City Employment.

Area of expertise and interests/skills

Strong communication skills, Adaptability, allowing quick adjustment to changing priorities and environments, Problem-solving abilities, facilitating innovative solutions to complex challenges.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

Yes. The Matching Grants and City Employment.

Why are you interested in serving on the board(s) to which you are applying?

I am deeply interested in serving on this board, role aligns with your long-term aspirations and presents an opportunity for professional growth and development.

Have you attended a meeting of the advisory board(s) to which you are applying?

○ Yes ◉ No

Hours Per Month Available for Position

Unlimited.

How did you learn of the vacancy? *

☑ NotifyMe Email

Disclosure

Are you a Mecklenburg County resident?

◉ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

- ○ Yes
- ◉ No

Are you a current vendor with Mecklenburg County?

- ○ Yes
- ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

- ○ Yes
- ◉ No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

- ☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Renee Barfield

Board Specific Questions

Question applies to Small Business and Entrepreneurship Advisory Board

SBEAB: Have you recently or are in the process of, or are intimately familiar with the process of starting a new small business or entrepreneurial venture?

- ○ Yes
- ◉ No

Renee Barfield

Statement to Applicants

Which Boards would you like to apply for?

Small Business and Entrepreneurship Advisory Board: Submitted

Profile

Shey (First Name) | K (Middle Initial) | Morton (Last Name)

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Shevonna

business911now@gmail.com
Email Address

3557 North Sharon Amity Road
Home Address

Charlotte (City) | NC (State) | 28216 (Postal Code)

Mobile: (919) 589-2911 (Primary Phone) | Business: (704) 817-8021 (Alternate Phone)

What Mecklenburg County District do you live in? Please verify below. *

- [x] 4

How long have you been a resident of Mecklenburg County? Please include months, or years.

12 years and 6 months

My age range is (please select one): *

- [x] 46 to 55

Ethnicity *

- [x] African American

Gender *

- [x] Female

Interests & Experiences

Education

High School no college

Business 911 Small Business Center Inc.
Employer

Business Advisor
Occupation

Business and civic experience

Opened first business 1999 cleaning business, still open in 3 cities. I have served over 1800 Business Owners in North Carolina and hundreds in the county. Offering classes and workshop and services for business ownership

Area of expertise and interests/skills

Entrepreneurship serve over 3k worldwide. I have personally coached over 300 Business Owners and have spoken and taught entrepreneurship for NAACP / Urban League / Score and many others

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

no

Why are you interested in serving on the board(s) to which you are applying?

I want to be apart of the small business community, I want to be apart of the decisions being made on their behalf. I want to learn more about the tools and opportunities available to them so I can be a bridge between them

Have you attended a meeting of the advisory board(s) to which you are applying?

- ○ Yes
- ◉ No

Hours Per Month Available for Position

8

How did you learn of the vacancy? *

- ☑ NotifyMe Email

Disclosure

Are you a Mecklenburg County resident?

- ◉ Yes
- ○ No

Shey K Morton

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

- ○ Yes
- ◉ No

Are you a current vendor with Mecklenburg County?

- ○ Yes
- ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

- ○ Yes
- ◉ No

Board Specific Questions

Question applies to Small Business and Entrepreneurship Advisory Board

SBEAB: Have you recently or are in the process of, or are intimately familiar with the process of starting a new small business or entrepreneurial venture?

- ◉ Yes
- ○ No

Shey K Morton

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☑ I Agree

Signature of Applicant (Sign Your Legal Name):

shevonna morton

Shey K Morton

Statement to Applicants

Which Boards would you like to apply for?

Small Business and Entrepreneurship Advisory Board: Submitted

Profile

Anna (First Name) | K (Middle Initial) | Pupo (Last Name)

annakpupo@gmail.com (Email Address)

6725 Cow Hollow Dr (Home Address) | 1922 Apt (Suite or Apt)

Charlotte (City) | NC (State) | 28226 (Postal Code)

Mobile: (704) 390-2116 (Primary Phone) | (Alternate Phone)

What Mecklenburg County District do you live in? Please verify below. *

- [x] 5

How long have you been a resident of Mecklenburg County? Please include months, or years.

8 years and 5 months

My age range is (please select one): *

- [x] 30 to 45

Ethnicity *

- [x] Caucasian-Non-Hispanic

Gender *

- [x] Female

Interests & Experiences

Education

Executive MBA, Quantic School of Business and Technology (Expected Jan 2026) Master’s in Marketing, V.N. Karazin Kharkiv National University

AP Cakes LLC, PLUS Digital
Employer

Owner
Occupation

Business and civic experience

Founded and run AP Cakes LLC (cakes, desserts, culinary workshops) Freelance consultant for PLUS Digital, advising small businesses on marketing, social media, and growth strategies Organized community culinary and art workshops for children and adults Volunteered and collaborated with Community Kitchen CLT and other local initiatives

Area of expertise and interests/skills

Entrepreneurship and small business management Marketing, social media strategy, and digital campaigns Event planning, community engagement, and workshop organization Business operations, client relations, and financial planning

Additional Comments

I am passionate about supporting small businesses in Mecklenburg County and contributing my expertise to help local entrepreneurs grow. My combined experience as a small business owner and marketing consultant allows me to understand the challenges businesses face and offer practical solutions.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

I want to share my experience as a small business owner and marketing consultant to help shape programs and policies that support entrepreneurs. I am especially interested in helping food-related and creative businesses navigate challenges, access county resources, and grow sustainably.

Have you attended a meeting of the advisory board(s) to which you are applying?

○ Yes ◉ No

Hours Per Month Available for Position

5–10 hours

How did you learn of the vacancy? *

☑ Mecklenburg County Website

Anna_Pupo_Resume.pages
Upload a Resume

Anna K Pupo

Disclosure

Are you a Mecklenburg County resident?

- (•) Yes
- ( ) No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

- ( ) Yes
- (•) No

Are you a current vendor with Mecklenburg County?

- ( ) Yes
- (•) No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

- ( ) Yes
- (•) No

Board Specific Questions

Question applies to Small Business and Entrepreneurship Advisory Board

SBEAB: Have you recently or are in the process of, or are intimately familiar with the process of starting a new small business or entrepreneurial venture?

- (•) Yes
- ( ) No

Anna K Pupo

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Anna Pupo

Statement to Applicants

Which Boards would you like to apply for?

Small Business and Entrepreneurship Advisory Board: Submitted

Profile

Courtney
First Name

Savoy
Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

courtneysavoy@asetiquette.org
Email Address

3030 Deep Green Ct
Home Address

Charlotte
City

NC
State

28269
Postal Code

Home: (704) 808-9346
Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

- [x] 1

How long have you been a resident of Mecklenburg County? Please include months, or years.

10

My age range is (please select one): *

- [x] 30 to 45

Ethnicity *

- [x] African American

Gender *

- [x] Female

Interests & Experiences

Education

Master of Business Administration Bachelor of Arts, Sociology Certified Corporate Etiquette Consultant

The American School of Etiquette, Inc	Founder
Employer	Occupation

Business and civic experience

Founder of The American School of Etiquette, a Charlotte-based professional development and etiquette academy that provides training in leadership presence, professional conduct, and workplace readiness. I have delivered workshops and programs for youth organizations, corporate groups, and community partners including Girl Scouts, Rack Room Shoes corporate team members, and local community groups. My work focuses on preparing individuals to confidently enter professional environments and strengthening leadership communication skills. Professionally, I also bring experience in corporate operations and compliance through my work as a Senior Payroll Analyst, where I manage complex payroll processes, regulatory requirements, and cross-functional collaboration.

Area of expertise and interests/skills

• Small business development and entrepreneurship • Workforce readiness and professional development • Executive presence, business etiquette, and leadership communication • Corporate training and curriculum development • Community leadership and youth professional preparation • Business operations and compliance • Economic mobility through professional education

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

My goal is to contribute insight on workforce preparation, small business growth, and leadership development that supports Mecklenburg County entrepreneurs and emerging professionals.

Have you attended a meeting of the advisory board(s) to which you are applying?

○ Yes ◉ No

Hours Per Month Available for Position

30

How did you learn of the vacancy? *

☑ Other

If you answered other - Where did you learn of this vacancy?

Janelly Rosales, Senior Economic Development Program Manager

Capabilities_Statement.pdf
Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

◉ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

○ Yes ◉ No

Are you a current vendor with Mecklenburg County?

◉ Yes ○ No

If you answered yes to the question above, please explain.

My company, The American School of Etiquette, provides professional development and leadership training focused on workplace professionalism, communication, and executive presence for youth, professionals, and organizations. I am interested in opportunities to support Mecklenburg County initiatives related to workforce readiness, leadership development, and small business growth. I understand the importance of transparency and would recuse myself from any discussions or recommendations that could present a conflict of interest involving my business.

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

○ Yes ◉ No

Board Specific Questions

Question applies to Small Business and Entrepreneurship Advisory Board

SBEAB: Have you recently or are in the process of, or are intimately familiar with the process of starting a new small business or entrepreneurial venture?

- (•) Yes
- ( ) No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

- [x] I Agree

Signature of Applicant (Sign Your Legal Name):

Courtney Savoy

Courtney Savoy

Courtney Savoy
Certified Etiquette Coach
The American Academy of Etiquette & Decorum

COMPANY OVERVIEW

The American School of Etiquette, Inc. is a professional training and consulting firm specializing in executive presence, professional conduct, cultural intelligence, and institutional protocol. We support federal agencies, municipal governments, educational institutions, and corporate entities seeking to strengthen leadership behavior, workplace standards, & public-facing professionalism.

CORE COMPETENCIES

- Executive Presence & Leadership Development
- Professional Conduct & Workplace Civility Training
- Cultural Intelligence & Cross-Cultural Communication
- Institutional Protocol & Public-Facing Readiness
- Youth & Emerging Leader Professional Development
- Curriculum Design & Structured Cohort Programming
- Onsite, Hybrid, and Virtual Instruction Delivery

PAST PERFORMANCE

- **Jack & Jill of America:** Delivered structured etiquette & leadership development programming to 75 youth and adult participants. Instruction focused on professional communication, formal dining protocol, and leadership presence development.
- **Rack Room Corporate:** Facilitated executive presence and workplace professionalism training for 22 corporate team members. Programming aligned with institutional standards and public-facing conduct expectations.
- **Girls Scouts of America:** Conducted professional readiness and confidence-building workshops for 21 participants. Instruction emphasized communication skills, formal dining etiquette, & behavioral excellence.

COMPANY DATA

The American School of Etiquette, Inc



Courtney Savoy, President

DUNS: 118293359, **UEI:** VZ61LKPMCCU8

CAGE Code: 95H39

NAICS Codes & Descriptions

611430: Professional Management Development Training

611710: Educational Support Services Instructional

541611: Administrative Management and General Management Consulting Services

611699: All Other Miscellaneous Schools and Instruction

CERTIFICATIONS

HUB Certification – In Progress

NCSBE Certification – In Progress

KEY DIFFERENTIATORS

- Authority-Driven Instruction focused on leadership behavior and institutional impact
- Risk-Aware Training Frameworks designed to strengthen workplace conduct and organizational credibility
- Culturally Fluent and Institutionally Calibrated delivery adaptable for professional, educational, and civic environments
- Discretion & Professional Restraint in public-facing leadership development engagements
- Structured Delivery Models designed for measurable behavioral growth

704-808-9346 courtneysavoy@asetiquette.org https://aaedecorum.com

Statement to Applicants

Which Boards would you like to apply for?

Small Business and Entrepreneurship Advisory Board: Submitted

Profile

Jasmine
First Name

Williams
Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Jasmine Parson (maiden)

jpw@parsonwilliams.com
Email Address

5415 Shannon Bell Lane
Home Address

Charlotte
City

NC
State

28277
Postal Code

Mobile: (317) 828-3316
Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

- [x] 6

How long have you been a resident of Mecklenburg County? Please include months, or years.

9 years 5 months

My age range is (please select one): *

- [x] 30 to 45

Ethnicity *

- [x] African American

Gender *

- [x] Female

Interests & Experiences

Education

INDIANA UNIVERSITY ROBERT H. MCKINNEY SCHOOL OF LAW, Indianapolis, Indiana Doctor of Jurisprudence (JD) Admitted: Indiana, 2008 Attorney No: 27997-49 (Inactive, Good Standing)
INDIANA UNIVERSITY SCHOOL OF SOCIAL WORK, Indianapolis, Indiana Bachelor of Social Work (BSW)

Parson Williams Group	Consultant/Entrepreneur
Employer	Occupation

Business and civic experience

I am the President and Principal Consultant of Parson Williams Group, a strategic advisory firm based in Mecklenburg County that partners with public, private, and nonprofit organizations across the country on strategic planning, organizational design, capacity building, and leadership development. I am also the Founder & CEO of Carolina Event Sitters providing professional sitters at conferences, conventions, and events. My consulting practice focuses on helping mission-driven organizations improve core operations, clarify strategy, and align daily work with long-term community impact. I bring nearly 20 years of experience in nonprofit, government, legal, and higher education settings, including prior service as a staff attorney with the Indiana Supreme Court and leadership roles in social services and collegiate athletics. Through Parson Williams Group I have facilitated multi-stakeholder strategic planning processes, supported collective impact initiatives focused on public health and substance use prevention, and advised national and local organizations on integrating equity into policy, practice, and culture. I regularly design and facilitate retreats and work groups for Boards, coalitions, and cross-sector partnerships, with an emphasis on collaborative decision-making, data-informed planning, and accountable implementation. I am also an experienced educator, having taught business law at Rowan-Cabarrus Community College and delivered trainings nationally on inclusive leadership, systems change, and organizational effectiveness. My civic and professional contributions include serving the American Bar Association on the Gun Violence Advisory Group and the Mecklenburg County Domestic Violence Advisory Board (2017-2018). I serve as faculty for the Land Trust Alliance’s Wentworth Leadership Program and Rally conference, where I support conservation organizations in advancing equity and community-centered governance. Earlier in my career, I administered court-connected family services and alternative dispute resolution fund plans, managed federal and state-funded initiatives serving self-represented litigants and low-income families, and led program development to expand educational opportunity for underrepresented students in the legal pipeline. Across these roles, I have consistently worked at the intersection of law, policy, organizational practice, and community impact. I would bring this experience service with Mecklenburg County. My businesses are active members of the National Minority Supplier Development Council (NMSDC), Women's Business Enterprise National Council WBENC), and I serve on Committees of the Greater Women's Business Council (GWBC). I am also involved in Meeting Planners International and the Charlotte Area Chamber of Commerce.

Area of expertise and interests/skills

Strategic planning and implementation for mission-driven organizations, including facilitation of stakeholder engagement, development of clear goals and measures, and creation of practical implementation plans. Organizational design and culture change, including policy and process review, and leadership coaching to align internal practices with stated values. Organizational capacity building, including governance support for Boards, process improvement, business analysis, and development of new functional units and roles to support effective service delivery. Facilitation of complex, multi-sector collaborations and collective impact initiatives, especially those addressing public health, social determinants of health, youth and family wellbeing, and community-based conservation. Leadership development and coaching, particularly with a focus on inclusive leadership, intercultural competence, and navigating organizational change. Business law and ethics, adjunct faculty experience teaching business law, and prior work in legal and regulatory environments. Entrepreneurship and small business development, including experience founding and growing a strategic advisory firm and a nonprofit strategy center, and formal training through programs such as Goldman Sachs 10,000 Small Businesses. Experience with budget oversight and grant-funded program administration, including management of state appropriations, federal grants, and court-administered fund plans, as well as day-to-day financial and operational management of a consulting business. Small business operations and strategy, including client development, contract management, service design, and building scalable systems for a professional services firm. A deep interest in advancing access to opportunity, strengthening public systems, and supporting governance bodies in building trust with the communities they serve.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

Yes. Mecklenburg County Domestic Violence Advisory Commission March 2017 - April 30, 2018. Appointed to fill an unexpired term.

Why are you interested in serving on the board(s) to which you are applying?

Mecklenburg County is growing and diversifying, and local governance bodies play a critical role in ensuring that growth is inclusive, sustainable, and responsive to those most affected by policy decisions. I am particularly interested in boards that impact the change of systems and help bridge high-level strategy with on the ground reality. This service is a part of my responsibility as both a resident and entrepreneur whose work centers not only the interests of women and entrepreneurs, but also focuses on how institutions can be better public citizens. I would welcome the opportunity to contribute my expertise in this way.

Have you attended a meeting of the advisory board(s) to which you are applying?

○ Yes ◉ No

Hours Per Month Available for Position

5-10

How did you learn of the vacancy? *

☑ Mecklenburg County Website

JPW_CV_March2026.pdf

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

- [x] Yes
- [ ] No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

- [ ] Yes
- [x] No

Are you a current vendor with Mecklenburg County?

- [ ] Yes
- [x] No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

- [ ] Yes
- [x] No

Board Specific Questions

Question applies to Small Business and Entrepreneurship Advisory Board

SBEAB: Have you recently or are in the process of, or are intimately familiar with the process of starting a new small business or entrepreneurial venture?

- [x] Yes
- [ ] No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Jasmine T Williams

JASMINE WILLIAMS, JD, BSW

Charlotte, North Carolina
jpw@parsonwilliams.com

AREAS OF EXPERTISE

- Strategic Planning
- Organizational Design & Development
- Business Analysis & Process Improvement
- Research & Analysis
- Organizational Capacity Building
- Nonprofit Leadership & Management
- Collective Impact & Collaborative Action Facilitation
- Court & Judicial Administration

EXPERIENCE

PARSON WILLIAMS GROUP | North Carolina
President & Principal Consultant
September 2019 - current
Sole Proprietor, October 2015-September 2019

Parson Williams Group is a strategic advisory firm offering organizational development, capacity building, strategy, and leadership development services to organizations in the public, private, and nonprofit sectors. We offer strategy consulting, facilitation, and program development services to client partners across the United States. Sample past work:

- Worked with a state judicial branch commission to develop a racial equity plan and improve culture for their Access to Justice commissioners.
- Facilitated a work group to identify strategic priorities for the integration of racial equity principles into a Racial Equity Action Plan for a large public health organization in California. Developed a new functional department, created two new FTEs.
- Developed, conducted, and analyzed a stakeholder survey for a national conservation affinity group. Facilitated a strategic planning work group and developed and drafted the organization's first strategic plan. Created an implementation plan with work groups and action plans.
- Facilitated stakeholder strategy retreats with a collective impact initiative focused on substance use prevention in Chicago. Created an impact strategy and theory of change to support the initiatives work. Provide monthly consulting support to the steering committee and backbone entity.

CAROLINA EVENT SITTERS | North Carolina
Founder & CEO
August 2024 – current

Carolina Event Sitters provides professional sitters for conventions, conferences, and coworking events across North Carolina.

ROWAN-CABARRUS COMMUNITY COLLEGE | North Carolina
Part-Time Adjunct Faculty, Business Administration
August 2017-December 2018

Taught business law to undergraduate community college students, covering topics in dispute resolution, tort law, criminal law and procedure, civil procedure, constitutional law, business ethics, and contract law.

INDIANA SUPREME COURT | Indianapolis, Indiana
Staff Attorney, Office of Judicial Administration (formerly Division of State Court Administration)
Jan 2012 – Oct 2015

Staff Attorney, Indiana Conference for Legal Education Opportunity

Working directly with Chief Justice Loretta H. Rush, oversee program development and administration for the Indiana Conference for Legal Education Opportunity. Promote comprehensive inclusivity and develop a program model to cultivate critical skills in and increase opportunities for underrepresented minority and low-income students in the legal profession. Develop and manage three public budget appropriations in excess of $1.4 million.

Initiated and led a long-range and strategic planning initiative resulting in improved administrative processes and operations, and an impact expansion strategy. Make recommendations for continuous improvement of operations and administration of program and related projects.

Maintain an in-depth understanding of issues as the subject matter expert on education policy and diversity in higher education. Research, write, and present on issues important to educational opportunity, specifically those that directly impact underrepresented minorities in the law school pipeline. Design evidence-based program initiatives to address those challenges.

Developed curriculum and minimum standards for the implementation of the residential Summer Institute for students entering law school. Developed a multi-phase outreach strategy to promote awareness of the Fellowship, build partnerships, and grow support for ICLEO programs.

Developed a statewide pipeline diversity development strategy designed to take an interdisciplinary approach to nurturing the pipeline for preparing students for higher education and work in any professional discipline.

Staff Attorney, Commission on Race and Gender Fairness

Work closely with Justice Robert D. Rucker and Chair of the Commission to identify, research, and understand issues that impact race and gender equity with the judicial system.

In a consultant role to the Commission, provide counsel and advocate for systemic change within the judiciary by recommendation to the Court. Develop strategies and programs that directly address issues of race, ethnicity, and gender in a variety of contexts including but not limited to criminal and juvenile justice; civil, domestic, and family law; judicial administration and employment; legal education and the legal profession. Subject matter expert for diversity and inclusion.

Project Director, Grassroots Self-Represented Litigant Training Initiative

Managed the implementation of a federal grant through the State Justice Institute. Supervised and managed a contract attorney to develop a module for training students to work in Self-Service Legal Clinics around the state. Research and train on issues such as the law and poverty, working with indigent and unrepresented litigants, and corresponding ethical rules. Manage budget disbursements and Federal grant reporting guidelines.

Family Law Staff Attorney and Project Manager, Family Court Project & ADR Fund Plans

Administer the Court's statewide Family Court Project Grant & ADR Fund Plan programs. Coordinate the grant application process, prepare annual financial reports, and provide technical assistance to judges in the areas of innovative program development, program administration, and financial/budget management. Assist courts in developing alternative dispute resolution plans in accordance with statutory fund plans. Subject matter expert for family law.

NATIONAL COLLEGIATE ATHLETIC ASSOCIATION | Indianapolis, Indiana
Aug 2006 – Jan 2012

Assistant Director of Enforcement Technology/Business Analyst

Managed business process improvement project to examine the effectiveness and efficiency of internal business processes, policies, and administrative procedures. Worked under the guidance of a Six Sigma Black Belt. Served as liaison between business unit (Enforcement), internal software developers and system architects, and external contractors.

Developed a comprehensive knowledge and information management strategy for Enforcement based on industry-standard best practices addressing all aspects of content life cycles related to the electronic storage of information. Using SharePoint as a platform, increased department-wide collaboration and communication systems to collect, recall, and disseminate information quickly and accurately without regard to geographic location of the user.

Created a new business unit, the Information Management Group, in Enforcement to centralize the operational aspects of the work, increase efficiency of investigators, and provide a "hub" of information resources. Served on NCAA National Office Technology & Business Analysts team.

Coordinator of Enforcement

Reporting directly to the Vice President of Enforcement, performed quality control functions for quasi-administrative processes. Conducted investigations and managed case for DIII institutions and secondary violations. Tracked NCAA legislation related to operations of the enforcement department. Coordinated hiring and training of new enforcement staff

members. As Chair of the Enforcement Technology Committee, developed a strategic plan for the use of technology to enhance investigative processes.

Law Clerk, Office of Legal Affairs

Under the supervision of the General Counsel and Associate General Counsel, provided legal research, analysis, and transactional support.

CONFERENCE PRESENTATIONS & SPEAKING ENGAGEMENTS

Land Trust Alliance

Faculty: Wentworth Leadership Program (2026)
Faculty**:** Wentworth Leadership Program (2024)
Rally 2025 Faculty: *Navigating Social Good in a Changing Political & Legal Environment (2025)*
Rally 2024 Faculty: *Cross-Sector Collaboration for Systems Change (2024)*
Rally 2023 Faculty: *Relearning Land History Seminar (2023)*
Rally 2022 Faculty: *Activating Allyship: Strategies for Human-Centered Conservation, (2022)*
Rally 2022 Faculty: *Inside Out: Designing Inclusive Cultures that Invite Diversity, (2022)*

America's Service Commissions, National Service Training, (2022)
Presenter: *Institutional Allyship: Practical Strategies for Promoting Inclusion & Advancing Racial Equity*

Center for Legal Inclusiveness, Legal Inclusiveness & Diversity Conference, (2017)
Presenter: *Better Together – Collective Impact for Pipeline Diversity*

Indiana Supreme Court Family Court Project Annual Meeting (2012)

Presenter: *Innovative Court Programs for Families & Children*
Presenter: *Evaluating Program Effectiveness*

CERTIFICATIONS & CONTINUING EDUCATION

Certificate of Entrepreneurship, Goldman Sachs/Babson College 10,000 Small Businesses, 2025
Certified Strategy Planning Professional (SPP), 2022
Certified Professional Diversity Coach (CPDC), Coach Diversity Institute, 2022
Global Social Entrepreneurship, Philanthropy University/Berkeley-Hass, 2016
Education Policy 101, Thomas B. Fordham Institute & 50CAN, 2016
Work on Purpose Trainer; Echoing Green/Indiana Campus Compact, 2013
Certified Family Mediator; Indiana Continuing Legal Education Forum, 2012
Diversity Program Trainer, National Coalition Building Institute, 2003

EDUCATION

INDIANA UNIVERSITY ROBERT H. MCKINNEY SCHOOL OF LAW, Indianapolis, Indiana
Doctor of Jurisprudence (JD)

Admitted: Indiana, 2008
Attorney No: 27997-49 (Inactive, Good Standing)
Fellow, Indiana Conference for Legal Education Opportunity (ICLEO)
Order of the Barristers, Staton Intramural Moot Court Competition
Recipient, Christopher M. Maine Advocacy Award – Best Oralist Moot Court Final
Recipient, Diversity in Practice Award for Excellence in Diversity
Recipient, IUPUI Outstanding Female Student Leader Award

INDIANA UNIVERSITY SCHOOL OF SOCIAL WORK, Indianapolis, Indiana
Bachelor of Social Work (BSW)

Recipient, BSWSA President Award
Recipient, Dr. Richard G. Lawrence Award for Leadership
Speaker, Commencement Ceremony

Mecklenburg County, NC

Small Business and Entrepreneurship Advisory Board

Board Details

The purpose of this advisory board shall be to provide resident input, evaluations and recommendations relating to the interests, concerns and issues of small businesses and entrepreneurs in Mecklenburg County in coordination and cooperation with the Mecklenburg Office of Economic Development.

Overview

Size 9 Seats

Term Length 3 Years

Term Limit 2 Terms

Contact

Name Mark Stewart and Janelly Rosales

Phone (704) 654-2125

Additional

Qualifications

The qualifications for membership on the Mecklenburg County Small Business & Entrepreneurship Advisory Board shall be as follows: i. A member must be a resident of Mecklenburg County ii. Preference in the appointment process shall be given to applicants who have at least one-year of operating a business or entrepreneurial venture. iii. Must be a for-profit business iv. Must not be a Sin Business

Advisory Board Details

Contact staff advisor for more information.

Meeting Dates/Times

Monthly - 4th Wednesday 3:30 p.m. – 5 PM at CMGC Room 280 • January 28th 3:30 – 5 @ CMGC Room 280 • February 25th 3:30 – 5 @ CMGC Room 280 • March 25th 3:30 – 5 @ CMGC Room 280 • Aprill 22nd 3:30 – 5 @ CMGC Room 280 • May 27th 3:30 – 5 @ CMGC Room 280 • June – August (No Meetings) • September 23rd 3:30 – 5 @ CMGC Room 280 • October 28th 3:30 – 5 @ CMGC Room 280 • November 18th 3:30 – 5 @ CMGC Room 280 • December 16th 3:30 – 5 @ CMGC Room 280

Meeting Location

Charlotte Mecklenburg Government Center - 600 E. 4th Street Charlotte, NC 28202

Time Commitment

Please contact Staff Advisor for more information.

Stipend

No

Special Notes

Job Description

Mecklenburg County, NC

Small Business and Entrepreneurship Advisory Board

Board Roster

Faith Butta

Partial Term Mar 18, 2025 - Mar 31, 2027

Email cogentconsultingnc@gmail.com
Home Phone Mobile: (412) 326-7151
Alternate Phone Business: (980) 939-1971
Address
5035 Ridgetop Trl
Charlotte, NC 28215

Appointing Authority BOCC

Kelley C Fluharty

1st Term Mar 18, 2025 - Mar 31, 2028

Email kelleycfluharty@gmail.com
Home Phone Home: (980) 643-3569
Address
4525 Panther Pl
Charlotte, NC 28269

Appointing Authority BOCC

Ieesha Griffin

Partial Term Mar 18, 2025 - Mar 31, 2027

Email griffin.ieesha@gmail.com
Home Phone Mobile: (704) 591-3642
Address
1209 Cheshire Ave
Charlotte, NC 28208

Appointing Authority BOCC

Shekinah G Haywood

1st Term Mar 18, 2025 - Mar 31, 2028

Email kinahhaywood@gmail.com
Home Phone Home: (704) 835-4051
Address
3912 Lake Road
Mecklenburg, NC 28269

Appointing Authority BOCC

Kevin Nickson

Partial Term Mar 18, 2025 - Mar 31, 2027

Email nicksk723@gmail.com
Home Phone Home: (980) 260-8143
Address
15529 Normans Landing Drive
Charlotte, NC 28273

Appointing Authority BOCC

Jamari M Watkins

1st Term Mar 18, 2025 - Mar 31, 2028

Email jamariwatkins7@gmail.com
Home Phone Home: (704) 451-9600
Alternate Phone Mobile: (704) 451-9600
Address
12800 Levins Hall Road
Huntersville, NC 28078

Appointing Authority BOCC

Vacancy

Appointing Authority BOCC

Vacancy

Appointing Authority BOCC

Vacancy

Appointing Authority BOCC

File #: 26-0094 **Meeting Date:** 3/17/2026 **File Type:** Appointments

Appointments- Architectural Selection Committee

ACTION:

Reappointment is needed on the Architectural Selection Committee for one (1) three-year term expiring January 31, 2029. Carl Godman is eligible for reappointment.

Application is attached.

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: No

BACKGROUND/JUSTIFICATION:
Reappointment is needed on the above said board.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

powered by Legistar™

Architectural Selection Committee

At-A-Glance

Eligible for Reappointment

Name	District	Gender	Ethnicity
Godman, Carl	5	Male	Caucasian/Non-Hispanic

Statement to Applicants

Which Boards would you like to apply for?

Architectural Selection Committee: Submitted

Profile

Carl (First Name) | E (Middle Initial) | Godman (Last Name)

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

c_godman@yahoo.com
Email Address

4808 Walker Rd
Home Address

Charlotte (City) | NC (State) | 28211 (Postal Code)

Mobile: (704) 777-7567 (Primary Phone) | (Alternate Phone)

What Mecklenburg County District do you live in? Please verify below. *

- [x] 5

How long have you been a resident of Mecklenburg County? Please include months, or years.

23 years

My age range is (please select one): *

- [x] 46 to 55

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

Interests & Experiences

Education

BS Mechanical Engineering from UNC Charlotte

CAA ICON
Employer

Construction Manager
Occupation

Business and civic experience

3 Years at S&ME 10 Years at Choate as PM 3 Years at Harker as PM 5.5 Years at Playbook Management

Area of expertise and interests/skills

I have been in the commercial construction industry for over 20 years. I have my own general contractor license for both NC and SC.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

Yes, Architectural Selection Committee

Why are you interested in serving on the board(s) to which you are applying?

I enjoy construction and have seen the city grow since coming here in 1995 and would like to give back to my community and see smart growth of the city.

Have you attended a meeting of the advisory board(s) to which you are applying?

- (•) Yes
- ( ) No

Hours Per Month Available for Position

15-20

How did you learn of the vacancy? *

- [x] Word of Mouth

Carl_E._Godman_Resume_2022.pdf
Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

- (•) Yes
- ( ) No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

- ○ Yes ◉ No

Are you a current vendor with Mecklenburg County?

- ○ Yes ◉ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

- ○ Yes ◉ No

Board Specific Questions

Carl E Godman

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☑ I Agree

Signature of Applicant (Sign Your Legal Name):

Carl E. Godman Jr.

CARL E. GODMAN

4808 Walker Rd Charlotte NC | 704-777-7567 | c_godman@yahoo.com

Summary

Nineteen years of experience in the construction industry, performing construction project management and operations. Experienced in the construction of both ground up and interior renovation within the commercial field. Excellent well-developed project management skills, including the use of computer technology to track job progress, control project costs, and schedule operational tasks that enable project completion on time and within budget. Emphasis on repeat business with both client and design professionals.

Education

BACHELOR OF SCIENCE | 2000 | UNC - CHARLOTTE

- Major: Mechanical Engineering

Skills & Abilities

- Skilled in all Microsoft Programs, Word, Excel, Powerpoint, MS Project
- Bluebeam PDF
- Adobe PDF
- Familiar with BIM technology
- Utilized both Sage and Viewpoint accounting platforms
- LEED Green Associate Certified
- OSHA 30 Certified

Experience

PROJECT EXECUTIVE | PLAYBOOK MANAGEMENT CO. | MAY 2017 - PRESENT

- Playbook is a local construction management/owner representative firm that specializes in commercial construction.
- As Project Executive I provide construction consulting services for corporate interiors, multifamily, automotive, industrial/manufacturing and base building construction projects.
- In addition to managing the construction depending on client needs I manage furniture, fixtures and equipment, low voltage, audio visual, security signage and relocation services.
- I have managed over 200 million in projects while at Playbook Management in both North and South Carolina and as far away as Indiana and Minnesota.
- Notable projects – Cadwalader, Polykemi, Nexsen Pruet multiple locations, McClaren Charlotte, The Nest Student Housing Rock Hill
- Clients – Buvermo Investments, Polykemi, Crestlight , Cadwalader, Nexsen Pruet, Elior, Dellner, CBRE
- Architecture firms – Redline Design Group, Gensler, Smith Harris Designs, WGM, CFID, Little, LS3P

VP OPERATIONS/SENIOR PM | HARKERDOERRE LLC | SEPTEMBER 2014-APRIL 2017

- HarkerDoerre is a local general contractor that specializes in Class A commercial interior construction.
- As the Senior PM during my tenure I managed over 40 million dollars in projects. Projects ranged from 100,000 to 5 million. Responsible for all facets of project management from schedule management, contracts and change orders to completion.
- As the VP of Operations my responsibilities were to hire, fire and train the construction staff including bi-annual reviews of team members. Responsible for writing all job descriptions, MOPs, and company handbook.
- In addition to the internal staff as VP of Operations I managed the field staff of 15 assistant superintendents, superintendents and the Field Operations Manager.
- Started the company safety initiative and achieved 100% compliance with OSHA 30 certification.
- Notable projects – Vanguard 3rd/4th/5th floor renovations, The Hartford Insurance Group occupied renovation, numerous Coca Cola projects in 4 buildings, and Sterling Capital Management.
- Clients – CKP, Bissell/Northwood, Cushman Wakefield, CBRE, JLL, Spectrum and Foundry Commercial.
- Architecture firms – Redline Design Group, Gensler, Smith Harris Designs, WGM, RBA

SENIOR PM | CHOATE CONSTRUCTION CO | SEPTEMBER 2004-SEPTEMBER 2014

- Choate Construction Co is a large general contractor who specializes in ground up and interior construction.
- During my tenure, I started as an assistant PM working on the Southridge Shopping Center in Asheville NC and Phase 1 of the Midtown Redevelopment Target and Home Depot Design Center. Upon completion was promoted to PM and eventually Senior PM.
- Notable ground up projects – Best Buy Midtown, Kasey Kahne Racing, Bed Bath and Beyond, TJ Maxx Metrolina Chrysler Jeep Dodge, Harbison Court Shopping Center Columbia SC, Cotswold Shopping Center Façade Renovation.
- During the economic downturn, Choate started the Interior Construction Division. I was the first PM transitioned to interior construction. Notable projects – Renner Wood Coatings, Coalogix, Sterigenics, and Electrolux Tech Center.

Mecklenburg County, NC

Architectural Selection Committee

Board Details

The Architectural Selection Committee is tasked with evaluating Statements of Qualifications from architectural firms responding to a Request For Qualifications for architectural design services and making recommendations to the Board of County Commissioners.

Overview

Size 1 Seats

Term Length 3 Years

Term Limit 2 Terms

Contact

Name Mark Hahn

Phone (980) 314-2520

Additional

Qualifications

General Contractor for a term of three years will sign a statement not to bid on any project under consideration during her/his three-year term. Persons serving must be a resident of Mecklenburg County. Appointed members must attend a minimum of 65% of all scheduled meetings in a calendar year and cannot miss three consecutive meetings. Failure to comply with attendance requirements will result in removal from the advisory board.

Advisory Board Details

In the event the Board appointed representative is unable to serve on a particular selection, the Director of AFM may appoint an alternative General Contractor who will sign a statement not to bid on any project under construction during her/his temporary term and for a 1-year period after serving.

Meeting Dates/Times

Varies

Meeting Location

Varies

Time Commitment

Serves on an as needed basis

Stipend

No

Special Notes

Job Description

Mecklenburg County, NC

Architectural Selection Committee

Board Roster

Carl E Godman

1st Term Jan 18, 2023 - Jan 31, 2026

Email c_godman@yahoo.com

Appointing Authority BOCC

Home Phone Mobile: (704) 777-7567

Address
4808 Walker Rd
Charlotte , NC 28211

File #: 26-0079 **Meeting Date:** 3/17/2026 **File Type:** Advisory Committee Reports

Public Art Commission- Annual Report

ACTION:
1) Receive an Annual Report of the Public Art Commission.

2) Receive the Public Art Commission FY2027 Advisory Board Budget Priorities

Staff Contact: Todd Stewart, Vice President, Public Art Arts & Science Council

Presentation: Yes

BACKGROUND/JUSTIFICATION:
The Mecklenburg Board of County Commissioners Appointment Policy states that all Committees must report at least annually to the Board of Commissioners on their activities. Reports can be submitted to the Clerk to the Board for distribution to the Board in writing or for formal presentation at a Regular Board Meeting.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

MECKLENBURG COUNTY
North Carolina



Nested Hive, Re:Site Studio, 2020, Eastway Regional Recreation Center
Photo Credit: Basic Cable

ARTS & SCIENCE COUNCIL

ASC + Public Art Commission
Annual Board of County Commissioner's Report
Fiscal Year 2026

PUBLIC ART COMMISSION FISCAL YEAR 2026



LIZ RICHARDSON
(Appointee – Mecklenburg County - 1st Term Ends 2029)
Professional Category: Education



ANDREW MARCO
(Appointee – Mecklenburg County – 1st Term ends 2027)
Professional Category: Business



Erin Taylor
(Appointee – Mecklenburg County – 2nd Term ends 2031)
Professional Category: Community



DR. DAVID GALL, CHAIR
(Appointee – City of Charlotte – 2ND Term ends 2028)
Professional Category: Community



NINA FORD JACKSON
(Appointee – City of Charlotte – 1st Term ends 2026)
Professional Category: Education



LAUREN HARKEY
(Appointee – City of Charlotte – 2ND Term ends 2027)
Professional Category: Business



HILARY BURT
(Appointee – ASC – 1st Term ends 2027)
Professional Category: Art + Design



DR. KEITH CRADLE
(Appointee – ASC – 1st Term ends 2027)
Professional Category: Art + Design



John Corso-Esquivel
(Appointee – ASC – 2nd Term ends 2031)
Professional Category: Art + Design

Background Image: *Stem*, John Grade, Marsh Park, 2021
Photo Credit- John Grade

ARTS & SCIENCE COUNCIL

Public Art Commission Responsibilities

- Recommend the Annual Work Plan to the Board of County Commissioners
- Chair the Artist Selection Panels
- Review and approve Artist Selection Panel recommendations
- Approve all public art designs for Mecklenburg County
- Represent the PAC at community meetings, dedications and special events
- Ensure community outreach and citizen participation in the public art program
- Monitor the overall development of the Public Art Collection- ensure that local and regional artist representation, balance over time, with respect to ethnicity and gender of artists selected, styles of expression, media and genre

ARTS & SCIENCE COUNCIL



Balancing Act. Daily Tous Les Jours. 2020. First Ward Park.

PUBLIC ART PROCESS

- Fund allocation from County with determination of sites
- Artist Selection
- Design Development & Community Meetings
- Fabrication & Installation
- Final Acceptance

ARTS & SCIENCE COUNCIL

Public Art Program: Facts and Statistics

ASC Program Management for the:

- County
- City
- Airport

- Mecklenburg County 1% For Art Ordinance adopted on December 17, 2002.
- Ordinance appropriates 1% of eligible capital improvement project funds for public art. 1% allocations are split 85% for Art Fees and 15% for ASC Administrative Fees.
- ASC Scope: Planning, artist selection, contracting, community engagement, facilitation of fabrication and installation.
- **210** Completed Projects to Date (County, City, Private)
- Total Mecklenburg County Investment: **$7,957,093+**
- Total Mecklenburg County Projects: **95**
- Total North Carolina Artists Commissioned for Mecklenburg County Projects: **52**

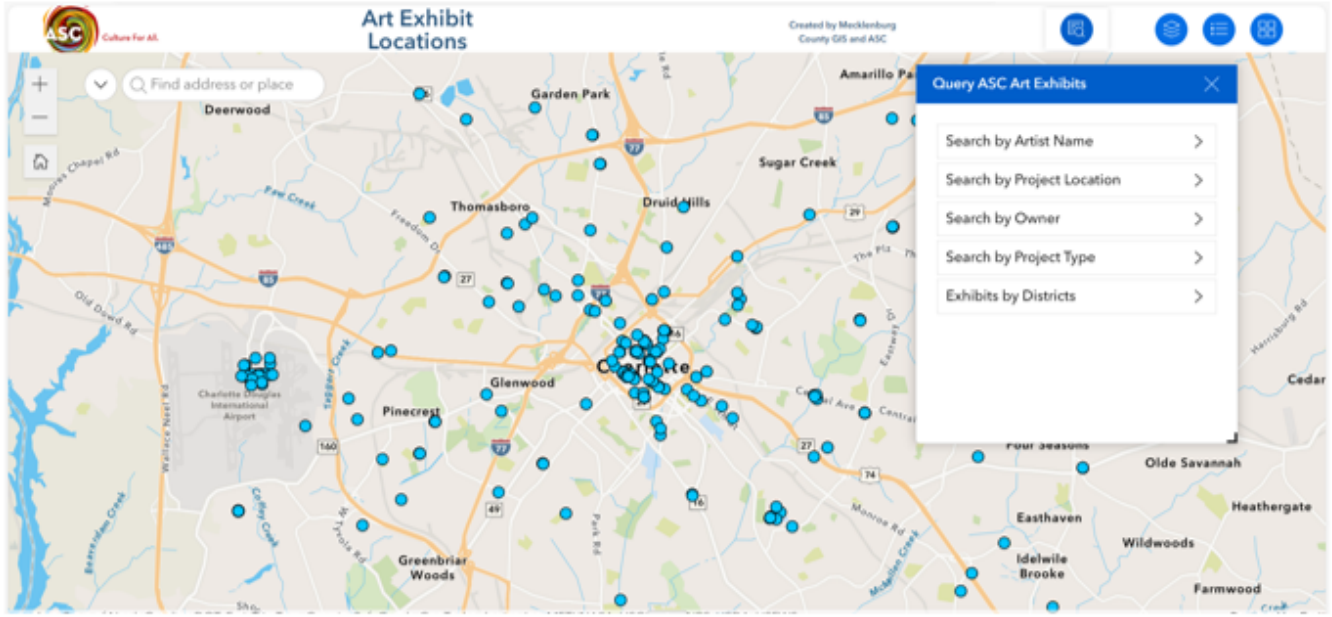


Crop Rotations. Jill Anholt. 2022.
Northern Regional Recreation Center.
Photo Credit: Mitchell Kearney Photography

ARTS & SCIENCE COUNCIL

Charlotte-Mecklenburg Public Art Collection Mapping

ASC partnered with **Mecklenburg County Geospatial Information Services** to map the public art collections of Mecklenburg County and the City of Charlotte. This online tool allows users to explore the **210** current artworks created through the **County and City Percent for Art Ordinances**, as well as search for artworks based on specific queries.



ARTS & SCIENCE COUNCIL

Volunteer Docent Led Public Art Tours





Uptown Charlotte Tour Route

ASC Public Art offered volunteer opportunities to serve as public tour docents. Training was provided for docents to lead a small group of individuals through Uptown Charlotte, stopping at various public artworks and providing background information for each work.

Several of the projects included in this tour were managed by ASC and represents an artist's collaboration with communities. ASC believes that public art is an excellent means of accentuating the unique character and history of our diverse communities. It's an accessible form of art that plays a critical role in creating a sense of belonging.

ASC

ARTS & SCIENCE COUNCIL

ARTS & SCIENCE COUNCIL

Mecklenburg County
In-progress Public Art Projects



Irwin Creek Greenway

Location: 6000 Statesville Rd (Nevin Park)
Art Budget: $102,000
Project Scope: Free-standing sculpture
Anticipated Install: Spring 2026
Artist: Rachel Dickey, Local Artist



Artist's Final Design Rendering (detail)



Acrylic tile design samples (detail)

Main Library

Location: 310 N. Tryon St
Art Budget: $460,700
Project Scope: Grand lobby wall artwork
Anticipated Install: Summer 2026
Artist: Tiff Massey



Long Creek Greenway

Location: 9841 Northlake Centre Parkway
Art Budget: $131,750
Project Scope: Free-standing sculpture
Anticipated Install: Spring 2026
Artist: Studio KCA/Jason Klimoski



Spirit Square Garden Walk

Location: 301 N. Tryon St
Art Budget: $340,000
Project Scope: Free-standing sculpture
Anticipated Install: Winter 2027
Artist: Thomas Schmidt, Local Artist

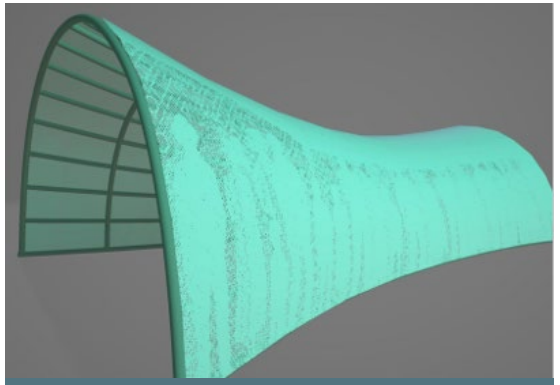
ARTS & SCIENCE COUNCIL

Mecklenburg County In-progress Public Art Projects



Park Rd Park

Location: 6220 Park Rd
Art Budget: $70,173
Project Scope: Free-standing sculpture
Anticipated Install: Spring 2026
Artist: Oliver Lewis, Local/Regional A. D.



Latta Place

Location: 5225 Sample Rd
Art Budget: $121,957
Project Scope: Integrated design
Anticipated Install: Spring 2027
Artist: Maxwell Emcays



Discovery Place Nature Museum

Location: 1658 Sterling Rd
Art Budget: $115,600
Project Scope: Site integrated sculpture
Anticipated Install: Spring 2026
Artist: Walter Hood/Hood Design Studio

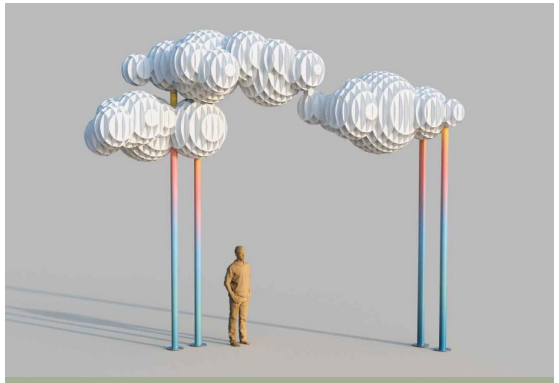


Ezell Park

Location: 4101 Mintwood Rd, Mint Hill
Art Budget: $122,501 ($76,100+$49,401)
Project Scope: Integrated, free-standing sculp.
Anticipated Install: Spring 2026
Artist: Meredith Connelly, Local/Regional A. D.

ARTS & SCIENCE COUNCIL

Mecklenburg County
In-progress Public Art Projects



Eastland Park

Location: 6000 Statesville Rd (Nevin Park)
Art Budget: $102,000
Project Scope: Free-standing sculpture
Anticipated Install: Spring 2026
Artist: Rachel Dickey, Local Artist



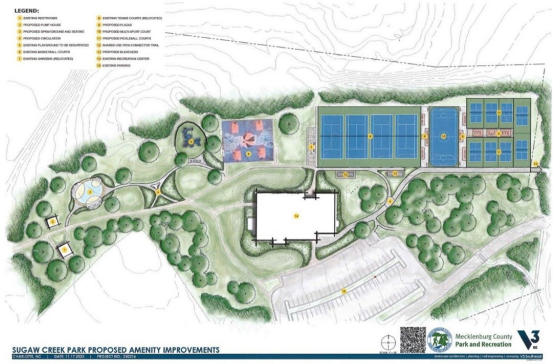
Briar Creek Greenway

Location: Central Ave to Monroe Rd
Art Budget: $96,281
Project Scope: Integrated sculptures
Anticipated Install: Fall 2026
Artist: TBD (Regional Artist Directory)



East Community Resource Center

Location: Cagle Rd
Art Budget: $963,050
Project Scope: Free-standing sculpture series
Anticipated Install: Summer 2029
Artist: TBD



Sugaw Creek Park

Location: 943 W. Sugar Creek Rd
Art Budget: $160,459
Project Scope: Free-standing sculpture
Anticipated Install: Summer 2027
Artist: TBD

Mecklenburg County
Completed Public Art Projects

ARTS & SCIENCE COUNCIL







Bree Stallings, Local Artist
Regional Artist Directory

Project:	Naomi Drenan Recreation Center
Title:	"Generations of Growth"
Location:	750 Beal St
District:	County – 5, City - 6
Art Budget:	$63,750
Project Scope:	Exterior Mural
Media:	Exterior acrylic paint, spray paint, anti-graffiti sealant
Category:	Park and Recreation
Installed:	August 2025

Artist's Statement:

The motifs chosen are the visual interpretation of the community's feedback representing the sunshine after a tumultuous storm; planting, growing and harvesting of food to share. There are multi-generational learning experiences included in the design as well as raindrops/tears fertilizing the soil making room for new prosperity. In addition, silhouettes of recreational activities that occur at the center are present, creating a place for safety, experimentation and community building.

Fiscal Year 2026 Public Art Planning

CIP Project	Site Address	1% Allocation	85% Art Budget	Notes
Colonel Francis Beatty Park	4330 Weddington Rd, Matthews	$20,093	$17,079	
McDowell Greenway	Gilead Rd to Beatties Ford Rd	$190,859	$162,230	
Bryant Park	1701 W Morehead St	$96,528	$82,049	
Ribbon Walk Nature Preserve	4601 Nevin Rd	$117,811	$100,139	
Rozelles Ferry and Hay Market Nature Preserves	Mt. Island Lake	$74,573	$63,387	

ARTS & SCIENCE COUNCIL

Further Information:

Staff Contacts:

Todd Stewart
Vice President, Public Art
704-335-3273
todd.stewart@artsandscience.org

Randella Davis
Program Director, Public Art
704-335-3262
randella.davis@artsandscience.org

Justin Hicks
704-335-3059
Program Officer, Public Art
justin.hicks@artsandscience.org

ASC Website:
https://www.artsandscience.org/

ASC Public Art:
https://www.artsandscience.org/programs/for-community/public-art/

Calls to Artists:
https://www.artsandscience.org/resources-for/artists/calls-to-artists/

Follow us on Facebook and Instagram **@ASCharlotte**

ARTS & SCIENCE COUNCIL



Thank You!

Natural Rhythm. Georgie Nakima 2022. Independence Park.
Photo Credit: Mitchell Kearney Photography

ARTS & SCIENCE COUNCIL

File #: 26-0080 **Meeting Date:** 3/17/2026 **File Type:** Manager's Report

Small Business and Entrepreneurship Advisory Board Update

ACTION:
Receive information regarding the FY2027 budget priorities from the Small Business and Entrepreneurship Advisory Board

Staff Contact: Roger Johnson, Economic Development Director

Presentation: Yes

BACKGROUND/JUSTIFICATION:
Each year as a part of the County's budget process, advisory boards are provided the opportunity to present their budget priorities to the Board of County Commissioners. A representative of the Small Business and Entrepreneurship Advisory Board will summarize the advisory board's FY27 budget priorities.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

Small Business & Entrepreneurship Advisory Board FY27 Priority Recommendations

Presented to the Mecklenburg Board of County Commissioners

March 17, 2026

5 Key Priorities – Identified from Community Feedback

1. Strengthen Awareness of Small Business Services and Programs
2. Expand Pathways and Communication Channels for Informal Contracting Opportunities in the Construction and Services Sectors
3. Strengthen Local Business Ecosystem Connections
4. Secure Dedicated Funding for Outreach and Workshops to Elevate Key Economic Development Initiatives
5. Monitor and Advise on Small Business Trends and Needs

Strengthen Awareness of Small Business Services & Programs

Recommendations

Increase	Digital Marketing
Support	Outreach Initiatives
Highlight	Success Stories
Establish	Successful community partnerships such as CLIMB and Prospera

To reinforce the board's ongoing initiatives around economic development and community engagement, we propose elevating the communication strategy for our small business services and programs.



Strengthen Awareness of Small Business Services & Programs

Recommendations

- Workshops tailored to municipal needs:
  - Funding to support Mecklenburg County OED-led workshops designed around each municipality's priorities, including remote "drop-in" sites that make it easier for small business owners to access guidance and resources.
- Spread Awareness of Office of Economic Development (OED) and Charlotte Business INClusion (CBI) resource programs:
  - Plan initiatives for Small Business Month & Economic Development Week.
- Countywide staff support for direct engagement:
  - Resources to enable staff to travel across the county, strengthen township connections, and expand boots-on-the-ground outreach—such as door-to-door check-ins with Main Street businesses to increase awareness of available small business services.

Expand pathways & communication channels for informal contracting opportunities in the construction and services sectors

Recommendations

- Standardize the Invitation Process:
  - Reduces reliance on individual lists and ensure consistent access for all eligible vendors.
- Develop Mentorship or Team Programs:
  - Pair Primes with emerging small firms for guidance on project expectations, quality standards, and business development.
  - Provide information on sub-contracting opportunities with Primes and encourage relationships.

Strengthen Local Business Ecosystem Connections

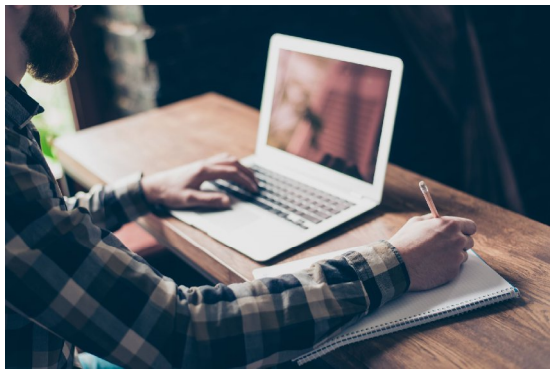
Recommendations

- Encourage Collaboration and Partnerships with local organizations
  - Connect new businesses with organizations like SCORE & Women's Business Center.
  - Establish cross-sector partnerships with higher education institutions to connect students with Entrepreneurships & Business programs.
  - Network through Chambers to have access to closed pre-bid meetings on micro-purchases & contracts not unavailable to the public.
  - Have Businesses Register as a vendor with local agencies and MeckProcure.
- Support local programs that elevate Small Businesses
  - "Shop Small" - Economic Development Week/Small Business Month.
  - Promote Local Events
    - Street festivals & public art installations can motivate costumers to shop locally with small businesses.

Secure Dedicated Funding for Outreach & Workshops to Elevate Key Initiatives

Recommendations

- Facilitator fees for high-demand business topics:
  - Funding to secure expert facilitators for workshops on critical subjects like AI readiness, e-commerce, QuickBooks, and cybersecurity ensuring small businesses receive timely and relevant training.





Monitor and Advise on Small Business Trends and Needs

Recommendations

Proactive Small Business Protection Framework

- Proactive Risk Identification
  - Flag regulatory and zoning shifts that threaten displacement (e.g., NoDa street vending changes).
- Economic Impact Conversations
  - Quantify corridor-level disruption through structured engagement with vendors and brick-and-mortar businesses.
- Formal Advisory Leadership
  - Deliver policy recommendations to County leadership to prevent unintended displacement.

Monitor and Advise on Small Business Trends and Needs

Recommendations



Stabilization & Anti-Displacement Strategy

- Advance Project BOAST
  - Ensure infrastructure and policy decisions strengthen — not destabilize — business ecosystems.
- Deploy Stabilization Pathways
  - Connect impacted entrepreneurs to permitting guidance, capital access, and ecosystem partnerships.
- Strengthen Early Intervention Systems
  - Monitor emerging risks before corridor-level disruption escalates.

Small Business Needs: Project BOAST

How do we get there?



1. *Business Preservation and Anti-Gentrification*
2. *Access to Contracting Opportunities*
3. *Capacity Building and Technical Assistance*
4. *Customer Connections*
5. *Workforce and Talent Development*

Small Business Needs: Project BOAST

Business Opportunity And Supportive Transit

The Project BOAST framework reflects the County's commitment to supporting new and existing small businesses, as well as anti-displacement efforts.

The vision is clear. Transportation investments should strengthen business communities, not displace them.

- Positions small businesses to benefit from transportation improvements.
- Connects local small businesses to economic opportunities.
- Protects existing small businesses from displacement by providing needed resources to assist them during the construction phases.

Thank you!

Mecklenburg County Small Business &
Entrepreneurship Advisory Board

Chair,
Kevin Nickson

File #: 26-0107 **Meeting Date:** 3/17/2026 **File Type:** Manager's Report

Tax Administration Optimization Project Update

ACTION:
Receive as information only a status update on the Tax Administration Optimization Project

Staff Contact: Michelle L. Attreed, Deputy County Manager
Christopher Thomas, Enterprise Project Management Director, County Manager's Office

Presentation: Yes

BACKGROUND/JUSTIFICATION:
The Board of County Commissioners will receive a status update on the Tax Administration Optimization Project.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

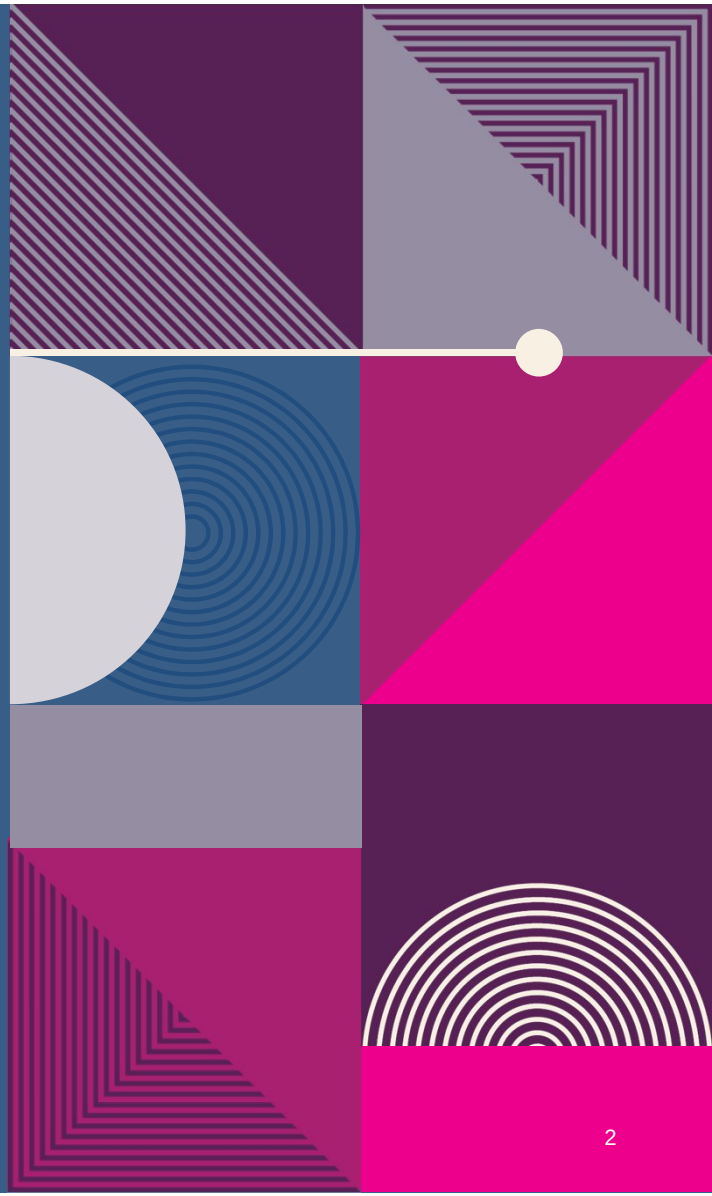
TAX ADMINISTRATION OPTIMIZATION

Presented by: Michelle L. Attreed, Deputy County Manager
Christopher Thomas, Enterprise Project Management Director

March 17, 2026

EXECUTIVE WORKPLAN CHARGE

To explore the feasibility of improving the delivery of tax services in Mecklenburg County by consolidating the Office of Tax Collector (OTC) and County Assessor's Office (CAO) by integrating and coordinating services for County residents & businesses, the City of Charlotte, and the towns of Cornelius, Davidson, Huntersville, Matthews, Mint Hill, Pineville and the Extraterritorial Jurisdiction.

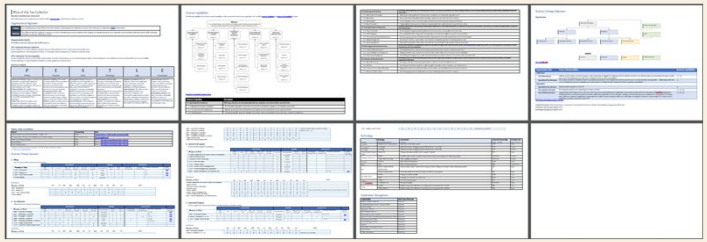


WHY NOW?

- Mecklenburg's Office of the Tax Collector (OTC) and County Assessor's Office (CAO) were once combined
- *Retirement of long-time OTC Director, Neal Dixon, in July 2024 led to an opportune time to explore the feasibility of a consolidation of the two functions*
- *Public perception / ease of access*
- *Drive efficiencies*

TAX SERVICES EXPLORATORY INTEGRATION STUDY – KEY ELEMENTS

Business Architecture Scorecard



Cultural Assessment

Surveyed 9 attributes for their Dept. & Div/Team

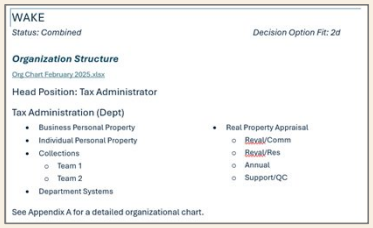
- Communication Style
- Decision Making
- Employee Engagement
- Innovation & Creativity
- Leadership Style
- Team Dynamics (Morale)
- Work Environment
- Work Ethic & Productivity
- Work-Life Balance

Benchmarking Other Counties

Collected org structures for comparison/inspiration

Methods

- Email
- Phone Call
- Online Resources



WAKE

Status: Combined *Decision Option Fit: 2d*

Organization Structure

Org Chart February 2025.xlsx

Head Position: Tax Administrator

Tax Administration (Dept)

- Business Personal Property
- Individual Personal Property
- Collections
  - Team 1
  - Team 2
- Department Systems
- Real Property Appraisal
  - Reval/Comm
  - Reval/Res
  - Annual
  - Support/QC

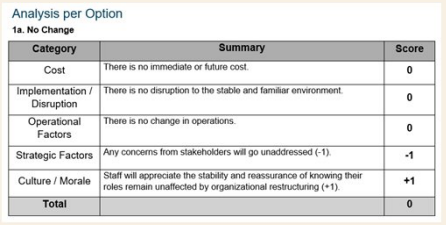
See Appendix A for a detailed organizational chart.

Option Analysis

Assessed change options across 5 factors

Inputs

- Business Architecture
- Change Mgmt. Concepts
- County Practices



Analysis per Option

1a. No Change

Category	Summary	Score
Cost	There is no immediate or future cost.	0
Implementation / Disruption	There is no disruption to the stable and familiar environment.	0
Operational Factors	There is no change in operations.	0
Strategic Factors	Any concerns from stakeholders will go unaddressed (-1).	-1
Culture / Morale	Staff will appreciate the stability and reassurance of knowing their roles remain unaffected by organizational restructuring (+1).	+1
Total		0

PROJECT TEAM FORMED

Analysis Commenced October 2024

- Office of Tax Collector (OTC) Interim Director
- County Assessor's Office (CAO) Director
- Enterprise Process Management Office (EPMO)
- Business Process Management (BPM)
- Office of Management & Budget (OMB)
- Office of Strategy & Innovation (OSI)
- Human Resources (HR)

Oct 2024 - Nov 2024	• Discovery (As Is State)
Nov 2024– Mar 2025	• Organizational Alignment (People, Processes, Systems)
Mar 2025	• Future State Findings & Recommendations

TAX SERVICES EXPLORATORY INTEGRATION STUDY RESULTS

Options	Cost	Implementation / Disruption	Operational Factors	Strategic Factors	Culture / Morale	Total Scores
Option 1a: No Change	0	0	0	-1	+1	**0**
Option 1b: Rebrand	-1	0	0	0	+1	**0**
Option 2a: Roll Up	-5	-1	0	+3	-1	**-4**
Option 2b: Combine	+3	-1	0	+2	-1	**+3**
Option 2c: Realign	+2	-4	+2	+5	-4	**+1**
Option 2d: Restructure	+2	-5	+4	+5	-5	**+1**

The study largely found there were no overlaps in services/functions.

REMAINING IMPLEMENTATION TIMELINE

- ✓ Feb 2026 – Convert one (1) vacant administrative position to a new Tax Administration Director position
- Mar 2026 – Provide update to BOCC
- Mar 2026 – Notify City, Towns and public of the impending merger
- April/May 2026 – Fill new Tax Administration Director position (effective 7/1/26) – **Board of County Commissioners appointment**
- May/June 2026 – Fill two new Deputy Director positions (effective 7/1/26)
- July 2026 – Tax Administration Optimization (OTC/CAO Merger) effective

QUESTIONS?

File #: 26-0117 **Meeting Date:** 3/17/2026 **File Type:** Manager's Report

Above & Beyond @ Work Award Winner

ACTION:
Recognize the latest Above & Beyond @ Work winner

Staff Contact: Michael A. Bryant, County Manager

Presentation: Yes

BACKGROUND/JUSTIFICATION:
The Above & Beyond @ Work Award is presented to an exceptional employee who exemplifies all the values and principles of Mecklenburg County.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

File #: 26-0096 **Meeting Date:** 3/17/2026 **File Type:** Consent

Pulled Consent Items

ACTION:
Receive as information the items Commissioners have pulled from the Consent Agenda

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: No

BACKGROUND/JUSTIFICATION:
Commissioners may remove agenda items from the Consent Agenda for a separate vote, for public awareness, and/or to make comments. The attachment lists items pulled from the Consent Agenda.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

File #: 25-0676 **Meeting Date:** 3/17/2026 **File Type:** Consent

Land Acquisition - Tax Foreclosures for future greenway

ACTION:

Authorize County Manager to negotiate and execute all documents necessary for acquisition of the following properties in the City of Charlotte from the County's Office of the Tax Collector for future greenway purposes:

1. Tax Parcel 181-042-05 (± 0.091 acres) for a purchase price of $5,900, and

2. Tax Parcel 171-091-59 (± 0.243 acres) for a purchase price of $25,800

Staff Contact: Bethany Fritts, Asset & Facility Management

Presentation: No

BACKGROUND/JUSTIFICATION:

The County recently (through the Office of the Tax Collector) auctioned several properties for back taxes in which the County was the default highest bidder due to receiving no other bids at the auctions. Two of those properties are along greenway corridors and Park and Recreation is requesting permission to acquire those properties by satisfying payment of those back taxes and associated legal fees. Doing so will result in the County obtaining clear title to the properties and will allow for incorporation of the properties into various greenway projects. Properties to be acquired include:

Briar Creek Greenway Expansion
· Tax Parcel 181-042-05 (± 0.091 acres) for a purchase price of $5,900

Little Hope Creek Greenway Expansion
· Tax Parcel 135-102-68 (± 0.243 acres) for a purchase price of $25,800

The total purchase price is $31,700 and will cover back taxes, court costs, and legal fees. This acquisition is consistent with Meck Playbook, the Greenway Master Plan, and the County's

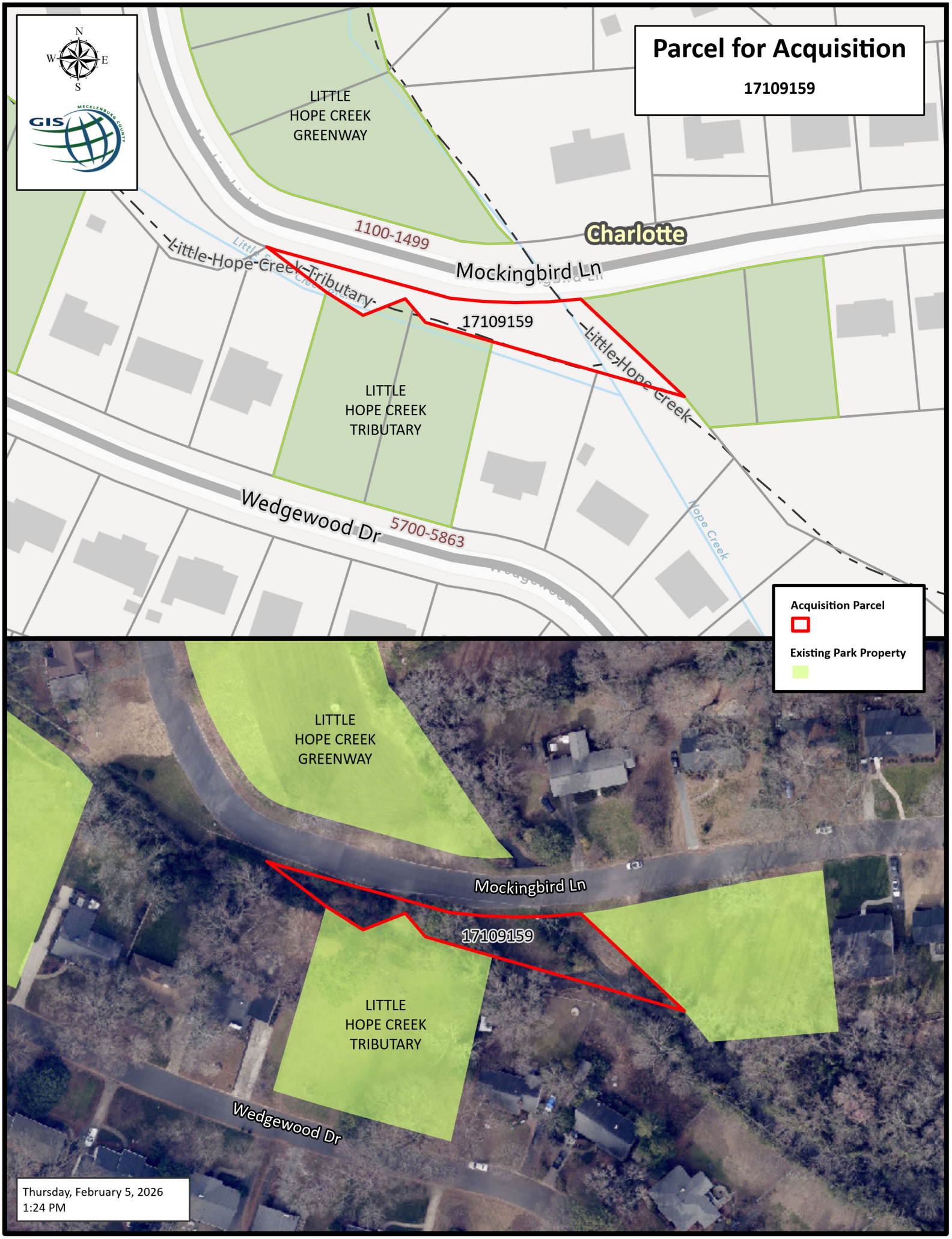
Environmental Leadership Policy

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
Funding will come from the FY26 Environmental Leadership Action Plan account.

ATTACHMENT(S):
Map


Parcel for Acquisition
17109159
LITTLE
HOPE CREEK
GREENWAY
1100-1499
Charlotte
Mockingbird Ln
Little Hope Creek Tributary
17109159
Little Hope Creek
LITTLE
HOPE CREEK
TRIBUTARY
Wedgewood Dr
5700-5863
Hope Creek
Acquisition Parcel
Existing Park Property
LITTLE
HOPE CREEK
GREENWAY
Mockingbird Ln
17109159
LITTLE
HOPE CREEK
TRIBUTARY
Wedgewood Dr
Thursday, February 5, 2026
1:24 PM


Parcel for Acquisition
18104205
N
W
E
S
GIS
MECKLENBURG COUNTY
Charlotte
2300-2341
BRIAR CREEK
GREENWAY
Briar Creek
Briar Creek
Chilton Pl
2700-2799
Sharon Rd
Sharon Rd
2342-2377
Brandon
Cr
2300-2399
Acquisition Parcel
Existing Park Property
BRIAR CREEK
GREENWAY
Chilton Pl
Sharon Rd
Brandon Cr
Thursday, February 5, 2026
1:22 PM

File #: 26-0076 **Meeting Date:** 3/17/2026 **File Type:** Consent

Budget Amendment - Land Development Funds Transfer

ACTION:
Amend the 2025-2026 General Fund (0001) Budget Ordinance to appropriate $198,112.85 of Land Development Fund balance for transfer to the Code Enforcement Special Revenue Fund (8510).

Staff Contact: David Boyd, Chief Financial Officer

Presentation: No

BACKGROUND/JUSTIFICATION:
The FY26 Annual Budget Ordinance moved the Land Development service from the General Fund to the Code Enforcement Special Revenue Fund effective July 1, 2025. Funds held in the General Fund were not moved at that time to allow for completion of the FY25 audit and a reconciliation to finalize the Land Development amount for transfer. This action will transfer the balance of Land Development funds held in the General Fund to the Code Enforcement Special Revenue Fund.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
FY26 appropriation and transfer of Land Development funds held in the General Fund (0001) to the Code Enforcement Special Revenue Fund (8510) in the amount of $198,112.85

File #: 26-0078 **Meeting Date:** 3/17/2026 **File Type:** Consent

Storm Water Program - FY26 Hazard Mitigation Floodplain Acquisition

ACTION:

1) Accept the Offer of Sale of Real Estate from Tung Thanh Pham and Kim Huong Thi Nguyen, owners of property located at 6433 Mounting Rock Rd, Charlotte, NC (tax parcel 167-221-8), for $296,000 and authorize the County Manager to execute all paperwork necessary to complete the transaction.

2) Authorize local emergency response agencies to use the structures for training exercises.

Staff Contact: David Kroening, LUESA - Storm Water Services

Presentation: No

BACKGROUND/JUSTIFICATION:

Since late 1999, Mecklenburg County has used storm water fee revenue to mitigate flood prone property. Buyouts reduce the risk to life and property during floods, while also enhancing the natural and beneficial functions of the floodplain. Mecklenburg County uses the land as open space, to expand greenways, to construct wetlands, etc.

Over the past 10 years, Storm Water Services (STW) has acquired and demolished 11 flood-prone single-family residences along Sugar Creek in the McDowell Farms neighborhood. STW desires to continue these risk reduction efforts while coordinating future open space plans with Park & Recreation and others for the area.

The buyout is voluntary. The property at 6433 Mounting Rock Rd is a single-family home located within the FEMA Floodway. The owner has agreed to sell the property for $296,000. The purchase price is based upon a current fair market value appraisal.

This action is consistent with goals in the Environmental Leadership Action Plan which supports the

Environmental Leadership Policy adopted by the Board of County Commissioners (BOCC). These acquisitions are part of Storm Water's 15-year CIP flood risk reduction goals and consistent with recommendations in the Flood Risk Assessment and Risk Reduction Plan (RARR), adopted by the BOCC on May 1, 2012.

STW staff allows training opportunities for local police and fire personnel prior to demolition of flood prone buildings. In addition, STW staff has established a process with Habitat for Humanity of Charlotte to maximize the responsible reuse of materials prior to structure demolition while protecting the health of the community.

PROCUREMENT BACKGROUND:
N/A

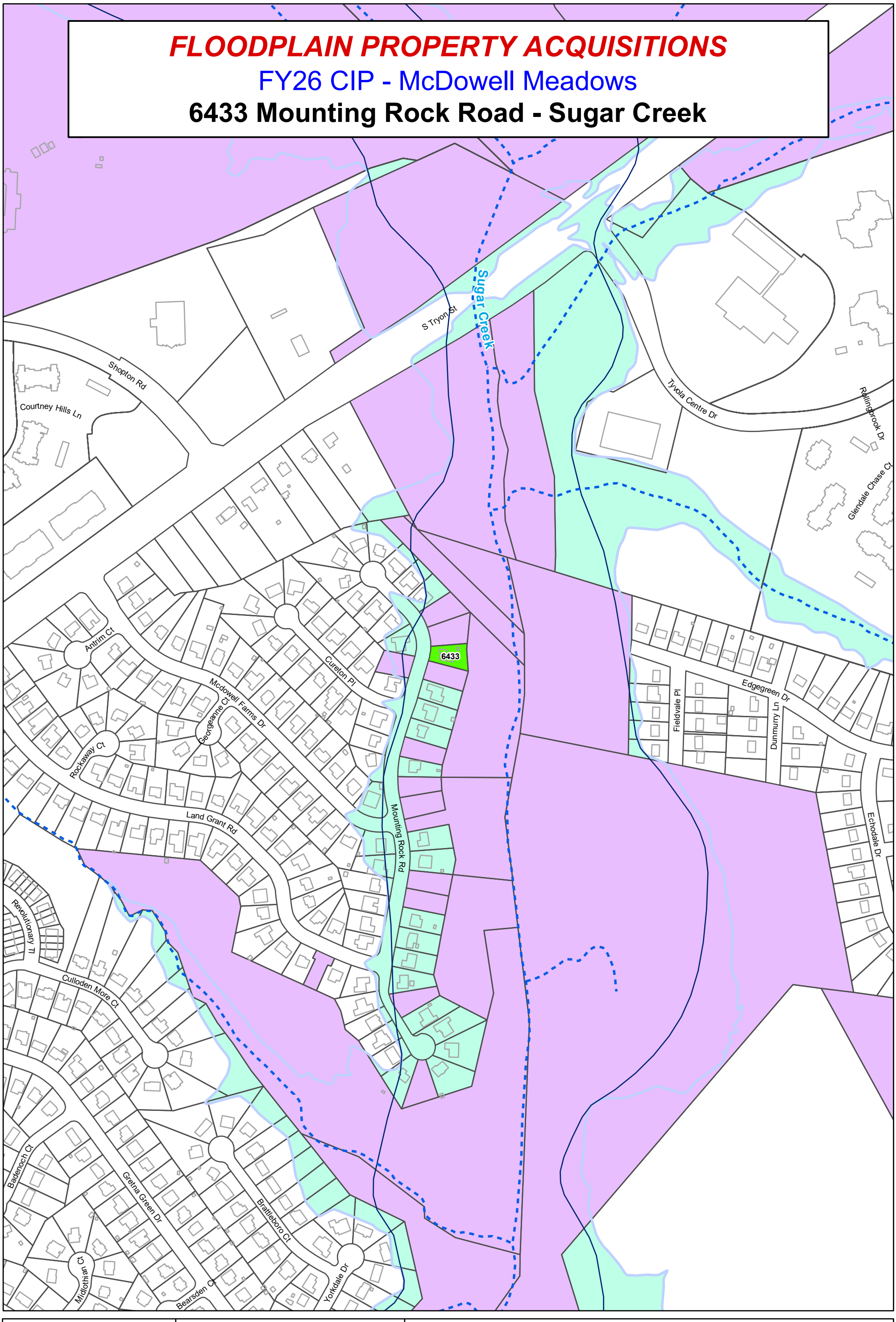
POLICY IMPACT:
N/A

FISCAL IMPACT:
$296,000 represents estimated cost breakdown payable by Storm Water Services Capital fund (8910) - Buyout (3186)

FLOODPLAIN PROPERTY ACQUISITIONS

FY26 CIP - McDowell Meadows

6433 Mounting Rock Road - Sugar Creek



Charlotte-Mecklenburg STORM WATER Services

Charlotte-Mecklenburg Storm Water Services

PHONE: 311 WEB: stormwater.charmeck.org

0 150 300 Feet

N W E S

LEGEND

Acquisition Status

- Requesting Approval
- Previously Approved
- Non-Participation
- Potential Acquisitions
- Mecklenburg County/City of Charlotte Owned

- Parcels
- Creeks
- FEMA Floodplain
- Community Floodway

File #: 26-0086 **Meeting Date:** 3/17/2026 **File Type:** Consent

Interlocal Agreement with the City of Charlotte

ACTION:

1) Adopt Resolution authorizing Interlocal Agreement for funding of Mallard Creek Stream and Sewer Project

2) Authorize the County Manager to negotiate and execute a funding agreement with the City of Charlotte

3) Appropriate $6,259,481 from the Storm Water Capital Improvement Program (CIP) Fund to the City of Charlotte for the County's share of the Mallard Creek Stream and Sewer Project

Staff Contact: Bong Vang, LUESA - Storm Water Services

Presentation:

BACKGROUND/JUSTIFICATION:

This is a funding agreement between the City of Charlotte and Mecklenburg County for the funding of Storm Water Services' portion of the joint project on Mallard Creek between Mallard Creek Church Road and I-485. The County will fund the construction of approximately 5,800 linear feet of stream improvements. The City will fund the construction of approximately 18,036 linear feet of sanitary sewer. The City will oversee and manage the construction of the joint project while coordinating closely with Storm Water Services as outlined in the Interlocal Agreement for funding of the Mallard Creek Stream and Sewer Project.

Charlotte Water will fund $19,694,384.00 for sewer work. Mecklenburg County Storm Water CIP funds will pay up to $6,259,481.00 for restoration of the stream. At the conclusion of the joint project, any of the County's funding not completely utilized on Storm Water Services' stream restoration will be promptly returned to the County.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
The Stormwater CIP for DEPT: LUE FUND:8910 UNIT:3206 will fund this construction.

Docusign Envelope ID: 6A3A9A4D-C263-46D2-A3A1-157D38CF5098

STATE OF NORTH CAROLINA
COUNTY OF MECKLENBURG
CITY OF CHARLOTTE

INTERLOCAL AGREEMENT FOR CONSTRUCTION OF THE MALLARD CREEK STREAM PROJECT

This Interlocal Agreement for Construction of the Mallard Creek Stream Project is entered into and agreed upon as of _____, 2026 (the "Effective Date"), by and between the **CITY OF CHARLOTTE** (the "City"), a municipal corporation organized under the laws of the State of North Carolina and the **COUNTY OF MECKLENBURG** (the "County), a political subdivision of the State of North Carolina (collectively the "Parties").

WITNESSETH:

WHEREAS, the Parties jointly operate the Charlotte-Mecklenburg Storm Water Services utility pursuant to an interlocal agreement entered into between the Parties in 1993, which identifies their respective rights and responsibilities for operation and management of storm water throughout Mecklenburg County;

WHEREAS, the City and the County own properties or hold easements along Mallard Creek, located between East Mallard Creek Church Road and I-485 near North Tryon Street in Charlotte, North Carolina as shown in Exhibit "A" (hereinafter the "Property").

WHEREAS, the County intends to restore portions of Mallard Creek and make certain improvements to the water resources on said Property along Mallard Creek, which may include the restoration of streams, Best Management Practices ("BMPs") and provisions for subsequent maintenance and monitoring of the improvements (hereinafter the "County Project");

WHEREAS, the City intends to build gravity sewer improvements along Mallard Creek and provide provisions for subsequent maintenance and monitoring of the sewer improvements (hereinafter the "City Project");

WHEREAS, the County Project and the City Project are in the same vicinity and overlap in certain portions;

WHEREAS, it is in the Parties' mutual best interest to make County Project and City Project improvements concurrently by developing design plans and completing construction for both (hereinafter the "Combined Project");

Docusign Envelope ID: 6A3A9A4D-C263-46D2-A3A1-157D38CF5098

WHEREAS, under Article 20 of Chapter 160A of the North Carolina General Statutes, as amended, cities and counties are authorized to enter into interlocal cooperation undertakings with other local governments for the joint exercise of any power, function, public enterprise, right, privilege, or immunity of local governments in North Carolina, G.S. 160A-460 et seq; and

WHEREAS, the Parties desire to enter into a funding and development agreement that sets out their respective rights and responsibilities with respect to the Combined Project;

NOW, THEREFORE, in consideration of the premises and the fulfillment of the terms of this agreement, the County and the City agree as follows:

1. Combined Project Description. The Combined Project includes a combination of the following: gravity sewer, stream restoration; stream enhancement; stream stabilization; habitat structure placement; buffer enhancements; and, implementation of structural BMPs.

2. Exhibit List

The following Exhibits are attached hereto and incorporated herein by reference:

Exhibit A: Map of the Property & Project Schedule.

3. Consultant Selection. The County, after complying with all applicable statutory procedures, has selected a consulting engineering firm, Kimley Horn & Associates, Inc (the "County Engineer"), which has expertise in the field of engineering, design and construction contract services with projects similar in size and scope to the Combined Project, to provide engineering services with respect to the County Project. The City, after complying with all applicable statutory procedures, has selected Stantec Consulting Service, Inc, (the "City Engineer"), which has expertise in the field of engineering design and construction contract services with projects similar in size and scope to the Combined Project, to provide engineering services with respect to the City Project.

4. Planning and Design. The County shall be responsible, through the County Engineer, for the design of the County Project. The County or County Engineer shall provide the City with all design and construction documents associated with the County Project. The City shall be responsible, through the City Engineer, for the design of the City Project.

5. Permits. The County, through the County Engineer, and the City, through the City Engineer, shall obtain all Federal, State, and local permits necessary to construct their specific portions of the Combined Project.

Docusign Envelope ID: 6A3A9A4D-C263-46D2-A3A1-157D38CF5098

6. Construction Contract. The City, after complying with all applicable statutory procedures, selected RH Price, Inc. (the "Contractor"), which has expertise with projects similar in size and scope to the Combined Project, to construct the Combined Project area. Before approving any contract amendments, the City must notify the County of all changes, including cost, to the County Project. County staff will be included in invitations to periodic and/or monthly construction meetings and punch list, as-built and/or final walkthroughs for the purpose of construction QC/QA of the Combined Project.

7. Maintenance.

   A. The County will be responsible for the County Project including, but not limited to, maintenance of the Stream, maintenance of stream vegetation, erosion control, maintenance of stream structures, trash removal, removal of algae, removal of dead fish, mosquito control, reporting blockages, and reporting nuisance animal activities (e.g. burrowing animals).

   B. The City will be responsible for the City Project including, but not limited to, maintenance of the gravity sewer and associated rights-of-way; inspection of sewer, and non-routine maintenance.

8. Payment Responsibilities of the County.

   A. The County Project will cost $6,259,481. The County shall provide full funding to the City for construction of the County Project, including any change orders.

   B. A copy of the monthly Combined Project invoices will be provided to the County along with the actual cost documentation supporting the invoice. The County shall provide written approval of the City's costs included in every monthly payment application.

   C. Any County funding not utilized on the Combined Project shall be promptly returned to the County.

   D. The County will maintain separate contingency funds from the City. No County contingency funding will be used by the City without the prior written authorization of County.

   E. In the event that unexpected items arise, in which costs should be allocated between the City and County, both parties agree to work amicably to arrive upon a reasonable allocation. Any utilization of the City's or County contingency fund for shared items will follow the reasonable allocation agreed upon by both parties.

   F. All miscellaneous post-construction costs associated with the County Project will be paid by the County.

Docusign Envelope ID: 6A3A9A4D-C263-46D2-A3A1-157D38CF5098

9. Funding Administration. The City shall be responsible for contract administration for the construction contract and the funding agreement with the County. The City, with assistance from the City Engineer and County Engineer, will be responsible for separating all costs associated with the Combined Project.

10. Notices. All notices required or permitted to be given hereunder shall be deemed given if emailed, hand delivered, or mailed in a sealed wrapper and deposited in the United States Mail, registered, or certified, return receipt requested, postage prepaid, properly addressed as follows:

If to the County: Mecklenburg County
Storm Water Services
2145 Suttle Ave
Charlotte NC, 28208
Attention: Tou Vang

If to the City: City of Charlotte
Charlotte Water
5100 Brookshire Blvd.
Charlotte, NC 28216
Attention: Will Rice, P.E.

Either party may change its notice address by giving written notice of the change to the other party in the manner specified above ten (10) days prior to the effective date of such change.

11. Applicable Law. This agreement shall be enforced, interpreted and construed by and under the laws of the State of North Carolina.

12. Dispute Resolution. The Parties agree that any disputes between the parties should first be attempted to be resolve between the City Manager and County Manager or their designees. Any disputes which cannot be resolved by the City Manager and County Manager or their designees will be referred to mediation and if not resolved by mediation, then by binding arbitration. If the Parties cannot agree upon selection of an arbitrator and a process for arbitration, disputes between the parties arising out of or in connection with this agreement or the performance or breach thereof shall be resolved by binding arbitration in accordance with the then-applicable Commercial Arbitration Rules (the "Rules") of the American Arbitration Association. The Rules will apply except as specified in this paragraph. All arbitration proceedings will be held in Charlotte, North Carolina before a single arbitrator. The parties hereto agree to submit to the enforcement of any award resulting therefrom by any court of competent jurisdiction. Judgment upon the award rendered in any such arbitration proceeding may be entered into any court having competent jurisdiction thereof, or application may be made to such court for a judicial acceptance of the award and an order of enforcement as the case may be.

Docusign Envelope ID: 6A3A9A4D-C263-46D2-A3A1-157D38CF5098

13. Term of Agreement. The term of this agreement shall commence on the Effective Date and shall expire at the conclusion of the one-year construction warranty period unless sooner terminated or extended in accordance with the provisions of this agreement.

14. Schedule: City and County staff have reviewed and agreed upon the proposed Project Schedule (Exhibit A). All due diligence will be undertaken by both parties to ensure adherence to the Schedule. The City and County further agree that the proposed Project Schedule may be amended or revised by staff for the City or County without further approval by the Charlotte City Council or the Mecklenburg County Board of Commissioners on the amended or revised Project Schedule.

15. Amendments. This Agreement may be amended by written agreement authorized by the governing bodies of each party and signed by authorized representatives of both parties.

16. Termination. Either the City or County may terminate this agreement at any time by mutual consent under such terms as may be agreed to in writing by the Board of County Commissioners and the City Council. The City and County further acknowledge that either party may terminate this agreement if all bids received for that party's portion of the Combined Project exceed that party's budgeted ability to fund such portion of the Combined Project.

[Signatures are on following pages]

Docusign Envelope ID: 6A3A9A4D-C263-46D2-A3A1-157D38CF5098

IN WITNESS WHEREOF, the Parties hereto have caused this agreement to be executed as of the day and year first above written by the authority duly granted by their respective governing bodies.

MECKLENBURG COUNTY

By: _____
Michael Bryant, County Manager

Attest:

_____
Clerk to the Board

APPROVED AS TO FORM

_____
County Attorney

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

_____
Finance Director

Docusign Envelope ID: 6A3A9A4D-C263-46D2-A3A1-157D38CF5098

CITY OF CHARLOTTE

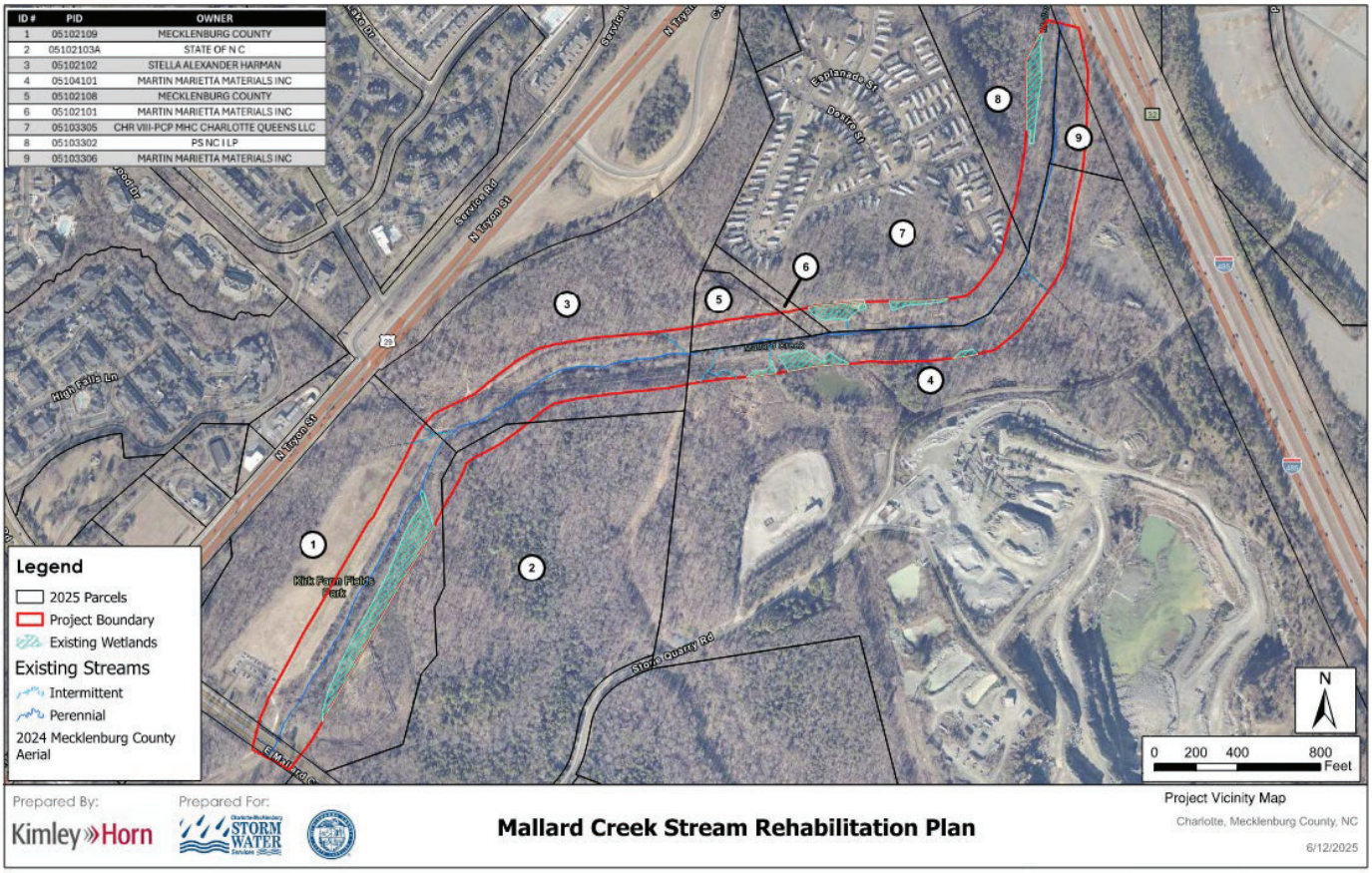
By: DocuSigned by: Liz Babson 6E8A04CDBC7D437...
City Manager

ATTEST: Signed by: Stephanie C. Kelly 36B5971AF3E94AE...
City Clerk

Docusign Envelope ID: 6A3A9A4D-C263-46D2-A3A1-157D38CF5098

Exhibit "A"

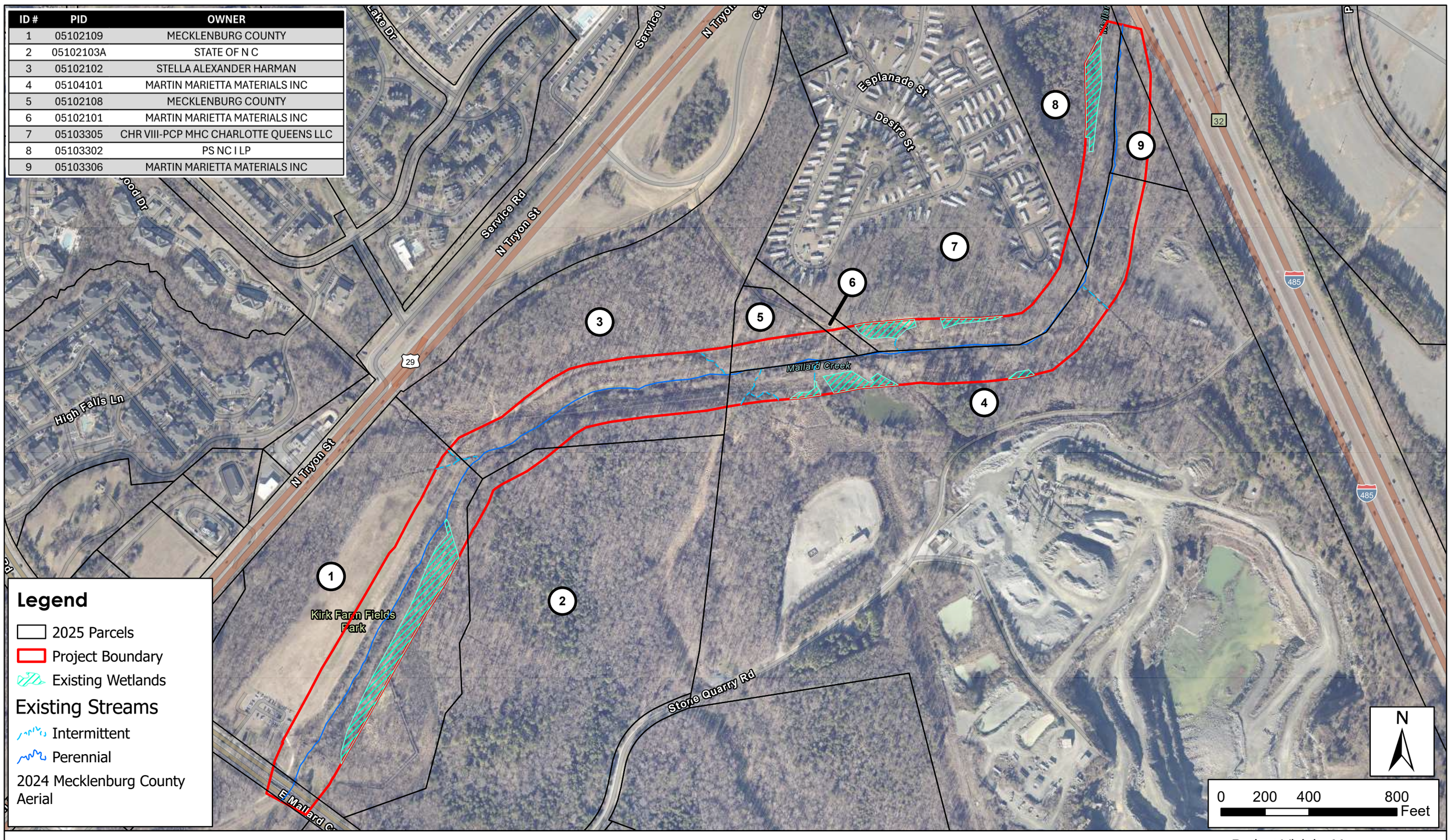
PROJECT MAP



PROJECT SCHEDULE

Proposed Task	Proposed Finish Date
Pre-Construction Conference Meeting	4-6-2026
Notice to Proceed	5-4-2026
End Construction	5-4-2027
Warranty	5-4-2028

ID #	PID	OWNER
1	05102109	MECKLENBURG COUNTY
2	05102103A	STATE OF N C
3	05102102	STELLA ALEXANDER HARMAN
4	05104101	MARTIN MARIETTA MATERIALS INC
5	05102108	MECKLENBURG COUNTY
6	05102101	MARTIN MARIETTA MATERIALS INC
7	05103305	CHR VIII-PCP MHC CHARLOTTE QUEENS LLC
8	05103302	PS NC I LP
9	05103306	MARTIN MARIETTA MATERIALS INC



Legend

- 2025 Parcels
- Project Boundary
- Existing Wetlands

Existing Streams

- Intermittent
- Perennial

2024 Mecklenburg County Aerial

N

0 200 400 800 Feet

Prepared By: Kimley»Horn

Prepared For: Charlotte-Mecklenburg Storm Water Services

Mallard Creek Stream Rehabilitation Plan

Project Vicinity Map

Charlotte, Mecklenburg County, NC

6/12/2025

K:\CHL_GIS\PRJ\015236_Mecklenburg_County\074_Mallard_Creek\Rehab_Plan_SWRehabilitation_Plan.aprx - 6/12/2025 2:26 PM - Fox.Harris

MECKLENBURG COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BETWEEN MECKLENBURG COUNTY AND THE CITY OF CHARLOTTE TO FUND THE MALLARD CREEK STREAM AND SEWER PROJECT

WHEREAS, on June 14, 1993, the Mecklenburg County Board of Commissioners (the "Board") adopted the "Mecklenburg County Storm Water Management Plan" (the "Plan"), which sets forth guiding principles and a financial plan for the operation of a comprehensive storm water management program in Mecklenburg County, North Carolina (the "County"); and

WHEREAS, N.C.G.S. §160A-461 ("Interlocal Cooperation Authorized") authorizes units of local governments to enter into agreements with each other in order to execute certain undertakings, such as the operation of a storm water management program by one unit of local government on behalf of another unit of local government; and

WHEREAS, County and the City of Charlotte (the "City") have negotiated and finalized an Interlocal Agreement (the "ILA") for Funding of the Mallard Creek Stream and Sewer Project; and

WHEREAS, N.C.G.S. §160A-461 further requires that such agreements "…be ratified by resolution of the governing board of each unit and spread upon its minutes"; now, therefore, be it

RESOLVED by the Board of Commissioners of Mecklenburg County that the County Manager is hereby authorized and directed to execute the Interlocal Agreement for Funding of the Mallard Creek Stream and Sewer Project between the County of Mecklenburg and the City of Charlotte in substantially the form attached to this resolution and that this resolution shall be spread upon the minutes.

Approved as to form:

_____
County Attorney

CERTIFICATION

I, Kristine Smith, Clerk of the Board of Commissioners of Mecklenburg County, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Board of Commissioners, in regular session convened on the 17th day of March, 2026.

WITNESS my hand and the common seal of the County of Mecklenburg, North Carolina, this the ____ day of _____, 2026.

_____
Kristine Smith, Clerk to the Board

File #: 26-0089 **Meeting Date:** 3/17/2026 **File Type:** Consent

Tax Refunds

ACTION:

(A) Approve taxpayer refunds in the amount of $4,799.26 for registered motor vehicles as statutorily required to be paid as requested by the County Assessor; and

(B) Approve taxpayer refunds in the amount of $58,652.13 as statutorily required to be paid as requested by the County Assessor

Staff Contact: Lotrel Feaster, County Assessor's Office

Presentation: No

BACKGROUND/JUSTIFICATION:

(A) This Board action is necessary to approve registered motor vehicle tax refunds in the amount of $4,799.26 resulting from clerical errors, value changes and appeals processed in the statewide vehicle tax system.

(B) This Board action is necessary to approve tax refunds resulting from clerical errors, audits and other amendments, including revaluation appeals. There is accrued interest of $1,003.77 to be added to refunds of $23,617.77. There is no accrued interest to be added to the refunds of $34,030.59. The total refunds with interest added is $58,652.13.

PROCUREMENT BACKGROUND:

N/A

POLICY IMPACT

N/A

FISCAL IMPACT:

(A) County funds: $4,799.26

(B) County funds: $58,652.13 with interest

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MECKLENBURG Refunds

Tax Year	Bill Number	Parcel #	Source Type	Adj. #	Adj. Reason	Date of Adj.	Recipient Name	Address	City	State	Zip Code	Refund Amount ($)	MECKLENBURG Portion Refund	Police Refund ($)	Fire/Police District	Fire Refund ($)
2023	0001498782-2023-2023-0000-00	02502203	REI	639015	Processed In Error	01/12/2026	8718 FLEX PARTNERS LLC	426 FOSTER AVE	CHARLOTTE	NC	28203	2,922.34	2,922.34	0.00		0.00
2024	0001498782-2024-2024-0000-00	02502203	REI	639016	Processed In Error	01/12/2026	8718 FLEX PARTNERS LLC	426 FOSTER AVE	CHARLOTTE	NC	28203	2,984.11	2,984.11	0.00		0.00
2025	0001498782-2025-2025-0000-00	02502203	REI	639017	Processed In Error	01/12/2026	8718 FLEX PARTNERS LLC	426 FOSTER AVE	CHARLOTTE	NC	28203	3,042.92	3,042.92	0.00		0.00
2025	0008393453-2025-2025-0000-00		BUS	639112	Assessed In Err	01/21/2026	BHF MUSIC LLC	7804-C FAIRVIEW RD STE #185	CHARLOTTE	NC	28226	10.91	10.91	0.00		0.00
2025	0008382521-2025-2024-0000-00		IND	639248	GAP Billing	02/10/2026	GORDON, GLENDA GEAN	308 MT HOLLY HUNTERSVILLE RD #304	CHARLOTTE	NC	28214	51.54	51.54	0.00		0.00
2025	0008229533-2025-2025-0000-01	13527555	REI	639217	Processed In Error	02/05/2026	HATCHER, CONNIE	6007 PHYLISS LN	CHARLOTTE	NC	28227	1,042.30	1,042.30	0.00		0.00
2025	0001694420-2025-2025-0000-01	07309107	REI	639120	Processed In Error	01/21/2026	HC CHARLOTTE SOUTH END LLC C/O ALTUS GROUP	PO BOX 92129	SOUTHLAKE	TX	76092	16,899.36	16,899.36	0.00		0.00
2025	0001555680-2025-2025-0000-01	02966115	REI	639308	Processed In Error	02/16/2026	JONES, LYNDA BEARD	540 LAWRENCE GRAY RD	CHARLOTTE	NC	28262	311.38	311.38	0.00		0.00
2025	0001893865-2025-2025-0000-00	17103226	REI	639146	Processed In Error	01/21/2026	MALLARD, ROBERT EVANS	4501 FENWICK CT	CHARLOTTE	NC	28209	55.59	55.59	0.00		0.00
2025	0001495677-2025-2025-0000-00		BUS	639018	Penalty In Err	01/13/2026	MARK OIL CO INC	PO BOX 32064	CHARLOTTE	NC	28232	100.97	100.97	0.00		0.00
2025	0001495979-2025-2025-0000-00		BUS	639019	Penalty In Err	01/13/2026	MARK OIL CO INC	PO BOX 32064	CHARLOTTE	NC	28232	4.00	4.00	0.00		0.00
2025	0001526731-2025-2025-0000-00		BUS	639020	Penalty In Err	01/13/2026	MARK OIL CO INC	PO BOX 32064	CHARLOTTE	NC	28232	148.20	148.20	0.00		0.00
2025	0001538453-2025-2025-0000-00		BUS	639021	Penalty In Err	01/13/2026	MARK OIL CO INC	PO BOX 32064	CHARLOTTE	NC	28232	273.47	273.47	0.00		0.00
2025	0007352694-2025-2025-0000-00		BUS	639022	Penalty In Err	01/13/2026	MARK OIL CO INC	PO BOX 32064	CHARLOTTE	NC	28232	444.68	444.68	0.00		0.00
2025	0007352695-2025-2025-0000-00		BUS	639023	Penalty In Err	01/13/2026	MARK OIL CO INC	PO BOX 32064	CHARLOTTE	NC	28232	169.72	169.72	0.00		0.00
2025	0007352698-2025-2025-0000-00		BUS	639024	Penalty In Err	01/13/2026	MARK OIL CO INC	PO BOX 32064	CHARLOTTE	NC	28232	360.40	254.65	60.47	POLICE (MCH) ~ FIRE (MCH)	45.28
2025	0008085131-2025-2025-0000-00		BUS	639025	Penalty In Err	01/13/2026	MARK OIL CO INC	PO BOX 32064	CHARLOTTE	NC	28232	221.78	221.78	0.00		0.00
2025	0001558563-2025-2025-0000-00		BUS	639027	Penalty In Err	01/13/2026	MARK OIL COMPANY	PO BOX 32064	CHARLOTTE	NC	28232	216.39	216.39	0.00		0.00
2025	0001683367-2025-2025-0000-00		BUS	639028	Penalty In Err	01/13/2026	MARK OIL COMPANY	PO BOX 32064	CHARLOTTE	NC	28232	429.25	303.30	72.02	POLICE (MCH) ~ FIRE (MCH)	53.93
2025	0008085133-2025-2025-0000-00		BUS	639029	Penalty In Err	01/13/2026	MARK OIL COMPANY	PO BOX 32064	CHARLOTTE	NC	28232	239.70	169.36	40.22	POLICE (MCH) ~ FIRE (MCH)	30.12
2025	0008136590-2025-2025-0000-00		BUS	639026	Penalty In Err	01/13/2026	MARK OIL COMPANY	PO BOX 32064	CHARLOTTE	NC	28232	507.95	507.95	0.00		0.00
2025	0001558562-2025-2025-0000-00		BUS	639030	Penalty In Err	01/13/2026	MARK OIL COMPANY BALLANTYNE PKWY & JJ DELANEY	PO BOX 32064	CHARLOTTE	NC	28232	271.85	271.85	0.00		0.00
2025	0001554653-2025-2025-0000-00		BUS	639031	Penalty In Err	01/13/2026	MARK OIL COMPANY CORNELIUS BP	PO BOX 32064	CHARLOTTE	NC	28232	161.77	161.77	0.00		0.00
2025	0001496739-2025-2025-0000-00		BUS	639032	Penalty In Err	01/13/2026	MARK OIL COMPANY INC	PO BOX 32064	CHARLOTTE	NC	28232	122.12	122.12	0.00		0.00
2021	0008069910-2021-2021-0000-00		BUS	639104	Not in County	01/20/2026	MAXIMUM FIRE AND SECURITY INC	7144 WEDDINGTON RD	CONCORD	NC	28027	596.82	596.82	0.00		0.00
2025	0001664782-2025-2025-0000-01	05705205	REI	639102	Processed In Error	01/20/2026	MITCHELL, RONDA GREGORY	4810 WESTCREST DR	CHARLOTTE	NC	28208	221.72	221.72	0.00		0.00
2025	0008373663-2025-2025-0000-00		BUS	639278	Duplication	02/12/2026	OPCO LLC	2334 41ST STREET	WILMINGTON	NC	28403-5502	363.70	363.70	0.00		0.00
2025	0001657486-2025-2025-0000-01	05317313	REI	639089	Processed In Error	01/15/2026	PROCTOR, NANCY M AND KEY, ANDREA PROCTOR	5419 COLD HARBOR DR	CHARLOTTE	NC	28214-9555	635.94	449.34	106.71	POLICE (MCH) ~ FIRE (MCH)	79.89
2025	0008373209-2025-2024-0000-00		BUS	639090	Duplication	01/15/2026	RYAN LLC	PO BOX 20117	ATLANTA	GA	30325	15.81	15.81	0.00		0.00
2025	0008110961-2025-2025-0000-01	03513324	REI	639091	Processed In Error	01/16/2026	SCOTT, BERNADINE AND GLENZETTA SCOTT, ESTATE	5920 SANDERS FARM LN	CHARLOTTE	NC	28216	491.09	491.09	0.00		0.00
2025	0008110961-2025-2025-0000-01	03513324	REI	639096	Processed In Error	01/16/2026	SCOTT, BERNADINE AND GLENZETTA SCOTT, ESTATE	5920 SANDERS FARM LN	CHARLOTTE	NC	28216	491.10	491.10	0.00		0.00
2025	0001509163-2025-2025-0000-01	02708611	REI	639222	Processed In Error	02/05/2026	STREETER, BRUCE L AND STREETER, ELIZABETH	12339 CARDINAL POINT RD	CHARLOTTE	NC	28269	221.71	221.71	0.00		0.00
											TOTAL	**34,030.59**	**33,541.95**	**279.42**		**209.22**

Meck Refunds No Interest	$ 34,030.59
Meck Refunds	$ 23,617.77
Interest	$ 1,003.77
Total Refunds w/out NCVTS	$ 58,652.13
NCVTS Pending Refund Report January 2026	$ 4,799.26
Total	**$ 63,451.39**

MECKLENBURG Refunds

Tax Year	Bill Number	Parcel #	Source Type	Adj. #	Adj. Reason	Date of Adj.	Recipient Name	Address	City	State	Zip Code	Payment Date for Interest Calculation	Refund Amount ($)	Total Interest to Pay if mailed on or before 4/1/2026 ($)	Total Interest to Pay if mailed on or before 4/13/2026 ($)	MECKLENBURG Portion Refund ($)	MECKLENBURG Portion Interest 1 ($)	MECKLENBURG Portion Interest 2 ($)	Police Refund ($)	Police Interest 1 ($)	Police Interest 2 ($)	Fire/Police District	Fire Refund ($)	Fire Interest 1 ($)	Fire Interest 2 ($)
2025	0001455146-2025-2025-0000-01	00901129	REI	639475	BER Decision	02/19/2026	ALEXANDER, WILLIS	7736 BABE STILWELL FARM RD	HUNTERSVILLE	NC	28078-8716	1/6/2026	341.20	14.50	14.50	341.20	14.50	14.50	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001790068-2025-2025-0000-01	11137503	REI	639446	BER Decision	02/19/2026	BAKER, MERVINA	6802 REEDY CREEK RD	CHARLOTTE	NC	28215	1/6/2026	1,440.97	61.24	61.24	1,018.17	43.27	43.27	241.78	10.28	10.28	POLICE (MCH) ~ FIRE (MCH)	181.02	7.69	7.69
2025	0001887244-2025-2025-0000-01	16709303	REI	639455	BER Decision	02/19/2026	BARNES, MCKINLEY	611 EDGEGREEN DR	CHARLOTTE	NC	28217	1/6/2026	430.62	18.30	18.30	430.62	18.30	18.30	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001682475-2025-2025-0000-01	06705413	REI	639454	BER Decision	02/19/2026	BOYTER, SUE C	2409 MORTON ST	CHARLOTTE	NC	28208	1/6/2026	769.35	32.70	32.70	769.35	32.70	32.70	0.00	0.00	0.00		0.00	0.00	0.00
2025	0002075439-2025-2025-0000-01	23112604	REI	639404	BER Decision	02/19/2026	BROSZKIEWICZ, KRZYSZTOF AND BROSZKIEWICZ, DOROTA	11038 CHESTNUT HILL DR	MATTHEWS	NC	28105	1/6/2026	1,229.78	52.27	52.27	1,229.78	52.27	52.27	0.00	0.00	0.00		0.00	0.00	0.00
2025	0007149531-2025-2025-0000-01	10503617	REI	639458	BER Decision	02/19/2026	BROWN, ERIC LAVON	2521 IMPATIEN DR	CHARLOTTE	NC	28215	1/6/2026	221.72	9.42	9.42	221.72	9.42	9.42	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001886576-2025-2025-0000-01	16704121	REI	639413	BER Decision	02/19/2026	BROWN, TERESA H	5701 COULEE PL	CHARLOTTE	NC	28217-2516	1/6/2026	438.75	18.65	18.65	438.75	18.65	18.65	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008082656-2025-2025-0000-01	05544214	REI	639511	BER Decision	02/20/2026	BRYANT, TERRI D AND BRYANT, RUDY A	5807 NARICK DR	CHARLOTTE	NC	28214	1/6/2026	759.99	32.30	32.30	759.99	32.30	32.30	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008380796-2025-2025-0000-00	20702278	REI	639477	BER Decision	02/19/2026	CAROLINAS PROPERTIES LLC	1401 FUNNY CIRCLE DR	WAXHAW	NC	28173	1/27/2026	950.08	40.38	40.38	950.08	40.38	40.38	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001573094-2025-2025-0000-01	03126306	REI	639406	BER Decision	02/19/2026	CASSTEVENS, HAL	PO BOX 769	PAW CREEK	NC	28130	1/6/2026	859.26	36.52	36.52	859.26	36.52	36.52	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001760226-2025-2025-0000-01	10330136	REI	639510	BER Decision	02/20/2026	CHAPPELL, DIANA K	6109 BENT TREE CT	CHARLOTTE	NC	28212	1/6/2026	343.41	14.59	14.59	343.41	14.59	14.59	0.00	0.00	0.00		0.00	0.00	0.00
2025	0002621742-2025-2025-0000-01	22150240	REI	639457	BER Decision	02/19/2026	COPELAND, VAUGHAN	11535 WILSON MILL LN	PINEVILLE	NC	28134	1/6/2026	221.72	9.42	9.42	221.72	9.42	9.42	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001628479-2025-2025-0000-01	04540327	REI	639505	BER Decision	02/20/2026	FERNEZ, PHILIP C AND CRAWFORD, JASON	4118 TULLOCK CREEK DR	CHARLOTTE	NC	28269	1/6/2026	759.01	32.26	32.26	759.01	32.26	32.26	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001593416-2025-2025-0000-01	03523260	REI	639383	BER Decision	02/18/2026	FOSTER, DOLORES AND DOLORES FOSTER, FAMILY TRUST	1026 CLOVER GAP DR	CHARLOTTE	NC	28214	1/6/2026	871.34	37.03	37.03	871.34	37.03	37.03	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001659894-2025-2025-0000-01	05516310	REI	639372	BER Decision	02/18/2026	GORMAN, JAMES W	1122 MARIETTA ST	CHARLOTTE	NC	28214-2335	1/6/2026	626.96	26.65	26.65	626.96	26.65	26.65	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008303203-2025-2025-0000-00	16917737	REI	639502	BER Decision	02/19/2026	HORNEY, CASEY MARIE	6218 CLEBURNE CT	CHARLOTTE	NC	28217	1/6/2026	1,117.00	47.47	47.47	1,117.00	47.47	47.47	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008343803-2025-2025-0000-00	16902482	REI	639503	BER Decision	02/20/2026	LEVINE, BEN	8031 PINOT LN	CHARLOTTE	NC	28217	1/6/2026	1,337.39	56.84	56.84	1,337.39	56.84	56.84	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001658540-2025-2025-0000-01	05505238	REI	639501	BER Decision	02/19/2026	LEWIS, JEANETTE M	8719 DEERWOOD RD	CHARLOTTE	NC	28214	1/6/2026	527.43	22.42	22.42	527.43	22.42	22.42	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001597712-2025-2025-0000-01	03714222	REI	639486	BER Decision	02/19/2026	LEWIS, MARY M	5413 ELDERBANK DR	CHARLOTTE	NC	28216	1/6/2026	542.00	23.04	23.04	542.00	23.04	23.04	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001768583-2025-2025-0000-01	10724548	REI	639233	BER Decision	02/06/2026	LEWIS, VERA L	7100 ROTHMORE ST	CHARLOTTE	NC	28226	1/6/2026	877.99	37.31	37.31	877.99	37.31	37.31	0.00	0.00	0.00		0.00	0.00	0.00
2025	0002620182-2025-2025-0000-01	14316126	REI	639478	BER Decision	02/19/2026	LIANG, HUNG CHU	3829 FIRCREST DR	CHARLOTTE	NC	28217	1/6/2026	911.25	38.73	38.73	911.25	38.73	38.73	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001409329-2025-2025-0000-01	00118526	REI	639366	BER Decision	02/18/2026	RICHMOND, MARK E AND RICHMOND, ERICA L	626 PORTSIDE DR UNIT 26	DAVIDSON	NC	28036	1/6/2026	1,606.26	68.27	68.27	1,606.26	68.27	68.27	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008268046-2025-2025-0000-00	11335650	REI	639386	BER Decision	02/19/2026	SCADDEN, ZACHARY JORDAN (*)	6042 JEPSON CT	CHARLOTTE	NC	28214-8509	1/6/2026	1,115.68	47.42	47.42	788.32	33.50	33.50	187.20	7.96	7.96	POLICE (MCH) ~ FIRE (MCH)	140.16	5.96	5.96
2025	0001431617-2025-2025-0000-01	00323332	REI	639402	BER Decision	02/19/2026	SPRINGS, JUNE L	PO BOX 742	DAVIDSON	NC	28036	1/6/2026	700.12	29.76	29.76	700.12	29.76	29.76	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001850596-2025-2025-0000-01	14507439	REI	639456	BER Decision	02/19/2026	SUAH, SYLVIA ANN MASSEY	3208 GRAYMONT DR	CHARLOTTE	NC	28210	1/6/2026	628.03	26.69	26.69	628.03	26.69	26.69	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008224730-2025-2025-0000-00	00747192	REI	639356	BER Decision	02/18/2026	SUMMERS WALK MASTER PROPERTY OWNERS	1900 SOUTH BLVD STE 300	CHARLOTTE	NC	28202	1/6/2026	88.69	3.77	3.77	88.69	3.77	3.77	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008264811-2025-2025-0000-00	00747378	REI	639361	BER Decision	02/18/2026	SUMMERS WALK MASTER PROPERTY OWNERS	1900 SOUTH BOULEVARD STE 300	CHARLOTTE	NC	28202	1/14/2026	30.55	1.30	1.30	30.55	1.30	1.30	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008264812-2025-2025-0000-00	00747379	REI	639373	BER Decision	02/18/2026	SUMMERS WALK MASTER PROPERTY OWNERS	1900 SOUTH BOULEVARD STE 300	CHARLOTTE	NC	28202	1/6/2026	38.43	1.63	1.63	38.43	1.63	1.63	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008264813-2025-2025-0000-00	00747380	REI	639374	BER Decision	02/18/2026	SUMMERS WALK MASTER PROPERTY OWNERS	1900 SOUTH BOULEVARD STE 300	CHARLOTTE	NC	28202	1/6/2026	75.38	3.20	3.20	75.38	3.20	3.20	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008264814-2025-2025-0000-00	00747381	REI	639375	BER Decision	02/18/2026	SUMMERS WALK MASTER PROPERTY OWNERS	1900 SOUTH BOULEVARD STE 300	CHARLOTTE	NC	28202	1/16/2026	127.61	5.42	5.42	127.61	5.42	5.42	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008264815-2025-2025-0000-00	00747382	REI	639377	BER Decision	02/18/2026	SUMMERS WALK MASTER PROPERTY OWNERS	1900 SOUTH BOULEVARD STE 300	CHARLOTTE	NC	28202	1/6/2026	3.45	0.15	0.15	3.45	0.15	0.15	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008264817-2025-2025-0000-00	00747384	REI	639379	BER Decision	02/18/2026	SUMMERS WALK MASTER PROPERTY OWNERS	1900 SOUTH BOULEVARD STE 300	CHARLOTTE	NC	28202	1/16/2026	370.51	15.75	15.75	370.51	15.75	15.75	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008338703-2025-2025-0000-00	00747386	REI	639380	BER Decision	02/18/2026	SUMMERS WALK MASTER PROPERTY OWNERS	1900 SOUTH BOULEVARD STE 300	CHARLOTTE	NC	28202	1/16/2026	254.73	10.83	10.83	254.73	10.83	10.83	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008338704-2025-2025-0000-00	00747387	REI	639381	BER Decision	02/18/2026	SUMMERS WALK MASTER PROPERTY OWNERS	1900 SOUTH BOULEVARD STE 300	CHARLOTTE	NC	28202	1/16/2026	139.93	5.95	5.95	139.93	5.95	5.95	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008338705-2025-2025-0000-00	00747388	REI	639382	BER Decision	02/18/2026	SUMMERS WALK MASTER PROPERTY OWNERS	1900 SOUTH BOULEVARD STE 300	CHARLOTTE	NC	28202	1/6/2026	27.59	1.17	1.17	27.59	1.17	1.17	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008338706-2025-2025-0000-00	00747389	REI	639384	BER Decision	02/18/2026	SUMMERS WALK MASTER PROPERTY OWNERS	1900 SOUTH BOULEVARD STE 300	CHARLOTTE	NC	28202	1/16/2026	408.94	17.38	17.38	408.94	17.38	17.38	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008338707-2025-2025-0000-00	00747390	REI	639385	BER Decision	02/18/2026	SUMMERS WALK MASTER PROPERTY OWNERS	1900 SOUTH BOULEVARD STE 300	CHARLOTTE	NC	28202	1/6/2026	17.24	0.73	0.73	17.24	0.73	0.73	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008338708-2025-2025-0000-00	00747391	REI	639389	BER Decision	02/18/2026	SUMMERS WALK MASTER PROPERTY OWNERS	1900 SOUTH BOULEVARD STE 300	CHARLOTTE	NC	28202	1/16/2026	390.22	16.58	16.58	390.22	16.58	16.58	0.00	0.00	0.00		0.00	0.00	0.00
2025	0007148879-2025-2025-0000-01	04317350	REI	639396	BER Decision	02/18/2026	TOMPKINS, SYLVIA ANNE	8920 RED CLAY LN	CHARLOTTE	NC	28269	1/6/2026	889.40	37.80	37.80	889.40	37.80	37.80	0.00	0.00	0.00		0.00	0.00	0.00
2025	0002071553-2025-2025-0000-01	22943462	REI	639353	BER Decision	02/19/2026	URBONT, ROBERT D AND URBONT, PATRICIA M	17615 MEADOW BOTTON RD	CHARLOTTE	NC	28277	1/6/2026	221.72	9.42	9.42	221.72	9.42	9.42	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001644219-2025-2025-0000-01	05112555	REI	639398	BER Decision	02/19/2026	WHITE, CLIFFORD	10024 PERGOLA VIEW CT	CHARLOTTE	NC	28213	1/6/2026	221.71	9.42	9.42	221.71	9.42	9.42	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001620991-2025-2025-0000-01	04518225	REI	639476	BER Decision	02/19/2026	ZIMMERMAN, MARY J	2604 TETON TL	CHARLOTTE	NC	28269	1/6/2026	684.36	29.09	29.09	684.36	29.09	29.09	0.00	0.00	0.00		0.00	0.00	0.00
												TOTAL	**23,617.77**	**1,003.77**	**1,003.77**	**22,867.61**	**971.88**	**971.88**	**428.98**	**18.24**	**18.24**		**321.18**	**13.65**	**13.65**

North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
AL FAOURI, RASHA ABED AL RAHMAN	AL FAOURI, RASHA ABED AL RAHMAN		6515 HEATH GLEN DR		MINT HILL, NC 28227	Adjustment < $100	0057372768	TDE5875	PENDING	360564111	Refund Generated due to adjustment on Bill #0057372768-2025-2025-0000-00	Over Assessment	1/14/2026		MECK	TAX	($38.58)	$0.00	($38.58)
															MINT	TAX	($17.62)	$0.00	($17.62)
															MINT	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$56.20**
ALVARADO, SOLEDAD	ALVARADO, SOLEDAD		6523 LAKE FOREST RD E		CHARLOTTE, NC 28227	Adjustment >= $100	0088209252	VHX4223	PENDING	360563343	Refund Generated due to adjustment on Bill #0088209252-2025-2025-0000-00	SLVG or RBLT TTL	1/14/2026		MECK	TAX	($66.77)	$0.00	($66.77)
															CHAR	TAX	($37.15)	$0.00	($37.15)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$103.92**
AVILES, DAVID	AVILES, DAVID		9106 VICKSBURG RD		CHARLOTTE, NC 28227	Adjustment < $100	0081566213	L277IC	PENDING	361555224	Refund Generated due to adjustment on Bill #0081566213-2025-2025-0000-00	Over Assessment	1/28/2026		MECK	TAX	($28.58)	$0.00	($28.58)
															CHAR	TAX	($15.90)	$0.00	($15.90)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$44.48**
BILSKI, DAMIAN	BILSKI, DAMIAN		348 MATTHEWS ESTATES RD		MATTHEWS, NC 28105	Adjustment < $100	0087495945	LFV1551	PENDING	361158171	Refund Generated due to adjustment on Bill #0087495945-2025-2025-0000-00	Over Assessment	1/22/2026		MECK	TAX	($37.91)	$0.00	($37.91)
															MATT	TAX	($21.51)	$0.00	($21.51)
															MATT	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$59.42**
BOETTNER, ROBERT LYNN	BOETTNER, ROBERT LYNN		18500 RIVER FORD DR		DAVIDSON, NC 28036	Adjustment < $100	0069084180	LUCID4Q	PENDING	361043427	Refund Generated due to adjustment on Bill #0069084180-2025-2025-0000-00	Over Assessment	1/21/2026		MECK	TAX	($45.33)	$0.00	($45.33)
															DAVI	TAX	($24.47)	$0.00	($24.47)
															DAVI	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$69.80**
BUREAU OF ALCOHOL TOBACCO & FIREARNS	BUREAU OF ALCOHOL TOBACCO & FIREARNS		3600 ARCO CORPORATE DR	STE 500	CHARLOTTE, NC 28273	Adjustment >= $100	0089099079	TJX5736	PENDING	361752486	Refund Generated due to adjustment on Bill #0089099079-2025-2025-0000-00	Exempt Property	1/30/2026		MECK	TAX	($97.85)	($6.36)	($104.21)
															CHAR	TAX	($54.44)	($3.54)	($57.98)
															CHAR	VEHICLE FEE	($30.00)	$0.00	($30.00)
																		Refund	**$192.19**
BUREAU OF ALCOHOL, TOBACCO, FIREARMS & EXPLOSIVES	BUREAU OF ALCOHOL, TOBACCO, FIREARMS & EXPLOSIVES		3600 ARCO CORPORATE DRIVE	SUITE# 500, GROUP III	CHARLOTTE, NC 28273	Adjustment >= $100	0089099074	TKJ2641	PENDING	361752492	Refund Generated due to adjustment on Bill #0089099074-2025-2025-0000-00	Exempt Property	1/30/2026		MECK	TAX	($129.73)	($8.43)	($138.16)
															CHAR	TAX	($72.17)	($4.69)	($76.86)
															CHAR	VEHICLE FEE	($30.00)	$0.00	($30.00)
																		Refund	**$245.02**
BUREAU OF ALCOHOL, TOBACCO, FIREARMS & EXPLOSIVES	BUREAU OF ALCOHOL, TOBACCO, FIREARMS & EXPLOSIVES		3600 ARCO CORPORATE DRIVE	SUITE# 500, GROUP III	CHARLOTTE, NC 28273	Adjustment >= $100	0089099085	RCH2970	PENDING	361752501	Refund Generated due to adjustment on Bill #0089099085-2025-2025-0000-00	Exempt Property	1/30/2026		MECK	TAX	($82.28)	($5.35)	($87.63)
															CHAR	TAX	($45.77)	($2.97)	($48.74)
															CHAR	VEHICLE FEE	($30.00)	$0.00	($30.00)
																		Refund	**$166.37**
BUREAU OF ALCOHOL, TOBACCO, FIREARMS & EXPLOSIVES	BUREAU OF ALCOHOL, TOBACCO, FIREARMS & EXPLOSIVES		3600 ARCO CORPORATE DRIVE	SUITE# 500, GROUP III	CHARLOTTE, NC 28273	Adjustment >= $100	0089099083	TKJ2616	PENDING	361752498	Refund Generated due to adjustment on Bill #0089099083-2025-2025-0000-00	Exempt Property	1/30/2026		MECK	TAX	($82.28)	($5.35)	($87.63)
															CHAR	TAX	($45.77)	($2.97)	($48.74)
															CHAR	VEHICLE FEE	($30.00)	$0.00	($30.00)
																		Refund	**$166.37**
BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES	BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES		3600 ARCO CORPORATE DR	GROUP III SUITE# 500	CHARLOTTE, NC 28273	Adjustment >= $100	0089112929	RDE6764	PENDING	361752489	Refund Generated due to adjustment on Bill #0089112929-2025-2025-0000-00	Exempt Property	1/30/2026		MECK	TAX	($78.68)	($5.11)	($83.79)
															CHAR	TAX	($43.77)	($2.85)	($46.62)
															CHAR	VEHICLE FEE	($30.00)	$0.00	($30.00)
																		Refund	**$160.41**
BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES	BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES		3600 ARCO CORPORATE DR	GROUP III SUITE# 500	CHARLOTTE, NC 28273	Adjustment >= $100	0089099286	HMV8858	PENDING	361752495	Refund Generated due to adjustment on Bill #0089099286-2025-2025-0000-00	Exempt Property	1/30/2026		MECK	TAX	($113.91)	($7.40)	($121.31)
															CHAR	TAX	($63.37)	($4.12)	($67.49)
															CHAR	VEHICLE FEE	($30.00)	$0.00	($30.00)
																		Refund	**$218.80**
C&C BOILER SALES & SERVICE, INC.	C&C BOILER SALES & SERVICE, INC.		3401 ROTARY DR		CHARLOTTE, NC 28269	Adjustment >= $100	0069687284	ZP1392	PENDING	361752150	Refund Generated due to adjustment on Bill #0069687284-2025-2025-0000-00	Over Assessment	1/30/2026		MECK	TAX	($96.67)	$0.00	($96.67)
															CHAR	TAX	($53.77)	$0.00	($53.77)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$150.44**
CAMPBELL, EMILY ADELE	CAMPBELL, EMILY ADELE		515 JORDAN PL	UNIT 624	CHARLOTTE, NC 28205	Adjustment < $100	0081363005	PEM2443	PENDING	361752153	Refund Generated due to adjustment on Bill #0081363005-2025-2025-0000-00	Over Assessment	1/30/2026		MECK	TAX	($23.53)	$0.00	($23.53)
															CHAR	TAX	($13.08)	$0.00	($13.08)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$36.61**
DEBELLIS, JOHN MICHAEL	DEBELLIS, JOHN MICHAEL	DEBELLIS, ROSE KATIA MIRICA	18921 CYPRESS GARDEN DR		DAVIDSON, NC 28036	Adjustment < $100	0087070329	J704IC	PENDING	361042641	Refund Generated due to adjustment on Bill #0087070329-2025-2025-0000-00	Over Assessment	1/21/2026		MECK	TAX	($10.71)	$0.00	($10.71)
															DAVI	TAX	($5.79)	$0.00	($5.79)
															DAVI	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$16.50**

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
DOMAZOS, NICOLE HEISLER	DOMAZOS, NICOLE HEISLER		520 MELBOURNE CT		CHARLOTTE, NC 28209	Adjustment >= $100	0079941994	DCN9663	PENDING	361637874	Refund Generated due to adjustment on Bill #0079941994-2025-2025-0000-00	Over Assessment	1/29/2026		MECK	TAX	($98.29)	$0.00	($98.29)
															CHAR	TAX	($54.69)	$0.00	($54.69)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$152.98
GARCIA INSURANCE GROUP LLC	GARCIA INSURANCE GROUP LLC	GARCIA, JESUS ORTIZ	346 FOREST TRAIL DR		MATTHEWS, NC 28105	Adjustment >= $100	0089013221	JE55RC	PENDING	361042857	Refund Generated due to adjustment on Bill #0089013221-2025-2025-0000-00	Over Assessment	1/21/2026		MECK	TAX	($196.90)	$0.00	($196.90)
															MATT	TAX	($111.70)	$0.00	($111.70)
															MATT	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$308.60
GREENE, PHILLIP RODNEY	GREENE, PHILLIP RODNEY		2601 SELWYN AVE		CHARLOTTE, NC 28209	Adjustment >= $100	0081443661	LEZ6031	PENDING	361042560	Refund Generated due to adjustment on Bill #0081443661-2025-2025-0000-00	Over Assessment	1/21/2026		MECK	TAX	($200.04)	$0.00	($200.04)
															CHAR	TAX	($111.29)	$0.00	($111.29)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$311.33
HARBIN, JAMES NELSON JR	HARBIN, JAMES NELSON JR		741 WALNUT POINT DR		MATTHEWS, NC 28105	Adjustment < $100	0088414994	LMN3474	PENDING	361158096	Refund Generated due to adjustment on Bill #0088414994-2025-2025-0000-00	Mileage	1/22/2026		MECK	TAX	($12.40)	$0.00	($12.40)
															MATT	TAX	($7.03)	$0.00	($7.03)
															MATT	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$19.43
HODGES, STEPHEN ALAN	HODGES, STEPHEN ALAN		2140 PARK DR		CHARLOTTE, NC 28204	Adjustment >= $100	0088524120	MAL6183	PENDING	360137526	Refund Generated due to adjustment on Bill #0088524120-2025-2025-0000-00	Over Assessment	1/8/2026		MECK	TAX	($92.19)	$0.00	($92.19)
															CHAR	TAX	($51.29)	$0.00	($51.29)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$143.48
HUGHES, NATHAN WILLIAM	HUGHES, NATHAN WILLIAM		8109 PIKE RD	APT1239	CHARLOTTE, NC 28262	Adjustment < $100	0088643344	JLJ9211	PENDING	482073480	[AS0168] - Refund Generated due to adjustment on abstract # : 0088643344-2025-2025-0000 RMV	Mileage	1/28/2026		MECK	TAX	($11.92)	$0.00	($11.92)
															CHAR	TAX	($6.63)	$0.00	($6.63)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
															SPC5	TAX	($0.63)	$0.00	($0.63)
																		Refund	$19.18
JAKUBOVITZ, DENNIS	JAKUBOVITZ, DENNIS		9400 WEDGEWOOD DR		HUNTERSVILLE, NC 28078	Adjustment < $100	0088645636	KMC5661	PENDING	359708361	Refund Generated due to adjustment on Bill #0088645636-2025-2025-0000-00	Mileage	1/2/2026		MECK	TAX	($11.24)	$0.00	($11.24)
															HUNT	TAX	($5.19)	$0.00	($5.19)
															HUNT	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$16.43
KANCHUMARTHI, SATYA NANDA VARA PRASAD	KANCHUMARTHI, SATYA NANDA VARA PRASAD		10151 CHATHAM RUN LN		CHARLOTTE, NC 28262	Adjustment >= $100	0088222294	VHZ3200	PENDING	360138045	Refund Generated due to adjustment on Bill #0088222294-2025-2025-0000-00	Sold/Traded	1/8/2026		MECK	TAX	($166.34)	$0.00	($166.34)
															CHAR	TAX	($92.54)	$0.00	($92.54)
															CHAR	VEHICLE FEE	($30.00)	$0.00	($30.00)
																		Refund	$288.88
KILLOUGH, LISA DENISE	KILLOUGH, LISA DENISE		1754 PD FORK RD		FOSTER, WV 25081	Adjustment >= $100	0088008050	VHX3498	PENDING	360763008	[AS0168] - Refund Generated due to adjustment on abstract # : 0088008050-2025-2025-	SLVG or RBLT TTL	1/16/2026		MECK	TAX	($89.72)	$0.00	($89.72)
															CHAR	TAX	($49.91)	$0.00	($49.91)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$139.63
LEIFHEIT, LINDSEY PIEPMEYER	LEIFHEIT, LINDSEY PIEPMEYER		4610 EMORY LN		CHARLOTTE, NC 28211	Adjustment < $100	0087058266	LES7670	PENDING	361262745	Refund Generated due to adjustment on Bill #0087058266-2025-2025-0000-00	Over Assessment	1/23/2026		MECK	TAX	($52.21)	$0.00	($52.21)
															CHAR	TAX	($29.04)	$0.00	($29.04)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$81.25
MCCORMICK, JANICE ELAINE	MCCORMICK, JANICE ELAINE	MCCORMICK, GARRY EDWARD	7407 QUAIL RIDGE DR		CHARLOTTE, NC 28226	Adjustment < $100	0050075212	HMN8269	PENDING	361158831	Refund Generated due to adjustment on Bill #0050075212-2025-2025-0000-00	Over Assessment	1/22/2026		MECK	TAX	($14.66)	$0.00	($14.66)
															CHAR	TAX	($8.16)	$0.00	($8.16)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$22.82
MCDERMOTT, BRIDGET ROSE	MCDERMOTT, BRIDGET ROSE		1701 STARBROOK DR		CHARLOTTE, NC 28210	Adjustment < $100	0028884573	DLP9290	PENDING	360138312	Refund Generated due to adjustment on Bill #0028884573-2025-2025-0000-00	Mileage	1/8/2026		MECK	TAX	($5.81)	$0.00	($5.81)
															CHAR	TAX	($3.24)	$0.00	($3.24)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$9.05
MICHEL, LAURA SARKISIAN	MICHEL, LAURA SARKISIAN	MICHEL, MATTHEW WEAFER	10137 PATRICK HENRY LN		CHARLOTTE, NC 28277	Adjustment >= $100	0087082257	PFX6912	PENDING	360137529	Refund Generated due to adjustment on Bill #0087082257-2025-2025-0000-00	Over Assessment	1/8/2026		MECK	TAX	($67.13)	$0.00	($67.13)
															CHAR	TAX	($37.35)	$0.00	($37.35)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$104.48
MILICIA, ALIYAH LYN	MILICIA, ALIYAH LYN		7128 JERIMOTH DR		CHARLOTTE, NC 28215	Adjustment < $100	0089003212	WAV2644	PENDING	361555413	Refund Generated due to adjustment on Bill #0089003212-2025-2025-0000-00	Over Assessment	1/28/2026		MECK	TAX	($17.12)	$0.00	($17.12)
															CHAR	TAX	($9.52)	$0.00	($9.52)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$26.64
MUBARAK, BRITNEY LOU	MUBARAK, BRITNEY LOU		5025 ARDENWOODS DR		CHARLOTTE, NC 28215	Adjustment < $100	0087841799	LMH3985	PENDING	361555029	Refund Generated due to adjustment on Bill #0087841799-2025-2025-0000-00	Over Assessment	1/28/2026		MECK	TAX	($9.06)	$0.00	($9.06)
															CHAR	TAX	($5.05)	$0.00	($5.05)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$14.11
MUSUKU, RITHVIK REDDY	MUSUKU, RITHVIK REDDY		4955 S QUIET WAY		GILBERT, AZ 85298	Adjustment < $100	0087501840	LFK8762	PENDING	361263294	[AS0168] - Refund Generated due to adjustment on abstract # : 0087501840-2025-2025-	Over Assessment	1/23/2026		MECK	TAX	($47.79)	$0.00	($47.79)
															CHAR	TAX	($26.59)	$0.00	($26.59)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$74.38

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
NAMGALADZE, GIORGI	NAMGALADZE, GIORGI		8173 MILLWRIGHT LN		CHARLOTTE, NC 28277	Adjustment < $100	0088460033	LMH6230	PENDING	361262751	Refund Generated due to adjustment on Bill #0088460033-2025-2025-0000-00	SLVG or RBLT TTL	1/23/2026		MECK	TAX	($57.09)	$0.00	($57.09)
															CHAR	TAX	($31.76)	$0.00	($31.76)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$88.85
OTHMAN, ALADEEN ABEDALAZIZ KHALEEL	OTHMAN, ALADEEN ABEDALAZIZ KHALEEL		9003 SHARONBROOK DR		CHARLOTTE, NC 28210	Adjustment < $100	0081386665	EFK1411	PENDING	361158858	Refund Generated due to adjustment on Bill #0081386665-2025-2025-0000-00	Mileage	1/22/2026		MECK	TAX	($25.24)	$0.00	($25.24)
															CHAR	TAX	($14.04)	$0.00	($14.04)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$39.28
PARISE, JEFFERY M	PARISE, JEFFERY M	PARISE, EMILY JANETTE	7929 GREEN CANE DR		CHARLOTTE, NC 28277	Adjustment < $100	0052106404	HHC3214	PENDING	361637922	Refund Generated due to adjustment on Bill #0052106404-2025-2025-0000-00	Over Assessment	1/29/2026		MECK	TAX	($19.14)	$0.00	($19.14)
															CHAR	TAX	($10.65)	$0.00	($10.65)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$29.79
PIERCE-WILLIAMS, REBECCA ALISON MOKHIBER	PIERCE-WILLIAMS, REBECCA ALISON MOKHIBER	PIERCE-WILLIAMS, JAMIE ROBIN	20725 RIO ORO DR		CORNELIUS, NC 28031	Adjustment < $100	0079961568	JME5031	PENDING	360762867	Refund Generated due to adjustment on Bill #0079961568-2025-2025-0000-00	Over Assessment	1/16/2026		MECK	TAX	($36.70)	$0.00	($36.70)
															CORN	TAX	($12.89)	$0.00	($12.89)
															CORN	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$49.59
RAJAEI, BEHZAD	RAJAEI, BEHZAD		2509 N DAVIDSON ST	APT 340	CHARLOTTE, NC 28205	Adjustment < $100	0088518210	LMH2519	PENDING	361752147	Refund Generated due to adjustment on Bill #0088518210-2025-2025-0000-00	Over Assessment	1/30/2026		MECK	TAX	($25.33)	$0.00	($25.33)
															CHAR	TAX	($14.09)	$0.00	($14.09)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$39.42
RAJAEI, BEHZAD	RAJAEI, BEHZAD		2509 N DAVIDSON ST	APT 340	CHARLOTTE, NC 28205	Adjustment >= $100	0088446983	LLS2848	PENDING	361637949	Refund Generated due to adjustment on Bill #0088446983-2025-2025-0000-00	Assessed In Err	1/29/2026		MECK	TAX	($181.95)	$0.00	($181.95)
															CHAR	TAX	($101.22)	$0.00	($101.22)
															CHAR	VEHICLE FEE	($30.00)	$0.00	($30.00)
																		Refund	$313.17
SAMSONOV, ALEKSANDR	SAMSONOV, ALEKSANDR		4824 N TRYON ST TRLR 32		CHARLOTTE, NC 28213	Adjustment < $100	0088853529	RKW9476	PENDING	361042530	Refund Generated due to adjustment on Bill #0088853529-2025-2025-0000-00	SLVG or RBLT TTL	1/21/2026		MECK	TAX	($36.63)	$0.00	($36.63)
															CHAR	TAX	($20.37)	$0.00	($20.37)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$57.00
SMALLEY, MALCOLM LLOYD	SMALLEY, MALCOLM LLOYD	SMALLEY, SHERRY KLOSTERMANN	8700 MORNINGTON DR		CHARLOTTE, NC 28227	Adjustment >= $100	0074041150	CL87805	PENDING	361555206	Refund Generated due to adjustment on Bill #0074041150-2025-2025-0000-00	Over Assessment	1/28/2026		MECK	TAX	($134.75)	$0.00	($134.75)
															MINTFD	TAX	($19.15)	$0.00	($19.15)
															MINTLE	TAX	($32.00)	$0.00	($32.00)
																		Refund	$185.90
STIENE, TIMOTHY MICHAEL	STIENE, TIMOTHY MICHAEL		2810 YORKVIEW CT		CHARLOTTE, NC 28270	Adjustment >= $100	0088790664	RLC8847	PENDING	361158120	Refund Generated due to adjustment on Bill #0088790664-2025-2025-0000-00	SLVG or RBLT TTL	1/22/2026		MECK	TAX	($69.32)	$0.00	($69.32)
															CHAR	TAX	($38.56)	$0.00	($38.56)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$107.88
TIUTIN, MARAT	TIUTIN, MARAT		8061 CHARTER OAK LN		CHARLOTTE, NC 28226	Adjustment < $100	0088962215	LMJ2485	PENDING	361042653	Refund Generated due to adjustment on Bill #0088962215-2025-2025-0000-00	Mileage	1/21/2026		MECK	TAX	($10.89)	$0.00	($10.89)
															CHAR	TAX	($6.06)	$0.00	($6.06)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$16.95
TKACHUK, ERIC TIM	TKACHUK, ERIC TIM		7735 KREFELD GLEN DR	APT 1316	CHARLOTTE, NC 28227	Adjustment < $100	0081681289	VEP5237	PENDING	361043277	Refund Generated due to adjustment on Bill #0081681289-2025-2025-0000-00	SLVG or RBLT TTL	1/21/2026		MECK	TAX	($51.55)	$0.00	($51.55)
															CHAR	TAX	($28.68)	$0.00	($28.68)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$80.23
VAN OS, JULIAN FRISO JAN	VAN OS, JULIAN FRISO JAN	VAN KIPPERSLUIS, ROBBIE JAN	4049 LAMINGTON RD		MATTHEWS, NC 28105	Adjustment < $100	0088846471	KMP2853	PENDING	361555422	Refund Generated due to adjustment on Bill #0088846471-2025-2025-0000-00	Over Assessment	1/28/2026		MECK	TAX	($24.88)	$0.00	($24.88)
															CHAR	TAX	($13.84)	$0.00	($13.84)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$38.72
WELLS, RICHARD THOMAS	WELLS, RICHARD THOMAS		13414 SCANLAN WAY		DAVIDSON, NC 28036	Adjustment < $100	0088917485	LMP7907	PENDING	361158099	Refund Generated due to adjustment on Bill #0088917485-2025-2025-0000-00	Over Assessment	1/22/2026		MECK	TAX	($6.48)	$0.00	($6.48)
															DAVI	TAX	($3.50)	$0.00	($3.50)
															DAVI	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$9.98
WETTACH, MEREDITH LEIGH	WETTACH, MEREDITH LEIGH		1449 ASHCRAFT LN	APT C	CHARLOTTE, NC 28209	Adjustment < $100	0080646417	PMY3590	PENDING	361043208	Refund Generated due to adjustment on Bill #0080646417-2025-2025-0000-00	Damage	1/21/2026		MECK	TAX	($13.63)	$0.00	($13.63)
															CHAR	TAX	($7.58)	$0.00	($7.58)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$21.21
YUSHCHENKO AND CO INC	YUSHCHENKO AND CO INC		12332 OLD PRAIRIE RD		CHARLOTTE, NC 28277	Adjustment >= $100	0075501949	KMA5519	PENDING	361555548	Refund Generated due to adjustment on Bill #0075501949-2025-2025-0000-00	Mileage	1/28/2026		MECK	TAX	($118.28)	$0.00	($118.28)
															CHAR	TAX	($65.80)	$0.00	($65.80)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$184.08
YUSHCHENKO AND CO INC	YUSHCHENKO AND CO INC		12332 OLD PRAIRIE RD		CHARLOTTE, NC 28277	Adjustment >= $100	0075857125	RJR2604	PENDING	361637688	Refund Generated due to adjustment on Bill #0075857125-2025-2025-0000-00	Mileage	1/29/2026		MECK	TAX	($75.82)	$0.00	($75.82)
															CHAR	TAX	($42.19)	$0.00	($42.19)
															CHAR	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$118.01
																		Refund Total	$4799.26

File #: 26-0091 **Meeting Date:** 3/17/2026 **File Type:** Consent

Capital Reserve Expenditure - Golf Course Repairs(Park and Recreation)

ACTION:

Approve appropriation of $1,575,000 in available funds from the Public Golf Courses Consolidated Capital Reserve Fund (9002) to complete capital improvements and repairs at Charles T. Myers Golf Course, Sunset Hills Golf Course, Dr. Charles L. Sifford Golf Course, Harry L. Jones, Sr. Golf Course, and The Tradition Golf Course.

Staff Contact: Greg Clemmer, Division Director - Park and Recreation
Nick Walker, Director - Park and Recreation

Presentation: No

BACKGROUND/JUSTIFICATION:
Funding is needed for renovations and other repairs to the five golf course properties. Work will include, renovations to the irrigation systems including two new pump stations, cart path repair, tree maintenance, tee box renovations, driving range renovations, storm water mitigation, and front entrance enhancements at the five properties. A 10% Contingency Budget is included in this request in case of emergency. Unused funds from the Contingency Budget will roll over into the next calendar year.

PROCUREMENT BACKGROUND:
Projects will all meet procurement requirements and Park and Recreation staff will work with County Procurement on those projects requiring bidding to ensure compliance on all phases of each project.

POLICY IMPACT:
N/A

FISCAL IMPACT:

Increase of $1,575,000 in appropriations from available funds in the Public Golf Courses Capital Reserve Fund (9002).

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File #: 26-0093 **Meeting Date:** 3/17/2026 **File Type:** Consent

Grant Application - Smart Start of Mecklenburg County

ACTION:

Affirm the submission of a renewal grant application to Mecklenburg Partnership for Children of Mecklenburg County for funding up to $556,870 to support programs promoting child health and safety for the grant period July 1, 2026 - June 30, 2027. The grant deadline is February 27, 2026.

Staff Contact: Kimberly Scott, DrPH, Interim Health Director

Presentation: No

BACKGROUND/JUSTIFICATION:

The Communicable Disease team, including Child Care Health Consultants (CCHC), will ensure childcare facilities have a plan for potential future infectious disease outbreaks, focus on providing consultation for healthy weight initiatives, provide information and resources for early intervention and special education health services, and will consult with childcare facility staff related to health and safety.

Child Care Resources Inc.'s Mecklenburg County Child Care Fact Sheet data as of 2/14/25 indicates there are 86,187 children aged 0-5 in Mecklenburg County. There are 56,478 children under the age of 6 whose parents both work; thus, the need for quality childcare facilities and the Child Care Health Consultants (CCHC) program to support childcare providers to maintain licensure and 4 and 5-star ratings. However, the number of childcare facilities has continued to decline every year since COVID-19 began. Each year, more facilities are forced to close their doors due to the increasing difficulty of navigating ever-changing regulations, rising operational costs, and the struggle to provide competitive wages that reflect inflation. Child Care Health Consultants (CCHC) are needed to support facilities to assist with navigating health and safety regulations, providing training on best practices, and offering ongoing support to ensure compliance with state standards. Consultants play a pivotal role in alleviating the burden on childcare providers by offering tailored guidance on how to manage health concerns and licensure regulations. The percentage in Mecklenburg County is slightly lower at 27.3% (NC Early Childhood Action Plan, Mecklenburg County Data Report 2017). The Child Care Health Consultants (CCHC) program provides an opportunity to utilize experienced professional staff to support childcare centers in enhancing health and safety environments for the children they serve.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
Increase in revenue and associated expenses up to $556,870 in the General Fund (0001). The budget will be included in the FY27 annual operating budget request.

File #: 26-0098 **Meeting Date:** 3/17/2026 **File Type:** Consent

Minutes

ACTION:
Approve the following Meeting Minutes:

October 27-28, 2025 BOCC Fall Retreat
December 16, 2025 Regular Meeting
January 13, 2026 Budget Public Policy Workshop

Staff Contact: Kristine M. Smith, Clerk to The Board

Presentation: No

BACKGROUND/JUSTIFICATION:
Official approval is required.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

Meeting Minutes
October 27 - 28, 2025

MINUTES OF MECKLENBURG COUNTY, NORTH CAROLINA
BOARD OF COUNTY COMMISSIONERS

The Board of Commissioners of Mecklenburg County, North Carolina met in Special Meeting Session at Valerie C. Woodard Center, 3205 Freedom Dr Ste 1000, Charlotte, North Carolina beginning at 9:00 a.m. on Monday, October 27th, through Tuesday, October 28, 2025, for the BOCC Fall Retreat.

ATTENDANCE

Present: Chair Mark Jerrell, Vice-Chair Leigh Altman
and Commissioners George Dunlap, Arthur Griffin,
Vilma D. Leake, Laura J. Meier, Elaine Powell,
Susan Rodriguez-McDowell, Yvette Townsend-Ingram
County Manager Michael A. Bryant
County Attorney Tyrone C. Wade
Clerk to the Board Kristine M. Smith
Deputy Clerk to the Board Arlissa Eason

Absent: None

CALL TO ORDER

The meeting was called to order by Chair Mark Jerrell, which was followed by reading of the County's Mission and Vision and the FY2026 Board Budget Priorities, introductions, and the Pledge of Allegiance to the Flag.

25-0593 BOCC Fall Retreat, October 27-28, 2025

FALL RETREAT – DAY 1 – OCTOBER 27, 2025

9:00 AM - 9:05 AM Welcome

Mike Bryant, County Manager, welcomed the attendees and gave opening remarks.

9:05 AM - 9:10 AM Remarks

Chair Mark Jerrell gave opening remarks.

9:10 AM - 9:20 AM Agenda Overview & Binder Materials

LaShaun Carter, Chief Equity and Inclusive Officer, provided the Board with an overview of the retreat agenda and binder materials.

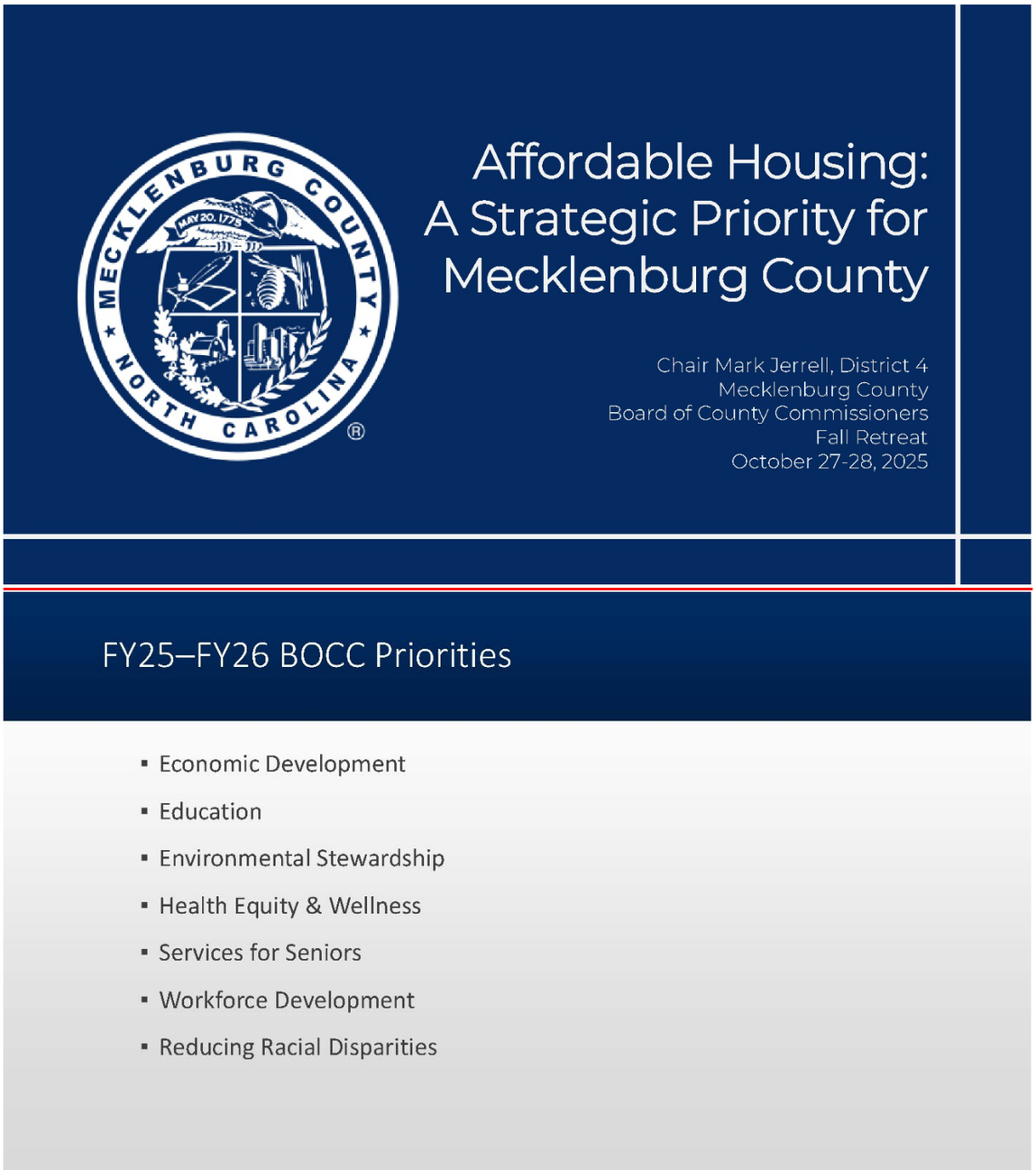
9:20 AM - 10:05 AM Affordable Housing

Meeting Minutes
October 27 - 28, 2025

Board Priority Alignment: Economic Development

Chair Mark Jerrell, District 4, gave the presentation.

Description: Affordable housing is a critical aspect of economic development; it enables people to live near employment centers and reduces barriers to workforce participation. It has the potential to stimulate the local economy and increase demand for affordable goods and services. Moreover, stable housing fosters healthier communities, which in turn attract investment and support long-term growth.



Mecklenburg County Snapshot

- • Population (2024 est.): ~1.2M | +157 new residents per day
- • Projected 2050 Population: ~1.7M
- • Median Household Income: ~$81,000
- • Median Rent: ~$1,550/month
- • Homeownership Rate: ~58%

- Too many people cannot afford to live here—it is a threat to the future of our community.

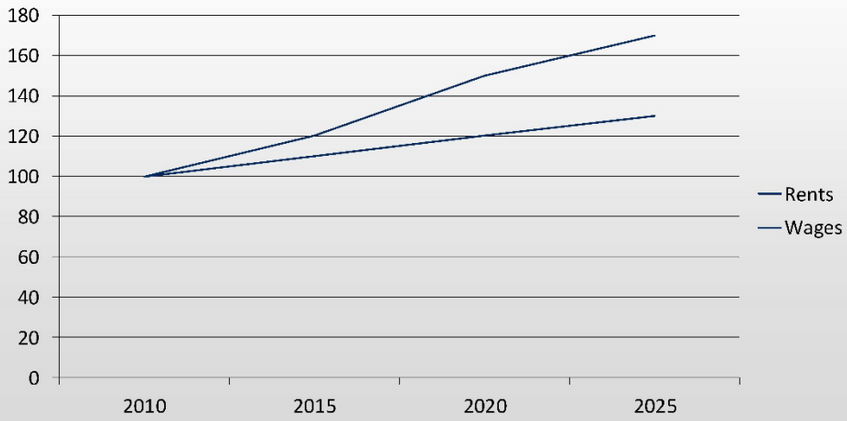
Questions to Consider

- What does it mean to invest in mental health when someone is sleeping in their car?
- How can we talk about workforce development when our workforce can't afford to live here?
- If we build parks and schools but families can't afford to stay, who are we really building for?
- Is it truly economic development if we're displacing the very workers who make our economy run?
- What happens to racial equity when housing costs force families out of opportunity zones?

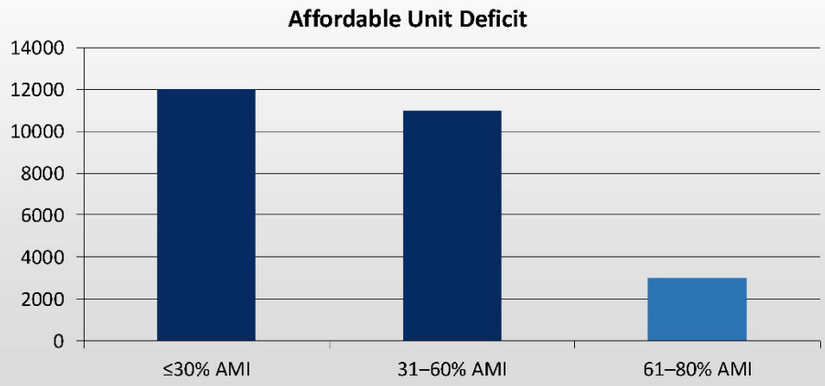
Definition of Affordable Housing / Housing Insecurity

- Affordable housing means housing that costs no more than 30% of a household's gross income.
- Housing insecurity includes high housing costs, poor quality, unstable neighborhoods, overcrowding, or homelessness.

Affordability Trend: Rents vs. Wages (2010–2025)



Housing Shortage (≤60% AMI)



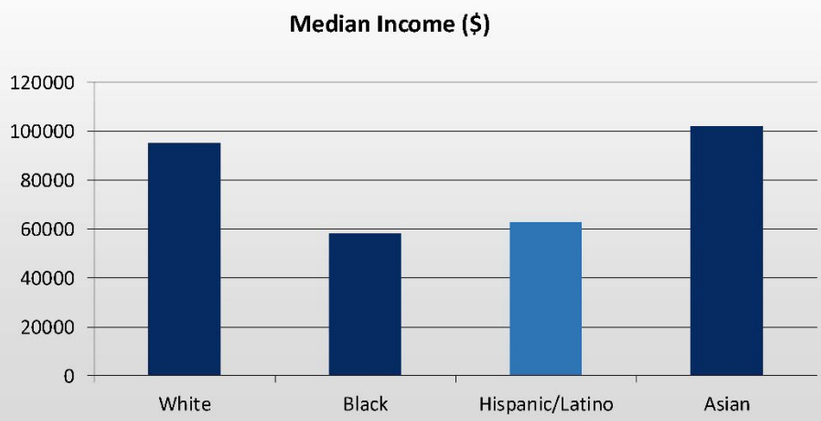
AMI Income Parameters (2024)

- 100% AMI (Family of 4): $101,200
- 80% AMI: $80,960
- 60% AMI: $60,720
- 30% AMI: $30,360

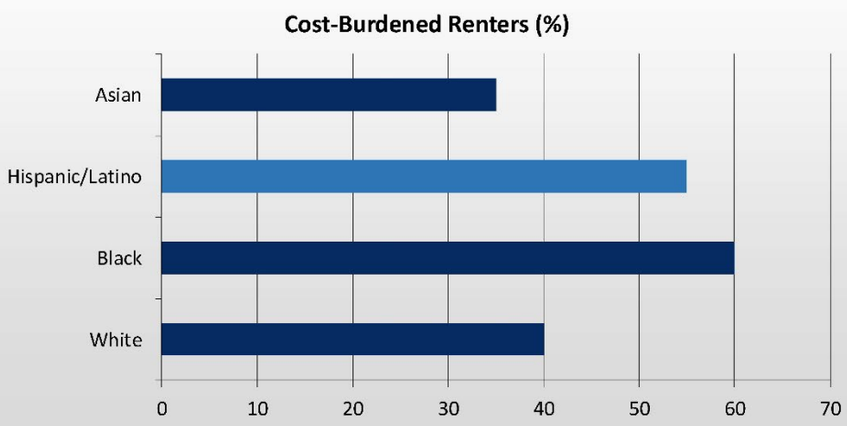
Cost of Housing in Mecklenburg County

Apartment Size	Avg Monthly Rent	Yearly Income to Afford
1 Bedroom	$1,450	$58,000
2 Bedroom	$1,750	$70,000
3 Bedroom	$2,250	$90,000

Median Household Income by Race (2024)



Racial Breakdown of Rent Burden



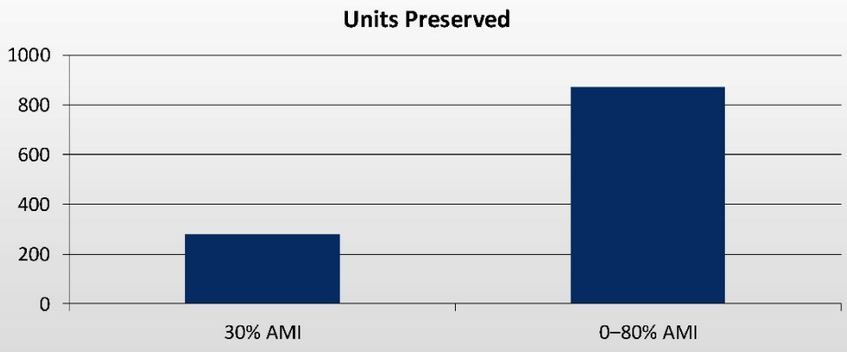
Housing as a Social Determinant of Health

- Jobs: Housing stability improves job retention.
- Healthcare: Safe, stable housing lowers chronic disease burden.
- Transportation: Reduces commute time and cost.
- Education: Improves attendance and performance.
- Equity: Reduces disparities in opportunity.

Non-Statutory but Essential Investments

- Mandated: DSS, Courts, Public Health, Jails, Elections
- Non-Mandated: Parks, Libraries, Meck Pre-K, Affordable Housing
- Affordable housing is not mandated—but it is essential.

Current County Efforts & Impact



More than 2,700 residents have stable homes today because of County-led NOAH preservation efforts.

Policy Prescriptions & Path Forward

- Land Banking & Strategic Acquisition
- Inclusionary Zoning Advocacy
- Public, Private & Nonprofit Partnerships
- HOMES Program Expansion
- NOAH Preservation
- CMS Site Repurposing for Housing
- Countywide Affordable Housing Fund

Call to Action

- If not us—who? If not now—when?
- Affordable housing is the foundation of equity, health, and economic vitality.

Thank You

Mecklenburg County
Board of County Commissioners
Fall Retreat
October 27-28, 2025

Comments

Commissioner Townsend-Ingram asked if it was possible to do a survey to ensure no County employees were housing insecure. *County Manager Bryant said the County previously had that information on file and said they could look into it. He said the County was in the process of discussing raising the minimum wage for County employees.*

Commissioner Leake thanked Chair Jerrell for his presentation and said she was concerned with the burden on the people from increasing the taxes. She said the seniors on fixed incomes could not afford that. She said the community and infrastructure was not strong enough to care for all the new residents they were taking in.

Chair Jerrell said he agreed that they could not tax their way out of the situation. He said they should not go above what was needed and he did not believe housing insecurity was strictly a County problem. He said housing insecurity was a community, state, and national problem. He said they should focus on incentives with developers and collaborating with Charlotte and the surrounding Towns. He said they could properly plan and provide the tools to assist the people.

Commissioner Griffin said black homeownership had decreased since 1970 because the purchasing power of the dollar had decreased. He said, following a previously performed study, it was suggested they reach out to businesses in the private sector about increasing their wages, but the idea was laughed off.

Commissioner Griffin, in terms of racial equity, 70% of the homeless were African Americans but they only consisted of 33% of the total population which proved that racial disparities played a large role in the issues. He said an intentional effort was made to have land around the schools so natural housing would occur.

Commissioner Griffin said, combined, the City and County produced 32,000 units of affordable housing but they had to figure out a way to address the economics of wages to assist those who needed it. He said wages played a major role in housing insecurities.

Commissioner Powell said, since 2018, the County had been doing work regarding housing in a balanced way. She said 2 out of 3 people would say it was their number one priority. She said she did not believe the Catawba River could support the growing population because they did not have the structure to meet the needs of the people that were already there. She asked if it was legal to land bank for affordable housing. *County Attorney Wade said there was a process for that, and they would look into it.*

Chair Jerrell said addressing the issue of affordable housing was a multi-purpose process and they had to think about what it cost the county when people were unhoused.

Commissioner Meier asked how often the County worked and partnered with the City. *County Manager Bryant said they did not have an exact answer, but they worked with them often and felt they had a great working partnership.*

Commissioner Meier said The Pearl was a huge non-profit entity the County partnered with to receive affordable housing, and she wanted to see that in the future.

Chair Jerrell provided a brief update on The Pearl's affordable housing.

Commissioner Rodriguez-McDowell said affordable housing was a national crisis, and they could not fix it alone.

Commissioner Altman said they needed to address both populations of those who were housing insecure and those unsheltered. She said it was important to think about their public spaces and ensure they did not have people who had to sleep on the streets. She said they should look at other cities who were further down the road of housing instability to recognize their failures and learn from them.

Chair Jerrell said they also partnered with local entities and provided a rental subsidy which was a very important policy subscription.

County Manager Bryant thanked Chair Jerrell for his presentation and said the new Deputy County Manager position was to focus on upward mobility. He said the County needed to bank what land they could.

County Manager Bryant said CMS, the City Manager, and the County collectively agreed to compile a master list of all the land they had available and to discuss their various needs to assist each other with land swaps.

Chair Jerrell said he was not advocating to take away from other needs or priorities. He said it was a "Both and…" situation.

10:05AM -10:50AM Workforce Development

Board Priority Alignment: Workforce Development

Vice Chair Leigh Altman, At-Large, gave the presentation.

Description: Workforce development is vital for the County's long-term economic resilience, ensuring that community members have the skills necessary to meet changing industry demands. Keeping workforce development as a priority shows a commitment to boosting individual prosperity and also promotes inclusive, sustainable growth throughout the community.



Vice-Chair Altman provided the following information:

- County Manager Bryant created a new Deputy County Manager position to help focus on the ecosystem of connecting residents to the jobs in demand and aligning the community

to the jobs in the future.

She said she felt less concern regarding the topic because she trusted him with the work he and Deputy County Manager Leslie Johnson would be doing.

She said they had many demands on the limited tax dollars available.

- The county spent over $400 million per year on expenses that the General Assembly was responsible for.
- The community needed to understand the progress they could make if the General Assembly did what they were supposed to.

Employers lack talent pipelines to meet economic goals.

- Americans remain disconnected from high paying career paths.
- The workforce system is fragmented, lacks accountability, and AI is changing workforce faster than the workforce can adapt.

Vice-Chair Altman said she looked forward to coming up with integrated workforce systems to maximize effectiveness and to provide accountability for workforce development programs She said they would not just be paying people to train others but also invest in people with wrap around services

- All college and training programs needed to be utilized and focused on, not just one or the other

They have a shrinking and aging population

- They'll have fewer people to meet those needs while AI continued to effect things
- Opportunities for growth
    - Looking for true partnership with CMS. They should go deeper with CMS to ensure they were really being supported, all the way down to elementary school
    - I76 South was going to be a $3 billion dollar project with lots of jobs and opportunities for economic mobility.
    - MPTA was a $30 billion project that spanned over the next 30 years with an enormous impact

Comments

Commissioner Townsend-Ingram asked what guarantees they had in place to hold certain organizations accountable to fulfill their promises. She said there were some things that were not under the County's authority, but they had to be able to do things differently to assist. She asked if there was a way to incentivize a percentage of available jobs to be designated for Mecklenburg County residents. *Vice-Chair Altman said, based on information she gathered from around the County, most people were not aware of the job opportunities. She said the County had to find a way to tell the residents about available jobs as well as jobs that would be coming in the future so they could have proper time to prepare and know what to expect. She said their capacity to help was much larger by clearly delivering those opportunities as opposed to dealing with the legal aspects of requiring incentives.*

Commissioner Townsend-Ingram asked if the County had a person who went to the local high schools to inform them of the jobs that were coming to the area and what specialties they were expecting to need. *Economic Director, Roger Johnson, said North Carolina was a Dylan Rule State so there was only so much they could do and require. He said, two years prior, they added aspirational goals into their contract and asked companies to report on what they were and were not doing with local hiring, environmental stewardship, and other philanthropic activities, etc.; however, only one company responded thus far because most companies did not start building or ask for incentives right away. He said they would likely not begin to see the relevant information for a few years.*

Commissioner Leake said they should focus on both college and vocational training within the school system. She said politics played a role in shifting the focus on vocational training to ensure the community colleges had students enrolled and the County needed to uplift the training. She said they needed to help middle and high school students become informed on what the County needed in terms of careers.

Commissioner Griffin said he was surprised the Board did not get or receive the completed or consummated contracts from the business incentives programs and was astounded to learn that, out of the 10 contracts he received, only 2 companies agreed to attempt to work with workforce development and only one of them showed up to a discussion. He said there was a clause in Corning Optical contract that gave the business an option to receive a 25% increase bonus if they worked with either workforce development or the County's HR, with a yes or no box. He said it was not mandated to get the incentive; it was only an offer to plus up the incentive and that clause should go back into the contract to give corporations an option.

Commissioner Griffin said finance, technology, health sciences, business management, and advanced manufacturing were the five areas the County had been recruiting for the last decade. He said they should be able to fix a broken workforce development ecosystem and focus on training in those specific areas since they were the general fields the County had been recruiting for. He said there were fundamental policy things they could do in addition to the front-line stuff, in terms of getting students ready for those types of jobs. He said he hoped the Board could start getting the finished contracts from all those businesses as well.

Commissioner Griffin said he wasn't sure what the Board could do, in terms of mandated and nonmandated participation of the businesses, but the County should aspire to be a catalyst in fixing the ecosystem to help the people get prepared for the jobs that were coming to the County.

Commissioner Altman said a lot of the Board priorities were very expensive, but workforce development likely had a much smaller price tag. She said she was looking for the County to provide the leadership and vision because she did not think there was anyone in the County that identified where the gaps were. She said mission critical trades were trades that would prevent the community from collapsing as a society if they sustained an attack or could not access their outside partners and that was the area of focus, they should pursue.

Chair Jerrell said they were always looking at the maps that showed the areas of disparities in the crescent. He said the maps gave them a roadmap on what the focus of the County could and should be. He said, in all their passion areas, they could not be all things to all people, but they could help tip the scales.

County Manager Bryant said the County strategy included focusing on the shrinking middle. He said, based on an expert presentation, it was determined that there was a higher yield of positive outcomes and return on investment (ROI) when focusing on the shrinking middle. He said the County position remained open, but screening had begun.

Framework: Community & Corporate

Michael Griswold, Office of Strategy and Innovation Director gave the presentation.

Description: The Board received an update on the County's revised Performance Management Framework. This included updates on the County's engagement with community leaders as well as the opportunity for the Board to provide feedback on a draft Balanced Scorecard developed by the Office of Strategy & Innovation.

MANAGING FOR RESULTS
EVALUATING TODAY. STRENGTHENING TOMORROW.



Michael Griswold, MPA
Director, Office of Strategy & Innovation
October 27, 2025

Managing For Results

- Mecklenburg County has a long history leveraging the Managing for Results framework.
- The County is recommitting to performance management and the balanced scorecard – including a visual refresh of our Managing For Results brand.

2002 Branding

M 4 R
MANAGING FOR RESULTS

2025 Branding

MANAGING FOR RESULTS
EVALUATING TODAY. STRENGTHENING TOMORROW.

Start With Why…



Make Strategy Everyone's Job

Aligning the Organization



Alignment to County Mission and Vision

BOCC Community Vision:
Mecklenburg County will be a community of pride and choice for people to LIVE, LEARN, WORK and RECREATE.

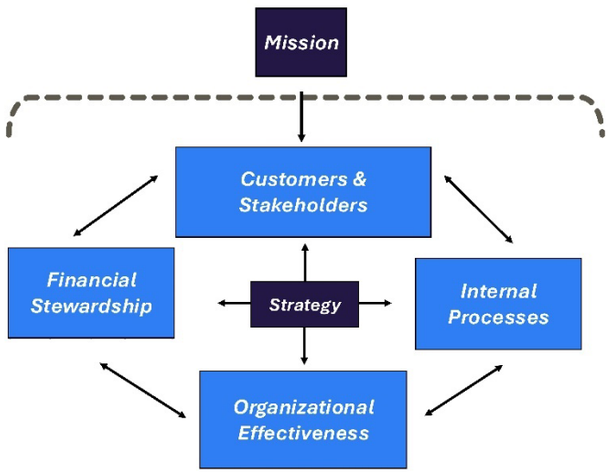
Mecklenburg Vision:
Mecklenburg County will be the best local government service provider.

Mecklenburg Mission:
To serve Mecklenburg County residents by helping them improve their lives and community.

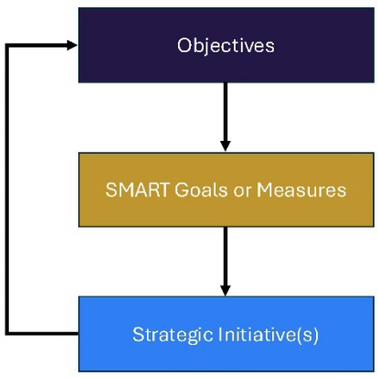
The Balanced Scorecard translates these aspirations into **measurable objectives**

What is the Balanced Scorecard?

- The Balanced Scorecard is a **management system that enables organizations to clarify their vision and strategy and translate them into action**
- Provides an organization with feedback of both the *internal processes* and *external outcomes*, which allows for **continuous improvement of strategic performance and results**
- The Balanced Scorecard **blends both operational and strategic views** of the organization.



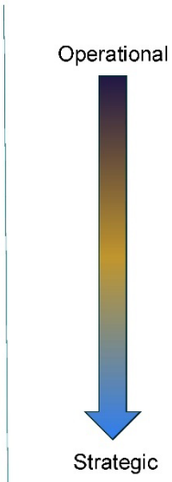
Elements of the Balanced Scorecard



Objectives are "Why" the County exists aka ***"What are we trying to accomplish?"***

SMART Goals are the indicator(s) of success for each Objective aka the ***"Desired Result"***

Strategic Initiative(s) are the "how" we plan to accomplish our desired results aka ***"What we need to do to achieve the Desired Results."***



Why Readopt the Balanced Scorecard?

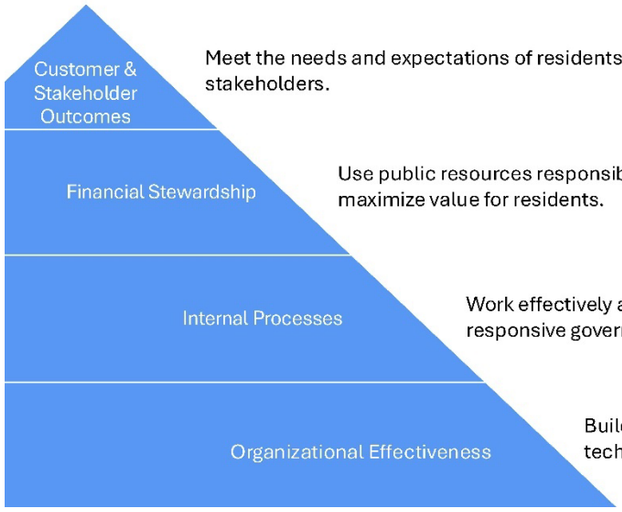
Previous Approach

- **Fragmented efforts** – Strategic Business Plans operated in silos with limited connection to Countywide priorities.
- **Scope creep** – Focus drifted from core operations toward funding new initiatives, impacting organizational capacity.
- **Weak linkages** – Strategy, budget and performance were not consistently aligned or reinforcing one another.
- **Limited storytelling** – Data existed but didn't clearly communicate progress or community impact, focusing more on outputs than outcomes.

Moving Forward

- **A unified framework** – Connects every department's core functions to the County's strategic vision and Board priorities.
- **Simplified and sharpened focus** – Moves from volume to value with fewer, more meaningful measures centered on core operations.
- **Stronger alignment** – Connects strategy, performance, and budget, enabling more integrated planning and resource allocation.
- **Builds a culture of learning and improvement** – Encourages cross-departmental collaboration, continuous learning, and outcome-based story-telling.

Four Scorecard Perspectives



Meet the needs and expectations of residents, businesses, partners, and other stakeholders.

Use public resources responsibly, transparently, and strategically to maximize value for residents.

Work effectively and efficiently resulting in high performance and responsive government.

Build and sustain the talent, culture, infrastructure, and technology needed to deliver high-quality services.

Focus Areas

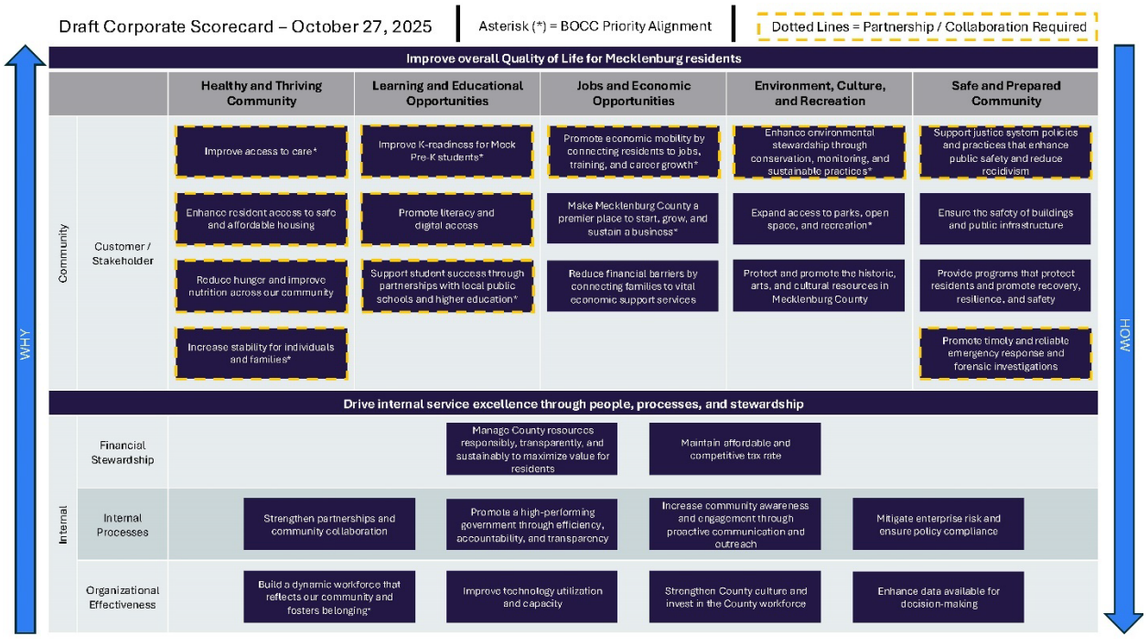
Mecklenburg County will be a community of pride and choice for people to
LIVE, LEARN, WORK and RECREATE

LIVE		LEARN	WORK	RECREATE
Health	Safety	Education	Jobs	Environment and Recreation
Healthy and Thriving Community	**Safe and Prepared Community**	**Learning and Educational Opportunities**	**Jobs and Economic Opportunities**	**Environment, Culture, and Recreation**
This focus area promotes a high quality of life through healthy, safe, and affordable living conditions for all residents.	This focus area centers on protecting residents and promoting trust through effective public safety and emergency preparedness.	This focus area supports lifelong learning and educational advancement to empower residents and prepare a skilled future workforce.	This focus area promotes economic opportunity and workforce development for residents and businesses.	This focus area promotes wellness, connection, and enjoyment through accessible environmental, recreational, and cultural opportunities.

Level-set for Today

- Today's goals are:
  - To review the **Strategic Objectives** in the draft scorecard to get feedback on:
    - **What is included**
    - **What is missing**
    - **What may need revision**
  - Review an example of how the scorecard works

- Out of scope for today:
  - A full review of the details of every Strategic Objective – this will come after County staff receive feedback from the Board today



Example Strategic Objective Alignments: Healthy and Thriving Community

Improve access to care

- Access to Primary and Behavioral Care
- Vaccinations/Immunizations
- Dental
- HIV / STD Prevention and Care

BOCC Priority

Enhance resident access to safe and affordable housing

- Critical Home Repair (Includes Seniors)
- Housing and Homelessness Programs
- Naturally Occurring Affordable Housing (NOAH)

BOCC Priority

Reduce hunger and improve nutrition across our community

- Food Security Programs

Increase stability for individuals and families

- Child Welfare Programs
- Services for Adults / Services for Seniors

BOCC Priority

Example Strategic Objective Alignments: Organizational Effectiveness

Build a dynamic workforce that reflects our community and fosters belonging

- Equity and Inclusion (Enterprise)
- Internal Department Equity Action Teams (DEATs)
- Internal Department Initiatives

BOCC Priority

Improve technology utilization and capacity

- IT-led strategic organizational improvements
- Internal Department Initiatives

Strengthen County culture and invest in the County workforce

- County Manager's Organizational Reset
- Succession Planning
- Retention, Turnover, Vacancy Rates
- Employee Knowledge, Skills, and Abilities
- Internal Department Initiatives

Enhance data available for decision-making

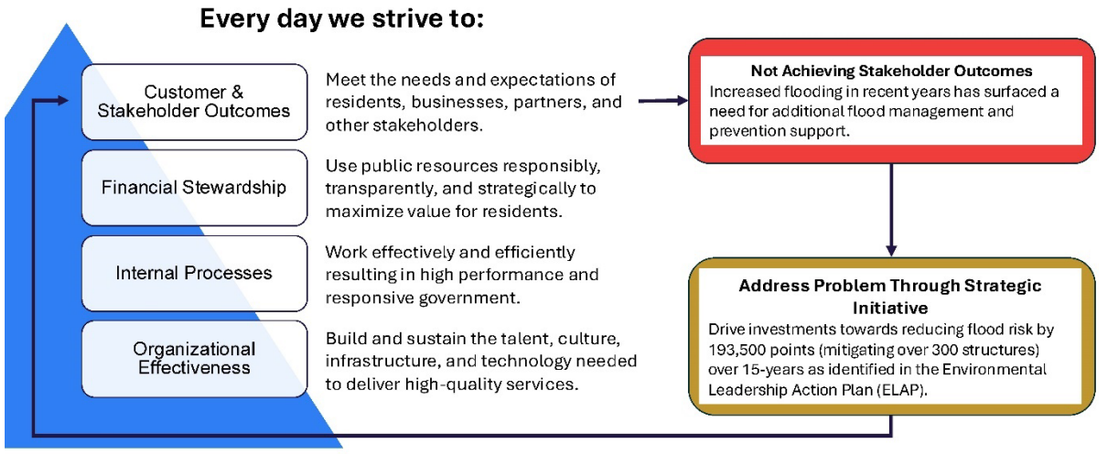
- Balanced Scorecard and Performance Management Framework
- Budget and Performance Alignment
- Geospatial data from GIS
- IT-led strategic organizational improvements
- Internal Department Initiatives

Example Strategic Objective Detail

Scorecard Alignment	Internal Processes	Board Priority Alignment	N/A
Objective	Promote a high-performing government through efficiency, accountability, and transparency		

SMART Goal(s) (Example)	Target (Example)	Recent Results (Example)	Strategic Initiatives (Example)
Achieve 90% or greater customer satisfaction with call center service by FY2028	90%	FY23: X% FY24: Y% FY25: Z%	• Enhance training of call center staff to increase first call resolution rate • Reduce the dropped call rate by investing in updated technology

An Example of the Balanced Scorecard in Action



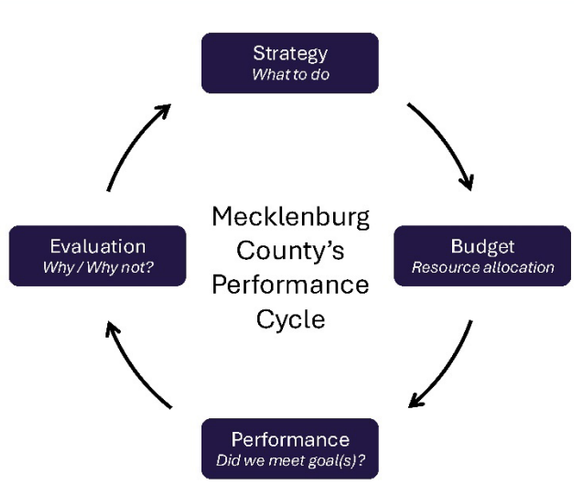
Managing for Results (MFR) and the Balanced Scorecard



- **The Balanced Scorecard defines our strategic direction** by establishing the Objectives, SMART Goal(s), and Strategic Initiatives that represent County and community priorities.
- **MFR provides the management system** that ensures strategies translate into measurable, sustainable results.
- **MFR connects strategy to action.**
- **MFR aligns budgets and resource allocation to strategic priorities.** The County can't budget strategically unless we're managing for results.
- **MFR drives continuous improvement.** It is not about *collecting* data – it is about *using* data to get better.
- **MFR strengthens transparency and public trust** by allowing the County to show – not just say – that we're achieving results for the community.

Managing for Results (MFR) Framework





Next Steps to Finalize the Scorecard

- Receive BOCC feedback on structure and content
- Incorporate BOCC feedback and build SMART Goals and Strategic Initiatives for all Objectives
- Incorporate community feedback from Quality of Life Collaborative convening, as appropriate
- Finalize Enterprise Objectives, SMART Goal(s), and Strategic Initiatives for possible presentation at January's BOCC retreat

Once approved:

- Define and implement Focus Area Collaboration Teams (FACTs) to monitor and report on progress for each Focus Area
- Define and implement updated reporting processes for Executive Team and Board
- Partner with Departments to develop Department-level scorecards
- Partner with Human Resources to cascade goals and alignment to employees



Event Details

- **Date(s):** November 20-21, 2025
- **Audience:** Public, private, nonprofit, and community leaders
- **Duration:** Two (2) days in-person
- **Location:** Central Piedmont Community College's Parr Center

Purpose

- **Position Charlotte-Mecklenburg as a premier place to live** by aligning cross-sector efforts around shared quality of life goals.
- **Strengthen cross-sector collaboration and collective impact** through unified priorities, coordinated strategies, and shared measures that track progress.

Comments

Commissioner Powell said they could not have a healthy and thriving community without Environmental Stewardship. She said there was so much overlap, and it reminded her of how Livable Meck was born in 2012 from a concern for the rapid growth and environmental impact, which then became so big from all the community input. She said the County needed a meeting between Livable Meck and the Environmental Stewardship Committee to ensure it was woven in the way it needed to be. She said she liked the LUESA example because the Board often only got information that was filtered. She said it was a long time worry on how to prevent flooding with all the rapid growth and increased impervious. She said, if they started out right with input from her perspective, Livable Meck, and environmental stewardship, it would be strong. *Mr. Griswold said they planned to work with departments and functions to build out their work after receiving the Board feedback so her recommendation for a meeting with Livable Meck and Environmental Stewardship was in line with their next steps.*

Commissioner Griffin said he was interested in discussing how the work was done and how management change brought an opportunity for the County to put their arms around, not only the outcomes, but also how the work was done in terms of how it related to the resources. He

said this was important because the Board had to respond to the County Manager's budget request and give him the resources if they expected certain outcomes.

Commissioner Griffin said the management approach of a balanced scorecard was something embraced while he was on the school board in the 90's and it helped them to reach another level of management.

Commissioner Griffin asked if what they were referring to when they stated "improved access to primary care" because there were different ways to define access to primary care, whether it be geographic, financial, or functional access. He said if they could define that, they would be able to move on to their various steps and be able to say what the outcome was as opposed to what the output was.

Commissioner Griffin said it was good work, but the challenge was they would have to decide on the approach for implementing the plan because it would be a shift in culture and needed to be introduced to over 6000 employees. *County Manager Bryant said, with regards to incorporation, it would require a change in management plan and communications. He said it was critical to ensure the County rolled it out to the entire organization. He said the Executive Team and directors discussed rolling it out by having the employees incorporate it into their work plans while the County provided a link to their new balanced scorecard as well.*

Dr. Kimm Campbell, Deputy County Manager, said, with regards to primary care, she would characterize it as increased access to services that went beyond primary care because there were issues with access across many of the County services in many of the County divisions and departments. She said they had not mapped out what the objectives would be but defining access would have a different answer depending on service, division, and department. She said the scorecard should be all inclusive beyond primary health care and elevated up to services in general.

Commissioner Rodriguez-McDowell asked if the Board of Commissioners were being asked to attend the Quality-of-Life collaborative. *County Manager Bryant said the Community Collaborative meeting was something he would discuss with the Board and many of their community partners. He said he asked the partners if they would be willing to collaborate with the County to address many of the known issues and he received a resounding yes from them. He said the purpose of the meeting would be to identify all the indicators they agreed would result in a higher quality of life and determine what the metrics associated with them were. He said it was important they all be able ensure they were all in alignment.*

Commissioner Townsend-Ingram asked how the County determined what data was needed. She said the County wanted to move from collecting data to using that data. She said they had to define what kind of data they were obtaining because there was both qualitative and quantitative data. She said they could make it sound however they wanted to in order to meet the objectives.

Commissioner Townsend-Ingram asked if they produced all the data themselves or if they would source it out to others. She asked if there would be overlap and what the scope of the scorecard would be. She said she thought of how their advisory boards operated, in that they were supposed to be advising the Commissioners on their decisions. She said, if they did not know how the advisory boards were coming to their decisions, how could the Board know if what they were advising them with aligned with what they were attempting to achieve. *Mr. Griswold said they were working with each department to understand the purpose of their programs/services and recommending revisions to their portfolio provisions. He said there were 1,700 or so across the County so they recognized some services had quality measures which were fine, but some maybe had a lot of measures that were not as high quality or impactful as they should have been. He said they were trying to determine the best data point to understand whether they were moving the needle in the direction of the stated purpose of that program or service. He said, in certain*

instances, that data point may be something they already tracked, but maybe some things they didn't track, and they could work on identifying how to do that.

Mr. Griswold said, in relation to overlaps, the Urban institute and Quality of Life Explorer were groups invited to the QLC because if there were overarching community level indicators they wanted to track, they could help the County measure those things.

Mr. Griswold said, in terms of the scope of scorecard, it was essentially to determine how the County would operationalize things, so it was primarily an internal tool though some relevant things could come out of the community meeting that could influence the County scorecard and be incorporated. He said the purpose of the managers collaborative convening was to identify how they would collectively, as a community, measure and address those things.

County Manager Bryant said the scorecard would be used to get an alignment and have some commonality in terms of how they reported around the organization to ensure, when they were defining what success looked like, they were defining it collectively. He said although the partners were assisting in that space, they were managing in all different directions.

Commissioner Altman said there was a very close nexus for what successful companies were trying to achieve through management and whether they achieved it on a quarterly basis. She said the County was different than that but acted as a steward of the public's money. She said they knew they didn't have enough money to remotely address all the needs. She said it was essential to identify what programs were working and what ones may have been well intentioned good ideas but were not delivering, so they could repurpose that for things that would do the most good for their residents. She said she was excited for the higher rigor and tighter nexus.

Commissioner Altman said she loved the Manager's vision of defining success with partners and moving towards it collectively. She said they should identify the problems and bring the community together for the work they needed to do to address the issues. She said it was good for the community to hear in a transparent way, that the Manager was helping them get to that direction relative to the guidance received by the Board.

Chair Jerrel said he always wanted to avoid trying to do too much where they wouldn't be able to measure anything because they could think of so many elements to add. He said it's a great starting point with additional feedback that would happen.

11:50AM – 12:50PM Lunch

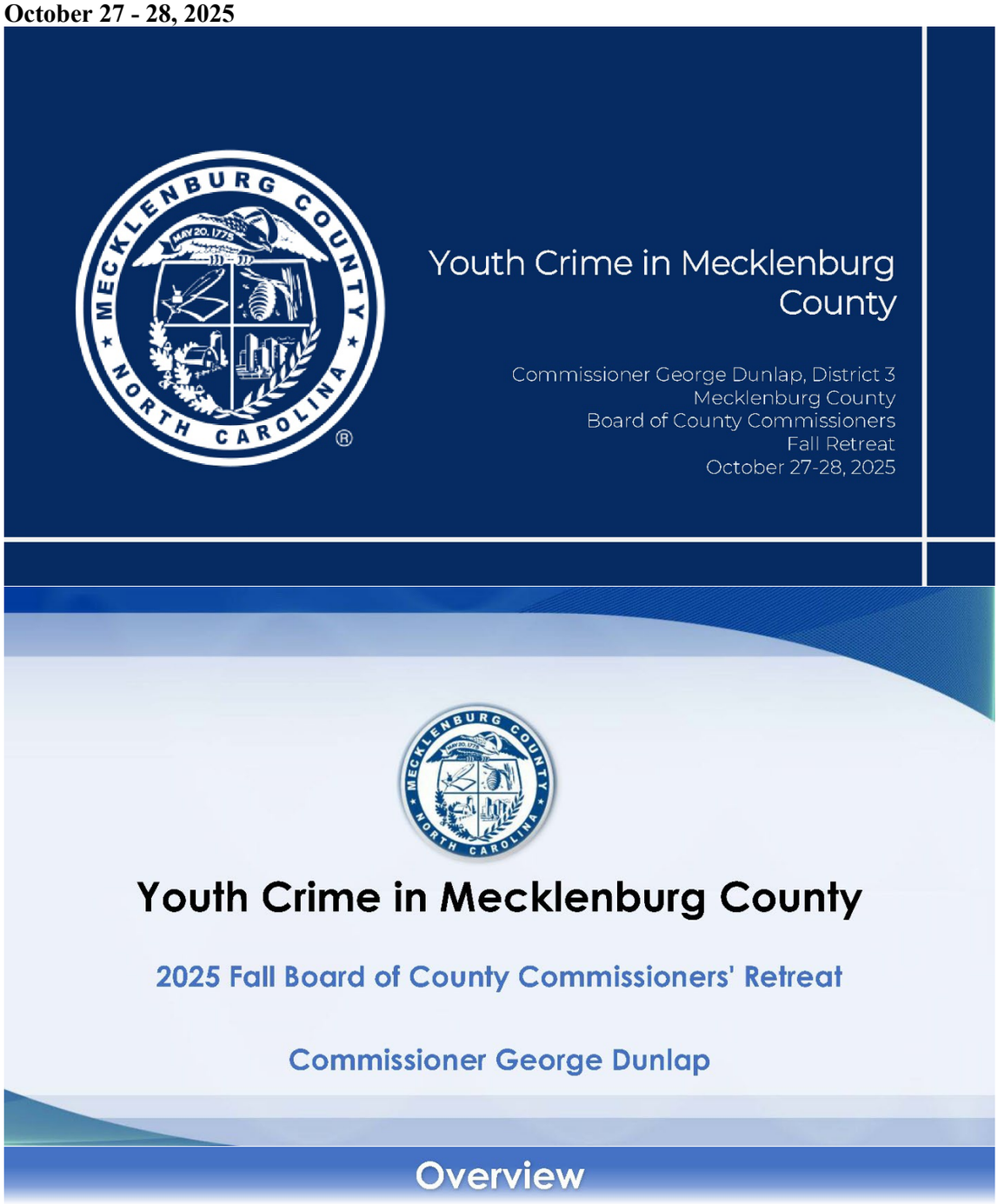
The Board took a break for lunch.

12:50PM – 1:35PM Youth Crime

Board Priority Alignment: Health Equity and Wellness

Commissioner George Dunlap of District 3 gave the presentation.

Description: Addressing youth crime creates safer communities that promote mental and physical health for everyone, especially in underserved areas. It provides greater access to education, recreation, and healthcare without violence or fear. By prioritizing prevention and support, communities reinforce their dedication to health equity and long-term wellness.


Youth Crime in Mecklenburg County
Commissioner George Dunlap, District 3
Mecklenburg County
Board of County Commissioners
Fall Retreat
October 27-28, 2025
Youth Crime in Mecklenburg County
2025 Fall Board of County Commissioners' Retreat
Commissioner George Dunlap
Overview
• Data and Trends
• Current Prevention Programming and Investments
• Recommendations to Reduce the Rates of Youth Crime

Profile of Justice Involved Youth in Mecklenburg County

YASI Data

- The YASI assesses the risks and needs of justice involved youth
- It measures the risk of recidivism of justice involved youth and is used by NC DJJDP for service planning
- In FY25, NC DJJDP administered the YASI on 507 Mecklenburg County youth

MeckNC.gov

Profile of Justice Involved Youth in Mecklenburg County

FY25 Legal History

- Previous Delinquent Referrals
  - Meck: 64% State: 46%
- Juvenile with Felony Referral
  - Meck: 72% State: 35%
- Previous Weapons Offense
  - Meck: 45% State: 18%
- Referral for Person Crimes
  - Meck: 66% State: 41%



Data provided by NCDPS DJJDP

MeckNC.gov

Profile of Justice Involved Youth in Mecklenburg County

FY25 Legal History

- Prior Detention Admissions
  - Meck: 50% State: 20%
- Prior Youth Development Center Custody
  - Meck: 4% State: 3%



MeckNC.gov

Mecklenburg Top 3 Offenses by Group, 2021 - 2023

Non-Raise the Age Offenses	Raise the Age Offenses
2021	**2021**
Larceny of motor vehicle (f) (106)	Break or enter a motor vehicle (130)
Resisting public officer (104)	**Possess handgun by minor (119)**
Simple assault (102)	Simple assault (104)
2022	**2022**
Simple assault (250)	Simple assault (156)
Larceny of motor vehicle (f) (236)	**Possess handgun by minor (127)**
Resisting public officer (102)	Resisting public officer (104)
2023	**2023**
Break or enter a motor vehicle (396)	**Possess handgun by minor (112)**
Larceny of motor vehicle (f) (259)	Simple assault (108)
Simple assault (211)	Felony Possession of Stolen Vehicle (96)

Data provided by NCDPS DJJDP

MeckNC.gov

Profile of Justice Involved Youth in Mecklenburg County

FY25 Family History

- Kicked Out
  - Meck: 9% State: 8%
- Runaway
  - Meck: 41% State: 21%
- Family History of Substance Use & Mental Illness
  - Meck (SU): 11% State: 12%
  - Meck (MH): 11% State: 12%
- Family Criminal History
  - Meck (Criminal): 28% State: 24%
  - Meck (Violent): 10% State: 6%



Data provided by NCDPS DJJDP

MeckNC.gov

Profile of Justice Involved Youth in Mecklenburg County

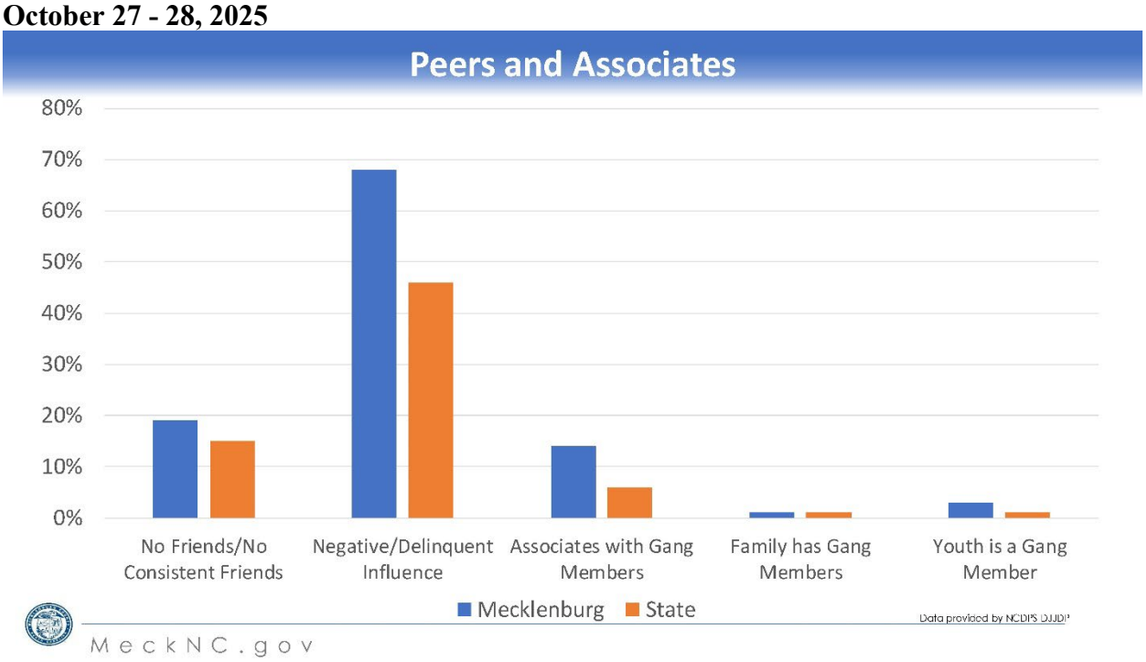
FY25 School History

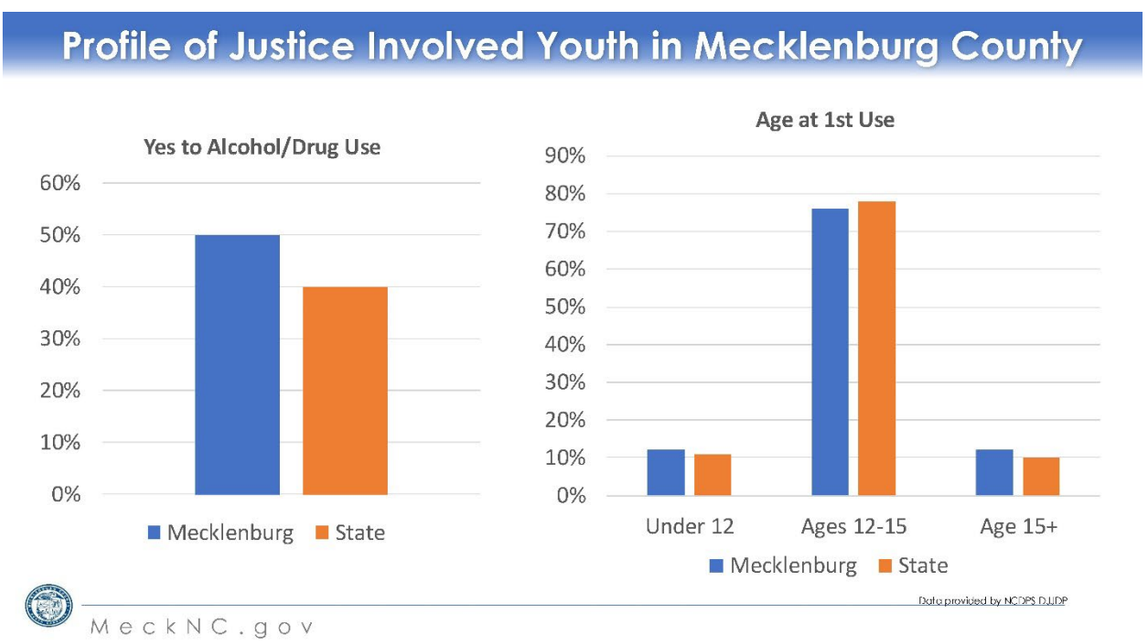
- Enrollment Status
  - Meck (Dropped Out): 6% State: 5%
  - Meck (Suspended): 2% State: 3%
- Attendance in the Past Three Months
  - Meck (Attends Regularly): 41% State: 57%
  - Meck (5 or More Absences): 25% State: 19%
- Academics
  - Meck (C- or Lower): 16% State: 14%
  - Meck (Failing Some): 14% State: 15%
  - Meck (Failing Most): 16% State: 14%

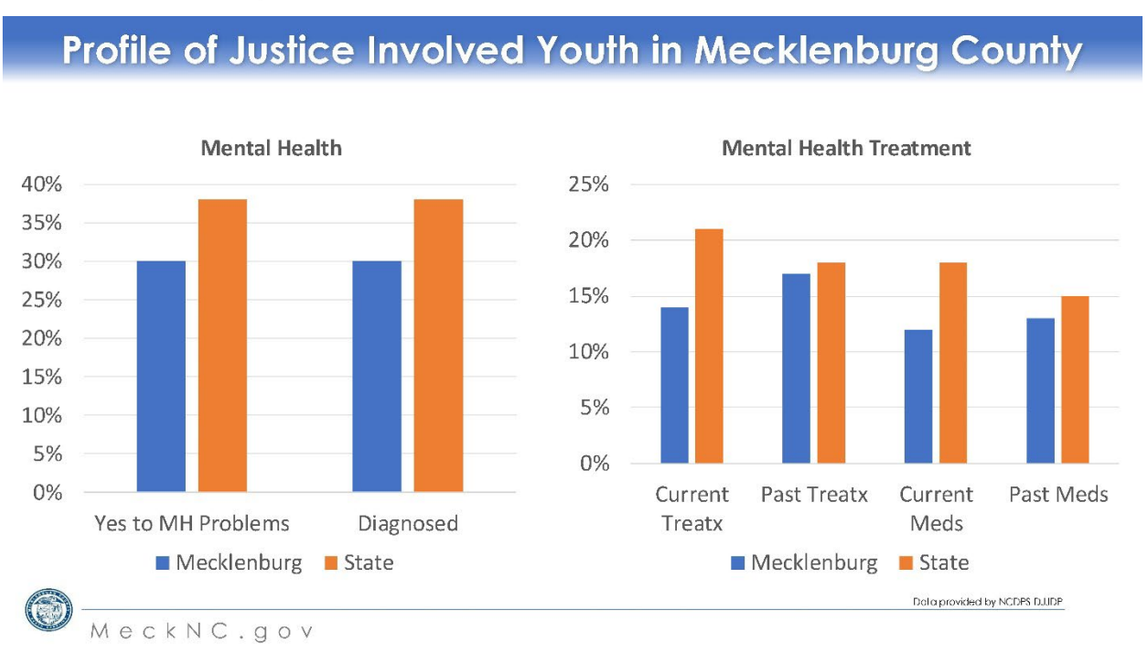


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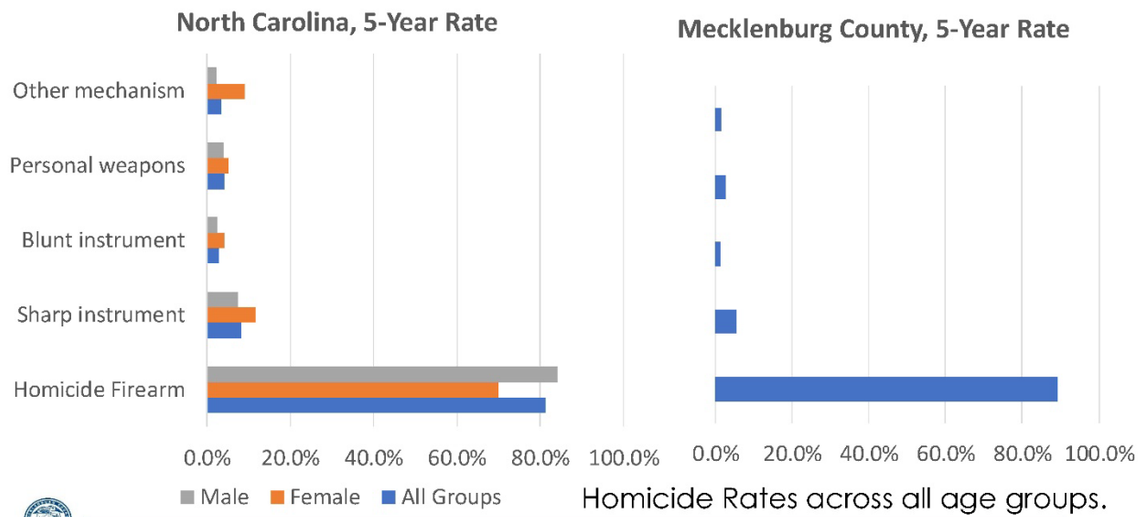
MeckNC.gov


Peers and Associates
80%
70%
60%
50%
40%
30%
20%
10%
0%
No Friends/No Consistent Friends
Negative/Delinquent Influence
Associates with Gang Members
Family has Gang Members
Youth is a Gang Member
Mecklenburg
State
Data provided by NCDPS DJJDP
MeckNC.gov


Profile of Justice Involved Youth in Mecklenburg County
Yes to Alcohol/Drug Use
60%
50%
40%
30%
20%
10%
0%
Mecklenburg
State
Age at 1st Use
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
Under 12
Ages 12-15
Age 15+
Mecklenburg
State
Data provided by NCDPS DJJDP
MeckNC.gov


Profile of Justice Involved Youth in Mecklenburg County
Mental Health
40%
35%
30%
25%
20%
15%
10%
5%
0%
Yes to MH Problems
Diagnosed
Mecklenburg
State
Mental Health Treatment
25%
20%
15%
10%
5%
0%
Current Treatx
Past Treatx
Current Meds
Past Meds
Mecklenburg
State
Data provided by NCDPS DJJDP
MeckNC.gov

Percent of Homicide Data by Type

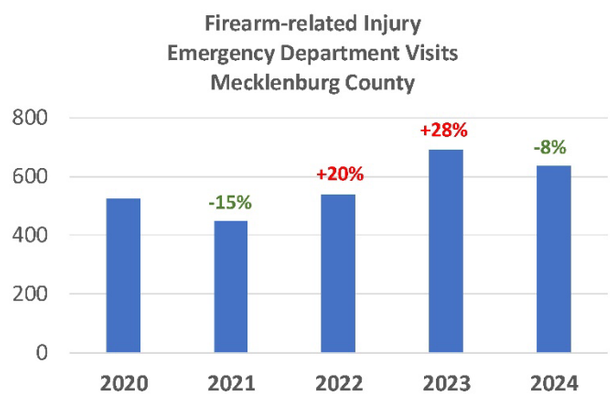


Homicide Rates across all age groups.

MeckNC.gov

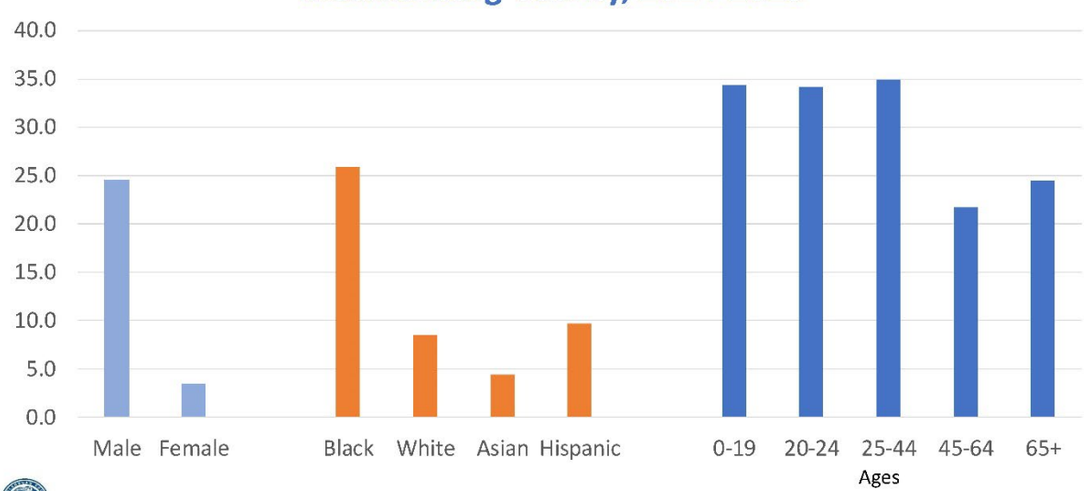
Mecklenburg County Data

- **In 2024, a total of 636 Mecklenburg County residents visited the emergency department due to firearm injury. Emergency department visits due to firearm injury decreased by 8% in the past year among Mecklenburg County residents**



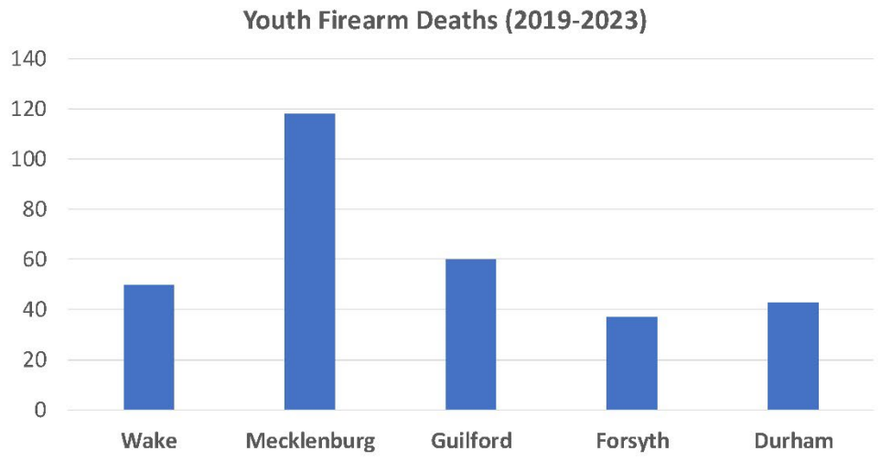
MeckNC.gov

Violent Death Rate by Demographics
Mecklenburg County, 2014-2023



MeckNC.gov

Most Populous NC Counties



MeckNC.gov

Current Programs Overview

- **County Initiatives**
  - Office of Violence Prevention
  - ReCAST
  - CJS Family and Youth Recovery Courts
    - Youth Advocate Program (YAP)
  - Juvenile Crime Prevention Council
  - Criminal Justice Advisory Group
  - Teen Court

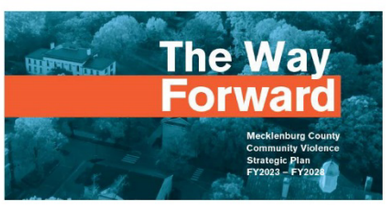
MeckNC.gov

Current Programs

- Violence Prevention Education & Awareness
- Mental Health Education, Awareness, & Supports
- Supports of Youth & Young Adults
- Data Stewardship for Violence Prevention
- Cross-Sector & Intergovernmental Collaboration

MECKLENBURG COUNTY 100 YOUTH ADVISORY COUNCIL

ReCAST MECKLENBURG



MeckNC.gov

Current Programs & Services

Juvenile Crime Prevention Council (JCPC)

- Over $2,000,000 awarded annually to community-based organizations that support justice involved and at-risk youth

MeckNC.gov

FY26 JCPC Funded Programs

Agency	Amount	Type of Service
JCPC Adminstration	$15,499	N/A
CMPD - Youthful Diversion Program	$240,000	Skill Building
Tresports - Positive Action Program	$270,178	Skill Building
Team Up Connections	$241,247	Mentoring
Achieving Success on Purpose - B.R.I.C.K.	$163,917	Substance Abuse Counseling
YDI - Family Life Skills Academy	$77,960	Parent/Family Skill Building
YDI - Vocational and Career Developmment	$164,950	Vocational Skills
Thompson - Juvenile Court Assessment Program	$223,173	Assessment
TYM-SHIFT Restitution/Community Service	$160,000	Restitution/Community Service
McLeod Center for Wellbeing-Substance Abuse Counseling	$219,108	Substance Abuse Treatment
McCormick Cares Inc.-Mediation/Responsive Circles	$75,421	Restorative Justice
Right Moves For Youth-Mentoring	$88,540	Mentoring
Promise Youth Development, Inc-Promise Pathways Mentoring	$111,720	Mentoring
Total	$2,051,713	

MeckNC.gov

Criminal Justice Advisory Group (CJAG)

- Community Engagement Task Group
- Youth Leadership Board

MeckNC.gov

Current Programs Overview

- **City Initiatives:**
  - Alternatives to Violence
  - City of Charlotte Youth Opportunities Programs
    - Youth Safety, Development & Career Experiences
- **Community Initiatives:**
  - Hospital Violence Intervention Program (HVIP)
  - Handle With Care (in partnership with OVP)
- **Charlotte Mecklenburg Schools**
  - School Based Therapy
  - Case Management and Services for youth at–risk.

Current Programs

Alternatives to Violence (ATV)

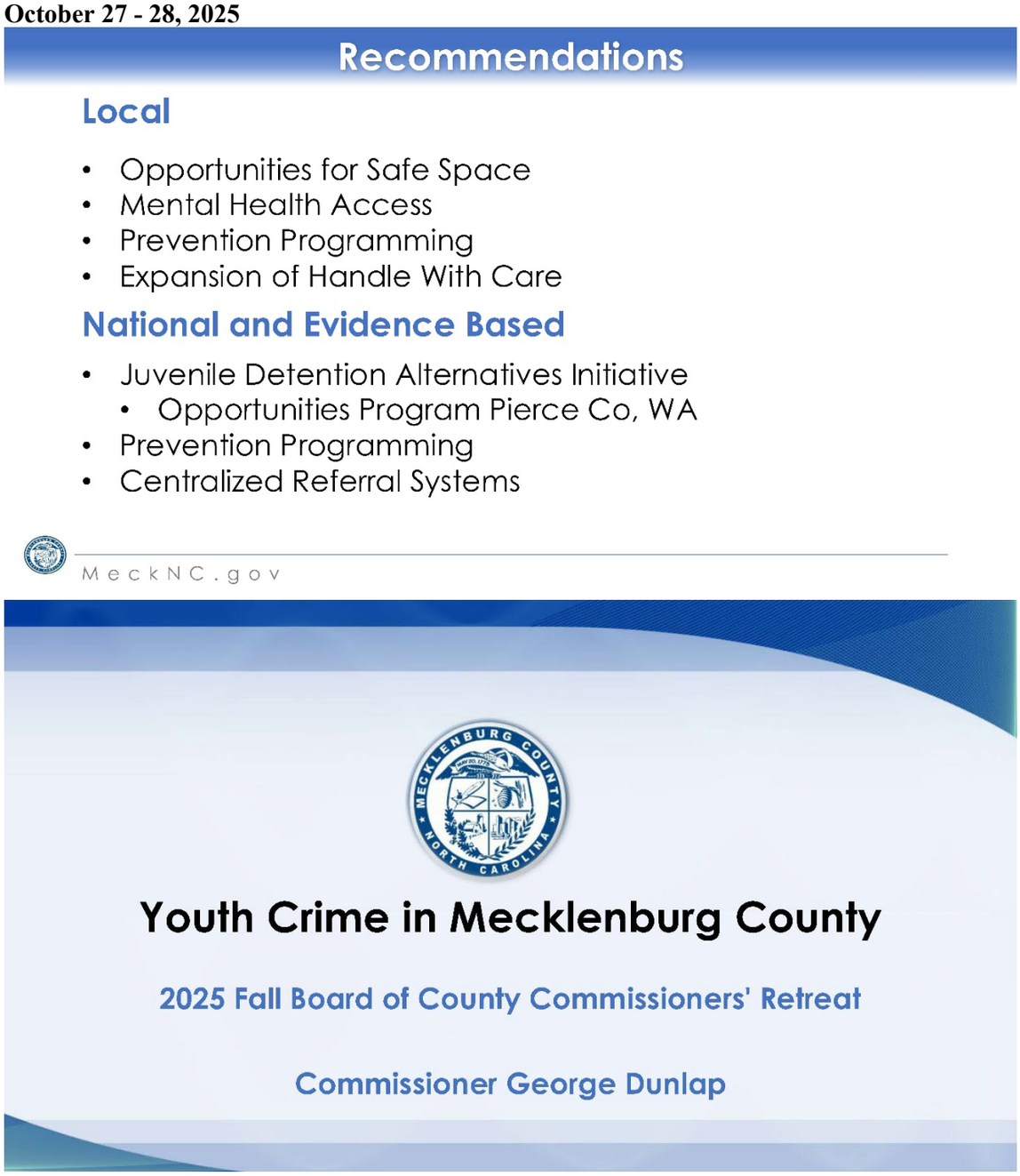
Primary focus is mediating conflict	
Funding sources	
Locations	Beatties Ford Rd Area (2021); West Boulevard/Remount Areas (2023); Nations Ford/Arrowood Areas (2023)
Evaluation	

ATV ALTERNATIVES TO VIOLENCE Real Change

Recommendations

From Youth and Young Adults

- Increased access to confidential mental health resources
- Safe spaces for youth to gather/play
  - Involve youth in planning
- Conflict resolution training and resources
- More opportunities to help shape policies
- Bystander training and resources



Comments

Commissioner Townsend-Ingram said the community questioned where the money went, even when they were having to cut nonprofits and things of that nature. She said the community was only seeing the violence continue but what they did not see was that the County was growing quickly, and they did not have the infrastructure to manage it. She said the County was using outdated remedies for their current situation. She asked if the parents were busy, had little to no support, or were having to work several jobs, how could they monitor the youth. She asked how the County was obtaining the data they were using and if they had any young people on their advisory committees. *Commissioner Dunlap said there was an advisory council that did involve youth but one thing that stood out to him was the amount of youth that carried guns in their community when compared to others.* He asked Mecklenburg County Criminal Justice Services (CJS) director Sonya L. Harper if they determined that young people feared being caught without a gun more than they feared carrying a gun. *Ms. Harper said they believed in carrying for personal safety and worried about what would happen if they did not have one.*

Commissioner Townsend-Ingram said she heard the same from her own son and his friends.

Commissioner Meier thanked Commissioner Dunlap for showing the relationship between youth and mental health. She said there was hope and they needed more.

Commissioner Leake thanked Commissioner Dunlap for his presentation and said her concern was that the youth did not just start with drugs and violence. She said she was concerned with the quality of parenting and how young some of the people having children were. She said they were not holding the parents accountable for their children.

Commissioner Powell asked if there were any examples that could be provided of structured youth programs that had been successful. *Commissioner Dunlap said what some people considered successful, may not be the same for others and provided examples of other programs. He said the communities that saw progress gave the youth more things to do, gave them work, and allowed them to explore different career opportunities.*

Commissioner Rodriguez-McDowell said she was surprised to see that the percentage between male and female regarding the homicide data was so close. *Commissioner Dunlap said he was surprised too because they never really heard about firearm deaths committed by females.*

Commissioner Powell asked if the numbers included suicide. *Commissioner Dunlap said it did not.*

Commissioner Griffin said Dr. John Haynes lived in Charlotte and created a structured juvenile youth program that was very successful. He said Dr. Haynes worked through the Charlotte Housing Authority and the Office of Juvenile Justice and Delinquency Prevention and before they tore down the public housing neighborhood off Oakland Avenue, he worked with the kids there. He said one of the services provided was that they would try to get them meaningful jobs to keep them out of trouble.

Commissioner Griffin said they were obviously smart kids but lacked structure. He said they needed some turning around with adults and programs. He said he was sure they could find more examples of the Office of Juvenile Justice and Prevention program that could work.

Commissioner Altman said the goal was not to be right but to get it right. She said the Ella B. Scarborough center seemed to have low foot traffic and, if it was determined the community was not responding to it as it was intended, they should consider that facility becoming the summit for their youth. She said they could get kids to help them develop the programming they found engaging and could repurpose a County facility to become a state-of-the-art training center in collaboration with CMS, such as a regional training magnet for their middle or high school students. She said they should continue to think outside of the box and examine what they had and were doing.

Commissioner Powell said it would be helpful if they could get how many suicides were committed with firearms to be included in that report. Commissioner Dunlap said the population in question included only the 507 young people identified as youth in Mecklenburg County.

Commissioner Leake said there used to be a program founded at a couple of the local high schools that involved 25 young men. She said it was very effective, but it ended because they struggled to get people involved and did not get help from the community. She said the parents were still responsible for their own children.

Chair Jerrell said, when looking at the 8% drop of persons appearing to the hospital with firearm injuries, it could be telling them that, even with the way their community was expanding, the County's preventative measures were working He said they would expect the number to be increasing with relation to the population increasing but to see a decrease was not something to overlook. He said parents could be struggling but if a child would not listen to their parents, there was a low probability the child would listen to someone else. He said mentorship was good but

having a solid home was very important. He said the government shouldn't try to raise children as they could not effectively play the role of a parent, but they should support the parents and programs. He said they should continue to drill down into the programs and take inspiration from other places.

County Manager Bryant said the foot traffic at their community resource centers was very different from what was previously presented to the Commissioners, and they would need a new update. He said they were closing other centers so it would be changing the foot traffic at the mentioned facilities.

County Manager Bryant said the earlier they accessed the mentioned youth population, the better it was. He said they were looking to invest in the facility on the corner of Lasalle and Beattie's Ford Road with hope to assist the children before they became judicated delinquents. He said the Commissioners should be mindful as they invested in the programming that, although they might not be judicated delinquents, the goal was to get to them before they were.

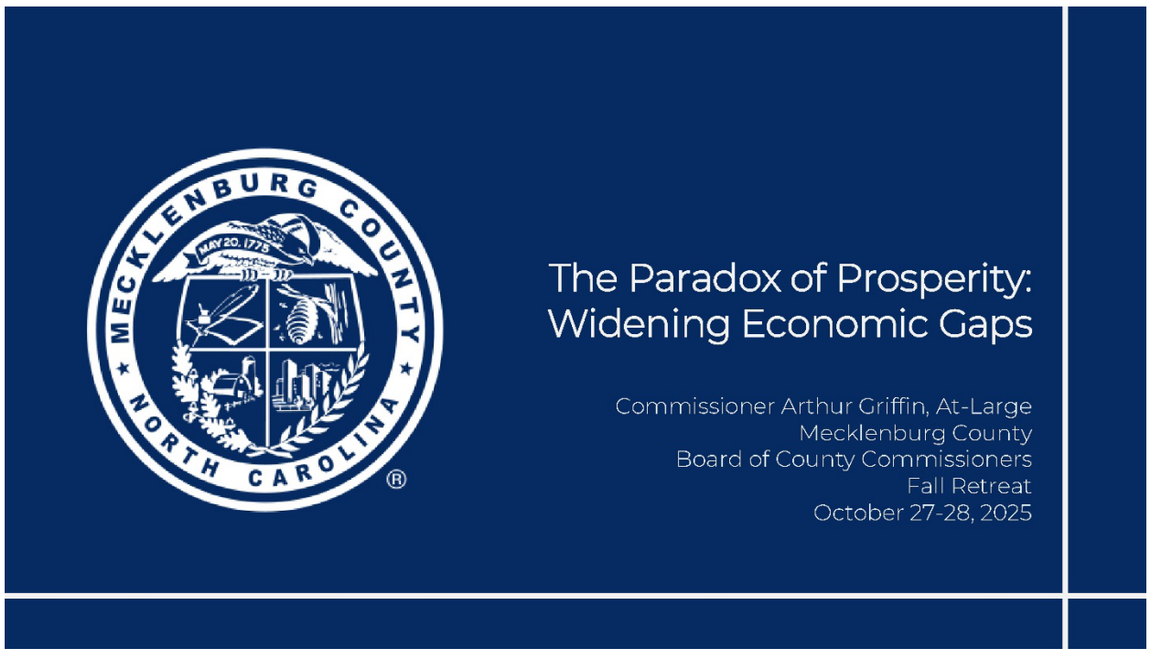
Chair Jerrell requested that it become an action item and come back to it the following day during an open discussion moment.

1:35PM – 2:20PM Workforce Development

Board Priority Alignment: Workforce Development & Reducing Racial Disparities

Commissioner Arthur Griffin, At-Large, gave the presentation.

Description: Workforce development is a form of education that equips individuals with the skills and training needed to access quality jobs and advance their careers. Including underserved populations, it helps reduce opportunity gaps and promotes economic mobility. This approach strengthens the labor market by investing in training and education that attract new businesses and build up the local talent pipeline.



Agenda

- **WHO WANTS A LIVING WAGE JOB?**
- **BARRIERS**
- **LIVING WAGE ECOSYSTEM**

91

Jobs in Charlotte



Source: *WSOC-TV, "Charlotte's appeal drives population growth, with 157 new residents daily," August 22, 2025*

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Job Opportunities
Business Investment Program (BIP) Grant Agreements

Date Approved	Company	New Jobs	Average Pay
Dec 6, 2022	Bosch Rexroth Corporation	92	$67,016
Jan 18, 2023	Atlantic Coast Conference (ACC)	51	$95,000
Feb 7, 2023	Albemarle Corporation	205	$87,381
Jun 6, 2023	Reynolds Consumer Products, LLC	73	$48,227
Jul 6, 2023	Atom Power	205	$95,379
Aug 2, 2023	Alpitronic Americas, LLC	300	$90,158
Sep 6, 2023	TTX	150	$179,400
Apr 16, 2024	Siemens Energy	475	$82,052
Mar 18, 2025	RXO Logistics	216	$100,605
Mar 18, 2025	Groninger USA, LLC	60	$76,037
Apr 1, 2025	DetraPel, Inc.	35	$71,794
May 6, 2025	HSP US, LLC (Trench Group)	74	$77,315
Sep 3, 2025	Citigroup Technology	510	$133,441
Sep 3, 2025	AssetMark	252	$110,518
Sep 3, 2025	Toromont AVL	326	$76,052

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Serving as a Talent Connector

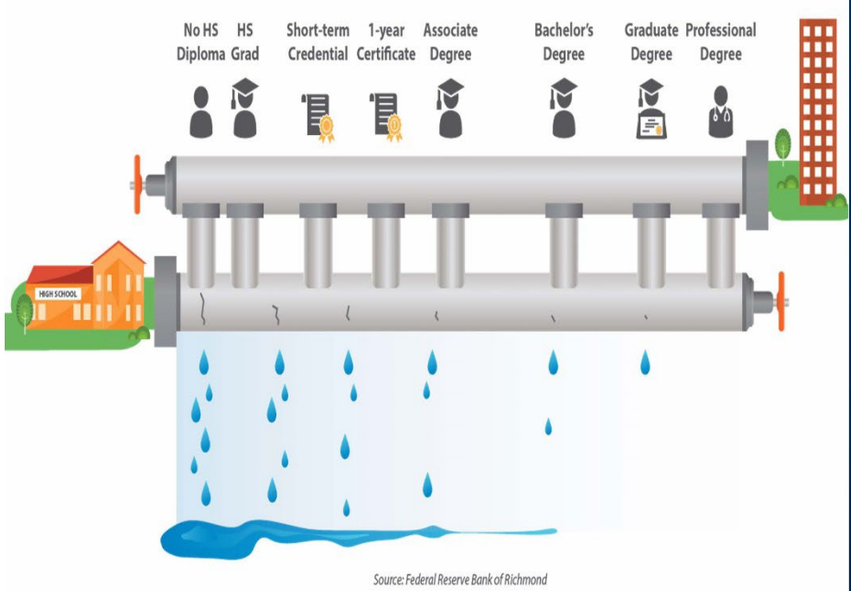


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Income Maintenance
Program Recipients as of August 31, 2025

Program Demographics	Food & Nutrition Services (FNS)	Work First	Medicaid	Long Term Care	Energy (Crisis Intervention Program)
Race	**%**	**%**	**%**	**%**	**%**
Black / African American	66%	80%	55%	52%	85%
White / Caucasian	26%	16%	35%	42%	9%
Other or Multiple Races	5%	3%	6%	3%	3%
Unreported	3%	1%	5%	2%	3%
Gender	**%**	**%**	**%**	**%**	**%**
Female	57%	57%	55%	51%	63%
Male	43%	43%	45%	49%	37%
Ethnicity	%	%	%	%	%
Hispanic or Latino	19%	13%	22%	6%	9%
Not Hispanic or Latino	78%	85%	72%	87%	89%
Unreported	3%	1%	7%	7%	2%
Age	%	%	%	%	%
0-17 years	46%	76%	42%	9%	50%
18-24 years	8%	5%	14%	7%	7%
25-34 years	12%	10%	14%	11%	14%
35-44 years	11%	7%	10%	10%	14%
45-54 years	6%	1%	7%	7%	7%
55-64 years	7%	0%	6%	12%	4%
65 or older	9%	0%	6%	44%	3%
Grand Total	**135,955**	**1,741**	**374,503**	**4,447**	**3,533**

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The Education to Work Pipeline

ALICE Communities

	Households		Percent	
	Black / Af-Amer	White	Black / Af-Amer	White
Totals	149,722	242,327	100%	100%
Less than $10,000	12,971	7,577	8.7%	3.1%
$10,000 to $14,999	5,112	3,921	3.4%	1.6%
$15,000 to $19,999	4,005	3,784	2.7%	1.6%
$20,000 to $24,999	7,154	3,892	4.8%	1.6%
$25,000 to $29,999	2,737	4,637	1.8%	1.9%
$30,000 to $34,999	5,271	5,042	3.5%	2.1%
$35,000 to $39,999	4,471	6,182	3.0%	2.6%
$40,000 to $44,999	6,824	5,545	4.6%	2.3%
$45,000 to $49,999	6,981	5,078	4.7%	2.1%
$50,000 to $59,999	13,849	13,910	9.2%	5.7%
$60,000 to $74,999	13,948	18,606	9.3%	7.7%
$75,000 to $99,999	21,673	27,163	14.5%	11.2%
$100,000 to $124,999	15,068	24,893	10.1%	10.3%
$125,000 to $149,999	9,121	20,038	6.1%	8.3%
$150,000 to $199,999	10,896	29,509	7.3%	12.2%
$200,000 or more	9,641	62,550	6.4%	25.8%
Median Income	$66,915	$114,400		

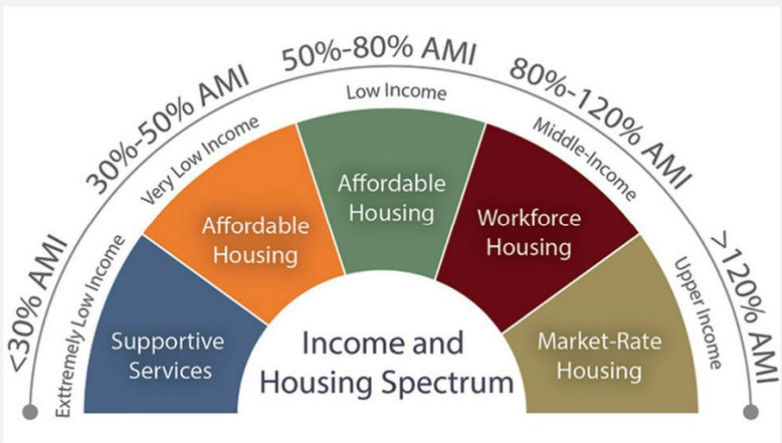
Source: *U.S. Census Bureau, 2024 American Community Survey 1-Year Estimates, extracted from data.census.gov*
B19001: *Household Income, Census Bureau Table* **– *B19013:*** *Median Household Income, Census Bureau Table*



Image Credit: *United Way Southern Maine*

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Area Median Income (AMI) Thresholds



Income Limits, 4-Person Family	FY 2025
30%	$33,650
50%	$56,100
80%	$89,750
Median Income	$112,200

Source: *Department of Housing and Urban Development (HUD), Charlotte-Concord-Gastonia Metro Area, https://www.huduser.gov/portal/datasets/il.html*

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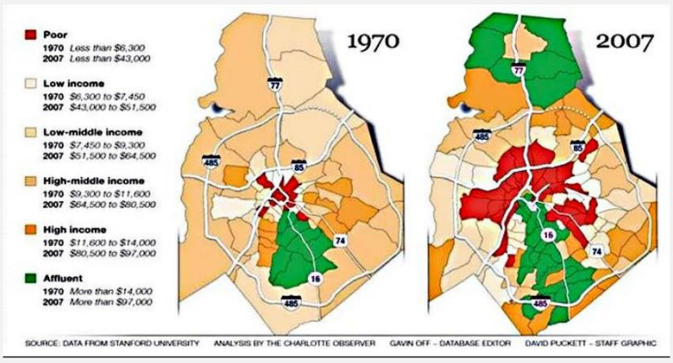
Workforce Development Profile

Profile	Paycheck Jobs	Opportunity Jobs	Career Jobs
Job Seeker Type	Entry-level, short-term, temporary or transitional employment to cover basic expenses	Position to gain experience, develop skills and move towards stability and growth	Long-term professional journey built on personal interest, skillset and previous experience
Barriers to Employment	*Housing instability, criminal justice involvement, mental health concerns, substance misuse, transportation and childcare*	*Lack of hard skills, childcare, transportation, Limited guidance or support for career navigation and advancement*	*Limited access to pay for higher education/credentials, lack of social capital. Limited resources to maintain household while pursuing extended education*
Typical Roles	Retail, food service, warehouse, Janitorial and hospitality	CDL drivers, medical assistants, HVAC techs, phlebotomist, nursing assistant, office assistants and entry-level government	Nurses, IT professionals, electricians, managers, medical technicians and social workers
Education/Skills	Minimal or no formal training. Skills are learned on the job. Transferrable essential skills are needed	Short-term training less than one year or certification. Transferable essential skills are needed	Postsecondary education or significant experience is needed
Support Needs	Job readiness, essential skills, clothing, transportation and childcare	Training access, career coaching and wraparound supports	Advanced training, licensing, networking and mentorship

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Wedge and Crescent

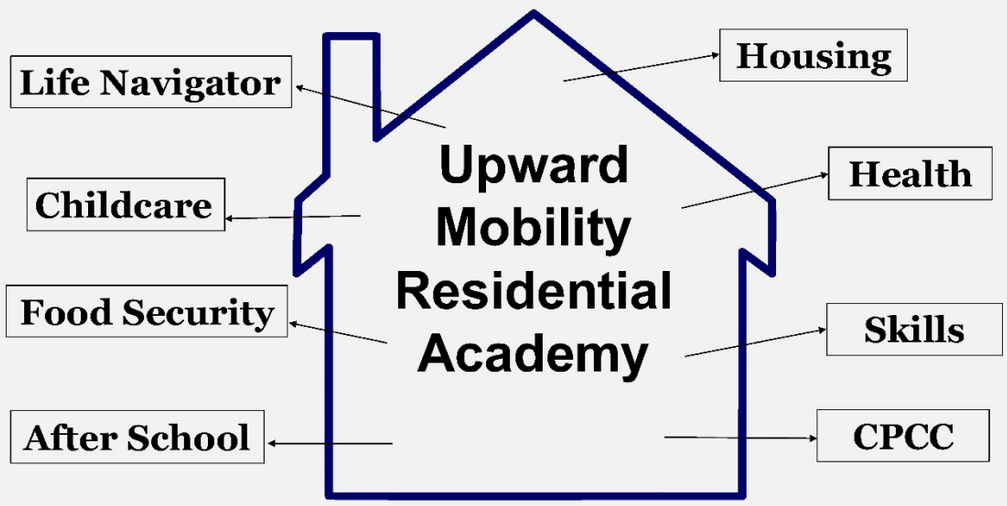
Since 1970, some Mecklenburg County middle-class neighborhoods have transformed into poor or affluent neighborhoods. The proportion of families living in poor neighborhoods in the Charlotte area has increased 140%, while the proportion in affluent neighborhoods has increased 83%.



Source: *CLT Public Relations, "Charlotte's Arc and Wedge," December 8, 2020, https://www.cltpr.com/articles/arc-wedge*

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Upward Mobility Conveyor



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Open Discussion

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Comments

Commissioner Townsend-Ingram said CMS was stuck with preparing and measuring their kids for something the world did not measure. She said they weren't being prepared adequately because they had to be measured on something else according to State standards. She said she wanted to see the racial gap and disparities between white and black with professional degrees. She said people got into situations where they had to take any job they could find to deal with the socioeconomic issues they had at that moment to care for their family which would make them unable to train for something more. She said there was so much work to do.

Commissioner Griffin said the Upward Mobility Residential Academy would be available for people who didn't receive services. He said it was something for the community if people wanted to scale up.

Commissioner Dunlap said people who had been there historically often spoke of the Crescent and the Wedge, but he recalled when Hidden Valley was an all-white community. He said it turned historically black, and it was once again turning the other way. He said the same was happening in other communities. He asked if they were still discussing the same groups of people when discussing the Crescent and Wedge.

Commissioner Griffin said they were actively in a transition and although the edges of the Wedge were transitioning, the majority was not. He said, though the areas were changing, they could still characterize them as Crescent and Wedge.

Commissioner Griffin said there was previously a slide that contained the zip codes of the people who received food stamps, WIC, Workforce, etc. and it reflected the Wedge swung out toward University. He said the Crescent was a moving target and he would send that information to the Commissioners. He said he would send that slide out.

Commissioner Powell thanked Commissioner Griffin for his information and passion. She said she appreciated the mention of tough love and high expectations because they needed more of that as well as mentioning the investments the County made. She said it was disturbing that any of the companies that received Business Investment Program (BIP) Grant Agreements would check the "No" box, stating they would not work with the County. She said, by law, the County could only have certain requirements but for the previous couple years, Mecklenburg County did way better and communicated what was important to them.

Commissioner Powell said the County needed more of the high expectations and tough love for businesses. She said, by law, the County could only have certain requirements but the for the previous few years, the County did a better job at saying what they wanted and negotiating. She said, if the company's wanted something from the County, they had to show they would be a good partner and their willingness to commit to things the community needed. She said they were shown maps from 1970 and 2007, but she would like to see a 2024 map as well. She thanked Commissioner Griffin for his presentation and hard work.

Commissioner Griffin gave credit to Economic Development for moving some of that to section 2.5 of the BIP agreements to ask if they would hire local. He said, prior to doing that, there was no real push for the companies to work with the County locally or to identify the number of jobs that locals had a shot at.

Commissioner Leake thanked Commissioner Griffin for his presentation and information. She said she recalled taking four graduates from law school at Chapel Hill to get jobs at Siemans, but they wouldn't interview them because they didn't have the time to do that so. She said they often were confronted with the negatives. She said they wanted the graduates to move beyond middle

class, but they presently did not have a middle class anymore. She said they had a long way to go with economics, and the people had not been taught about budgeting or transferring money to the next generation.

Commissioner Rodriguez-McDowell asked if the last slide regarding the Upward Mobility Residential Academy was something he wanted to see happen.

Commissioner Griffin said they previously debated the Graham Street site and mentioned it would be a great opportunity because they could gut it and turn it into residential apartments and create the learning spaces necessary for life navigation, social work, and health care. He said the campus was perfect for that and would solve many of their issues and mothers with young boys could have an opportunity to ensure those kids didn't end up in the delinquency ranks. He said it was something to consider but, with all the other priorities, he would still advocate for it.

Commissioner Dunlap asked if at some point they would receive a report on the work LaShonda Hart and her team did on the property. *County Manager Bryant said they were not yet prepared for presentation.*

County Manager Bryant asked if Commissioner Griffin's Graham Street idea was a concept that existed in a different jurisdiction he came across or if it was solely an interest he had that he would like for staff to explore. *Commissioner Griffin said his research was local and while he was in the Renaissance West Community Initiative, Laura Clark put the concept together. He said they would get the school system to build a school, the private sector to build day care center, and the housing authority developers to build new apartments. He said they saw that all the pieces would be there, but they did not consider how to get the residents engaged.*

Chair Jerrell said it was a great presentation, and he believed there was a role for the private sector in their economy.

Chair Jerrell said they often created a narrative, specifically when talking of the African American community and families, of the disproportionate nature of the disparities. He said they didn't often level set on the scale of what they were trying to solve. He said when they looked at the African American community, about 14% of them lived in poverty but it didn't reflect the many upwardly mobile families and individuals in the missing middle they could move into other buckets as well. He said it was a heavy lift but not really as heavy as the narrative would make it seem. He said they were trying to be more mindful of the narratives they pushed out and they should be mindful of the scale as they approached all those subjects.

Commissioner Griffin said when looking at the health of the community and institutions affected, they saw that not only were less people attending but those people also did not have as much money to offer the institutions. He asked how they would keep the institutions healthy because they were the ones providing services that the government and private sectors were not.

Commissioner Griffin said when the schools were coming out of segregation in Mecklenburg County, the kids who were ready to take advantage of all those opportunities soared and if people were ready, they would have the choice to soar as well.

2:20PM – 2:35PM Break

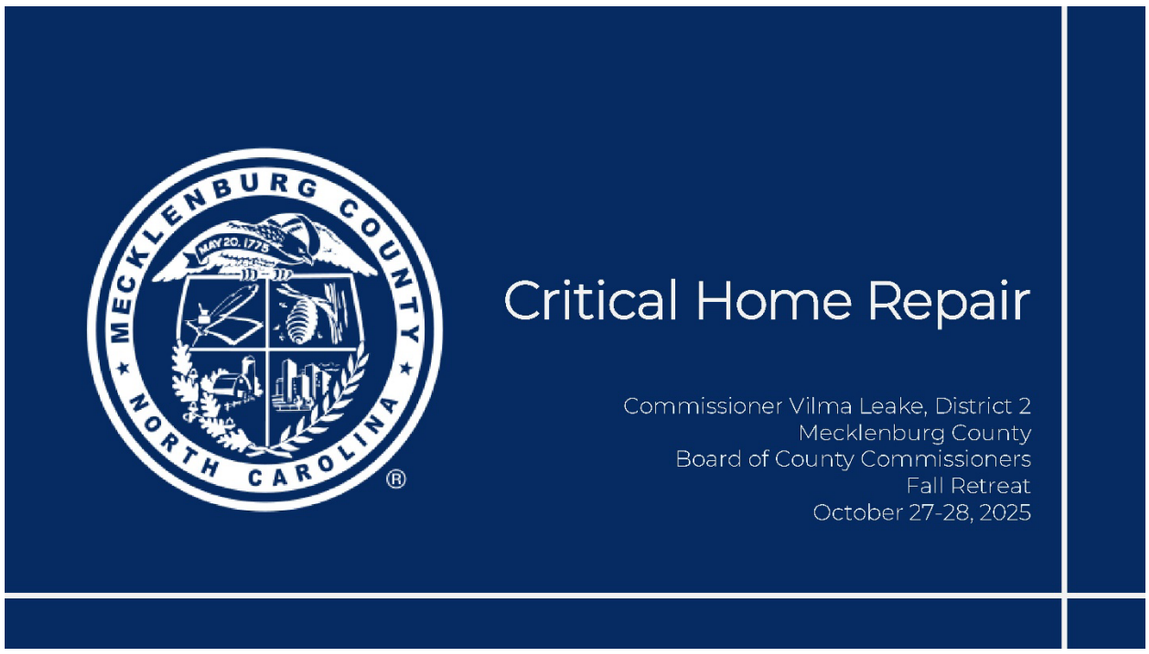
2:35PM – 3:20PM Critical Home Repair

Board Priority Alignment: Services for Seniors

Commissioner Vilma Leake of District 2 gave the presentation.

Meeting Minutes
October 27 - 28, 2025

Description: Critical home repair services are vital for seniors, helping them maintain safe, accessible, and healthy living environments as they age. These repairs prevent accidents, improve energy efficiency, and support independent living, reducing the need for costly institutional care. By investing in home stability, the county honors aging with dignity and promotes wellness across generations.



Lashonda Hart, Interim Director of Housing and Community Development and Samantha Cutinello, Facility Maintenance Manager, gave the presentation.

Commissioner Leake, Ms. Hart, and Ms. Cutinello provided the following information:

- After speaking with seniors at the West Charlotte Recreation Center roughly six years prior, many seniors complained about the condition of their homes. It was soon after the County decided to start Critical Home Repair.
- The houses were in great need and Commissioner Leake said she informed them to write down what their needs were because there had to be stipulations regarding the qualification of receiving the service(s) through the County.

The process was detailed by Ms. Hart as follows:

- The program went into the RFP's (Request for Qualifications) for the current fiscal year
- They had four vendors they worked with including
    a. Rebuilding together
    b. She Built this City
    c. Habitat Charlotte Region
    d. Greater Matthews Habitat
- Throughout the RFP process, they looked at each vendor, after which, each agency had their applications processed and established their pipeline.
    - They all had their respective processes on how they reached out to those who applied
- After approval the County went through the walkthrough process
    - Once they received the application, they would speak to the resident to determine what was needed
- Following the approval process, they would talk to other vendors and subcontractors to create a scope of work and do a pre-walk with the Critical Home Repair vendor so they could see what the County was being asked to pay for.

- They would also be able to obtain pre-job photos and ensure permits and inspections were handled correctly.

Their biggest goal was to ensure their community was being cared for in the proper way and the work was being done the right way, leaving residents with a better situation than they started with.

- Critical Home Repair helped over 450 households with the critical care process.
- Budget director Adrian Cox said they spent roughly $9.3 million on critical home repairs since the start of the program.

Commissioner Leake said she hoped they would continue to provide the services needed for the people of the County. She said there was a waiting list of over 300 houses to be serviced
She requested the Board to consider maintaining the program to ensure the community was safe.

Ms. Hart said the families assisted were low to moderate income and the majority were seniors, mostly women. She said they serviced many widows as well as those who were disabled or needed ADA access.

Ms. Cutinello said it was hard to find capable contractors to do the work because the houses were usually old and required a lot of lead-based testing and they had to do the remediation work. She said they were trying to work with different agencies to see if they could streamline the work and get more contractors in the area.

Ms. Hart said the Public Information Department was able to make a Critical Home Repairs website so people could see the agencies they contracted with, their contact information, and the work they did.

Commissioner Leake said the houses had to be individually owned homes and could not be rented. She said the individual requesting the work had to have their name on the property to ensure they were the owner.

Comments

Commissioner Dunlap asked if they handled issues outside of the home, for example, if a tree was in disrepair. He asked if there was any limit as to what repairs could be done. *Ms. Hart said the tree removal was not part of the repairs done and they did not do any work outside of the home.*

Chair Jerrell said he was disconnected as to why they could not find another partner to assist with tree maintenance. *Ms. Hart said that would be a good action item for them to look into.* Commissioner Leake said it would be up to the Board as to whether they could or could not do those services by voting for them to receive more funding. *Ms. Hart said there was a cap of $35,000. She said they should increase that number and the City was up to $50,000.*

Commissioner Meier asked if any of the agencies they partnered with accepted volunteers. *Ms. Hart said they did, and they had a formal training program. She said training was needed for critical home repair. Ms. Cutinello said there was always a licensed general contractor on the job sites.*

Commissioner Meier asked how much of the work was done by volunteers. *Ms. Hart said she would obtain that information.*

Commissioner Griffin said he hoped they would consider increasing their $35,000 limit. He said it was also an opportunity to train young people to do some of the repairs so they could get into

the business. *Ms. Hart said she would find out what type of programs existed for training in that realm.*

Commissioner Townsend-Ingram asked if there was an age, income, or AMI limit. She asked if the person had to own the home. *Ms. Cutinello said their income could not exceed* 80% AMI and, while there was no current age limit, they had a goal to target more senior citizens.

Commissioner Rodriguez-McDowell asked if there was a waiting list. *Ms. Hart said there was a waitlist as they did not have enough agencies to do the work so there was a pipeline that existed.*

Commissioner Rodriguez-McDowell asked how it was determined if the County or the City would do the work. *Ms. Hart said the City funded the same vendors as the County, so they kept open conversations with the City to ensure there was no overlap. She said there was conversation to see if they could have only one application so the seniors were not having to complete multiple applications, nor would there be an overlap of work. She said the City also offered emergency critical home repair and they worked with Code Enforcement as well.*

Commissioner Powell asked if they had to have homeowners' insurance. Commissioner Leake said they were required to have homeowners' insurance.

Commissioner Powell asked what the biggest expense usually was. *Ms. Hart said it was typically removing the lead paint as well as repairing or replacing roofs.*

Commissioner Powell said it was good work because it prevented people from becoming displaced.

Chair Jerrell said he wanted to see a side-by-side comparison with the City's program to see what they provided. *Ms. Hart said they did the side-by-side comparison previously and determined they needed to implement the one-application process.*

Chair Jerrell said that emergency home repair was critical.

Chair Jerrell opened the floor up to the Board for open dialog.

Commissioner Dunlap said, regarding youth engagement, it would be interesting to see how much time park and recreation rented out their facilities versus how much time the public had access to them. He said he would like to see the financial impact of cutting back on time for renting the facilities to repurpose that time for youth engagement activities, such as a gaming room. *County Manager Bryant said similar ideas were discussed with Director of Park and Recreation Nick Walker and Deputy County Manager Dr. Leslie Johnson. He said Mr. Walker had a lot of great ideas regarding programming to address Commissioner Dunlap's mentioned concerns.*

Commissioner Powell said she received a call from a senior with a broken water heater and received a response from the City within 48 hours.

Commissioner Powell said she was worried about the concept and wording of land banking. She said the best way to go about it would be to say "strategic land acquisition for future affordable housing" so people would know that was the intention for that land. She said she heard community feedback regarding youth and park and recreation services which included requests for later hours of availability.

Commissioner Leake asked what happened to those who aged out of foster care. She said she spoke to college presidents of Livingstone college and Clinton College of Rockhill who stated they

would provide housing for those students who would be first year students as well housing during holiday breaks and provide them with meal tickets.

Commissioner Griffin said the Manager mentioned meeting with counterparts regarding excess and surplus land. He said there was previously an interlocal agreement between the County and the school system to share that information on a regular basis, but he believed there should be some historical data somewhere for him to obtain as they moved forward.

Commissioner Griffin said at some point, they should review the practice that limited people from sitting down and talking with the superintendent. He said it could be helpful to get first-hand information because, just looking at the data, they had to figure something out. County Manager Bryant said there was a mutual willingness with the City manager and the Superintendent to share that information and collaborate on how it could be utilized.

Commissioner Rodriguez-McDowell thanked the Board for their open communication and presentations.

Commissioner Townsend-Ingram thanked the Board for their presentations. She said she had a friend who had ideas and programs relating to the topic of Commissioner Dunlap's presentation pertaining to black youth males. She asked if there was a way her friend could present to the Board or a portion of it.

Commissioner Meier said she realized how interconnected everything was.

Commissioner Dunlap thanked the staff members and said he supported the notion of land banking/sharing/etc. He said if they partnered with the schoolboard, they would not have to pay for the land.

3:20PM – 3:25PM Day 1 – Closing Remarks

Chair Jerrell, County Manager Bryant, and Chief Equity and Inclusion Officer LaShaun Carter gave closing day remarks.

RECESS

The Board Recessed at 3:33 p.m. and will resume at 9:00 a.m. on October 28, 2025.

FALL RETREAT – DAY 2 – OCTOBER 28, 2025

9:00AM – 10:00AM Community Service Grant Redesign

Adrian Cox, Office of Management & Budget Director, gave the presentation.

Description: The Board was presented with a proposed strategy to redesign the Community Service Grant program, which was paused for FY2026 due to funding constraints.

Community Service Grant Redesign

Adrian Cox, Director
Office of Management and Budget
Mecklenburg County
Fall Retreat
October 27-28, 2025

Community Service Grant Redesign

BOCC Fall Retreat
October 28, 2025



Overview

- CSG History
- Challenges & Opportunities
- Recommendations
- Next Steps

CSG History

- Prior to FY2006, nonprofits were funded throughout the budget as vendors
  - Outside Service Agencies | OSAs
- The following nonprofits were vendors within many categories that we would consider part of the Arts, Commissions, and other Partners today:

Advantage Carolina	Lake Norman and Wylie Marine Commissions
Arts and Science Council	Latin American Coalition
Carolina Regional Partnership	Legal Services of Southern Piedmont
Catawba Land Conservancy	Senior Centers
Charlotte Area Fund	Shelter for Battered Women
Community Building Initiative	Latta Place
Historic Charlotte	Salvation Army Women and Children's Shelter
House of Grace	United Way

CSG History

FY2005
- During this fiscal year, the competitive grant framework was created
- Eligibility, application criteria, and requirements were established for nonprofits

FY2006
- Process began this year
- OSAs were removed from dept budgets and added to nondepartmental
- The Focus Area Leadership Team (FALT) was designated to evaluate OSAs based on performance/ desired results

FY2010
- Addition of Information Sessions and advertisements for the what we know as the *Community Service Grant (CSG) Program*
- Review Panel of dept. subject matter experts

CSG History

FY2012
- Strategy: align nonprofit funding investments with the County's "Critical Success Factors"

FY2016
- Increased audit requirements to include:
  - performed by an independent CPA
  - Generally Accepted Accounting Principals (GAAP)
  - no overdue suspension or taxes

FY2017
- Sunset Evaluation Model led to the Sunset Policy (3-year limit on CSG funding)
- Option to apply to become a vendor began
- 15 CSGs programs were sunset and became vendors within departments this year

CSG History

FY2019
- Strategy: transitioned from alignment with "target areas" to "key themes" to drive decision-making

FY2021
- Funding was budgeted for grassroots nonprofits, known as the *Unite Charlotte program*

FY2026
- The CSG Program is paused due to availability of revenue
- CSG Program funding removed ($2M)
- Unite Charlotte is also reduced by ($1.4M) to $1.8M

Programs That Were Formerly CSGs

Former CSGs now Vendors	Funding*
MedAssist of Mecklenburg: Free Pharmacy Program	$600,000
Communities In Schools: Building Student Success	450,000
Studio 345 – Arts Plus	430,000
Charlotte Community Health Clinic	425,000
Youth Advocate Program, Inc.: Mecklenburg County YAP	397,000
CW Williams: Improving Access to Healthcare	390,000
Camino Community Development Corporation, Inc.	360,000
Cook Community Clinic	325,000
Care Ring – Nurse Family Partnerships	250,000
Care Ring – Physician's Reach Out	250,000
Veterans Bridge Home	200,000
Mental Health America of Central Carolinas	165,000
YBLA - YLeader Program	150,000
Levine Senior Center	102,000
Shelter Health Services: Healthcare	69,000
Latin American Coalition: Economic Mobility Center	50,000
Urban League: Continuum of Opportunity	50,000
Big Brothers Big Sisters: School Based Mentoring	50,000
Time Out Youth	30,000
Ada Jenkins Families and Careers Development Center	25,000
Big Brothers Big Sisters: Mentoring 2.0	25,000
100 Black Men: Movement in Youth	20,000
Total	**$4,813,000**

Added From FY2017-Present

$4.4M Total Vendor Funding

20 Organizations

22 Unique Programs

Within CFAS, CSS, CJS, DCR, EDO, and HLT

* Does not include one-time funding

Some Other Nonprofit Vendors

- Although some vendors began partnerships with the County through the CSG Program, the nonprofits below (along with others) contracted directly with departments for a distinct program.
- Some of these programs operate a distinct program that fit as a departmental vendor and others may fit better as an annual grant recipient.
- While assessing former CSG/vendors, it may be beneficial to also look at fit of these vendors.

A Sample Other Nonprofit Vendors	Funding
Legal Aid	$1,209,163
Cabarrus Rowan Community Health	912,500
Road to Hire	884,036
Urban League	564,000
The ROC Charlotte	400,000
She Built This City	363,656
The Relatives	225,000
Levine Senior Center	102,000
Total	**$4,660,355**

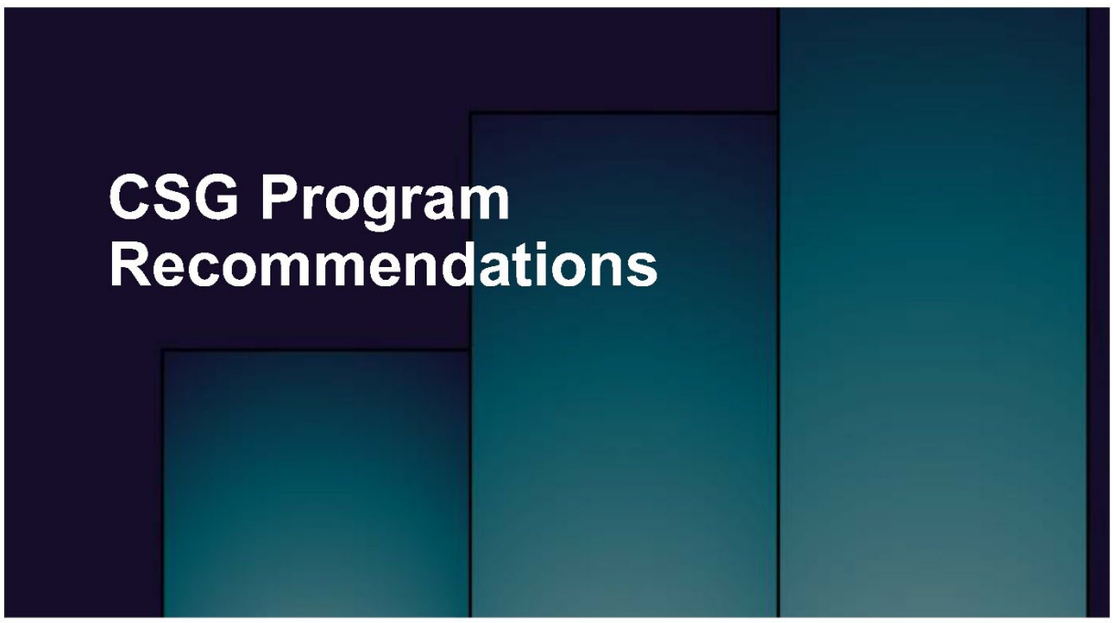
Community Service Grants vs. Other Vendors

Grants	Typical Vendor Agreements
• Provides funding to individual programs on a time-limited basis • Grants are aimed to achieve specific outcomes defined by grant • Funding is typically provided to new programs or expansions that a nonprofit is considering • A competitive application process is used to award grants • Grant applications are vetted by a panel of department experts • Grants are paid as results are achieved	• Departments contract with vendors for various services that support their programs • Vendors are selected by departments based on the ability to fulfill a specific need of their business operation in accordance with County procurement standards • Payment to vendors may be based on a per-unit basis or performance basis depending on the contract

Neither CSGs nor vendor agreements are intended to support the general operating of an organization.

Challenges & Opportunities

- **No Funding:** The CSG program was paused for FY2026 due to a lack of funding and there is currently no funding identified for the program in FY2027
- **Growing Cost:** Over the years the CSG program has increased the ongoing cost to the budget as CSGs were often converted to vendors that do not compete annually for funding
- **Lack of Clarity for Applicants:** The previous CSG program did not provide potential applicates with clarity on the available funding, because funding for the program was unknown when application process began
- **Alignment to County Objectives:** Although grants have been tied to the County's strategies, there is opportunity to increase the focus on the specific outcomes that we need to address
- **Ensure a Competitive Process**: It is important to ensure that a wide rage of CSG can compete to achieve the best outcomes for residents
- **Ensure Grantees Can be Success**: A new CSG program must maintain controls to ensure that nonprofits are successful & use public dollars in a responsible manner



Eliminate three-year sunset policy & require programs that were formerly CSGs to compete for funding

How it would work

- The CSG program would no longer have a 3-year limit with the option to apply to be a vendor after 3 years
- 20 CSGs that become vendors since FY2017, would need to compete annually through the CSG process to receive funding
- Nonprofits would be notified regarding the change as soon as it is approved, so they can prepare next grant cycle

Benefits

- Prevents the CSG program from ballooning the County operating budget
- Would establish a more competitive process for County funding to nonprofits

Potential Drawbacks

- Existing vendors would need to adjust to a competitive process

Fund the CSG program with fund balance based on a predetermined % of available balance

How it would work

- Calculate the available fund balance over the policy minimum after the close of the fiscal year
- Use a predetermined percentage of fund balance to provide the total funding for the CSG program along with caps and other safeguards

Example: 5% of the fund balance over the minimum policy threshold (millions)

Year End→	FY20	FY21	FY22	FY23	FY24	FY25*
Available FB	$492.0	$541.4	$534.1	$540.3	$512.5	$530.9
FB Over Minimum Threshold	$106.4	$132.2	$106.5	$90.0	$53.7	$65.5

Budget Year→	FY22	FY23	FY24	FY25	FY26	FY27*
CSG Funding Example 5%	$5.32	$6.61	$5.33	$4.5	$2.69	$3.28

Actual CSG funding (millions)

	FY22	FY23	FY24	FY25	FY26	FY27
CSG Grants	$1.85	$1.83	$2.15	$2.13	0	TBD
Vendor/Former CSGs	$5.13	$4.28	$5.32	$5.8	$4.5	TBD
Combined	**$5.98**	**$6.11**	**$7.47**	**$7.93**	**$4.5**	**TBD**

All grants would be awarded as a one-time award with a one-time source

Benefits

- Reinvest a portion of fund balance back to the community
- Ongoing funds are used to support core County services
- Opens options to cycles outside of the fiscal year

Potential Drawbacks

- Continual use of one-time funds
- Would require discipline to the policy not to add in "one more grant"

* Fund balance estimate following budget adoption

Design the application to focus on pre-identified performance outcomes

How it would work

- OSI working with departments would develop a set of performance metrics that align to our Balance Scorecard
- Applicants would apply based on their programs ability to improve these metrics or some intermediate outcomes with a clear alignment

Example- Health & Thriving Community applicants might apply to:

a) Improve hypertension outcome (% blood pressure < 140/90) for uninsured / underinsured residents
b) Improve diabetes outcomes (% A1c ≤ 9) for uninsured / underinsured residents
c) Increase uninsured / underinsured resident maintaining medication compliance
d) Increase the percentage of HIV diagnosed patients returning for care

Other desired outcomes as determined by OSI & departments

Note: Currently all vendors that are former CSGs align to Health & Thriving Community, Jobs & Economic Opportunities, Learning & Educational Opportunities

Benefits

- Provides clear goals for applicants at the beginning of the process
- Allows the County to better fund solutions that align to the areas of greatest need
- Builds on the "paying for results" philosophy of the CSG program
- Integrates the CSG awards with the comprehensive plan of the County

Potential Drawbacks

- Time required to identify outcomes and revise the application

Establish application minimums & maximums

How it would work

- CSG grants would only be available between a set amount
  - **$55K** and **$500K**
- Ensure alternatives for smaller requests
  - The Unite Charlotte program, funded by the County, will award grants of $35K and $55K for smaller organizations
- The budget will also reestablish a small amount of contingency funding for the Board to invest in small one-time, innovative programs
  - $125K up until 2020
  - Eliminated due to underutilization
- Minimum and maximums would be revisited in some years based on economic changes

Benefits

- Provides applicants with clear expectations on the scale of the programs funding by the county, often requested by potential applicants
- Minimums would establish a baseline for program impact, implementation, and ability to report on performance
- Maximums would help to ensure funding is available for multiple organizations

Potential Drawbacks

- Without alternatives for smaller organizations, minimums may unintentionally exclude programs

Allocate total funding to CSG & award grants later in the year

How it would work

- Funding the CSG program with a predetermined amount of fund balance allows the program operate on an implementation timeframe independent from the fiscal year

FY27 Allocation / CY27 Implementation		Start	Finish	Days
1	**Allocate a total (based on FY2025 Fund Balance) for CSGs to be identified**	7/1/2026		
2	**Application Submission**	7/15/2026	9/14/2026	61
3	**Review & Prepare Recommendations**	9/14/2026	12/14/2026	91
4	**Update the BOCC & Finalize Contracts**	12/14/2026	1/29/2027	46
5	**Implementation**	2/1/2027	1/31/2028	364

FY28 Allocation / CY28 Implementation		Start
1	**Allocate CSG funding (based on FY2026 Fund Balance) for CSGs to be identified**	7/1/2027

Benefits

- Similar to the ARPA process, it separates Board from having to pick CSG in the annual Budget process.
- Application submission and review can occur independent of other budget decisions
- Allows for more intentional focus on both investments in County departments and nonprofits
- Nonprofits can address opportunities that emerge from prior budget cycle
- Would allow grants to begin as soon as February 2027

Potential Drawbacks

- Unable to communicate specific grant awards at the same time the budget is presented

Provide grants up-to a 2-year period

How it would work

- Extend the award period for CSGs to allow for a 2-year implementation period
- Allocated funding would be held as committed for both years when grants are awarded

Example

Grants Awarded Jan. 2027		Grant Implementation		
		Feb 2027 – Jan. 2028	Feb 2028 – Jan. 2029	Feb 2029 – Jan. 2030
Grant 1	**100,000**	50,000	50,000	
Grant 2	**200,000**	100,000	100,000	
Grant 3	**120,000**	60,000	60,000	
Grant 4	**75,000**	50,000	25,000	
Total	**495,000**			

Grants Awarded Jan. 2028		Grant Implementation		
		Feb 2027 – Jan. 2028	Feb 2028 – Jan. 2029	Feb 2029 – Jan. 2030
Grant 5	**500,000**		250,000	250,000
Grant 6	**70,000**		35,000	35,000
Grant 7	**400,000**		200,000	200,000
Grant 8	**300,000**		150,000	150,000
Total	**1,770,000**			

Benefits

- Provides additional time for grantees to achieve results
- A multi-year strategy is more feasible for many programs

Potential Drawbacks

- Two-year grants will utilize a greater share of available funding
- Nonprofits are more likely to design programs with ongoing dependence on County funding
- More complicated grant review

Summary

	Provide a funding source for CSGs	Prevent CSGs from ballooning the budget	Provide clarity to potential applicants	Improve alignment to County objectives	Ensure a competitive process	Ensure grantees can be successful
1. Eliminate the three-year sunset policy & require programs that were formerly CSGs to compete for funding		✓			✓	
2. Fund with fund balance based on a predetermined % of available balance	✓	✓	✓			
3. Design the application to focus on pre-identified performance outcomes			✓	✓	✓	
4. Establish application minimums & maximums			✓		✓	✓
5. Allocate total funding to CSG then & award grants later in the year				✓		
6. Provide grants up to a 2-year period						✓

Next Steps

1. Receive Board feedback today
2. OMB will draft a CSG program guidance document
3. Once decisions are final, OMB will notify existing vendors & any interested nonprofits of the new program design & timeline
4. Funding will be included in the FY2027 Recommended Budget to support the CSG program
5. OSI will develop a list of community metrics to guide potential applicants
6. Application & document submission portals will be updated
7. Begin accepting applications mid- July



Comments

Chair Jerrell said it was a lot of information to provide feedback on and suggested they return to the topic again at a budget public policy meeting and allow the Board more time to process the information. *County Manager Bryant said it was important to receive feedback because if they suggested considering a different option, the clock was ticking, and they were already working on the upcoming budget. He said the Board should have time to process it and provide sufficient feedback, but they had to consider the timeframe they were working with.*

Commissioner Rodriguez-McDowell asked if the vendors went away and what the roles of the vendors were. *Mr. Cox said they were suggesting that the vendors who were CSGs would go back to the process of competing.*

Commissioner Rodriguez-McDowell said she worried that non-profits would be weakened by the recommended change because it seemed they would not be able to depend on County funding for their survival. She said the County had non-profits doing the work that needed to be done. She asked if Unite Charlotte fully funded themselves. *Mr. Cox said they were fully funded by the County and was managed by United Way.*

Commissioner Rodriguez-McDowell asked if it took away the County's direct involvement as if they were subcontracting it out to United Way to make the choices regarding the grants. *Mr. Cox said that was a fair description. He said they were making the grants, had staff, and a board involved who made the grants to the smaller organizations.*

Commissioner Rodriguez-McDowell asked if they were nonprofit. *Mr. Cox said they were not for profit. C*hair Jerrell said they were essentially administering the program on behalf of the County.

Commissioner Dunlap said the purpose of the funding given was to strengthen non-profit organizations. He said the CEO's and presidents of those nonprofits were required to go through their staff/team had to go through training to get the grants. He said the $125,000 was removed for underutilization and he wasn't sure they really understood that. He said he was not sure he would have done away with it because there could be a time when they missed something. *County Manager Bryant said in addition to the under-utilization, the Board shifted to an interest in spending down fund balance as well.*

Commissioner Dunlap asked if, when they discussed the funding cycle starting in February, there would be consideration regarding the funding cycle for non-profits because he believed most were on an annual basis that began in either July or January. *County Manager Bryant said the purpose behind it was because of the alignment with some of the performance data that OSI would be assisting them with. He said it would align perfectly in terms of tracking their metrics.*

Commissioner Dunlap said two-year cycles were fine. He asked if people who applied and received grants in the first year would be able to apply in the second year. *County Manager Bryant said they would be able to, as the County made no decisions to preclude anyone from applying the subsequent year if they received funding.*

Commissioner Dunlap said he did not have a problem with vendors going back into the pool but if they looked at the significant amount of money some of the vendors were receiving, he believed there should be some kind of categories. He said, going from $600,000 to something substantially less, because they're now back into the pool, could be a substantial hit for some of those organizations. *County Manager Bryant said, with the exception of Med-Assist, the others would fall into the grant range proposed of $55,000 to $500,000. He said Med-Assist would be the only one that did not fall into that range.*

Commissioner Altman asked County Manager Bryant what his recommendation was and why. *County Manager Bryant said it was more predictable in terms of the funding streams. He said they would know, based on the percentages provided by Mr. Cox, what the dollar amount would be designated for funding non-profits. He said, once the funding stream was approved, they would be able to look at the performance measurements and identify the metrics they would want to gear their process toward. He said the Board would not be able to determine winners and losers as it would be based solely on metrics. He said it was learned that it took time for new recipients to stand up their programs so limiting them to 12 months could be challenging for some so they would be reviewed on a case-by-case basis, but they would have the opportunity to receive up to two years of funding.*

Commissioner Altman asked what County Manager Bryant's thoughts were regarding the potential challenges posed to non-profits. *County Manager Bryant said they should not rely on County dollars. He said relying on County money was not good practice.*

Commissioner Altman said she was interested in giving his proposal a try. She said she appreciated the new approach and supported the County Manager.

Commissioner Powell said it seemed like there was an increased level of scrutiny which they

needed. She said it seemed much more fiscally responsible and predictable. She said it was a good tracking method and appreciated the County Manager for mentioning learning from ARPA. She said they could not rely on County funding because it could go away. She said she supported it.

Commissioner Meier asked if they funded some of the organizations anywhere else in the budget. *Mr. Cox said some organizations had separate agreements, not for those particular programs, but as vendors.*

Commissioner Meier asked if they went back to the competitive format, their other contract would stay in place. *Mr. Cox said they were not suggesting any changes to contracts.*

Commissioner Meier asked if the oversight would be the same because it seemed staff would be gaining significant additional work. *County Manager Bryant said it was an increase in workload but worth it.*

Commissioner Meier asked if there was a claw back. *County Manager Bryant said it would be considered as part of the contract.*

Commissioner Griffin said he supported the direction County Manager Bryant was headed. He said a valuable question to ask was who the customer was and what they were trying to accomplish with that customer. He said, hopefully, the staff and team would recraft objectives to answer those questions as well as being able to determine whether the goal was accomplished. He said the process was good framework.

Commissioner Griffin said when he requested data in the past, he received data regarding processing and output, not outcomes. He said the manager was trying to pull them back together to really determine who the customer was, what the impact was, and what the outcomes were. He said the process was good framework but how did they shape up those outcomes for their contractors. He said the next largest budget item was HHS and when he asked for contracts, they were kind of open ended. He said it was more processing, but it would be helpful if they had the ultimate impact on the customer. He said the question was “How well is the customer doing now because of taxpayer dollars”.

Commissioner Leake asked if the public understood the budgeting process and looked at the grants that went to the Board. She asked if they ever looked at the budgets of the recipients of the County dollars to ensure the tax dollars were being well spent. *Mr. Cox said they requested CSGs to provide their budget and other sources of funding. He said they asked for salaries for their boards and CEO. He said, when the payments were made, the County paid all the grantees based on their actuals. He said they were required to provide an expense report. County Manager Bryant said, each year there was an orientation which was well attended. He said it was marketed by Public Information.*

Commissioner Townsend-Ingram said the framework was excellent, but they needed to understand the lifeline the funds were to the programs. She asked if, without providing ongoing technical assistance, does the County tell them why they were being cut off or reduced. She said they were always supposed to be looking through an equity lense but if they told them they had to compete, it would reduce their ability to impact equity.

Commissioner Townsend-Ingram said things that used to be a sure-thing were no longer that way. She said they needed to take a closer look or use a tiered process of weaning them off.

County Manager Bryant said the adoption budget included a tax rate increase as well as an elimination of community services grants. He said that was not often seen. He said the uncertainty continued and they needed to continue displaying fiscal discipline.

Chair Jerrell said it was fair of them to move to a space of predictability, and it was a good idea not to balloon the budget just for the sake of doing it. He said the two-year grant cycle term would be better for the non-profits due to the predictability of it.

Chair Jerrell said he wanted to see a level of feedback from the recipients so the Board could understand what the unintended consequences would be. He said, with regards to moving people off the vendor list, he would like to see a ramped down portion of that because, as they ripped the band-aid off, they would get several calls from the non-profits pertaining to things the Board did not hear or understand. He said the Board would then have to return to the County Manager for discussion. He said, if they could give the organizations time to ramp down, they would then have the ability to see what was coming and have a timeframe while applying for other grants. He said they could prepare without the County pulling the rug out from under them while not having to balloon the budget.

Chair Jerrell said they should look at the multiple contracts. He said, if someone had contracts in multiple areas of the County, it would be worth looking into.

Chair Jerrell said they knew of the $125,000 in contingency funding but the Board did not know how to use it, but he would like to see it increased to $500,000.

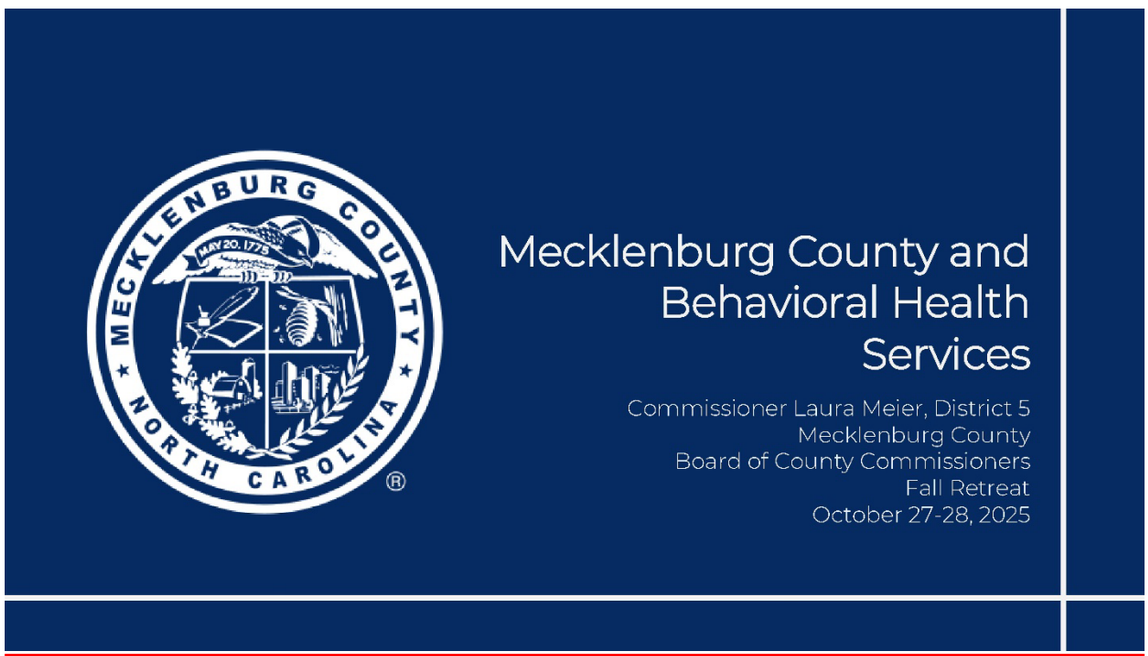
10:00AM – 10:15AM Break

10:15AM – 11:00AM Mental Health

Board Priority Alignment: Health Equity & Wellness

Commissioner Laura Meier, District 5 gave the presentation.

Description: Mental health is essential for a thriving county, affecting everything from workforce productivity to community safety. When residents have access to mental health support, they're better able to contribute, connect, and lead fulfilling lives. Prioritizing mental wellness builds resilience, reduces disparities, and strengthens the social fabric of the entire region.



Mecklenburg County and Behavioral Health Services

Presenter: Commissioner Laura Meier

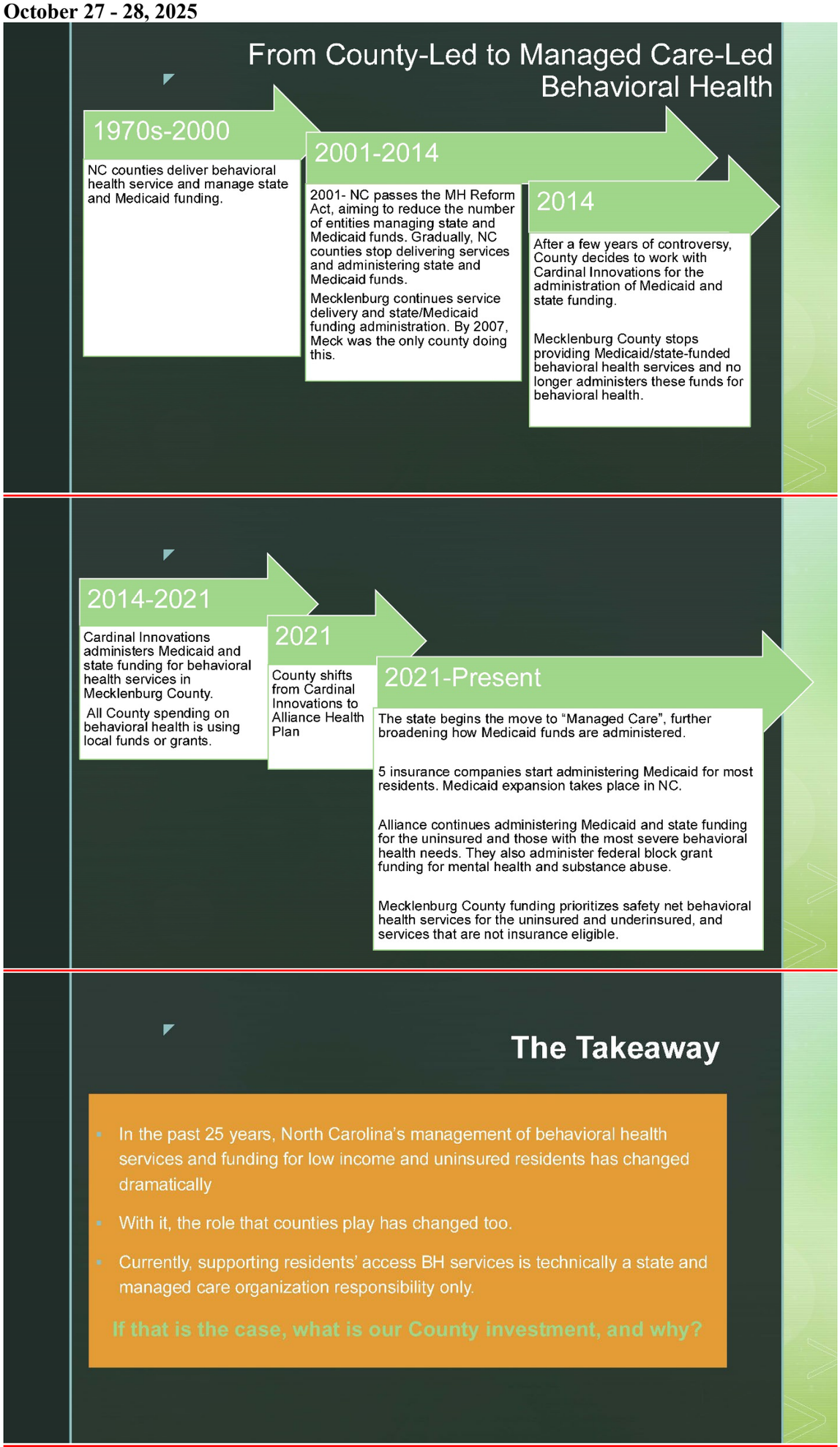
Staff Support: Cotrane Penn

Objectives

- To gain an understanding of the history of behavioral health funding in North Carolina and Mecklenburg County
- To gain an understanding of the need of increased funding for behavioral health in Mecklenburg County

How We Got Here

A Behavioral Health Funding and Services Timeline

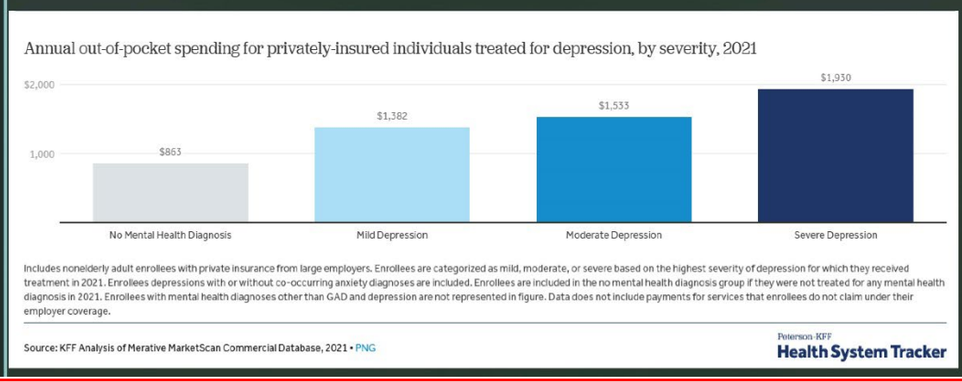

From County-Led to Managed Care-Led Behavioral Health
1970s-2000
NC counties deliver behavioral health service and manage state and Medicaid funding.
2001-2014
2001- NC passes the MH Reform Act, aiming to reduce the number of entities managing state and Medicaid funds. Gradually, NC counties stop delivering services and administering state and Medicaid funds.
Mecklenburg continues service delivery and state/Medicaid funding administration. By 2007, Meck was the only county doing this.
2014
After a few years of controversy, County decides to work with Cardinal Innovations for the administration of Medicaid and state funding.
Mecklenburg County stops providing Medicaid/state-funded behavioral health services and no longer administers these funds for behavioral health.
2014-2021
Cardinal Innovations administers Medicaid and state funding for behavioral health services in Mecklenburg County.
All County spending on behavioral health is using local funds or grants.
2021
County shifts from Cardinal Innovations to Alliance Health Plan
2021-Present
The state begins the move to "Managed Care", further broadening how Medicaid funds are administered.
5 insurance companies start administering Medicaid for most residents. Medicaid expansion takes place in NC.
Alliance continues administering Medicaid and state funding for the uninsured and those with the most severe behavioral health needs. They also administer federal block grant funding for mental health and substance abuse.
Mecklenburg County funding prioritizes safety net behavioral health services for the uninsured and underinsured, and services that are not insurance eligible.
The Takeaway
In the past 25 years, North Carolina's management of behavioral health services and funding for low income and uninsured residents has changed dramatically
With it, the role that counties play has changed too.
Currently, supporting residents' access BH services is technically a state and managed care organization responsibility only.
If that is the case, what is our County investment, and why?

Access to Services in Mecklenburg County

Residents' Insurance Status

Residents with Private Insurance or Medicare

- In 2023, 75.7% (855,410) of County residents had private, Medicare, or military/VA insurance.
  - This is a 4-percentage point increase over 2015.



Residents with Medicaid Insurance

Medicaid

- 347,152 residents enrolled

Medicaid Expansion

- 84,832 residents enrolled when NC voted for expansion

No copays but low reimbursement rates make serving people with Medicaid less attractive for clinicians

- As of 10/1/25, the state cut reimbursement rates by 3-8% for many behavioral health services, placing greater strain on providers who accept Medicaid.

Residents with No Insurance

Over 130,000 residents in Mecklenburg County have no health insurance.

- Limited access to care– can use County-funded services and if the BH needs get bad enough, then they could possibly access state funded services through Alliance.
- Undocumented persons cannot access care through Medicaid or state funding.

The Takeaway

- As Medicaid cuts loom due to the passage of the latest federal budget, less of our residents will be enrolled in a health insurance plan, whether it is Medicaid or private insurance.
- The burden of treating the uninsured will fall on Mecklenburg County, including behavioral health access.

How are we doing?

What the Behavioral Health Data Tells Us

LEADING CAUSES OF DEATH

Identifying the leading causes of death in Mecklenburg County helps us understand the most significant health challenges facing our community. These causes highlight where prevention and early intervention can save lives and improve quality of life.

Data provided in this section underscores the latest updates on local leading causes of death including breakdowns by race and ethnicity, gender, and age.

Table 2. Top Ten Causes of Death Mecklenburg County, 2023

Rank	Cause	Total Deaths	% of Total Deaths
1	Cancer	1,371	19.03%
2	Heart Disease	1,269	17.61%
3	Unintentional Injuries	640	8.88%
4	Stroke	408	5.66%
5	Alzheimer's Disease	350	4.86%
6	Chronic Lower Respiratory Disease	227	3.15%
7	Diabetes	223	3.10%
8	Kidney Disease	147	2.04%
9	Suicide	126	1.75%
10	Chronic Liver Disease and Cirrhosis	125	1.73%
	Total Deaths 2023: All Causes	**7,205**	

Source: North Carolina Department of Health and Human Services; Division of Public Health; State Center for Health Statistics, Mecklenburg County Vital Statistics

Suicides

Table 5. Mecklenburg County, Cause of Death by Age, 2023

Rank	Infant (<1 year)	Ages 1–14 yrs	Ages 15–24 yrs	Ages 25 –44 yrs	Ages 45–64 yrs	Ages 65 yrs +
1	Conditions in the perinatal period	Unintentional Injuries	Unintentional Injuries	Unintentional Injuries	Cancer	Cancer
2	Congenital*	N/A	Homicide	Heart Disease	Heart Disease	Heart Disease
3	N/A	N/A	Suicide	Suicide	Unintentional Injuries	Alzheimer's Disease

*Congenital malformations, deformations and chromosomal abnormalities
N/A: data is based on provisional estimates and is not available at the time of the report.
Source: North Carolina Department of Health and Human Services; Division of Public Health; State Center for Health Statistics

Youth Behavioral Health

YOUTH BEHAVIORS

The choices young people make today can shape their health into adulthood. The table below highlights key behaviors among Mecklenburg County youth that impact overall well being.

Table 8. Percentage of Charlotte-Mecklenburg High-School Age Teens Reporting Conditions

	2019			2021			2023*		
Psychological Health	**Meck**	**NC**	**US**	**Meck**	**NC**	**US**	**Meck**	**NC**	**US**
Teens ever attempted suicide or tried to kill themselves	12.0%	10.0%	9.0%	9.0%	10.0%	10.2%	*	*	*
Teens who made a plan to commit suicide	17.0%	15.0%	16.0%	15.0%	18.0%	17.6%	*	*	*
Teens who felt so sad or hopeless almost every day for 2 weeks or more in a row that they stopped doing some usual activities	37.0%	36.0%	37.0%	43.0%	43.0%	42.3%	*	*	*
Substance Abuse	**Meck**	**NC**	**US**	**Meck**	**NC**	**US**	**Meck**	**NC**	**US**
Had at least one alcoholic drink one or more days in the past 30 days	23.0%	24.0%	29.0%	17.0%	19.0%	22.7%	*	*	*
Used marijuana one or more times in the past 30 days	24.0%	22.0%	22.0%	13.0%	16.0%	15.8%	*	*	*
Weight Management	**Meck**	**NC**	**US**	**Meck**	**NC**	**US**	**Meck**	**NC**	**US**
Physically active for a total of 60 minutes or more per day on 5 or more of the past 7 days	34.0%	38.0%	44.0%	33.0%	34.0%	15.8%	*	*	*
Violence	**Meck**	**NC**	**US**	**Meck**	**NC**	**US**	**Meck**	**NC**	**US**
Teens reported carrying a weapon to school in the past month	12.0%	16.0%	13.0%	N/A	N/A	3.1%	*	*	*
Teens reported being physically hurt by their partner	7.0%	7.0%	8.0%	9.0%	13.0%	8.5%	*	*	*

*Date not available. 2023 YRBS data release has been delayed. **Source:** Charlotte-Mecklenburg YRBS, 2019 - 2023

Substance Abuse

- Overdose deaths among Black and Hispanic residents in Mecklenburg County have increased by 20% since 2019, compared to a 15% increase among White residents.
- Fentanyl contamination in cocaine and counterfeit pills is a major contributing factor to these disparities

General Mental Health

Table 11. MECKtrics Population Health Indicators (continued)

MENTAL HEALTH

Indicators	Goal	Status	Baseline	2019	2020	2021	2022	2023	2024
Suicides *Suicide Rate per 100,000*	8.6	Worsening	9.6 (2018)	8.6	9.7	11.7	9.6	11.0	n/a
Youth Suicide Attempts *Rate of Youth ED visits due to suicide attempts per 100,000*	185	Worsening	102.4 (2018)	115.4	111.4	139.6	213.5	205.6	199.1
Opioid Overdose (Deaths) *Opioid Overdose Deaths per 100,000*	13.1	Worsening	15.5 (2018)	13.6	15.6	17.4	24.1	25.8	n/a
Mental Health ED Visits (Depression) *Rate of ED visits due to Depression per 100,000*	751.2	Worsening	1451.7 (2018)	1194.3	885.6	784	853.9	834.7	894.1
Mental Health Days Not Good *% Adults reporting mental health not good for 8 or more days per month*	14%	Worsening	15.7% (2018)	14.8%	17.6%	15.8%	19.4%	20.1%	21.2%

The Takeaway

As the mental health of our residents is worsening, coupled with even more of our residents predicted to be uninsured, Mecklenburg County is facing tough funding decisions around behavioral health.

How the County Supplements the Existing Service Array

Safety Net Services for At-Risk Residents

County Funding for Behavioral Health

Department	Service Type	County Funding
Child, Family, and Adult Services	Behavioral Health Contracts for Community-Based Services	$13,415,574
Child, Family, and Adult Services	Mental Health America of Central Carolinas-Community Service Grant	$165,000
Community Support Services	Adult Substance Abuse Treatment Continuum-Services for Shelter Residents	$2,628,459
Criminal Justice Services	Forensic Evaluations- Psychological assessments for Justice-Involved Adults	$1,481,893
Criminal Justice Services	Drug Treatment Court	$2,695,936
Public Health	Child Development Community Policing- Services for Children Impacted by or Witnessing Traumatic Events	$2,914,617
	Total	**$23,301,479**

County-Funded Program and Services FY2025

Vendor/Provider
Alliance Center for Education
Anuvia Prevention and Recovery Center
ARJ (Acceptance, Responsibility, Judgement)
Charlotte-Mecklenburg Schools (CMS) School-Based Mental Health Program
Charlotte-Mecklenburg Schools (CMS) Student Assistance Program

Clinical & Contractual Services
Community Support Services
Criminal Justice Services
Daymark Behavioral Health Urgent Care
Family First Community Services (FFCS)
Forensic Evaluations (multiple contractors)
Hinds' Feet Farm
Hope Haven
HopeWay foundation
INREACH
JCPC BH Contracts (not listed)
Lifespan
McNiel Family Counseling

Mental Health America of Central Carolinas
Pat's Place Child Advocacy Center
Project 658 dba Hope Community Clinic
Promise Resource Network (PRN)
Public Health
SPARC
Stride Services
Supportive Housing (Vendor name not provided)
SYDKIMYL
Teen Health Connection
The Relatives
Thompson Child and Family Focus
Time Out Youth

The Big Takeaway

- It is imperative that the county continue to provide funding support for Behavioral Health Services, particularly for those who are uninsured and underinsured, allowing our most vulnerable residents access to critical prevention and intervention services.
- As we continue to support services for individuals, we in turn support their families, their neighbors and the community at large.

Comments

Commissioner Townsend-Ingram said they had to invest more into the programs, especially because Medicaid was at risk. She asked how they could do the appropriate level of advocacy and how they could work with the North Carolina General Assembly because everything was being pushed down to the states. She asked how they could appropriately advocate for their kids with the hopes of those services spreading out to additional people who needed them. She said there was also a cultural aspect they had to consider. *Intergovernmental Affairs Manager Lissette Nimmons said the topic was a high-level item on the legislative agenda. She said if they saw something related to their legislative agenda go through the General Assembly, they would advocate for it and support or oppose it. She said she leaned on her colleagues at HHS when she had questions so she would be able to formulate a response or make suggestions to their delegation on how they would like to see them vote on a particular matter. She said there were always opportunities when having one-on-one meetings with members of their delegation to discuss things as well as during their annual events. Division Director of Clinical and Contractual Services Dr. Cotrane Penn said the stigma against mental health was decreasing as they got down into the younger generations, but they were still in a state where youth could not independently seek mental health services without parental permission. She said they had to determine if they should consider advocating for access to care for youth regardless of parental approval.*

Commissioner Leake expressed her upset with the number of young people committing suicide. She said the record did not reflect suicides in the black community and the parents did not want to be confronted with it. She said they had to come up with real actions and suggested people lobby with the County, their legislators, Raleigh, and Washington to reestablish the mental health facilities of which were previously shut down.

Commissioner Meier said advocating with the government and parents was necessary. She said the mental health forums in her district were well attended.

Commissioner Griffin said the topic was important and he was trying to determine how they could improve the performance within the County. He asked how they could categorize the challenges of ADL's (Activities of Daily Living) and asked for examples on how they could do better addressing the ADL's. *Dr. Penn said they contracted with quite a few behavioral health services and, while they don't yet have the capacity to measure outcomes directly related to behavioral health, they requested vendors to provide social determinants of health and how those who participated in County funded behavioral health services were doing relative to social determinants of health. She said they were interested in getting to a place where they could understand how their quality of life was different as a result of receiving behavioral health services from the County. She said it was on the horizon for them, and they would like to see that tied into value-based care.*

Commissioner Dunlap said he was still confused about what the County paid for versus what Alliance paid. He asked where the difference was regarding the new tailored plan. *Dr. Penn said there was criteria that would designate one as being eligible to be on the tailored plan. She said, if a person had Medicaid, they were on either standard or tailored plan and if the person had more severe behavioral health, substance use and IDD (intellectual and developmental disability) needs, they would be assigned the tailored plan. She said, after so many behavioral health related ER visits or so many inpatient stays, one would be transferred to the tailored plan.*

Commissioner Dunlap said only the County plans could support the undocumented and asked how they were managing that. He said they too had mental health issues. *Dr. Penn said some of the $13 million figure given in the presentation was specifically assigned to vendors who provided services to a large percentage of immigrants. She said they had contracted services in place to meet those needs as well as on the physical health side.*

Commissioner Dunlap asked what measures were put in place to ensure the funds paid by the County for mental health services were actually used to improve a person's state of health. *Dr. Penn said they did have a provider monitoring process that included on-site visits with mental health vendors, both looking at their documentation as well as collecting feedback from those who showed up on their paperwork as having received services.*

Commissioner Rodriguez-McDowell asked if the $23 million funded by the County was void of state funding. *Mr. Cox said that was correct.*

Commissioner Rodriguez-McDowell asked if the state prioritized mental health, would that same $23 million be paid through State funding*. Mr. Cox said it would be State and federal funding.*

Chair Jerrell asked what their total contribution to Alliance Health on a yearly basis was and how many people they served versus what the community needs were. He said he believed the 130,000 people mentioned were a combination of both uninsured and under-insured.

Chair Jerrell asked what their capacity was with the partners they funded. He asked how many people CareRing could serve and how they reached those 130,000 people. He asked what they were doing to reach those people and how many additional partners were needed to break into that number. *Commissioner Meier said it was hard to determine who was uninsured or underinsured because they were less likely to seek services.*

11:00AM – 11:45AM Natural Resources: The Priority of Land Acquisition with the Conservation & Preservation Framework

Board Priority Alignment: Environmental Stewardship

Commissioner Elaine Powell, District 1, gave the presentation.

Description: Land conservation and preservation play a critical role in supporting our environmental stewardship priorities by securing space for green infrastructure, pollution mitigation, and equitable access to natural resources. It empowers communities—especially those historically marginalized—to shape healthier, more resilient environments. By prioritizing land for conservation and community use, the county can address disparities and promote long-term environmental and social well-being.

Commissioner Powell provided the following information:

Shrinking Tree Canopy

- 10% impervious/paved becomes unhealthy
- 2008
    - The last time it was considered a healthy tree canopy
    - 50% which tree canopy
        - Affects air quality.
    - 6% impervious

When you work in air quality, you can't help but work with water quality because natural resources are vital to life.

- 2016
    - More pink, more impervious, less trees.
    - Tree canopy has gone from 50% to 48.9
    - Impervious at 12%

We can't do more than the state sets as minimum.

- 2024

  - Down to 47.5%, tree canopy
  - 24% Impervious

County is rapidly growing

- Smart growth hasn't been smart.

The National Association of Park and Rec has three pillars,

- Health and Wellness
- Equity
- environmental stewardship and resilience

Commissioner Powells focus while on the Parks Commission was on protecting natural resources

- A great partnership that Park and Rec had with stormwater

You cannot separate health and Wellness from the natural environment. They are completely intertwined.

- 2019
  - Commissioner Powell requested an environmental stewardship committee
  - Established an environmental leadership action plan, conservation and preservation framework, a farmland preservation framework, voluntary AG districts

Desperate need for strategic thinking about land acquisition now

- We have to figure out what we can get as quickly as we can get it to protect it.
- Impervious is the number one threat to water quality

Land protection, land acquisition

- Land protection is the best way to keep our streams clean and our drinking water safe
- For all these decades there has been by right development, by right
  - No urban growth boundaries, no impact fees
  - The state limits local control.
- The only way to protect this is public ownership.
- The bulk of this protection is done by strategic land acquisition, by storm water services and park and recreation.
- Endangered grasshopper Sparrow living on the Rural Hill nature preserve

Commissioner Powell introduced her presentation photos and highlighted how critical the wildlife habitats were within the County as well as their benefits to the air and water quality.

- Not only is it good for wildlife and water and air, but it it's good for humans because there's the health and Wellness and recreation component.
- A lot of people don't have any respect for natural systems, don't understand the importance, but it all works together.
- But when you interrupt a forest to pave an industrial site, it's not like you can get it back by tree planting. You have ruined the natural system.
- Development sedimentation going into our creeks and streams.
  - It's cancer on the water so the sedimentation is killing everything alive in the Creek and every stream.
  - Every stream in Charlotte is impaired and almost every stream in Mecklenburg County is impaired because of things like this.

Commissioner Powell shared fond remembrance of Rusty Rozelle, former Manager of Mecklenburg County Water Quality Program who passed away unexpectedly in May of 2025.

Commissioner Powell said strategic land acquisition was urgent, and the 2024 map should have sirens all around it. The out of balanced-ness impacted health and Wellness. She said it impacted humanity and increased suffering. She said it was up to elected leaders to do better.

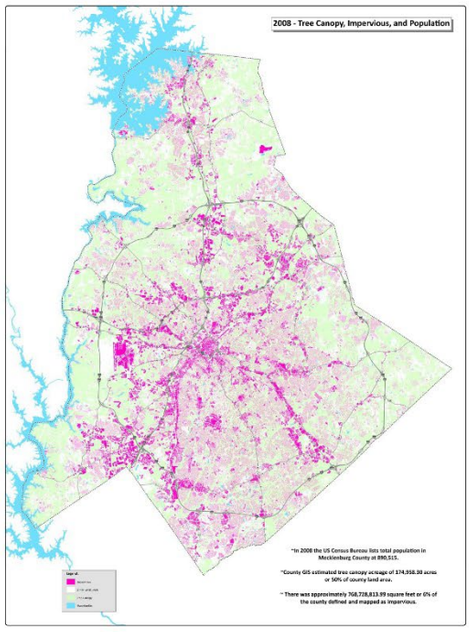
Commissioner Powell said she learned that communicating well with each other was important because Mr. Levine said he never knew how natives were until he did the ask for the tax incentive.

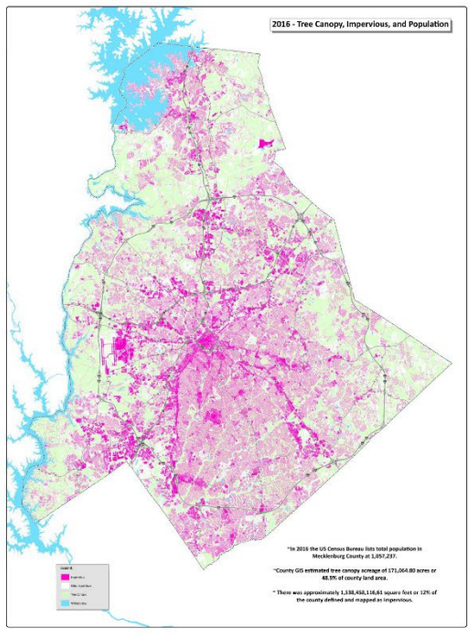
- We have a responsibility to care for the environment, for sustainability and stewardship, to decrease suffering.

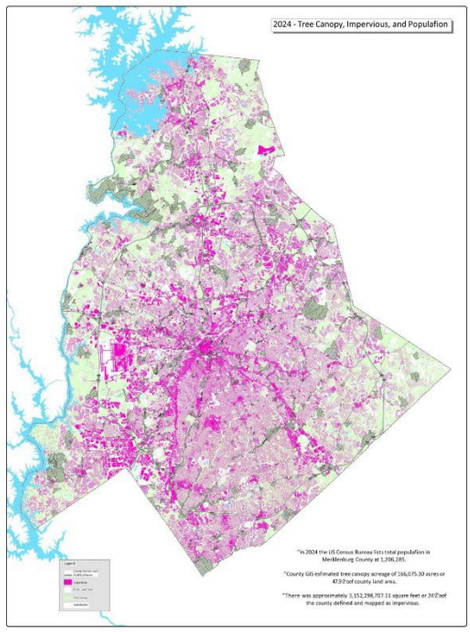
Commissioner Powell called upon her subject matter experts Nature Preserves and Natural Resources Expert Chris Matthews, Capital Planner for Park and Recreations Bert Lynn, and Deputy Director of Park and Recreation Peter Cook for questioning.

Natural Resources: The Priority of Land Acquisition with the Conservation & Preservation Framework

Commissioner Elaine Powell, District 1
Mecklenburg County
Board of County Commissioners
Fall Retreat
October 27-28, 2025




2016 - Tree Canopy, Impervious, and Population
*In 2016 the US Census Bureau lists total population in Mecklenburg County at 1,057,237.
*County GIS estimated tree canopy acreage of 171,064.80 acres or 48.3% of county land area.
** There was approximately 1,138,456,118.81 square feet or 12% of the county defined and mapped as impervious.


2024 - Tree Canopy, Impervious, and Populafion
*In 2024 the US Census Bureau lists total population in Mecklenburg County at 1,206,285.
*County GIS estimated tree canopy acreage of 166,075.30 acres or 47.07of county land area.
**There was approximately 1,152,298,707.11 square feet or 26'Dof the county defined and mapped as impervious.


Rural Hill

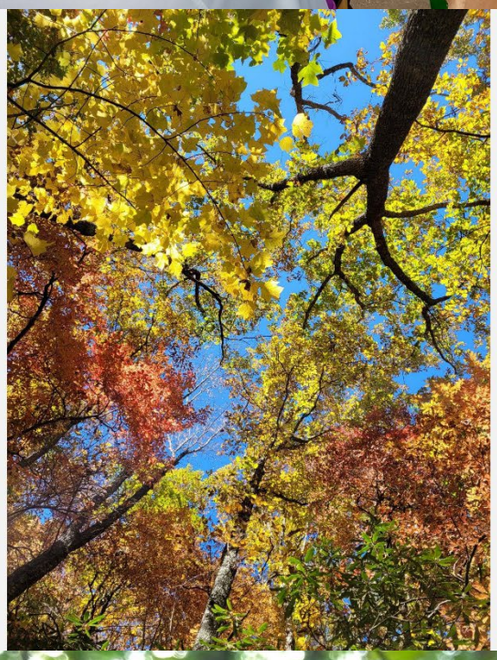

Give Audible
Warning
Before
Passing





Meeting Minutes
October 27 - 28, 2025









Comments

Commissioner Meier thanked Commissioner Powell for her presentation. She asked if the 50 by 2050 was a City goal or County goal. She asked if the County was partnering with the City and what the County was doing to stop the loss of tree canopy and increase in impervious. *Commissioner Powell said they needed to follow through with strategic land acquisition. She said she could not imagine the City would meet the 50 by 2050 in a natural way. She said it was good to have the partnership and talk to them but the only control the County had was over the land they owned. She said she requested GIS to put on the map what was owned by the County and it was not much. She said the bulk was around Mountain Island Lake to protect the drinking water.*

Mr. Lynn said they worked with the City in different ways. He said they worked in a land acquisition standpoint and the City used some of their impact fees to purchase land for tree canopy protection. He said the County worked with Tree Charlotte for canopy restoration or expansion on some of their properties where they did not already have tree cover. He said they also worked with them on rewriting the UDO (Unified Development Ordinance), but they did not have anything mandatory, only incentive based. He said, in the 2.5 years they had it, only 3 developers attempted to use the incentive.

Commissioner Rodriguez-McDowell asked for clarification regarding Commissioner Powell's comment regarding being unable to do more than what the State says they could. She asked if Commissioner Powell could do anything, what would her answer be to the issue. She asked if higher density was the answer. *Commissioner Powell said density mattered because they did not want to use all green space. She said it was already very dense but regarding water capacity, the Catawba River could not handle much more. She said, if they were going to expand, they should do it on less precious land. Mr. Matthews said, in the past, the Board recognized drinking water needed to be protected. He said the Board charged Storm Water, Park and Rec, and real estate to buy up all the land around their drinking water supply which was around Mountain Island Lake. He said that was one of the best things environmentally that the Board had ever told them to do because it helped keep costs down for the residents. He said, when they went looking for land to buy, it was not only for playgrounds, ball fields, etc. but also to protect water supply and keep air quality as high as possible. He said asthma was on a major increase in the County so buying land along streams and creeks to help protect them from development, protect drinking supply, and keep tree canopy in place, they were not only protecting the insects and animals, but they were also protecting the people as well. He said it helped the residents be healthy physically and mentally.*

Commissioner Dunlap said he struggled when it came to balancing his desire to acquire more land but if they never been hungry or homeless, it was hard to understand why acquisition was more important than feeding homeless children. He said the need was there but they needed to balance it against what so many others needed as well. *Commissioner Powell said they all agreed on their priorities. She said all the priorities were important and said it was a challenge to address them in a balanced way. She said Mecklenburg County was an economic engine and if they did not address the issue, the quality of life would decrease, and people would not want to live in the County. She said it was a both/and situation and neither trumped other priorities.*

Commissioner Altman said Commissioner Powell was one of the most successful Commissioners in terms of her record of achievements. She said she looked forward to the budget process to see what they looked at and all the dollars they were allocating to the different essential things. She said she was interested in Park and Recreation bringing forward an update. She said she recalled when there were real gaps in equity around park access six years ago. She said she looked forward to getting information and understanding where and what improvements had been made in terms of achieving equity with access and park resources.

Commissioner Altman asked how other similarly sized communities that shared Mecklenburg County's values looked at environmental protection.

Commissioner Townsend-Ingram asked if public-private partnerships would help or hurt because the concept made her think of the relationship the County had with Duke Energy and how there were struggles with their relationship. *Mr. Matthews said they had a good relationship with Duke Energy. He said they worked with them to protect endangered species and were looking for ways to work together in increasing pollinators. He said they were also working together to address the issues related to the flooding along Riverside Drive below Mountain Island Lake. He said Duke was an organization that had a big impact on environment because of what they did but they had been working hard to soften their approach, and they had been receptive to working with the County to mitigate some of their impacts.*

Commissioner Townsend-Ingram asked how they could partner with the land acquisition part. She asked what the strategic part was and if the public partnership could be employed. *Mr. Matthews said the challenge they were facing, with regards to protecting and having open space, was because the County was the biggest entity in the County that owned land. He said the State had no State lands and the federal government had no federal lands in the County. He said they had such a focus on making sure they were providing the necessary infrastructure.*

Park and Recreation Director Nick Walker said a large portion of the land they needed in gap areas and areas where they needed to work on equity were owned by other entities. He said strengthening those relationships and having a better understanding of their development need for those properties could go a long way to not buying a property twice.

Commissioner Townsend-Ingram said she would love to see, in addition to their priorities being read, a reminder of the linkages among the priorities because there was a method to their madness and the priorities were chosen because they all fed into one other.

Commissioner Leake asked if they were holding the City accountable for its responsibility. She said people were moving to the County for the land and the County was putting up more housing but not taking care of the infrastructure. She said she had to stay with the human services aspect. *Commissioner Powell said health and wellness was connected to humans.*

Commissioner Griffin said there was uncertainty regarding jurisdiction and who regulated the stormwater because, in some parts of the County, it was the City's jurisdiction and sometimes it was the County's. He said there was potential run off from a development project in Southwest

that would runoff into Lake Wylie. He asked who took the lead when both the City and the County had jurisdiction. *Commissioner Powell said they worked together. Ebenezer Gujjarlapudi, Director of the Mecklenburg County Land Use and Environmental Services Agency said they worked together.*

Chair Jerrell said they projected to have 1.7 million residents in the County by 2050 and Commissioner Powell said the Catawba River could not handle that. He asked at what point the growth would become a threat to the community and what the number of populations with their current levels could handle.

Chair Jerrell said it was a critical issue, all the bodies worked together. He said he would like to see Park and Recreation not working in isolation and said they should work with Ms. Hart and/or the Health Department. He said they needed to discuss what acquisition meant for housing and other components of their priorities. He said they should have someone embedded in the team to inform and approach the Board with acquisition proposals so it could be a comprehensive solution. *Mr. Matthews said many communities had their Park and Recreation departments and planning department working together but for Mecklenburg County, planning was in the City and parks was in the County. He said they were trying to strengthen that relationship and provide green space and open space as part of the package. He said they needed to ensure they work within themselves and work with the City.*

Commissioner Griffin said they had an interlocal agreement signed by the City Council, CMS, and Mecklenburg County. He asked if that could be reinvented. *Mr. Walker said, when they were looking at acquisition, one of their first conversations would be held with Ms. Hart to determine if it was logical. He said developers were very open to the conversations and often touted how close they were to the greenways. He said it was the same with affordable housing because it increased the value of affordable housing.*

Chair Jerrell said he would like the Board to come to a consensus and take a deeper dive into the information. He suggested more open discussions regarding the topic and formalizing the process maybe something to discuss.

11:45AM – 12:45PM Lunch

12:45AM – 1:30PM Child Fatality and Protection Taskforce

Board Priority Alignment: Health Equity & Wellness

Commissioner Susan Rodriguez-McDowell, District 6, gave the presentation.

Description: Preventing child fatalities and protecting vulnerable youth requires a coordinated, data driven approach that brings together a coordinated and committed cohort of informed stakeholders. By identifying risk factors and implementing targeted interventions, communities can save lives and build safer, more equitable environments for children to thrive. This commitment reflects a deeper investment in the well-being and future of every child in Mecklenburg County.

Child Fatality Review (CFR) and Child Abuse Prevention

Commissioner Susan Rodriguez-McDowell, District 6
Mecklenburg County
Board of County Commissioners
Fall Retreat
October 27-28, 2025



BOCC Fall Retreat
Child Fatality Review (CFR) and Child Abuse Prevention

Commissioner Susan Rodriguez-McDowell
October 27-28, 2025

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A Day in the Life – Safe Sleep Promotion



Photo Source: Safe Sleep NC

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What is Child Fatality Review?

A multidisciplinary team that assesses child death records age birth to 17 years old to:

- Encourage a community-wide approach to the prevention of child abuse/neglect
- Identify gaps/deficiencies across all public and private agencies who serve children and families
- Make recommendations for laws, rules, and policies to improve the health and safety of children
- **Goal is to eliminate preventable deaths and reduce all child deaths**



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Types of Cases Reviewed for CFR

Cases specified in G.S. 7B-1406.5(c) will be reviewed:
Deaths of resident children under 18 years whose death fall in the following categories:

- Undetermined cases
- Unintentional injury
- Violence
- Motor vehicle incidents
- Sudden unexpected infant deaths
- Suicide
- Deaths not expected in the next six months
- ***Deaths related to child maltreatment or child deaths involving a child or child's family who was reported to or known to child protective services***



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Mecklenburg County Child Fatality Review System

Child Fatality Review Team (CFRT)

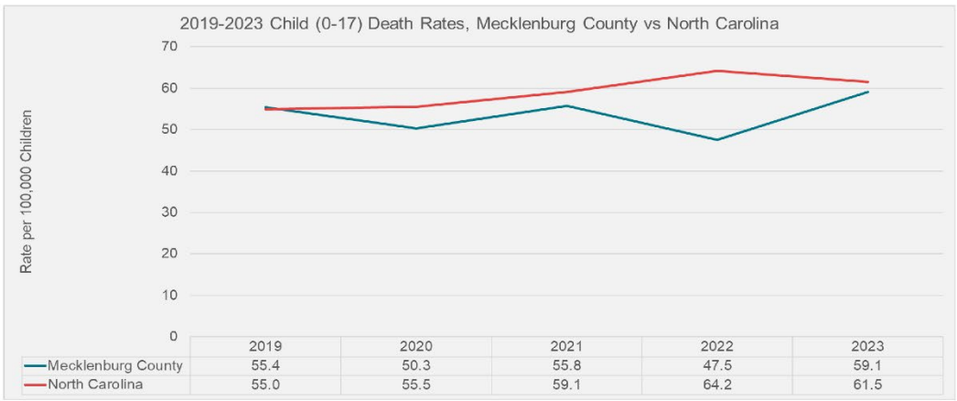
- Review all deaths age 0-18 years
- Identify systems gaps/deficiencies
- Provide recommendations for preventive actions
- Review selected cases of children being served by DSS
- Cases in which a child died because of suspected or confirmed abuse/neglect and received DSS services within 3 years of the fatality

Proposed Community Action & Advisory Team

One Central Team

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Child (0-17) Death Rates, Mecklenburg County vs. North Carolina, 2019-2023



	2019	2020	2021	2022	2023
Mecklenburg County	55.4	50.3	55.8	47.5	59.1
North Carolina	55.0	55.5	59.1	64.2	61.5

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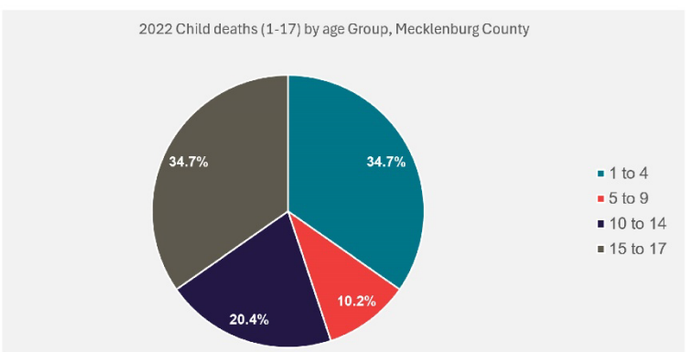
All Child Deaths (0-17), Mecklenburg County, 2023

Cause of Death	Number of Deaths	% of Deaths
Perinatal Conditions	49	31.6%
Illnesses	33	21.3%
Birth Defects	21	13.5%
Suicide	10	6.5%
All Other Causes	10	6.5%
Motor Vehicle Injuries	9	5.8%
Homicide	8	5.2%
Other Unintentional Injuries	5	3.2%
Poisoning	4	2.6%
Suffocation/Choking/Strangulation	3	1.9%
Drowning	3	1.9%
Total	**155**	**100.0%**

- Leading causes of death for infants (less than 1 year) are due largely to natural causes; for ages 1-17 the causes are primarily injury-related.
- Perinatal conditions continue to be the largest category of deaths when looking at ages 0-17.

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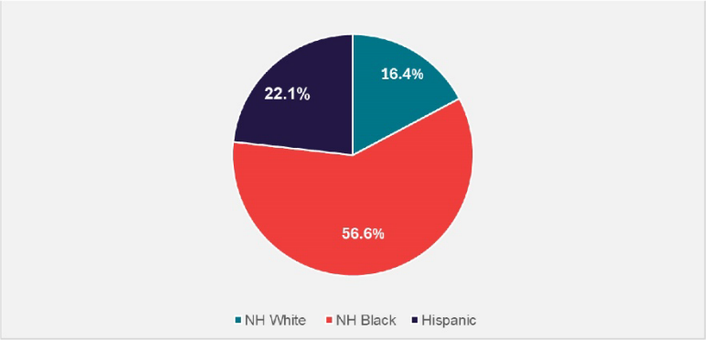
2022 Child Deaths (1-17), Mecklenburg County, by Age Group



- Youth aged 1 to 4 and 15 to 17 made up over two-thirds (69.4%) of child deaths.
- Among the leading causes of death in the 15-17 age group are assault (homicide), suicide, and other unintentional injuries.

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2022 Child Deaths (0-17), Mecklenburg County, by Race & Ethnicity



- NH Black children made up over half (56.6%) of all child deaths in 2022 yet only made up 32.2% of the total population of children in Mecklenburg County.

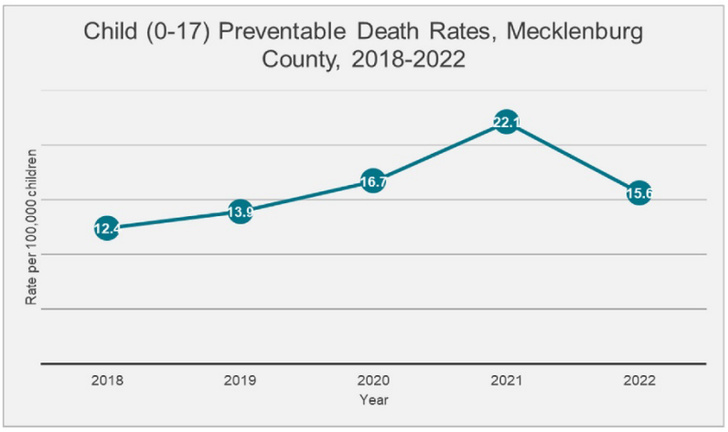
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Preventable Deaths

- Intentional Deaths
  - Consist of Homicide and Suicide
- Unintentional Deaths
  - Consist of motor vehicle injuries and all other unintentional injuries (accidents)
- Child Abuse
  - Direct result of violence against a child by a caregiver

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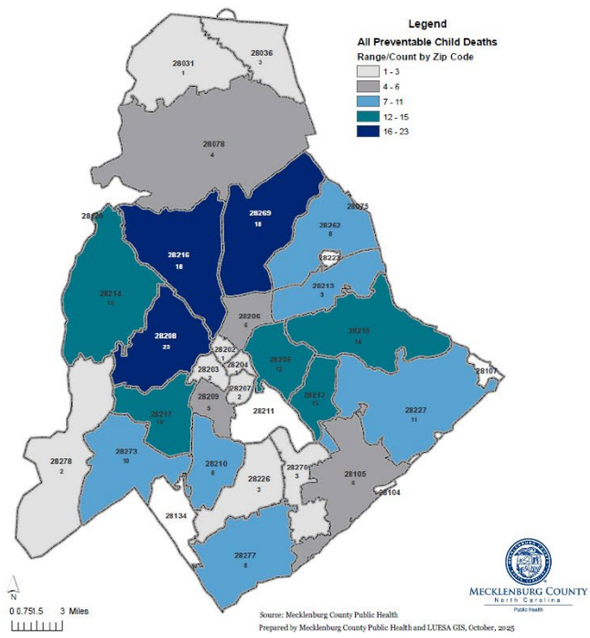
2018-2022 Mecklenburg County Preventable Child Death Rates



- 208 child deaths could have been prevented from 2018-2022.
- Preventable deaths made up nearly a third (32.8%) of all child deaths in 2022.
- Peaked in 2021 before decreasing in 2022

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All Preventable Child Deaths, 0-17 Years Mecklenburg County, 2019-2023



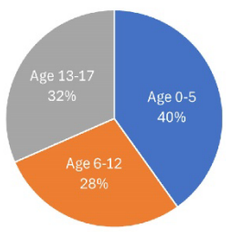
Intensive Case Reviews – DSS Involved Fatalities

2022 **9 cases**	**2 Fentanyl Toxicity** **2 Gunshot Victims** **4 Unsafe Sleep** **1 Brain Injury due to Near Drowning**
2023 **9 cases**	**2 Gunshot Victims** **3 Homicides** **1 Strangulation** **1 Motor Vehicle Collision** **1 Unsafe Sleep** **1 Drowning**
2024 **3 cases** **(last reviewed case: April 2024)**	**1 Homicide** **1 Gunshot Victim** **1 Motor Vehicle Collision**

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Child Protective Services Data

Children in Custody by Age



Age	#
Age 0-5	160
Age 6-12	113
Age 13-17	126
Total	**399**

Number of Children Age 0-5 Substantiated or In Need of Services - Fiscal Year 2025

Case Decision	#
Child Protective Services Needed	770
Services Provided, CPS No Longer Needed	169
Neglect	107
Serious Neglect	5
Abuse	4
Dependency	2
Total	**1057**

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Current Partnerships & Collaborations

Representation of Groups and Agencies in the Community Action Team (previously CFPPT)		
Alliance Health	NC Courts	Project 658
Atrium Health	Community Volunteers	Smart Start
Charlotte Mecklenburg Schools	Juvenile Justice	Council for Children's Rights
Mecklenburg County Public Health Department	Safe Alliance	Jewish Family Services
Novant Health	Guardian Ad Litem	Charlotte Mecklenburg Police Department
Pats Place	YFS Director	Teen Health Connection
Thompson Child and Family Focus	Youth and Family Services	Department of Social Services
Meckelnburg County Clinical Director	Mental Health America of Central Carolinas	Children, Family and Adult Services
Johnson C. Smith University	Care Ring	Community Support Services
NC Department of Public Safety	Mecklenburg County Commissioner	University of NC Charlotte

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Current Partnerships & Collaborations

Community Action Team (Previously CFPPT) Recent Efforts:

1. Child Abuse/Maltreatment Prevention Strategic Plan (paid collaboration with UNCC)
   - Working with both hospital systems to address the lack of effective protocols in their emergency rooms as it relates to potential cases of child abuse/neglect

2. Marketing and Distribution of safe sleep related materials
   - Purchased Pack 'n Plays that supported families in local shelters



3. Purchased gun locks and engaged in community events for distribution

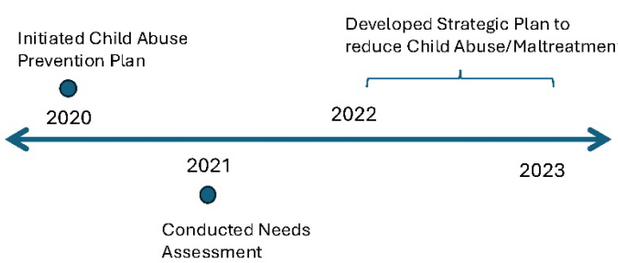


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Child Abuse/Maltreatment Prevention Strategic Plan

Background:
- Created in partnership with UNCC
- Community wide strategic plan to align efforts, secure funding, and develop programs for safer families and thriving children

Priority Areas for Prevention
- Positive Parenting
- Parental Mental Health
- Parental Substance Abuse
- Domestic Violence



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Promoting Positive Parenting

- Positive Parent Program (Triple P)
- Home Visiting Programs
  - Nurse Family Partnership (NFP)
  - Parents as Teachers (PAT)
  - A Guided Journey (AGJ)
- Improving Community Outcomes for Maternal & Child Health (ICO4MCH)
- Children Developmental Services Agency (CDSA)



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Addressing Parental Mental Health

- Resiliency in Communities After Stress and Trauma (ReCAST)
- Child Development Community Policing (CDCP)
- Infant and Early Childhood Mental Health (IECMH)
- Kindermourn
- Care Ring
- Case Management for High-Risk Pregnancy (CMHRP)



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Parental Substance Abuse Prevention

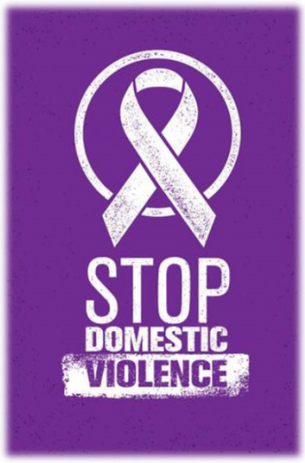
- Thompson Child and Family Focus
- Project 658
- Center for Prevention Services
- Anuvia Prevention
- Charlotte Community Health Clinic
- Amity Medical Group



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Domestic Violence Prevention

- Adult Intimate Partner Violence Counseling and Clinical Services
- Child and Teen Intimate Partner Violence Counseling and Clinical Services
- Housing for Good (H4G)
- Supervised Visitation Safe Exchange Center (SVSE)
- New Options for Violent Actions (NOVA)



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A Day in the Life – Promoting Firearm Safety

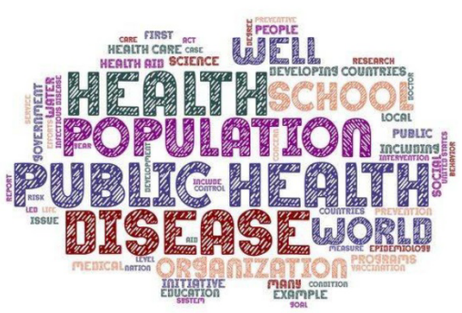


Photo Source: NC S.A.F.E.

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Next Steps

- Disseminate and operationalize action items from the Child Abuse Prevention Plan
- Collect robust data across agencies for thorough and effect case reviews to identify key recommendations for prevention and interventions
- Collaborate with partnering agencies and organizations to maximize collective impact in priority areas to reduce child abuse/prevention and child fatalities



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Comments

Commissioner Griffin said the issue was critically important. He said the child mortality rate between ages 0-17 for 2023 was 59.1 for Mecklenburg County and 155 for all child deaths. He said 9 of those were DSS involved families, so it seemed intervention was working. He asked what the difference in interpretation those numbers were, between 59.1 and 155. *Health and Human Services Director Dr. Raynard Washington said 59.1 was the rate and 155 was the number.*

Commissioner Griffin asked what the gaps and deficiencies were. *Rosaria Trichilo, Assistant Public Health Director in Case Management, said part of the review process involved discussion, with respect to the events of the death, to determine if there were certain protocols or processes within their different partnering agencies that were present or involved that could have been improved upon.*

Commissioner Powell asked how DSS was notified of the child's injuries in the situation of a vehicular accident. Commissioner Rodriguez-McDowell said it would vary depending on the situation. *Denise Steele-Campbell, YFS Division Director, said it was not necessarily DSS involvement if it was just a motor vehicle accident but if someone already involved with DSS was in a motor vehicle accident, there would be notification. She said they would not get a call for every motor vehicle accident involving a child but if the child was in the hospital and their parents were not meeting their needs, the hospital would contact DSS. She said their highest reporter sources were the police and the hospital.*

Commissioner Altman said she was thankful for the presentation and thanked Commissioner Rodriguez-McDowell for her service.

Commissioner Leake said the most valuable people they had were their children. She said it was upsetting to encounter children who were abused or neglected. She said there were more children being killed than ever before and advised the people to heed caution with who they allowed their children to be around.

Commissioner Dunlap thanked Commissioner Rodriguez-McDowell for the presentation and said he would like to know more about the 399 kids they had in custody. He requested a breakdown of the 56% of African American children deaths and to know how many of those were by firearms. He said he would like to review the recommendations again. He said the focus should be on preventing those 200+ deaths that occurred. He said the staff involved should be commended because it was one of the first times he looked at a chart and saw that Mecklenburg County was reflecting better data than the State. *Ms. Steele-Campbell said they had 399 children who were in the custody of the department, she said their goal for those children was for them to seek permanence. She said they always tried to work with families to reunify their children with their biological parents if it was within their best interest. She said they were very good at identifying if the parents were unable to meet the needs of their children or ensure their safety. She said if they could not place the children with their biological parents, they would then identify kin of the child for placement. She said the 399 number represented the total number of children who were involved with DSS due to various maltreatment issues. She said their goal was to reunify them as quickly as possible with a family member, custodian, guardian, or permanent plan of adoption. She said the amount they had in custody was the lowest they had had in years. She said they had had as many as 1000 children in their custody. Ms. Rosie Trichilo said, with regards to the 56% of African American child deaths, as part of the legislation that became effective July 1, 2025, their team would be presenting to the Board and be able to do further analytical breakdowns of their data in the following year.*

Commissioner Meier asked if the 770 child protective services needed pertained to foster care. She asked how that number related to the 399. *Ms. Steele-Campbell said, with every*

investigation they were involved in, a case decision would be made at the end of the investigation. She said the graph showed a breakdown of case decisions and showed that, of the investigations they pursued, 770 were determined they could not close the case and additional child protective service were needed. She said they had not removed the child from the home, but they found the family was in need of additional services.

Chair Jerrell said there were 208 preventable deaths, and it made him think of the loss of human resources and human capital. He said he wanted staff to understand, when the Board was lifting them up and calling them out on their good work, it was genuine. He said they were helping people and meeting them at their worst.

Chair Jerrell said he was constantly concerned for the staff whose work was done in the human services space and the mental load they took on as well as providing mental health support for them as well. He thanked the staff for their work and Commissioner Rodriguez-McDowell for her presentation.

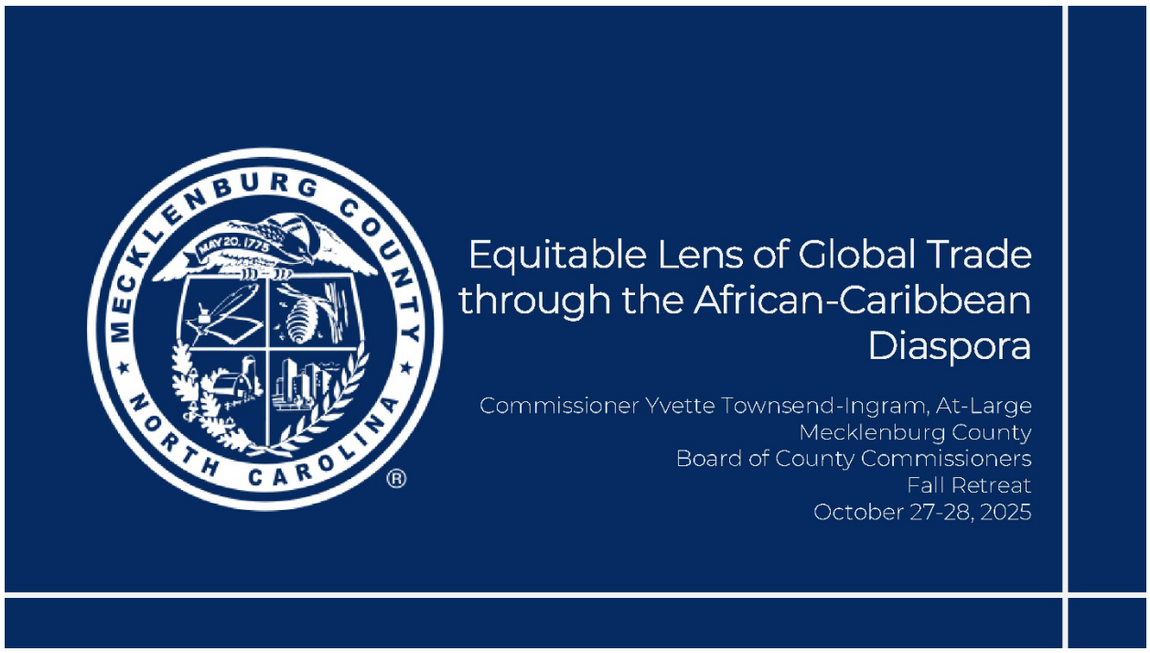
Commissioner Rodriguez-McDowell said they should be looking for ways to share out from their committees.

1:30PM – 2:15PM Ad-Hoc Minority Business Global Growth Opportunity

Board Priority Alignment: Economic Development

Commissioner Yvette Townsend-Ingram, At-Large, gave the presentation.

Description: Minority-owned businesses are key drivers of innovation, job creation, and inclusive economic growth, especially when connected to global markets. Expanding access to opportunities empowers these enterprises to scale, diversify, and build generational wealth. Supporting minority businesses in global arenas strengthens economic resilience and fosters a more equitable future



Objectives

- Present information to dispel myths about the image, civil development and profitability of countries on the continent of Africa.
- Present data for support of a marketing and communication model for Mecklenburg County small minority-owned businesses that align s with the most prevalent and profitable services and commodities on the continent of Africa.
- Form relationships with international trade organizations that will assist Mecklenburg County Small Businesses compete in the emerging African Global Trade Diaspora.

Objectives Continued

- Evaluate and reform data collection of Small Minority-Owned Businesses in Mecklenburg County.
- Align the county's priorities of workforce development and economic development with global trade opportunities.
- Explore the creation of an ad-hoc committee for global trade and economic development for Small Minority-Owned businesses with a focus on the continent of Africa.

Important Points or Data

IMPORTANT FACT TO REMEMBER—TAXES ARE HOW WE PAY FOR SERVICES!
TAXES ARE USED TO MITIGATE THE IMPACT OF INEQUALITY!

- Because of quality workforce and overall economy, North Carolina named as number one state to do business in 2025 for the third time.
- NC is number one state to do business in 2025 because
  - ➢Tax rate for businesses is 2.25% as of 2025
  - ➢Projected 0% tax rate for businesses in 2030
  - ➢Lowest utility and water rates in the nation



Important Points or Data

Best Ranked/Tiered Counties in NC to do Business

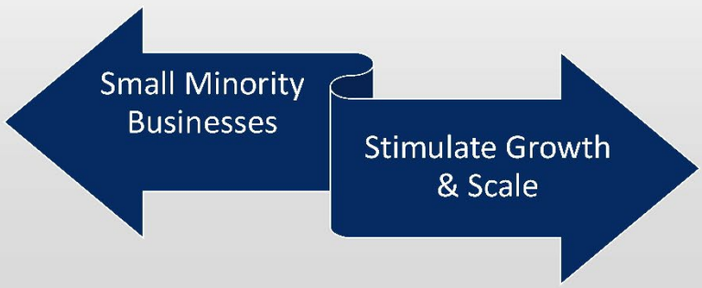
- **Wake County** has major corporate investors, and is where the capital city of NC, Raleigh is located. The Raleigh/Durham area, has the highest average household income which stimulates the overall economy.
- **Chatham County** is known as having the best "strategic growth for negotiation."
- **Nash County** is known as a tier one county for manufacturing, food production, and logistics, and also offering the best business incentives.
- **Mecklenburg County** is known as the second largest banking capital in the country and is where Charlotte, the 14 fastest growing city in the country. It is home to Charlotte-Douglass International Airport which is the largest driver of revenue.

These benefits are only enjoyed by large corporations, not small businesses.

IMPORTANT FACT TO REMEMBER—TAXES ARE HOW WE PAY FOR SERVICES! TAXES ARE USED TO MITIGATE INEQUALITY!

New Incentives for Small Business Growth

In this current economic environment that is unduly influenced by politics, it's easier for minority businesses to regress, lose sales, market share, or even go out of business. Global Trade opportunities can slow or reduce the impact of varying threats.



Data – Why do we need Global Trade?

JOB CREATION

- In North Carolina, **1.3M jobs** were supported by trade, representing **20%** of all jobs in the state.[1,2]
- In 2023, **11K companies** exported goods from North Carolina, of which **87%** were **small and medium-sized enterprises**.
- In 2022, more than **300M people** were employed by affiliates of companies at least 50% foreign-owned.[3,4]

EDUCATION AND RESEARCH

From 2023-2024, **24,468 international students** were enrolled in North Carolina colleges and universities, contributing **$914 million** to the North Carolina economy.[10]

Other Benefits of Global Trade on Small Businesses

- **Expanded Customer Base**
- Increased Revenue & Growth
- **Market Diversification**
- **Reduced Competition**
- **Access to International Government Procurement**
- **Trade Policy Advocacy**

Data – Why does NC need Global Trade?

EXPORTS AND GROWTH

WHO TRADES WITH NC?

North Carolina exported $72 billion in goods and services to foreign markets in 2023. [1, 5]

- ✓ **Canada ($10.0 billion)**
- ✓ **China ($7.2 billion)**
- ✓ **Mexico ($6.8 billion)**
- ✓ **Ireland ($4.1 billion)**
- ✓ **United Kingdom ($3.7 billion)**

Mecklenburg County currently has trade contracts 39 different countries, but only 2 South African countries.

Sappi Fine Paper North America	South Africa	Mecklenburg	4–9	Wholesale Trade
Safmarine Inc.	South Africa	Mecklenburg	4–9	Transportation and Warehousing

What Does Diaspora Mean?

Diaspora = Disperse a group of people.

Diaspora = A movement of a people away from their ancestral territory.

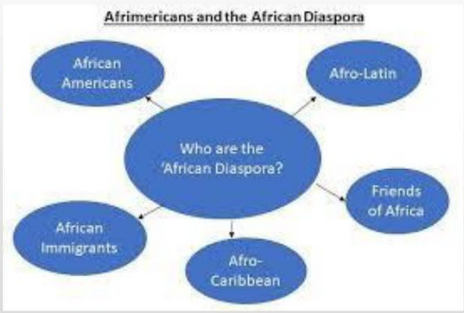
Diaspora = A diaspora maintains emotional, cultural, or even political ties to the country of origin. This is often done through language, traditions, and active support for homeland affairs.



African-Caribbean Diaspora

African-Caribbean Diaspora

The worldwide dispersal of people of African descent, historically linked to forced migration from the transatlantic slave trade, but also including voluntary migrations. It is important because these communities have created a global network with shared heritage, contributing significantly to the cultural, economic, and political development of both their new homelands and Africa through remittances, skill transfer, and advocacy



Myths about African Countries & Trade

One of the systemic barriers to realizing the vast global trade opportunities of African Countries are myths that persist about the continent due to a lack of education on multiple levels of business.

1. Many don't understand that Africa itself is not a country, but a continent composed of 54 different countries.
2. All countries on the continent of Africa are impoverished, requires aid, and has no infrastructure to support varying business models.
3. Africa can only provide raw materials and cannot manufacture products or provide progressive services that involve technology.
4. US companies can't compete with cheaper Chinese and Indian goods.
5. Many are unaware of The African Growth and Opportunity Act (AGOA): Since its enactment in 2000, the African Growth and Opportunity Act (AGOA) has been at the core of U.S. economic policy and commercial engagement with Africa. AGOA provides eligible sub-Saharan African countries with duty-free access to the U.S. market for over 1,800 products.



Why Mecklenburg County should pursue African Trade

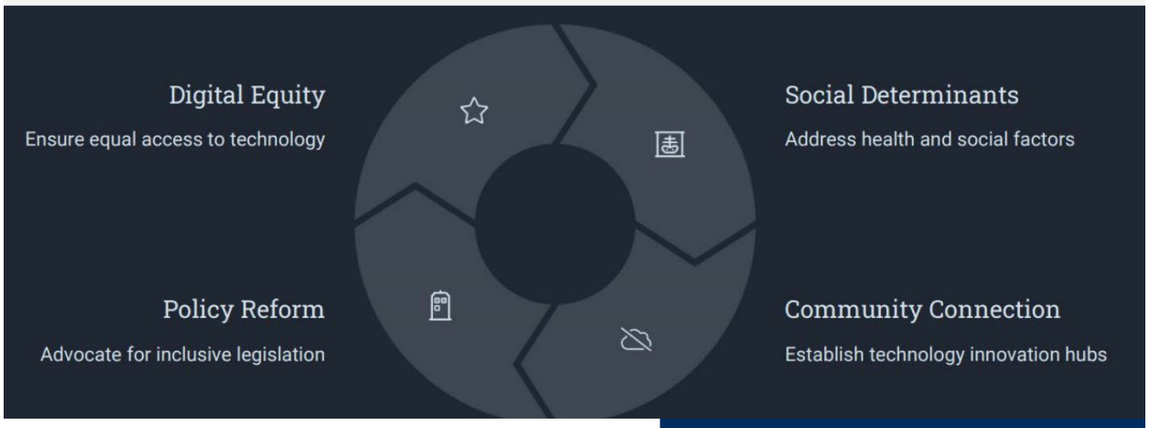
- ✓ North Carolina has seen an **850% increase** in its African immigrant population from 20K residents in 2000 to 190K residents in 2023.
- ✓ There are over **1,200 African-owned businesses in North Carolina**, contributing to the state's economy.
- ✓ North Carolina hosts **25 African cultural festivals, 450 African cuisine restaurants, and has 3,200 African students in its universities**, showcasing a strong cultural impact.
- ✓ The **Africa Growth and Opportunity Act (AGOA) has contributed to a 13% growth** in trade volume between Africa and the U.S. from 2020 to 2023, particularly in agriculture, textiles, and energy sectors.
- ✓ The future of U.S.-Africa trade relations will focus on sectors like **technology, green energy, and materials**, presenting promising opportunities for both regions between 2024 and 2034.

NC Cities with Highest African Immigrant Population

CITY	POPULATION
Charlotte	45 K
Raleigh	32 K
Durham	27 K
Greensboro	15 K
Winston Salem	12 K
Fayetteville	11 K

Why Mecklenburg County should pursue African Trade

A Platform for Navigating Systemic Barriers



Implementation Roadmap & Next Steps

1. Establish County Ad Hoc Advisory Committee
2. Establish Civil Society Organization (CSO) Community
3. Launch Collaborative Innovation Initiatives with Call to Action





Chair Jerrell asked if she was suggesting an Ad-Hoc committee or a standing committee. Commissioner Townsend-Ingram said she was unsure.

Commissioner Griffin asked if Commissioner Townsend-Ingram was referring to Mecklenburg County proper or Mecklenburg County government doing business with 39 different countries.

Commissioner Griffin said they were still waiting on a policy at some point. He said some of it may or may not be flushed out, but he would hope they would have one that gave some direction to the staff, but they did not presently have one at the time. *Commissioner Townsend-Ingram said Wake County was doing it and they could look at them as a model. She said they could have small businesses specifically target that population of people*.

Commissioner Griffin asked if it was Wake County government or Wake County doing it. *Commissioner Townsend-Ingram said it was a public-private partnership, so they were both involved.*

Commissioner Meier said global trade was federal and asked if there were regulations they had to maneuver. *County Attorney Wade said he was not familiar with the topic. County Manager*

Bryant said he was looking for clear direction from the Board relative to Commissioner Townsend-Ingram's interest in pursuing the mentioned path. He said they had to educate themselves on the topic. He said he needed Board consensus before committing time and resources to the topic.

Commissioner Townsend-Ingram said workforce development and education/research studies were the only two areas she weas interested in stepping into and where she saw the most interest.

Commissioner Rodriguez-McDowell asked for further information regarding tariffs. *Commissioner Townsend-Ingram said, in terms of the AGORA, it was connected to the tariff portion. She said some countries were excluded from certain tariffs but because they did not do a whole lot of business, the tariffs were excluded. She said that would be something further down the road.*

Commissioner Rodriguez-McDowell said she did not understand the connection to workforce development. *Commissioner Townsend-Ingram said she was thinking they could train young people on what was needed to do business with those global corporations that were already there as well as those they could partner with that were in Africa*.

Commissioner Powell said she felt they needed a lot more information pertaining to what they could do and what the County's role would be. She said they needed to determine if it was the proper space for the Regional Business Alliance.

Commissioner Altman said she felt concerned with the lack of ties and she wanted to be sure they were pursuing economic opportunities. She said she was interested in getting recommendations from Deputy County Manager Johnson. She said she was interested in ensuring no stone was left unturned regarding business in Mecklenburg County. *County Manager Bryant said he needed clear directions from the Board.*

Commissioner Dunlap said he was not certain it was something the Board should be pursuing from a budgeting standpoint. He said he did not feel it was in the area of the County and, in terms of making it a Board function, one of the standing committees, it seemed most of the Board members were committed to other areas of interest.

Commissioner Townsend-Ingram said she did not see small businesses being incentivized or helped and she saw possibilities within Africa.

Commissioner Altman said she recalled they were undertaking Economic Development to come up with additional criteria to ensure their TIG and BIP incentives were more accessible to smaller groups. She said they were looking at ways to broaden the work in Economic Development.

Commissioner Rodriguez-McDowell said she felt proud with the work they were doing in the minority space, and they were doing great work. She said it could be good to do a presentation in Economic Development around the work they were doing. She said the BIPs and TIG's were usually set up around the larger corporations, but they had always been trying to push down whatever they could do towards small businesses.

Chair Jerrell said they were not even close to an ad-hoc committee, but it was great information and perspective but the disconnect could be determining what their role would be. He said there was a consensus they were working with small businesses. He asked if it was possible to look at immigrant small businesses and figure out how they could engage with that subset of the population. He said if they were already doing that, it would be a level of redundancy. He asked what it was they were not doing that Commissioner Townsend-Ingram believed they should be doing.

Chair Jerrell said if Wake County government was doing it, he would be interested to see what it was. He said they could reach out and get more information. He said their role could be facilitation and to provide support for small businesses and the immigrant community. He requested she continue to educate the Board and continue to have the conversation.

Commissioner Townsend-Ingram said there were no African countries with a hub. She said they had a large group of people but did not have a connection.

Chair Jerrell said she should return with more information and a fuller request to work with.

Program Review/Budget Deep-Dive Assessment Update ***(****This item was moved to a B/PP meeting)*

The Commissioners were given three minutes each to give remarks about the retreat.

County Manager Bryant provided a status update regarding SNAP benefits

County Manager Bryant provided the following information:

- US Department of Agriculture has directed the North Carolina Department of Health and Human Services to suspend the issuance of November 2025 SNAP benefits in North Carolina as Food and Nutrition Services due to the ongoing federal government shutdown.
- Per the USDA memorandum, which is dated October 24th, 2025, the suspension of benefits does not affect the ongoing determination of eligibility of applicant households.
    - All counties are expected to continue normal operations for application intake and processing in accordance with federal and state policy.
    - Individuals should still apply for those benefits with respect of what is looming on November 1st.
- To inform the public, a press release was issued on October 27th, 2025, direct text messages to these participants were sent, and social media and traditional media outreach has been performed
- SNAP benefits are 100% federally funded.
- States are not permitted to issue benefits using state funds with the expectation of federal reimbursement.
- The County is currently engaging with our community partners, starting yesterday
- Notched up our engagement with our community partners and food resource organizations to mobilize a plan to help get food in the hands of families with acknowledgement that county doesn't have the resources to make up for the SNAP benefit Freeze
- North Carolina DHHS is meeting with our directors, our DSS directors,
    - Yolanda Griffin will be attending that meeting tomorrow and possibly Doctor Campbell as well.
    - They're participating in those meetings to discuss strategies and also hear from our Pier County directors about how they're responding to what is going on.
- Our response will factor with how the state is going to respond to what has happened at the federal level as well.
- Actions:
    - At a minimum, we will expand our food pantry capacity with our partners
    - The reality is they will not have enough food to serve the 63,000 Mecklenburg County households that are receiving SNAP benefits.
        - There's a total of 138,460 participants that make up that

- The cost to provide a 7-day supply of food boxes would be $2.8 million per week
- As of September 2025, the monthly value of SNAP benefits is $24 million
- No county in the state is able to supplement the funding associated with this benefit.
    - Breaks down to $175 per participant.

County Manager Bryant said they anticipated receiving additional information and recommendations from their discussions by the following Friday. He said their efforts were not to supplant but to try to minimize the impact, the blow that was associated with it. He said if a budget was in place by November 1st, 2025, then they were in a good place but if not, they were prepared to have a plan of action.

Comments

Chair Jerrell said there was a meeting the following day so they would have more information at that point. He said the Manager and himself would stay in communication and he would share that information with the Board.

Chair Jerrell said it was costly to try to supplant that level of funding and there was no reimbursement. He said 63,000 households were affected and the Board was also coordinating with partners.

Commissioner Rodriguez-McDowell asked for clarification regarding some of the possible things the Manager was considering when they referred to plans or what their actions could be. County Manager Bryant said, what he was confident sharing was, they were planning on partnering with their food pantries, but they lacked sufficient supply. He said he was reluctant to share much else at that point.

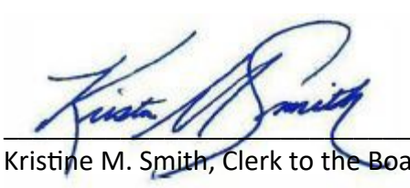
Commissioner Griffin said he hoped once County Manager Bryant got the information from the Chair on October 31st, he would provide the information to the public as quickly and clearly as possible. *County Manager Bryant said he completely agreed and there had been discussions to ensure clear communication with the public.*

Commissioner Powell asked County Manager Bryant to repeat what the weekly costs to provide 7 days' worth of meal boxes would be. *County Manager Bryant said it was $2.8 million per week.*

3:00PM – 3:05PM Closing Remarks

County Manager Bryant gave closing remarks.

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried to adjourn at 3:34 PM.



Kristine M. Smith, Clerk to the Board

Mark Jerrell, Chair

Meeting Minutes
December 16, 2025

MINUTES OF MECKLENBURG COUNTY, NORTH CAROLINA
BOARD OF COUNTY COMMISSIONERS

The Board of Commissioners of Mecklenburg County, North Carolina, met in Informal Session in the Meeting Chamber Conference Room CH-14 of the Charlotte-Mecklenburg Government Center located at 600 East Fourth Street, Charlotte, North Carolina at 5:15 p.m. and in Formal Session in the Meeting Chamber of the Charlotte-Mecklenburg Government Center at 6:13 p.m. on December 16, 2025.

ATTENDANCE

Present: Chair Mark Jerrell, Vice-Chair Leigh Altman
and Commissioners Arthur Griffin,
Vilma D. Leake, Elaine Powell,
Yvette Townsend-Ingram
Susan Rodriguez-McDowell, and George Dunlap
County Manager Michael Bryant
County Attorney Tyrone C. Wade
Clerk to the Board Kristine M. Smith
Deputy Clerk to the Board Arlissa Eason

Absent: Commissioner Laura J. Meier

-INFORMAL SESSION-

CALL TO ORDER

The meeting was called to order by Chair Jerrell, after which the matters below were addressed.

REMOVAL OF ITEMS FROM CONSENT

The Board identified item(s) to be removed from Consent and voted upon separately. The items identified were Items:

25- 0661 Commissioner Leake
25- 0671 Commissioner Leake

STAFF BRIEFINGS

25-0698 UPDATE ON A HOME FOR ALL

The Board received an update on A Home for All.

County Manager Bryant gave an overview of the A Home for All project.

Background: In a reset of the current model, Mecklenburg County will lead A Home for All by identifying implementation priorities and executing. In addition to the County in the lead role, this structure will include The Foundation for the Carolinas in the lead fundraising role, an Advisory

Meeting Minutes
December 16, 2025
Council (with engagement from the corporate sector) and the Continuum of Care Governing Board.

Stacy Lowry of Community Support Services and Lashanda Hart, CMO Program Manager, gave the presentation.

Reimagining A Home For All



1

-

Service Enrichment Update (Catherine Simmons)

- **Public Health (at LaSalle)**
  - 22 individuals tested - 24 COVID tests, 1 vaccinated (flu), and 24 masks
  - 76 individuals - Provided comprehensive STI testing & education
  - Beginning to see a reduction of people visiting the mobile unit.

- **Hearts for the Invisible made connections/referrals to:**
  - 3 – Mental Health Provider
  - 1 – Substance Use Provider
  - 2 – Housing/Matched to housing program
  - 5 – Shelter (women)
  - 3 – Applications (SNAP/Medicaid)

2

Service Enrichment Update (Catherine Simmons)

- **Contract amendments & purchase orders are being finalized for:**
  - Project Outpour, My Sister's House, Hearts for the Invisible and Roof Above

- **Project Outpour**
  - Will have staff hired with extended hours beginning 1/7/2026

- **My Sister's House**
  - Hiring case management and security company

- **Rowan Cabarrus Health Center**
  - Will be at My Sister's House beginning in January 2026

3

OUR VISION FOR THE FUTURE

A community where homelessness is rare, brief, and non-recurring, and every person has access to permanent, affordable housing and the resources to sustain it.

a home for all
POWERED BY UNITED WAY

4

A Home For All (AHFA) 1.0

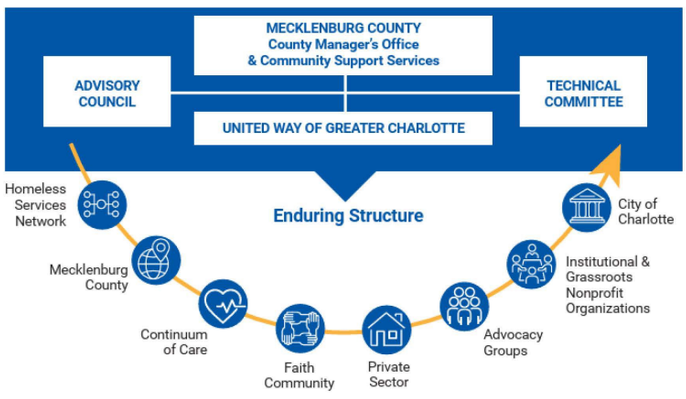
	Current
Operations	• United Way Central Carolinas (UWCC) manages all daily operations, contracts and staffing with oversight from Mecklenburg County
Funding	• Mecklenburg County provides 100% funding for AHFA operations • Initiatives are funded with a mix of public and private funding, with Mecklenburg County being the primary funder
Governance	• Implementation teams for work streams are being managed by UWCC • AHFA Technical Committee guiding technical aspects of various initiatives • Continuum of Care is not directly linked to AHFA governance model
Fundraising	• UWCC is responsible for raising private and other non-County funding to support AHFA initiatives.
Evaluation	• UWCC is responsible for performance management • Overall evaluation plan established but no outcomes identified

5

A Home For All 1.0

Figure 25: A Home For All Enduring Structure

Source: A Home For All Strategic Framework
Note: Additional fundraising advisory function to be provided by existing philanthropic and business coalitions, in partnership with United Way



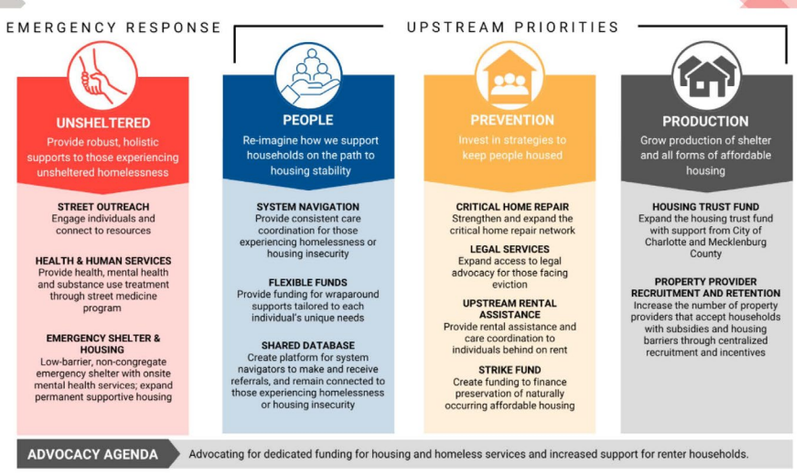
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Why A Home For All 2.0?

- Slow progress towards implementation plan goals.
- Private fundraising not currently on track to meet goals to support implementation plans for high priority initiatives.
- Overall strategy not well anchored to existing governance for homelessness response/prevention – operating on a parallel track with same partners.
- County paying administrative overhead to UWCC to manage contracts with partners who have existing relationships with County.
- Transition to 2.0 will result in greater confidence and commitment from funders.

7

Will review priority workstreams and original recommendations



8

A Home For All 2.0 (Proposed)

	Proposed
Operations	• Mecklenburg County will manage all daily operations, contracts and staffing for AHFA 2.0
Funding	• Mecklenburg County will continue to provide 100% funding for AHFA operations • Key initiatives will be funded with a mix of public and private funding, with Mecklenburg County being the primary funder until other funds are identified • Transition to 2.0 will not exceed current allocation, in fact, it will be less
Governance	• Foundation for the Carolinas (FFTC) will manage AHFA Advisory Council with leadership from corporate sector, and representation from philanthropy, nonprofit, and those with lived experience to advise County and FFTC on broader strategy • Existing Continuum of Care (CoC) structure will be leveraged for technical guidance of the framework with the addition of ad hoc groups as needed to guide specific workstreams – existing implementation teams will be cross-walked to CoC structure. • County and FFTC jointly maintain alignment between AHFA Advisory Council and CoC feedback loops.

A Home For All 2.0 (Proposed)

	Proposed
Fundraising	• FFTC will be responsible for raising private and other non-County funding to support AHFA initiatives. This will include future funding for the response to Catherine Simmons Avenue that was shared last month.
Evaluation	• Mecklenburg County and FFTC will jointly develop AHFA evaluation framework to meet programmatic and fundraising needs

10

A Home For All 2.0 (Proposed)

OPERATIONS

Mecklenburg County will manage all daily operations, contracts and staffing, and continue oversight of federally mandated CoC

Foundation for the Carolinas will raise private funding to support AHFA initiatives and convene and manage the Advisory Council

GOVERNANCE

Meck Co. Continuum of Care will provide technical guidance, data to guide decision making and governance structure for implementing AHFA

A Home for All Advisory Council will advise County and FFTC on broader strategy implementation and funding

11

Transitioning to AHFA 2.0

- **Communications**
  - Create and launch communication plan with representatives from Meck County, FFTC and UWCC.
  - Public Announcement will be made January 2026

- **Operations/Staffing**
  - Establish terms and execute agreement with the County and FFTC that reflects new operational structure.
  - Transition existing contracts with UWCC to the County.
  - Determine plan to transfer any unexpended/unobligated non-County funds from UWCC to FFTC.
  - Finalize AHFA 2.0 staffing needs, establish County positions and launch recruitment efforts.

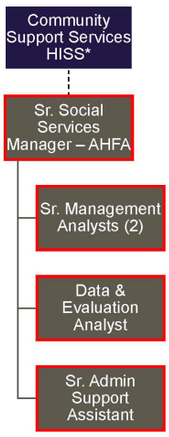
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Transitioning to AHFA 2.0

- **Priorities Review/Reset**
  - Review the Charlotte-Mecklenburg's Strategy to End and Prevent Homelessness: Part 1 Strategic Framework recommendations and A Home For All implementation pillars and reconfirm and revise priorities as needed
  - Map and align AHFA implementation teams to existing CoC Committees
- **Community Engagement**
  - Engage community stakeholders for feedback on priorities and obtain buy-in for new partnership
- **Establish the A Home For All Advisory Council**
  - FFTC will manage AHFA Advisory Council with leadership from corporate sector, and representation from philanthropy, nonprofit, and those with lived experience to advise County and FFTC on broader strategy

13

County Staffing Structure



The annualized cost of this staffing is **$697,114**.
The positions require BOCC authorization.

NEW POSITIONS

Sr. Social Services Manager – Manages existing and new projects focused on access to the "front door" of homeless system.

Sr. Management Analyst-Research & Evaluation – Synthesizes and analyzes performance measures across programs. Creates and disseminates reports. Works with counterparts and leadership to drive data-driven projects.

Sr. Management Analyst (2) – Collects, monitors, and analyzes performances for internal and external partners. Informs leadership of progress and areas of concern. Conducts site visits.

Sr. Administrative Support Assistant - Provides administrative support throughout division, including the tracking of invoices.

**HISS- Housing Innovation & Stabilization Services Division*

14

A Home For All 2.0

Questions

15

A video regarding the Critical Home Repair program was played.

Comments

Commissioner Leake thanked the Board, the community, the County Manager, and Ms. Hart for their efforts in making things happen with the Critical Home Repair and Catherine Simmons community.

Commissioner Griffin asked if they were specifically looking at Catherine Simmons or a corridor. He asked how they measured success when people were sleeping on the front porch at 1905 Beatties Ford Road. Commissioner Griffith asked where the people came from. He said social workers say it took 90 days to get people ready for an apartment or living independently if there were mental health or substance abuse issues. He asked how they could help homeowners who needed help with repairs but could not afford them. County Manager Bryant said the initiatives were presented as a launch on November 17, and we were learning as we go. He said this was the first time they were taking a cross-sector approach, which included the City, non-profits, and the philanthropic community. He said the emphasis had been on Catherine Simmons Avenue, but they needed to be very calculated in moving the initiative forward. He said they started with Catherine Simmons because it was smaller and concentrated. *Ms. Lawry said the 90-day issue was not about preparing the people, but no affordable housing was available on the back end, so it took longer to find housing for them.*

Commissioner Dunlap said he was excited that the County would be moving forward with this, with specified outcomes and measurable objectives.

Commissioner Rodriguez-McDowell said she was excited about the program and was glad to hear that Foundations for the Carolinas would be participating. She said 100% of operations came from the County, and she asked what the other piece of the funding was and what the proportions were. *Ms. Hart said she believed it was $10 million. Ms. Lowry said they had to invest in the current and ongoing programs and services. She said part of the conversation with the Foundation was about the County providing operational funding and the Foundation funding all the different initiatives going forward, and more. She said Cathy Bessant, who had been the co-chair of their original Charlotte Mecklenburg strategy, but was no longer there, was invested and knew the history of the work over those two years.*

Commissioner Powell said it was good to see the results of the Critical Home Repair funding. She said she did not have a lot of confidence in what she was hearing about the Foundations for the Carolinas, but she was glad they were listening. *County Manager Bryant said there was a lack of confidence in the United Way to raise these funds. He said they started soliciting commitments through the private sector but were unsuccessful. He said the private sector would now commit, and their commitment had heightened, knowing that the County would lead operations and the Foundation would lead the efforts. He said the Board, along with the City, had purchased the hotel on Sunset Avenue. He said they would be assembling the advisory board to give oversight and perspective to the programming and fundraising.*

Commissioner Townsend-Ingram said that since the County controlled operations, there needed to be a greater focus on what we asked for and specified in the contracts for the building plan. She said if the County was doing data collection, it needed to show the impact, because too much was at stake.

Commissioner Altman said they had all been concerned that the situation was not headed in the right direction, and she wondered what they were doing wrong or whether the project was floundering. She asked if they had connected with what the dysfunction may have been. She said she hoped that as they assisted people, they were tracking how long they had been in Mecklenburg County, how long they had been in a shelter, and how long it took to help them get back on their feet, or whether they were going through a revolving door. She said they needed to be able to see the progress they were making. She said that with an open system and people coming in and out, it was hard to know if there was a good impact. *County Manager Bryant said 2.0 tightened up the loose strings from 1.0. He said there were questions and concerns associated with the 1.0 – 99*

recommendations, but the 2.0 addressed those concerns and more so, they could move towards identifying outcomes. He said as a preview for the upcoming Board retreat, each topic presented would be introduced by its proposed scorecard. He said they would then be briefed on that specific topic to allow feedback on what should be monitored so they could gauge progress.

Chair Jerrell said he believed the step being taken by Mecklenburg County was unprecedented. He said as it was related to Catherine Simmons, they were taking a tremendous amount of resources and leading the effort with County partners. He said we were getting $10M in programmatic funding, which would allow us to go into other corridors, including the center city. He said there were many areas where they could make an impact, and the critical home repair initiative was powerful.

CLOSED SESSION – None

-FORMAL SESSION-

CALL TO ORDER

Chair Jerrell called this portion of the meeting to order, which was followed by reading of the County's Mission and Vision and the FY2026 Board Budget Priorities, introductions, invocation by Chair Jerrell and the Pledge of Allegiance to the Flag; after which, the matters below were addressed.

A video was played presenting holiday greetings from the Board.

The Chair recognized Barbara Bleiweis, Soil and Water Conservation Commissioner.

AWARDS/RECOGNITION – NONE

PUBLIC ART MOMENT – N/A

PUBLIC APPEARANCE

25-0683 Public Appearance

The following people appeared to speak during the Public Appearance portion of the agenda:

1. Denesha Degraffenreid	Topic: Mental Health
2. Mark Ethridge	Topic: Affordable Housing
3. Liz Clausen-Kelly	Topic: Roof Above – Affordable Housing
4. Joseph Fuller	Topic: Shared his story of Atrium's Hope Housing program
5. Brian Donado, Atrium Health	Topic: Atrium Health HOPE Housing program
6. Don Jonas, Atrium Health	Topic: Atrium's contribution, Re; affordable housing & homelessness programs
7. Collin Lane, point person for The Pearl	Topic: Have not received any of the TIG; 5% affordable units; affordable housing update

APPOINTMENTS

25-0668 HISTORIC LANDMARKS COMMISSION

Motion was made by Commissioner Powell, seconded by Commissioner Rodriquez; McDowell, and unanimously carried to appoint Matthew Browder to the Historic Landmarks Commission to fill one (1) unexpired term expiring July 30, 2027.

Note: Lesley Carroll resigned.

25-0672 APPOINTMENTS- CENTRAL PIEDMONT COMMUNITY COLLEGE BOARD OF TRUSTEES

Nominations were needed on the Central Piedmont Community College Board of Trustees to fill one (1) unexpired term expiring June 30, 2028.

Note: Jimmy Dunn resigned.

Nominations were as follows:

Commissioner Rodriguez McDowell nominated Corrine Perera.
Commissioner Powell nominated Samuel Spencer IV.
Commissioner Dunlap nominated Janet LaBar.

An Ad Hoc Interview committee will be appointed by the Chair.

Appointment will be brought back at the next Regular Meeting.

25-0673 APPOINTMENT- AGRICULTURAL ADVISORY BOARD

Motion was made by Commissioner Dunlap, seconded by Commissioner Altman, and unanimously carried to appoint Cherie Jzar, Connor Newman, Eliseo Pascual Baez, and Michael Donovan to the Agricultural Advisory Board to fill four (4) slots.

Note: The initial terms of this new board will be staggered.

25-0680 APPOINTMENTS- MECKLENBURG EMS JOINT AGENCY BOARD OF COMMISSIONERS

Motion was made by Commissioner Duncan, seconded by Commissioner Rodriguez-McDowell, and unanimously carried to reappointment David Callaway, Jonathan Collier, Jamie Feinour, Sid Fletcher, Gary Little, Derrick Ramos, and Michael Slisz to the Mecklenburg EMS Joint Agency Board of Commissioners for seven (7) three-year terms expiring December 31, 2028.

25-0681 APPOINTMENTS- TOWN OF MINT HILL BOARD OF ADJUSTMENT

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried to reappoint William Barrett on the Town of Mint Hill Board of Adjustment for one (1) three-year term expiring December 31, 2028.

PUBLIC HEARINGS

25-0624 BUSINESS LOCATION AND EXPANSION – SOFI TECHNOLOGIES, INC.

Background: SoFi Technologies, Inc. (short for Social Finance Technologies, Inc.) was founded in 2011 and is headquartered in San Francisco, California. The company is a leading online personal finance company that provides a range of financial products and services:

- ***Lending Products**: Student loan refinancing, personal loans, and home mortgages.*
- ***Investment Services**: Brokerage accounts, automated investment management.*
- ***Banking Products**: Cash management accounts, credit cards.*
- ***Insurance**: Life insurance and more through partnerships.*

The company's business model combines technology-driven financial solutions with human support. SOFI TECHNOLOGIES, INC offers a member-centric approach focusing on financial education and community building.

SOFI TECHNOLOGIES, INC.'s proposed project meets all the following grant guidelines for a 5-year Business Investment Grant, specifically:

- *A taxable investment of $3,000,000 to be completed in the next five years.*
- *Creation of 225 new jobs with an average wage of $108,007 (which is equal or greater than 100% of the average SOC codes for each job position for the Charlotte-Gastonia-Rock Hill M.S.A.).*
- *There is competition for this project from Jacksonville, FL, and Frisco, TX.*

The general terms and conditions of this grant include:
- *A portion of the grant must be repaid if the company moves this investment from Charlotte within 5 years of the end of the grant term.*
- *Actual grant payments are based on the value of the investment as appraised by the Mecklenburg County Tax Office.*
- *All property taxes due from the company must be paid before a grant payment is made.*

The Board of County Commissioners indicated its intent to approve this grant in a closed session on 10/07/2025.

Motion was made by Commissioner Dunlap, seconded by Commissioner Altman and unanimously carried to open the Public Hearing to receive comments on a proposed business investment program grant to Sofi Technologies, Inc.

Clay Andrews, Senior Program Manager, Office of Economic Development, gave the presentation.

Business Investment Program (BIP) Grant

Public Hearing

Mecklenburg Board of County Commissioners
December 16, 2025.



SoFi Technologies, Inc.

Company Background

SoFi Technologies, Inc.

- Pioneering fintech platform offering a holistic suite of financial services that empower members to manage, grow, and protect their wealth, supported by education & community benefits
- Founded in 2011 by Mike Cagney, Dan Macklin, James Finnigan, and Ian Brady.
- Technology and customer-focused solutions
- Headquartered in San Francisco
- Offices in 14 locations in the US & Hong Kong, Latin America, and Switzerland (existing office in CLT)



Business Investment Program Grant

Project Details

SoFi Technologies, Inc.

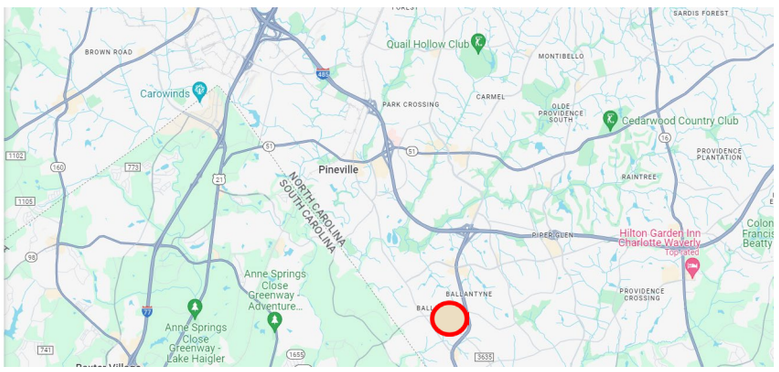
- **$3M in New Taxable Investment**
  - $1.2M in Real Property
  - $1.8M in Business Personal Property
- **250 New Employees**
  - $116,268 Average Wage
- **Competitive Sites:**
  - Jacksonville, FL
  - Frisco, TX



Business Investment Program Grant

Project Location

SoFi Technologies, Inc.



Proposed Location: 13034 Ballantyne Corporate Pl
Submarket Name: Ballantyne
Commission District: 6

Business Investment Program Grant

Project Incentives

SoFi Technologies, Inc.

Partner	Terms	Amount
County	5 years/75%	$39,354
City of Charlotte	7 years/90%	$33,155
State Incentives	12 years	$2,328,200
TOTAL		$2,400,709

Business Investment Program Grant

Project Employment

SoFi Technologies, Inc.

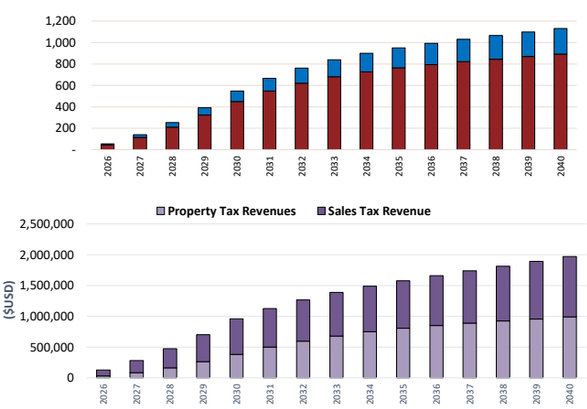
Position	Total	Wage	SOC- Code	Annual Median MSA	Percent difference
Loan Officer	22	$ 192,369	13-2072	$97,050	>
HE Loan Officer	45	$ 95,855	13-2072	$97,050	<
Loan Processor	52	$ 90,634	13-2072	$97,050	<
Underwriter	43	$ 117,289	13-2053	$89,470	>
Closer/Funder	24	$ 78,000	13-2072	$97,050	<
Production Assistant	3	$ 78,000	11-1021	$138,460	<
Production Manager	3	$ 301,115	11-1021	$138,460	>
Processing Manager	5	$ 144,547	11-1021	$138,460	>
Underwriting Manager	3	$ 140,000	13-2053	$89,470	>
Closing Manager	3	$ 130,000	13-2072	$97,050	>
Sales Manager	3	$ 190,000	11-2022	$169,930	>
Lock Desk Analyst	19	$ 95,000	13-2072	$97,050	<
Quality Analysis	14	$ 55,000	11-3051	$137,030	<
QA Manager	3	$ 130,000	11-3051	$137,030	<
Chief Experience Analyst	8	$ 100,000	11-1021	$138,460	<
Total	250	$116,268			

Business Investment Program Grant

Project Impacts

SoFi Technologies, Inc.

- SoFi Technologies, Inc. is expected to induce an additional **494 jobs** by the end of the five-year grant term.
- SoFi Technologies, Inc. is expected to induce an additional cumulative net of **$1,620,673 in sales tax** revenue by the end of Year 5.

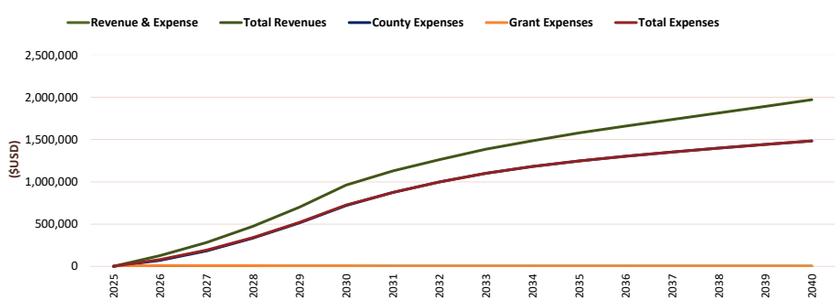


Business Investment Program Grant

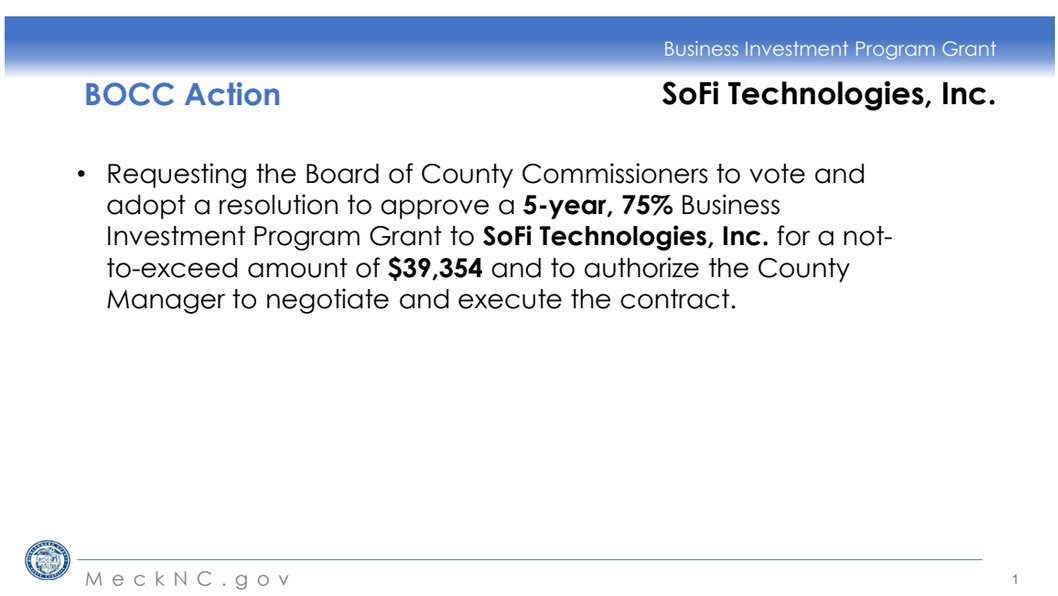
Project Impacts

SoFi Technologies, Inc.

SoFi Technologies, Inc. is expected to net the County **$237,119** in revenue in the final year of the grant term for a cumulative net of **$687,994** over five years







There were no speakers for this portion of the Hearing.

Commissioner Rodriguez-McDowell, Chair of the Economic Development Committee, asked Mr. Andrews to explain why some numbers on page 7 of the project employment document were red and others were black. *Mr. Andrews said these were places where he noticed a big variety in the jobs versus the average range. He said some were a little different than the SOC (Standard Occupational Codes), which were the codes the federal government gave to jobs created. He said the same SOC code could go to a higher-earning loan officer. Mr. Andrews said he gave details to show that some came in at a lower wage and later moved to a higher wage within the same category.*

Commissioner Rodriguez-McDowell said she was not connecting why the wage was $78,000, but under the annual median (MS), it was $138,460, a huge difference. *Mr. Andrews said some of these were highly commissioned jobs, so they had a low base salary, but they earned commission. He said that when the Federal Government tallied the numbers, they were higher, but that was not guaranteed by the company.*

Commissioner Rodriguez-McDowell said the Committee unanimously supported them and liked the upward mobility of the company, so they approved it.

Commissioner Townsend-Ingram thanked Mr. Andrews for his presentation. She referred to the pre-tax incentive clip and said it showed how the services helped their employees. She said she liked seeing that the companies they gave incentives and grants to were tied back to the Board's priorities and were bringing in jobs.

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried, to close the Public Hearing.

Motion was made by Commissioner Rodriguez-McDowell, seconded by Commissioner Townsend-Ingram, and carried 7-1 with Chair Jerrell and Commissioners Altman, Dunlap, Griffin, Leake, Rodriguez-McDowell and Townsend-Ingram voting yes, and Commissioner Powell voting no, to adopt a resolution approving a business investment program grant to Sofi Technologies, Inc. for a not-to-exceed amount of $39,354 and authorize the County Manager to negotiate and execute the contract.

MECKLENBURG COUNTY BOARD OF COMMISSIONERS
RESOLUTION
APPROVING BUSINESS INVESTMENT PROGRAM GRANT
FOR SOFI TECHNOLOGIES, INC.

WHEREAS, **SOFI TECHNOLOGIES, INC.** is seeking to locate its operations in Mecklenburg County; and

WHEREAS, the organization evaluated sites in Jacksonville, FL, Frisco, TX, and

WHEREAS, this project, as described by the company, was determined to meet all of the criteria for a Business Investment Program grant from the County of Mecklenburg, the Board of Commissioners voted its intent to provide a Business Investment Program grant to the company during a closed session meeting on **10/07/2025**, and as authorized by the Board, the County communicated this information to the company; and

WHEREAS, taking into consideration the Board's stated intent to make an economic development grant, the company subsequently decided to expand in Mecklenburg County. The project will involve a capital investment of **$3,000,000** and is expected to create **250** new jobs within five years, with an average annual salary of approximately **$116,268**. The Business Investment Program grant is a **75% grant over 5 years**, with a not-to-exceed amount of **$39,354**. The grant will be subject to the County's standard contract provisions, including compliance requirements for the company related to job creation targets and claw-back provisions; and

WHEREAS, Mecklenburg County Board of Commissioners has determined that this grant will provide new employment, new taxable property, and new economic activity within the County, now, therefore, be it

RESOLVED that the Board of County Commissioners does hereby approve the Business Investment Program grant as described above and authorizes the County Manager to execute a contract for the same, with any necessary or helpful nonmaterial changes.

ADOPTED the

Approved as to Form:

_____
Clerk to the Board

_____
County Attorney

Resolution Recorded in Document Book #54, Document #141

ADVISORY COMMITTEE REPORTS – NONE

MANAGER'S REPORT

25-0696 BOCC FIVE-YEAR PIN PRESENTATION

Background: Vice Chair Altman served on the County Commission for five years. In recognition of her service, the Manager presented her with her five-year pin.

The County Manager presented a five-year pin to Vice Chair Altman.

Vice Chair Altman accepted her pin and gave remarks.

DEPARTMENTAL DIRECTORS' MONTHLY REPORTS – NONE

STAFF REPORTS & REQUESTS – NONE

COUNTY COMMISSIONERS' REPORTS & REQUESTS – NONE

CONSENT ITEMS

Motion was made by Commissioner Leake, seconded by Commissioner Griffin and unanimously carried, to approve the following item(s):

25-0674 TAX REFUNDS

(A) Approve taxpayer refunds in the amount of $4,376.40 for registered motor vehicles as statutorily required to be paid as requested by the County Assessor; and

(B) Approve taxpayer refunds in the amount of $20,252.40 as statutorily required to be paid as requested by the County Assessor

25-0675 ARCHITECT SELECTION – CMGC 3RD FLOOR RENOVATIONS

Authorize the County Manager to negotiate terms and conditions, including fees to execute a contract with Integra Design Group US, PLLC for Architectural/Engineering Services for the CMGC 3rd Floor Renovations, and in the event negotiations with the selected firm are unsuccessful, approve negotiations and contract execution with the alternate firm.

25-0692 SETTLEMENT APPROVAL – MECKLENBURG COUNTY FACILITY MANAGEMENT AND MAINTENANCE

Approve settlement payment for property loss claim to the second and third floors of the Judge Clifton E Johnson Building, located at 700 East Fourth Street, Charlotte, NC.

Background: This loss occurred on June 16, 2025, at Judge Clifton E Johnson Building, located at 700 East Fourth Street, Charlotte, NC. A water leak affected the second and third floors of the building. The County paid invoices associated with the loss. Risk Management is requesting a settlement claim for a total of $282,917.12.

25-0693 MINUTES

Approve the following Meeting Minutes:

October 7, 2025 Regular Meeting

November 12, 2025 Budget Public Policy Workshop

November 18, 2025 Regular Meeting

THIS CONCLUDED ITEMS APPROVED BY CONSENT

25-0684 PULLED CONSENT ITEMS

Commissioners may remove agenda items from the Consent Agenda for a separate vote, to bring public awareness or to make comments. The following items were pulled and voted upon separately:

25-0661 RESOLTUION AUTHORIZING MECKLENBURG COUNTY TO PARTICIPATE IN THE COMMERIAL PROPERTY ASSESSED CAPITAL EXPENDITURE (C-PACE) PROGRAM

Motion was made by Commissioner Leake, seconded by Commissioner Dunlap, and unanimously carried to adopt a resolution authorizing Mecklenburg County to participate in the Commercial Property Assessed Capital Expenditure (C-PACE) program.

Background: The BOCC received a presentation regarding the C-PACE program at the October 14th Public Policy workshop. On November 18th, the BOCC endorsed a resolution of intent to participate as well as held a public hearing to hear comments regarding C-PACE. This resolution authorizes all County residents to participate in the C-PACE program.

This item was pulled by Commissioner Leake for public awareness/clarification.

MECKLENBURG COUNTY
BOARD OF COMMISSIONERS
RESOLUTION AUTHORIZING MECKLENBURG COUNTY, NORTH CAROLINA TO PARTICIPATE IN THE COMMERCIAL PROPERTY ASSESSED CAPITAL EXPENDITURE (C-PACE) PROGRAM

WHEREAS, as required by N.C. Gen. Stat. § 160A-239.14(a)(1), the Board of Commissioners, of Mecklenburg County, North Carolina previously adopted Resolution No. 25-0646 (the "Resolution of Intent"), declaring the intent of Mecklenburg County to participate in the Commercial Property Assessed Capital Expenditure (C-PACE Program) established under Article 10B of Chapter 160A of the General Statutes of North Carolina, as amended (the "C-PACE Act"); and

WHEREAS, WHEREAS, as required by N.C. Gen. Stat. § 160A-239.14(b), on November 18, 2025, Mecklenburg County held a public hearing on its intent to participate in the C-PACE Program; and

WHEREAS, as required by N.C. Gen. Stat. § 160A-239.14(a)(2), Mecklenburg County now desires to adopt a resolution to join the C-PACE Program;

NOW, THEREFORE, BE IT RESOLVED by the Mecklenburg Board of County Commissioners, North Carolina as follows:

Section 1. Mecklenburg County hereby joins the C-PACE Program, and declares that its participation in the C-PACE Program shall be subject to and consistent with the provisions of the C-PACE Act, the terms of the C-PACE Program as established by the Economic Development Partnership of North Carolina as the Statewide Administrator of the C-PACE Program, and the Resolution of Intent.

Section 2. Nothing in this resolution shall be interpreted as authorizing Mecklenburg County to pledge, offer, or encumber its full faith and credit, and Mecklenburg County shall not pledge, offer, or encumber its full faith and credit in connection with any C-PACE Financing.

Section 3. Should any provision or provisions of this Resolution be declared invalid or unenforceable in any respect by final decree of any court of competent jurisdiction, the invalidity or unenforceability of any such provisions shall not affect the remaining provisions of such Resolution.

Section 4. All resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 5. This Resolution shall take effect upon the concurrence of the Board of Commissioners of Mecklenburg County.

Section 6. A public hearing on the C-PACE Program was held in the Meeting Chamber of the Charlotte-Mecklenburg Government Center, 600 East Fourth Street on November 18, 2025 at 6:30 p.m., or as soon thereafter as the agenda permits.

Section 7. Nothing in this resolution shall be interpreted as authorizing the County to pledge, offer or encumber its full faith and credit, and the County shall not pledge, offer or encumber its full faith and credit in connection with any C-PACE Financing.

Section 8. Should any provision or provisions of this Resolution be declared invalid or unenforceable in any respect by final decree of any court of competent jurisdiction, the invalidity or unenforceability of any such provisions shall not affect the remaining provisions of such Resolution.

Section 9. All resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 10. This Resolution shall take effect upon its adoption.

Adopted the 16th day of **December, 2025**.

Approved as to Form:

County Attorney

Clerk to the Board

(SEAL)

Document Book #55 Document 142

25-0671 BUDGET – AMENDMENT HEALTH DEPARTMENT (REVENUE INCREASE/DECREASE)

Motion was made by Commissioner Leake, seconded by Commissioner Dunlap, and unanimously carried to:

1) Amend the FY 2025-2026 Annual Budget Ordinance to decrease federal revenue and expenses in the amount of $41,300 from the Refugee Health Assessments Program to the General Fund (0001) in the Health Department;

2) Amend the FY 2025-2026 Annual Budget Ordinance to decrease federal revenue and expenses in the amount of $53,840 from the Mecklenburg EtE Implementation Program to the General Fund (0001) in the Health Department;

3) Amend the FY 2025-2026 Annual Budget Ordinance to decrease federal revenue and expenses in the amount of $7,448 from the Child Fatality Prevention Team Program to the General Fund (0001) in the Health Department;

4) Recognize, receive and appropriate funding of $20,000 provided by The Center for Black Health & Equity Program in the General Grants Fund (G001);

5) Adopt the required grant project ordinance for The Center for Black Health & Equity grant in the General Grant Fund (G001);

Background: 1) The North Carolina Refugee Health Program's federal funder, the Office of Refugee Resettlement, is requiring the Program to reduce its overall budget to be more closely aligned with a revised lower number of anticipated newly arriving refugees due to changes in U.S. resettlement priorities and programming. The Office of Refugee Resettlement is currently allowing North Carolina to maintain a minimum capacity to support new arrivals. The reduction will be made to contracted interpreting services.

2) This Agreement Addendum Revision #1 reflects a reduction in funding to align with the recent decrease in the CDC HIV Surveillance and Prevention grant, specifically the portion of the award that directly funds the Ending the HIV Epidemic program. As a result of this funding reduction, corresponding reductions have been made to testing efforts. The reduction will be made to contracted promotion & marketing services in the program.

3) AA 352 ended as of 5/31/2025. It was consolidated into AA 701 for FY2026.

4) The Center for Black Health & Equity awarded a subcontractor agreement with Mecklenburg County Public Health, to support our Networking2Save, CDC's National Network Approach to Preventing and Controlling Tobacco-related Cancers in Special Populations supported by the Centers for Disease Control & Prevention. The purpose of the Subcontractor Agreement is for The Center to provide our Community Capacity Building Training Process and technical assistance to Mecklenburg County Public Health, to support local coalition development and capacity building in the Charlotte-Mecklenburg County area.

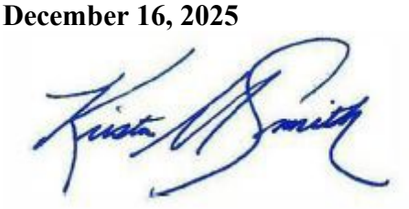
This item was pulled by Commissioner Leake for public awareness/clarification.

25-0685 COMMISSIONER REPORTS

The Commissioners shared information of their choosing within the guidelines as established by the Board, which included, but not limited to, past and/or upcoming events.

ADJOURNMENT

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried, that there being no further business to come before the Board that the meeting be adjourned at 7:17 p.m.



_____ _____

Kristine M. Smith, Clerk to the Board Mark Jerrell, Chair

Meeting Minutes
January 13, 2026

MINUTES OF MECKLENBURG COUNTY, NORTH CAROLINA
BOARD OF COUNTY COMMISSIONERS

The Board of Commissioners of Mecklenburg County, North Carolina, met in Budget/Public Policy Session in Conference Center Room 267 on the 2nd floor of the Charlotte-Mecklenburg Government Center located at 600 East Fourth Street, Charlotte, North Carolina at 2:32 p.m. on Tuesday, January 13, 2026.

ATTENDANCE

Present: Chair Mark Jerrell, Vice-Chair Leigh Altman
and Commissioners George Dunlap, Arthur Griffin,
Laura J. Meier, Elaine Powell, Vilma D. Leake
Susan Rodriguez-McDowell, Yvette Townsend-Ingram
County Manager Michael Bryant
County Attorney Tyrone C. Wade
Clerk to the Board Kristine M. Smith
Deputy Clerk to the Board Arlissa Eason

Absent:

CALL TO ORDER

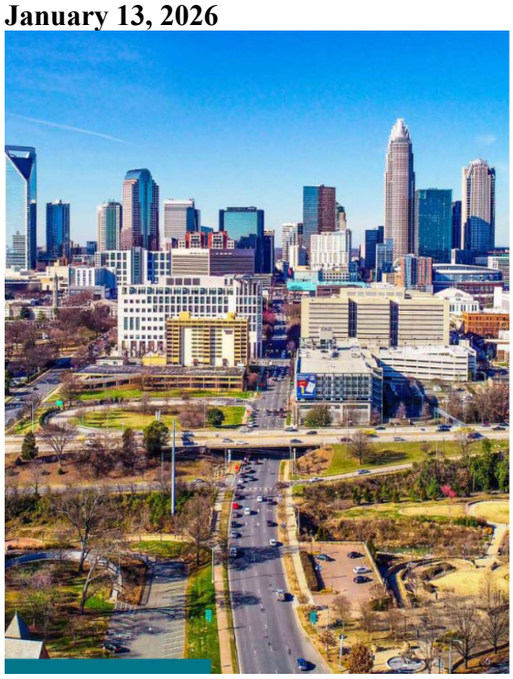
The meeting was called to order by Chair Mark Jerrell, which was followed by reading of the County's Mission and Vision and the FY2026 Board Budget Priorities, introductions, and the Pledge of Allegiance to the Flag.

26- 0012 State of the County Health and Annual Communicable Disease Update

The Board received an update of the County's key health indicators and communicable disease response.

Background: Dr. Raynard Washington, Director of Public Health Department will provide an update on the County's key health indicators and communicable disease response gave the presentation.

Dr. Washington gave the presentation.



Mecklenburg County

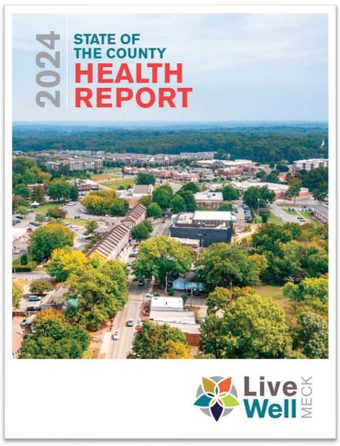
State of the County Health Update

Board of County Commissioners
Public Policy Meeting

Dr. Raynard Washington, Health Director
Tuesday, January 13, 2026

Mecklenburg County North Carolina Public Health | Live Well MECK

What is the SOTCH?



- A mid-cycle report completed between CHA years
- Required for North Carolina Local Health Department Accreditation
- What it provides: 1) updates on selected health indicators, 2) identification of new or emerging health trends, 3) progress updates on CHIP priority areas
- The SOTCH includes an update on selected health indicators, new or emerging community health trends, and health priorities

Mecklenburg Snapshot

Live Well MECK

TOTAL POPULATION	MEDIAN AGE	MEDIAN HOUSEHOLD INCOME	MUNICIPALITIES
1,163,701	35.6	$84,593	7

Figure 1. Mecklenburg County Race/Ethnicity

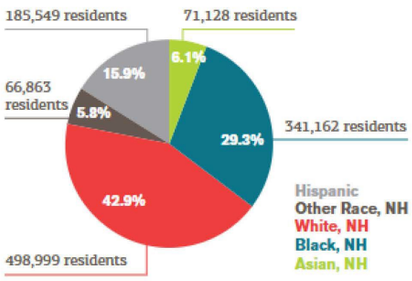
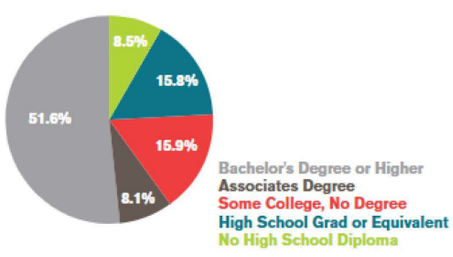


Figure 2. Mecklenburg County Educational Attainment



Source: US Census ACS 2023

Mecklenburg Snapshot

Live Well MECK

Table 2. Top Ten Causes of Death Mecklenburg County, 2023

Rank	Cause	Total Deaths	% of Total Deaths
1	Cancer	1,371	19.03%
2	Heart Disease	1,269	17.61%
3	Unintentional Injuries	640	8.88%
4	Stroke	408	5.66%
5	Alzheimer's Disease	350	4.86%
6	Chronic Lower Respiratory Disease	227	3.15%
7	Diabetes	223	3.10%
8	Kidney Disease	147	2.04%
9	Suicide	126	1.75%
10	Chronic Liver Disease and Cirrhosis	125	1.73%
	Total Deaths 2023: All Causes	**7,205**	

Source: North Carolina Department of Health and Human Services; Division of Public Health; State Center for Health Statistics, Mecklenburg County Vital Statistics



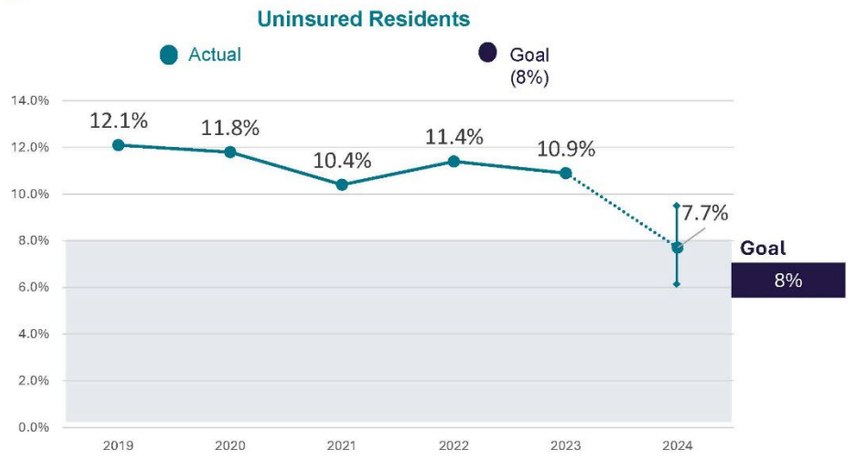
Access to Care

Live Well MECK

Definition:
% of Residents without Insurance

Status:
Improving

Source:
US Census, ACS



Access to Care

Definition:

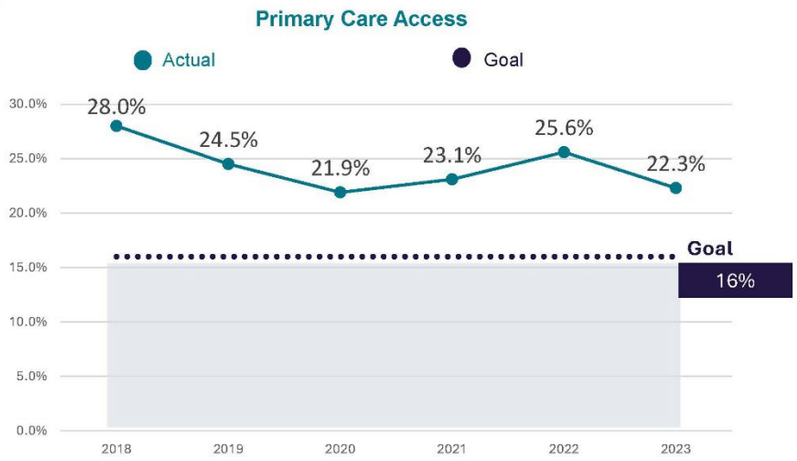
% of Adults (18+) without a Primary Care Provider

Status:

Improving

Source:

Mecklenburg County BRFSS



2024 (12%):The Primary Care Access question was modified in 2024; The data gathered for that year is not comparable to reports from previous years.

Access to Care

Definition:

% of Adults (18+) Unable to See a Doctor Due to Cost

Status:

Improving

Source:

Mecklenburg County BRFSS



Chronic Disease Prevention

Definition:

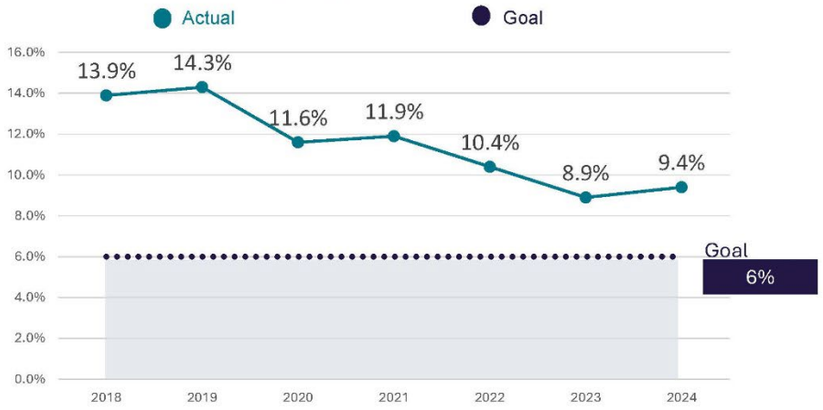
% of 18+ Adults who are Current Smokers

Status:

Improving

Source:

Mecklenburg County BRFSS



Mental Health

Live Well MECK

Definition:

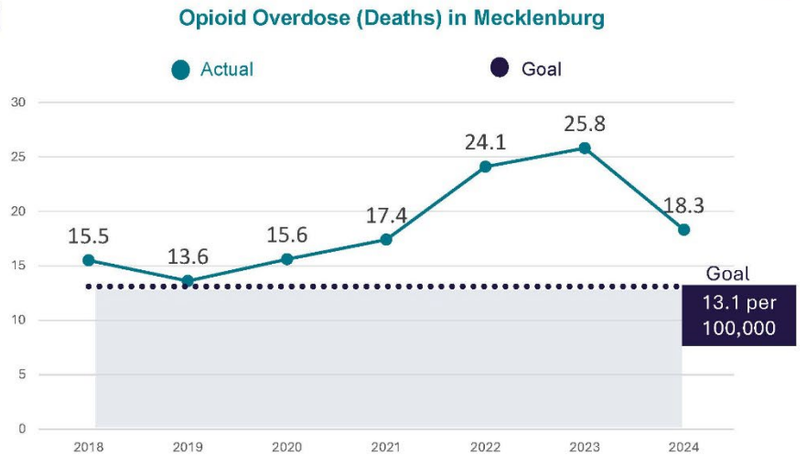
Rate Deaths Due to Opioid Overdose per 100,000 Population

Status:

Improving

Source:

NC DHHS, Vital Statistics; CDC WONDER



Mental Health

Live Well MECK

Definition:

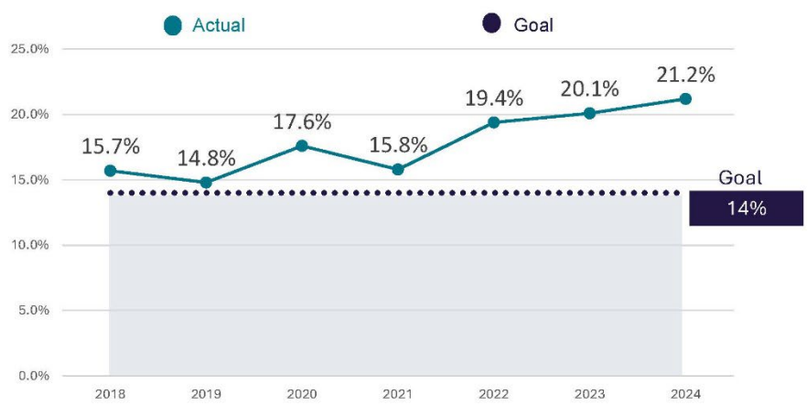
% Adults reporting mental health not good for 8 or more days per month

Status:

Getting Worse

Source:

Mecklenburg County BRFSS



Mental Health

Live Well MECK

Definition:

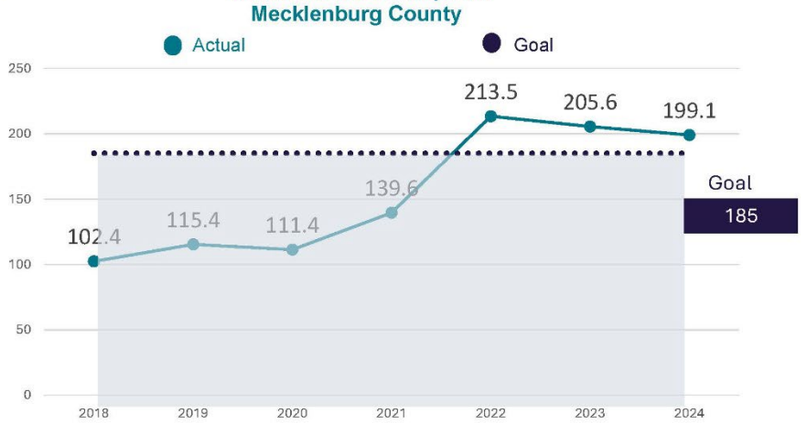
Rate of Youth ED visits due to suicide attempts per 100,000

Status:

Improving

Source:

NC DHHS, Vital Statistics



Maternal and Child Health

Live Well MECK

Infant Mortality Rates: Mecklenburg, North Carolina and United States, 2014–23



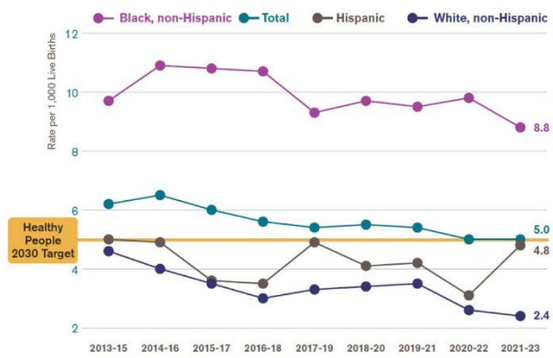
Since 2020, the Mecklenburg County IMR has been lower then the IMR for the United States and approaching the Healthy People 2030 goal to reduce IMR to 5.0.

Source: NC DHHS, State Center for Health Statistics and CDC Wonder

Maternal and Child Health

Live Well MECK

Three-Year* Infant Mortality Rates by Race and Ethnicity, Mecklenburg County



Black babies are over 3.5 times more likely to die before age 1 than non-Hispanic white babies.

Source: NC DHHS, Mecklenburg County Statistics

*Three-year IMR are used for demonstrate trends over time when there are smaller numbers of individuals. IMR was unable to be counted for other race/ethnicity categories not displayed given small numbers of individuals.

SOTCH Highlights

Live Well MECK

- Early improvements in opioid-overdose deaths
- Increasing insurance coverage and reduce cost-barriers for care driven by Medicaid expansion
- Persistent maternal and child health disparities
- Continued burden of mental health across youth and adults with some signs of slowed growth

Live Well Tour

What is the tour?

- Tour across Mecklenburg County to share CHA findings, highlight town/city health profiles, and introduce emerging health priorities identified during the current assessment cycle (February 7-April 16, 2026).

Why it matters?

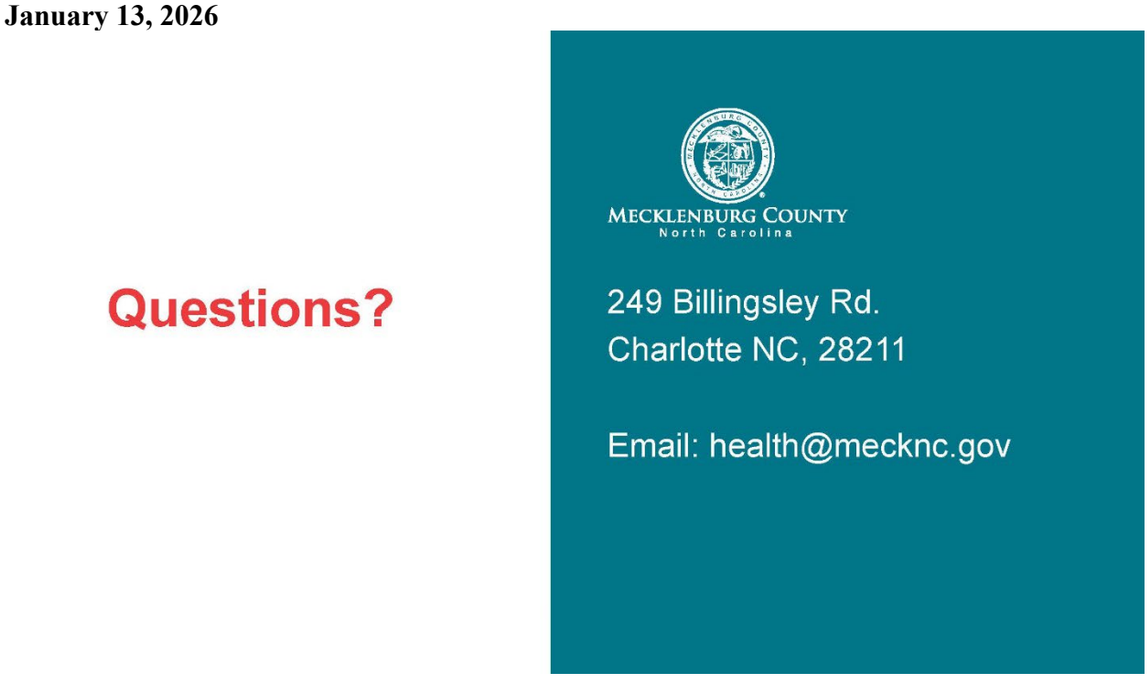
- Brings relevant local data directly to communities across Mecklenburg County
- Creates an opportunity to share information while listening to community input
- Ensures community voice shapes our Community Health Improvement Plan
- Expands access to health information in a way that is inclusive and place-based

Live Well Tour

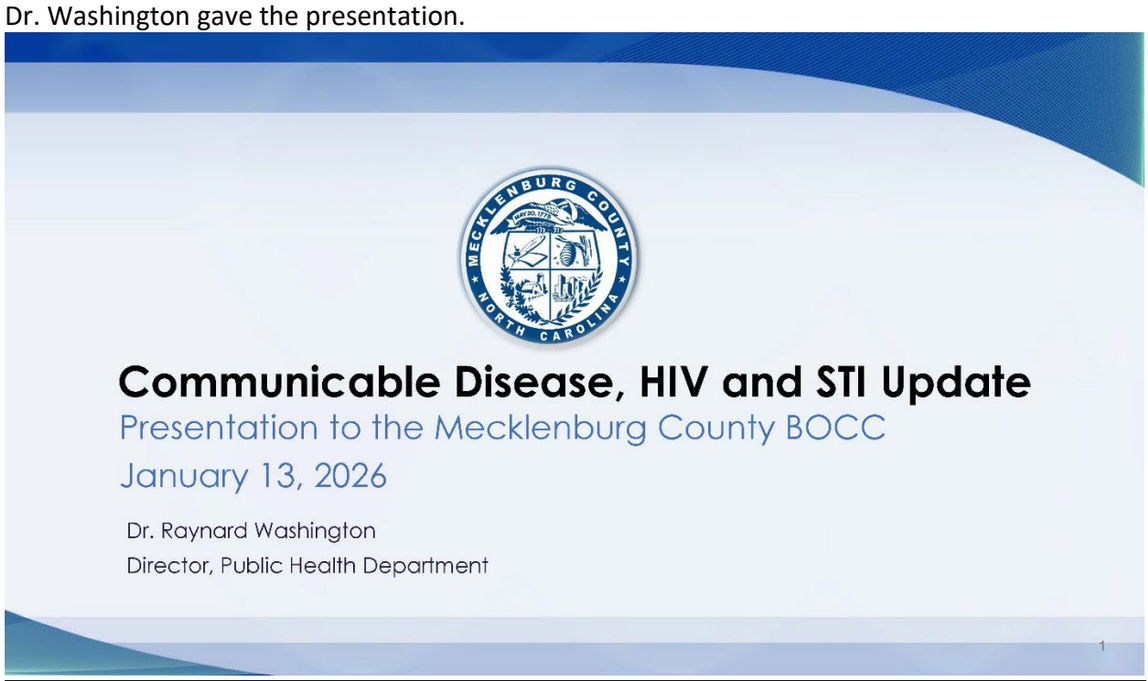
- Core partners include: Charlotte-Mecklenburg Community Relations Committee, Mecklenburg County Parks and Recreation, Atrium Health, Novant Health, Live Well Steering Committee, Nonprofit/Community-Based Organizations
- Tour Locations:
  - Davidson Town Hall
  - Huntersville Town Hall
  - William R. Davie Conference Center
  - Valerie C. Woodard Center
  - Northern Regional Recreation Center
  - Albermarle Road Rec Center
  - Mint Hill Community Center

Next Steps

- Release 2025 CHA, March 2026
- Conduct Live Well Community Tour, February-April 2026
- Host Meck Design Community Convening, June 2026
- Complete 2026-2028 CHIP, July 2026



Dr. Washington gave the presentation.



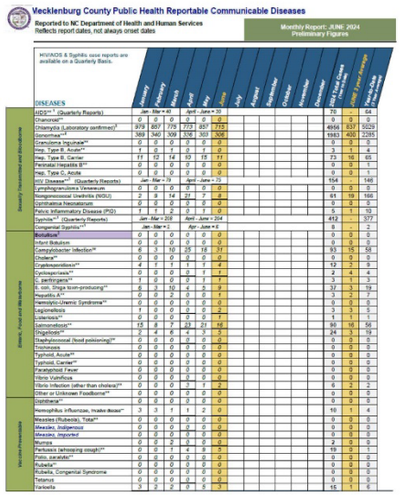
MONTHLY COMMUNICABLE DISEASE (CD) REPORT

Overview of Reporting

Includes Counts of Reportable Diseases
N.C. Administrative Code rule (10A NCAC 41A .0101

Organized into Major Disease Categories
Based on primary methods of transmission

Tracks Disease Incidence/Provides Insights
Monthly, Annual and 3-yr disease counts


Mecklenburg County Public Health Reportable Communicable Diseases
Reported to NC Department of Health and Human Services
Reflects report dates, not always onset dates
Monthly Report: JUNE 2024
Preliminary Figures

DISEASES	January	February	March	April	May	June	July	August	September	October	November	December	2024 Totals Year-to-Date	3-year Average	2024 vs 3-yr Average Year-to-Date
Sexually Transmitted and Bloodborne															
AIDS[1,2] (Quarterly Reports)	Jan - Mar = 40			April - June = 30									70	-	64
Chancroid[1,2]	0	0	0	0	0	0							0	0	0
Chlamydia (Laboratory confirmed)[1,2]	379	857	779	773	857	715							4956	837	5029
Gonorrhea[1,2]	368	340	308	376	303	306							1943	400	2385
Granuloma Inguinale[1,2]	0	0	0	0	0	0							0	0	0
Hep. Type B - Acute[1,2]	1	0	1	0	1	0							3	1	4
Hep. Type B, Carrier	11	12	14	10	15	11							73	16	65
Perinatal Hepatitis B[1,2]	0	0	0	0	0	0							0	0	1
Hep. Type C, Acute	0	0	0	0	0	0							0	0	1
HIV Disease[1,2] (Quarterly Reports)	Jan - Mar = 75			April - June = 79									154	-	146
Lymphogranuloma Venereum	0	1	0	0	0	0							0	0	0
Nongonococcal Urethritis (NGU)	2	9	14	21	7	8							61	19	166
Opthalmia Neonatorum	0	0	0	0	0	0							0	0	0
Pelvic Inflammatory Disease (PID)	1	1	2	0	1	0							5	1	13
Syphilis[1,2] (Quarterly Reports)	Jan - Mar = 202			April - June = 214									412	-	377
Congenital Syphilis[1,2]	Jan - Mar = 3			Apr - June = 5									8	-	2
Enteric, Foodborne and Waterborne															
Botulism	0	1	0	0	0	0							0	0	0
Infant Botulism	0	0	0	0	0	0							0	0	0
Campylobacter Infection[2]	6	11	10	35	18	31							93	15	58
Cholera[1,2]	0	0	0	0	0	0							0	0	0
Cryptosporidiosis[1,2]	4	1	1	1	1	4							12	3	9
Cyclosporiasis[1,2]	0	0	0	2	1	1							2	4	4
E. Ewingii[1,2]	1	0	0	0	1	1							3	1	3
E. coli, Shiga toxin-producing[1,2]	6	3	10	4	5	9							37	3	19
Hepatitis A[1,2]	0	0	2	0	0	1							3	2	7
Hemolytic-Uremic Syndrome[1,2]	0	0	0	0	0	0							0	1	0
Legionellosis	1	0	0	0	0	2							3	1	5
Listeriosis[1,2]	0	0	0	0	0	1							1	1	1
Salmonellosis[1,2]	15	8	7	23	21	66							90	16	56
Shigellosis[1,2]	3	4	6	4	3	0							24	3	19
Staphylococcal (food poisoning)[1,2]	0	0	0	0	0	0							0	0	0
Trichinosis	0	0	0	0	0	0							0	0	0
Typhoid, Acute[1,2]	0	0	0	0	0	0							0	0	0
Typhoid, Carrier[1,2]	0	0	0	0	0	0							0	0	0
Paratyphoid Fever	0	0	0	0	0	0							0	0	0
Vibrio Vulnificus	0	0	0	0	0	0							0	0	0
Vibrio Infection (other than cholera)[1,2]	0	0	0	0	2	2							6	1	2
Other or Unknown Foodborne[1,2]	0	0	0	0	0	0							0	0	0
Diphtheria[1,2]	0	0	0	0	0	0							0	0	0
Vaccine Preventable															
Haemophilus influenzae, invasive disease[1,2]	3	3	1	1	2	0							10	1	4
Measles (Rubeola), Total[1,2]	0	0	0	0	0	0							0	0	0
Measles, Indigenous	0	0	0	0	0	0							0	0	0
Measles, Imported	0	0	0	0	0	0							0	0	0
Mumps	0	0	2	0	0	0							2	0	0
Pertussis (whooping cough)[1,2]	0	0	1	4	9	5							19	9	1
Polio, paralytic[1,2]	0	0	0	0	0	0							0	0	0
Rubella[1,2]	0	0	0	0	0	0							0	0	0
Rubella, Congenital Syndrome	0	0	0	0	0	0							0	0	0
Tetanus	0	0	0	0	0	0							0	0	0
Varicella	3	1	2	4	5	1							15	7	6

MONTHLY COMMUNICABLE DISEASE (CD) REPORT

Organization of Diseases

6 Major Categories

based on primary means of transmission

1. Sexually Transmitted Infections and Bloodborne Pathogens
2. Enteric, Foodborne and Waterborne
3. Vaccine Preventable
4. Direct Contact and Respiratory
5. Vector borne and Zoonotic
6. Encephalitis, Meningitis and Prions

MONTHLY COMMUNICABLE DISEASE (CD) REPORT

Monthly CD Reporting

Biologic Threats to National Security

6 Biological Agents

As a part of Emergency Preparedness and Response, the CD monthly report also tracks 6 biological agents that may pose a threat to national security

1. Anthrax
2. Botulism
3. Viral Hemorrhagic Fever
4. Plague
5. Smallpox
6. Tularemia

MONTHLY COMMUNICABLE DISEASE (CD) REPORT

Reportable Disease Counts

While many diseases are reportable,

only a few conditions

are responsible for most case reports.

Enteric, Foodborne and Waterborne

- Campylobacter
- Salmonella
- E. Coli

Sexually Transmitted Infections and Bloodborne Pathogens

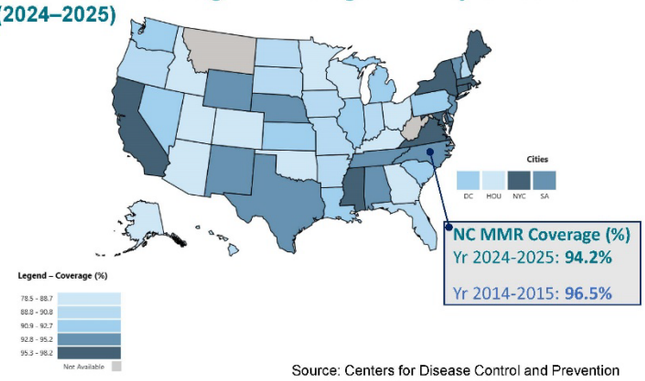
- Chlamydia
- Gonorrhea
- HIV
- Syphilis

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CD Reporting: Resurgence of Vaccine Preventable Diseases

- Vaccines are a safe and effective way to prevent diseases, and yet vaccination coverage has declined
- Outbreaks of Measles and Mumps in the U.S. underscore the need to maintain high vaccination rates
- The MMR vaccine requires high levels of vaccination coverage (≥ 95%) to protect the public.
- In 2024, the Mecklenburg K-5 MMR vaccination coverage was near 92%. (source: NC DHHS)

MMR Vaccine Coverage for Kindergarteners by School Year (2024–2025)



Source: Centers for Disease Control and Prevention

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CD Reporting: Resurgence of Vaccine Preventable Diseases

Measles Outbreaks

Highly contagious viral infection that can lead to serious complications

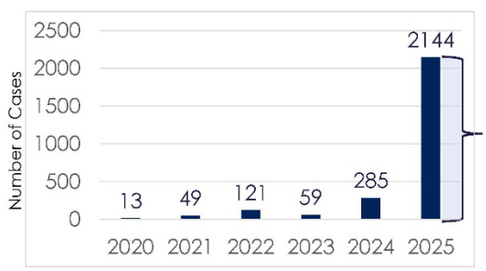
Nationally, in 2025

- 2,144 measles cases* reported
- 49 outbreaks
- 3 confirmed deaths from measles

Between Jan – Dec 2025,
0 cases of Measles were reported
in Mecklenburg County

*Reports are for confirmed cases.

Measle Cases in United States, 2020 – 2025



93% of confirmed cases in 2025 were unvaccinated or had an unknown status

Social distancing practices during COVID pandemic potentially limited spread of measles during 2020.

Source: Centers for Disease Control and Prevention

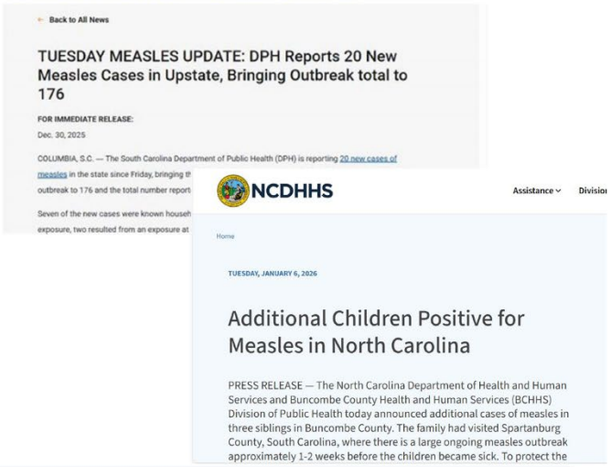
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CD Reporting: Resurgence of Vaccine Preventable Diseases

Measles in South Carolina and North Carolina

While no cases have been reported in Mecklenburg as of December 31, 2025,

- At least **3 cases have been reported in NC** and
- **The Upstate SC measles outbreak continues** with more than 170 cases reported.



Back to All News

TUESDAY MEASLES UPDATE: DPH Reports 20 New Measles Cases in Upstate, Bringing Outbreak total to 176

FOR IMMEDIATE RELEASE:
Dec. 30, 2025

COLUMBIA, S.C. — The South Carolina Department of Public Health (DPH) is reporting 20 new cases of measles in the state since Friday, bringing th outbreak to 176 and the total number report

Seven of the new cases were known househ exposure, two resulted from an exposure at

NCDHHS

Assistance Divisio

Home

TUESDAY, JANUARY 6, 2026

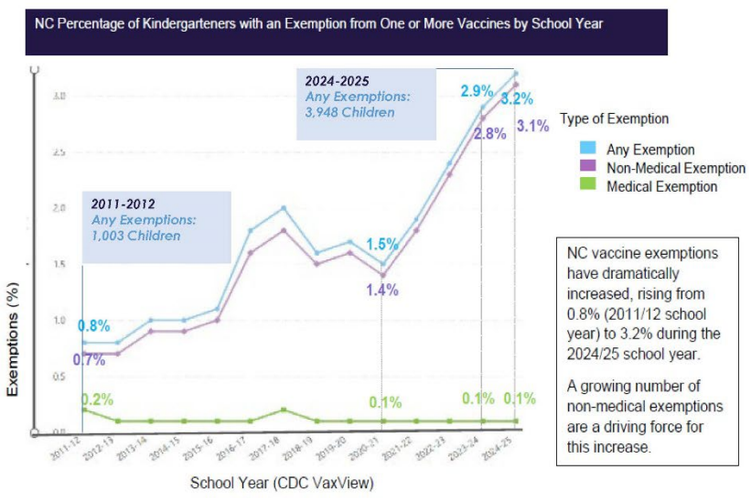
Additional Children Positive for Measles in North Carolina

PRESS RELEASE — The North Carolina Department of Health and Human Services and Buncombe County Health and Human Services (BCHHS) Division of Public Health today announced additional cases of measles in three siblings in Buncombe County. The family had visited Spartanburg County, South Carolina, where there is a large ongoing measles outbreak approximately 1-2 weeks before the children became sick. To protect the

CD Reporting: Resurgence of Vaccine Preventable Diseases

Childhood Vaccination Rates Fall; Exemptions Increase

Vaccination rates among kindergartners for the 2024/2025 school year saw a decline, alongside an increase in exemptions on both national and statewide levels.



CD Reporting: Resurgence of Vaccine Preventable Diseases

Pertussis and Varicella

- In addition to measles and mumps, national outbreaks of **Pertussis** and **Varicella** often occur.
- Safe and effective vaccines exist for both conditions.
- Currently, Pertussis and Varicella cases are higher compared to prior years.

Monthly CD Reporting: PERTUSSIS (Whooping Cough),Mecklenburg

2021 Jan – Dec	2023 Jan – Dec	2025 Jan – Dec
8 cases	4 cases	67 cases

Monthly CD Reporting: VARICELLA, Mecklenburg

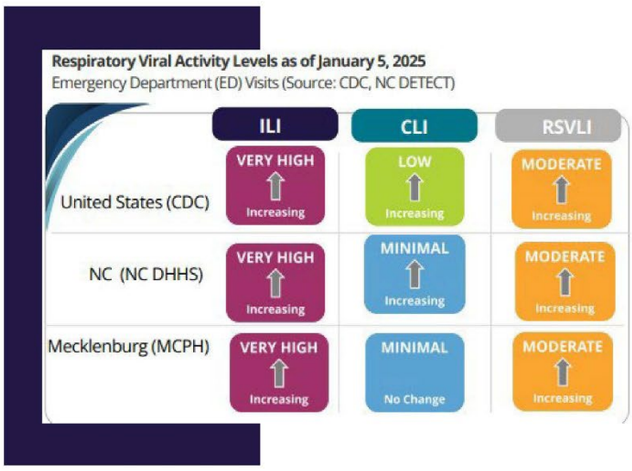
2021 Jan – Dec	2023 Jan – Dec	2025 Jan – Dec
3 cases	22 cases	27 cases

Source: MCPH, Communicable Disease Monthly Report (January – December 2025, preliminary counts)

CD Reporting: Acute Respiratory Illnesses

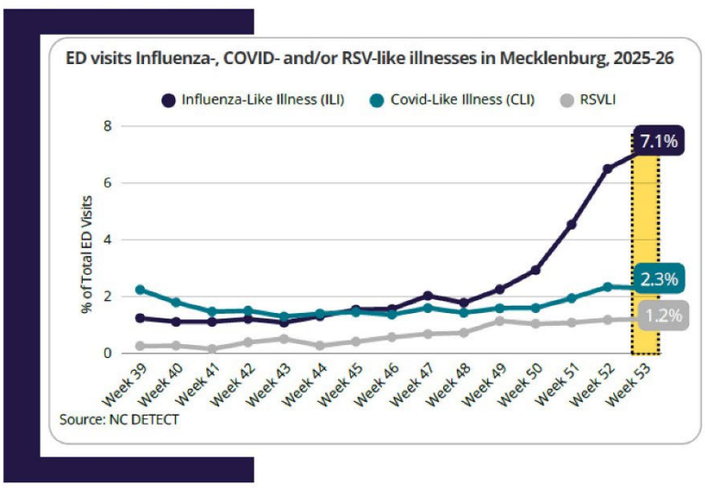
The following data reflects activity levels for people seeking medical care in emergency departments for:

- Influenza (FLU)-like illness **(ILI)** and/or
- COVID-like Illness **(CLI)**,
- Respiratory Syncytial Virus-like illness **(RSVLI).**



CD Reporting: Acute Respiratory Illnesses

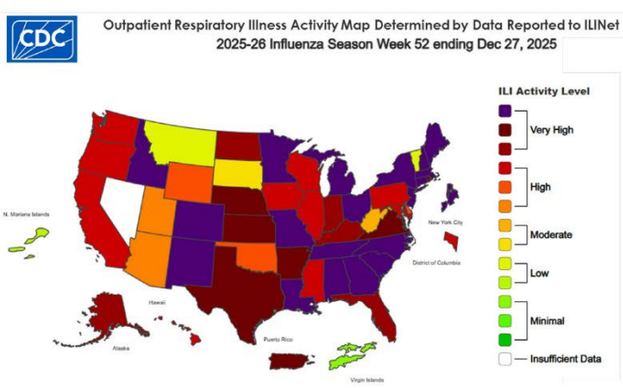
Emergency Department (ED) visits related to Acute Respiratory Illnesses have increased in the county. **Current rates are higher than those from the past two years.**



CD Reporting: Acute Respiratory Illnesses

Influenza-Like Illness (ILI)

Seasonal influenza activity is elevated and continues to increase across the country.



Nationally *(as of 12.27.2025)*

- 8% of weekly visits to healthcare providers are ILI-related.
- **≈5000 Flu-related deaths (9 pediatric).**

North Carolina *(as of 1.3.2026)*

- 12% of weekly visits to emergency departments had ILI symptoms.
- **71 Flu-related deaths (2 pediatric)**

Mecklenburg *(as of 1.3.2026)*

- 7% of weekly visits to emergency departments were ILI-related.
- **4 Flu-related deaths**

CD Reporting: Other Trends to Watch

While some communicable diseases rise and fall due to seasonal trends, it is important to identify unexpected increases that may pose a threat to population health.

Note: Legionella is a serious type of pneumonia caused by *Legionella* bacteria. It is treatable with antibiotics. People can get Legionella by breathing mist containing *Legionella* bacteria. In general, it isn't spread person to person. (source CDC)

Increases in Legionella

Nationally, reported cases have been **increasing since the early 2000s.**

- **In 2025, 32 cases were reported in Mecklenburg** compared to a 3-yr average of 16 reports.
- No common source transmission identified; increased testing of disease may contribute to some of increase.

MPOX

Cases have declined following the 2022 global outbreak. Recent uptick in national reports are of concern.

- **In 2025, 19 cases were reported in Mecklenburg** compared to a 3-yr average of 88 reports.

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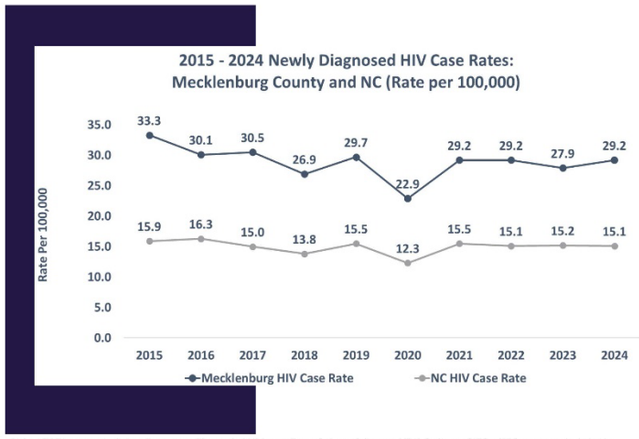
HIV/AIDS Update

MeckNC.gov

HIV/AIDS Reporting

Newly Diagnosed HIV Cases

- 7,724 persons are living with HIV in Mecklenburg County (as of 12.31.2024)
- 285 new HIV diagnoses reported in 2024 with 145 AIDS diagnoses.
- **As of September 2025, 205 new HIV infections have been diagnosed and 97 AIDS cases reported**



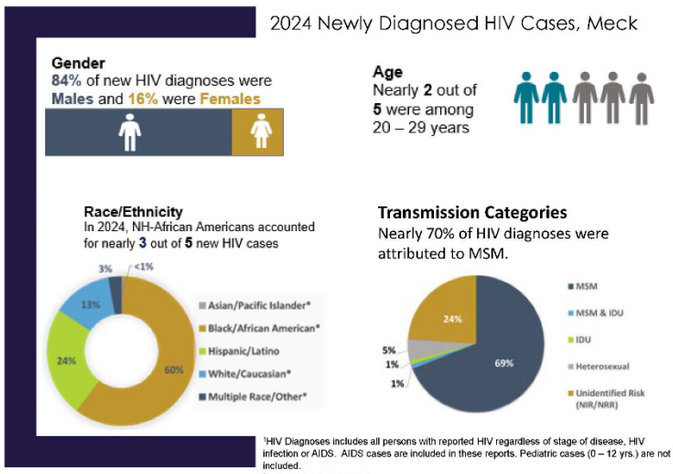
Note: HIV Diagnoses includes all persons with reported HIV regardless of stage of disease, HIV infection or AIDS. AIDS cases are included in these reports. Pediatric cases (0 – 12 yrs.) are not included.
Data Source: North Carolina Electronic Disease Surveillance System (NCEDSS), data as of July 2025

MeckNC.gov

HIV/AIDS Reporting: Demographics

For Mecklenburg County 2024 new HIV diagnoses:

- The 20-29 age group consisted of **40%** of new cases
- Men accounted for nearly **84%** of cases
- **3 out of 5** new infections were among NH-African Americans
- MSM accounted for nearly **69%** of cases



[1]HIV Diagnoses includes all persons with reported HIV regardless of stage of disease, HIV infection or AIDS. AIDS cases are included in these reports. Pediatric cases (0 – 12 yrs.) are not included.
[2]Age at date of Diagnosis
Percentages may not total 100% due to rounding
Data Source: North Carolina Electronic Disease Surveillance System (NCEDSS), as of July 2025

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Update on Other Sexually Transmitted Infections (STI)

MeckNC.gov

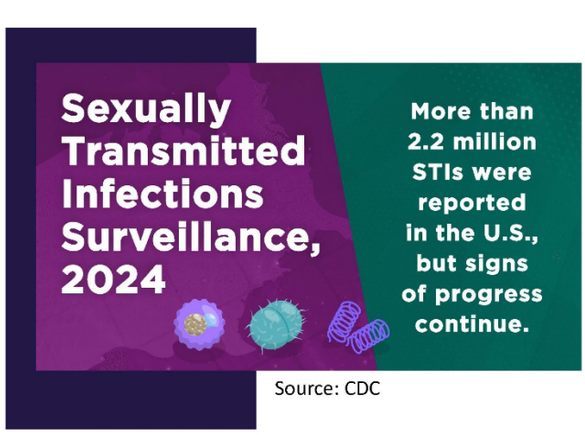
Sexually Transmitted Infections

Nationally, the burden of STIs remain high but signs of progress are evident.

- In 2024, overall STI case reporting declined for the 3rd consecutive year.

However, challenges persist:

- Current STI cases (2.2 million) are13% higher compared to a decade ago.
- Congenital syphilis increased for the 12th year in a row, with nearly 4,000 reported cases in 2024.



Source: CDC

MeckNC.gov

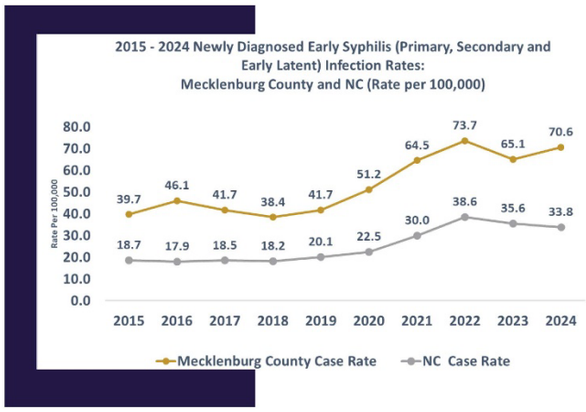
Newly Diagnosed Syphilis Cases

Mecklenburg Syphilis Cases

821 Early Syphilis cases were reported in 2024, for a case rate of 71 per 100,000.

- Nearly 40% of reports were among persons 25- 34 years of age
- 4 out of 5 cases were male
- 64% were African-American

As of September 2025, 543 new Early syphilis cases have been reported.



Note: Early syphilis is defined as having primary, secondary, or early non-primary non-secondary (formerly early latent) syphilis.
Data based on age at date of Diagnosis
Data Source: North Carolina Electronic Disease Surveillance System (NCEDSS), data as of July 2025

Congenital Syphilis Cases: Early Signs of Progress

Congenital or newborn syphilis is a deadly but preventable consequence of the ongoing STI epidemic. Early signs of progress in addressing CS reflect the impact of public health efforts, such as:

- **MCPH HIV/Syphilis Taskforce** providing leadership to response activities.
- **Increased awareness of epidemic** including media alerts, Syphilis Summits for health providers, etc.
- **Case management referral efforts** for high-risk pregnancies

Congenital Syphilis Cases in Mecklenburg

2023 Jan – Dec	2024 Jan – Dec	2025* Jan – Sept
13 cases	23 cases	10 cases

Congenital Syphilis Stillbirths in Mecklenburg

2023 Jan – Dec	2024 Jan – Dec	2025* Jan – Sept
5	2	0

Challenges Persist:

- **Nationwide shortage of Bicillin L-A** (only recommended and effective treatment for syphilis during pregnancy).
- **National Reduction in Public Health Funding**

Chlamydia Case Reporting

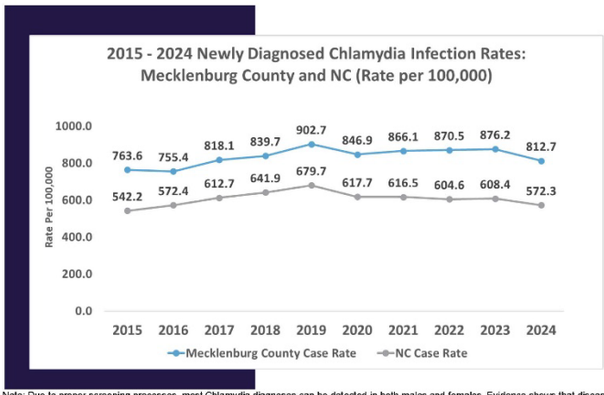
Mecklenburg Chlamydia Cases

Chlamydia remains the most frequently reported STI in the county.

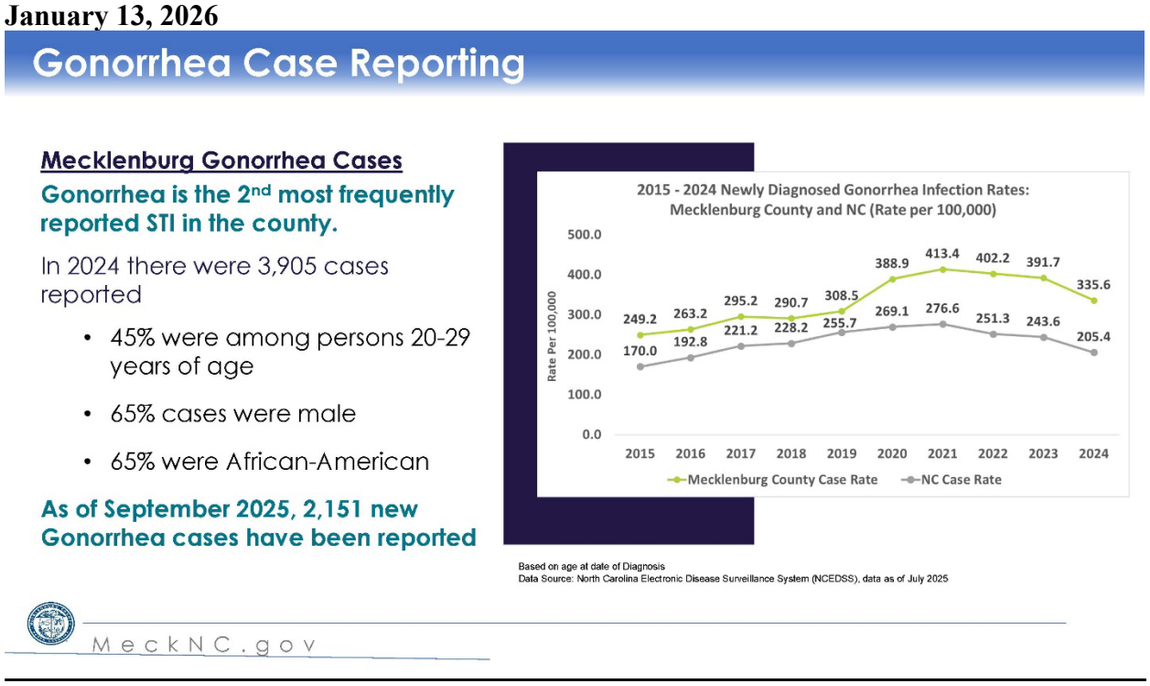
In 2024 there were 9,457 cases reported

- 58% were among persons 15 – 24 years of age
- 63% cases were female
- 55% were African-American

As of September 2025, 5,106 new Chlamydia cases have been reported



Note: Due to proper screening processes, most Chlamydia diagnoses can be detected in both males and females. Evidence shows that disease can cause high risk of complications in females, so multiple screening programs are able to detect chlamydia infections in females. However, there aren't as many comparable screening programs for males. Therefore, chlamydia cases reported are typically higher in females than males.
Data Source: North Carolina Electronic Disease Surveillance System (NCEDSS), data as of July 2025



Comments

Commissioner Griffin thanked Dr. Washington and the team, as well as offered recognition to the other members of the Health and Human Services Committee. He said the community impact scorecard was a State requirement. He said it was both transformative and absolutely critical. He said he wanted to highlight the utilization piece in that there were a number of residents who were thankful to the General Assembly and everyone who participated for the work done in getting more people on Medicaid for treatment and/or evaluation.

Commissioner Griffin said it was previously mentioned that there were teenagers who were concerned about getting athletic physicals, but there were many young kids in households that were eligible for Medicaid and could get those things taken care of. He said he would like to see some indications of people getting yearly physicals and vaccines.

Commissioner Griffin said it was important to recognize school nurses and additional healthcare specialists in addressing measles and other childhood diseases.

Commissioner Meier asked what the teen suicide rate was and how many kids were going to the emergency room. She asked if they stayed in touch with the schools, both private and public. She said she didn't think kids could go to school if they were not vaccinated and asked, of the 5000 students who were not vaccinated, how many were exempt. She asked why there was a low inventory of the syphilis medication and if that was typical.

Dr. Washington said they did keep in touch with schools, but they didn't have much information on private or charter schools. He said the ER data came from hospital surveillance data, and they could see on a weekly basis why people were going to the ER, but they had minimal demographic information about them. He said they had a youth behavioral risk factor survey, which had been beneficial to help them in understanding public school students' health behaviors, but there were disruptions in the Youth Risk Behavior Surveillance System (YRBSS) with the new administration, which led to concerns about whether they'd be able to have that data source. He said the YRBSS did not include private schools.

Dr. Washington said students were required by law to be vaccinated by the 30th day of school, but if they did not meet expectations, they were supposed to be excluded from school. He said the superintendent did have the authority to extend beyond the 30th day for a period of time.

Dr. Washington said the shortage of Vicilin was due to a supply chain issue with Pfizer, and it typically occurred several times a year. He said the supply in the County was okay for the time being, but due to the shortage, they were not able to treat non-pregnant women.

Commissioner Powell asked if there were many adults who had the MMR (Measles, Mumps, and Rubella) vaccine as children and needed a follow-up. She asked if the anti-smoking campaign included vaping and if the cessation programs were free to the public. She said she believed the mental health reporting data was worse than what they were seeing on the graph and asked what factors Dr. Washington believed contributed to that. She asked if there was something in place that required reporting from the health care systems to the Health Department, so they knew every patient that had been treated for a sexually transmitted disease/infection (STD/STI) or if they were only aware of those treated by the County.

Dr. Washington said there wasn't a broad recommendation for boosters. He said individuals should check their records with their doctor. He said vaping was included with smoking, and the cessation work was centered around nicotine replacement therapy. He said the big issue was that the policy was regulated at the State level, which prevented them from doing much.

Dr. Washington said mental health was underreported and a growing issue for them. He said social media had an impact on the mental health of the youth, while the pandemic had an impact on both adults and youth. He said, just like any other chronic issue, it would get worse.

Dr. Washington said the information pertaining to who was treated for an STI/STD included counts for the entire community, not strictly those treated by the County.

Commissioner Rodriguez-McDowell asked for clarification on slides 6 and 7 regarding access to care. She said the graphs didn't line up well and asked what factors they controlled that could help bring the number down. *Dr. Washington said it was just a report of how many said they didn't have a primary care doctor. He said if they could get people to primary care, it would keep them out of urgent care. He said the staff assisted the recipients in finding an appropriate primary care doctor, and the County invested more than $3 million in safety net providers that provided care to anyone regardless of their ability to pay.*

Commissioner Rodriguez-McDowell asked if the safety net providers were considered primary care providers at the facilities. *Dr. Washington said yes.*

Commissioner Leake asked how they got the information out to the public. She asked how they could handle those in the federal government who discredited the need for health care. She said she worried about the care of children and seniors and asked what they were doing to increase their knowledge and support. She said she worried about schooling when children weren't in the care of the public due to their religion. *Dr. Washington said they stayed in constant communication with the state. He said they had been as proactive as possible in communicating their science, data, and proof to the public. He said the state was doing the same. He said nothing had changed in NC concerning vaccine requirements or recommendations. He said confusion and misinformation could be prominent in social media, but they were there to provide answers to the public. He said they didn't have much visibility in private and charter schools because they were separate.*

Commissioner Townsend-Ingram asked whether the schools reported to the County or were required to report if there was a child with a disease. She asked whether they had partnered with any organizations to provide information about primary care physicians. She asked if there were

any programs that could speak to the crisis of black maternal health. *Dr. Washington said that if an infectious disease was reported, they spoke to the person first to see if they could determine whom they may have exposed and then find the others to follow up and have them tested. He said that with children, they could find out what class they were in, who was in that class, etc., and then take action to get them vaccinated. He said they worked closely with MECK Link to provide the public with the information. He said they had several programs, such as CareRing, that brought together key stakeholders to discuss maternal mortality.*

Commissioner Dunlap asked if they were working with the school district on sex education to address the issue of STIs/STDs. He requested clarification regarding the information provided on HIV/AIDs and mentioned the previous year's results, as he thought they were decreasing. He said the neighbors to the south had different vaccination rules, and there was a significant difference in results. *Dr. Washington said they didn't go into schools for sex education as they weren't part of that. He said the HIV data wasn't a full year, but they would close out all of 2025 in January of 2026. He said 205 cases of HIV and 97 cases of AIDS were still too many, and they had to get people to voluntarily come in to get tested.*

Dr. Washington said the vaccine clinics were opened up to make appointments available for kids to come in. He said they had a whole campaign with childcare centers to promote vaccines. He said the mobile health team was at schools and coordinating with school health. He said school health was working to send letters home with the kids to receive consent for vaccinations.

Commissioner Leake asked what hospitals provided support to those who couldn't afford it. *Dr. Washington said both Atrium and Novant had financial assistance programs and provided uncompensated care as part of those programs. He said that the previous year, Governor Cooper made big strides on medical debt by clearing billions of dollars in medical debt for residents across the state, but the challenge was getting people to become aware of the programs and how to apply for them.*

Commissioner Townsend-Ingram said they needed a mindset change. She said kids didn't think of sex education the same way older generations did. She asked how the process of informing the school and parents went, and if there were cases of STIs/STDs/HIV discovered. Dr. Washington said the communicable disease team would distribute a letter to the school nurse and administrator, who would then distribute it to the parents.

Commissioner Altman said she had a sense of relief and was grateful for the team and staff. She asked how many kids showed signs/signals before committing suicide. She asked if they could be asking more direct questions that, although uncomfortable, were more insightful and helpful.

Commissioner Altman said she was shocked that MSM cases accounted for 69% of all new cases and asked for clarity regarding what MSM meant, as well as what could be done to reach that community. *Dr. Washington said there wasn't a single answer to her questions, and he would defer to follow up with further clarity. He said MSM included men who reported having sex with other men, but it was not solely focused on the sexual identity. He said it included several different sexualities, and a portion of the data identified those who used injection drugs as well.*

Commissioner Altman said there was a lot of great outreach to the LGBTQ+ community, but asked whether there was a significant amount of transmission they were not reaching because people may not be part of those typical social circles. She asked what method they were using to reach those people. *Dr. Washington said they often used dating apps, but it was challenging to reach them because they were essentially looking for people who did not want to be found. He said they educate people when they were in their care.*

Chair Jerrell referred to the slide titled Youth Suicide Attempts in Mecklenburg County and said they obviously wanted the number to be zero. He said he was conflicted about the many variables

beyond their control, and that assigning numbers to some of them was an interesting way to approach it. He said that, with the number of people coming into the community and everything they were doing, he wondered what the roles of government, society, parents, etc., were. He said he wondered whether there was a limit to their responsibility, and he appreciated them having goals, but he did not feel the outcomes reflected the effort. *Dr. Washington said it was part of the bigger picture. He said the scorecard was about the community and not explicitly about the County or the government. He said many groups had a role to play, including the hospitals and schools. He said the discussion was not exclusively about what the County should be doing, but should help to inform their investments as a County.*

Chair Jerrell said they were aware they had 5,000 unvaccinated children in the school system, but if they extrapolated that number to the broader community they were not tracking, those people were also likely not getting other sources of care. He said there was always room for improvement.

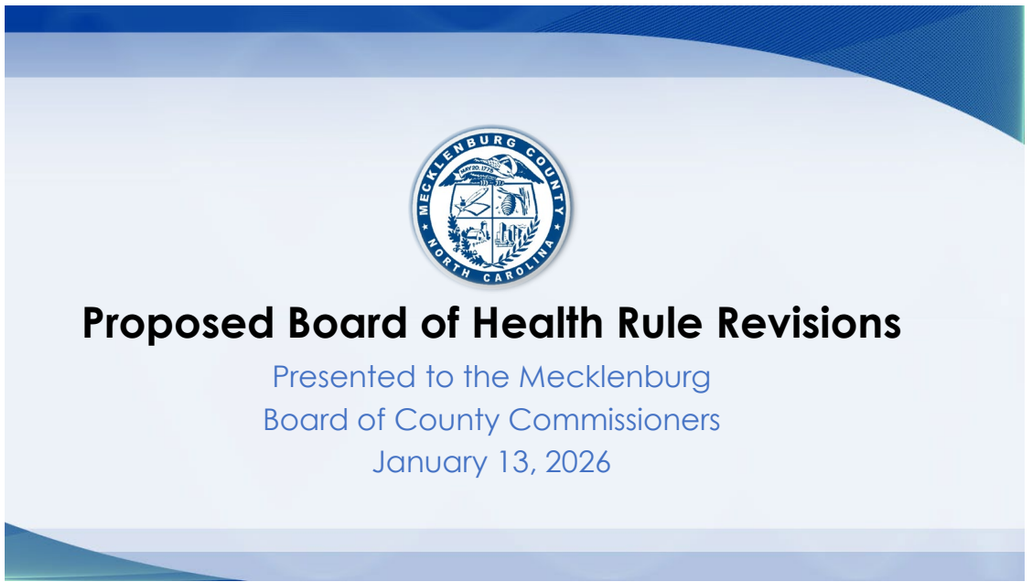
Commissioner Meier left the meeting at 4:00 p.m.

26- 0013 Proposed Board of Health Rule Revisions

The Board received an overview of proposed Board of Health rule revisions related to environmental health services

Background: Dr. Washington will provide an overview of proposed Board of Health rule revisions related to environmental health services.

Dr. Washington gave the presentation.



Board of Health Rules

Overview of Board of Health Rules

- Directives related to health
- Apply throughout County
  - including in municipalities
- Can be adopted by BOCC
  - acting as the Consolidated Human Services Agency
  - exercising the authority of a Board of Health in Mecklenburg County

Board of Health Rules

Overview of Board of Health Rules - continued

- Have the force of law
- Enforcement tools:
  - Criminal - Misdemeanor
  - Civil - Injunction
  - Administrative - Fine

Board of Heath Rules

Overview of Board of Health Rules - continued

- Requirements to adopt, amend or repeal BOH Rule
  - 10 days notice
  - Publication in local newspaper

Board of Health Rules

Recommendations for Board of Health Rules

- Repeal 1 current Board of Health Rule
  - Residential Swimming Pools
- Amend 2 current Board of Health Rules
  - Child Day Care Homes
  - Groundwater Wells

Board of Health Rules

Residential Swimming Pools

- Rule adopted in 1999; most recently amended in 2023
- Purpose of Rule - establish safety standards for residential swimming pools
- Reason to Repeal Rule:
  - SL 2025-94 (H926) amended NC Gen. Stat. 130A-39 and removed local authority to adopt rules related to residential swimming pools

Board of Health Rules

Child Day Care Homes/Family Child Care Homes

- Rule adopted in 1999; most recently amended in 2023
- Purpose of Rule – establish minimum health and safety standards for family child care homes not covered by NC DHHS sanitation regulations; require annual operating permit
- Proposed amendments:
  - Change name from "Child Day Care Homes" to "Family Child Care Homes" to align with NC Child Development and Early Education (DCDEE) terminology

Board of Health Rules

Child Day Care Homes/Family Child Care Homes - continued

- Proposed amendments - continued
  - Update definition of "child care" to align with DCDEE definition
  - Remove enforcement of building code and zoning requirements (outside scope of EHS authority)
  - Remove requirements related to swimming pools on property (no longer have authority to regulate private pools)

Board of Health Rules

Child Day Care Homes/Family Child Care Homes - continued

- Proposed amendments - continued
  - Update sanitation requirements to better align with requirements of licensed child care centers
  - Add personnel health, safety and hygiene requirements to align with requirements of licensed child care centers
  - Add authority for the Health Director to suspend or revoke permit for failure to comply with Rules

Board of Health Rules

Groundwater Wells

- Rule adopted in 2004; most recently amended in 2011
- Purpose of Rule – requires registration, permitting and monitoring of certain wells in Mecklenburg County
- Proposed amendments:
  - Divide into 2 separate rules:
    - Private Drinking Water Supply Wells
    - Wells Other Than Drinking Water Supply Wells
      - Irrigation, TNC/NTNC and monitoring wells

Public Health Rules

Groundwater Wells

- Proposed amendments – continued
  - Update statutory references
  - Add appeals procedures to each Rule consistent with state statute
  - Clarify that these are Board of Health Rules, not local ordinances or regulations

Board of Health Rules

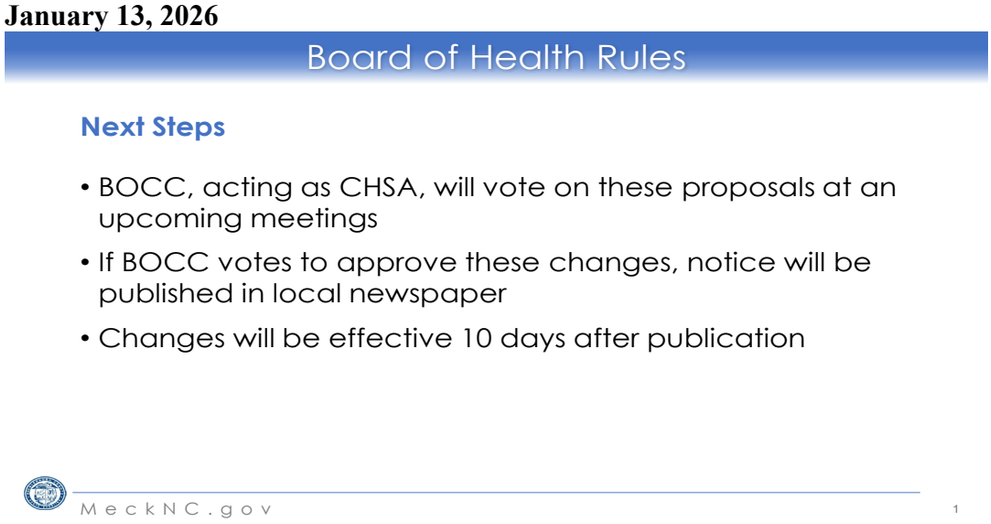
Private Drinking Water Supply Wells

- Proposed amendments:
  - Adopt State's well construction standards
  - Area of Regulated Groundwater Usage (ARGU) reviews that require restrictions i.e. (requiring full grout or sampling requirements) will be required to be recorded with the Register of Deeds prior to issuing a well permit

Board of Health Rules

Wells Other Than Drinking Water Supply Wells

- Proposed amendments:
  - Adopt State's well construction standards
  - Eliminate exemption for sites designated at high-risk from monitoring well payments
    - Sites deemed "orphan" sites can still be exempted if monitoring wells are installed to determine responsible party for contamination



Comments

Commissioner Altman asked whether all changes were being updated by the General Assembly and whether they had any way to avoid them. *County Attorney Wade shook his head no. Dr. Washington said they were anticipating future changes and that there were no threats to public health, other than the residential pools rule. He said they couldn't take any action due to the General Assembly.*

Commissioner Powell said there were many questions raised in her district and in Commissioner Leakes's district, and that so many people were connected to wells. She said she would like to request a meeting with Environmental Health.

26- 0021 COMMISSIONER REPORTS

Commissioners shared information of their choosing within the guidelines as established by the Board, which included, but not limited to, past and/or upcoming events.

26-0023 NEW TIEM: Closed Session

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried, to go into Closed Session for the following purpose(s): Discuss Personnel Matter.

The Board went into Closed Session at 4:13 p.m. and came back into Open Session at 4:23 p.m.

Motion was made by Commissioner Leake seconded by Commissioner Griffin, and unanimously carried, to return to Open Session.

ADJOURNMENT

With no further business to come before the Board, Chair Jerrell declared the meeting adjourned at 4:23 p.m.

A. Eason

Arlissa Eason, Deputy Clerk to the Board

Mark D. Jerrell

Mark D. Jerrell, Chair

File #: 26-0106 **Meeting Date:** 3/17/2026 **File Type:** Consent

Emergency Youth Placement Facility / Star Mountain West, LLC Lease - First Amendment

ACTION:
Authorize the County Manager to negotiate and execute a first amendment to the Lease between the County and Star Mountain West, LLC.

Staff Contact: Mark Hahn, Director of Asset and Facility Management Department
Kimberly Henderson, Director of Child, Family & Adult Services Department

Presentation: No

BACKGROUND/JUSTIFICATION:
On the effective date of June 21, 2024, the County entered a lease with Star Mountain West, LLC for the renovation and lease of a facility at 4024 Triangle Drive (near the intersection of Freedom Drive and I-85). The lease terms require the Landlord to renovate the building to house an Emergency Youth Placement Facility for the County, and the County to reimburse the Landlord for the total cost of construction. The Landlord is currently required to provide a $300,000 Improvement Contribution toward the total cost of construction.

Renovation of the building is about 80% complete, but an unforeseen construction condition has occurred. Construction of a new required exit stairwell from the basement of the facility requires the general contractor to perform substantial excavation adjacent to a two-story residential accessory structure with finished habitable space and storage (“garage”), which is also owned by the Landlord on a separate parcel. Due to the close proximity, this required excavation would undermine the garage foundation. The general contractor has determined that demolition of the garage is the only way to safely perform the excavation and complete the renovation project.

The Landlord is willing to have the garage demolished, but wants to be compensated $150,000 for loss of the garage and leasable space. The County’s Asset and Facility Management Department and Child, Family and Adult Services Department both find the value to be reasonable for the Landlord’s loss of the garage. The Landlord is willing to accept a $150,000 reduction in the

Landlord's Improvement Contribution amount as compensation for the garage and leasable space.

Accordingly, the major business term of the first amendment to the lease agreement is as follows:

Improvement Contribution: Landlord accepts, as full satisfaction and compensation of its interest in the garage the sum of $150,000 from Tenant. The form of this compensation shall be a reduction in the Improvement Contribution from the Landlord, thereby reducing the Improvement Contribution from $300,000 to $150,000. The remaining terms regarding the Improvement Contribution and all other terms of the Lease shall remain unchanged as set forth in the Lease.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
Funding for the renovation of the lease space and this first amendment to the lease is included in the Child, Family and Adult Services budget (DSS Unit 8144).

File #: 26-0111 **Meeting Date:** 3/17/2026 **File Type:** Consent

Health Department Private Swimming Pool Rules

ACTION:
Adopt a Resolution Repealing the current Mecklenburg County Health Department residential swimming pool rules.

Staff Contact: Tyrone C. Wade, County Attorney
Dr. Kim Scott, Health Department Director

Presentation: No

BACKGROUND/JUSTIFICATION:
The Board of Health rule adopted in 1999 and most recently amended on March 7, 2023, pursuant to N.C.G.S. 130A-39, regulating private residential swimming pools in Mecklenburg County, is to be repealed. Pursuant to Session Law 2025-94 (HB926 §16), which amended N.C.G.S. 130A-39, the General Assembly revised the statutes and removed the authority of local governments to adopt rules related to residential swimming pools. On January 13, 2026, the Board received a presentation from the Board of Health Director requesting the Board to repeal the rule at an upcoming meeting and to publish notice of the repeal. Notice of publication is attached.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

§ 130A-39. Powers and duties of a local board of health.

(a) A local board of health shall have the responsibility to protect and promote the public health. The board shall have the authority to adopt rules necessary for that purpose.

(b) A local board of health may adopt a more stringent rule in an area regulated by the Commission for Public Health or the Environmental Management Commission where, in the opinion of the local board of health, a more stringent rule is required to protect the public health; otherwise, the rules of the Commission for Public Health or the rules of the Environmental Management Commission shall prevail over local board of health rules. However, a local board of health may not adopt a rule concerning a private pool serving a single family dwelling otherwise exempt from regulation pursuant to G.S. 130A-280 or a rule concerning the grading, operating, and permitting of food and lodging facilities as listed in Part 6 of Article 8 of this Chapter and as defined in G.S. 130A-247(1), and a local board of health may adopt rules concerning wastewater collection, treatment and disposal systems which are not designed to discharge effluent to the land surface or surface waters only in accordance with G.S. 130A-335(c).

(c) The rules of a local board of health shall apply to all municipalities within the local board's jurisdiction.

(d) Not less than 10 days before the adoption, amendment or repeal of any local board of health rule, the proposed rule shall be made available at the office of each county clerk within the board's jurisdiction, and a notice shall be published in a newspaper having general circulation within the area of the board's jurisdiction. The notice shall contain a statement of the substance of the proposed rule or a description of the subjects and issues involved, the proposed effective date of the rule and a statement that copies of the proposed rule are available at the local health department. A local board of health rule shall become effective upon adoption unless a later effective date is specified in the rule.

(e) Copies of all rules shall be filed with the secretary of the local board of health.

(f) A local board of health may, in its rules, adopt by reference any code, standard, rule or regulation which has been adopted by any agency of this State, another state, any agency of the United States or by a generally recognized association. Copies of any material adopted by reference shall be filed with the rules.

(g) A local board of health may impose a fee for services to be rendered by a local health department, except where the imposition of a fee is prohibited by statute or where an employee of the local health department is performing the services as an agent of the State. Notwithstanding any other provisions of law, a local board of health may impose cost-related fees for services performed pursuant to Article 11 of this Chapter, "Wastewater Systems," for services performed pursuant to Part 10, Article 8 of this Chapter, "Public Swimming Pools", for services performed pursuant to Part 11, Article 8 of this Chapter, "Tattooing", and for services performed pursuant to G.S. 87-97. Fees shall be based upon a plan recommended by the local health director and approved by the local board of health and the appropriate county board or boards of commissioners. The fees collected under the authority of this subsection are to be deposited to the account of the local health department so that they may be expended for public health purposes in accordance with the provisions of the Local Government Budget and Fiscal Control Act. (1901, c. 245, s. 3; Rev., s. 4444; 1911, c. 62, s. 9; C.S., s. 7065; 1957, c. 1357, s. 1; 1959, c. 1024, s. 1; 1963, c. 1087; 1973, c. 476, s. 128; c. 508; 1977, c. 857, s. 2; 1981, c. 130, s. 2; c. 281; c. 949, s. 4; 1983, c. 891, s. 2; 1985, c. 175, s. 1; 1989, c. 577, s. 2; 1991 (Reg. Sess., 1992), c. 944, s. 10; 1993 (Reg. Sess., 1994), c. 670, s. 2; 1995, c. 507, s. 26.8(c); 2006-202, s. 6; 2007-182, s. 2; 2025-94, s. 16.)

GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2025

SESSION LAW 2025-94
HOUSE BILL 926

AN ACT TO PROVIDE FURTHER REGULATORY RELIEF TO THE CITIZENS OF NORTH CAROLINA.

The General Assembly of North Carolina enacts:

ALLOW AUTHORIZED ON-SITE WASTEWATER EVALUATOR TO PREPARE A SITE DENIAL LETTER FOR SUBSURFACE WASTEWATER SYSTEMS

SECTION 1.(a) Definitions. – For purposes of this section, "Application Submittal Rule" means 15A NCAC 02T .0604 (Application Submittal).

SECTION 1.(b) Application Submittal Rule. – Until the effective date of the revised permanent rule that the Environmental Management Commission is required to adopt pursuant to subsection (d) of this section, the Commission shall implement the Application Submittal Rule as provided in subsection (c) of this section.

SECTION 1.(c) Implementation. – A letter from either the local county health department or an Authorized On-Site Wastewater Evaluator certified pursuant to Article 5 of Chapter 90A of the General Statutes denying the site for all subsurface systems shall be submitted to the Division by the applicant.

SECTION 1.(d) Additional Rulemaking Authority. – The Commission shall adopt a rule to amend the Application Submittal Rule consistent with subsection (c) of this section. Notwithstanding G.S. 150B-19(4), the rule adopted by the Commission pursuant to this section shall be substantively identical to the provisions of subsection (c) of this section. Rules adopted pursuant to this section are not subject to Part 3 of Article 2A of Chapter 150B of the General Statutes. Rules adopted pursuant to this section shall become effective as provided in G.S. 150B-21.3(b1), as though 10 or more written objections had been received as provided in G.S. 150B-21.3(b2).

SECTION 1.(e) Sunset. – This section expires when permanent rules adopted as required by subsection (d) of this section become effective.

SURVEYOR RIGHT OF ENTRY

SECTION 2.(a) G.S. 89C-19.2 is repealed.

SECTION 2.(b) Article 22B of Chapter 14 of the General Statutes is amended by adding a new section to read:

"**§ 14-159.15. Limited right of entry by professional land surveyors.**

(a) For the purposes of this section, the following terms are defined as follows:

(1) Critical infrastructure. – As defined in 42 U.S.C. § 5195c.

(2) Landowner. – The owner, lessee, or occupant of a parcel of land.

(3) Practice of land surveying. – As defined in G.S. 89C-3.

(4) Professional land surveyor. – As defined in G.S. 89C-3. For purposes of this section, this term includes any agents, employees, or personnel under the supervision of a professional land surveyor.

(b) A professional land surveyor shall have the right to enter upon the lands of others, if necessary to perform surveys for the practice of land surveying, including the location of property

(2) A reference to the particular sections of the statutes and rules involved.
(3) A short and plain statement of the facts alleged.

…."

ENCOURAGE ARTICLE 3A AGENCIES TO NEGOTIATE INFORMALLY

SECTION 15. G.S. 150B-22 reads as rewritten:

"**§ 150B-22. Settlement; contested case.**

(a) It is the policy of this State that any dispute between an agency and another person that involves the person's rights, duties, or privileges, including licensing or the levy of a monetary penalty, should be settled through informal procedures. In trying to reach a settlement through informal procedures, the agency may not conduct a proceeding at which sworn testimony is taken and witnesses may be cross-examined.

(b) If the agency and the other person do not agree to a resolution of the dispute through informal procedures, either the agency or the person may commence an administrative proceeding to determine the person's rights, duties, or privileges, at which time the dispute becomes a "contested case." A party or person aggrieved shall not be required to petition an agency for rule making or to seek or obtain a declaratory ruling before commencing a contested case pursuant to G.S. 150B-23.

(c) This section applies to agencies covered under both this Article and Article 3A of this Chapter."

SWIMMING POOL AMENDMENTS

SECTION 16. G.S. 130A-39(b) reads as rewritten:

"(b) A local board of health may adopt a more stringent rule in an area regulated by the Commission for Public Health or the Environmental Management Commission where, in the opinion of the local board of health, a more stringent rule is required to protect the public health; otherwise, the rules of the Commission for Public Health or the rules of the Environmental Management Commission shall prevail over local board of health rules. However, a local board of health may not adopt a rule concerning a private pool serving a single family dwelling otherwise exempt from regulation pursuant to G.S. 130A-280 or a rule concerning the grading, operating, and permitting of food and lodging facilities as listed in Part 6 of Article 8 of this Chapter and as defined in G.S. 130A-247(1), and a local board of health may adopt rules concerning wastewater collection, treatment and disposal systems which are not designed to discharge effluent to the land surface or surface waters only in accordance with G.S. 130A-335(c)."

SECTION 17. G.S. 130A-280 reads as rewritten:

"**§ 130A-280. ~~Scope.~~Scope and definitions.**

(a) This ~~Article~~ Part provides for the regulation of public swimming pools in the State as they may affect the public health and safety. ~~As used in this Article, the term "public swimming pool" means any structure, chamber, or tank containing an artificial body of water used by the public for swimming, diving, wading, recreation, or therapy, together with buildings, appurtenances, and equipment used in connection with the body of water, regardless of whether a fee is charged for its use. The term includes municipal, school, hotel, motel, apartment, boarding house, athletic club, or other membership facility pools and spas, spas operating for display at temporary events, and artificial swimming lagoons. As used in this Article, an "artificial swimming lagoon" means any body of water used for recreational purposes with more than 20,000 square feet of surface area, an artificial liner, and a method of disinfectant that results in a disinfectant residual in the swimming zone that is protective of the public health.~~ This ~~Article~~ Part does not apply to any of the following:

(1) A private pool serving a single family dwelling and used only by the residents of the dwelling and their ~~guests.~~guests, regardless of whether their guests gain

SECTION 31.(b) Except as otherwise provided, this act is effective when it becomes law.

In the General Assembly read three times and ratified this the 24th day of September, 2025.

s/ Ralph Hise
Presiding Officer of the Senate

s/ Howard Penny, Jr.
Presiding Officer of the House of Representatives

This bill having been presented to the Governor for signature on the 25th day of September, 2025 and the Governor having failed to approve it within the time prescribed by law, the same is hereby declared to have become a law.

This 6th day of October, 2025,

s/ Greg Johnson
Enrolling Clerk

PUBLIC NOTICE

of

Amendment to Mecklenburg County Board of Health Rule Governing Residential Swimming Pools

The Mecklenburg County Board of Commissioners, as a Consolidated Human Services Agency (CHSA) exercising the powers and duties of a local board of health, which powers it has assumed and conferred on itself by action pursuant to N.C.G.S. 153A-77, repeals the Board of Health Rule, adopted March 7, 2023 under N.C.G.S 130A-39, which regulates residential swimming pools in Mecklenburg County.

This Board of Health Rule is being repealed as required by Session Law 2025-94 (H929), which amended N.C.G.S. 130A-39 to remove local authority to adopt rules related to residential swimming pools.

This notice was published on March 6, 2026 and the repeal shall be effective ten (10) days after the date of this publication upon Board approval. If anyone has questions regarding the repeal of the Rule, or wants a copy of the Rule, contact Interim Public Health Director Kimberly Scott at 980-314-9169 or via email at kimberly.scott2@mecklenburgcountync.gov.

You may also view the Rule online at**:**
https://mecknc.widencollective.com/c/dz681osc. If this information is needed in an alternative format because of a disability, contact the Clerk to the Board. The Clerk is located at 600 East Fourth Street, in the Charlotte-Mecklenburg Government Center, 11th Floor, phone: 980-314-2914, fax: 704-336-5887 or e-mail: clerk@mecknc.gov.

MECKLENBURG COUNTY BOARD OF COMMISSIONERS
RESOLUTION REPEALING THE BOARD OF HEALTH RULE GOVERNING PRIVATE RESIDENTIAL SWIMMING POOLS IN MECKLENBURG COUNTY

WHEREAS, the Board of Commissioners of Mecklenburg County, as a Consolidated Human Services Agency (CHSA), exercising the powers and duties of a local board of health, adopted a Board of Health Rule in 1999 pursuant to G.S 130A-39 regulating the use of residential swimming pools; and

WHEREAS, the rule was most recently amended in 2023, the purpose of which was to establish safety standards for residential swimming pools; and

WHEREAS, the NC General Assembly amended G.S. 130A-39 pursuant to SL 2025-94 (H926) and removed the authority of local governments to adopt rules regulating private residential swimming pools; and

WHEREAS, at a public policy board meeting on January 13, 2026, the Mecklenburg County Health Director recommended the Board of Commissioners repeal the rule regulating private residential pools at an upcoming meeting; and

WHEREAS, based upon the recommendation of the Health Director, the Board of Commissioners of Mecklenburg County finds it no longer necessary to retain this rule.

Now, therefore,

Be it RESOLVED by the Board of Commissioners of Mecklenburg County that the Board of Health Rule regulating private residential pools be, and the same is hereby, repealed.

This 17th day of March 2026.

_____
Mark Jerrell, Chair

_____
Clerk to the Board

McClatchy

The Beaufort Gazette
The Belleville News-Democrat
Bellingham Herald
Centre Daily Times
Sun Herald
Idaho Statesman
Bradenton Herald
The Charlotte Observer
The State
Ledger-Enquirer
Durham | The Herald-Sun
Fort Worth Star-Telegram
The Fresno Bee
The Island Packet
The Kansas City Star
Lexington Herald-Leader
The Telegraph - Macon
Merced Sun-Star
Miami Herald
El Nuevo Herald
The Modesto Bee
The Sun News - Myrtle Beach
Raleigh News & Observer
Rock Hill | The Herald
The Sacramento Bee
San Luis Obispo Tribune
Tacoma | The News Tribune
Tri-City Herald
The Wichita Eagle
The Olympian

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Cols	Depth
41331	IPL0317927	Legal Ad - IPL0317927		1.0	51.0L

ATTENTION: MECK COUNTY MANAGERS OFFI IP
600 E 4TH ST
CHARLOTTE, NC 28202
barb.felder@mecklenburgcountync.gov

PUBLIC NOTICE
of
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IPL0317927
Mar 6 2026

North Carolina } ss
Mecklenburg County }

Before the undersigned, a Notary Public of said County and State, duly authorized to administer oaths affirmations, etc., personally appeared, being duly sworn or affirmed according to law, doth depose and say that he/she is a representative of The Charlotte Observer Publishing Company, a corporation organized and doing business under the laws of the State of North Carolina, and publishing a newspaper known as The Charlotte Observer in the city of Charlotte, County of Mecklenburg, and State of North Carolina and that as such he/she is familiar with the books, records, files, and business of said Corporation and by reference to the files of said publication, the attached advertisement was inserted. The following is correctly copied from the books and files of the aforesaid Corporation and Publication.

1.0 insertion(s) published on:
03/06/26 Print

Print Tearsheet Link

Marketplace Link

Amanda Rodela

DIGITALLY SIGNED

Amanda Rodela

Sherry J Chasteen

DIGITALLY SIGNED

Sworn to and subscribed before me on Mar 6, 2026, 9:49 AM EST

NOTARY PUBLIC STATE OF TEXAS
SHERRY J CHASTEEN
ELECTRONIC NOTARY PUBLIC
STATE OF TEXAS
COMMISSION # 125328493
MY COMMISSION EXPIRES 4/16/2029

Online Notary Public. This notarial act involved the use of online audio/video communication technology. Notarization facilitated by SIGNiX®

PUBLIC NOTICE
of
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IPL0317927
Mar 6 2026

File #: 26-0112 **Meeting Date:** 3/17/2026 **File Type:** Consent

Board of Health Rules Governing Ground Water Wells and Private Drinking Water Supply Wells

ACTION:
Adopt a Resolution Amending Board of Health Rules Governing Ground Water Wells and Private Drinking Water Supply Wells

Staff Contact: Tyrone C. Wade, County Attorney
Dr. Kim Scott, Health Department Director

Presentation: No

BACKGROUND/JUSTIFICATION:
The Board of Health Rules Governing Ground water wells rules were adopted in 2004 and were most recently amended in 2011. On January 13, 2026, the Board received a presentation from the Board of Health Director requesting the Board to amend certain rules, at an upcoming meeting, governing ground water wells and private drinking water supply wells and to publish notice of the proposed amendments. The purpose of amending the rule is to require registration, permitting and monitoring of certain wells in Mecklenburg County, to add an appeals procedure to each Rule consistent with state statue, to clarify that these are Board of Health Rules, not local ordinances or regulations and adopt the state's well construction standards for Private Drinking Water Supply Wells.

Proposed amendments:

A. Divide into 2 separate rules:

1. Private Drinking Water Supply Wells

2. Wells Other Than Drinking Water Supply Wells Irrigation, TNC (Transient Non-Community)/NTNC (Non-Transient Non-Community) and monitoring wells

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

MECKLENBURG COUNTY BOARD OF HEALTH RULE
GOVERNING PRIVATE DRINKING WATER SUPPLY WELLS

CHAPTER I
GENERAL PROVISIONS

Be it ordained by the Mecklenburg Board of County Commissioners (while exercising the power of a Board of Health, which powers it has assumed and conferred on itself by action pursuant to G.S. 153A-77), that the following Mecklenburg County Board of Health Rule Governing Private Drinking Water Supply Wells (hereinafter the Rule) requiring registration, permitting, sampling and monitoring activities for certain private drinking water supply wells in Mecklenburg County for the protection of public health and safety, is hereby adopted pursuant to G.S. 130A-39(a). This Rule shall apply throughout Mecklenburg County, North Carolina.

SECTION I GENERAL PROVISIONS and ADMINISTRATION

(A) Authorization - The Mecklenburg Board of County Commissioners (hereinafter called BOCC), acting as a Board of Health, is authorized under the provisions of G.S. 130A-39 to adopt appropriate rules and regulations for the protection of the public health.

(B) Delegation of Authority - The Public Health Director (hereinafter called the Director) may delegate the processing of permit applications, the issuance of permits, the denial of permits, the renewal of permits, and the modification of permits, to the supervisory level that he/she considers appropriate. The Director shall appoint adequate administrative and technical staff to ensure the efficient administration of this Rule.

(C) Purpose – It is the finding of the BOCC, acting as a Board of Health, that the entire geographical area of Mecklenburg County is vulnerable to groundwater pollution from improperly located, constructed, operated, altered or abandoned private drinking water supply wells. Therefore, in order to ensure reasonable protection of the groundwater resource and to be consistent with the responsibility to protect public health, it is declared to be policy of the BOCC to require that the location, construction, repair and abandonment of such wells conform to this Rule.

(D) Scope - No Person shall construct, repair or abandon or cause to be constructed, repaired or abandoned, any private drinking water supply well contrary to the provisions of this Rule and Articles 7 and 7A of G.S. 87. Previously adopted procedures and requirements of the Mecklenburg County Public Health Department (hereinafter called the Department) are superseded by this Rule.

(E) The provisions of any federal, state or municipal law or regulation establishing standards affording greater protection to the public and groundwater resources shall prevail over standards established by this Rule. If any section or sections conflict

within this Rule or with any other regulation, the more stringent regulation prevails. This Rule does not replace the North Carolina standards for the Permitting and Inspection of Private Drinking Water Wells in 15A NCAC 02C Section .0300, but apply in addition to those standards.

(F) If any section or sections of this Rule is/are held to be invalid or unenforceable, all other sections shall nevertheless continue in full force and effect.

(G) All well permit applications must be evaluated by the Director in accordance with this Rule. A well permit or subsurface investigation permit shall be issued in compliance with this Rule.

(H) No person shall consume water from a newly constructed well or following a permitted repair of an existing well until an inspection by the Director, following notification by the Well Owner, confirms that the well meets all provisions of this Rule. A new portable well serving new construction of a residence, business or place of assembly will require a Certificate of Completion prior to a hold being released on the Certificate of Occupancy.

(I) No Person shall rent or offer to rent, lease or offer to lease, any residence or place of business which does not have a potable water supply. The Well Owner, when required by the Department, shall provide proof that the water supply meets the construction and water quality standards of this Rule.

(J) Emergency major repairs to an existing well that are made outside normal working hours of the Department (8 am – 5 pm Monday-Friday) shall meet all provisions of 15A NCAC 02C. A complete application for a well repair permit and GW-1 form must be submitted on the next business day.

SECTION II DEFINITIONS

Abandon	means to discontinue the use of and to seal a well according to the requirements of this Rule.
Access Port	means an opening in a well casing or Wellhead installed for the purpose of determining the position of the water level in the well or to facilitate disinfection.
Active	means the status of a well. To be considered active a well must be in use for its intended purpose.
Addition	means any structure, whether free standing or attached to another which is constructed, altered or placed on property.
Agent	means any person who by agreement with a Well Owner has authority to act on his or her behalf in executing applications for permits. The agent may be either general agent or a limited agent authorized to do one particular act.
Annual or Annually	means done or performed every year, yearly.
Annular Space	means the space between the casing and the walls of the borehole or outer casing or the space between a liner pipe and well casing.
Approved	means that which is considered acceptable to the State or Director.
Area of Regulated Groundwater Usage or ARGU	means the zone surrounding and including a contamination plume or contamination site according to the requirements of this Rule.
Artesian Flowing Well	means a well in which groundwater flows above the land surface without the use of a pump and, under natural conditions, the static water level or hydraulic head elevation is greater than the land surface elevation.
ASTM	means the American Society for Testing and Materials.
Authorized Agent	means an employee of the Mecklenburg County Public Health Department authorized by the Director to enforce this Rule.

Bedrock	means any consolidated rock which is encountered in the place in which it was formed or deposited, and which cannot be readily excavated without the use of explosives or heavy rock cutting equipment (15A NCAC 02L .0102). Bedrock generally underlies soil or other consolidated, superficial material.
Biennial	means done or performed once every two years.
Biofilm	means a collection of microorganisms which may exist on solid surfaces such as a well casing. This collection includes, but is not limited to, slime-formers, iron-related bacteria, sulfate-reducing bacteria, pseudomonas and coliforms.
BOCC	means The Mecklenburg Board of County Commissioners.
Breakthrough	means in a treatment system, the condition of the treatment media becoming saturated with the contaminant to the point the system is no longer effective at removing the contaminant.
Casing	means the pipe or tubing constructed of materials and having dimensions and weights as specified in this Rule, that is installed in a borehole during or after completion of the borehole to support the side of the hole and thereby prevent caving, to allow completion of a well, to prevent formation material from entering the well, to prevent the loss of drilling fluids into permeable formations, and to prevent entry of contamination.
Certified Laboratory	means a laboratory certified under the requirements of 10A NCAC 42D Section .0200.
Certified Well Contractor	means a person who has met the requirements of the Well Contractors Commission relating to well contractor activities referenced in 15A NCAC 27.
Clay	means a substance comprised of natural, inorganic, fine-grained crystalline mineral fragments that, when mixed with water, forms a pasty, moldable mass that preserves its shape when air dried.
Committee	means the Mecklenburg County Groundwater Advisory Committee.
Community Well	means a well that serves 15 or more connections or at least 25 year-round residents.

Compliance Inspection	means a scheduled or unscheduled visit to a site by the Department for the purpose of inspecting and documenting the physical characteristics of the site, including but not limited to the physical characteristics of wells.
Consolidated Rock	means rock that is firm and coherent, solidified or cemented, such as granite, gneiss, limestone, slate or sandstone, that has not been decomposed by weathering.
Contaminant or Contamination	means the introduction of foreign materials of such nature, quality, and quantity into the groundwaters as to exceed the groundwater quality standards in 15A NCAC 2L .0202 standards, National Primary Drinking Water Regulations, or site-specific standard established by the North Carolina Department of Health and Human Services, Epidemiology Section.
Contamination Plume	means the three-dimensional zone containing a contaminant or contaminants.
Contamination Site	means a parcel(s) of property where contamination has occurred.
County	Mecklenburg County, North Carolina.
Department	means the Mecklenburg County Public Health Department
Design Capacity	means that capacity that is equal to the yield that is specified by the Well Owner or his or her agent prior to the construction of the well.
Director	The Mecklenburg County Public Health Director or his/her authorized agent.
Disinfection	means a process which inactivates pathogenic organisms in water.
Epidemiology Section	means a section under The North Carolina Department of Health and Human Services, Division of Public Health.
Existing Well	means a well constructed prior to January 1, 2005.
Fecal Coliform	means a bacteria consistently found in the intestines of human and other warm-blooded animals which are not normally disease-producing but serve as indications of recent fecal contamination. They are members of the family Enterobacteriaceae, genus Escherichia, species coli.
Federal	means The United States of America government.

Fee Schedule	means the current schedule of fees as approved by the BOCC.
Filtered	means for a substance, the state of having been passed through or over another substance such that the quality of the first substance is improved.
Formation Material	means naturally occurring material generated during the drilling process that is composed of sands, silts, clays or fragments of rock and that is not in a dissolved state.
Free Product	means a non-aqueous phase liquid which may be present within the saturated zone or in surface water.
GPM and GPD	means gallons per minute and gallons per day, respectively.
Groundwater Advisory Committee	means the committee appointed by the BOCC with duties as provided in Chapter V of this Rule.
Groundwater Remediation Well	means wells that are used for the clean-up of contaminated soil or groundwater to include but not limited to wells used to recover groundwater, treat soil and/or groundwater, or inject additives, treated groundwater, or ambient air.
Grout	means a material approved in accordance with this Rule for use in sealing the annular space of a well or liner or for sealing a well during abandonment.
Hydrogeologic Review	means the consideration of scientific data to evaluate the relationships of geology, groundwater, and fate and transport of contaminants.
Injection Well	means any well as defined in G.S. 87-85 whose depth is greater than its largest surface dimension and that is used, or intended to be used, for the injection of fluids or solids into the subsurface or groundwater.
Inspection	means a visit to a site by the Department to examine and document the construction, installation, abandonment, repair or sampling of new or existing wells.
Irrigation Well	means an excavation that is cored, bored, drilled, jetted, dug or otherwise constructed for the purpose of withdrawing groundwater to be used for agricultural purposes either commercial or residential and will not be used as a potable water supply.

Liner Pipe	means a pipe that is installed inside a completed and cased well for the purpose of preventing the entrance of contamination into the well or for repairing ruptured, corroded or punctured casing or screens.
Monitoring Well	means any well constructed for the primary purpose of obtaining information about physical, chemical, radiological, or biological characteristics of groundwater or other liquids, or for the observation or measurement of groundwater levels. This definition excludes lysimeters, tensiometers and other devices used to investigate the characteristics of the unsaturated zone but includes piezometers, a type of monitoring well constructed solely for the purpose of determining groundwater levels. This definition includes all monitoring well types, including temporary wells and wells using Geoprobe® or direct-push technology (DPT).
NCDEQ	means The North Carolina Department of Environmental Quality.
NCPWS	means The North Carolina Public Water Supply Section.
Non-Community Well	means a well that serves 25 or more transient people 60 days of the year.
Non-Potable Well	means a well that has groundwater containing bacteria, minerals, organic or inorganic chemicals or volatile organic compounds of such quantity as to render the water unsafe, harmful or unsuitable for domestic use.
Non-Transient Non-Community Well	means a well that regularly serves at least 25 of the same persons over 6 months per year.
Orphan Site	means a contamination site where a responsible party has not been identified.
Permit	means a written document and associated plot plan issued by the Department authorizing the construction, abandonment or repair of a well as defined by this Rule.
Person	means any and all persons including individuals, firms, partnerships, associations, public or private institutions, municipalities or political subdivisions, governmental agencies or private or public corporations organized or existing under the laws of this State or of any other state or county.

Pitless Adapters or pitless Units	are devices specifically manufactured to the standards specified under 15A NCAC 02C .0107 (j) (5) for the purpose of allowing a subsurface lateral connection between a well and plumbing appurtenances.
Place of Business	means a store, warehouse, manufacturing establishment, place of amusement or recreation, service station, office building, or any other place where people work.
Place of Public Assembly	means a fairground, auditorium, stadium, church, campground, theater or any other place where people assemble.
Plat	Survey
Potable Water	means water of such quality that it is suitable for human consumption.
Private Water Supply	means any excavation that is cored, bored, drilled, jetted, dug, or otherwise constructed to obtain groundwater for human consumption.
Pump	means the well pump, pump pipe, pump supply line and any other equipment or materials used or intended to be used for withdrawing or obtaining groundwater.
Raw Water	means water which has not been treated to make it potable.
Recovery Well	means any well constructed for the purpose of removing contaminated groundwater or other contaminants from the subsurface.
Repair	means work involved in deepening or changing depths, reaming, sealing, lining, perforating, screening, cleaning, acidizing, "dry icing", freezing, hydraulic fracturing, or otherwise redeveloping a well excavation or any other work which requires breaking the well seal.
Residence	means the place in which one lives, a dwelling.
Responsible Party(s)	means entity(ies) determined by the regulating agency to be responsible for the contamination.
Sample	means a representative portion of a substance collected for analysis.
Sealed	means no detectable leakage under the casing or around the Wellhead shall be allowed to enter the bore hole.
Settleable Solids	means the volume of solid particles in a well-mixed one-liter sample that will settle out of suspension, in the bottom of an Imhoff Cone, after one hour.

Site	means the land or water area where any facility, activity or situation is physically located, including adjacent or other land used in connection with the facility, activity or situation.
Site Plan	means a drawing, not necessarily drawn to scale, that shows the existing and proposed property lines with dimensions, the specific location of all structures and proposed structures and appurtenances, including decks, porches, pools, driveways, out buildings, existing and proposed wastewater systems, existing and proposed wells, springs, water lines, surface waters or designated wetlands, easements, including utility easements, and the location of existing or proposed sewer lines and/or sewage disposal systems, and existing or proposed chemical or petroleum storage tanks above or below ground.
Source Area	means that portion or point on a site where a contaminant or contaminants have been released.
Specific Capacity	means the yield of the well expressed in gallons per minute per foot of draw-down of the water level (gpm/ft. dd).
State	means The State of North Carolina government.
Static Water Level	means the level at which the water stands in the well when the well is not being pumped and is expressed as the distance from a fixed reference point to the water level in the well.
Suspended Solids	means the weight of those solid particles in a sample that are retained by a standard glass microfiber filter, with pore openings of one and one-half microns, when dried at a temperature of 103 and105 degrees Fahrenheit.
Transient Non-Community Well	means a water supply well that provides potable water to a non-community water system that does not regularly serve at least 25 of the same persons over six months per year
Treated Water	means water that has been successfully purified by a system designed to remove contaminants or other unwanted particles from the water by either physical or chemical processes.
Turbidity	means the cloudiness in water due to the presence of suspended particles such as clay or silt that may create laboratory analytical difficulties for determining contamination above 15A NCAC 02L.

Unconsolidated Rock	means those rock formations that are not firm and coherent, solidified or cemented, such as sand rock, sand, clay, shell, saprolite or decaying rock.
Underground Storage Tank (UST)	means any one or a combination of tanks (including underground pipes connected thereto) that is used to contain an accumulation of regulated substances, and the volume of which (including the volume of underground pipes connect thereto is 10% or more beneath the surface of the ground (For a full definition, see 15A NCAC 02N .0203).
Vent	means a permanent opening in the well casing or Wellhead, installed for the purpose of allowing changes in the water level in a well due to natural atmospheric changes or to pumping. A vent can also serve as an access port.
Water Sample	means a representative portion of groundwater collected specifically for water quality analysis, whether by field or laboratory testing.
Water Supply Standards	means the maximum allowable concentration of any substance or combination of substances in the groundwater, which may be tolerated without creating a threat to human health. These standards include the following: EPA Primary & Secondary Drinking Water Standard, NC 2L Groundwater Standards and the US EPA Health Advisories.
Water Supply Well	means a well, well pump and pipe used in connection with or pertaining to the operation of a water supply, including pressure tank and fittings. An irrigation well is a type of water supply well.
Well	means any excavation that is cored, bored, drilled, jetted, dug or otherwise constructed for the purpose of locating, testing, or withdrawing groundwater for evaluating, testing, developing, draining or recharging any groundwater reservoirs or aquifer, or that may control, divert, or otherwise cause the movement of water from or into any aquifer.
Well Cap	means a watertight, lockable, removable plug used to temporarily seal the well casing to prevent water or other material from entering the well.
Well Contractor	means a person who undertakes to perform a well contractor activity or who undertakes to personally supervise or personally manage the performance of a well contractor activity on the person's own behalf or for any person, firm, or corporation in accordance with the well contractor certification requirements of 15A NCAC 27.
Well Contractor Activity	means the construction, installation, repair, alteration, or abandonment of any well.

Well Cover (water supply well)	means for water supply wells, any structure placed around the Wellhead with the intent of affording protection to the Wellhead.
Well Cover (monitoring well)	means for a monitoring well either flush-mount or above-grade intended to protect the well casing from tampering and damage. Typically, flush-mount covers are used in areas of vehicular traffic and have bolt-on lids and an O-ring seal. Above-grade covers are typically used in areas where vehicle traffic does not have the potential to cause damage to the well and have lockable covers.
Wellhead	means the upper terminal of the well including adapters, ports, valves, seals and other attachments.
Well Owner	means entity(ies) who hold the fee or other property rights in the well. A well is real property and its construction on land rests ownership in the landowner in absence of a contrary agreement. A monitoring well is real property and its construction on land rests ownership in the landowner in the absence of contrary agreement in writing.
Yield	means the volume of water or other fluid per time that can be discharged from a well under a given set of circumstances.

CHAPTER II
WATER SUPPLY STANDARDS

SECTION I STANDARDS

(A) The Water Supply Standards for the protection of the Water Supply in Mecklenburg County are those specified in subsections (B), (C) and (D) below. They are the maximum allowable concentrations of any substance or combination of substances in the groundwater of the County, which may be tolerated without creating or posing a threat to human health or which would otherwise render the groundwater unsuitable for its usages as a water supply.

(B) The Water Supply Standards are (1) those defined in 40 Code of Federal Regulations 141 and 143 (National Primary Drinking Water Regulations Standards; National Secondary Drinking Water Regulations Standards) (hereinafter called "40 CFR 141,143"), and (2) for those contaminants for which no standards are contained in 40 CFR 141,143.

(C) Those contained in 15A NCAC 2L .0202 (g), (h) or (i).

(D) The Water Supply Standards for contaminants specified in 15A NCAC 2L .0202 (g), (h) or (i) (hereinafter called "2L Standard") shall be as listed, except that:

1. Where the 2L Standard for a substance is less than the practical quantitation limit, the detection of that substance at or above the practical quantitation limit shall constitute a violation of the Water Supply Standards.

2. Where substances exist in combination below the 2L Standards, the Water Supply Standard for the substances shall be as determined by North Carolina's Department of Health and Human Services Epidemiology Section to be protective of human health.

3. Where an interim maximum allowable concentration has been established by the NCDENR pursuant NCDEQ to 15A NCAC 2L .0202 (c) such concentration shall constitute a violation of the Water Supply Standards.

4. Except for tracers used in concentrations which have been determined by the Division of NCDHHS Epidemiology Section to be protective of human health, and the use of which has been permitted by the NCDENRNCDEQ, detectible concentrations of substances which are not naturally occurring and for which no standard is specified shall constitute a violation of the Water Supply Standards.

(E) Parameters exceeding the concentrations listed in the National Secondary Drinking Water Standards will not constitute a violation of the Water Supply Standards for the purpose of requiring the abandonment of the water supply well or treatment of the raw well water prior to usage.

CHAPTER III
AREAS OF REGULATED GROUNDWATER USAGE

SECTION I ESTABLISHMENT OF AN AREA OF REGULATED GROUNDWATER USAGE

(A) The Department shall establish an Area of Regulated Groundwater Usage when:

1. a violation of the groundwater standards as referenced in 15A NCAC 2L .0202 (g), (h) or (i) as applicable has occurred, or

2. soil contamination in exceedance of the lower of any Maximum Soil Contaminant Concentration, as referenced in 15A NCAC 2L .0411 or any other applicable regulatory soil contaminant standard, or

3. in violation of 15A NCAC 2L .0202 or of the Oil Pollution Hazardous Substances Control Act of 1978 has occurred, or

4. such an area is deemed necessary by the Director to protect public health.

(B) The Area of Regulated Groundwater Usage shall extend 1,500 feet around:

1. the boundary of a defined or partially defined contaminant plume and include the zone in which the contaminant exists; or

2. the edge of the contaminant source area, including the source area itself, if the contaminant plume has not been defined or partially defined; or

3. the property boundary of the contamination site, including the contamination site itself, if the source area of the contaminant is unknown and the contaminant plume has not been defined or partially defined.

(C) The Department may amend the shape or size of the Area of Regulated Groundwater Usage (ARGU) when deemed necessary by the Department because:

1. of changes in groundwater usage, or

2. of changes in hydrogeologic conditions, or

3. of a determination by the Director as being necessary to protect public health.

(D) The Department shall maintain public records identifying parcels subject to the restrictions imposed by areas of regulated groundwater usage. The Department shall make these records available to the public.

SECTION II REPEAL OF AN AREA OF REGULATED GROUNDWATER USAGE

(A) When, to the satisfaction of the Department, it has been demonstrated that a contamination site and the groundwater quality has been restored to its natural state, the Area of Restricted Groundwater Usage may be repealed by the Department.

SECTION III REQUIREMENTS FOR NEW WATER SUPPLY WELLS WITHIN AN AREA OF REGULATED GROUNDWATER USAGE

(A) If a public water supply (exclusive of Transient and Non-Transient water supply wells) is available, then:

1. a new well will not be permitted 1,000 feet or less from:

   a. the boundary of a defined or partially defined contaminant plume; or

   b. the edge of the contaminant source area, if the contaminant plume has not been defined or partially defined; or

   c. the property boundary of the contamination site, if the source area of the contaminant is unknown and the contaminant plume has not been defined or partially defined.

2. a new well may be permitted at distances greater than 1,000 feet and up to and including 1,500 feet from:

   a. the boundary of a defined or partially defined contaminant plume; or

   b. the edge of the contaminant source area, if the contaminant plume has not been defined or partially defined; or

   c. the property boundary of the contamination site, if the source area of the contaminant is unknown and the contaminant plume has not been defined or partially defined.

3. a well permitted within the zone defined in Section III (A) 2 of this Chapter will require:

   a. a Notice of Area of Regulated Groundwater Usage that has restrictions/conditions must be notarized and recorded with the Register of Deeds prior to the Department issuing a well permit.

   b. compliance with well construction standards in 15A NCAC 02C.

   c. pump grout the full extent of the casing via a tremie pipe extended to the bottom of the annular space, raising the pipe as grout is introduced.

d. an initial water sample following well completion per the provisions in 15A NCAC 02C. In addition, the water sample must be analyzed for the contaminant(s)-of-concern. A Certified Laboratory must perform the analysis. The analysis must be submitted to the Department for review and approval prior to the well being placed in service.

e. biennial sampling (every two years) and analysis for the contaminant(s)-of-concern, which must be conducted per the provisions in 15A NCAC 02C. A Certified Laboratory must perform the analysis. The analysis must be submitted to the Department within 24 hours if any contaminant is detected. All reports of sample analysis shall be kept by the Well Owner for at least six years and provided to the Department upon request. Sampling is the responsibility of the Owner of the well. If deemed applicable, biennial sampling is the responsibility of the contamination plume's responsible party.

4. the Department may waive or modify sampling requirements on a well-by-well basis if:

   a. it can be demonstrated that a non-impacted well of similar dimensions to the subject well exist between the contamination plume and the new well, or

   b. a hydrogeologic review of the Area of Regulated Groundwater Usage, conducted by a North Carolina Professional Engineer or Licensed Geologist indicates that the well is not at risk of being impacted by the contamination plume. The Department must concur with the findings of the review before modification to the sampling schedule may be granted.

5. a new well determined to contain a contaminant must be treated to remove the contaminant(s)-of-concern, such that the water would be considered potable, for as long as the well is active and the raw water contains the contaminant(s)-of-concern. If a well requires treatment a Notice of Groundwater Contamination must be notarized and recorded with the Register of Deeds prior to the Department issuing a Certificate of Completion and the well being placed in service.

   a. treated water must be sampled according to manufacturer's specifications to ensure the treatment system is functioning as designed. The period of sampling shall be sufficient to insure against contaminant breakthrough.

   b. the water sample must be analyzed for the contaminant(s)-of-concern. A Certified Laboratory must perform the analysis. Sample results must be submitted to the Department for review within 30 days of sampling.

   c. in instances where a contaminant(s) detected in a water sample is not associated with the contaminant released by a Responsible Party or where no Responsible Party has been identified, or where a Responsible Party has not been required to

treat the well to remove the contaminant(s)-of- concern the Well Owner is responsible for water treatment.

6. a well which contains contaminant(s), such that the water would be considered non-potable and is not active must be permanently abandoned per provisions of 15A NCAC 02C.

(B) If a public water supply is not available, then:

1. a new well may be permitted inside the Area of Regulated Groundwater Usage so long as the well is located outside the defined or partially defined contaminant plume and the well location meets all other site and setback requirements listed in 15A NCAC 02C.

2. a new well constructed within an Area of Regulated Groundwater Usage will require:

   a. a Notice of Area of Regulated Groundwater Usage that has restrictions/conditions must be notarized and recorded with the Register of Deeds prior to the Department issuing a well permit.

   b. grouting the full extent of the casing

   c. an initial water sample following well completion per the provisions in 15A NCAC 02C. In addition, the water sample must be analyzed for the contaminant(s)-of-concern. A Certified Laboratory must perform the analysis. The analysis must be submitted to the Department for review and approval prior to the well being placed in service.

   d. biennial sampling (every two years) and analysis for the contaminant(s)-of-concern, which must be conducted per the provisions in 15A NCAC 02C. A Certified Laboratory must perform the analysis. The analysis must be submitted to the Department within 24 hours if any contaminant is detected. All reports of sample analysis shall be kept by the Well Owner for at least six years and provided to the Department upon request. Sampling is the responsibility of the Owner of the well. If deemed applicable, biennial sampling is the responsibility of the contamination plume's responsible party.

3. the Department may waive or modify periodic sampling requirements on a well-by-well basis if:

   a. it can be demonstrated that a non-impacted well of similar dimensions to the subject well exist between the contamination plume and the subject well, or

   b. a hydrogeologic review of the Area of Regulated Groundwater Usage, conducted by a North Carolina Professional Engineer or Licensed Geologist, indicates that the well is not at risk of being impacted by the contaminant plume. The

Department must concur with the findings of the review before modification to the sampling schedule may be granted.

4. if the contamination site in question is an orphan site with the State or federal government acting in place of the Responsible Party, or if no Responsible Party has been assigned then periodic sampling may be completed by the Department if funding is available. Otherwise, periodic sampling and analysis becomes the responsibility of the Well Owner. A Certified Laboratory must perform the analysis. The analysis must be submitted to the Department within 24 hours if the well is impacted. Otherwise, analysis must be submitted to the Department for review upon request.

5. water from a new well that is determined to contain a contaminant(s) must be treated to remove the contaminant(s)-of-concern, such that the water would be considered potable, for as long as the well is active and the raw water contains the contaminant(s)-of-concern. If a well requires treatment a Notice of Groundwater Contamination must be notarized and recorded with the Register of Deeds prior to the Department issuing a Certificate of Completion and the well being placed in service.

    a. treated water must be sampled according to manufacturer's specifications to ensure the treatment system is functioning as designed. The period of sampling shall be sufficient to insure against contaminant breakthrough.

    b. the water sample must be analyzed for the contaminant(s)-of-concern. A Certified Laboratory must perform the analysis. Sample results must be submitted to the Department for review within 30 days of sampling.

    c. in instances where a contaminant(s) detected in a water sample is not associated with the contaminant released by a Responsible Party or where no Responsible Party has been identified, or where a Responsible Party has not been required to treat the well to remove the contaminant(s)-of- concern the Well Owner is responsible for water treatment.

6. a well which contains contaminant(s), such that the water would be considered non-potable and is not active must be permanently abandoned per provisions of 15A NCAC 02C.

SECTION IV REQUIREMENTS FOR EXISTING WATER SUPPLY WELLS WITHIN AN AREA OF REGULATED GROUNDWATER USAGE.

(A) Following detection of a contaminant in the water supply well, an existing water supply well located within an Area of Regulated Groundwater Usage will require:

1. an initial water sample per the provisions in NCAC 02C. The water sample must be analyzed for the contaminant(s)-of-concern. A Certified Laboratory must perform the

analysis. The analysis must be submitted to the Department for review within 30 days of sampling.

2. biennial sampling (every two years) and analysis for the contaminant(s)-of-concern, which must be conducted per the provisions in 15A NCAC 02C. A Certified Laboratory must perform the analysis. The analysis must be submitted to the Department for review. If deemed applicable, biennial sampling is the responsibility of the contaminant plume's Responsible Party.

3. the Department may waive or modify sampling requirements on a well-by-well basis if:

    a. it can be demonstrated that a non-impacted well of similar dimensions to the subject well exists between the contaminant plume and the subject well, or

    b. a hydrogeologic review of the Area of Regulated Groundwater Usage, conducted by a North Carolina Professional Engineer or a North Carolina Licensed Geologist, indicates that the well is not at risk of being impacted by the contaminant plume. The Department must concur with the findings of the review before modification to the sampling schedule may be granted.

4. if the contamination site in question is an orphan site with the State or federal government acting in place of a Responsible Party, or if no Responsible Party has been assigned then periodic sampling may be completed by the Department if funding is available. Otherwise, sampling and analysis becomes the responsibility of the Well Owner. The water sample should be analyzed for the contaminant(s)-of-concern. A Laboratory must perform the analysis. The analysis should be submitted to the Department for review.

5. An existing water supply well that is determined to contain a contaminant(s) must be treated to remove the contaminant(s)-of-concern, such that the water would be considered potable, for as long as the well is active and the raw water contains the contaminant(s)-of-concern.

6. If a well requires treatment a Notice of Groundwater Contamination must be notarized and recorded with the Register of Deeds within 30 days of notification.

    a. treated water must be sampled according to manufacturer's specifications to ensure the treatment system is functioning as designed. The period of sampling shall be sufficient to insure against contaminant breakthrough.

    b. if the contamination site in question is an orphan site with the State or federal government acting in place of a Responsible Party, or if no Responsible Party has been assigned then periodic sampling may be completed by the Department if funding is available.

c. the water sample must be analyzed for the contaminant(s)-of-concern. A Certified Laboratory must perform the analysis. Sample results must be submitted to the Department for review upon request.

d. in instances where a contaminant(s) detected in a water sample is not associated with the contaminant released by a Responsible Party or no Responsible Party has been identified, or where a Responsible Party has not been required to treat the well to remove the contaminant(s)-of- concern the Well Owner is responsible for water treatment.

7. A well which contains a contaminant(s) such that the water would be considered non-potable and is not active must be permanently abandoned per provisions of 15A NCAC 02C.

    a. A Notice of Groundwater Contamination must be notarized and recorded with the Register of Deeds.

CHAPTER IV
ENFORCEMENT

SECTION I PENALTIES

(A) Any Person who violates any of the provisions of this Rule is subject to a criminal penalty. Any Person who willfully violates any provision of this Rule, or any order issued by the Director pursuant thereto, shall be guilty of a misdemeanor pursuant to G.S. 130A-25.

(B) Any Person, who violates any of the provisions of this Rule is subject to a civil penalty pursuant to G.S. 153A-77. A civil penalty may be assessed from the date the violation first occurs. No penalty shall be assessed until the Person alleged to be in violation has been notified of the violation. The notice of violation shall identify the nature of the violation, set forth those measures necessary to comply with this Rule and provide a specific time period for compliance. The notice may be served by mail, hand delivery or any other means determined to give actual notice. Refusal to accept the notice shall not relieve the violator of his or her obligation to comply with this Rule or to pay such penalty.

(C) The maximum civil penalty for each violation of this Rule is $10,000.00. Each day of violation shall constitute a separate violation.

(D) In determining the amount of a civil penalty, all relevant mitigating and aggravating factors shall be considered including, but not limited to the following: the degree and extent of harm caused by the violation; the cost of rectifying the damage; whether the violator saved money through noncompliance; whether the violation was committed willfully; whether the violator reported the violation to the Department; and the prior record of the violator in complying or failing to comply with this Rule or any other local, or State or federal pollution control ordinance or regulation. The amount of per diem penalty set in paragraph (C) of this Section may vary based on the aforementioned relevant mitigating and aggravating factors. The “Mecklenburg County Groundwater Enforcement Guidance” document as approved by the Director will serve as the guiding document for assessment of penalties.

(E) The Director shall determine the amount of the civil penalty assessment and shall notify the Person responsible for the violation of the amount of the penalty and the reason for assessing the penalty. The notice of assessment shall be issued in writing and sent via registered or certified mail or other means of determined to give actual notice to the Person responsible for the violation and shall direct the violator to either pay the assessment or appeal the assessment as described in Section III of this Chapter within thirty (30) days of receipt of notice. If an alleged violator does not pay a civil penalty assessed by the Director within thirty (30) days after it is due or does not appeal a civil penalty as provided in Section III of this Chapter, the Director shall request the County

Attorney to institute a civil action to recover the amount of the assessment. The civil action shall be brought in Mecklenburg County General Court of Justice or in any other court of competent jurisdiction. A civil action must be filed within three (3) years of the date the assessment was due.

(F) Civil penalties collected pursuant to this Rule shall be credited to the Mecklenburg County general fund as non-tax revenue, or to such other fund as determined by the Board of County Commissioners.

SECTION II INJUNCTIVE RELIEF

(A) Whenever the Director has reasonable cause to believe that any Person is violating or threatening to violate this Rule or any term, condition, or provision of an approved permit, the Director may, either before or after the institution of any other action or proceeding authorized by this Rule, authorize the County Attorney to institute a civil action in the name of Mecklenburg County for injunctive relief to restrain the violation or threatened violation. The action shall be brought pursuant to G.S. 130A-18 in Mecklenburg County Superior Court.

(B) Upon determination by a court that an alleged violation is occurring or is threatened, the court shall enter such orders or judgments as are necessary to abate the violation or to prevent the threatened violation. The institution of an action for injunctive relief under this section shall not relieve any party to such proceedings from any civil or criminal penalty prescribed for violations of this Rule.

(C) The Director shall also have the authority to exercise those remedies listed in G.S. 130A-17, -19 and -20 as necessary to enforce this Rule or to protect the public health.

SECTION III APPEAL

(A) Disapproval or modification of well permits

1. The disapproval or modification of any proposed well by the Director may be appealed pursuant to the procedures set forth in G.S. 130A-24.

2. Prior to any hearing on the appeal, the Groundwater Advisory Committee shall prepare a written recommendation to the Mecklenburg County Board of Commissioners (while exercising the power of a Board of Health) regarding whether the Director's decision should be affirmed or reversed. A member of the Groundwater Advisory Committee shall attend the hearing and be prepared to testify as to the Committee's recommendation.

(B) Issuance of a Notice of Violation (including the Assessment of a Civil Penalty)

1. The issuance of a notice of violation with an assessment of a civil penalty by the Director may be appealed pursuant to the procedure set forth in G.S. 130A-24.

2. Prior to any hearing on the appeal, the Groundwater Advisory Committee shall prepare a written recommendation to the Mecklenburg County Board of Commissioners (while exercising the power of a Board of Health) regarding whether the Director's decision should be affirmed or reversed. A member of the Groundwater Advisory Committee shall attend the hearing and be prepared to testify as to the Committee's recommendation.

SECTION IV VARIANCE

(A) The Director may grant a variance from any construction standard under this Rule except those required by State law or regulations. Any variance will be in writing and may be granted upon written application to the Director by the person responsible for the construction of the well for which the variance is sought, if the Director finds facts to support the following conclusions:

1. That the use of the well will not endanger human health and welfare of the groundwater.

2. That construction in accordance with the standards was not technically feasible in such a manner as to afford a potable water supply at a reasonable cost.

The Director may require the variance applicant to submit such information as he deems necessary to make a decision to grant or deny the variance. The Director may impose such conditions on a variance or the use of a well for which a variance is granted as he deems necessary to protect human health and welfare and the groundwater resources. The brief findings of fact supporting any variance shall be in writing and made part of the variance.

(B) In the event the Director denies a variance or an aggrieved party disputes the issuance of a variance, the person requesting the variance or the aggrieved party may appeal the Director's decision pursuant to the procedures set forth in G.S. 130A-24.

(C) Prior to any hearing on the appeal, the Groundwater Advisory Committee shall prepare a written recommendation to the Mecklenburg County Board of Commissioners (while exercising the power of a Board of Health) regarding whether the Director's decision should be affirmed or reversed. A member of the Groundwater Advisory Committee shall attend the hearing and be prepared to testify as to the Committee's recommendation.

CHAPTER V
GROUNDWATER ADVISORY COMMITTEE

SECTION I GROUNDWATER ADVISORY COMMITTEE

(A) A seven-member citizens advisory committee shall be established with representatives of the following categories:

1. public – 2 members (individuals to be Owners of a well);

2. industry, manufacturing, or commercial – 1 member (individual to be employed full time in the management and/or operation of industrial, manufacturing, or commercial property that is the Owner of a well);

3. environmental consultant – 1 member (individual to be employed full time in providing environmental consulting services to owners of groundwater wells);

4. health professional – 1 member (individual to receive a recommendation from the Health Committee of the Human Services Council by the Mecklenburg Board of Commissioners);

5. realtor or developer or land development design professional – 1 member (individual to be employed full time as a realtor or in land development or the design of building or land improvements);

6. well contractor or pump installer – 1 member (individual to be employed full time as a well contractor or pump installer);

(B) The members shall be appointed by the Mecklenburg Board of County Commissioners

(C) The members will serve staggered three-year terms. No member may be appointed to more than two full or partial terms. Any member who fails to attend at least seventy-five percent of the regular and special meetings of the Committee during any calendar year shall be automatically removed from the Committee. The Committee shall select a Chairperson each year as provided in the rule of procedure adopted by the committee from its own members by majority vote. Each member will continue to serve until 1) his or her term has expired and a successor has been appointed; 2) his or her resignation; or 3) his or her removal. If a vacancy on the Committee occurs resulting from resignation or removal, a Person will be appointed to complete the unexpired term associated with such vacant position in the same manner as such position was originally filled. The successor must represent the same category.

(D) A majority of the membership constitutes a quorum. Every action of the Committee requires the concurring votes of the majority present. The Committee may adopt its own rules of procedure which may not be inconsistent with the terms of this Rule. The responsibilities of the Advisory Committee shall be as follows:

1. Policy. Review and recommend to the Board of County Commissioners groundwater management policies, policy changes, long-range plans, and their budgetary and rate impacts. Hear requests for changes from County staffs and from private parties and make recommendations to the Board of County Commissioners on the following matters: the application, modification and enforcement of groundwater policies. These policies should be reviewed and evaluated on the basis of a comprehensive groundwater management program in Mecklenburg County.

2. Operations Program. Review and comment to the Board of County Commissioners on the annual operating budget for their respective service charge areas including but not limited to public education activities and customer service.

3. Groundwater Appeals. Make recommendations to the Board of County Commissioners (while exercising the power of a Board of Health) regarding appeals on: denial, modifications, revocation or issuance of well permits and notices of violations. Hear requests for changes from County staffs and from private parties and make recommendations to the Board of County Commissioners on the following matters: the application, modification and enforcement of groundwater policies. These policies should be reviewed and evaluated on the basis of a comprehensive groundwater management program in Mecklenburg County.

4. Variances. Make recommendations to the Board of County Commissioners (while exercising the power of a Board of Health) regarding appeals from the granting or denial of variances by the Director.

5. Councils, Commissions, and Staff Resource. Respond to the Board of County Commissioners and staff requests for advice on matters related to the comprehensive groundwater management program in Mecklenburg County.

6. Reporting. Present the Board of County Commissioners with an annual report of key actions and issues.

CHAPTER VI
OTHER PROVISIONS

SECTION I SEVERABILITY

If any provision or clause of this Rule shall be declared invalid, such declaration shall not invalidate any other provisions or clauses of this Rule.

SECTION II PRIOR RULES REPEALED

All ordinances, rules and regulations adopted by the Mecklenburg Board of County Commissioners (acting as a Board of Health) regulated private drinking water supply wells are hereby repealed.

SECTION III EFFECTIVE DATE

This Rule shall be in full force and effect from and after March 18, 2026.

Mecklenburg County Board of Health Rule ~~Groundwater Well Regulations for~~ Governing Wells Other Than Drinking Water Supply Wells

CHAPTER I
GENERAL PROVISIONS

Be it ordained by the Mecklenburg ~~County~~ Board of County Commissioners (while exercising the power of a ~~board~~ Board of ~~health~~Health, which powers it has assumed and conferred on itself by action pursuant to G.S. 153A-77), that the following Mecklenburg County Board of Health Rule Governing Wells Other Than Drinking Water Supply Wells (hereinafter the Rule) ~~Groundwater Well Regulations~~ requiring registration, permitting, sampling and monitoring activities for certain wells in Mecklenburg County for the protection of ~~the~~ public health and safety, are hereby adopted pursuant to G.S. 130A-39(a). ~~These~~ This ~~Regulations~~ Rule shall apply throughout Mecklenburg County, North Carolina~~, including, but not limited to, all cities and towns, whether incorporated or unincorporated~~.

SECTION I GENERAL PROVISIONS and ADMINISTRATION

(A) Authorization - The Mecklenburg ~~County~~ Board of County Commissioners (hereinafter called BOCC), acting as a ~~board~~ Board of ~~health~~Health, is authorized under the provisions of G.S. 130A-39 ~~Chapter 130A, Section 39 of the General Statutes of North Carolina~~ to adopt appropriate rules and regulations for the protection of ~~the~~ public health.

(B) Delegation of Authority- The Public Health Director (hereinafter called the Director) may delegate the processing of permit applications, the issuance of permits, the denial of permits, the renewal of permits, and the modification of permits, to the supervisory level that he/she considers appropriate~~, provided this delegation shall not include the authority to revoke, or suspend a permit~~. The Director shall appoint adequate administrative and technical staff ~~within the Department~~ to ensure ~~assure~~ the efficient administration of this ~~section~~Rule.

(C) Purpose – It is the finding of the BOCC~~Mecklenburg County Board of Commissioners~~, acting as a ~~board~~ Board of ~~health~~Health, that the entire geographical area of Mecklenburg County is vulnerable to groundwater pollution

from improperly located, constructed, operated, altered or abandoned ~~water supply and other~~ wells. Therefore, in order to ensure ~~insure~~ reasonable protection of the groundwater resource and to be consistent with the responsibility to protect and advance ~~the~~ public health, it is declared to be policy of the BOCC~~Mecklenburg County Board of Commissioners~~ to require that the location, construction, repair, sampling and abandonment of such wells conform to ~~these~~ this R~~regulations~~ule ~~which it has determined to be necessary to protect the public health and groundwater resources~~.

(D) Scope - No Person shall construct, repair or abandon or cause to be constructed, repaired or abandoned, any well contrary to the provisions of ~~these~~ this R~~regulations~~ule ~~and standards.~~ and ~~pursuant to~~Articles 7 and 7A of G.S. 87~~-7-7(a)~~. Previously adopted procedures and requirements of the Mecklenburg County Public Health Department (hereinafter called the Department) are superseded by ~~these~~ this ~~Regulations~~Rule.

(E) ~~Conflict with other Laws and Regulations - The provisions of any federal, s~~State ~~or municipal law or regulation establishing standards affording greater protection to the public welfare, safety, health and the groundwater resources shall prevail within the jurisdiction of such agency or municipality over standards established by these Regulations. If any section or sections conflict within these Regulations or with any other regulation, the more stringent strict regulation prevails.~~ The provisions of any federal, state or municipal law or regulation establishing standards affording greater protection to the public, and groundwater resources shall prevail over standards established by ~~these~~ this ~~Regulations~~Rule. If any section or sections conflict within ~~these~~ this ~~Regulations~~ Rule or with any other regulation, the more stringent regulation prevails. ~~These~~ This ~~rules~~ Rule does not replace North Carolina ~~Rules Governing the~~standards for Permitting and Inspection of Private Drinking Water Wells in 15A NCAC 02C but apply in addition to those ~~rules~~standards.

(F) If any section or sections of ~~these Regulations~~this Rule is/are held to be invalid or unenforceable, all other sections shall nevertheless continue in full force and effect.

(G) ~~Permit – All newly constructed wells must be evaluated by the Director in accordance with these Regulations. A well construction permit shall be issued in compliance with these Regulations.~~ All well permit applications must be evaluated by the Director in accordance with ~~these Regulations~~this Rule. A well permit or subsurface investigation permit shall be issued in compliance with ~~these Regulations~~this Rule. No person shall construct an Irrigation Water Supply Well without first obtaining a well construction permit from the Department. All applications, permitting, construction standards, and sampling requirements will follow the Mecklenburg County Board of Health Rule Governing Private Drinking Water Supply Wells ~~Regulations~~ unless ~~those Regulations~~that Rule or any applicable part thereof becomes invalid or unenforceable, in which case the applications, permitting, construction standards, and/or sampling for Irrigation Water Supply Wells shall meet the standards set forth in the applicable section of 15A NCAC 02C.

(H) ~~Inspection and final permit –~~ No Person shall consume water from a newly constructed well or following a permitted repair of an existing well until an inspection by the Director, following notification by the Well Owner, ~~has determined~~ confirms that the well meets all ~~complies with the~~ provisions of this Rule~~these Regulations~~. ~~The Director shall make these inspections as soon as practicable after he receives notice that an installation is to be made.~~

~~No Person shall occupy a residence, place of business or place of public assembly or place a well into use for a residence, place of business or place of public assembly until a Certificate of Completion final certificate of inspection for the construction or repair of a for the new potable well has been issued and the hold on the Certificate of Occupancy has been released, or authorization has been granted from the Director.~~ A new potable well serving new construction of a residence, business or place of assembly will require a Certificate of Completion prior to a hold being released on the Certificate of Occupancy.

~~Emergency repairs to an existing well that are made outside normal working hours (8 am – 5 pm Monday-Friday) of the Department, i.e., nights, weekends and holidays, shall meet all requirements of these Regulations. require the use of well casing complying with all the provisions of Chapter II, Section IV (D). Location of the well must comply with all requirements of Chapter II, Section IV (A) and a A completed~~

~~application for a well repair permit must be submitted to the Department by close of next business day. obtained on the next regular working day from the Department.~~

(I) ~~Responsibilities of Well Owners~~ – ~~It shall be unlawful for any~~ No Person shall ~~to~~ rent or offer to rent, lease or offer to lease, any residence or place of business which does not have a potable water supply. The Well Owner, when required by the Department, shall provide proof that the water supply meets the water quality standards of these Regulations.

SECTION II DEFINITIONS

Abandon	means to ~~To~~ discontinue the use of and to seal a well according to the requirements of ~~Chapter II, Section VIII of these Regulations 15A NCAC 2C .0113. these Regulations~~this Rule.
Abandoned ~~W~~well	means a ~~A~~ well whose use or construction has been discontinued, or which is in such a state of disrepair that continued use for obtaining groundwater or other useful purpose is impracticable; a ~~. A~~ well can be temporarily or permanently abandoned.
Access ~~P~~port	means an ~~An~~ opening in a ~~the~~ well casing or wellhead installed for the ~~primary~~ purpose of determining the position of the water level in the well or to facilitate disinfection.
Active	means ~~A term denoting~~ the status of a well. To be considered active a well must be in use for its intended purpose ~~in a current and ongoing fashion~~.
Addition	means ~~A~~any structure, whether free standing or attached to another ~~(including swimming pools, oil tanks, signs, etc.)~~ which is constructed, altered or placed on property ~~that contains one or more wells. This would not include replacement of existing equipment within the existing footprint of a structure and addresses only those situations for which a building permit is required~~.
Agent	means ~~A~~any ~~P~~person who by mutual and legal agreement who by agreement with a Well Owner has authority to act on his or her behalf ~~of a Person~~in executing applications for permits. The agent may be either general agent or a limited agent authorized to do one particular act.

Annual or annually	means ~~Recurring,~~ done or performed once every year, yearly.
Annular ~~S~~space	means the space between the casing and the walls of the borehole or outer casing, or the space between a liner pipe and well casing.
Approved	means ~~T~~that which is ~~has been~~ considered acceptable to the State or Director.
Area of Regulated Groundwater Usage or ARGU	~~means That the zone surrounding and including a contamination plume or contamination site in which construction of new wells may be restricted or modified, and regular sampling and testing for the contaminant of concern may be required for both new and existing wells. The Area of Regulated Groundwater Usage is defined by the Department following a hydrogeologic review.~~ means the zone surrounding and including a contamination plume or contamination site according to the requirements of this Rule.
Artesian flowing ~~W~~well	means ~~A~~ a well in which ~~that taps~~ groundwater flows above the land surface without the use of a pump and, under natural conditions, the static water level or hydraulic head elevation is greater than the land surface elevation. ~~under pressure, causing the water to rise above the surface without pumping.~~
ASTM	means the American Society for Testing and Materials.
Authorized agent ~~Representative~~	means ~~A~~ an employee of the Mecklenburg County Public Health Department authorized ~~person empowered or designated~~ by the ~~Mecklenburg County~~ Public ~~Health~~ Director to enforce ~~the provisions of the Mecklenburg County Well Regulations~~this Rule.

Bedrock	means Aany consolidated rock which is encountered in the place in which it was formed or deposited, and which cannot be readily excavated without the use of explosives or heavy rock cutting power equipment. (15A NCAC 02L .0102). Bedrock generally underlies soil or other consolidated, superficial material.
Biannualennial	Means done or performed occurring Oonce every two years.
Biofilm	means A a collection of microorganisms which may exist on solid surfaces such as a well casing, within a water well. This collection includes, but is not limited to, slime-formers, iron related bacteria, sulfate- reducing bacteria, pseudomonas and coliforms.
BOCC	means The Mecklenburg Board of County Commissioners
Breakthrough	means In a treatment system, the condition of the treatment media becoming saturated with the contaminant to the point the system is no longer effective at removing the contaminant.
Casing	means Ppipe or tubing constructed of specified materials and having dimensions and weights as specified in these Regulationsthis Rule, Rules of this Subchapter, that is installed in a borehole, during or after completion of the borehole, to support the side of the hole and thereby prevent caving, to allow completion of a well, to prevent formation material from entering the well, to prevent the loss of

	drilling fluids into permeable formations, and to prevent entry of contamination.
Certified Laboratory	means ~~A~~ a laboratory certified under the requirements of ~~NCAC Title~~ 10A NCAC ~~Subchapter~~ 42D Section .02~~1~~00.
Certified ~~W~~well ~~C~~contractor	means ~~A~~ a person who has ~~satisfactorily~~ met the requirements of the Well Contractors Commission relating to well contractor activities referenced in 15A NCAC 27~~ .0100-.0900~~.
Clay	means ~~A~~ a substance comprised of natural, inorganic, fine-grained crystalline mineral fragments that~~which~~, when mixed with water, forms a pasty, moldable mass that preserves its shape when air dried.
~~Committee~~	~~means The Mecklenburg County Groundwater Advisory Committee.~~
Community ~~W~~well	means ~~A~~ a well that serves 15 or more connections or at least 25 year round residents.
Compliance ~~Audit~~ inspection	means ~~A~~ a scheduled or unscheduled visit to a site ~~and its environs~~ by the Department ~~personnel~~ for the purpose of inspecting and documenting the physical characteristics of the site, including but not limited to the physical characteristics of wells.
Consolidated ~~R~~rock	means ~~R~~rock that is firm and coherent, solidified or cemented, such as granite, gneiss, limestone, slate or sandstone, that has not been decomposed by weathering.

Contaminant or Contamination	means the introduction of foreign materials of such nature, quality, and quantity in to the ~~Any substance or combination of substances occurring in~~ groundwaters as to exceed the groundwater quality standards ~~set forth~~ in ~~in concentrations exceeding the lower of~~ 15A NCAC 2L .0202 standards, National Primary Drinking Water Regulations, or site specific standard established by the North Carolina Department of Health and Human Services, Epidemiology Section.
~~Contamination~~	~~The introduction of a contaminant into the soil or groundwater.~~
Contamination ~~P~~plume	means the ~~T~~three-dimensional zone containing a contaminant or contaminants
Contamination ~~S~~site	means a parcel(s) of ~~Real~~ property where contamination has occurred.
County	Mecklenburg County, North Carolina.
Department	means The Mecklenburg County Public Health Department
Designed ~~C~~capacity	means ~~The~~ that capacity that is equal to the yield that is specified by the well ~~O~~owner or his or her agent prior to the construction of the well.

Director	The Mecklenburg County Public Health Director or his/her authorized ~~representative~~agent.
Disinfection	means a ~~A~~ process which inactivates pathogenic organisms in water.
~~Division of~~ Epidemiology section	means a section of The North Carolina Department of Health and Human Services, Division of Public Health~~, Epidemiology Section~~.
~~Driller~~	~~See certified well contractor.~~
Existing ~~W~~well	means ~~A~~ a well constructed prior to January 1, 2005.
Fecal coliform	means a ~~B~~bacteria consistently found in the intestine of human and other warm-~~-~~blooded animals which are not normally disease-producing~~,~~ but serve as indications of recent fecal contamination. They are members of the family Enterobacteriaceae, genus Esherichia, species coli.
Federal	means The United States of America government.
Fee ~~S~~schedule	means ~~T~~the current schedule of fees as approved by the ~~Mecklenburg County Board of Commissioners~~.
Filtered	Means ~~F~~for a substance, the state of having been passed through or over another substance such that the quality of the first substance is improved.

Formation ~~M~~material	means ~~N~~naturally occurring material generated during the drilling process that is composed of sands, silts, clays or fragments of rock and that ~~which~~ is not in a dissolved state.
Free ~~P~~product	means a non-aqueous phase liquid which may be present within the saturated zone or in surface water. ~~Any accumulation of a substance of greater than or equal to 1/8 inch (0.01 feet) in contact with groundwater or perched on the water table, with a density of less than or greater than water and existing as a non aqueous phase liquid.~~
GPM and GPD	means gallons per minute and gallons per day, respectively.
~~Groundwater Advisory Committee~~	~~means Tthe Ccommittee appointed by the Mecklenburg County Board of County Commissioners with duties as provided outlined in Chapter VIII IX of these the Mecklenburg County Private Drinking Water Well Regulations.~~
Groundwater remediation well	means wells that are used for the clean-up of contaminated soil or groundwater to include but not limited to wells used to recover groundwater, treat soil and/or groundwater, or inject additives, treated groundwater, or ambient air.

Grout	~~M~~means a material approved in accordance with ~~these~~ ~~Regulations~~this Rule~~Chapter II Section IV(E) 3 or Chapter IV Section IV (E)3~~ for use in sealing the annular space of a well or liner or for sealing a well during abandonment.
~~Health Department~~	~~The Mecklenburg County Department of Public Health.~~
~~Health Director~~	~~The Director of the Mecklenburg County Department of Public Health or his/her Authorized Representative.~~
~~High Risk~~	~~For sites where an underground storage tank system is the source of contamination a high risk classification means that any of the following apply:~~ ~~a) an existing water supply well, including one used for non-drinking purposes, has been contaminated~~ ~~b) a water supply well used for drinking water is located within 1,000 feet of the source of contamination~~ ~~c) a water supply well not used for drinking water is located within 250 feet of the source of contamination~~ ~~d) the groundwater within 500 feet of the source of contamination had the potential for future use in that there is no source of water supply other than the groundwater~~ ~~e) there exist a serious threat of explosion due to the accumulation of vapors in a confined space as a result of the contamination~~ ~~f) there exist an imminent danger to public health, public safety or the environment, as a result of the release.~~
Hydrogeologic ~~R~~review	means ~~T~~the consideration of ~~existing~~ scientific data, ~~the relevancy of which is determined by the Department, that describes the~~ to evaluate the ~~inter~~relationships of ~~geologic~~ geology, groundwater, and fate and transport of ~~materials and processes with groundwater impacted by a contaminant or~~ contaminants.

Injection ~~W~~well	means ~~A~~any well as defined in G.S. 87-85 ~~excavation which is cored, bored, drilled, jetted, dug, or otherwise constructed,~~ whose depth is greater than its largest surface dimension and that ~~which~~ is used, or intended to be used, for the injection of fluids or solids into the subsurface or groundwater.
Inspection	means ~~A~~ a visit to a site ~~and its environs~~ by the Department ~~personnel~~ to examine and document the construction, ~~and~~ installation, abandonment, repair or sampling of new or ~~the repair of~~ existing wells.
~~Intermediate Risk~~	~~For sites where an underground storage tank system is the source of contamination an intermediate risk classification means that any of the following apply:~~ ~~a) surface water is located within 500 feet of the source of contamination and the maximum groundwater contaminant concentration exceeds the applicable surface water quality standard and criteria found in 15A NCAC 2B. 0200 by a factor of 10.~~ ~~b) the source of contamination is located within a designated wellhead protection area, as defined in 42 USC 300h-7(e).~~ ~~c) the levels of groundwater contamination for any contaminant (except ethylene dibromide, benzene and the aliphatic and aromatic carbon fraction classes) exceed 50 percent of the solubility of the contaminant at 25 degrees Celsius or 1,000 times the groundwater quality standard or interim standard established in 15A NCAC 2L .0202.~~ ~~d) the levels of groundwater contamination for ethylene dibromide or benzene exceed 1,000 times the federal drinking water standard set out in 40 CFR 141.~~ ~~e) free product is present.~~

Irrigation well	Means a~~A~~n excavation that is cored, bored, drilled, jetted, dug or otherwise constructed for the purpose of withdrawing groundwater to be used for agricultural purposes either commercial or residential and will not be used as a potable water supply.
Liner ~~P~~pipe	means a ~~P~~pipe that is installed inside a completed and cased well for the purpose of preventing the entrance of contamination into the well or for repairing ruptured, corroded or punctured casing or screen.
~~Memorandum of Agreement (MOA)~~	~~A written collaborative work agreement between the Mecklenburg County Land Use and Environmental Service Agency (LUESA) and NCDENR.~~
Monitoring ~~W~~well	means ~~A~~any well constructed for the primary purpose of obtaining information about physical, chemical, radiological, or biological characteristics ~~samples~~ of groundwater or other liquids, ~~for examination or testing,~~ or for the observation or measurement of groundwater levels. This definition excludes lysimeters, tensiometers and other devices used to investigate the characteristics of the unsaturated zone but includes piezometers, a type of monitor well constructed solely for the purpose of determining groundwater levels. This definition includes all monitoring well types, including temporary wells and wells using Geolprobe® or direct-push technology (DPT).

~~NCDENR~~	~~North Carolina Department of Environment and Natural Resources.~~
NCDEQ	means the North Carolina Department of Environmental Quality.
NCPWS	means the North Carolina Public Water Supply Section.
Non-community ~~W~~well	means a~~A~~ well that serves 25 or more transient people 60 days~~-~~ of the year.
Non-potable well	means a well that has groundwater ~~Water~~ containing bacteria, minerals, organic or inorganic chemicals or volatile organic compounds ~~petroleum products~~ of such quantity as to render the water unsafe, harmful or ~~generally~~ unsuitable for domestic use.
Non-transient non-community Well	means a ~~A~~ well that regularly serves at least 25 of the same persons over 6 months per year.
Orphan Site	~~A~~ means a contamination site where a responsible party has not been identified ~~or assigned~~.
~~Owner~~	~~means Aany person who holds the fee or other property rights in the well being constructed. A well is real property and its construction on land rests ownership in the land Oowner in the absence of contrary agreement in writing.~~

Permit	means a~~A~~ written document and associated plot plan issued by the ~~Health~~ Department authorizing ~~or allowing~~ the construction, abandonment or repair of ~~any~~ a well as defined by ~~these~~ this ~~rR~~egulations~~R~~ule.
Person	means ~~A~~any and all persons including individuals, firms, partnerships, associations, public or private institutions, municipalities or political subdivisions, governmental agencies or private or public corporations organized or existing under the laws of this State or of any other state or county.
Pitless adapters or pitless units	means a ~~Are~~ device~~s~~ specifically manufactured to the standards specified under 15A NCAC 02C~~c~~ .0107 (~~ŀj~~) (5) for the purpose of allowing a subsurface lateral connection between a well and plumbing appurtenances.
Place of business	means ~~A~~ a store, warehouse, manufacturing establishment, place of amusement or recreation, service station, office building, or any other place where people work.
Place of Public Assembly	means ~~A~~ a fairground, auditorium, stadium, church, campground, theater or and other place where people assemble.
Plat	means a plot of land or map of an area of land or site for construction
Potable ~~W~~water	means ~~W~~ater of such quality that it is suitable for human consumption.

~~Public Notice~~	~~The act of providing information to the persons required. This should take the form of certified mail sent to every occupant and Owner of all buildings, condominiums, office buildings, etc., within the specified area. If the number of correspondents makes certified mail impractical, then the responsible party may post the notice in a prominent place where the occupants are most likely to see it.~~
Private water supply	Means any excavation that is cored, bored, drilled, jetted, dug or otherwise constructed to obtain groundwater for human consumption.
Public water system	~~M~~means a water system as defined in 15A NCAC 18C, which is hereby incorporated by reference, including subsequent amendments.
Pump	means ~~T~~the well pump, pump pipe, pump supply line and any other equipment or materials used or intended to be used for with-drawing or obtaining groundwater.
Raw ~~W~~water	means ~~W~~groundwater which has not been treated to make it potable.
Recovery ~~W~~well	means ~~A~~any well constructed for the purpose of removing contaminated groundwater or other ~~liquids~~ contaminants from the subsurface.
~~Registered Pump Installer~~	~~A person that has fulfilled the requirements of 15A NCAC 2C. 0103.~~

Repair	means ~~W~~work involved in deepening or changing depths, reaming, sealing, lining, perforating, screening, cleaning, acidizing, "dry icing", freezing, hydraulic fracturing, or otherwise redeveloping~~-~~ a well excavation or any other work which requires breaking ~~or opening~~ the well seal. ~~This shall not apply to routine pump maintenance or replacement; H~~however, ~~routine pump maintenance or replacement shall be followed by disinfection of the water system and proper replacement of the seal.~~Permitting prior to the repair and chlorination after a repair shall meet the standards of these Regulations.
Residence	means ~~T~~the place in which one lives, a dwelling.
Responsible ~~P~~party(s)	means ~~E~~entity(ies) determined by the regulating agency ~~State~~ to be responsible for the ~~have caused~~ contamination.
Sample	means ~~A~~ a representative portion of a substance collected for analysis.
Sealed	means ~~N~~no detectable leakage under the casing or around the well head shall be allowed to enter the bore hole.
~~Seated~~	~~A part of the surface on or which another part or surface rests to fix firmly in place to rest or fit into another part.~~

Settleable ~~S~~solids	means ~~T~~the volume of solid particles in a well mixed one liter sample that ~~which~~ will settle out of suspension, in the bottom of an Imhoff Cone, after one hour.
Site	means ~~All~~ the land or water area where any facility, activity or situation is physically located, including adjacent or other land used in connection with the facility, activity or situation.~~contiguous property under the same ownership or all contiguous property wherein wells are under the same ownership.~~
Site ~~P~~plan	means ~~A~~ a drawing not necessarily drawn to scale that shows the existing and proposed property lines with dimensions, ~~and~~ the specific location of all structures and proposed structures and appurtenances, including decks, porches, pools, driveways, out buildings, existing and proposed wastewater systems, existing and proposed wells, springs, water lines, surface waters or designated wetlands, easements, including utility easements, and the location of existing or proposed sewer lines and/or sewage disposal systems, and existing or proposed chemical or petroleum storage tanks above or below ground..
Source ~~A~~area	means ~~T~~that portion or point on a site where a contaminant or contaminants has been released.
Specific ~~C~~capacity	means ~~T~~the yield of the well expressed in gallons per minute per foot of draw-down of the water level (gpm/ft.dd).
State	means The State of North Carolina government.

Static ~~W~~water ~~L~~level	means ~~T~~the level at which the water stands in the well when the well is not being pumped and is expressed as the distance from a fixed reference point to the water level in the well.
Suspended ~~S~~solids	means ~~T~~the weight of those solid particles in a sample ~~which~~ that are retained by a standard glass micro~~-~~fiber filter, with pore openings of one and one-half microns, when dried at a temperature of 103 to 105 degrees Fahrenheit.
~~Temporary Well~~	~~A well, other than a water supply well that is constructed to determine aquifer characteristics, and which will be permanently abandoned or converted to a permanent well within five days (120 hours) of the completion of drilling of the borehole.~~
Transient ~~N~~non-community ~~W~~well	means ~~A~~ a water supply well that provides potable water to a non-community water system that does not regularly serve at least 25 of the same persons over six months per year
Treated ~~W~~water	means ~~W~~water that has been successfully purified by a system designed to remove contaminants or other unwanted particles from the water by either physical or chemical processes.
Turbidity	means ~~T~~the cloudiness in water~~,~~ due to the presence of suspended particles such as clay ~~and~~ or silt that may create ~~aesthetic problems or~~ analytical difficulties for determining contamination above 15A NCAC 02L. ~~Turbidity measure in Nephelometric Turbidity Units (NTU) is based on a comparison of the cloudiness in the water with that in a specially prepared standard.~~

Unconsolidated ~~R~~rock	means ~~T~~those rock formations that are not firm and coherent, solidified or cemented, such as sand rock, sand, clay, shell, saprolite or decaying rock.
Underground ~~S~~storage ~~T~~tank (UST)	~~Underground Storage Tank~~ means any one or a combination of tanks (including underground pipes connected thereto) that is used to contain an~~d~~ accumulation of regulated substances, and the volume of which (including the volume of underground pipes connected thereto) is 10% or more beneath the surface of the ground (For a full definition, see 15A NCAC 02N .0203).
Vent	means ~~An~~ a permanent opening in the well casing or well head, ~~wellhead~~ installed for the purpose of allowing changes in the water level in a well due to natural atmospheric changes or to pumping. A vent can also serve as an access port.
Water ~~S~~sample	means ~~A~~ a representative portion of groundwater collected specifically for water quality analysis, whether by field or laboratory testing.
~~Water supply~~	~~The groundwater that is obtained through a water supply well.~~
Water ~~S~~supply ~~S~~standard	means ~~T~~the maximum allowable concentration of any substance or combination of substances in the groundwater, which may be tolerated without creating a threat to human health. These standards include the following: EPA Primary & Secondary Drinking Water Standards, NC 2L Groundwater Standards and the US EPA Health Advisories.

Water ~~S~~supply ~~W~~well	means ~~A~~ a well, well pump and pipe used in connection with or pertaining to the operation of a water supply, including pressure tank and fittings. An irrigation well is a type of water supply well.
Well	means ~~A~~any excavation that is cored, bored, drilled, jetted, dug or otherwise constructed for the purpose of locating, testing, or withdrawing groundwater for evaluating, testing developing, draining or recharging any groundwater reservoirs or aquifer, or that may control, divert, or otherwise cause the movement of water from or into any aquifer ~~including any and all materials installed to facilitate these actions~~.
Well ~~C~~cap	means ~~A~~ a watertight, lockable, removable plug used to temporarily seal the well casing ~~in order~~ to prevent water or other material from entering the well.
Well ~~C~~contractor	means ~~A~~ a person who undertakes to perform a well contractor activity~~-~~ or who undertakes to personally supervise or personally manage the performance of a well contractor activity on the person's own behalf or for any person, firm, or corporation in accordance with the well contractor certification requirements of 15A NCAC 27.
Well ~~C~~contractor ~~A~~activity	means ~~T~~the construction, installation, repair, alteration, or abandonment of any well.

Well ~~C~~cover	means ~~F~~for a monitoring well either flush-mount or above-grade intended to protect the well casing from tampering and damage. Typically flush-mount covers are used in areas of vehicular traffic and have bolt-on lids and a o-ring seal. Above-grade covers are typically used in areas where vehicle traffic does not have the potential to cause damage to the well and have lockable covers.
	means ~~F~~for water supply wells, any structure placed around the well head with the intent of affording protection to the well head.
~~Well Driller~~	~~See certified well contractor.~~
Well ~~H~~head	means ~~T~~the upper ~~terminus~~ terminal of ~~a~~ the well including adapters, ports, valves, seals and~~/or~~ other attachments.
Well ~~O~~owner	means ~~E~~entity(ies) who hold the fee or other property rights in the well. A well is real property and its construction on land rests ownership in the land ~~O~~owner in absence of a contrary agreement. A monitoring well is real property and its construction on land rests ownership in the landowner in the absence of contrary agreement in writing.
Well Permit	means ~~A~~ a document issued by the Department allowing the construction, repair, or abandonment of any well as defined in these Regulations.
Yield	Means the volume ~~Amount~~ of water or other fluid per time that can be discharged ~~extracted~~ from a well under a given set of circumstances ~~conditions~~.

~~CHAPTER II~~

~~CONSTRUCTION, REPAIR, AND ABANDONMENT FOR WATER SUPPLY WELLS~~

NOTE – THIS ENTIRE CHAPTER HAS BEEN REMOVED; STATE CONSTRUCTION STANDARDS FOR WATER SUPPLY WELLS WILL BE FOLLOWED

~~CHAPTER III~~

~~PUBLIC WATER SUPPLY WELLS~~

~~COMMUNITY AND NON-TRANSIENT NON-COMMUNTY WATER SUPPLY WELLS~~

NOTE – THIS ENTIRE CHAPTER HAS BEEN REMOVED; THE STATE HANDLES THE PERMITTING AND REGULATION OF THESE WELLS

CHAPTER IV II

CONSTRUCTION, REPAIR, AND ABANDONMENT FOR TRANSIENT NON-COMMUNITY WATER SUPPLIES

SECTION I REGISTRATION

(A) The Owner of a Transient Non-Community water supply well installed prior to January 1, 2005 must register a Transient Non-Community water supply well with the Department by submitting the following information:

1. Names, addresses and phone numbers of the Transient Non-Community water supply well Owner and/or legal agent of the property Owner.

2. Address and tax parcel number of the property for the Transient Non-Community water supply well.

3. Use of water (domestic, irrigation, etc.)

(B) Transient Non-Community water supply well must be registered every 12 months. The registration shall be submitted on forms to be supplied by the Department during the period from January 1 to January 31 of each year or such time as the Department designates.

(C) A non-refundable fee as specified in the fee schedule shall be submitted with each registration.

(D) The Owner of a Transient Non-Community water supply well installed or repaired after January 1, 2005 must initially register the Transient Non-Community water supply well with the Department by completing the following Application and Permit process.

SECTION II APPLICATION

(A) A complete application for a permit to construct, repair or abandon a Transient Non-Community water supply well shall be submitted to the Director by an Owner or legal agent of the property Owner who intends to construct a Transient Non-Community water supply well within Mecklenburg County. The following information will be required.

1. Names, addresses and phone numbers of the proposed Transient Non-Community water supply well Owner and/or legal agent.

2. Signature of property Owner and /or legal agent.

3. Address and tax parcel number of the property for the proposed Transient Non-Community water supply well.

4. A plat or site plan as defined in these rules.

5. Intended use(s) of the property.

6. Proposed use of water (domestic, irrigation, etc.)

7. Other information deemed necessary to determine the location of the property and any site characteristics such as existing or permitted sewage disposal systems, easements or rights of way, existing wells or springs, surface water or designated wetlands, chemical or petroleum storage tanks, landfills, waste storage, known underground contamination and any other characteristics or activities on the property or adjacent properties that could impact groundwater quality or suitability of the site for Transient Non-Community water supply well construction.

8. Any current of pending restrictions regarding groundwater use as specified in G.S. 87-88(a) and

a. Any Variances regarding well construction or location issued under 15A NCAC 2C ~~.0118.~~

(B) Applications for Transient Non-Community water supply well construction repair and abandonment shall be submitted on forms to be supplied by the Department.

(C) A non-refundable fee as specified in the fee schedule shall be submitted with each permit application.

(D) An application for a permit shall be submitted by the Owner or his legal agent. In the event that the permit applicant is not the Owner of the property on which the Transient Non-Community water supply well or Transient Non-Community water supply well system is to be constructed, the permit application must contain written approval from the property Owner and a statement that the applicant assumes total responsibility for ensuring that the Transient Non-Community water supply well(s) will be located, constructed, maintained and abandoned in accordance with ~~these rules and regulations~~this Rule.

~~*History Note: Authority G.S. 87-85; 87-87; 87-88*~~

~~*Reference (15A NCAC 02C .0303)*~~

~~*Reference (15A NCAC 02C .0105)*~~

SECTION III PERMITS

(A) Transient Non-Community Water Supply Wells

1. It shall be unlawful for any Person to commence any Transient Non-Community water supply well contractor activities in Mecklenburg County without first obtaining a Transient Non-Community water supply well construction permit from the Department. The Transient Non-Community water supply well Owner or their authorized legal agent shall obtain the permit. The permit is valid for one year from date of issuance except that the Department may revoke a permit if it determines that there has been a material change in any fact or circumstance upon which the permit is issued. The validity of a construction permit or a repair permit is not affected by a change in ownership of the site on which a Transient Non-Community water supply well is proposed to be located. If well excavation by use of powered equipment designed specifically for that purpose and operated by a well contractor, or well repair, is not commenced within one year from the date of issuance of the permit, the permit then becomes invalid. When a permit has become invalid, construction or repairs may not be commenced until a new permit is issued.

2. It shall be unlawful for any person to repair a Transient Non-Community water supply well in Mecklenburg County without first obtaining a Transient Non-Community water supply well repair permit from the Department. The Transient Non-Community water supply well Owner or their authorized legal agent shall obtain the permit. Except a Transient Non-Community water supply well repair permit is not required for maintenance or pump repair or replacement. Disinfection in accordance with 15A NCAC 02C .0113 is a maintenance activity that does not require a repair permit.

3. The location of all new proposed Transient Non-Community water supply wells in Mecklenburg County shall comply with ~~these rules and regulations~~this Rule.

4. Before issuing a Transient Non-Community water supply well construction permit the Department shall conduct a field investigation to evaluate the topography, landscape position, available space and potential sources for groundwater contamination on or around the site on which the Transient Non-Community water supply well is to be located.

5. The Department shall issue a Transient Non-Community water supply well construction permit after determining the site can be permitted for a Transient Non-Community water supply well meeting the rules of this Chapter. Notwithstanding the above, the Department shall not issue a construction permit for a Transient Non-Community water supply well with a design capacity of 100,000 gal per day or greater. The construction permit shall include a site plan showing the location of potential sources of contamination and area(s) suitable for Transient Non-Community water supply well construction.

6. The Department shall issue a written notice of denial of a construction permit if it determines a Transient Non-Community water supply well cannot be constructed in compliance with the rules of this Chapter. The notice of denial shall include reference to specific laws or rules that cannot be met and shall be provided to the applicant.

7. The well contractor shall maintain a copy of the Transient Non-Community water supply well construction permit or repair permit on the job site at all times during the construction, repair or abandonment of the Transient Non-Community water supply well. The Transient Non-Community water supply well contractor shall meet all the conditions of the permit.

8. A Department representative is authorized to witness any portion of the drilling or construction process, repair, or abandonment of any Transient Non-Community water supply well in Mecklenburg County as part of the inspection. Failure of the Owner or contractor to allow inspection of any material or observation of any drilling or construction, repair or abandonment of any Transient Non-Community water supply well in Mecklenburg County will be grounds for the revocation of the permit.

9. Failure to comply with ~~the regulations~~this Rule authorizes the Director to revoke any permits issued pursuant to ~~these regulations~~this Rule.

10. Only Certified well contractors shall perform well contractor activities

11. If there is an improperly abandoned well(s) on site, the construction permit shall be conditioned upon repair or abandonment of any improperly abandoned well(s) in accordance with the 15A NCAC 02C ~~.0100~~.

12. No permit will be issued until all fees have been paid in accordance with Section II (C) of this Chapter.

~~*History Note: Authority G.S. 87- 85; 87-87; 87-88*~~

~~*Reference (15A NCAC 02C .0304)*~~

SECTION IV STANDARDS OF CONSTRUCTION

(A) Scope - No Person shall construct, repair or abandon or cause to be constructed, repaired or abandoned, any Transient Non-Community well contrary to the provisions of this Rule and G.S. 87-85 (10a) and 15A NCAC 02C. Previously adopted procedures and requirements of the Mecklenburg County Public Health Department (hereinafter called the Department) are superseded by this Rule.

~~(B) Location~~

~~1. The Transient Non-Community water supply well shall not be located in an area generally subject to flooding. Areas which have a propensity for flooding include those with concave slope, alluvial or colluvial soils, gullies, depressions and drainage ways. The Transient Non-Community water supply well shall not be~~

~~located in the Community Special Flood Hazard area designated on the Flood Insurance Rate Maps (FIRMS).~~

~~2. The minimum horizontal separation between a Transient Non-Community water supply well and potential sources of groundwater contamination, which exist or have been permitted at the time the Transient Non-Community water supply well is constructed, shall be as follows unless otherwise specified:~~

~~i. Septic tank and drain field including drainfield repair area 100 ft.~~

~~Other sub-surface ground absorption waste disposal system 100 ft.~~

~~Industrial or municipal sludge-spreading or wastewater irrigation sites 100 ft.~~

~~Sewage or liquid-waste collection or transfer facility constructed to water main standards in accordance with 15 A NCAC 02T .0305 (g)(2) or 15A NCAC 18A .1950(e) 50 ft.~~

~~Other sewage or liquid-waste collection or transfer facility 100 ft.~~

~~Cesspools and privies 100 ft.~~

~~Animal feed lots or manure piles 100 ft.~~

~~Fertilizer, pesticide, herbicide or other chemical storage areas 100 ft.~~

~~Non-hazardous waste storage, treatment or disposal lagoons 100 ft.~~

~~Sanitary landfills /Hazardous Waste landfills/Construction & Demolition landfills/ municipal solid waste landfill facilities/ incinerators 500 ft.~~

~~Other non-hazardous solid waste landfills, such as Land Clearing and Inert Debris (LCID) landfills (Permitted, Non permitted, Nonconforming) 100 ft.~~

~~Animal barns, watering troughs, or animal feeding areas 100 ft.~~

~~Building foundations, excluding the foundation of a structure housing a~~

water supply well head 50 ft.

Surface water bodies 50 ft.

Chemical or petroleum fuel underground storage tank systems regulated under 15A NCAC 02N:

(I) with secondary containment 100 ft.

(II) without secondary containment 500 ft.

Aboveground or underground storage tanks which contain petroleum fuels used for heating equipment, boilers, or furnaces 100 ft

ii. Interstate Petroleum Pipeline 100 ft.

iii. Cemetery or Burial Ground 100 ft.

iv. All other potential sources of ground water contamination 100 ft.

v. Property boundaries 10 ft

3. Separation distances as required in Sections IV(A)2 of this Chapter apply to all additions. Additions of a type not covered by Sections IV(A)2 of this Chapter shall be located the maximum distance possible from any existing Transient Non-Community water supply well but shall in no case be less than 25 feet.

4. The Transient Non-Community water supply well Owner shall not place potential sources of groundwater contamination closer to the Transient Non-Community water supply well than the separation distances specified in Section IV (A)2 or Section IV (A) 3 as applicable.

5. When water-tight public sewer lines are installed or extended, they shall maintain a minimum distance of 100 feet from any Transient Non-Community water supply well. In some cases, the Director may allow water-tight sewer lines constructed of ductile iron pipe with mechanical joints or push-on joints equivalent to water main standards within 25 feet of a Transient Non-Community water supply well. Locating public water-tight sewer lines closer to a Transient Non-Community water supply

well, shall necessitate proper abandonment of the Transient Non-Community water supply well according to these rules.

6. The Transient Non-Community water supply well shall not be located in any easement or right-of-way except for easements such as conservation easements.

7. Actual separation distances must conform with the most stringent of applicable federal, State or local requirements.

8. Transient Non-Community water supply wells drilled for public water supply systems regulated by the NC Department of Environment and Natural Resources, Division of Environmental Health shall meet all requirements of that Division.

9. The Transient Non-Community water supply well location must allow access for maintenance, repair, treatment, testing and such other attention as may be necessary.

10. Additional restrictions apply for Transient Non-Community water supply wells located within an area of regulated groundwater usage. The additional restrictions are defined in Chapter VII.

(C) Drilling Fluids and Additives

1. Drilling fluids and additives shall not contain organic or toxic substances or include water obtained from surface water bodies or water form non potable supply and may be comprised only of:

a. the formational material encountered during drilling; or

b. materials manufactured specifically for the purpose of borehole conditioning or Transient Non-Community water supply well construction.

2. Lubricants used on drill pipe and down hole hammers and lubricating liquids injected into the air flowing through the drill stem shall be designed and approved for use in potable Transient Non-Community water supply wells

(C) Source of Water

1. Shall be at least 40 feet below land surface.

2. Shall not be from a water bearing zone or aquifer that is known to be contaminated.

(D) Casing

1. In constructing any Transient Non-Community water supply well, all water bearing zones that are known to contain polluted, saline or other non-potable water shall be adequately cased and cemented so that the pollution of underlying or overlying groundwater zones shall not occur.

2. Every Transient Non-Community water supply well shall be cased with the bottom of the casing adequately seated and sealed to a minimum depth of at least forty feet below the surrounding land surface or at least 5 feet into the top of bedrock.

3. The top of the casing shall be terminated by the well driller at least twelve inches above the surrounding land surface.

4. The casing in Transient Non-Community water supply wells constructed to obtain water from consolidated rock formation shall be:

a. the casing shall be adequate to prevent any formation material from entering the Transient Non-Community water supply well in excess of the levels specified in Section IV (H) of this Chapter.
b. firmly seated and sealed at least five feet into the rock.

5. The casing in Transient Non-Community water supply wells constructed to obtain water from an unconsolidated rock formation shall extend at least 12 inches into the top of the water bearing formation.

6. The Director may inspect the casing material before it is installed, as the casing is installed in a borehole and/or after the casing is set. The well contractor shall contact the Department to schedule a casing inspection before casing a Transient Non-Community water supply well. Contact shall include the location, permit number and anticipated time for casing each Transient Non-Community water supply well. The inspection shall be scheduled during regular Mecklenburg County work hours on regular work days according to the Well Regulation Notification Policy.

7. Galvanized Steel Transient Non-Community Water Supply Well Casing

a. The casing shall be new, seamless or electric-resistance welded galvanized steel pipe. Galvanizing shall be done in accordance with requirements of ASTM A-53/A53M-07.

b. The casing, threads and couplings shall meet or exceed the specifications of ASTM A53/A53M-07 or A589M-06.

c. The minimum wall thickness for a given diameter shall equal or exceed that specified in Table 1.

d. Each length of galvanized steel Transient Non-Community water supply well casing shall be legibly marked by rolling, stamping or stenciling to show the name or brand of the manufacturer's and ASTM designation number.

e. Shall have water-tight joints that are electrically welded or threaded and coupled with heavy recessed-type couplings. The couplings should cover the threads when power tight.

f. Shall be equipped with a drive shoe if the casing is driven in a consolidated rock formation. The drive shoe shall be made of forged, high carbon, tempered seamless steel and shall have a beveled, hardened cutting edge. A drive shoe shall not be required for Transient Non-Community water supply wells in which a cement or concrete grout surrounds and extends the entire length of the casing.

8. Thermoplastic Transient Non-Community Water Supply Well Casing

a. The casing shall be new.

b. The casing and joints shall meet or exceed all the specifications of ASTM F-480-06b, except that the outside diameters shall not be restricted to those listed in F-480-06b.

c. Solvent cement used for joining sections of thermoplastic Transient Non-Community water supply well casing, liner pipe, pump pipe or any connections thereto shall bear the National Sanitation Foundation (NSF) seal of approval for use on potable water systems and shall be marked with the designation ASTM D-2564 as meeting all the requirements of ASTM D-2564, requirements and recommendations of ANSI/ASTM.

d. Shall have a minimum wall thickness and tolerance, which meets or exceeds requirements for SDR-21 thermoplastic Transient Non-Community water supply well casing pipe for a maximum depth of 185 feet. Galvanized steel Transient Non-Community water supply well casing as specified in subparagraph (D)(8) shall be required for the entire length of the casing for any Transient Non-Community water supply well in which the casing depth exceeds 185 feet.

e. Shall be equipped with a coupling or other device approved by the manufacturer of the casing that is sufficient to protect the physical integrity of the thermoplastic casing during the processes of seating and grouting the casing and subsequent drilling operations.

f. Shall be installed in straight, obstruction free bore holes only.

g. Thermoplastic casing shall not be driven into consolidate rock.

9. Stainless Steel Transient Non-Community Water Supply Well Casing

a. Stainless steel casing, threads and couplings shall conform in specifications to the general requirements in ASTM A-530/A530M-04a and also shall conform to the specific requirements in the ASTM standard that best describes the chemical make-up of the stainless steel casing that is intended for use in the construction of the Transient Non-Community water supply well.

b. Stainless steel casing shall be equipped with a drive shoe if the casing is driven in a consolidated rock formation. The drive shoe shall be made of forged, high carbon, tempered seamless steel and shall have a beveled, hardened cutting edge. A drive shoe will not be required for Transient Non-Community water supply wells in which a cement or concrete grout surrounds and extends the entire length of the casing.

c. Stainless steel casing shall have a minimum wall thickness that is equivalent to standard schedule number 10S.

(E) Grouting

1. The water supply well contractor shall contact the Department to schedule a grout inspection before grouting a Transient Non-Community water supply well. Contact shall include the location, permit number and anticipated time for grouting each Transient Non-Community water supply well. The inspection shall be scheduled during regular Mecklenburg County work hours on regular workdays according to the Well Regulation Notification Policy.

2. Upon completion of a grout inspection, the Department shall provide a written certification on the Transient Non-Community water supply well permit that a grout inspection was completed and in compliance with the rules in Chapter II. When the Department is unable to conduct a grout inspection within one hour of the scheduled time, the water supply well contractor may grout a Transient Non-Community water supply well without a grout inspection by the Department. The water supply well contractor shall provide a written certification to the Department that the Transient Non-Community water supply well has been grouted in compliance with the rules in Chapter II. A completed Transient Non-Community water supply well construction record for GW-1 indicating the Transient Non-Community water supply well was grouted in compliance with the rules of Chapter II shall serve as the water supply well contractor's grout certification. For the purpose of issuing the Certificate of Completion, the water supply well contractor's grout certification shall be accepted by the Department as evidence the grout complies with the rules of this Section if the Department:

a. Was contacted by the water supply well contractor to schedule a grout inspection;

b. Was unable to inspect the grouting of the Transient Non-Community water supply well within the one hour following the scheduled time; and

c. Upon final inspection, finds no evidence to indicate the Transient Non-Community water supply well grout does not comply with the rules of this Section.

3. Allowable Grouts

a. One of the following grouts shall be used wherever grout is required by a Rule of this Section. Where a particular type of grout is specified by a Rule of this Section no other type of grout shall be used.

i. "Neat cement grout" shall consist of a mixture of not more than six gallons of clear, potable water to one 94 pound bag of Portland cement. Up to five percent, by weight of bentonite clay may be used to improve flow and reduce shrinkage. If Bentonite is used additional water may be added at a rate not to exceed 0.6 gallons of water for each pound of bentonite

ii. "Sand cement grout" shall consist of a mixture of not more that two parts sand and one part cement and not more than six gallons of clear, potable water per 94 pound bag of Portland cement.

iii. "Concrete grout" shall consist of a mixture of not more than two parts gravel to one part cement and not more than six gallons of clear, potable water per 94 pound bag of Portland cement. One hundred percent of the gravel must pass through a one-half inch mesh screen.

iv. "Gravel cement grout, sand cement grout or rock cutting cement grout" shall consist of a mixture of not more than two parts gravel and sand or rock cuttings to one part cement and not more than six gallons of clear, potable water per 94 pound bag of Portland cement.

v. "Bentonite slurry grout" shall consist of a mixture of not more than 20 gallons of clear potable water to one 50 pound bag of commercial sodium bentonite. Non-organic, non-toxic substances may be added to improve particle distribution and pumpability. Bentonite slurry grout may only be used in those instances where specifically approved in this Section and only in accordance with the manufacturer's written instructions.

vi. Bentonite Chips or pellets shall consist of pre-screened sodium bentonite chips or compressed sodium bentonite pellets with largest dimension of at least one-fourth (1/4) inch but not greater than one-fifth (1/5) of the width of the annular space into which they are being placed. Bentonite chips or pellets shall be hydrated in place. Bentonite chips or pellets may only be used in accordance with the manufacturer's written instructions.

vii. "Specialty grout" means a mixture of non-organic, non-toxic materials with characteristics of expansion, chemical-resistance, rate of heat of hydration, viscosity, density or temperature-sensitivity applicable to specific grouting requirements. Specialty grouts may not be used without prior approval by the Director. Approval of the use of specialty grouts shall be based on a demonstration that the finished grout has permeability less than 10^{-6} centimeters per second and will not adversely impact human health or the environment

b. With the exception of bentonite chips or pellets, the liquid and solid components of all grout mixtures shall be thoroughly blended prior to emplacement below land surface,

c. No fly ash, other coal combustion byproducts, or other wastes may be used in any grout.

4. Grout Emplacement

a. Casing shall be grouted to a minimum depth of 20 feet below land surface.

b. Casing shall be grouted as necessary to seal off, from the producing zone(s), all aquifers or zones that are know to contain contaminated, saline or other non potable water so that contamination of the overlying and underlying aquifers or zones shall not occur.

c. Where grouting is required by the provisions of this section, the grout shall extend outward from the casing wall to a minimum thickness equal to either one-third of the diameter of the outside dimension of the casing or two inches, whichever is greater; excepting, however, that large diameter bored Transient Non-Community water supply wells shall meet the requirement of Section IV (E)(10) of this Chapter.

d. Bentonite slurry grout may be used in that portion of the borehole that is at least three feet below land surface. Bentonite slurry grout must be placed in the annular space by use of either the pumping or pressure method. That portion of the borehole from land surface to three feet below land surface shall be filled with a cement or concrete grout, or bentonite chips or pellets that are hydrated in place.

e. The grout shall be placed around the casing by one of the following methods:

i. Pressure- grout shall be pumped or forced under pressure through the bottom of the casing until it fills the annular space around the casing and overflows at the surface.

ii. Pumping - grout shall be pumped into place through a hose or pipe extended to the bottom of the annular space which can be raised as the grout is applied. The grout hose or pipe shall remain submerged in grout during the entire application.

iii. Other – Grout may be emplaced in the annular space by gravity flow in such a way to ensure complete filling of the space. Gravity flow shall not be used if water or any visible obstruction is present in the upper 20 feet of annular space at the time of grouting. If the grout contains bentonite clay it must be emplaced by either the pumping or pressure method.

f. Where consolidated rock is encountered at a depth of less than twenty feet below land surface such that the annular space around the casing (as required by Section IV (E)4 of this Chapter) may not be kept free of formation material from the drilling process to a minimum depth of twenty feet, the grout shall be placed around the casing immediately following the placement of the casing in the bore hole. Subsequent drilling operations may not continue until such time as the grout remains permanently in place around the Transient Non-Community water supply casing.

g. If an outer casing is installed, it shall be grouted by either the pumping or pressure method.

5. The liquid and solid components of all cement grouts, concrete grouts, and bentonite slurry grouts shall be thoroughly blended prior to emplacement below land surface.

6. Bentonite chips or pellets shall be used in compliance with all manufacturer's instructions including pre-screening the material to eliminate fine-grained particles, installation rates, hydration methods, tamping and other measures to prevent bridging

7. Bentonite grout shall not be used to seal zones of water with chloride concentration of 1500 parts per million or greater.

~~8. The Transient Non-Community water supply well shall be grouted within five working days after the casing is set.~~

~~9. No additives, which will accelerate the process of hydration, shall be used in grout for thermoplastic Transient Non-Community water supply well casing.~~

10. For large diameter Transient Non-Community water supply wells cased with concrete pipe or ceramic tile, of a pipe diameter equal to or greater than 20 inches the following shall apply:

a. The borehole shall have a minimum diameter of six inches larger than the outside diameter of the casing.

b. The annular space around the casing shall be filled with grout to a depth of at least twenty feet below land surface.

c. The annular space around the casing below the grout shall be filled with sand or gravel.

(F) Transient Non-Community Water Supply Well Screen

1. The Transient Non-Community water supply well, if constructed to obtain water from an unconsolidated rock formation, shall be equipped with a screen that will prevent the entrance of formation material into the Transient Non-Community water supply well after the Transient Non-Community water supply well has been developed and completed by the water supply well contractor.

2. The Transient Non-Community water supply well screen shall be of a design to permit the optimum development of the aquifer with minimum head loss consistent with the intended use of the Transient Non-Community water supply well and with screen placement at intervals, which allow for optimal water movement. The openings shall be designed to prevent clogging and shall be free of rough edges, irregularities or other defects that may accelerate or contribute to corrosion or clogging.

3. Multi-screen Transient Non-Community water supply wells shall not connect aquifers or zones, which have differences in water quality which would result in contamination of any aquifer or zone.

(G) Gravel and/or Sand-Packed Transient Non-Community Water Supply Wells

1. In constructing a gravel and/or sand-packed Transient Non-Community water supply well:

a. The packing material shall be composed of quartz, granite, or similar mineral or rock material and shall be clean, of uniform size, water-washed and free from clay, silt or other deleterious material.

b. The size of the packing material shall be determined from a grain size analysis of the formation material and shall be of a size sufficient to prohibit the entrance of formation materials into the Transient Non-Community water supply well in concentrations above those permitted by Section IV (H) of this Chapter.

c. The packing material shall be placed in the annular space around the screens and casing by a fluid circulation method, preferably through a conductor pipe to insure accurate placement and avoid bridging.

d. The packing material shall be disinfected.

e. Centering guides shall be installed within five feet of the top packing material to insure even distribution of the packing material in the borehole.

2. The packing material shall not connect water bearing or zones, which have differences in water quality that would result in contamination of any aquifer or zone.

(H) Transient Non-Community Water Supply Well Development

1. All Transient Non-Community water supply wells shall be developed by the water supply well contractor.

2. Development shall include removal of formation materials, mud, drilling fluids and additives such that the water contains no more than:

a. Five milliliters per liter of Settleable solids; and

b. Ten NTUs of turbidity as suspended solids.

3. Development does not require efforts to reduce or eliminate the presence of dissolved constituents, which are indigenous to the ground water quality in that area. Typical dissolved constituents include, but are not limited to aluminum, calcium, chloride, iron, magnesium, manganese, sodium, and sulfate.

4. Upon completion of the Transient Non-Community water supply well, the Transient Non-Community water supply well shall be sufficiently free of obstacles including formation material as necessary to allow for the installation and proper operation of pumps and associated equipment.

(I) Water Supply Well Contractor Identification Plate

1. An identification plate showing the water supply well contractor and his individual certification number shall be installed on the Transient Non-Community water supply well within 72 hours after the drilling is complete.

2. The identification plate shall be constructed of a durable waterproof, rustproof metal or equivalent material approved by the Director of the Division of Water Quality, NC DENR.

3. The identification plate shall be permanently attached to either the aboveground portion of the Transient Non-Community water supply well casing, surface grout pad, or enclosure floor around the casing where it is readily visible and easily readable. The method of attachment shall not obscure information on the identification plate.

4. The identification plate shall not be removed by any Person.

5. The identification plate shall be stamped or otherwise imprinted with a permanent legible marking to show the:

a. total depth of Transient Non-Community water supply well

b. casing or liner depth (ft.) and inside diameter (in.);

c. screened interval of screened wall

d. packing interval of gravel or sand-packed Transient Non-Community water supply wells;

e. yield, in gallons per minute (gpm) or specific capacity in gallons per minute per foot of drawdown (gpm/ft-dd)

f. static water level and date measured; and

g. date Transient Non-Community water supply well completed or lined.

h. The Transient Non-Community water supply well construction permit number or numbers if such a permit is required.

(K) Pump Installer Identification Plate

1. An identification plate showing the name and registration number or water supply well contractor certification number of the pump installation contractor shall be installed on the Transient Non-Community water supply well within 72 hours after completion of the pump installation.

2. The identification plate shall be constructed of a durable waterproof, rustproof, metal or equivalent material approved by the Director of the Division of Water Quality, NC DENR.

3. The identification plate shall be permanently attached to either the aboveground portion of the Transient Non-Community water supply well casing, surface grout pad or enclosure floor around the casing where it is readily visible and easily readable. The method of attachment shall not obscure information on the identification plate.

4. The identification plate shall not be removed by any Person.

5. The identification plate shall be stamped or otherwise imprinted with a permanent legible marking to show the:

a. date the pump was installed

b. the depth of the pump intake, and

c. the horsepower rating of the pump

~~(L) Transient Non-Community Water Supply Well Head Completion and Equipment~~

~~1. The Transient Non-Community water supply well pump must be installed in the Transient Non-Community water supply well and the Transient Non-Community water supply well head completed within 30 days of the date construction is begun on the Transient Non-Community water supply well, or the Transient Non-Community water supply well must be temporarily or permanently abandoned.~~

~~2. The top of the casing shall be cut off smooth and level, be free from dents and cracks, and shall terminate at least eight inches above the concrete slab around the casing where a slab has been installed.~~

~~3. The builder, water supply well contractor, pump installer or homeowner as applicable shall provide assistance when necessary to gain access for inspection of the Transient Non-Community water supply well, pumps and pumping equipment.~~

~~4. The identification plate, if removed or obscured during pump installation shall be relocated and permanently attached to the aboveground portion of the Transient Non-Community water supply well casing, surface grout pad or enclosure floor around the casing where it is readily visible and easily readable.~~

~~5. All piping, wiring, and vents shall enter the Transient Non-Community water supply well at least twelve inches above land surface, except where pitless adapters or pitless units are used, and shall be adequately sealed to preclude the entrance of contaminants into the Transient Non-Community water supply well.~~

6. Every Transient Non-Community water supply well shall be equipped by the Person completing the Transient Non-Community water supply well head with a useable access port or air line.

a. The access port shall be located directly on top of the Transient Non-Community water supply well if the pump is offset from the water supply well.

b. For Transient Non-Community water supply wells on which the pump is installed directly over the Transient Non-Community water supply well, an access port pipe shall be installed through the pump base or outside the Transient Non-Community water supply well casing, and terminate inside the Transient Non-Community water supply well casing at some point below the base of the pump.

c. The access port shall have a minimum inside diameter of one-half inches, so that the position of the water level may be determined at any time.

d. The access port shall be installed and maintained in such a manner as to prevent the entrance of water, dust, insects or other foreign material, and to permit ready access for water level measurements.

7. Every Transient Non-Community water supply well that flows under natural artesian pressure shall be properly constructed, equipped and operated to prevent the unnecessary discharge of water. Flow shall be completely stopped unless the discharge is for beneficial use and only for the duration of that beneficial use. Flow discharge control shall be provided to conserve the groundwater resource and prevent or reduce the loss of artesian hydraulic head. Flow control may consist of valved pipe connections, watertight pump connections, receiving tank, flowing well pitless adapter, packer or other methods approved by the Department to prevent the loss of artesian hydraulic head and stop the flow of water. The water supply well will be equipped with a check valve sized to the overflow line diameter to prevent back siphonage. Transient Non-

~~Community water supply Well Owners shall be responsible for the operation, and maintenance of such equipment.~~

8. ~~Pitless adapters or pitless units shall be allowed as a method of Transient Non-Community water supply well head completion under the following conditions:~~

   a. ~~The pitless device shall be manufactured specifically for the purpose of Transient Non-Community water supply well construction;~~

   b. ~~Design, installation and performance standards shall be those specified in PAS1 (Pitless Adapter Standard No. 1) as adopted by the Water System Council's Pitless Adapter Division;~~

   c. ~~The pitless device shall be compatible with the Transient Non-Community water supply well casing;~~

   d. ~~The top of the pitless device shall extend at least 12 inches above land surface;~~

   e. ~~The pitless device shall have an access port.~~

   f. ~~If a pitless adapter or pitless unit is used as a method of Transient Non-Community water supply well head completion, the Transient Non-Community water supply well is not required to have a cover.~~

   g. ~~If a pitless adapter or pitless unit is used as a method of Transient Non-Community water supply well head completion, a sample tap shall be installed between the pump and the pressure tank by the Person installing the pump for the purpose of obtaining water samples.~~

9. ~~Each new Transient Non-Community water supply well shall be equipped with a cover or enclosure, which is free of cracks, holes, etc. and is determined to be approved by the Director. No single dimension of the cover or enclosure shall exceed seven feet in length and it should be secured firmly to the ground surface, while still being easily accessible for inspection. If a concrete floor is poured within the cover or enclosures, a drain hole must be provided to allow water to drain out.~~

10. ~~All new Transient Non-Community Water Supply wells and Transient Non-Community water supply wells constructed after July 1, 1993, and serving an establishment regulated by 15A NCAC 18A shall have a slab which complies with paragraph .1722(e) of Section .1700 - Protection of Water Supplies.~~

11. ~~A new Transient Non-Community water supply well designed to serve a water supply system where system components will require an area with an enclosure having a single dimension exceeding seven feet in length, shall have a four-inch thick concrete floor. The enclosure shall be anchored to the floor and shall have a drain hole provided to allow water to drain out, with the Transient Non-Community water supply well being accessible for inspections.~~

12. ~~The pumping capacity of the pump shall be consistent with the intended use and yield characteristics of the Transient Non-Community water supply well.~~

13. ~~The pump and related equipment for the Transient Non-Community water supply well shall be conveniently located to permit easy access and removal for repair and maintenance.~~

14. ~~The base plate of a pump placed directly over the Transient Non-Community water supply well shall be designed to form a watertight seal with the Transient Non-Community water supply well casing or pump foundation.~~

15. ~~In installations where the pump is not located directly over the Transient Non-Community water supply well, the annular space between the casing and pump intake or discharge piping shall be closed with a water tight seal preferably designed specifically for this purpose.~~

16. ~~The Transient Non-Community water supply well shall be properly vented at the Transient Non-Community water supply well head to allow for the pressure changes within the Transient Non-Community water supply well except when a suction lift type pump is used.~~

17. ~~A sample tap shall be installed between the pump and the pressure tank by the Person installing the pump for the purpose of obtaining water samples. In the case of offset jet pump installations, the sample tap shall be installed on the return (pressure) side of the jet pump installations. To prevent the sample tap from being a possible conduit of contamination, a spring loaded check valve, sized to at least the diameter of the drop pipe, shall be installed at the head of the pump.~~

18. ~~The sample tap must be located in the piping and positioned such that a sample may be obtained by placing the sample bottle underneath the~~

sample tap or a minimum distance of 8 inches without interference from the Transient Non-Community water supply well cover, enclosure, slab or any part of the Transient Non-Community water supply well head.

19. A priming tee shall be installed at the Transient Non-Community water supply well head in conjunction with offset jet pump installations.

20. Joints of any suction line installed underground between the Transient Non-Community water supply well and pump shall be tight under system pressure.

21. The drop piping and electrical wiring used in connection with the pump shall meet all applicable underwriters' specifications.

22. Contaminated water shall not be used for priming the pump.

History Note: *Authority G.S. 87- 85; 87-87; 87-88*

Reference (15A NCAC 02C .0107)

Reference (15A NCAC 02C .0301)

Reference (15A NCAC 02C .0305)

SECTION V DISINFECTION OF TRANSIENT NON-COMMUNITY WATER SUPPLY WELLS

(A) All Transient Non-Community water supply wells shall be disinfected upon completion of construction, maintenance, repairs, pump installation and testing as follows:

1. Chlorine shall be placed in the Transient Non-Community water supply well in sufficient quantities to produce a free chlorine residual of at least 100 parts per million in the Transient Non-Community water supply well. The chlorine shall be placed in the Transient Non-Community water supply well by one of the following or equivalent methods:

a. Chlorine granules or tablets shall be placed in the top of the Transient Non-Community water supply well and allowed to settle to the bottom of the Transient Non-Community water supply well.

OR

b. Chlorine solution shall be placed in the bottom of the Transient Non-Community water supply well by using a bailer or by pouring the solution through the drill rod, hose or pipe placed in the bottom of the Transient Non-Community water supply well. The solution shall be flushed out of the drill rod, hose or pipe using water or air.

2. Agitate the water in the Transient Non-Community water supply well to ensure thorough dispersion of the chlorine.

3. The Transient Non-Community water supply well casing, pump column and any other equipment above the water level in the Transient Non-Community water supply well shall be thoroughly rinsed with the chlorine solution as a part of the disinfecting process.

4. The chlorinated water shall stand in the Transient Non-Community water supply well for a period of at least 24 hours, then pumped until the system is free of any chlorine residual.

~~5. The Transient Non-Community water supply well shall not be used as a source of drinking water supply until such time as water samples collected from the Transient Non-Community water supply well indicates that the Transient Non-Community water supply well is free of coliform bacteria.~~

~~6. Other materials and methods of disinfection, at least as effective as those in Section V (A)1 of this Chapter may be used upon prior approval by the Director.~~

~~*History Note: Authority G.S. 87- 85; 87-87; 87-88*~~

~~*Reference (15A NCAC 02C .0111)*~~

SECTION ~~VI~~ V SAMPLING

(A) Within 30 days of the TNC completion of the Transient Non-Community water supply well for a newly constructed Transient Non-Community water supply well, the Department shall obtain water samples and submit them to a certified laboratory for analyses or ensure that the water obtained from the Transient Non-Community water supply well has been sampled and analyzed by a certified laboratory, in accordance with this Chapter.

(B) Samples collected from Transient Non-Community water supply wells pursuant to the rules of this Chapter shall be collected by an employee of the Department, or a certified laboratory. The sample collector shall use aseptic sampling techniques for collection of coliform bacteria and sampling techniques and containers for chemical constituents following methods described in 40 Code of Federal Regulations 141.23 Inorganic Chemical Sampling and Analytical Requirements and 40 Code of Federal Regulations 143.4 Monitoring, which are incorporated by reference including any subsequent amendments, additions or editions.

(C) The sample collectors shall be trained in accordance with guidance developed by the Department.

(D) Water samples shall be collected from the sample tap at the Transient Non-Community water supply well or the closest accessible collection point to the water source with a tap capable of being disinfected, providing the sampling point shall precede any water treatment devices

(E) It is the responsibility of the Transient Non-Community water supply well Owner to provide access and a source of power for the purpose of collecting the required water sample.

(F) For all new Transient Non-Community water supply wells , samples for total coliform and fecal coliform bacteria shall be collected after the disinfectant agent has been flushed from the Transient Non-Community water supply well and water supply system. The water shall be determined to be free of disinfectant before collection of samples for bacteria. Required water samples shall not be collected from Transient Non-Community water supply wells that are not constructed and located in accordance with the rules of this Chapter.

(G) Samples shall be transported to the laboratory following the procedures for sample preservation and within holding times required in 40 Code of Federal Regulations 141.21(f) Analytical Methodology, 141.23 Inorganic Chemical Sampling and Analytical Requirements, and 143.4 Monitoring, which are hereby incorporated by reference including any subsequent amendments, additions or editions.

(H) Additional or retest samples may be collected if:

1. during permitting, construction and sampling process, information indicates the potential for other contaminants to be present in the groundwater source; or

2. if necessary to confirm initial testing results

(I) Prior to final approval of a new Transient Non-Community water supply well a water sample from the Transient Non-Community water supply well will be analyzed for a suite of Volatile Organic Compounds (VOC) and a suite of toxic metals to be determined by the Director to document the water quality. Additional analysis may be required if deemed necessary by the Director.

1. If the sample analysis indicates the presence of a VOC or toxic metal at or above the laboratory practical quantification level additional sampling as determined by the director will be required.

2. If the sample analysis does not indicate a concentration of a VOC or a toxic metal. No further sampling will be required unless warranted by changes in site conditions, land use or determined by the Director to protect human health.

3. If a sample analysis indicates a concentration above the Groundwater Quality Standards referenced in Chapter III~~V~~ the water must be treated/filtered to remove or lower the contaminant below the Groundwater Quality Standards prior to public use.

(J) Water samples shall be analyzed in the North Carolina Sate Laboratory of Public Health or a certified laboratory

(K) A water sample shall be tested for total coliform bacteria and if present, further analyzed for the presence of fecal coliform bacteria or E. coli.

(L) A Transient Non-Community water supply well shall be analyzed for Arsenic, Barium, Cadmium, Chromium, Copper, Fluoride, Lead, Iron, Magnesium, Manganese, Mercury, Selenium, Silver, Sodium, Zinc, and pH. The Department shall provide information to the Transient Non-Community water supply well Owner or respective lease holder concerning chemical and biological contaminants exceeding public drinking water MCLs and the need for exposure limitation, remediation and or future sampling.

(M) In addition to the monitoring required by the NCPWS all existing Transient Non-Community water supply wells in Mecklenburg County will be sampled for a suite of Volatile Organic Compounds (VOC) and a suite of toxic metals to be determined by the Director.

1. If the sample analysis indicates a concentration of a VOC or a toxic metal additional sampling as determined by the director will be required.

2. If the sample analysis does not indicate a concentration of a VOC or a toxic metal. No further sampling for VOC or toxic metals will be required unless warranted by changes in site conditions, land use or determined by the Director to protect human health.

(N) In addition to the monitoring required by the NCPWS all existing Transient Non-Community water supply wells within an Area of Regulated Groundwater Usage designated in Mecklenburg County will require:

1. an initial water sample following identification of the contaminant. The water sample must be analyzed for the contaminant(s)-of-concern. A laboratory certified by the State must perform the analysis. The analysis must be submitted to the Department for review.

2. ~~biannual~~ biennial sampling and analysis for the contaminant(s)-of-concern. The water sample must be analyzed for the contaminant(s)-of-concern. A laboratory certified by the State must perform the analysis. The analysis must be submitted to the Department for review.

3. the Department may waive or modify sampling requirements on a Transient Non-Community water supply well by Transient Non-Community water supply well basis if:

   a. it can demonstrated that a non-impacted water supply well of similar dimensions to the subject Transient Non-Community water supply well exist between the contaminant plume and the subject well, or

   b. a hydrogeologic review of the Area of Regulated Groundwater Usage, conducted by a North Carolina Professional Engineer or a North Carolina Licensed Geologist and presented to the Department, indicates that the Transient Non-Community water supply well is not at risk of being impacted by the contaminant plume. The Department must concur with the findings of the review before modification to the sampling schedule may be granted.

(O) Fees for sampling services performed by the Department will be charged according to the current fee schedule.

(P) Records required in this section shall be submitted within 30 days of receipt of laboratory analysis reports.

~~*History Note: Authority G.S. 87- 85; 87-97*~~

~~*Reference (15A NCAC 18A .3802)*~~

~~SECTION VII TRANSIENT NON-COMMUNITY WATER SUPPLY WELL MAINTENANCE AND REPAIR~~

~~(A) Every Transient Non-Community water supply well shall be maintained by the Owner in a condition whereby it will conserve and protect the groundwater resources, and whereby it will not be a source or channel of contamination to the groundwater.~~

~~(B) All construction and materials used in the maintenance, replacement or repair of any Transient Non-Community water supply well shall meet the requirements for new installations.~~

~~(C) The Director may inspect the liner and packer materials before they are installed, as they are installed in the casing and bore hole and/or after the liner is set. The water supply well contractor shall contact the Department to schedule a liner inspection before lining a Transient Non-Community water supply well. Contact shall include the location, permit number and anticipated time for lining each Transient Non-Community water supply well. The inspection shall be scheduled during regular Mecklenburg County work hours on regular workdays according to the Well Regulation Notification Policy.~~

~~(D) Broken, punctured or otherwise defective or unserviceable casing, screens, fixtures, seals or any part of the Transient Non-Community water supply well head shall be repaired or replaced, or the Transient Non-Community water supply well shall be abandoned pursuant to the requirements of 15A NCAC 02C .0013.~~

~~(E) National Science Foundation (NSF) approved PVC pipe rated at 160 psi or greater may be used for liner pipe. The annular space around the liner pipe shall be at least five-eights inches and shall be completely filled with neat-cement grout. Bentonite clay shall not be used in grouting a liner. The Transient Non-Community water supply well liner shall be completely grouted within ten working days after the liner has been installed.~~

~~(F) The Director shall not approve any new Transient Non-Community water supply well which has the uppermost end of the casing terminating below land surface.~~

~~(G) All Transient Non-Community water supply well repairs shall be completed with the wellhead terminating at least twelve inches above land surface~~

(H) ~~Repairs to any Transient Non-Community water supply well completed with the Transient Non-Community water supply well head terminating below ground (buried seal) shall include extending the Transient Non-Community water supply well casing above land surface. The extension shall be made~~ as follows:

~~1. The extension casing shall be welded or bonded to the existing casing around the outside of the joint, providing a watertight seal or a sleeve shall be forced over the existing casing with at least six inches of overlap, providing a watertight seal.~~

~~2. Grout shall be placed around the casing, extending from land surface to a depth of twenty feet. The grout thickness shall be as specified in these regulations. In lieu of twenty feet of grout for those Transient Non-Community water supply wells drilled prior to 1972 only, a liner properly installed and grouted inside the existing casing, extending below the bottom of the existing casing and firmly sealed a minimum of one foot into consolidated rock, shall be acceptable as meeting this requirement.~~

~~(I) An accepted alternative method of Transient Non-Community water supply well repair is permitted only for Transient Non-Community water supply wells drilled prior to 1972. A sleeve shall be forced over the existing casing with at least six inches of overlap. Cement grout shall be placed around the casing, extending from land surface to a depth of at least one foot below the joint formed by the casings. The grout thickness shall be as specified in these regulations. This alternative method of repair shall not apply to Transient Non-Community water supply wells drilled after January 1, 1972. This procedure involves extending the existing casing. It is therefore a water supply well contractor activity and may only be performed by a certified well contractor. This repair does not meet the requirement of grouting to a depth of twenty feet and the water supply well shall not be considered a properly protected Transient Non-Community water supply well.~~

(J) Prior to a repaired Transient Non-Community water supply well being returned to service, the Transient Non-Community water supply well shall be redeveloped to remove biofilm or formational material from the Transient Non-Community water supply well. The methods of Transient Non-Community water supply well redevelopment include, but are not limited to, the methods listed in Chapter I, Section II "Repair". The method of Transient Non-Community water supply well redevelopment shall be listed on the Transient Non-Community water supply well's record of repair.

(K) Any repair, pump maintenance, or pump replacement shall be completed by disinfection of the Transient Non-Community water supply well and water system in accordance with Section V of this Chapter and the Transient Non-Community water supply well head completed in accordance with Sections IV(J), IV(K) and IV(L) of this Chapter.

(L) Water supply well contractors and pump installers will submit notification of chlorination within 10 working days.

History Note: Authority G.S. 87- 85; 87-87; 87-88

Reference (15A NCAC 02C .0112)

SECTION VIII ABANDONMENT OF TRANSIENT NON-COMMUNITY WATER SUPPLY WELLS

(A) Temporarily Abandoned Transient Non-Community water supply wells

1. Temporarily abandoned Transient Non-Community water supply wells shall be cased and grouted in accordance with these Regulations.

2. Temporarily abandoned Transient Non-Community water supply wells shall be sealed at the top of the casing with a watertight cap compatible with the casing and installed such that it cannot be removed easily by hand.

3. Temporarily abandoned Transient Non-Community water supply wells shall be maintained such that they are not a source or channel of contamination to groundwater.

4. Temporarily abandoned Transient Non-Community water supply wells shall be equipped with a cover or enclosure free of cracks and holes and is determined to be approved by the Director.

5. The identification plate must be maintained as specified in Section IV (I) 3 of this Chapter.

6. Temporarily abandoned Transient Non-Community water supply wells shall be protected with casing.

(B) Permanently Abandoned Transient Non-Community Water Supply Wells

1. The casing in any Transient Non-Community water supply well to be permanently abandoned shall be grouted in accordance with these rules and regulations or removed.

2. The entire depth of the Transient Non-Community water supply well shall be sounded before it is sealed to ensure freedom from obstructions that may interfere with sealing operations.

3. The Transient Non-Community water supply well shall be thoroughly disinfected according to Section IV(A) of this Chapter prior to sealing.

4. Procedures for permanent abandonment of Transient Non-Community water supply wells, other than bored or hand dug Transient Non-Community water supply wells

a. Transient Non-Community water supply wells constructed in consolidated rock formations or that penetrate zones of consolidated rock may be filled with cement grout, bentonite grout, sand, gravel or drill cuttings opposite the zones of consolidated rock. The top of the sand, gravel or cutting fill shall be at least ten feet below the top of the consolidated rock or five feet below the bottom of the casing. The remainder of the Transient Non-Community water supply well shall be filled with cement grout or bentonite grout only. For any Transient Non-Community water supply well in which the depth of casing or the depth to the bedrock is not known or cannot be confirmed, the entire depth of the Transient Non-Community water supply well shall be filled with cement grout or bentonite grout up to land surface.

b. Transient Non-Community water supply wells constructed in unconsolidated rock formations other than bored or hand dug shall be completely filled with neat cement grout or bentonite grout by introducing it through a pipe extending to the bottom of the Transient Non-Community water supply well which can be raised as the Transient Non-Community water supply well is filled.

c. Gravel packed Transient Non-Community water supply wells in which the casing and screen have not been removed shall be abandoned by

injecting neat cement grout or bentonite grout into the Transient Non-Community water supply well filling it from the bottom of the casing to the top.

5. Procedures for permanent abandonment of bored Transient Non-Community water supply wells or cased hand dug Transient Non-Community water supply wells constructed into unconsolidated material.

a. Remove all plumbing or piping into the Transient Non-Community water supply well, along with any obstructions inside the Transient Non-Community water supply well.

b. Remove as much of the Transient Non-Community water supply well tile casing as possible, but no less than to a depth of three (3) feet below land surface;

c. Remove all soil or other subsurface material present down to the top of the remaining Transient Non-Community water supply well casing, and extending to a width of at least twelve (12) inches outside of the Transient Non-Community water supply well casing on all sides

d. Fill the Transient Non-Community water supply well up to the top of the remaining casing with cement grout, concrete grout, or bentonite grout.

e. Pour a one (1) foot thick concrete grout or cement grout plug that fills the entire excavated area above the top of the casing, including the area extending on all sides of the casing out to a width of at least twelve (12) inches on all sides.

f. Complete the abandonment process by filling the remainder of the Transient Non-Community water supply well above the concrete or cement plug with additional concrete grout, cement grout, or soil.

6. Procedures for permanent abandonment of uncased hand dug Transient Non-Community water supply wells constructed into unconsolidated material.

a. Remove all plumbing or piping into the Transient Non-Community water supply well, along with any obstructions inside the Transient Non-Community water supply well.

b. Remove all soil or other subsurface material present down to a depth of three (3) feet below land surface and extending to a width of at least twelve (12) inches outside of the Transient Non-Community water supply well diameter on all sides.

c. Fill the Transient Non-Community water supply well up to the top of the original diameter with cement grout, concrete grout, bentonite grout, or dry clay compacted in place.

d. Pour a one (1) foot thick concrete grout or cement grout plug that fills the entire excavated area above the top of the original diameter, including the area extending on all sides of the original diameter out to a width of at least twelve (12) inches on all sides.

e. Complete the abandonment process by filling the remainder of the Transient Non-Community water supply well above the concrete or cement plug with additional concrete grout, cement grout, or soil.

7. Procedures for permanent abandonment of contaminated Transient Non-Community water supply wells.

a. All casing and screen materials may be removed prior to initiation of abandonment procedures if such removal will not cause or contribute to contamination of the groundwater. Any casing not grouted in accordance with 15A NCAC 2C .0107(e) shall be removed or properly grouted.

a.

b. The entire depth of the Transient Non-Community water supply well shall be sounded before it is sealed to ensure freedom from obstructions that may interfere with sealing operations.

b.

c. In the case of gravelpacked Transient Non-Community water supply wells in which the casing and screens have not been removed, neatcement, or bentonite grout shall be injected into the Transient Non-Community water supply well completely filling it from the bottom of the casing to the top.

c.

d. Transient Non-Community water supply wells constructed in unconsolidated formations shall be completely filled with cement grout, or bentonite grout by introducing it through a pipe extending to the bottom of the Transient Non-Community water supply well which can be raised as the Transient Non-Community water supply well is filled.

d.

e. Transient Non-Community water supply wells constructed in consolidated rock formations or that penetrate zones of consolidated rock shall be filled with cement grout or bentonite grout by introducing it through a pipe extending to the bottom of the Transient Non-Community water supply well which can be raised as the Transient Non-Community water supply well is filled. The top of the cement grout or bentonite grout shall extend up to land surface.

(C) The Owner shall be responsible for permanent abandonment of a Transient Non-Community water supply well except that:

1. The water supply well contractor is responsible for Transient Non-Community water supply well abandonment if abandonment is required because the water supply well contractor improperly locates, construct, repairs or completes the Transient Non-Community water supply well. The water supply well contractor shall permanently abandon any Transient Non-Community water supply well in which the casing has not been installed or from which the casing has been removed prior to removing his equipment from the site.

2. The pump installer is responsible for Transient Non-Community water supply well abandonment if abandonment is required because of

improper Transient Non-Community water supply well pump installation, repair, or removal. A certified water supply well contractor must abandon the Transient Non-Community water supply well.

(D) Any Transient Non-Community water supply well not in compliance with the conditions for temporary abandonment shall be brought into compliance or permanently abandoned within thirty days of receipt of notice from the Director.

(E) Any Transient Non-Community water supply well whose construction would have a propensity to transfer contamination to the groundwater shall be repaired so that it will not act as a source or channel of contamination to the groundwater, or permanently abandoned within thirty days of receipt of notice from the Department. The person abandoning the Transient Non-Community water supply well shall provide a minimum 24 hour notice to the Department prior to commencement of permanent abandonment procedures.

(F) Where a new Transient Non-Community water supply well or public water supply is replacing an old Transient Non-Community water supply well and the Owner wishes to continue using the old Transient Non-Community water supply well for irrigation or other uses, the old Transient Non-Community water supply well may not be connected to the primary water supply system in any way and must conform with Section VIII (E) of this Chapter.

(G) Where a new private Transient Non-Community water supply well or public water supply is replacing an existing Transient Non-Community water supply well in which contamination has been confirmed through analyses, the existing Transient Non-Community water supply well shall be permanently abandoned.

(H) The Director shall have the right to enter any property for the purpose of determining whether or not there may be an improperly abandoned Transient Non-Community water supply well on the property.

(I) The well contractor shall contact the Department to schedule an abandonment inspection before abandoning a Transient Non-Community water supply well. Contact shall include the location, permit number and anticipated time for abandoning each Transient Non-Community water supply well. The inspections shall be scheduled during regular Mecklenburg County work hours on regular workdays according to the Well Regulation Notification Policy.

History Note: Authority G.S. 87- 85; 87-87; 87-88

Reference (15A NCAC 02C .0113)

SECTION IX RECORDS REQUIRED

(A) Reports

1. Any Person performing Transient Non-Community water supply well contractor activities in Mecklenburg County shall submit to the Director and to the Transient Non-Community water supply well Owner, a record of construction, repair, or abandonment to include the Owner's name, the Transient Non-Community water supply well's location, size and depth, the casing materials and depth, depth of water bearing zones, the method of finishing, the method of repairing, the method of abandoning, static water level, pumping water level, yield and pump type.

2. Any Person installing a pump or equipment in a Transient Non-Community water supply well must be registered with the Department and shall be listed separately on the record of construction as having installed the pump.

3. The reports required in Section IX shall be submitted within 15 days after completing construction, repair, abandonment, or pump installation.

4. Reports shall be certified by the water supply well contractor or pump installer completing the construction, repair, abandonment, or pump installation.

SECTION X TRANSIENT NON-COMMUNITY WATER SUPPLY WELL COMPLETION AND CERTIFICATION

(A) After receiving a permit to construct a Transient Non-Community water supply well, the property Owner or Owners legal agent shall notify the Department prior to Transient Non-Community water supply well construction if any of the following occur:

1. The separation criteria specified in Chapter II Section IV cannot be met.

2. The residence or other structure is located other than; indicated on the permit;

3. The use of the structure is changed from the use; specified on the permit;

4. The septic system needs to be changed from the location indicated on the

   permit;

5. Landscaping changes have been made that may affect the integrity of the Transient Non-Community water supply well;

6. There are current or pending restrictions regarding groundwater sue as specified in G.S. 87-88(a);

7. The water source of any Transient Non-Community water supply well intended for water supply is adjacent to any water-bearing zone suspected or known to be contaminated; or

8. Any other changes occur in the information provided in the application for the Transient Non-Community water supply well permit.

(B) The well contractor shall Maintain a copy of the Transient Non-Community water supply well construction permit or repair permit on the job site at all times during the construction, repair or abandonment of the Transient Non-Community water supply well. The well contractor shall meet all the conditions of the permit.

(C) Upon completion of construction of a Transient Non-Community water supply well, the Department shall complete an "as built" drawing of the Transient Non-Community water supply well location. The well contractor shall submit a copy of Transient Non-Community water supply well construction Record to the Department. Upon completion of construction or repair of a Transient Non-Community water supply well for which a permit is required, the Department will inspect the Transient Non-Community water supply well and issue a Certificate of Completion. Prior to issuance of a Certificate of Completion, the Department shall:

1. verify that the Transient Non-Community water supply well was constructed in the designated area and according to the Transient Non-Community water supply well construction permit and the rules of this Chapter.

2. inspect the grout around the casing

3. inspect the Transient Non-Community water supply wellhead after the Transient Non-Community water supply well seal is in place

4. obtain a Transient Non-Community water supply well construction record from the Certified Well Contractor

5. obtain a bacteriological analysis that is absent of coliform bacteria

6. obtain a nitrate and nitrite analysis that does not exceed the Maximum Contaminant levels (MCLs) for public drinking water, as defined in 40 Code of Federal Regulations 141.

(D) No person shall place a Transient Non-Community water supply well into service without first having obtained a Certificate of Completion

Authority G.S. 87-87; 87-88

Reference (15A NCAC 02C .0306)

~~Table 1~~ ~~Minimum Wall Thickness for Steel Casing~~	
~~Nominal Diameter (inches)~~	~~Wall Thickness (inches)~~
~~For 3 ½ or smaller pipe, schedule 40 is required~~	
~~4~~	~~0.142~~
~~5~~	~~0.156~~
~~5 ½~~	~~0.164~~
~~6~~	~~0.185~~
~~8~~	~~0.250~~

~~10~~	~~0.279~~
~~12~~	~~0.330~~
~~14 and larger~~	~~0.375~~

CHAPTER ~~V~~ III
WATER SUPPLY STANDARDS

SECTION I STANDARDS

(A) The Water Supply Standards for the protection of the Water Supply in Mecklenburg County are those specified in subsections (B), (C) and (D) below. They are the maximum allowable concentrations of any substance or combination of substances in the groundwater ~~of the County,~~ which may be tolerated without ~~creating~~ creating or posing a threat to human health or which would otherwise render the groundwater unsuitable for ~~its usage~~use as a water supply.

(B) ~~-~~The Water Supply Standards are (1) those defined in 40 Code of Federal Regulations 141 and 143 (National Primary Drinking Water Regulations~~Standards~~; National Secondary Drinking Water Regulations~~Standards~~) (hereinafter called "40 CFR 141,143"), and (2) ~~for~~ those contaminants for which no standards are contained in 40 CFR 141,143.

(C) Those contained in 15A NCAC 2L .0202 (hereinafter called the "2L Standard") ~~(g), (h) and (t)~~. ~~(g), (h) or (i)~~.

(D) The Water Supply Standards for contaminants specified in 15A NCAC 2L .0202 ~~(g), (h) or (i)~~ ~~(g), (h) or (i)~~ ~~(hereinafter called " 2L Standard")~~ shall be as listed, except ~~that~~:

1. Where the 2L Standard for a substance is less than the practical quantitation limit, the detection of that substance at or above the practical quantitation limit shall constitute a violation of the Water Supply Standards.

2. Where ~~two or more~~ substance s~~-~~exist in combination below the 2L Standards, the Water Supply Standard for the substances shall be ~~as~~ determined by ~~the Division of Epidemiology~~ North Carolina's Department of Health and Human Services Epidemiology Section to be protective of human health.

3. Where an interim maximum allowable concentration has been established by the ~~NCDENR pursuant~~NCDEQ to 15A NCAC 2L .0202 ~~(c)~~ such concentration shall constitute a violation of the Water Supply Standards.

4. Except for tracers used in concentrations which have been determined by the ~~Division of~~ NCDHHS Epidemiology Section to be protective of human health, and the use of which has been permitted by the ~~NCDENR~~NCDEQ, detectible concentrations of substances which are not naturally occurring and for which no standard is specified shall constitute a violation of the Water Supply Standards~~-~~.

(E) Parameters exceeding the concentrations listed in the National Secondary Drinking Water Standards will not constitute a violation of the Water Supply Standards for the purpose of requiring the abandonment of the water supply well or treatment of the raw well water prior to usage.

CHAPTER ~~VI~~ IV

CONSTRUCTION, REPAIR, AND ABANDONMENT FOR MONITORING, INJECTION, ~~AND~~ RECOVERY AND GROUNDWATER REMEDIATION WELLS

SECTION I REGISTRATION

(A) ~~(A)~~ The Owner of a monitoring, injection, ~~or~~ recovery or groundwater remediation well installed prior to January 1, 2005 must register the monitoring, injection, ~~or~~ recovery or groundwater remediation well with the Department by submitting the following information on forms provided by the Department. A permit must be obtained prior to registering monitoring, injection, recovery or groundwater remediation wells:

1. Names, addresses and phone numbers of the monitoring, injection, ~~or~~ recovery or groundwater remediation ~~w~~Well Owner, property owner, permit contact, and/or legal agent of the property Owner.

2. Address and tax parcel number of the property for the monitoring, injection, ~~or~~ recovery or groundwater remediation well (s).

3. Number of monitoring, injection, ~~or~~ recovery or groundwater remediation wells located on the property.

4. Use of the monitoring, injection, ~~or~~ recovery or groundwater remediation well (monitoring, injection, recovery etc.).

5. Violations of the Groundwater Standard referenced in Chapter ~~V~~ III of ~~these Regulations~~this Rule.

(B) Registration of ~~M~~monitoring, injection, ~~and~~ recovery and groundwater remediation wells must be ~~registered~~ reviewed every 12 months. The

registration shall be submitted on forms to be supplied by the Department during the period ~~from January 1 to January 31 of each year or such time as~~ the Department designates.

(C) A non-refundable fee as specified in the fee schedule shall be submitted with each registration if applicable.

(D) The Owner of a monitoring, injection, ~~or~~ recovery or groundwater remediation well installed ~~or repaired~~ after January 1, 2005 must register the monitoring, injection, ~~or~~ recovery or groundwater remediation well with the Department by completing the following Application and Permit process.

SECTION II APPLICATION

(A) On or after January 1, 2005 any entity seeking to install a monitoring, injection, ~~or~~ recovery or groundwater remediation well(s) must file an application, with the Department in order to receive a subsurface investigation permit. The permit must be obtained prior to the start of monitoring, injection, ~~or~~ recovery or groundwater remediation well installation.

(B) Applications for monitoring, injection, ~~or~~ recovery or groundwater remediation well construction and abandonment shall be submitted on forms to be supplied by the Department.

(C) ~~A monitoring well open more than five days is a permanent~~ ~~m~~Monitoring, injection, recovery or groundwater remediation well(s) ~~and~~ must be registered with the Department within 30 days by submitting the following information on forms provided by the Department:

1. Names, addresses and phone numbers of the monitoring, injection, ~~or~~ recovery or groundwater remediation ~~w~~Well Owner, ~~and/or legal agent of the~~ property ~~O~~owner and permit contact.

2. Address and tax parcel number of the site property for the monitoring, injection, ~~or~~ recovery or groundwater remediation well (s).

3. ~~Number of monitoring, injection, or recovery~~ or groundwater remediation ~~wells located on the property.~~

4. ~~Use of the monitoring, injection, or recovery~~ or groundwater remediation ~~well (monitoring, injection, recovery etc.).~~

5. ~~Violations of the Groundwater Standard referenced in Chapter III V of these Regulations.~~

~~(D) A monitoring, injection or recovery well closed within five days is a temporary monitoring, injection or recovery well. Notification of completion of the subsurface investigation, the type and number of monitoring, injection or recovery wells installed, the date of installation and the date of abandonment must be provided the Department within 30 days of monitoring, injection or recovery well abandonment.~~

SECTION III PERMITS

(A) Subsurface Investigation Permits

1. It shall be unlawful for any Person to commence any well contractor activities in Mecklenburg County without first obtaining a permit from the Director. The monitoring, injection, ~~or~~ recovery or groundwater remediation ~~w~~Well Owner or their authorized legal agent shall obtain the permit. The permit is valid for one year from date of issuance. If construction has not been commenced within one year from the date of issuance of the permit, the permit then becomes invalid. When a permit has become invalid, construction may not be commenced until a new permit is issued.

2. A copy of the permit must be on site during the construction, or abandonment of any monitoring, injection ~~or~~ recovery or groundwater remediation well.

3. A Department representative is authorized to witness any portion of the drilling or construction process, or abandonment of any monitoring, injection, ~~or~~ recovery or groundwater remediation well in Mecklenburg County as part of the inspection. Failure of the ~~Owner~~ or contractor to allow inspection of any material or observation of any drilling or construction, or abandonment of any monitoring, injection, ~~or~~ recovery or groundwater remediation well in Mecklenburg County will be grounds for the revocation of the permit.

4. Failure to comply with ~~these Regulations~~this Rule authorizes the Director to revoke any permits issued pursuant to ~~these Regulations~~this Rule.

SECTION IV ~~PERMANENT~~ MONITORING, INJECTION, ~~AND~~ RECOVERY AND GROUNDWATER REMEDIATION WELLS REGISTRATION

(A) ~~Permanent~~ ~~m~~Monitoring, injection, ~~and~~ recovery and groundwater remediation wells are required to be registered with the Department.

1. It shall be the responsibility of the monitoring, injection, ~~or~~ recovery or groundwater remediation ~~w~~Well Owner or their legal agent to provide the Department with complete information on the total number of monitoring, injection, ~~or~~ recovery or groundwater remediation wells installed, their type, purpose and location.

2. Registration information must be provided in the manner and format ~~proscribed~~ prescribed by the Department including but not limited to the site name, well name, permit number, location, type and date of installation of the monitoring, injection, ~~or~~ recovery or groundwater remediation well.~~, Owner, name and address of the monitoring, injection, or recovery or remediation well contractor and/or the consultant.~~

   a. Number of monitoring, injection, ~~or~~ recovery or groundwater remediation wells located for the site investigation. ~~on the property.~~

   b. Use of the monitoring, injection, ~~or~~ recovery or groundwater remediation well (monitoring, injection, recovery etc.).

   ~~a.~~c. Violations of the Groundwater Standard referenced in Chapter III~~V~~ of ~~these~~this ~~Regulations~~Rule.

2.3. Registration information must be submitted within thirty (30) days of monitoring, injection ~~or~~ recovery, or groundwater remediation well completion.

(B) It shall be the responsibility of the monitoring, injection, ~~or~~ recovery or groundwater remediation ~~w~~Well Owner or their legal agent to annually update the monitoring, injection, ~~or~~ recovery or groundwater remediation well status and changes to Groundwater Quality Standards referenced in Chapter ~~V~~ III of ~~these~~ this ~~Regulations~~Rule.

(C) It shall be the responsibility of the monitoring, injection, ~~or~~ recovery or groundwater remediation ~~w~~Well Owner or their legal agent to provide the Department with monitoring, injection, ~~or~~ recovery or groundwater remediation well construction or abandonment records within thirty (30) days of well installation or abandonment completion.

SECTION V STANDARDS OF CONSTRUCTION

(A) No monitoring, injection, ~~or~~ recovery or groundwater remediation well shall be located, constructed, operated, or repaired in any manner that may adversely impact the quality of groundwater.

(B) Injection wells shall conform to the standards set forth in 15A NCAC 2C~~.0200~~

(C) Monitoring, injection, ~~wells and~~ recovery and groundwater remediation wells shall be located, designed, constructed, operated and abandoned with materials and by methods, which are compatible with the chemical and physical properties of the contaminants involved, specific site conditions and specific subsurface conditions. The following general requirements will apply:

1. The borehole shall not penetrate to a depth greater than the depth to be monitored or the depth from which contaminants are to be recovered.

2. The monitoring, injection, ~~wells and~~ recovery and groundwater remediation ~~monitoring, injection or recovery~~ well shall not hydraulically connect~~:~~ separate aquifers~~;~~ or those portions of a single aquifer where known or suspected contamination would occur in separate and definable layers within the aquifer.

3. The monitoring, injection, ~~wells and~~ recovery and groundwater remediation ~~monitoring, injection or recovery~~ well construction materials shall be compatible with the depth of the monitoring, injection, ~~or~~ recovery or groundwater remediation well and the contaminants to be monitored or recovered.

4. The monitoring, injection, ~~wells and~~ recovery and groundwater remediation ~~monitoring, injection or recovery~~ well shall be constructed and maintained in such a manner that water or contaminants from the land surface cannot migrate along the borehole annulus into any packing material or monitoring, injection, ~~or~~ recovery or groundwater remediation well screen area.

5. Packing material placed around the screen shall extend at least one foot above the top of the screen. Unless the depth of the screen necessitates a thinner seal; a one foot thick seal, comprised of bentonite clay or other material approved by the Director, shall be emplaced directly above and in contact with the packing material.

6. Grout shall be placed in the annular space between the outermost casing and the borehole wall from the land surface to the top of the bentonite clay seal above any monitoring, injection, ~~or~~ recovery or groundwater remediation well screen or to the bottom of the casing for open end monitoring, injection, ~~-~~or recovery or groundwater remediation wells. To provide stability for the monitoring, injection, ~~or~~ recovery or groundwater remediation well casing, the uppermost three feet of grout below land surface must be a concrete or cement-type grout.

7. All monitoring, injection, ~~or~~ recovery or groundwater remediation wells shall be secured, with a locking monitoring, injection, ~~or~~ recovery or groundwater remediation well cap, to reasonably ensure against unauthorized access and use.

8. All monitoring, injection, ~~or~~ recovery or groundwater remediation ~~monitoring, injection or recovery~~ wells shall be afforded reasonable protection against damage during construction and use.

9. Any monitoring, injection, ~~or~~ recovery or groundwater remediation ~~monitoring, injection or recovery~~ wells that would flow under natural artesian conditions shall be valved so that the flow can be regulated.

10. The monitoring, injection, ~~or~~ recovery or groundwater remediation ~~monitoring, injection or recovery~~ well casing shall be terminated no less than 12 inches above land surface datum unless both of the following conditions are met:

    ~~e.~~a. a. site-specific conditions directly related to business activities, such as vehicle traffic, would endanger the physical integrity of the monitoring, injection, ~~or~~ recovery or groundwater remediation well; and

    ~~f.~~b.

    ~~g.~~c. b. the monitoring, injection, ~~or~~ recovery or groundwater remediation well head is completed in such a manner so as to preclude surficial contaminants from entering the monitoring, injection, ~~or~~ recovery or groundwater remediation well.

    ~~h.~~d.

11. Each well shall have securely affixed an identification plate constructed of a durable material and shall contain the following information:

    ~~i.~~e. a. drilling contractor, ~~or pump installation contractor,~~ name and applicable certification or registration numbers; date monitoring, injection, ~~or~~ recovery or groundwater remediation well completed; total depth of monitoring, injection, ~~or~~ recovery or groundwater remediation well;

    ~~j.~~f.

    ~~k.~~g. b. a warning that the monitoring, injection, ~~or~~ recovery or groundwater remediation well is not for water supply and that the groundwater may contain hazardous materials; and

    ~~l.~~h.

    ~~m.~~i. c. depth(s) to the top(s) and bottom(s) of the screen(s).

    ~~n.~~j.

12. Each monitoring, injection, ~~or~~ recovery or groundwater remediation well shall be developed such that the level of turbidity or settleable solids does not preclude accurate chemical analyses of any fluid samples collected.

13. ~~Monitoring, injection or recovery w~~Wells constructed for the purpose of monitoring or testing for the presence of liquids associated with tanks regulated under 15A NCAC 02N (Criteria and Standards Applicable to

Underground Storage Tanks) shall be constructed in accordance with 15A NCAC 02N ~~.0504~~.

14. ~~Monitoring, injection or recovery w~~Wells constructed for the purpose of monitoring for the presence of vapors associated with tanks regulated under 15A NCAC 02N shall:

    a. be constructed and maintained in such a manner as to prevent the entrance of surficial contaminants or water into or alongside the monitoring, injection, ~~or~~ recovery or groundwater remediation well casing; and

    b. be provided with a lockable cap in order to reasonably ensure against unauthorized access and use.

15. ~~Non-water supply m~~Monitoring, injection, ~~or~~ recovery or groundwater remediation wells shall be constructed and abandoned in such a manner as to preclude the vertical migration of contaminants within and along the borehole channel.

16. For ~~monitoring~~, sand-or gravel packed monitoring, injection, ~~or~~ recovery or groundwater remediation wells, centering guides must be evenly distributed in the borehole.

~~*Reference (15A NCAC 02C .0108)*~~

SECTION VI ABANDONMENT

(A) Procedures for permanent abandonment of monitoring, injection, ~~and~~ recovery and groundwater remediation wells.

~~o.~~k.

~~p.~~l. 1. All casing and screen materials may be removed prior to initiation of abandonment procedures if such removal will not cause or contribute to contamination of the groundwater. Any casing not grouted in accordance with 15A NCAC 2C .0107(e) shall be removed or properly grouted.

~~q.~~m.

~~r.~~n. 2. The entire depth of the monitoring, injection, ~~and~~ recovery and groundwater remediation well shall be sounded before it is sealed to ensure freedom from obstructions that may interfere with sealing operations.

~~s.~~o.

~~t.~~p. 3. In the case of gravel-packed monitoring, injection, ~~and~~ recovery and groundwater remediation wells in which the casing and screens have not been removed, neat-cement, or bentonite grout shall be injected into the monitoring, injection, ~~and~~ recovery and groundwater remediation well completely filling it from the bottom of the casing to the top.

~~u.~~q.

~~v.~~r. 4. Monitoring, injection, ~~and~~ recovery and groundwater remediation wells constructed in unconsolidated formations shall be completely filled with cement grout, or bentonite grout by introducing it through a pipe extending to the bottom of the monitoring, injection, ~~and~~ recovery and groundwater remediation well which can be raised as the monitoring, injection, ~~or~~ recovery or groundwater remediation well is filled.

~~w.~~s.

~~x.~~t. 5. Monitoring, injection, ~~and~~ recovery and groundwater remediation wells constructed in consolidated rock formations or that penetrate zones of consolidated rock shall be filled with cement grout or bentonite grout by introducing it through a pipe extending to the bottom of the monitoring, injection, ~~or~~ recovery or groundwater remediation well which can be raised as the monitoring, injection, ~~or~~ recovery or groundwater remediation well is filled. The top of the cement grout or bentonite grout shall extend up to land surface.

~~*Reference (15A NCAC 02C .0113)*~~

SECTION VII INSPECTION AND FEES

~~y.~~u.(A) The Department shall conduct random inspections of new and existing monitoring, injection, ~~and/or~~ recovery and/or groundwater remediation wells to ensure the conditions of Section V and Section VI of this Chapter are met.

(D)

(B) The Director shall have the right to enter any property for the purpose of identifying the location and to evaluate the condition of existing monitoring, injection, ~~and~~ recovery and groundwater remediation wells on the property.

(C) The Department shall conduct compliance audits to identify the location and evaluate the condition of existing monitoring, injection, and recovery and groundwater remediation wells. If the Department identifies a monitoring, injection, ~~and~~ recovery and groundwater remediation well that is not registered the monitoring, injection, ~~or~~ recovery or groundwater remediation ~~w~~Well Owner and/or property Owner shall pay the full registration fee plus a compliance inspection fee within thirty (30) days of notification.

(D) Following the inspection, the Department shall notify the monitoring, injection, ~~or~~ recovery well Owner and/or property Owner of ~~its findings and~~ any requirements for repair. The monitoring, injection, ~~or~~ recovery or groundwater remediation well Owner and/or property Owner shall have thirty days from the date of notification to conduct any required repairs or to properly abandon the monitoring, injection, ~~or~~ recovery or groundwater remediation well(s).

(E) Monitoring, injection, ~~and~~ recovery and groundwater remediation wells in existence prior to January 1, 2005 must pay the appropriate annual registration fee. Registration fees for existing monitoring, injection, ~~or~~ recovery or groundwater remediation wells shall be waived until July 1, 2005 if the existing well(s) is registered by July 1, 2005.

~~(F)~~ Annual registration fees must be paid by the monitoring, injection, ~~or~~ recovery or groundwater remediation ~~w~~Well Owner, or their legal agent for all ~~e~~existing ~~active~~ monitoring, injection, ~~or~~ recovery or groundwater remediation wells. Fees must be paid between ~~September 1 and October 1~~ October 15 and November 15 of each year the monitoring, injection, ~~or~~ recovery or groundwater remediation wells exist. ~~are active.~~

(G) Permanent monitoring, injection, ~~and~~ recovery and groundwater remediation wells installed by a State or federal entity shall be exempt from registration fee requirements when

1. acting as the lead at an orphan site
2. conducting remedial activities at an orphan site, or
3. investigating a contamination incident for purposes of determining the responsible party.

~~z.~~v.

w.

x.

~~aa. SECTION VIII PETROLEUM UNDERGROUND STORAGE TANK MONITORING, INJECTION AND RECOVERY WELL EXEMPTIONS~~

~~bb.~~

~~cc. (A) Monitoring, injection and recovery wells installed at petroleum UST contamination sites classified as High Risk are exempt from Mecklenburg County Well Regulations so long as the site is in compliance with NCDENR requirements for well construction and maintenance. All other UST contamination sites, regardless of risk ranking or No Further Action status are required to comply with Mecklenburg County Well Regulations. For sites ranked High Risk, if the risk ranking is lowered, the site is then required to comply with Mecklenburg County Well Regulations within~~

~~sixty (60) days, including but not limited to the annual registration fee and well maintenance rules.~~

~~dd.~~

~~ee. (B) This exemption can be repealed by the Department on a site-by-site basis if NCDENR notifies the Department in writing that a contamination site is not in compliance with NCDENR requirements for well construction and maintenance. If the exemption is repealed all applicable Mecklenburg County registration fees and maintenance requirements will be applicable.~~

~~CHAPTER VII~~

~~AREAS OF REGULATED GROUNDWATER USAGE~~

NOTE – THIS ENTIRE CHAPTER HAS BEEN MOVED TO THE NEW RULE GOVERNING PRIVATE DRINKING WATER SUPPLY WELLS

CHAPTER ~~VIII~~ V

ENFORCEMENT

~~ff.~~y. SECTION I PENALTIES

(A) Any Person who violates any of the provisions of ~~these Regulations~~this Rule is subject to a criminal penalty. Any Person who willfully violates any provision of ~~these Regulations~~this Rule, or any order issued by the Director pursuant thereto, shall be guilty of a misdemeanor punishable ~~by a fine not to exceed five hundred dollars or imprisonment not to exceed thirty (30) days~~pursuant to G.S. 130A-25.

(B) Any Person, who violates any of the provisions of ~~these Regulations~~this Rule is subject to a civil penalty pursuant to G.S. 153A-77. A civil penalty may be assessed from the date the violation first occurs. No penalty shall be assessed until the Person alleged to be in violation has been notified of the violation. The notice of violation shall identify the nature of the violation, set forth those measures necessary to comply with ~~these~~ this ~~Regulations~~ Rule and provide a specific time period for compliance. The notice may be served by mail, hand delivery or any other means determined to give actual notice. Refusal to accept the notice shall not relieve the violator of his or her obligation to comply with ~~these Regulations~~this Rule or to pay such penalty.

(C) The maximum civil penalty for each violation of ~~these Regulations~~this Rule is $10,000.00. Each day of violation shall constitute a separate violation.

(D) In determining the amount of a civil penalty, all relevant mitigating and aggravating factors shall be considered including, but not limited to the following: the degree and extent of harm caused by the violation; the cost of rectifying the damage; whether the violator saved money through noncompliance; whether the violation was committed willfully; whether the violator reported the violation to the Department; and the prior record of the violator in complying or failing to comply with ~~these Regulations~~this Rule or any other local, or State or federal pollution control ordinance or regulation. The amount of per diem penalty set in paragraph (C) of this Section may vary based on the aforementioned relevant mitigating and aggravating factors. The "Mecklenburg County Groundwater

Enforcement Guidance" document as approved by the Director will serve as the guiding document for assessment of penalties.

(E) The Director shall determine the amount of the civil penalty assessment and shall notify the Person responsible for the violation of the amount of the penalty and the reason for assessing the penalty. The notice of assessment shall be issued in writing and sent via registered or certified mail or other means of determined to give actual notice to the Person responsible for the violation and shall direct the violator to either pay the assessment or appeal the assessment as described in Section III of this Chapter within thirty (30) days of receipt of notice. If an alleged violator does not pay a civil penalty assessed by the Director within thirty (30) days after it is due, or does not appeal a civil penalty as provided in Section III of this Chapter, the Director shall request the County Attorney to institute a civil action to recover the amount of the assessment. The civil action shall be brought in Mecklenburg County General Court of Justice or in any other court of competent jurisdiction. A civil action must be filed within three (3) years of the date the assessment was due.

(F) Civil penalties collected pursuant to ~~these Regulations~~this Rule shall be credited to the Mecklenburg County general fund as non-tax revenue, or to such other fund as determined by the Board of County Commissioners.

SECTION II INJUNCTIVE RELIEF

(A) Whenever the Director has reasonable cause to believe that any Person is violating or threatening to violate ~~these Regulations~~this Rule or any term, condition, or provision of an approved permit, the Director may, either before or after the institution of any other action or proceeding authorized by ~~these Regulations~~this Rule, authorize the County Attorney to institute a civil action in the name of Mecklenburg County for injunctive relief to restrain the violation or threatened violation. The action shall be brought pursuant to G.S. 130A-18 in Mecklenburg County Superior Court.

(B) Upon determination by a court that an alleged violation is occurring or is threatened, the court shall enter such orders or judgments as are necessary to abate the violation or to prevent the threatened violation. The institution of an action for injunctive relief under this section shall not relieve any party to

such proceedings from any civil or criminal penalty prescribed for violations of ~~these Regulations~~this Rule.

(C) The Director shall also have the authority to exercise those remedies listed in G.S. 130A-17, -19 and -20 as necessary to enforce ~~these Regulations~~this Rule or to protect the public health.

SECTION III APPEAL

(A) Disapproval or modification of well permits

1. The disapproval or modification of any proposed well by the Director ~~shall entitle the Person submitting the Plan ("Petitioner") to a public hearing before the Groundwater Advisory Committee ("Committee") if such Person submits written demand for a hearing to the Clerk of the Committee ("Clerk") within 30 Days after receipt of written notice of the disapproval or modification. The demand for a hearing filed with the Clerk shall be accompanied by a filing fee as established by the Groundwater Advisory Committee. The Committee may order the refund of all or any part of the filing fee if it rules in favor of the Petitioner. Failure to timely file such demand and fee shall constitute a waiver of any rights to appeal under this Chapter and the Groundwater Advisory Committee shall have no jurisdiction to hear the appeal~~ may be appealed pursuant to the procedures set forth in G.S 130A-25.

2. ~~Within five (5) Days of receiving the demand for a hearing, the Clerk shall notify the Chairman of the Committee ("Chairman") of the demand for hearing. As soon as possible after the receipt of said notice, the Chairman shall set a time and place for the hearing and notify the Petitioner by mail of the date, time and place of the hearing. The time specified for the hearing shall be either at the next regularly scheduled meeting of the Committee from the submission of the notice, or as soon~~

~~thereafter as practical, or at a special meeting. The hearing shall be conducted by the Committee in accordance with the provisions of Section III (C) of this Chapter.~~

3. ~~Any party aggrieved by the decision of the Committee with regard to the disapproval or modification of a proposed well following the public shall have thirty (30) Days from the receipt of the decision of the Committee to file a petition for review in the nature of certiorari in Superior Court with the Clerk of the Mecklenburg County Superior Court.~~

(B) Issuance of a Notice of Violation (including the Assessment of a Civil Penalty)

1. The issuance of a notice of violation with an assessment of a civil penalty by the Director ~~shall entitle the Person responsible for the violation of the Ordinance ("Petitioner") to a public hearing before the Groundwater Advisory Committee ("Committee") if such Person submits written demand for a hearing to the Clerk of the Committee ("Clerk") within thirty (30) Days of the receipt of the notice of violation, assessment of a civil penalty or order of restoration. The demand for a hearing filed with the Clerk shall be accompanied by a filing fee as established by the Groundwater Advisory Committee. The Committee may order the refund of all or any part of the filing fee if it rules in favor of the Petitioner. Failure to timely file such demand and fee shall constitute a waiver of any rights to appeal under these Regulations and the Groundwater Advisory Committee shall have no jurisdiction to hear the appeal~~may be appealed pursuant to the procedures set forth in G.S. 130A-24.

2. ~~Within five (5) Days of receiving the Petitioner's demand for a hearing, the Clerk shall notify the Chairman of the Committee ("Chairman") of the request for a hearing. As soon as possible after the receipt of said notice,~~

~~the Chairman shall set a time and place for the hearing and notify the Petitioner by mail of the date, time and place of the hearing. The time specified for the hearing shall be either at the next regularly scheduled meeting of the Committee from the submission of the notice, or as soon thereafter as practical, or at a special meeting. The hearing shall be conducted pursuant to the provisions of Section III (C) of this Chapter.~~

3. ~~Any party aggrieved by the decision of the Committee with regard to the issuance of a notice of violation, assessment of civil penalties or order of restoration shall have thirty (30) Days from the receipt of the decision of the Committee to file a petition for review in the nature of certiorari in Superior Court with the Clerk of the Mecklenburg County Superior Court.~~

~~(C) Hearing Procedure. The following provisions shall be applicable to any hearing conducted by the Committee pursuant to Section II (A) or (B) or Section IV of this Chapter.~~

1. ~~At the hearing, Petitioner and the Director shall have the right to be present and to be heard, to be represented by counsel, and to present evidence through witnesses and competent testimony relevant to the issue(s) before the Committee.~~

2. ~~Rules of evidence shall not apply to a hearing conducted pursuant to these Regulations and the Committee may give probative effect to competent, substantial and material evidence.~~

3. ~~At least seven (7) Days before the hearing, the parties shall exchange a list of witnesses intended to be present at the hearing and a copy of any documentary evidence intended to be presented unless both parties otherwise agree. The parties shall submit a copy of this information to the~~

~~Clerk. Additional witnesses or documentary evidence may not be presented except upon consent of both parties or upon a majority vote of a quorum of the Committee.~~

~~4. Witnesses shall testify under oath or affirmation to be administered by the Court Reporter or another duly authorized official.~~

~~5. The procedure at the hearing shall be such as to permit and secure a full, fair and orderly hearing and to permit all relevant, competent, substantial and material evidence to be received therein. A full record shall be kept of all evidence taken or offered at such hearing. Both the representative for the Department or Director and for the Petitioner shall have the right to cross-examine witnesses.~~

6. ~~At the conclusion of the hearing, the Committee shall render its decision on the evidence submitted at such hearing and not otherwise.~~

~~If, after considering the evidence presented at the hearing, the Committee concludes by a preponderance of the evidence that the grounds for the Director's actions (including the amount assessed as a civil penalty) with regard to either disapproving or modifying a proposed permit, issuing a notice of violation, assessing a civil penalty, ordering restoration, or granting or denying a request for a variance are true and substantiated, the Committee shall uphold the action on the part of the Director.~~

~~a. If, after considering the evidence presented at the hearing, the Committee concludes by a preponderance of the evidence that the grounds for the Director's actions (including the amount assessed as a civil penalty) are not true and substantiated, the Committee shall,~~

~~as it sees fit either reverse or modify any order, requirement, decision or determination of the Director, including granting a variance. If the Committee finds that the violation has occurred, but that in setting the amount of a penalty the Director has not considered or given appropriate weight to either mitigating or aggravating factors, the Committee shall either decrease or increase the per day civil penalty within the range allowed by these Regulations.~~

~~c. Any decision of the Committee which modifies the amount of the civil penalty shall include, as part of the findings of fact and conclusions of law, findings as to which mitigating or aggravating factors exist and the appropriate weight that should have been given to such factors by the Director in setting the amount of the civil penalty levied against the Petitioner.~~

~~7. The Committee shall keep minutes of its proceedings, showing the vote of each member upon each question and the absence or failure of any member to vote. The decision of the Committee shall be based on findings of fact and conclusions of law to support its decision.~~

~~8. The Committee shall send a copy of its findings and decision to the Applicant/Petitioner and the Director. If either party contemplates an appeal to a court of law, the party may request and obtain, at that party's own cost, a transcript of the proceedings.~~

~~9. The decision of the Committee shall constitute a final decision, subject to the right of the Petitioner or Director to file a petition for review as provided in Section III (B) 3 or Section IV (D) of this Chapter.~~

SECTION IV VARIANCE

(A) The Director may grant a variance from any construction standard under ~~these~~ this ~~Regulations~~ Rule except those required by State law or regulations. Any variance will be in writing and may be granted upon written application to the Director by the person responsible for the construction of the well for which the variance is sought, if the Director finds facts to support the following conclusions:

1. That the use of the well will not endanger human health and welfare of the groundwater.

2. That construction in accordance with the standards was not technically feasible in such a manner as to afford a reasonable water supply at a reasonable cost.

The Director may require the variance applicant to submit such information as he deems necessary to make a decision to grant or deny the variance. The Director may impose such conditions on a variance or the use of a well for which a variance is granted as he deems necessary to protect human health and welfare and the groundwater resources. The brief findings of fact supporting any variance shall be in writing and made part of the variance.

~~(B) A person requesting a variance to the Mecklenburg Groundwater Well Regulations may first seek the variance from the Director. In the event the Director denies a variance or an aggrieved party disputes the issuance of a variance, the person requesting the variance or the aggrieved party may appeal the Directors decision to the Groundwater Advisory Committee ("Committee") by submitting written demand for a hearing to the Clerk of the Committee ("Clerk") within 30 Days after receipt of written notice of the Director's action granting or denying the request for a variance. The demand for a hearing filed with the Clerk shall be accompanied by a filing fee as established by the Groundwater Advisory Committee. The Committee may order the refund of all or any part of the filing fee if it rules in favor of the~~

~~Petitioner. Failure to timely file such demand and fee shall constitute a waiver of any rights to appeal under these Regulations and the Groundwater Advisory Committee shall have no jurisdiction to hear the appeal.~~

~~(C) Within five (5) Days of receiving the demand for a hearing, the Clerk shall notify the Chairman of the Committee ("Chairman") of the demand for a hearing. As soon as possible after the receipt of said notice, the Chairman shall set a time and place for the hearing and notify the Petitioner by mail of the date, time and place of the hearing. The time specified for the hearing shall be either at the next regularly scheduled meeting of the Committee from the submission of the notice, or as soon thereafter as practical, or at a special meeting. The hearing shall be conducted by the Committee in accordance with the provisions of Section III (C) of this Chapter.~~

~~(D) Any party aggrieved by the decision of the Committee with regard to a decision on a variance appeal shall have thirty (30) Days from the receipt of the decision of the Committee to file a petition for review in the nature of certiorari in Superior Court with the Clerk of the Mecklenburg County Superior Court.~~

~~CHAPTER IX~~

~~GROUNDWATER ADVISORY COMMITTEE~~

NOTE – THIS ENTIRE CHAPTER HAS BEEN MOVED TO THE NEW RULE GOVERNING PRIVATE DRINKING WATER SUPPLY WELLS

CHAPTER VI

OTHER PROVISIONS

SECTION 1 SEVERABILITY

If any provision or clause of this Rule shall be declared invalid, such declaration shall not invalidate any other provisions or clauses of this Rule.

SECTION II PRIOR RULES REPEALED

All ordinances, rules and regulations adopted by the Mecklenburg Board of County Commissioners (acting as a Board of Health) regulating wells other than drinking water wells are hereby repealed.

SECTION III EFFECTIVE DATE

This Rule shall be in full force and effect from and after March 18, 2026.

MECKLENBURG COUNTY BOARD OF HEALTH RULE ~~GROUNDWATER REGULATIONS FOR~~ GOVERNING PRIVATE DRINKING WATER SUPPLY WELLS

CHAPTER I
GENERAL PROVISIONS

Be it ordained by the Mecklenburg ~~County~~ Board of County Commissioners (while exercising the power of a ~~board~~ Board of H~~h~~ealth, which powers it has assumed and conferred on itself by action pursuant to G.S. 153A-77), that the following Mecklenburg County Board of Health Rule Governing Private Drinking Water Supply Wells (hereinafter the Rule) ~~Groundwater Well Regulations~~rule requiring registration, permitting, sampling and monitoring activities for certain private drinking water supply wells in Mecklenburg County for the protection of ~~the~~ public health and safety, ~~are~~ is hereby adopted pursuant to G.S. 130A-39(a). ~~These~~ This ~~Regulations~~ Rule shall apply throughout Mecklenburg County, North Carolina~~, including, but not limited to, all cities and towns, whether incorporated or unincorporated~~.

SECTION I GENERAL PROVISIONS and ADMINISTRATION

(A) Authorization - The Mecklenburg ~~County~~ Board of County Commissioners (hereinafter called BOCC), acting as a ~~board~~ Board of H~~h~~ealth, is authorized under the provisions of G.S. 130A-39 ~~Chapter 130A, Section 39 of the General Statutes of North Carolina~~ to adopt appropriate rules and regulations for the protection of the public health.

(B) Delegation of Authority - The Public Health Director (hereinafter called the Director) may delegate the processing of permit applications, the issuance of permits, the denial of permits, the renewal of permits, and the modification of permits, to the supervisory level that he/she considers appropriate~~, provided this delegation shall not include the authority to revoke, or suspend a permit~~. The Director shall appoint adequate administrative and technical staff ~~within the Department~~ to ~~assure~~ ensure the efficient administration of this ~~section~~Rule.

(C) Purpose – It is the finding of the ~~Mecklenburg County Board of Commissioners~~BOCC, acting as a ~~board~~ Board of H~~h~~ealth, that the entire geographical area of Mecklenburg County is vulnerable to groundwater pollution from improperly located, constructed, operated, altered or abandoned ~~water supply and other~~ private drinking water supply wells. Therefore, in order to ~~insure~~ensure reasonable protection of the groundwater resource and to be consistent with the responsibility to protect ~~and advance the~~ public health, it is declared to be policy of the ~~Mecklenburg County Board of Commissioners~~ BOCC to require that the location, construction, repair and abandonment of such wells conform to ~~these~~ this R~~r~~egulationsule. ~~which it has determined to be necessary to protect the public health and groundwater resources.~~

(D) Scope - No Person shall construct, repair or abandon or cause to be constructed, repaired or abandoned, any private drinking water supply well contrary to the provisions of ~~these~~ this R~~r~~egulationsule and ~~pursuant to to~~Articles 7 and 7A of G.S. 87~~-7-7~~(a)~~ and standards~~. Previously adopted procedures and requirements of the Mecklenburg County Public

Health Department (hereinafter called the Department) are superseded by thisese RegulationsRule.

(E) Conflict with other Laws and Regulations – The provisions of any federal, Sstate or municipal law or regulation establishing standards affording greater protection to the public welfare, safety, health and the groundwater resources shall prevail within the jurisdiction of such agency or municipality over standards established by these this RegulationsRule. If any section or sections conflict within these this Regulations Rule or with any other regulation, the more strict stringent regulation prevails. Theseis Rulerules does not replace the North Carolina Rules Governing Thestandards for Permitting and Inspection of Private Drinking Water Wells in 15A NCAC 02C Section .0300, but apply in addition to those rulesstandards.

(F) If any section or sections of these Regulationsthis Rule is/are held to be invalid or unenforceable, all other sections shall nevertheless continue in full force and effect.

(G) Permit – All well permit applications newly constructed wells must be evaluated by the Director in accordance with these Regulationsthis Rule. A well construction permit or subsurface investigation permit shall be issued in compliance with these Regulationsthis Rule.

(H) Inspection and final permit – No Pperson shall consume water from a newly constructed well or following a permitted repair of an existing well until an inspection by the Director, following notification by the wWell Wowner, has determined confirms that the well complies withmeets all the provisions of these Regulationsthis Rule. The Director shall make these inspections as soon as practicable after he receives notice that an installation is to be made.

No Person shall occupy a residence, place of business or place of public assembly or place a well into use for a residence, place of business or place of public assembly until a final certificate of inspection for the construction or repair of a well has been issued or authorization has been granted from the Director. A new potable well serving new construction of a residence, business or place of assembly will require a Certificate of Completion prior to a hold being released on the Certificate of Occupancy.

Emergency repairs to an existing well that are made outside normal working hours of the Department, i.e., nights, weekends and holidays, shall require the use of well casing complying with all the provisions of Chapter II, Section IV (D). Location of the well must comply with all requirements of Chapter II, Section IV (A) and a well permit must be obtained on the next regular working day from the Department.

(I) Responsibilities of Well Owners – It shall be unlawful for any No Person shall to rent or offer to rent, lease or offer to lease, any residence or place of business which does not have a potable water supply. The Well Owner, when required by the Department, shall

provide proof that the water supply meets the construction and water quality standards of ~~these Regulations~~this Rule.

(I) Emergency major repairs to an existing well that are made outside normal working hours of the Department (8 am – 5 pm Monday-Friday) shall meet all provisions of ~~Chapter II, Section IV (B, D, E, K).~~ 15A NCAC 02C. A complete application for a well repair permit and GW-1 form must be submitted on the next business day.

SECTION II DEFINITIONS

Abandon	means tTo discontinue the use of and to seal a well according to the requirements of these Regulationsthis Rule. Chapter .
Abandoned wWell	A a well whose use or construction has been discontinued, or which is in such a state of disrepair that continued use for obtaining groundwater or other useful purpose is impracticable. A well can be temporarily or permanently abandoned.
Access pPort	means aAn opening in the a well casing or well head installed for the primary purpose of determining the position of the water level in the well or to facilitate disinfection.
Active	A term denoting means the status of a well. To be considered active a well must be in use for its intended purpose in a current and ongoing fashion.
Addition	means aAny structure, whether free standing or attached to another (including swimming pools, oil tanks, signs, etc.) which is constructed, altered or placed on property. that contains one or more wells. This would not include replacement of existing equipment within the existing footprint of a structure and addresses only those situations for which a building permit is required.
Agent	means aAny pPerson who by mutual and legal agreement with a well owner has authority to act on his or her behalf in executing applications for permits.of a Person. The agent may be either a general agent or a limited agent authorized to do one particular act.
Annual or annually	means Recurring, done or performed every year, yearly.
Annular sSpace	means tThe space between the casing and the walls of the borehole or outer casing, or the space between a liner pipe and well casing.
Approved	means tThat which is has been considered acceptable to the State or Director.
Area of Regulated Groundwater Usage or ARGU	means the That zone surrounding and including a contamination plume or contamination site according the requirements of these Regulationsthis Rule.in which construction of new wells, repair of existing wells and use of existing wells may be restricted or modified. R, and regular sampling and testing for the contaminant of concern may be required for both new and

	~~existing wells. The Area of Regulated Groundwater Usage (hereinafter called ARGU) is defined by the Department following a hydrogeologic review.~~
Artesian flowing w~~W~~ell	means a~~A~~ well in which ~~that taps~~ groundwater flows above the land surface without the use of a pump and, under natural conditions, the static water level or hydraulic head elevation is greater than the land surface elevation ~~under pressure, causing the water to rise above the surface without pumping~~.
ASTM	means the American Society for Testing and Materials.
Authorized ~~agent Representative~~	means an employee of the Mecklenburg County Public Health Department authorized ~~A person empowered or designated~~ by the ~~Mecklenburg County Health~~ Director to enforce ~~the provisions of the Mecklenburg County Groundwater Well Regulations~~this Rule.
Bedrock	means a~~A~~ny consolidated rock which is encountered in the place in which it was formed or deposited, and which cannot be readily excavated without the use of explosives or heavy rock cutting ~~power~~ equipment (15A NCAC 02L .0102). Bedrock generally underlies soil or other consolidated, superficial material.
Biannual	means done ~~of~~ or performed o~~O~~nce every two years.
Biofilm	means a ~~A~~ collection of microorganisms which may exist on solid surfaces such as a well casing. ~~within a water well.~~ This collection includes, but is not limited to, slime-formers, iron- ~~-~~related bacteria, sulfate- ~~-~~reducing bacteria, pseudomonas and coliforms.
BOCC	means The Mecklenburg Board of ~~-~~County Commissioners.
Breakthrough	means i~~I~~n a treatment system, the condition of the treatment media becoming saturated with the contaminant to the point the system is no longer effective at removing the contaminant.
Casing	means the p~~P~~ipe or tubing constructed of ~~specified~~ materials and having dimensions and weights as specified in ~~these Regulations~~this Rule, that is installed in a borehole~~,~~ during or after completion of the borehole~~,~~ to support the side of the hole and thereby prevent caving, to allow completion of a well, to prevent formation material from entering the well, to prevent the loss of drilling fluids into permeable formations, and to prevent entry of contamination.

Certified Laboratory	means a~~A~~ laboratory certified under the requirements of ~~NCAC Title~~ 10A NCAC ~~Subchapter~~ 42D Section .0~~2~~100.
Certified w~~W~~ell c~~C~~ontractor	means a ~~A~~ person who has ~~satisfactorily~~ met the requirements of the Well Contractors Commission relating to well contractor activities referenced in 15A NCAC 27~~.0100 - .0900~~.
Clay	means a~~A~~ substance comprised of natural, inorganic, fine-grained crystalline mineral fragments that, ~~which,~~ when mixed with water, forms a pasty, moldable mass that preserves its shape when air dried.
Committee	means the ~~The~~ Mecklenburg County Groundwater Advisory Committee.
Community w~~W~~ell	means a~~A~~ well that serves 15 or more connections or at least 25 year- round residents.
Compliance ~~Audit~~inspection	means a~~A~~ scheduled or unscheduled visit to a site ~~and its environs~~ by the Department ~~personnel~~ for the purpose of inspecting and documenting the physical characteristics of the site, including but not limited to the physical characteristics of wells.
Consolidated r~~R~~ock	means r~~R~~ock that is firm and coherent, solidified or cemented, such as granite, gneiss, limestone, slate or sandstone, that has not been decomposed by weathering.
Contaminant or Contamination	means the introduction of foreign materials of such nature, quality, and quantity into the ~~Any substance or combination of substances occurring in~~ groundwaters as to exceed the groundwater quality standards in ~~concentrations exceeding the lower of~~ 15A NCAC 2L .0202 standards, National Primary Drinking Water Regulations, or site specific standard established by the North Carolina Department of Health and Human Services, Epidemiology Section.
~~Contamination~~	~~The introduction of a contaminant into the soil or groundwater.~~
Contamination p~~P~~lume	means the t~~T~~hree-dimensional zone containing a contaminant or contaminants
Contamination s~~S~~ite	means a parcel(s) of ~~Real~~ property where contamination has occurred.
County	Mecklenburg County, North Carolina.

Department	means tThe Mecklenburg County Public Health Department
Design Ccapacity	means The that capacity that is equal to the yield that is specified by the well oOwner or his or her agent prior to the construction of the well.
Director	The Mecklenburg County Public Health Director or his/her authorized agentrepresentative.
Disinfection	means aA process which inactivates pathogenic organisms in water.
Division of Epidemiology Section	means a section under The North Carolina Department of Health and Human Services, Division of Public Health, Epidemiology Section.
Driller	See certified well contractor.
Existing wWell	means aA well constructed prior to January 1, 2005.
Fecal coliform	means a bBacteria consistently found in the intestine of human and other warm--blooded animals which are not normally disease--producing, but serve as indications of recent fecal contamination. They are members of the family Enterobacteriaceae, genus Esherichia, species coli.
Federal	means The United States of America government.
Fee sSchedule	means tThe current schedule of fees as approved by the BOCCMecklenburg County Board of Commissioners.
Filtered	means fFor a substance, the state of having been passed through or over another substance such that the quality of the first substance is improved.
Formation mMaterial	means nNaturally occurring material generated during the drilling process that is composed of sands, silts, clays or fragments of rock and that which is not in a dissolved state.
Free pProduct	Any accumulation of a substance of greater than or equal to 1/8 inch (0.01 feet) in contact with groundwater or perched on the water table, with a density of less than or greater than water and existing as a non aqueous phase liquid. means a non-aquaeous phase liquid which may be present within the saturated zone or in surface water.

GPM and GPD	means gallons per minute and gallons per day, respectively.
Groundwater Advisory Committee	means t~~T~~he c~~C~~ommittee appointed by the BOCC~~oard of County Commissioners~~ with duties as provided in Chapter ~~VIII~~ ~~IX~~ V of ~~these~~ this ~~Regulations~~Rule.
Groundwater remediation well	means wells that are used for the clean-up of contaminated soil or groundwater to include but not limited to wells used to recover groundwater, treat soil and/or groundwater, or inject additives, treated groundwater, or ambient air.
Grout	m~~M~~eans a material approved in accordance with ~~Chapter~~this Rule ~~H Section IV(E) 3 or Chapter IV Section IV (E)3~~ for use in sealing the annular space of a well or liner or for sealing a well during abandonment.
~~Health Department~~	~~The Mecklenburg County Department of Public Health.~~
~~Health Director~~	~~The Director of the Mecklenburg County Department of Public Health or his/her Authorized Representative.~~
~~High Risk~~	~~For sites where an underground storage tank system is the source of contamination a high risk classification means that any of the following apply:~~ ~~a) an existing water supply well, including one used for non-drinking purposes, has been contaminated~~ ~~b) a water supply well used for drinking water is located within 1,000 feet of the source of contamination~~ ~~c) a water supply well not used for drinking water is located within 250 feet of the source of contamination~~ ~~d) the groundwater within 500 feet of the source of contamination had the potential for future use in that there is no source of water supply other than the groundwater~~ ~~e) there exist a serious threat of explosion due to the accumulation of vapors in a confined space as a result of the contamination~~ ~~f) there exist an imminent danger to public health, public safety or the environment, as a result of the release.~~
Hydrogeologic r~~R~~eview	means t~~T~~he consideration of ~~existing~~ scientific data~~, the relevancy of which is determined by the Department, that describes the~~ to evaluate the ~~inter~~relationships of ~~geologic~~ geology, groundwater, and fate and transport

	of ~~materials and processes with groundwater impacted by a contaminant or~~ contaminants.
Injection w~~W~~ell	means a~~A~~ny well as defined in G.S. 87-85 ~~excavation which is cored, bored, drilled, jetted, dug, or otherwise constructed,~~ whose depth is greater than its largest surface dimension and that ~~which~~ is used, or intended to be used, for the injection of fluids or solids into the subsurface or groundwater.
Inspection	means a~~A~~ visit to a site ~~and its environs~~ by the Department ~~personnel~~ to examine and document the construction, ~~and~~ installation, abandonment, repair or sampling ~~of~~ new or ~~the repair of~~ existing wells.
~~Intermediate Risk~~	~~For sites where an underground storage tank system is the source of contamination an intermediate risk classification means that any of the following apply:~~ ~~a) surface water is located within 500 feet of the source of contamination and the maximum groundwater contaminant concentration exceeds the applicable surface water quality standard and criteria found in 15A NCAC 2B .0200 by a factor of 10.~~ ~~b) the source of contamination is located within a designated wellhead protection area, as defined in 42 USC 300h-7(e).~~ ~~c) the levels of groundwater contamination for any contaminant (except ethylene dibromide, benzene and the aliphatic and aromatic carbon fraction classes) exceed 50 percent of the solubility of the contaminant at 25 degrees Celsius or 1,000 times the groundwater quality standard or interim standard established in 15A NCAC 2L .0202.~~ ~~d) the levels of groundwater contamination for ethylene dibromide or benzene exceed 1,000 times the federal drinking water standard set out in 40 CFR 141.~~ ~~e) free product is present.~~
Irrigation well	means a~~A~~n excavation that is cored, bored, drilled, jetted, dug or otherwise constructed for the purpose of withdrawing groundwater to be used for agricultural purposes either commercial or residential and will not be used as a potable water supply.
Liner p~~P~~ipe	means a p~~P~~ipe that is installed inside a completed and cased well for the purpose of preventing the entrance of contamination into the well or for repairing ruptured, corroded or punctured casing or screens.
~~Memorandum of Agreement (MOA)~~	~~A written collaborative work agreement between the Mecklenburg County Land Use and Environmental Service Agency (LUESA) and NCDENR.~~

Monitoring wWell	means aAny well constructed for the primary purpose of obtaining information about physical, chemical, radiological, or biological characteristics samples of groundwater or other liquids, for examination or testing, or for the observation or measurement of groundwater levels. This definition excludes lysimeters, tensiometers and other devices used to investigate the characteristics of the unsaturated zone but includes piezometers, a type of monitoring well constructed solely for the purpose of determining groundwater levels. This definition includes all monitoring well types, including temporary wells and wells using Geoprobe® or direct-push. technology (DPT).
NCDENR NCDEQ	North Carolina Department of Environment and Natural Resources. means The North Carolina Department of Environmental Quality.
NCPWS	means The North Carolina Public Water Supply Section.
Non-community wWell	A well that serves 25 or more transient people 60 days of the year.
Non-potable well	means a well that has groundwaterWater containing bacteria, minerals, organic or inorganic chemicals or volatile organic compounds petroleum products of such quantity as to render the water unsafe, harmful or generally unsuitable for domestic use.
Non-transient non-community wWell	means aA well that regularly serves at least 25 of the same persons over 6 months per year.
Orphan sSite	means aA contamination site where a responsible party has not been identified or assigned..
Owner	means aAny person who holds the fee or other property rights in the well being constructed. A well is real property and its construction on land rests ownership in the land Owner in the absence of contrary agreement in writing.
Permit	means aA written document and associated plot plan issued by the Health Department authorizing or allowing the construction, abandonment or repair of aany well as defined by these Rregulationsthis Rule.
Person	means aAny and all persons including individuals, firms, partnerships, associations, public or private institutions, municipalities or political subdivisions, governmental agencies or private or public corporations

	organized or existing under the laws of this State or of any other state or county.
Pitless adapters or pitless units	~~A~~are devices specifically manufactured to the standards specified under 15A NCAC 02C~~e~~ .0107 (~~f~~j) (5) for the purpose of allowing a subsurface lateral connection between a well and plumbing appurtenances.
Place of business	means a~~A~~ store, warehouse, manufacturing establishment, place of amusement or recreation, service station, office building, or any other place where people work.
Place of ~~Public~~ public ~~Assembly~~assembly	means a~~A~~ fairground, auditorium, stadium, church, campground, theater or and other place where people assemble.
Potable w~~W~~ater	means w~~W~~ater of such quality that it is suitable for human consumption.
Private water supply	means any excavation that is cored, bored, drilled, jetted, dug, or otherwise constructed to obtain groundwater for human consumption.
~~Public Notice~~	~~means tThe act of providing information to the persons required. This should take the form of certified mail sent to every occupant and Owner of all buildings, condominiums, office buildings, etc., within the specified area. If the number of correspondents makes certified mail impractical, then the responsible party may post the notice in a prominent place where the occupants are most likely to see it.~~
Pump	means t~~T~~he well pump, pump pipe, pump supply line and any other equipment or materials used or intended to be used for with-drawing or obtaining groundwater.
Raw w~~W~~ater	means w~~W~~ater which has not been treated to make it potable.
Recovery w~~W~~ell	means a~~A~~ny well constructed for the purpose of removing contaminated groundwater or other ~~liquids~~ contaminants from the subsurface.
~~Registered Pump Installer~~	~~A person that has fulfilled the requirements of 15A NCAC 2C. 0103.~~

Repair	means wWork involved in deepening or changing depths, reaming, sealing, lining, perforating, screening, cleaning, acidizing, "dry icing", freezing, hydraulic fracturing, or otherwise redeveloping a well excavation or any other work which requires breaking or opening the well seal. This shall not apply to routine pump maintenance or replacement; hHowever, routine pump maintenance or replacement shall be followed by disinfection of the water system and proper replacement of the seal.
Residence	means tThe place in which one lives, a dwelling.
Responsible pParty(s)	means eEntity(ies) determined by the State to have caused regulating agency to be responsible for the contamination.
Sample	means aA representative portion of a substance collected for analysis.
Sealed	means nNo detectable leakage under the casing or around the well head shall be allowed to enter the bore hole, .
Seated	means aA part of the surface on or which another part or surface rests to fix firmly in place; to rest or fit into another part.
Settleable sSolids	means tThe volume of solid particles in a well--mixed one liter sample that which will settle out of suspension, in the bottom of an Imhoff Cone, after one hour.
Site	means A the land or water area where any facility, activity or situation is physically located, including adjacent or other land used in connection with the facility, activity or situation.ll contiguous property under the same ownership or all contiguous property wherein wells are under the same ownership.
Site Pplan	means aA drawing, not necessarily drawn to scale, that shows the existing and proposed property lines with dimensions, and the specific location of all structures and proposed structures and appurtenances, including decks, porches, pools, driveways, out buildings, existing and proposed wastewater systems, existing and proposed wells, springs, water lines, surface waters or designated wetlands, easements, including utility easements, and the location of existing or proposed sewer lines and/or sewage disposal systems, and existing or proposed chemical or petroleum storage tanks above or below ground.-
Source aArea	means tThat portion or point on a site where a contaminant or contaminants haves been released.

Specific cCapacity	means tThe yield of the well expressed in gallons per minute per foot of draw-down of the water level (gpm/ft. dd).
State	means The State of North Carolina government.
Static wWater lLevel	means tThe level at which the water stands in the well when the well is not being pumped and is expressed as the distance from a fixed reference point to the water level in the well.
Suspended sSolids	means tThe weight of those solid particles in a sample thatwhich are retained by a standard glass micro-fiber filter, with pore openings of one and one-half microns, when dried at a temperature of 103 to and105 degrees Fahrenheit.
Temporary Well	A well, other than a water supply well that is constructed to determine aquifer characteristics, and which will be permanently abandoned or converted to a permanent well within five days (120 hours) of the completion of drilling of the borehole.
Transient nNon-community wWell	means aA water supply well that provides potable water to a non-community water system that does not regularly serve at least 25 of the same persons over six months per year
Treated wWater	means wWater that has been successfully purified by a system designed to remove contaminants or other unwanted particles from the water by either physical or chemical processes.
Turbidity	means tThe cloudiness in water, due to the presence of suspended particles such as clay and or silt that may create aesthetic problems orlaboratory analytical difficulties for determining contamination above 15A NCAC 02L. Turbidity measure in Nephelometric Turbidity Units (NTU) is based on a comparison of the cloudiness in the water with that in a specially prepared standard.
Unconsolidated Rrock	means tThose rock formations that are not firm and coherent, solidified or cemented, such as sand rock, sand, clay, shell, saprolite or decaying rock.
Underground sStorage tTank (UST)	Underground Storage Tank means any one or a combination of tanks (including underground pipes connected thereto) that is used to contain and accumulation of regulated substances, and the volume of which (including the volume of underground pipes connect thereto is 10% or more beneath the surface of the ground (For a full definition, see 15A NCAC 02N .0203).

Vent	means a permanent ~~An~~ opening in the well casing or well head, installed for the purpose of allowing changes in the water level in a well due to natural atmospheric changes or to pumping. A vent can also serve as an access port.
Water s~~S~~ample	means ~~A~~ a representative portion of groundwater collected specifically for water quality analysis, whether by field or laboratory testing.
~~Water supply~~	~~The groundwater that is obtained through a water supply well.~~
Water s~~S~~upply s~~S~~tandards	means t~~T~~he maximum allowable concentration of any substance or combination of substances in the groundwater, which may be tolerated without creating a threat to human health. These standards include the following: EPA Primary & Secondary Drinking Water Standard, NC 2L Groundwater Standards and the US EPA Health Advisories.
Water Supply Well	means a~~A~~ well, well pump and pipe used in connection with or pertaining to the operation of a water supply, including pressure tank and fittings. An irrigation well is a type of water supply well.
Well	means a~~A~~ny excavation that is cored, bored, drilled, jetted, dug or otherwise constructed for the purpose of locating, testing, or withdrawing groundwater for evaluating, testing, developing, draining or recharging any groundwater reservoirs or aquifer, or that may control, divert, or otherwise cause the movement of water from or into any aquifer. ~~including any and all materials installed to facilitate these actions.~~
Well c~~C~~ap	means a~~A~~ watertight, lockable, removable plug used to temporarily seal the well casing ~~in order~~ to prevent water or other material from entering the well.
Well c~~C~~ontractor	means a~~A~~ person who undertakes to perform a well contractor activity ~~-~~or who undertakes to personally supervise or personally manage the performance of a well contractor activity on the person's own behalf or for any person, firm, or corporation in accordance with the well contractor certification requirements of 15A NCAC 27.
Well c~~C~~ontractor a~~A~~ctivity	means t~~T~~he construction, installation, repair, alteration, or abandonment of any well.

Well cCover	means fFor a monitoring well either flush-mount or above-grade intended to protect the well casing from tampering and damage. Typically flush-mount covers are used in areas of vehicular traffic and have bolt-on lids and a o-ring seal. Above-grade covers are typically used in areas where vehicle traffic does not have the potential to cause damage to the well and have lockable covers. means fFor water supply wells, any structure placed around the well head with the intent of affording protection to the well head.
~~Well Driller~~	~~See certified well contractor.~~
Well hHead	means tThe upper terminalnus of the a well including adapters, ports, valves, seals and/or other attachments.
Well oOwner	means eEntity(ies) who hold the fee or other property rights in the well. A well is real property and its construction on land rests ownership in the land oOwner in absence of a contrary agreement. A monitoring well is real property and its construction on land rests ownership in the landowner in the absence of contrary agreement in writing.
~~Well Permit~~	~~A document issued by the Department allowing the construction, repair, or abandonment of any well as defined in these Regulations.~~
Yield	means the volume ~~Amount~~ of water or other fluid per time that can be ~~extracted~~ discharged from a well under a given set of circumstances.~~conditions~~.

~~CHAPTER II~~
~~CONSTRUCTION, REPAIR, AND ABANDONMENT FOR WATER SUPPLY WELLS~~

NOTE – THIS ENTIRE CHAPTER HAS BEEN REMOVED; STATE CONSTRUCTION STANDARDS FOR PRIVATE SUPPLY WELLS WILL BE FOLLOWED

~~**CHAPTER III**~~
~~**PUBLIC WATER SUPPLY WELLS**~~
~~**COMMUNITY AND NON-TRANSIENT NON-COMMUNITY WATER SUPPLY WELLS**~~

NOTE – THIS ENTIRE CHAPTER HAS REMOVED; THE STATE HANDLES THE PERMITTING AND REGULATION OF THESE WELLS

~~CHAPTER IV~~
~~CONTRUCTION, REPAIR, AND ABANDONMENT FOR TRANSIENT NON-COMMUNITY WATER SUPPLY WELLS~~

NOTE – THIS ENTIRE CHAPTER HAS BEEN MOVED TO THE NEW RULE GOVERNING OTHER TYPES OF WELLS

CHAPTER ~~V~~ II
WATER SUPPLY STANDARDS

SECTION I STANDARDS

(A) The Water Supply Standards for the protection of the Water Supply in Mecklenburg County are those specified in subsections (B), (C) and (D) below. They are the maximum allowable concentrations of any substance or combination of substances in the groundwater of the County, which may be tolerated without creating posing a threat to human health or which would otherwise render the groundwater unsuitable for its usageuse as a water supply.

(B) The Water Supply Standards are (1) those defined in 40 Code of Federal Regulations 141 and 143 (National Primary Drinking Water ~~-~~Regulations Standards; National Secondary Drinking Water Regulations Standards) (hereinafter called "40 CFR 141,143"), and (2) for those contaminants for which no standards are contained in 40 CFR 141,143.

(C) Those contained in 15A NCAC 2L .0202 (g), (h) or (i).

(D) The Water Supply Standards for contaminants specified in 15A NCAC 2L .0202 (g), (h) or (i) (hereinafter called "~~-~~2L Standard") shall be as listed, except that:

1. Where the 2L Standard for a substance is less than the practical quantitation limit, the detection of that substance at or above the practical quantitation limit shall constitute a violation of the Water Supply Standards.

2. Where ~~two or more~~ substances exist in combination below the 2L Standards, the Water Supply Standard for the substances shall be as determined by ~~the Division of Epidemiology~~ North Carolina's Department of Health and Human Services Epidemiology Section to be protective of human health.

3. Where an interim maximum allowable concentration has been established by the NCDENR pursuantNCDEQ to 15A NCAC 2L .0202 (c) such concentration shall constitute a violation of the Water Supply Standards.

4. Except for tracers used in concentrations which have been determined by the Division of NCDHHS Epidemiology Section to be protective of human health, and the use of which has been permitted by the NCDENRNCDEQ, detectible concentrations of substances which are not naturally occurring and for which no standard is specified shall constitute a violation of the Water Supply Standards~~-~~.

(E) Parameters exceeding the concentrations listed in the National Secondary Drinking Water Standards will not constitute a violation of the Water Supply Standards for the purpose of

requiring the abandonment of the water supply well or treatment of the raw well water prior to usage.

~~CHAPTER VI~~
~~CONSTRUCTION, REPAIR AND ABONDONMENT FOR MONITORING, INJECTION AND RECOVERY WELLS~~

NOTE – THIS ENTIRE CHAPTER HAS BEEN MOVED TO THE NEW RULE GOVERNING OTHER TYPES OF WELLS

CHAPTER ~~V~~III
AREAS OF REGULATED GROUNDWATER USAGE

SECTION I ESTABLISHMENT OF AN AREA OF REGULATED GROUNDWATER USAGE

(A) The Department shall establish an Area of Regulated Groundwater Usage when:

1 a violation of the groundwater standards as referenced in 15A NCAC 2L .0202 (g), (h) or (i) as applicable has occurred, or

2 soil contamination in exceedance of ~~the Soil-to-Groundwater Maximum Soil Contaminant~~ the lower of any Maximum Soil Contaminant Concentration, as referenced in 15A NCAC 2L ~~.0115 (m)~~ .0411 or any other applicable regulatory soil contaminant standard ~~has occurred, or in violation of 15A NCAC 2L .0202 or in violation of the Oil Pollution Hazardous Substances Control Act of 1978,~~ or

3 in violation of 15A NCAC 2L .0202 or of the Oil Pollution Hazardous Substances Control Act of 1978 has occurred, or

4 such an area is deemed necessary by the Director to protect public health.

(B) The Area of Regulated Groundwater Usage shall extend 1,500 feet around:

1. the boundary of a defined or partially defined contaminant plume and include the zone in which the contaminant exists; or

2. the edge of the contaminant source area, including the source area itself, if the contaminant plume has not been defined or partially defined; or

3. the property boundary of the contamination site, including the contamination site itself, if the source area of the contaminant is unknown and the contaminant plume has not been defined or partially defined.

(C) The Department may amend the shape or size of the Area of Regulated Groundwater Usage (ARGU) when deemed necessary by the Department because:

1. of changes in groundwater usage, or

2. of changes in hydrogeologic conditions, or

3. of a determination by the Director as being necessary to protect public health.

(D) The Department shall maintain public records identifying parcels subject to the restrictions imposed by areas of regulated groundwater usage. The Department shall make these records available to the public.

SECTION II REPEAL OF AN AREA OF REGULATED GROUNDWATER USAGE

(A) When, to the satisfaction of the Department, it has been demonstrated that a contamination site and the groundwater quality has been restored to its natural state, the Area of Restricted Groundwater Usage may be repealed by the Department.

SECTION III REQUIREMENTS FOR NEW WATER SUPPLY WELLS WITHIN AN AREA OF REGULATED GROUNDWATER USAGE

(A) If a public water supply (exclusive of Transient and Non Transient water supply wells) is available, then:

1. a new well will not be permitted 1,000 feet or less from:

   a. the boundary of a defined or partially defined contaminant plume; or

   b. the edge of the contaminant source area, if the contaminant plume has not been defined or partially defined; or

   c. the property boundary of the contamination site, if the source area of the contaminant is unknown and the contaminant plume has not been defined or partially defined.

2. a new well may be permitted at distances greater than 1,000 feet and up to and including 1,500 feet from:

   a. the boundary of a defined or partially defined contaminant plume; or

   b. the edge of the contaminant source area, if the contaminant plume has not been defined or partially defined; or

   c. the property boundary of the contamination site, if the source area of the contaminant is unknown and the contaminant plume has not been defined or partially defined.

3. a well permitted within the zone defined in Section ~~IV~~ III (A) 2 of this Chapter will require:

   a. a Notice of Area of Regulated Groundwater Usage that has restrictions/conditions must be notarized and recorded with the Register of Deeds prior to the Department issuing a ~~Certificate of Completion and the well being placed in service~~ well permit.

b. compliance with well construction standards in ~~Chapter II of these Regulations~~ 15A NCAC 02C.

c. pump grout the full extent of the casing via a tremie pipe extended to the bottom of the annular space, raising pipe as grout is introduced

d. an initial water sample following well completion per the provisions in ~~Chapter II~~ 15A NCAC 02C ~~Section VI Sampling~~. In addition, the water sample must be analyzed for the contaminant(s)-of-concern. A Certified Laboratory must perform the analysis. The analysis must be submitted to the Department for review and approval prior to the well being placed in service.

e. ~~Biannual~~ biennial sampling (every two years) and analysis for the contaminant(s)-of-concern, which must be conducted per the provisions in ~~Chapter II Section VI Sampling~~ 15A NCAC 02C. A Certified Laboratory must perform the analysis. The analysis must be submitted to the Department within 24 hours if any contaminant is detected. All reports of sample analysis shall be kept by the ~~w~~Well Owner for at least six years and provided to the Department upon request~~. Or the Owner may submit all analytical reports~~. Sampling is the responsibility of the Owner of the well. If deemed applicable, biannual sampling is the responsibility of the contamination plumes's responsible party.

4. the Department may waive or modify sampling requirements on a well by well basis if:

a. it can be demonstrated that a non-impacted well of similar dimensions to the subject well exist between the contamination plume and the new well, or

b. a hydrogeologic review of the Area of Regulated Groundwater Usage, conducted by a North Carolina Professional Engineer or Licensed Geologist ~~and presented to the Department~~, indicates that the well is not at risk of being impacted by the contamination plume. The Department must concur with the findings of the review before modification to the sampling schedule may be granted.

5. a new well determined to contain a contaminant must be treated to remove the contaminant(s)-of-concern, such that the water would be considered potable, for as long as the well is active and the raw water contains the contaminant(s)-of-concern. If a well requires treatment ~~A~~ a ~~n~~Notice of Groundwater Contamination must be notarized and recorded with the Register of Deeds prior to the Department issuing a Certificate of Completion and the well being placed in service.

~~6~~. a. treated water must be sampled according to manufacturer's specifications to ensure the treatment system is functioning as designed. The period of sampling shall be sufficient to insure against contaminant breakthrough.

~~7.~~ b. the water sample must be analyzed for the contaminant(s)-of-concern. A ~~laboratory certified by the State~~ Certified Laboratory must perform the analysis. Sample results must be submitted to the Department for review within 30 days of sampling.

~~8. treatment is the responsibility of the responsible party except under the following condition:~~

~~a. the contaminant(s) identified in the water sample taken from the subject well is not associated with the contaminant released by the Responsible Party Responsible Party~~

~~9.~~ c. in instances where a contaminant(s) detected in a water sample is not associated with the contaminant released by ~~the~~ a R~~r~~esponsible P~~p~~arty or where no R~~r~~esponsible P~~p~~arty has been identified, or where a Responsible Party has not been required to treat the well to remove the contaminant(s)-of- concern the ~~w~~Well Owner is responsible for water treatment.

~~10~~ 6. a well which contains contaminant(s), such that the water would be considered non-potable ~~but~~ and is not active must be permanently abandoned per provisions of ~~Chapter II Section VIII paragraph B (7) of these Regulations~~ 15A NCAC 02C.

(B) If a public water supply is not available, then:

1. a new well may be permitted inside the Area of Regulated Groundwater Usage so long as the well is located outside the defined or partially defined contaminant plume and the well location meets all other site and setback requirements listed in ~~Chapter II of these Regulations~~ 15A NCAC 02C.

2. a new well constructed within an Area of Regulated Groundwater Usage will require:

   a. a Notice of Area of Regulated Groundwater Usage that has restrictions/conditions must be notarized and recorded with the Register of Deeds prior to the Department issuing a ~~Certificate of Completion and the well being placed in service~~ well permit. ~~compliance with the well construction standards in Chapter II of these Regulations~~

   b. grouting the full extent of the casing

   c. an initial water sample following well completion per the provisions in ~~Chapter II Section VI Sampling~~ 15A NCAC 02C. In addition the water sample must be analyzed for the contaminant(s)-of-concern. A ~~laboratory certified by the State~~ Certified Laboratory must perform the analysis. The analysis must be submitted to the Department for review and approval prior to the well being placed in service.

d. ~~Biannual~~ biennial sampling (every two years) and analysis for the contaminant(s)-of-concern, which must be conducted per the provisions in ~~Chapter II Section VI Sampling~~ 15A NCAC 02C.. A ~~laboratory certified by the State~~ Certified Laboratory must perform the analysis. The analysis must be submitted to the Department within ~~twenty-four~~ 24 hours if any contaminant is detected. All reports of sample analysis shall be kept by the ~~responsible party~~ Well Owner for at least six years and provided to the Department upon request. Sampling is the responsibility of the Owner of the well. If deemed applicable, ~~Bbiannual~~ biennial sampling is the responsibility of the contamination ~~plumes~~ plume's responsible party.

3. the Department may waive or modify periodic sampling requirements on a well by well basis if:

   a. it can be demonstrated that a non-impacted well of similar dimensions to the subject well exist between the contamination plume and the subject well, or

   b. a hydrogeologic review of the Area of Regulated Groundwater Usage, conducted by a North Carolina Professional Engineer or Licensed Geologist ~~and presented to the Department~~, indicates that the well is not at risk of being impacted by the contaminant plume. The Department must concur with the findings of the review before modification to the sampling schedule may be granted.

4. if the contamination site in question is an orphan site with the State or federal government acting in place of ~~the~~ a R~~r~~esponsible P~~p~~arty, or if no R~~r~~esponsible P~~p~~arty has been assigned then periodic sampling may be completed by the Department if funding is available. Otherwise, periodic sampling and analysis becomes the responsibility of the ~~w~~Well Owner. A ~~laboratory certified by the State~~ Certified Laboratory must perform the analysis. The analysis must be submitted to the Department within 24 hours if the well is impacted. Otherwise, ~~The~~ analysis must be submitted to the Department for review upon request.

5. water from a new well that is determined to contain a contaminant(s) must be treated to remove the contaminant(s)-of-concern, such that the water would be considered potable, for as long as the well is active and the raw water contains the contaminant(s)-of-concern. If a well requires treatment ~~A~~a ~~n~~Notice of Groundwater Contamination must be notarized and recorded with the Register of Deeds prior to the Department issuing a Certificate of Completion and the well being placed in service.

~~6~~. a. treated water must be sampled according to manufacturer's specifications to insure the treatment system is functioning as designed. The period of sampling shall be sufficient to insure against contaminant breakthrough.

~~7~~ b. the water sample must be analyzed for the contaminant(s)-of-concern. A ~~laboratory certified by the State~~ Certified Laboratory must perform the analysis. Sample results must be submitted to the Department for review within 30 days of sampling.

~~8~~. ~~treatment is the responsibility of the responsible party except under the following condition:~~

~~a. the contaminant(s) identified in the water sample taken from the subject well is not associated with the contaminant released by the Responsible Party.~~

~~9~~ c. in instances where a contaminant(s) detected in a water sample is not associated with the contaminant released by ~~the~~ a R~~r~~esponsible P~~p~~arty or where no R~~r~~esponsible P~~p~~arty has been identified, or where a Responsible Party has not been required to treat the well to remove the contaminant(s)-of- concern the ~~w~~Well Owner is responsible for water treatment.

~~10~~6. a well which contains contaminant(s), such that the water would be considered non-potable ~~but~~ and is not active must be permanently abandoned per provisions of ~~Chapter II Section VIII paragraph B (7) of these regulations.~~ 15A NCAC 02C.

SECTION IV REQUIREMENTS FOR EXISTING WATER SUPPLY WELLS WITHIN AN AREA OF REGULATED GROUNDWATER USAGE.

(A) Following detection of a contaminant in the water supply well, an existing water supply well located within an Area of Regulated Groundwater Usage will require:

1. an initial water sample ~~following identification of the contaminant~~ per the provisions in ~~Chapter II Section VI Sampling.~~ 15A NCAC 02C. The water sample must be analyzed for the contaminant(s)-of-concern. A ~~laboratory certified by the State~~ Certified Laboratory must perform the analysis. The analysis must be submitted to the Department for review within 30 days of sampling.

2. ~~biannual~~ biennial sampling (every two years) and analysis for the contaminant(s)-of-concern, which must be conducted per the provisions in ~~Chapter II Section VI Sampling.~~ 15A NCAC 02C. A ~~laboratory certified by the State~~ Certified Laboratory must perform the analysis. The analysis must be submitted to the Department for review. If deemed applicable, ~~Bbiannual~~ biennial sampling is the responsibility of the contaminant ~~plumes~~ plume's ~~r~~Responsible ~~p~~Party.

3. the Department may waive or modify sampling requirements on a well by well basis if:

   a. it can be demonstrated that a non-impacted well of similar dimensions to the subject well exist between the contaminant plume and the subject well, or

b. a hydrogeologic review of the Area of Regulated Groundwater Usage, conducted by a North Carolina Professional Engineer or a North Carolina Licensed Geologist ~~and presented to the Department~~, indicates that the well is not at risk of being impacted by the contaminant plume. The Department must concur with the findings of the review before modification to the sampling schedule may be granted.

4. if the contamination site in question is an orphan site with the State or federal government acting in place of ~~the~~ a R~~r~~esponsible P~~p~~arty, or if no R~~r~~esponsible P~~p~~arty has been assigned then periodic sampling may be completed by the Department if funding is available. Otherwise, sampling and analysis becomes the responsibility of the ~~w~~Well Owner. The water sample ~~must~~ should be analyzed for the contaminant(s)-of-concern. A ~~laboratory certified by the State~~ Certified Laboratory must perform the analysis. The analysis ~~must~~ should be submitted to the Department for review.

5. 1. water from an existing water supply well that is determined to contain a contaminant(s) the well must be treated to remove the contaminant(s)-of-concern, such that the water would be considered potable, for as long as the well is active and the raw water contains the contaminant(s)-of-concern.

6. If a well requires treatment ~~A~~a ~~n~~Notice of Groundwater Contamination must be notarized and recorded with the ~~r~~Register of Deeds within 30 days of notification.

~~6.~~ a. treated water must be sampled according to manufacturer's specifications to insure the treatment system is functioning as designed. The period of sampling shall be sufficient to insure against contaminant breakthrough.

~~i.~~ b.if there is a contamination site in question is an orphan site with the State or federal government acting in place of ~~the~~ a R~~r~~esponsible P~~p~~arty, or if no R~~r~~esponsible P~~p~~arty has been assigned then periodic sampling may be completed by the Department if funding is available.

~~7.~~ c~~b~~. the water sample must be analyzed for the contaminant(s)-of-concern. A ~~laboratory certified by the State~~ Certified Laboratory must perform the analysis. Sample results must be submitted to the Department for review upon request.

~~8. treatment is the responsibility of the rResponsible pParty except under the following condition:~~

~~a. i. the contaminant(s) identified in the water sample taken from the subject well is not associated with the contaminant released by the Responsible Party.~~

~~9~~. d~~e~~. in instances where a contaminant(s) detected in a water sample is not associated with the contaminant released by ~~the~~ a ~~r~~Responsible ~~p~~Party or no ~~r~~Responsible

~~p~~Party has been identified, or where a Responsible Party has not been required to treat the well to remove the contaminant(s)-of- concern the ~~w~~Well Owner is responsible for water treatment.

~~10612~~ 72. a well which contains a contaminant(s) such that the water would be considered non-potable and ~~but~~ is not active must be permanently abandoned per provisions of ~~Chapter II Section VIII paragraph B (7).~~ 15A NCAC 02C.

a.~~3.~~ ~~n~~A Notice of Groundwater Contamination must be notarized and recorded with the ~~r~~Register of Deeds.

CHAPTER IV~~III~~
ENFORCEMENT

SECTION I PENALTIES

(A) Any Person who violates any of the provisions of ~~these Regulations~~this Rule is subject to a criminal penalty. Any Person who willfully violates any provision of ~~these~~this ~~Regulations~~Rule, or any order issued by the Director pursuant thereto, shall be guilty of a misdemeanor ~~punishable by a fine not to exceed five hundred dollars or imprisonment not to exceed thirty (30) days~~ pursuant to G.S. 130A-25.

(B) Any Person, who violates any of the provisions of ~~these Regulations~~this Rule is subject to a civil penalty pursuant to G.S. 153A-77. A civil penalty may be assessed from the date the violation first occurs. No penalty shall be assessed until the Person alleged to be in violation has been notified of the violation. The notice of violation shall identify the nature of the violation, set forth those measures necessary to comply with ~~these Regulations~~this Rule and provide a specific time period for compliance. The notice may be served by mail, hand delivery or any other means determined to give actual notice. Refusal to accept the notice shall not relieve the violator of his or her obligation to comply with ~~these Regulations~~this Rule or to pay such penalty.

(C) The maximum civil penalty for each violation of ~~these Regulations~~this Rule is $10,000.00. Each day of violation shall constitute a separate violation.

(D) In determining the amount of a civil penalty, all relevant mitigating and aggravating factors shall be considered including, but not limited to the following: the degree and extent of harm caused by the violation; the cost of rectifying the damage; whether the violator saved money through noncompliance; whether the violation was committed willfully; whether the violator reported the violation to the Department; and the prior record of the violator in complying or failing to comply with ~~these Regulations~~this Rule or any other local, or State or federal pollution control ordinance or regulation. The amount of per diem penalty set in paragraph (C) of this Section may vary based on the aforementioned relevant mitigating and aggravating factors. The "Mecklenburg County Groundwater Enforcement Guidance" document as approved by the Director will serve as the guiding document for assessment of penalties.

(E) The Director shall determine the amount of the civil penalty assessment and shall notify the Person responsible for the violation of the amount of the penalty and the reason for assessing the penalty. The notice of assessment shall be issued in writing and sent via registered or certified mail or other means of determined to give actual notice to the Person responsible for the violation and shall direct the violator to either pay the

assessment or appeal the assessment as described in Section III of this Chapter within thirty (30) days of receipt of notice. If an alleged violator does not pay a civil penalty assessed by the Director within thirty (30) days after it is due, or does not appeal a civil penalty as provided in Section III of this Chapter, the Director shall request the County Attorney to institute a civil action to recover the amount of the assessment. The civil action shall be brought in Mecklenburg County General Court of Justice or in any other court of competent jurisdiction. A civil action must be filed within three (3) years of the date the assessment was due.

(F) Civil penalties collected pursuant to ~~these Regulations~~this Rule shall be credited to the Mecklenburg County general fund as non-tax revenue, or to such other fund as determined by the Board of County Commissioners.

SECTION II INJUNCTIVE RELIEF

(A) Whenever the Director has reasonable cause to believe that any Person is violating or threatening to violate ~~these Regulations~~this Rule or any term, condition, or provision of an approved permit, the Director may, either before or after the institution of any other action or proceeding authorized by ~~these Regulations~~this Rule, authorize the County Attorney to institute a civil action in the name of Mecklenburg County for injunctive relief to restrain the violation or threatened violation. The action shall be brought pursuant to G.S. 130A-18 in Mecklenburg County Superior Court.

(B) Upon determination by a court that an alleged violation is occurring or is threatened, the court shall enter such orders or judgments as are necessary to abate the violation or to prevent the threatened violation. The institution of an action for injunctive relief under this section shall not relieve any party to such proceedings from any civil or criminal penalty prescribed for violations of ~~these Regulations~~this Rule.

(C) The Director shall also have the authority to exercise those remedies listed in G.S. 130A-17, -19 and -20 as necessary to enforce ~~these Regulations~~this Rule or to protect the public health.

SECTION III APPEAL

(A) Disapproval or modification of well permits

1. The disapproval or modification of any proposed well by the Director ~~shall entitle the Person submitting the Plan ("Petitioner") to a public hearing before the Groundwater Advisory Committee ("Committee") if such Person submits written demand for a~~

~~hearing to the Clerk of the Committee ("Clerk") within 30 Days after receipt of written notice of the disapproval or modification. The demand for a hearing filed with the Clerk shall be accompanied by a filing fee as established by the Groundwater Advisory Committee. The Committee may order the refund of all or any part of the filing fee if it rules in favor of the Petitioner. Failure to timely file such demand and fee shall constitute a waiver of any rights to appeal under this Chapter and the Groundwater Advisory Committee shall have no jurisdiction to hear the appeal~~ may be appealed pursuant to the procedures set forth in G.S. 130A-24.

2. ~~Within five (5) Days of receiving the demand for a hearing, the Clerk shall notify the Chairman of the Committee ("Chairman") of the demand for hearing. As soon as possible after the receipt of said notice, the Chairman shall set a time and place for the hearing and notify the Petitioner by mail of the date, time and place of the hearing. The time specified for the hearing shall be either at the next regularly scheduled meeting of the Committee from the submission of the notice, or as soon thereafter as practical, or at a special meeting. The hearing shall be conducted by the Committee in accordance with the provisions of Section III (C) of this Chapter~~ Prior to any hearing on the appeal, the Groundwater Advisory Committee shall prepare a written recommendation to the Mecklenburg County Board of Commissioners (while exercising the power of a Board of Health) regarding whether the Director's decision should be affirmed or reversed. A member of the Groundwater Advisory Committee shall attend the hearing and be prepared to testify as to the Committee's recommendation.

3. ~~Any party aggrieved by the decision of the Committee with regard to the disapproval or modification of a proposed well following the public shall have thirty (30) Days from the receipt of the decision of the Committee to file a petition for review in the nature of certiorari in Superior Court with the Clerk of the Mecklenburg County Superior Court.~~

(B) Issuance of a Notice of Violation (including the Assessment of a Civil Penalty)

1. The issuance of a notice of violation with an assessment of a civil penalty by the Director ~~shall entitle the Person responsible for the violation of the Ordinance ("Petitioner") to a public hearing before the Groundwater Advisory Committee ("Committee") if such Person submits written demand for a hearing to the Clerk of the Committee ("Clerk") within thirty (30) Days of the receipt of the notice of violation, assessment of a civil penalty or order of restoration. The demand for a hearing filed with the Clerk shall be accompanied by a filing fee as established by the Groundwater Advisory Committee. The Committee may order the refund of all or any part of the filing fee if it rules in favor of the Petitioner. Failure to timely file such demand and fee shall constitute a waiver of any rights to appeal under these Regulations and the Groundwater Advisory Committee shall have no jurisdiction to~~

~~hear the appeal~~ may be appealed pursuant to the procedures set forth in G.S. 130A-24.

2. Prior to any hearing on the appeal, the Groundwater Advisory Committee shall prepare a written recommendation to the Mecklenburg County Board of Commissioners (while exercising the power of a Board of Health) regarding whether the Director's decision should be affirmed or reversed. A member of the Groundwater Advisory Committee shall attend the hearing and be prepared to testify as to the Committee's recommendation. ~~Within five (5) Days of receiving the Petitioner's demand for a hearing, the Clerk shall notify the Chairman of the Committee ("Chairman") of the request for a hearing. As soon as possible after the receipt of said notice, the Chairman shall set a time and place for the hearing and notify the Petitioner by mail of the date, time and place of the hearing. The time specified for the hearing shall be either at the next regularly scheduled meeting of the Committee from the submission of the notice, or as soon thereafter as practical, or at a special meeting. The hearing shall be conducted pursuant to the provisions of Section III (C) of this Chapter.~~

3. ~~Any party aggrieved by the decision of the Committee with regard to the issuance of a notice of violation, assessment of civil penalties or order of restoration shall have thirty (30) Days from the receipt of the decision of the Committee to file a petition for review in the nature of certiorari in Superior Court with the Clerk of the Mecklenburg County Superior Court.~~

~~(C) Hearing Procedure. The following provisions shall be applicable to any hearing conducted by the Committee pursuant to Section II (A) or (B) or Section IV of this Chapter.~~

1. ~~At the hearing, Petitioner and the Director shall have the right to be present and to be heard, to be represented by counsel, and to present evidence through witnesses and competent testimony relevant to the issue(s) before the Committee.~~

2. ~~Rules of evidence shall not apply to a hearing conducted pursuant to these Regulations and the Committee may give probative effect to competent, substantial and material evidence.~~

3. ~~At least seven (7) Days before the hearing, the parties shall exchange a list of witnesses intended to be present at the hearing and a copy of any documentary evidence intended to be presented unless both parties otherwise agree. The parties shall submit a copy of this information to the Clerk. Additional witnesses or documentary evidence may not be presented except upon consent of both parties or upon a majority vote of a quorum of the Committee.~~

4. Witnesses shall testify under oath or affirmation to be administered by the Court Reporter or another duly authorized official.

5. The procedure at the hearing shall be such as to permit and secure a full, fair and orderly hearing and to permit all relevant, competent, substantial and material evidence to be received therein. A full record shall be kept of all evidence taken or offered at such hearing. Both the representative for the Department or Director and for the Petitioner shall have the right to cross-examine witnesses.

6. At the conclusion of the hearing, the Committee shall render its decision on the evidence submitted at such hearing and not otherwise.

   a. If, after considering the evidence presented at the hearing, the Committee concludes by a preponderance of the evidence that the grounds for the Director's actions (including the amount assessed as a civil penalty) with regard to either disapproving or modifying a proposed permit, issuing a notice of violation, assessing a civil penalty, ordering restoration, or granting or denying a request for a variance are true and substantiated, the Committee shall uphold the action on the part of the Director.

   b. If, after considering the evidence presented at the hearing, the Committee concludes by a preponderance of the evidence that the grounds for the Director's actions (including the amount assessed as a civil penalty) are not true and substantiated, the Committee shall, as it sees fit either reverse or modify any order, requirement, decision or determination of the Director, including granting a variance. If the Committee finds that the violation has occurred, but that in setting the amount of a penalty the Director has not considered or given appropriate weight to either mitigating or aggravating factors, the Committee shall either decrease or increase the per day civil penalty within the range allowed by these Regulations.

   c. Any decision of the Committee which modifies the amount of the civil penalty shall include, as part of the findings of fact and conclusions of law, findings as to which mitigating or aggravating factors exist and the appropriate weight that should have been given to such factors by the Director in setting the amount of the civil penalty levied against the Petitioner.

   d. The Committee shall keep minutes of its proceedings, showing the vote of each member upon each question and the absence or failure of any member to vote. The decision of the Committee shall be based on findings of fact and conclusions of law to support its decision.

e. The Committee shall send a copy of its findings and decision to the Applicant/Petitioner and the Director. If either party contemplates an appeal to a court of law, the party may request and obtain, at that party's own cost, a transcript of the proceedings.

f. The decision of the Committee shall constitute a final decision, subject to the right of the Petitioner or Director to file a petition for review as provided in Section III (B) 3 or Section IV (D) of this Chapter.

SECTION IV VARIANCE

(A) The Director may grant a variance from any construction standard under thesethis Regulations Rule except those required by State law or regulations. Any variance will be in writing and may be granted upon written application to the Director by the person responsible for the construction of the well for which the variance is sought, if the Director finds facts to support the following conclusions:

1. That the use of the well will not endanger human health and welfare of the groundwater.

2. That construction in accordance with the standards was not technically feasible in such a manner as to afford a reasonable water supply at a reasonable cost.

The Director may require the variance applicant to submit such information as he deems necessary to make a decision to grant or deny the variance. The Director may impose such conditions on a variance or the use of a well for which a variance is granted as he deems necessary to protect human health and welfare and the groundwater resources. The brief findings of fact supporting any variance shall be in writing and made part of the variance.

(B) A person requesting a variance to the Mecklenburg County Groundwater Regulations for Private Drinking Water Supply Wells may first seek the variance from the Director. In the event the Director denies a variance or an aggrieved party disputes the issuance of a variance, the person requesting the variance or the aggrieved party may appeal the Director's decision to the Groundwater Advisory Committee ("Committee") by submitting written demand for a hearing to the Clerk of the Committee ("Clerk") within 30 Days after receipt of written notice of the Director's action granting or denying the request for a variance. The demand for a hearing filed with the Clerk shall be accompanied by a filing fee as established by the Groundwater Advisory Committee. The Committee may order the refund of all or any part of the filing fee if it rules in favor of the Petitioner. Failure to timely file such demand and fee shall constitute a waiver of any rights to appeal under these Regulations and the Groundwater Advisory Committee

~~shall have no jurisdiction to hear the appeal~~ pursuant to the procedures set forth in G.S. 130A-24.

(C) Prior to any hearing on the appeal, the Groundwater Advisory Committee shall prepare a written recommendation to the Mecklenburg County Board of Commissioners (while exercising the power of a Board of Health) regarding whether the Director's decision should be affirmed or reversed. A member of the Groundwater Advisory Committee shall attend the hearing and be prepared to testify as to the Committee's recommendation. ~~Within five (5) Days of receiving the demand for a hearing, the Clerk shall notify the Chairman of the Committee ("Chairman") of the demand for a hearing. As soon as possible after the receipt of said notice, the Chairman shall set a time and place for the hearing and notify the Petitioner by mail of the date, time and place of the hearing. The time specified for the hearing shall be either at the next regularly scheduled meeting of the Committee from the submission of the notice, or as soon thereafter as practical, or at a special meeting. The hearing shall be conducted by the Committee in accordance with the provisions of Section III (C) of this Chapter.~~

~~(D) Any party aggrieved by the decision of the Committee with regard to a decision on a variance appeal shall have thirty (30) Days from the receipt of the decision of the Committee to file a petition for review in the nature of certiorari in Superior Court with the Clerk of the Mecklenburg County Superior Court.~~

CHAPTER ~~IX~~ V
GROUNDWATER ADVISORY COMMITTEE

SECTION I GROUNDWATER ADVISORY COMMITTEE

(A) A seven member citizens advisory committee shall be established with representatives of the following categories:

1. public – 2 members (individuals to be Owners of a well);

2. industry, manufacturing, or commercial – 1 member (individual to be employed full time in the management and/or operation of industrial, manufacturing, or commercial property that is the Owner of a well);

3. environmental consultant – 1 member (individual to be employed full time in providing environmental consulting services to owners of groundwater wells);

4. health professional – 1 member (individual to receive a recommendation from the Health Committee of the Human Services Council by the Mecklenburg Board of Commissioners);

5. realtor or developer or land development design professional – 1 member (individual to be employed full time as a Realtor or in land development or the design of building or land improvements);

6. well contractor or pump installer – 1 member (individual to be employed full time as a well contractor or pump installer);

(B) The members shall be appointed by the Mecklenburg Board of County Commissioners

(C) The members will serve staggered three-year terms. No member may be appointed to more than two full or partial terms. Any member who fails to attend at least seventy-five percent of the regular and special meetings of the Committee during any calendar year shall be automatically removed from the Committee. The Committee shall select a Chairperson each year as provided in the rule of procedure adopted by the committee from its own members by majority vote. Each member will continue to serve until 1) his or her term has expired and a successor has been appointed; 2) his or her resignation; or 3) his or her removal. If a vacancy on the Committee occurs resulting from resignation or removal, a Person will be appointed to complete the unexpired term associated with such vacant position in the same manner as such position was originally filled. The successor must represent the same category.

(D) A majority of the membership constitutes a quorum. Every action of the Committee requires the concurring votes of the majority present. The Committee may adopt its own rules of procedure which may not be inconsistent with the terms of this ~~Agreement~~Rule. The responsibilities of the Advisory Committee shall be as follows:

1. Policy. Review and recommend to the Board of County Commissioners groundwater management policies, policy changes, long-range plans, and their budgetary and rate impacts. Hear requests for changes from County staffs and from private parties, and make recommendations to the Board of County Commissioners on the following matters: the application, modification and enforcement of groundwater policies. These policies should be reviewed and evaluated on the basis of a comprehensive groundwater management program in Mecklenburg County.

2. Operations Program. Review and comment to the Board of County Commissioners on the annual operating budget for their respective service charge areas including but not limited to public education activities and customer service.

3. Groundwater Appeals. Make recommendations to the Board of County Commissioners (while exercising the power of a Board of Health) regarding ~~Hear~~ appeals ~~and reach decisions~~ on: denial, modifications, revocation or issuance of well permits and notices of violations. Hear requests for changes from County staffs and from private parties, and make recommendations to the Board of County Commissioners on the following matters: the application, modification and enforcement of groundwater policies. These policies should be reviewed and evaluated on the basis of a comprehensive groundwater management program in Mecklenburg County.

4. Variances. Make recommendations to the Board of County Commissioners (while exercising the power of a Board of Health) regarding ~~Hear~~ appeals from the granting or denial of variances by the Director~~, and grant variances when appropriate~~.

5. Councils, Commissions, and Staff Resource. Respond to the Board of County Commissioners and staff requests for advice on matters related to the comprehensive groundwater management program in Mecklenburg County.

6. Reporting. Present the Board of County Commissioners with an annual report of key actions and issues.

CHAPTER VI
OTHER PROVISIONS

SECTION I SEVERABILITY

If any provision or clause of this Rule shall be declared invalid, such declaration shall not invalidate any other provisions or clauses of this Rule.

SECTION II PRIOR RULES REPEALED

All ordinances, rules and regulations adopted by the Mecklenburg Board of County Commissioners (acting as a Board of Health) regulated private drinking water supply wells are hereby repealed.

SECTION III EFFECTIVE DATE

This Rule shall be in full force and effect from and after March 18, 2026.

PUBLIC NOTICE
of
Amendment to Mecklenburg County Board of Health Rule Governing Groundwater Wells

The Mecklenburg County Board of Commissioners, as a Consolidated Human Services Agency (CHSA) exercising the powers and duties of a local board of health, which powers it has assumed and conferred on itself by action pursuant to N.C.G.S. 153A-77, finds and declares that, in order to protect the public health and welfare, it is in the best interest of the residents of Mecklenburg County to amend the Board of Health Rule adopted April 19, 2011, under N.C.G.S. 130A-39 governing groundwater wells in Mecklenburg County and all Cities and Towns, whether incorporated or unincorporated. The Mecklenburg County Board of Commissioners, as a Consolidated Human Services Agency (CHSA), exercising the powers and duties of a local board of health, and having the authority cited herein and in the interest of public health and safety, hereby amends this Board of Health Rule, which, among other changes, divides the current Rule into two (2) new Rules, one for Private Drinking Water Supply Wells, and one for Wells Other Than Drinking Water Supply Wells; removes well construction standards (State construction standards will apply); removes requirements for community and non-transient non-community water supply wells (State permitting and regulations will apply); updates statutory references; and adds an appeals procedure consistent with N.C.G.S. 130A-24. For Private Drinking Water Supply Wells, Areas of Regulated Groundwater Usage (ARGU) reviews that require restrictions (i.e., requiring full grout or sampling requirements) will be required to be recorded with the Register of Deeds prior to issuing a well permit. For Wells Other Than Drinking Water Supply Wells, sites designated at high-risk will not be exempt from monitoring well payments.

This notice was published on March 6, 2026 and the amendments shall be effective ten (10) days after the date of this publication upon Board approval. If anyone has questions regarding the amendments to the Rule, or wants a copy of the proposed amendments, contact Interim Public Health Director Kimberly Scott at 980-314-9169 or via email at kimberly.scott2@mecklenburgcountync.gov.

You may also view the amendments online at**:** https://mecknc.widencollective.com/c/dz681osc.
If this information is needed in an alternative format because of a disability, contact the Clerk to the Board. The Clerk is located at 600 East Fourth Street, in the Charlotte-Mecklenburg Government Center, 11th Floor, phone: 980-314-2914, fax: 704-336-5887 or e-mail: clerk@mecknc.gov.

MECKLENBURG COUNTY BOARD OF COMMISSIONERS
RESOLUTION AMENDING THE CURRENT BOARD OF HEALTH RULE GOVERNING GROUNDWATER WELLS AND PRIVATE DRINKING WATER SUPPLY WELLS IN MECKLENBURG COUNTY

WHEREAS, the Board of Commissioners of Mecklenburg County, as a Consolidated Human Services Agency (CHSA), exercising the powers and duties of a local Board of Health adopted Board of Health Rules regulating groundwater wells and private drinking water supply wells in 2004, which were most recently amended in 2011; and

WHEREAS, the purpose of the rule was to require registration, permitting and monitoring of certain wells in Mecklenburg County; and

WHEREAS, it has become necessary to revise the 2011 amended rules: and

WHEREAS, on January 13, 2026, the Mecklenburg County Health Director proposed the following amendments to the groundwater and private drinking water supply wells to better align with practice and regulations and requested the Board of Commissioners amend the rules at an upcoming meeting; and

Proposed the following amendments:

For Groundwater Wells -

- Divide the rules into 2 separate rules:
    - Private Drinking Water Supply Wells
    - Wells Other Than Drinking Water Supply Wells
        - Irrigation, Transient Non-Community (TNC) /Non-Transient Non-Community (NTNC) wells
- Update statutory references
- Add appeals procedures to each Rule consistent with state statute
- Clarify that these are Board of Health Rules, not local ordinances or regulations

For Private Drinking Water Supply Wells -

- Adopt State's well construction standards
- Area of Regulated Groundwater Usage (ARGU) reviews that require restrictions i.e. (requiring full grout or sampling requirements) will be required to be recorded with the Register of Deeds prior to issuing a well permit

For Other than Drinking Water Supply Wells

- Adopt State's well construction standards
- Eliminate exemption for sites designated at high-risk from monitoring well payments
    - Sites deemed "orphan" sites can still be exempted if monitoring wells are installed to determine responsible party for contamination

WHEREAS, notice of the proposed amendments has been published at least ten days prior to this meeting,

Now, therefore,

Be it RESOLVED by the Mecklenburg County Board of Commissioners that the proposed and recommended amendments to the rules governing Groundwater Wells and Private Drinking Water Supply Wells in Mecklenburg County are hereby amended as recommended by the Health Director, which amendments shall be effective as of March 18, 2026.

This 17th day of March 2026.

_____
Mark Jerrell, Chairman

_____
Clerk to the Board

McClatchy

The Beaufort Gazette
The Belleville News-Democrat
Bellingham Herald
Centre Daily Times
Sun Herald
Idaho Statesman
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Raleigh News & Observer
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The Sacramento Bee
San Luis Obispo Tribune
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The Olympian

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Cols	Depth
41331	IPL0317921	Legal Ad - IPL0317921		1.0	81.0L

ATTENTION: MECK COUNTY MANAGERS OFFI IP
600 E 4TH ST
CHARLOTTE, NC 28202
barb.felder@mecklenburgcountync.gov

PUBLIC NOTICE
of
Amendment to Mecklenburg County Board of Health Rule Governing Groundwater Wells

The Mecklenburg County Board of Commissioners, as a Consolidated Human Services Agency (CHSA) exercising the powers and duties of a local board of health, which powers it has assumed and conferred on itself by action pursuant to N.C.G.S. 153A-77, finds and declares that, in order to protect the public health and welfare, it is in the best interest of the residents of Mecklenburg County to amend the Board of Health Rule adopted April 19, 2011, under N.C.G.S. 130A-39 governing groundwater wells in Mecklenburg County and all Cities and Towns, whether incorporated or unincorporated. The Mecklenburg County Board of Commissioners, as a Consolidated Human Services Agency (CHSA), exercising the powers and duties of a local board of health, and having the authority cited herein and in the interest of public health and safety, hereby amends this Board of Health Rule, which, among other changes, divides the current Rule into two (2) new Rules, one for Private Drinking Water Supply Wells, and one for Wells Other Than Drinking Water Supply Wells; removes well construction standards (State construction standards will apply); removes requirements for community and non-transient non-community water supply wells (State permitting and regulations will apply); updates statutory references; and adds an appeals procedure consistent with N.C.G.S. 130A-24. For Private Drinking Water Supply Wells, Areas of Regulated Groundwater Usage (ARGU) reviews that require restrictions (i.e., requiring full grout or sampling requirements) will be required to be recorded with the Register of Deeds prior to issuing a well permit. For Wells Other Than Drinking Water Supply Wells, sites designated at high-risk will not be exempt from monitoring well payments.

This notice was published on March 6, 2026, and the amendments shall be effective ten (10) days after the date of this publication upon Board approval. If anyone has questions regarding the amendments to the Rule, or wants a copy of the proposed amendments, contact Interim Public Health Director Kimberly Scott at 980-314-9169 or via email at kimberly.scott2@mecklenburgcountync.gov.

You may also view the amendments online at: https://mecknc.widencollective.com/c/dz681osc. If this information is needed in an alternative format because of a disability, contact the Clerk to the Board. The Clerk is located at 600 East Fourth Street, in the Charlotte-Mecklenburg Government Center, 11th Floor, phone: 980-314-2914, fax: 704-336-5887 or e-mail: clerk@mecknc.gov.
IPL0317921
Mar 6 2026

North Carolina } ss
Mecklenburg County }

Before the undersigned, a Notary Public of said County and State, duly authorized to administer oaths affirmations, etc., personally appeared, being duly sworn or affirmed according to law, doth depose and say that he/she is a representative of The Charlotte Observer Publishing Company, a corporation organized and doing business under the laws of the State of North Carolina, and publishing a newspaper known as The Charlotte Observer in the city of Charlotte, County of Mecklenburg, and State of North Carolina and that as such he/she is familiar with the books, records, files, and business of said Corporation and by reference to the files of said publication, the attached advertisement was inserted. The following is correctly copied from the books and files of the aforesaid Corporation and Publication.

1.0 insertion(s) published on:
03/06/26 Print

Print Tearsheet Link

Marketplace Link

Amanda Rodela

DIGITALLY SIGNED

Amanda Rodela

Sherry J Chasteen

DIGITALLY SIGNED

Sworn to and subscribed before me on Mar 6, 2026, 9:49 AM EST

NOTARY PUBLIC STATE OF TEXAS
SHERRY J CHASTEEN
ELECTRONIC NOTARY PUBLIC
STATE OF TEXAS
COMMISSION # 125328493
MY COMMISSION EXPIRES 4/16/2029

Online Notary Public. This notarial act involved the use of online audio/video communication technology. Notarization facilitated by SIGNiX®

PUBLIC NOTICE
of
Amendment to Mecklenburg County Board of Health Rule Governing Groundwater Wells

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IPL0317921
Mar 6 2026

File #: 26-0113 **Meeting Date:** 3/17/2026 **File Type:** Consent

Board of Health Rules Governing Child Day Care Homes

ACTION:
Adopt a Resolution to amend the Board of Health Rules Governing Child Care Home by adopting the following proposed amendments:

- **Change name from "Child Day Care Homes" to "Family Child Care Homes" to align with NC Child Development and Early Education (DCDEE) terminology**
- **Update definition of "child care" to align with DCDEE definition**
- **Remove enforcement of building code and zoning requirements (outside scope of EHS authority)**
- **Remove requirements related to swimming pools on property (no longer have authority to regulate private pools)**
- **Update sanitation requirements to better align with requirements of licensed child care centers**
- **Add personnel health, safety and hygiene requirements to align with requirements of licensed child care centers**
- **Add authority for the Health Director to suspend or revoke permit for failure to comply with Rules**

Staff Contact: Tyrone C. Wade, County Attorney
Dr. Kim Scott, Health Department Director

Presentation: No

BACKGROUND/JUSTIFICATION:
The Board of Health Rules were adopted in 1999 pertaining to Child Care Homes; they were amended most recently in 2023. The purpose of the Rule was to establish minimum health and safety standards for family child care homes not covered by NC DHHS sanitation regulations. On January 13, 2026, the Board received a presentation from the Board of Health Director requesting the Board to **amend certain rules, at an** upcoming meeting, governing child day care homes and to publish notice of the proposed amendments. The purpose of amending the rule is to protect the health and safety of children receiving child care away from their own homes in Mecklenburg County. This is accomplished by establishing minimum health and safety standards to be met by individuals providing care for children in Family Child Care Homes that are not inspected under 15 NCAC 18A.2800.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A

PUBLIC NOTICE

of

Amendment to Mecklenburg County Board of Health Rule Governing Child Day Care Homes

The Mecklenburg County Board of Commissioners, as a Consolidated Human Services Agency (CHSA) exercising the powers and duties of a local board of health, which powers it has assumed and conferred on itself by action pursuant to N.C.G.S. 153A-77, finds and declares that, in order to protect the public health and welfare, it is in the best interest of the residents of Mecklenburg County to amend the Board of Health Rule adopted May 2, 2023, under N.C.G.S. 130A-39 governing child day care homes in Mecklenburg County and all Cities and Towns, whether incorporated or unincorporated. The Mecklenburg County Board of Commissioners, as a Consolidated Human Services Agency (CHSA), exercising the powers and duties of a local board of health, and having the authority cited herein and in the interest of public health and safety, hereby amends this Board of Health Rule, which, among other changes, replaces the name "Child Day Care Homes" with "Family Child Care Homes"; updates the definition of "child care"; removes enforcement of building code and zoning requirements; removes requirements related to swimming pools on property; updates sanitation requirements; adds personnel health, safety, and hygiene requirements; and adds authority for the Health Director to suspend or revoke permits for failure to comply with the Rule.

This notice was published on March 6, 2026 and the amendments shall be effective ten (10) days after the date of this publication upon Board approval. If anyone has questions regarding the amendments to the Rule, or wants a copy of the proposed amendments, contact Interim Public Health Director Kimberly Scott at 980-314-9169 or via email at kimberly.scott2@mecklenburgcountync.gov.

You may also view the amendments online at**:** https://mecknc.widencollective.com/c/dz681osc. If this information is needed in an alternative format because of a disability, contact the Clerk to the Board. The Clerk is located at 600 East Fourth Street, in the Charlotte-Mecklenburg Government Center, 11th Floor, phone: 980-314-2914, fax: 704-336-5887 or e-mail: clerk@mecknc.gov.

MECKLENBURG COUNTY BOARD OF HEALTH RULE

GOVERNING FAMILY CHILD CARE HOMES

Be it ordained by the Mecklenburg County Board of County Commissioners (while exercising the power of the Board of Health, which powers it has assumed and conferred upon itself by action taken pursuant to G.S. 153A-77), that the following rule for the protection of the public health and safety are hereby adopted pursuant to Chapter 130A-39(a) of the General Statutes of North Carolina, and shall apply throughout Mecklenburg County, North Carolina, including, but not limited to, all cities and towns, whether incorporated or unincorporated.

SECTION 1: PURPOSE

The following rule is enacted for the purpose of protecting the health and safety of children receiving child care away from their own homes in Mecklenburg County. This is accomplished by establishing minimum health and safety standards to be met by individuals providing care for children in Family Child Care Homes that are not inspected under 15 NCAC 18A.2800. The information contained in the inspection reports will also be useful to parents seeking to make informed decisions about childcare arrangements.

SECTION 2: DEFINITIONS

(a) **"Approved"** means determined by the Director to be in compliance with this Rule.
(b) **"Board of Health"** or "Board" means the Mecklenburg County Board of County Commissioners acting as the Board of Health pursuant to North Carolina General Statute 153A-77.
(c) **"Child Care"** means as defined in NC General Statute 110-86 (2)(d) **"Family Child Care Home"** means a Child Care Facility as defined in NC General Statute 110-86 (3)(b).
(d) **"Designated Emergency Medication"** means a medication needed to immediately treat a life-threatening medical event that is administered in accordance with 10A NCAC 09 .0803(10) and G.S. 110-102.1A.
(e) **"Director"** means the Health Director for Mecklenburg County. The term also means the authorized representative of the Director.
(f) **"Disinfect"** means a non-sporicidal process of using an approved disinfectant on inanimate surfaces to destroy or irreversibly inactivate fungi, viruses, and bacteria.
(g) **"Disinfectant"** means a chlorine solution containing 500 to 800 parts per million (ppm) of chlorine or a disinfectant as defined at 40 C.F.R. 158.2203 that is registered with the United States Environmental Protection Agency (EPA) in accordance with 40 C.F.R. 152 with use indicated in schools and child care settings and that is prepared and maintained in accordance with this ordinance.
(h) **"Locked"** means locked with a key that is stored in a location separate from the lock, magnetic lock, or with a combination lock.
(i) **"Potentially hazardous food"** means any food or ingredient, natural or synthetic, in a form capable of supporting the growth of infectious or toxigenic microorganisms, including

Clostridium botulinum. This term includes raw or heat-treated food of animal origin, raw seed sprouts, and treated foods of plant origin. The term does not include foods which have a pH level of 4.6 or below or a water activity (Aw) value of 0.85 or less.
(j) **"Sanitize"** means a process of using a sanitizing solution on inanimate surfaces or dish washing machine to destroy or irreversibly inactivate bacteria.
(k) **"Sanitizing Solution"** means a solution containing 50 to 200 parts per million (ppm) of chlorine or a sanitizer as defined at 40 C.F.R. 158.2203 that is registered with the EPA in accordance with 40 C.F.R. 152 that is approved by the EPA for use on food-contact surfaces, does not require a final rinse step, and has a testing method that can be used by child care personnel to confirm that the prescribed chemical concentrations are met and that is prepared and maintained in accordance with this ordinance. (m) **"Single-service article"** means tableware, including flatware and hollowware, carry-out utensils and other items such as bags, containers, stirrers, straws, toothpicks, and wrappers which are designed, fabricated, and intended by the manufacturer for one-time use.
(l) **"Single-use article"** means bulk food containers and utensils intended by the manufacturer to be used once and discarded. The term includes items such as formed buckets, bread wrappers, pickle barrels, and tin cans. The term does not include single-service articles as defined in this Section.
(m) **"Solid waste"** means any garbage, rubbish, refuse, or other material resulting as a by-product of some process or activity. The term does not include sewage or waste classified as hazardous.
(n**)"Water Play Center"** means water tables or containers that allow children to scoop, splash, pour, and play with water to explore their senses.

SECTION 3: REGISTRATION/OPERATION PERMIT

(a) All family child care homes as defined in Section 2 of this Rule shall be in compliance with applicable state and local regulations, including registration with the North Carolina Department of Health and Human Services Division of Child Development and Early Education if applicable, and shall obtain a permit to operate from the Mecklenburg County Health Department prior to beginning operation. An operation permit shall be valid for 12 months from the first day of the month the permit is issued.
(b) Each family child care home provider shall make application for an operation permit with the Mecklenburg County Health Department on an annual basis. Application shall be on forms provided by the Director. A fee in an amount determined by the Board shall be submitted with the application.
(c) Each registered family child care home shall allow representatives of the Mecklenburg County Health Department and any other appropriate governmental agency to inspect its facilities to ensure compliance with the provisions of this Rule. Each provider shall allow access to the home, staff, and records at reasonable times during the provider's regular business hours. If the time selected for inspection by the director proves to interfere with the normal operation of the home, the inspection may take place, but the provider may have the option of requesting an appointment at another time for discussion of possible deficiencies and inspection of records.
(d) Proper registration shall be completed and a permit obtained prior to advertising the center as a family child care home.

SECTION 4: FOOD SUPPLIES AND PROTECTION

(a) Food shall be wholesome; free from spoilage, filth or other contamination; and safe for human consumption. Family child care homes that receive and provide children with prepared meals or snacks from sources outside the family child care home, other than meals or snacks sent from an enrolled child's home, shall use meals and snacks obtained from food establishments that are permitted by a local health department.

(b) If milk is provided for drinking it shall be Grade A pasteurized fluid milk. Reconstituted, powdered milk may be used only for cooking purposes and flavored hot beverages, unless otherwise prescribed by a physician.

(c) All human milk, formula, and other bottled beverages, including beverages in sippy cups and water bottles, that are sent from home shall be fully prepared and labeled with the date received at the child care center and the name of the child to whom the milk, formula, or beverage belongs before being brought to the family child care home. All human milk, formula, and other bottled beverages shall be sent home with the child whose name is on the label or discarded at the end of each day. Formula and other beverages that require refrigeration, and human milk shall be labeled with the name of the child to whom the beverage, or milk belongs and shall be refrigerated at 45 degrees Fahrenheit or below. Formula provided by the family child care home shall be commercial ready-to-feed formula that is pre-packaged in single-use containers. Formula that does not meet these requirements and human milk may be provided to a child by family child care home employees as prescribed by the child's health care provider or as instructed, in writing, by the child's parent or guardian. Nothing in this ordinance shall prohibit human milk from being sent home at the end of the day with the child whose name is on the label for the human milk instead of being discarded when the child's parent or guardian has given the child care center written permission to send the human milk home.

(d) Baby food shall be labeled with the individual child's name and the date opened. All unused, opened baby food shall be discarded 48 hours after opening. Baby food and juice shall be refrigerated after opening. (e) All foods shall be protected from contamination while being stored, prepared, served, or during transportation. Containers of food shall be stored above the floor and in such a manner as to be protected from splash and other contamination. Food and containers of food shall not be stored under exposed sewer lines.

(e) All perishable foods shall be stored at such temperature as will protect against spoilage. All potentially hazardous foods shall be maintained at safe temperatures (45° F or below, or 135 ° F or above) except during brief periods of preparation and serving.

(f) Frozen foods shall be kept at such temperatures as to remain frozen, except when being thawed for preparation or use. Potentially hazardous foods shall be thawed at refrigerator temperatures of 45° F or below or under running water no warmer than 70 ° F , quick-thawed as part of the cooking process, or thawed by other methods approved by the Director.

(g) An indicating air temperature thermometer shall be located in warmest part of each refrigerator.(i) Lunches, snacks, and other meals that a child brings from home to the child care center shall be labeled with the date on which the food is brought to the child care center and the name of the child to whom the food belongs at the child's home and shall be returned to the child's home or discarded at the end of each day. Lunches, snacks, and other meals containing potentially hazardous foods shall be refrigerated at 45 degrees Fahrenheit or below and stored in the child care center kitchen or approved food preparation area. Hot foods that a child brings

from home to the child care center in double-walled, insulated thermos containers may be stored outside of refrigeration at the child care center with the written permission of the child's parent or guardian.

SECTION 5: FOOD PREPARATION AND SERVICE

(a) In family child care homes, the preparation of food shall take place only in the kitchen. The kitchen shall be made inaccessible to children when it is not in use by personnel.

(b)Food shall be prepared using utensils, deli paper, or disposable gloves to prevent exposed, ready-to-eat-food from coming into direct contact with an employee's bare hands or exposed skin. Food shall be prepared on food-contact surfaces that have been cleaned, rinsed, and sanitized prior to use. Food-contact surfaces and utensils that are exposed to bacterial, viral, fungal, or hazard contaminants during use shall be made clean, free from hazards, and sanitized before continued use.

(c) Raw fruits and raw vegetables shall be washed with potable water before being cooked or served.

(d) Potentially hazardous foods requiring cooking shall be cooked to heat all parts of the food to a temperature of at least 145 ° F, except that:

(1) poultry, poultry stuffings, stuffed meats and stuffings containing meat shall be cooked to heat all parts of the food to at least 165 degrees Fahrenheit with no interruption of the cooking process;

(2) ground beef, other ground or comminuted meat or fish, and eggs pooled and cooked for hot storage shall be cooked to an internal temperature of at least 155 degrees Fahrenheit with no interruption in the cooking process; and

(3) roast beef shall be cooked to an internal temperature of at least 130 degrees Fahrenheit with no interruption in the cooking process.

(e) Potentially hazardous foods that require cooking prior to consumption and cooked in a microwave oven shall be heated to an internal temperature of at least 165 ° F.

(f) Potentially hazardous foods that have been cooked and then refrigerated, if served above 45 ° F, shall be reheated to an internal temperature of 165 ° F or higher before being served, except that commercially packaged food in intact packages may initially be reheated to 135 ° F Potentially hazardous foods reheated in a microwave oven shall be heated to an internal temperature of at least 165 degrees Fahrenheit.

(g) Metal stem-type, thin probe, numerically scaled indicating product thermometers, accurate to ± 3 degrees Fahrenheit shall be used to ensure the maintenance of the internal cooking temperatures of all potentially hazardous foods required in this ordinance.

(h) Potentially hazardous foods that are frozen shall be thawed using one of the following methods:

(1) in refrigerated units at a temperature not to exceed 45 ° F ;

(2) submerged under potable water of a temperature of 70 ° F or below, with sufficient water velocity to agitate and float off loose food particles into the overflow;

(3) in a microwave oven only when the food will be immediately transferred to conventional cooking equipment as part of a continuous cooking process or when the entire, uninterrupted cooking process takes place in the microwave oven; or

(4) as part of the uninterrupted cooking process.

(i) Food that is leftover after serving shall not be served again unless the original package is unopened and the food is not a potentially hazardous food.
(j) Potentially hazardous food requiring refrigeration after preparation shall be cooled to an internal temperature of 45° F or below within 6 hours. Cooling of potentially hazardous foods shall be initiated upon completion of the food preparation or hot storage. Methods such as pouring into uncovered shallow pans, agitation, and chilling with ice or water circulation external to the food containers shall be used to cool potentially hazardous food.

SECTION 6: FOOD SERVICE UTENSILS AND EQUIPMENT

(a) All food service and eating and drinking utensils and equipment shall be in good repair, free of corrosion, kept clean, made of non-absorbent material, washed after each use, and sanitized. Multi-service utensils used by children must be washed in a domestic dishwashing machine between each use when provided by the family child care home.
(b) Clean utensils shall be stored in a clean place.
(c) Single-service articles shall be properly stored in a clean place or sealed container, handled in a sanitary manner, and discarded after initial use.
(d) Single-use articles may be re-used for food storage after being thoroughly cleaned but shall not be used for heating foods. Single-service articles shall be used in lieu of multi-service utensils, when a home does not have a domestic dishwashing machine.
(e) Each child shall have a clean drinking cup properly identified by label, color, or other method approved by the Director. Common drinking cups shall not be used.
(f) If bottles are warmed, bottles shall be warmed in the family child care home's kitchen. Bottle warming equipment, including attached electrical cords, shall be kept out of reach of children. Microwaves and slow cookers shall not be used to thaw or warm human milk, baby food, formula, or other bottled beverages meant for consumption by children. Bottles shall be warmed by placing bottles under running potable water or in containers of potable water or by using bottle warming equipment that is used in accordance with the manufacturer's instructions. Temperature restrictions listed in Section 7 do not apply to equipment manufactured specifically for bottle warming.

SECTION 7: WATER SUPPLIES

(a) The family child care home shall use either a public water supply or a water supply that is located, constructed, maintained, and operated in accordance with the Mecklenburg County Groundwater Well Regulations.
(b) A water sample from a private water supply shall be collected by the Director and submitted to an approved laboratory for bacteriological examination at least once per year. Private water supply water quality standards shall be maintained in accordance with Chapter V of the Mecklenburg County Groundwater Well Regulations.
(c) Each home shall have hot and cold running water under pressure piped to all points of use; however, hot water shall not be required at hose bibs. Hot water used for cleaning and sanitizing utensils and laundry shall be provided at a minimum temperature of 120 ° F at the point of use. Hot water at hand washing sinks accessible to children shall not be less than 80° F and shall not exceed 110° F. Water shall be tempered at handwashing sinks to the temperature range by manually tempering the faucet before use by each child or by installing a mixing valve on each

individual handwashing sink accessible to children. At no time are children allowed to use tubs, showers, kitchen sinks, or other sources with water temperatures that exceed 110° F.
(d) Plumbing shall be kept in good working condition.

SECTION 8: LIQUID WASTES

Sewage shall be disposed of in an approved, properly operated sanitary sewage system.

SECTION 9: SOLID WASTES

(a) Solid wastes containing food scraps or other decaying food materials shall be kept in durable, rust-resistant, non-absorbent, water-tight, rodent-proof, containers. Containers shall be covered with tight lids when filled or stored or not in continuous use. Lids are not required for garbage containers in use indoors, unless a garbage container is used for soiled diapers. Refuse including scrap paper, cardboard boxes and similar items shall be stored in containers or designated areas approved by the Director.
(b) Solid wastes shall be discarded with sufficient frequency and in such a manner as to prevent insect breeding and public health nuisance.

SECTION 10: TOILETS

(a) All toilet fixtures shall be clean and in good repair. Toilet rooms shall be kept free of storage.
(b) Training toilet chairs, if used, shall be emptied through the sewage system, cleaned, and disinfected after each use.

SECTION 11: LAVATORIES

(a) Lavatories shall be located to comply with the appropriate handwashing requirements of this Rule, easily cleanable, clean, in good repair, and kept free of storage. Lavatories shall be mounted at an appropriate height to accommodate the children or otherwise made accessible.
(b) All lavatories shall be equipped with hot and cold running water through mixing faucets. Hot water at faucets accessible to children shall be in compliance with Section 7 of this ordinance.
(c) A liquid soap shall be provided at each handwash lavatory area.
(d) Each child shall have a clean disposable paper towel available for hand drying.

SECTION 12: DIAPERING AND DIAPER CHANGING FACILITIES

(a) Each child in diapers shall be changed while the child is on a smooth, nonabsorbent, easily cleanable surface. Diapering surfaces shall be kept clean and free of storage. A solution of 500-800 ppm (parts per million) chlorine, or other equivalent EPA Registered Disinfectant approved by the Director, shall be used for disinfecting common changing surfaces after each diaper change. A suitable testing method or kit shall be available, convenient, and used daily to ensure compliance with the minimum prescribed disinfectant strength. This disinfectant shall be used from a labeled spray bottle.
(b) The use of disposable latex gloves by care givers during the diaper changing process is required if the worker has cuts or sores on hands or burned or bandaged hands. Gloves used while changing a child's diaper shall not be used for subsequent diaper changes with that or any other child, but shall be discarded immediately in a covered, plastic-lined receptacle.

(c) Care givers shall not rinse soiled cloth diapers. Soiled cloth diapers shall be placed in a tightly closed plastic bag or other container approved by the Director and sent daily to the child's home or a diaper service to be laundered.
(d) Pre-moistened disposable towelettes or disposable towels shall be used for cleaning the children during the diaper changing process. Soiled disposable diapers and disposable towels or towelettes used while changing a child's diaper shall not be use d for subsequent diaper changes with that or any other child, but shall be discarded immediately in a covered, plastic-lined receptacle.
(e) Caregivers shall wash their hands vigorously for at least 15 seconds using liquid soap and running tempered water after changing any child's diaper and disinfecting the diaper changing surface.
(f) The child's hands shall be washed after each diaper change.
(g) Diaper changing surface cleaning procedure shall include:

(1) Spraying entire diapering surface with detergent solution and wipe clean, using disposable paper towels;

(2) Spraying entire diapering surface with approved disinfectant solution and allowing to remain on the surface for two minutes, or as specified by the Director, or air dry.

SECTION 13: ANIMAL & VERMIN CONTROL: PREMISES

(a) Pets shall not be allowed in any room or area in which food is prepared or stored during child care hours. Pets, unless caged and restricted from the immediate eating area, shall not be allowed in any room or area in which food is served during child care hours.
(b) All household pets and animals shall have current rabies vaccinations as required by state law and local ordinances; documentation shall be maintained by the operator and provided to the Director upon request.
(c) Effective measures shall be taken to keep insects, rodents, and other vermin out of the family child care home and to prevent their breeding or presence on the premises.
(d) Only those pesticides which have been properly registered with the appropriate federal regulatory agency and the North Carolina Department of Agriculture shall be used. Pesticides shall be used in accordance with the direction on the label and shall be stored in a locked storage room or cabinet separate from foods and medications.
(e) The premises, including the outdoor play area, shall be kept clean, drained and free of litter and hazardous materials. Grass and other vegetation shall be maintained in a manner which does not encourage the harborage of vermin.
(f) All food for pets and animals shall be stored inside the home, or in a water-tight, rodent proof container with a tight-fitting lid.

SECTION 14: STORAGE; MISCELLANEOUS

(a) Rooms or spaces shall be provided for the storage of necessary equipment, furniture, toys, clothes, beds, cots, mats, and supplies and shall be kept clean.
(b) All corrosive agents, insecticides, rodenticides, herbicides, bleaches, detergents, polishes, items containing petroleum products, any product which is under pressure in an aerosol dispensing can, and any substance which may be hazardous to a child if ingested, inhaled, or handled (skin contact) shall be stored in a locked storage room or locked cabinet. Cigarette

lighters, matches, and similar items which could pose a fire hazard shall be kept locked in a storage room, cabinet, or non-child care space in the home.
(c) All medications shall be stored in a locked cabinet or box separate from other items required to be kept locked. Designated emergency medications, such as EpiPens and Inhalers, shall be kept inaccessible to children, but are not required to be in locked storage.
(d) Non-prescription diaper creams and sunscreen shall be kept inaccessible to children when not in use, but are not required to be in locked storage.
(e) Non-aerosol sanitizing, disinfecting, and detergent solutions, hand sanitizers, and hand lotions shall be kept out of reach of children when not in use but are not required to be in locked storage. These solutions shall be labeled as sanitizing, disinfecting, or detergent (soapy water) solutions. Hand soap other than that which is in bulk containers is not required to be kept out of reach of children or in locked storage. Non-aerosol sanitizing, disinfecting, and detergent solutions, hand sanitizers, hand lotions and bulk containers of soap shall be considered inaccessible to children when stored on a shelf or in an unlocked cabinet that is mounted a minimum vertical distance of five feet above the finished floor.
(f) Equipment and supplies such as lawnmowers, power tools, firearms, ammunition, and nails shall be stored in an area where children are not allowed to play.
(g) Plants determined to be poisonous by North Carolina Poison Control shall be stored out of reach of children or in locked storage when pre-school aged children are in care and shall not be allowed to grow in any outdoor play area used by the children.
(h) Rags, paper, and other flammable materials shall be kept away from heat.
(i) Rooms or areas which are not to be used by children shall be locked or otherwise separated by use of an effective barrier.
(j) All family day care homes shall be equipped with a smoke detector and carbon monoxide detector. The smoke and carbon monoxide detectors shall be maintained in working order at all times.

SECTION 15: BEDS, LINEN, FURNITURE, AND OTHER EQUIPMENT

(a) A separate bed, cot, playpen or mat, equipped with individual linen, shall be assigned and labeled for each child in care for more than four hours to use during rest periods; if a mat is used, it shall be of a waterproof, washable material at least two inches thick and shall be folded so that the floor side does not touch the sleeping side when not in use. Beds and linen used by members of the household of the operator shall not be used for children receiving care in the family child care home. Placement of beds, cots, or mats shall allow a reasonable distance between children's heads and a walking space between beds, cots, or mats to allow access by staff members to each individual child.
(b) If beds, cots, mats, and linens are provided for school children who are cared for only during after-school hours, individual linen and a separate labeled bed, cot, or mat shall be provided for each child.
(c) All beds, cots, and mats shall be in good repair, properly handled and stored, and kept clean.
(d) Each child under 12 months of age shall be provided with a crib or other approved equipment.
(e) Furniture shall be kept clean and in good repair.
(f) Equipment and toys provided by the facility shall be kept clean and in good repair. Mouth-contact surfaces shall be cleaned and sanitized at least daily and more frequently if necessary.

(g) Toys, furniture, cribs, or other items accessible to children, shall be free of peeling, flaking, or chalking paint.
(h) Individual cubicles, lockers, or coat hooks shall be provided for storage of coats, hats, bags, or other items and accessories. A child's coats, hats, bags, and other items or accessories belonging to a child that are stored using cubicles, lockers, or coat hooks shall not come into contact with stored items belonging to other children.
(i) Combs shall be labeled with the name of the child to whom the comb belongs and stored separately from combs or other items that belong to a different child.
(j) Toothbrushes shall be labeled with the name of the child to whom the toothbrush belongs, allowed to air dry after use, protected from contamination, and stored in a designated area. When a container of toothpaste is used for multiple children, the toothpaste shall be dispensed onto an intermediate surface such as waxed paper and shall not be dispensed directly onto each child's toothbrush.
(k) Wash cloths, bibs, and burping cloths shall be laundered after each use. Each time a wash cloth, bib, or burping cloth is used, it shall be used for only one child.
(l) Linens shall be laundered between users, when soiled, and otherwise once per week. Linens used in rooms where the children in care are less than 12 months old shall be changed and laundered when soiled and otherwise at least daily.
(m) Water play centers shall be filled with potable water immediately before children begin a water play session. Water shall be emptied after each play session and at a minimum each morning and afternoon, or more often if no longer clean. The water play centers, including toys, shall be cleaned and sanitized at least daily or more often if no longer clean. Water play is prohibited during the outbreak and investigation of a communicable disease or condition at the child care center.

SECTION 16: FLOORS, WALLS, CEILINGS, AND THERMAL ENVIRONMENT

(a) All floors shall be kept clean and in good repair.
(b) Floors in areas accessible to children shall be free of peeling, flaking, or chalking paint.
(c) The walls and ceilings of all rooms and areas shall be kept clean and in good repair.
(d) Walls and ceilings, including doors and windows, in areas accessible to children shall be free of peeling, flaking, or chalking paint.
(e) All rooms used by children shall be heated, cooled, and ventilated to maintain a temperature between 65°F and 85°F.
(f) Ventilation may be in the form of operable windows, which are screened, or by means of mechanical ventilation to the outside. Windows and window treatments shall be kept clean and in good repair. All ventilation equipment, including air supply diffusers (heating and cooling vents) and return grilles, fans, and all other ventilation equipment, shall be kept clean and in good repair.

SECTION 17: LEAD POISONING HAZARDS IN FAMILY CHILD CARE HOMES

In family child care homes, areas accessible to children shall be free of identified lead poisoning hazards as defined under G.S. 130A-131.7(7).

SECTION 18: PERSONNEL

(a) In family child care homes, personnel shall wear clean clothing while at work. Personnel shall keep their fingernails clean.
(b) Tobacco use in any form is prohibited in any part of a family child care home.
(c) Volunteer personnel shall adhere to the same requirements as family child care home personnel, as specified in this ordinance.
(d) Personnel with a communicable disease or a communicable condition shall be excluded from work or subject to restrictions to prevent transmission in accordance with the Rules in Section 10A NCAC 41A .0200. Any personnel with boils, sores, burns, infected wounds, or other draining lesions on exposed skin shall bandage the affected area to avoid exposing others to drainage.
(e) Personnel shall wear clean outer garments, maintain a high degree of personal cleanliness, and conform to hygienic practices while on duty. They shall wash their hands thoroughly before starting work, after diaper changing activity, before beginning food preparation/service, and as often as may be necessary to remove soil and contamination. No personnel shall resume work after visiting the toilet without first washing his/her hands. If such bandaging obstructs hand washing or if the exposure to drainage cannot be eliminated, then the personnel shall be excluded from food preparation and caregiving while the condition exists.
(f) Personnel shall ensure children wash their hands thoroughly after each diaper change or visit to the toilet, before eating meals or snacks, before and after water play, and as often as necessary to remove soil and contamination, or, if a child is unable to support her or his head, the provider can clean the child's hands with a disposable towelette or moistened disposable towel.

SECTION 19: INSPECTIONS AND COMPLIANCE

(a) The Director shall conduct an inspection of any family child care home at least once per year.
(b) The Director shall indicate on the Sanitation Evaluation Form for Family Child Care Homes the parts of this ordinance that were IN or OUT of compliance during the inspection. This inspection form shall be maintained on the premises of the facility and shown to current or prospective clients upon request. The most recent inspection form completed by the Department shall be posted at the entrance to the child care area.

SECTION 20: FALSE INFORMATION

It shall be unlawful for any provider, employee, or assistant of any provider to knowingly and intentionally provide false information or to knowingly and intentionally fail to provide information pursuant to the terms of this Rule.

SECTION 21: PENALTIES AND REMEDIES

(a) Any person who violates any provision of this Rule shall be guilty of a misdemeanor in accordance with NCGS 130A-25.
(b) The Director may bring a civil proceeding in the Mecklenburg County Superior Court to seek an injunction or otherwise enforce the provisions of this Rule in accordance with Article 1 Part 2 of Chapter 130A of the General Statutes of the State of North Carolina.

(c) The Director may suspend or revoke the operating permit of any family child care home that fails to comply with these Rules.

SECTION 22: APPEALS

Any action to enforce this Rule may be appealed pursuant to the procedure set forth in NCGS 130A-24.

SECTION 23: SEVERABILITY

If any provision or clause of this Rule shall be declared invalid, such declaration shall not invalidate any other provisions or clause of this Rule.

SECTION 24: PRIOR RULES REPEALED

All ordinances, rules and regulations adopted hereto by the Mecklenburg County Board of Health regulating child day care homes are hereby repealed.

SECTION 25: EFFECTIVE DATE

This Rule shall be in full force and effect from and after _____.

MECKLENBURG COUNTY BOARD OF HEALTH RULE

GOVERNING ~~CHILD DAY CARE~~FAMILY CHILD CARE HOMES

Be it ordained by the Mecklenburg County Board of County Commissioners (while exercising the power of the Board of Health, which powers it has assumed and conferred upon itself by action taken pursuant to G.S. 153A-77), that the following rule for the protection of the public health and safety are hereby adopted pursuant to Chapter 130A-39(a) of the General Statutes of North Carolina, and shall apply throughout Mecklenburg County, North Carolina, including, but not limited to, all cities and towns, whether incorporated or unincorporated.

SECTION 1: PURPOSE

The following rule is enacted for the purpose of protecting the health and safety of children receiving child care away from their own homes in Mecklenburg County. This is accomplished by establishing minimum health and safety standards to be met by individuals providing care for ~~up to 5~~ children in ~~residential settings~~Family Child Care Homes that are not inspected under 15 NCAC 18A.2800~~.~~. The information contained in the inspection reports will also be useful to parents seeking to make informed decisions about ~~new~~ childcare arrangements.

SECTION 2: DEFINITIONS

(a) **"Approved"** means determined by the Director to be in compliance with this Rule.

(b) **"Board of Health"** or "Board" means the Mecklenburg County Board of County Commissioners acting as the Board of Health pursuant to North Carolina General Statute 153A-77.

(c) **"Child ~~Day~~ Care"** means as defined in NC General Statute 110-86 (2)~~any child care facility, except seasonal recreational programs operated for less than four consecutive months in a year, wherein three or more children less than 13 years old receive care away from their own home by persons other than their parents, step parents, grandparents, great grandparents, aunts, uncles, great aunts, great uncles, brothers, sisters, first cousins, guardians, or full-time custodians, or in the child's own home where other unrelated children are in care. Child day care does not include facilities that provide only drop-in or short-term child care for parents participating in activities that are not employment related and where the parents are on the premises or otherwise easily accessible, such as drop-in or short-term child care offered in health spas, bowling alleys, shopping malls, resort hotels, and churches.~~

(d) **"~~Child Day Care Home~~Family Child Care Home"** means a Child Care Facility as defined in NC General Statute 110-86 (3)(b).

~~any day care program or child care facility wherein any person not excluded in Section 2(c) provides day care on a regular basis of at least once per week for more than four hours per day for more than two children under 13 years of age but not to exceed a maximum of eight children at any one time, wherever operated, and whether or not operated for profit. Of the children present at any one time, no more than five children shall be pre-school aged. The four hour time limit applies regardless of the time of day and regardless of whether the same or different~~

~~children attend. Cooperative arrangements among parents to provide care for their own children as a convenience rather than for employment are not included. To determine whether a child care facility is a child day care home, all children shall be counted except the operator's own school-aged children and school-aged children who reside at the location of the child day care home.~~

(e) **"Designated Emergency Medication"** means a medication needed to immediately treat a life-threatening medical event that is administered in accordance with 10A NCAC 09 .0803(10) and G.S. 110-102.1A.

(~~e~~f) **"Director"** means the Health Director for Mecklenburg County. The term also means the authorized representative of the Director.

(g) **"Disinfect"** means a non-sporicidal process of using an approved disinfectant on inanimate surfaces to destroy or irreversibly inactivate fungi, viruses, and bacteria.

(h) **"Disinfectant"** means a chlorine solution containing 500 to 800 parts per million (ppm) of chlorine or a disinfectant as defined at 40 C.F.R. 158.2203 that is registered with the United States Environmental Protection Agency (EPA) in accordance with 40 C.F.R. 152 with use indicated in schools and child care settings and that is prepared and maintained in accordance with this ordinance.

(~~f~~i) **"Locked"** means locked with a key that is stored in a location separate from the lock, magnetic lock, or with a combination lock.

~~(g) **"Preschool-aged child"** means any child who has not reached the age of five years on or before October 16 of the current school year and who is not eligible to attend a public or private grade school or kindergarten based on the State's age requirement.~~

(~~h~~j) **"Potentially hazardous food"** means any food or ingredient, natural or synthetic, in a form capable of supporting the growth of infectious or toxigenic microorganisms, including Clostridium botulinum. This term includes raw or heat treated food of animal origin, raw seed sprouts, and treated foods of plant origin. The term does not include foods which have a pH level of 4.6 or below or a water activity (Aw) value of 0.85 or less.

(k) **"Sanitize"** means a process of using a sanitizing solution on inanimate surfaces or dish washing machine to destroy or irreversibly inactivate bacteria.

(l) **"Sanitizing Solution"** means a solution containing 50 to 200 parts per million (ppm) of chlorine or a sanitizer as defined at 40 C.F.R. 158.2203 that is registered with the EPA in accordance with 40 C.F.R. 152 that is approved by the EPA for use on food-contact surfaces, does not require a final rinse step, and has a testing method that can be used by child care personnel to confirm that the prescribed chemical concentrations are met and that is prepared and maintained in accordance with this ordinance.

(~~i~~m) **"Single-service article"** means tableware, including flatware and hollowware, carry-out utensils and other items such as bags, containers, stirrers, straws, toothpicks, and wrappers which are designed, fabricated, and intended by the manufacturer for one-time use.

(~~j~~n) **"Single-use article"** means bulk food containers and utensils intended by the manufacturer to be used once and discarded. The term includes items such as formed buckets, bread wrappers, pickle barrels, and tin cans. The term does not include single--service articles as defined in this Section.

(~~k~~o) **"Solid waste"** means any garbage, rubbish, refuse, or other material resulting as a by-product of some process or activity. The term does not include sewage or waste classified as hazardous.

(p)**"Water Play Center"** means water tables or containers that allow children to scoop, splash, pour, and play with water to explore their senses.

SECTION 3: REGISTRATION/OPERATION PERMIT

(a) All ~~child day care homes~~family child care homes as defined in Section 2 of this Rule shall be in compliance with applicable state and local regulations, including registration with the North Carolina Department of Health and Human Services Division of Child Development and Early Education if applicable, and shall obtain a permit to operate from the Mecklenburg County Health Department prior to beginning operation. An operation permit shall be valid for 12 months from the first day of the month the permit is issued.

(b) Each ~~child day care~~family child care home provider shall make application for an operation permit with the Mecklenburg County Health Department on an annual basis. Application shall be on forms provided by the Director. A fee in an amount determined by the Board ~~sh all~~shall be submitted with the application.

(c) Each registered family child care home shall allow representatives of the Mecklenburg County Health Department and any other appropriate governmental agency to inspect its facilities to ensure compliance with the provisions of this Rule. Each provider shall allow access to the home, staff, and records at reasonable times during the provider's regular business hours. If the time selected for inspection by the director proves to interfere with the normal operation of the home, the inspection may take place, but t he provider may have the option of requesting an appointment at another time for discussion of possible deficiencies and inspection of records.

(d) Proper registration shall be completed and a permit obtained prior to advertising the center as a ~~child day care home~~family child care home.

~~**SECTION 4: BUILDING CODE REQUIREMENTS**~~

~~(a) The operator shall maintain written documentation indicating the facility complies with the North Carolina State Building Code, Volume I - General Construction (1996 edition), Section 418, and Volume VII - Residential, One and Two Family Dwelling; or, that the facility is a manufactured home bearing a third party inspection label certifying compliance with the Federal Manufactured Home Construction and Safety Standards or certifying compliance with construction standards adopted and enforced b y the State of North Carolina.~~

~~(b) Manufactured homes shall be installed in accordance with North Carolina Manufactured/Mobile Home Regulations published by the North Carolina Department of Insurance.~~

~~(c) Child day care homes operated in single-wide manufactured homes will be limited to a maximum of three preschool-aged children (not more than two may be two years of age or less) and two school aged children.~~

~~**SECTION 5: ZONING REQUIREMENTS**~~

~~The operator shall maintain written documentation indicating the facility complies with all applicable zoning requirements for its intended use.~~

SECTION ~~64~~: FOOD SUPPLIES AND PROTECTION

(a) Food shall be wholesome; free from spoilage, filth or other contamination; and safe for human consumption. Family child care homes that receive and provide children with prepared meals or snacks from sources outside the family child care home, other than meals or snacks sent from an enrolled child's home, shall use meals and snacks obtained from food establishments that are permitted by a local health department.

(b) If milk is provided for drinking it shall be Grade A pasteurized fluid milk. Reconstituted, powdered milk may be used only for cooking purposes and flavored hot beverages, unless otherwise prescribed by a physician.

~~(c) Formula and mother's milk served in baby bottles shall be prepared and labeled with the individual child's name at the child's home and provided daily to the care giver by the parents or guardians.~~

(c) All human milk, formula, and other bottled beverages, including beverages in sippy cups and water bottles, that are sent from home shall be fully prepared and labeled with the date received at the child care center and the name of the child to whom the milk, formula, or beverage belongs before being brought to the family child care home. All human milk, formula, and other bottled beverages shall be sent home with the child whose name is on the label or discarded at the end of each day. Formula and other beverages that require refrigeration, and human milk shall be labeled with the name of the child to whom the beverage, or milk belongs and shall be refrigerated at 45 degrees Fahrenheit or below. Formula provided by the family child care home shall be commercial ready-to-feed formula that is pre-packaged in single-use containers. Formula that does not meet these requirements and human milk may be provided to a child by family child care home employees as prescribed by the child's health care provider or as instructed, in writing, by the child's parent or guardian. Nothing in this ordinance shall prohibit human milk from being sent home at the end of the day with the child whose name is on the label for the human milk instead of being discarded when the child's parent or guardian has given the child care center written permission to send the human milk home.

(d) Baby food shall be labeled with the individual child's name and the date opened. All unused, opened baby food shall be discarded 48 hours after opening. Baby food and juice shall be refrigerated after opening. ~~All unused formula, mother's milk, and juice sent from home shall be returned to the parent at the end of each day and shall not be reused by the child day care home operator.~~

(e) All foods shall be protected from contamination while being stored, prepared, served, or during transportation. Containers of food shall be stored above the floor and in such a manner as to be protected from splash and other contamination. Food and containers of food shall not be stored under exposed sewer lines.

(f) All perishable foods shall be stored at such temperature as will protect against spoilage. All potentially hazardous foods shall be maintained at safe temperatures (45° F or below, or ~~140 F~~135 ° F or above) except during brief periods of preparation and serving.

(g) Frozen foods shall be kept at such temperatures as to remain frozen, except when being thawed for preparation or use. Potentially hazardous foods shall be thawed at refrigerator temperatures of 45° F or below or under running water no warmer than 70 ° F ~~2F~~, quick-thawed as part of the cooking process, or thawed by other methods approved by the Director.

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(h) An indicating air temperature thermometer shall be located in warmest part of each refrigerator.
(i) Lunches, snacks, and other meals that a child brings from home to the child care center shall be labeled with the date on which the food is brought to the child care center and the name of the child to whom the food belongs at the child's home and shall be returned to the child's home or discarded at the end of each day. Lunches, snacks, and other meals containing potentially hazardous foods shall be refrigerated at 45 degrees Fahrenheit or below and stored in the child care center kitchen or approved food preparation area. Hot foods that a child brings from home to the child care center in double-walled, insulated thermos containers may be stored outside of refrigeration at the child care center with the written permission of the child's parent or guardian.
~~(i) Raw fruits and vegetables shall be washed thoroughly before use.~~

~~(j) Stuffings, poultry, stuffed meats and poultry, and pork and pork products shall be thoroughly cooked before being served. Salads made from meat, poultry, potatoes, fish, shellfish, or eggs, and other potentially hazardous foods shall be prepared, preferably from chilled products, with a minimum of manual contact and on clean surfaces and with clean utensils.~~
~~(k) Individual portions of food once served shall not be served again.~~

SECTION ~~75~~: ~~PROVIDERS~~FOOD PREPARATION AND SERVICE
~~Providers shall wear clean outer garments, maintain a high degree of personal cleanliness, and conform to hygienic practices while on duty. They shall wash their hands thoroughly before starting work, after diaper changing activity, before beginning food preparation, and as often as may be necessary to remove soil and contamination. No provider shall resume work after visiting the toilet without first washing his/her hands.~~
(a) In family child care homes, the preparation of food shall take place only in the kitchen. The kitchen shall be made inaccessible to children when it is not in use by personnel.
(b)Food shall be prepared using utensils, deli paper, or disposable gloves to prevent exposed, ready-to-eat-food from coming into direct contact with an employee's bare hands or exposed skin. Food shall be prepared on food-contact surfaces that have been cleaned, rinsed, and sanitized prior to use. Food-contact surfaces and utensils that are exposed to bacterial, viral, fungal, or hazard contaminants during use shall be made clean, free from hazards, and sanitized before continued use.
(c) Raw fruits and raw vegetables shall be washed with potable water before being cooked or served.
(d) Potentially hazardous foods requiring cooking shall be cooked to heat all parts of the food to a temperature of at least 145 ° F, except that:
(1) poultry, poultry stuffings, stuffed meats and stuffings containing meat shall be cooked to heat all parts of the food to at least 165 degrees Fahrenheit with no interruption of the cooking process;
(2) ground beef, other ground or comminuted meat or fish, and eggs pooled and cooked for hot storage shall be cooked to an internal temperature of at least 155 degrees Fahrenheit with no interruption in the cooking process; and

(3) roast beef shall be cooked to an internal temperature of at least 130 degrees Fahrenheit with no interruption in the cooking process.

(e) Potentially hazardous foods that require cooking prior to consumption and cooked in a microwave oven shall be heated to an internal temperature of at least 165 ° F.

(g) Potentially hazardous foods that have been cooked and then refrigerated, if served above 45 ° F, shall be reheated to an internal temperature of 165 ° F or higher before being served, except that commercially packaged food in intact packages may initially be reheated to 135 ° F Potentially hazardous foods reheated in a microwave oven shall be heated to an internal temperature of at least 165 degrees Fahrenheit.

(h) Metal stem-type, thin probe, numerically scaled indicating product thermometers, accurate to ± 3 degrees Fahrenheit shall be used to ensure the maintenance of the internal cooking temperatures of all potentially hazardous foods required in this ordinance.

(i) Potentially hazardous foods that are frozen shall be thawed using one of the following methods:

(1) in refrigerated units at a temperature not to exceed 45 ° F ;

(2) submerged under potable water of a temperature of 70 ° F or below, with sufficient water velocity to agitate and float off loose food particles into the overflow;

(3) in a microwave oven only when the food will be immediately transferred to conventional cooking equipment as part of a continuous cooking process or when the entire, uninterrupted cooking process takes place in the microwave oven; or

(4) as part of the uninterrupted cooking process.

(j) Food that is leftover after serving shall not be served again unless the original package is unopened and the food is not a potentially hazardous food.

(k) Potentially hazardous food requiring refrigeration after preparation shall be cooled to an internal temperature of 45° F or below within 6 hours. Cooling of potentially hazardous foods shall be initiated upon completion of the food preparation or hot storage. Methods such as pouring into uncovered shallow pans, agitation, and chilling with ice or water circulation external to the food containers shall be used to cool potentially hazardous food.

SECTION ~~86~~: FOOD SERVICE UTENSILS AND EQUIPMENT

(a) All food service and eating and drinking utensils and equipment shall be in good repair, free of corrosion, ~~and~~ kept clean, made of nonabsorbent material, washed after each use, and sanitized. Multi-service utensils used by children must be washed in a domestic dishwashing machine between each use when provided by the family child care home.

(b) Clean utensils shall be stored in a clean place.

(c) Single-service articles shall be properly stored in a clean place or sealed container, handled in a sanitary manner, and discarded after initial use.

(d) Single-use articles may be re-used for food storage after being thoroughly cleaned, but shall not be used for heating foods. Single-service articles shall be used in lieu of multi-service utensils, when a home does not have a domestic dishwashing machine.

(e) Each child shall have a clean drinking cup properly identified by label, color, or other method approved by the Director. Common drinking cups shall not be used.

(f)If bottles are warmed, bottles shall be warmed in the family child care home's kitchen. Bottle warming equipment, including attached electrical cords, shall be kept out of reach of children.

Microwaves and slow cookers shall not be used to thaw or warm human milk, baby food, formula, or other bottled beverages meant for consumption by children. Bottles shall be warmed by placing bottles under running potable water or in containers of potable water or by using bottle warming equipment that is used in accordance with the manufacturer's instructions. Temperature restrictions listed in Section 7 do not apply to equipment manufactured specifically for bottle warming.

SECTION ~~97~~: WATER SUPPLIES

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(a) The ~~home~~ family child care home shall use either a public water supply or a water supply that is located, constructed, maintained, and operated in accordance with the Mecklenburg County Groundwater Well Regulations. ~~Title 15A North Carolina Administrative Code, 18A .1700 "Protection of Water Supplies" which is adopted by reference and includes subsequent changes or additions.~~

(b) A water sample from a private water supply shall be collected by the Director and submitted to an approved laboratory for bacteriological examination at least once per year. Private water supply water quality standards shall be maintained in accordance with Chapter V of the Mecklenburg County Groundwater Well Regulations.

(c) Each home shall have hot and cold running water under pressure piped to all points of use; however, hot water shall not be required at hose bibs. Hot water used for cleaning and sanitizing utensils and laundry shall be provided at a minimum temperature of 120 ° F at the point of use. Hot water ~~to those areas~~ at hand washing sinks accessible to children shall not be less than ~~90~~80° ~~/FONT~~ F and shall not exceed 110° F. Water shall be tempered at handwashing sinks to the temperature range by manually tempering the faucet before use by each child or by installing a mixing valve on each individual handwashing sink accessible to children. At no time are children allowed to use tubs, showers, kitchen sinks, or other sources with water temperatures that exceed 110° F.

(d) Plumbing shall be kept in good working condition.

SECTION ~~108~~: LIQUID WASTES

Sewage shall be disposed of in an approved, properly operated sanitary sewage system.

SECTION ~~119~~: SOLID WASTES

(a) Solid wastes containing food scraps or other decaying food materials shall be kept in durable, rust-resistant, nonabsorbent, water-tight, rodent-proof, containers. Containers shall be covered with tight lids when filled or stored or not in continuous use. Lids are not required for garbage containers in use indoors, unless a garbage container is used for soiled diapers. Refuse including scrap paper, cardboard boxes and similar items shall be stored in containers or designated areas approved by the Director.

(b) Solid wastes shall be discarded with sufficient frequency and in such a manner as to prevent insect breeding and public health nuisance.

SECTION ~~1210~~: TOILETS

(a) All toilet fixtures shall be clean and in good repair. Toilet rooms shall be kept free of storage.

(b) Training toilet chairs, if used, shall be emptied through the sewage system, cleaned, and ~~sanitized~~ disinfected after each use.

SECTION ~~13~~11: LAVATORIES

(a) Lavatories shall be located to comply with the appropriate handwashing requirements of this Rule, easily cleanable, clean, in good repair, and kept free of storage. Lavatories shall be mounted at an appropriate height to accommodate the children, or otherwise made accessible.

(b) All lavatories shall be equipped with hot and cold running water through mixing faucets. Hot water at faucets accessible to children shall ~~not be less than 90° F nor greater than 110° F~~be in compliance with Section 7 of this ordinance.

(c) An ~~antibacterial~~ liquid soap shall be provided at each handwash lavatory area.

(d) Each child shall have a clean disposable paper towel available for hand drying.

SECTION ~~14~~12: DIAPERING AND DIAPER CHANGING FACILITIES

(a) Each child in diapers shall be changed while the child ~~is in his/her own crib or bed or~~ on a smooth, nonabsorbent, easily cleanable surface. Diapering surfaces shall be kept clean and free of storage. A solution of ~~100~~ 500-800 ppm (parts per million) chlorine, or other equivalent ~~method~~ EPA Registered Disinfectant approved by the Director, shall be used for ~~sanitizing~~ disinfecting common changing surfaces after each diaper change. A suitable testing method or kit shall be available, convenient, and used daily to insure compliance with the minimum prescribed ~~sanitizer~~ disinfectant strength. This ~~sanitizer~~ disinfectant shall be used from a labeled spray bottle.

(b) The use of disposable latex gloves by care givers during the diaper changing process is required if the worker has cuts or sores on hands or burned or bandaged hands. Gloves used while changing a child's diaper shall not be used for subsequent diaper changes with that or any other child, but shall be discarded immediately in a covered, plastic-lined receptacle.

(c) Care givers shall not rinse soiled cloth diapers. Soiled cloth diapers shall be placed in a tightly closed plastic bag or other container approved by the Director and sent daily to the child's home or a diaper service to be laundered.

(d) Pre-moistened disposable towelettes or disposable towels shall be used for cleaning the children during the diaper changing process. Soiled disposable diapers and disposable towels or towelettes used while changing a child's diaper shall not be use d for subsequent diaper changes with that or any other child, but shall be discarded immediately in a covered, plastic-lined receptacle.

(e) Caregivers shall wash their hands vigorously for at least 15 seconds using ~~an antibacterial soap~~liquid soap, and running tempered water after changing any child's diaper and disinfecting the diaper changing surface.

(f) The child's hands shall be washed after each diaper change.

(g) Diaper changing surface cleaning procedure shall include:

(1) Spraying entire diapering surface with detergent solution and wipe clean, using disposable paper towels;

(2) Spraying entire diapering surface with approved disinfectant solution and allowing to remain on the surface for two minutes, or as specified by the Director, or air dry.

SECTION ~~15~~13: ANIMAL & VERMIN CONTROL: PREMISES

(a) Pets shall not be allowed in any room or area in which food is prepared or stored during child care hours. Pets, unless caged and restricted from the immediate eating area, shall not be allowed in any room or area in which food is served during child care hours.

(b) All household pets and animals shall have current rabies vaccinations as required by state law and local ordinances; documentation shall be maintained by the operator and provided to the Director upon request.

(c) Effective measures shall be taken to keep insects, rodents, and other vermin out of the ~~child day care home~~family child care home ~~facility~~ and to prevent their breeding or presence on the premises.

(d) Only those pesticides which have been properly registered with the appropriate federal regulatory agency and the North Carolina Department of Agriculture shall be used. Pesticides shall be used in accordance with the direction on the label and shall be stored in a locked storage room or cabinet separate from foods and medications.

(e) The premises, including the outdoor play area, shall be kept clean, drained and free of litter and hazardous materials. Grass and other vegetation shall be maintained in a manner which does not encourage the harborage of vermin.

(f) All food for pets and animals shall be stored inside the home, or in a water-tight, rodent proof container with a tight fitting lid.

SECTION ~~16~~14: STORAGE; MISCELLANEOUS

(a) Rooms or spaces shall be provided for the storage of necessary equipment, furniture, toys, clothes, beds, cots, mats, and supplies and shall be kept clean.

(b) All corrosive agents, insecticides, rodenticides, herbicides, bleaches, detergents, polishes, items containing petroleum products, any product which is under pressure in an aerosol dispensing can, and any substance which may be hazardous to a child if ingested, inhaled, or handled (skin contact) shall be stored in a locked storage room or locked cabinet. Cigarette lighters, matches, and similar items which could pose a fire hazard shall be kept ~~where children cannot reach them.~~locked in a storage room, cabinet, or non-child care space in the home.

(c) All medications shall be stored in a locked cabinet or box separate from other items required to be kept locked. Designated emergency medications, such as EpiPens and Inhalers, shall be kept inaccessible to children, but are not required to be in locked storage.

(d) Non-prescription diaper creams and sunscreen shall be kept inaccessible to children when not in use, but are not required to be in locked storage.

(e) Non-aerosol sanitizing, disinfecting, and detergent solutions, hand sanitizers, and hand lotions shall be kept out of reach of children when not in use but are not required to be in locked storage. These solutions shall be labeled as sanitizing, disinfecting, or detergent (soapy water) solutions. Hand soap other than that which is in bulk containers is not required to be kept out of reach of children or in locked storage. Non-aerosol sanitizing, disinfecting, and detergent solutions, hand sanitizers, hand lotions and bulk containers of soap shall be considered inaccessible to children when stored on a shelf or in an unlocked cabinet that is mounted a minimum vertical distance of five feet above the finished floor.

(d) Equipment and supplies such as lawnmowers, power tools, firearms, ammunition, and nails shall be stored in an area where children are not allowed to play.
(e) Plants determined to be poisonous by North Carolina Poison Control ~~Toxic plants~~ shall be stored out of reach of children or in locked storage when pre-school aged children are in care and shall not be allowed to grow in any outdoor play area used by the children.
(f) Rags, paper, and other flammable materials shall be kept away from heat.
(g) Rooms or areas which are not to be used by children shall be locked, or otherwise separated by use of an effective barrier.
(h) All family day care homes shall be equipped with a smoke detector and carbon monoxide detector. The smoke and carbon monoxide detectors shall be maintained in working order at all times.
~~(i) There shall be a five pound dry chemical fire extinguisher (Type ABC), approved by Underwriters Laboratories, in the home day care facility at all times. The fire extinguisher shall be maintained in good working condition.~~

SECTION ~~17~~15: BEDS, LINEN, ~~AND~~ FURNITURE, AND OTHER EQUIPMENT
(a) A separate bed, cot, playpen or mat, equipped with individual linen, shall be assigned and labeled for each child in care for more than four hours to use during rest periods; if a mat is used, it shall be of a waterproof, washable material at least two inches thick and shall be folded so that the floor side does not touch the sleeping side when not in use. Beds and linen used by members of the household of the operator shall not be used for children receiving care in the ~~child day care home~~family child care home. Placement of beds, cots, or mats shall allow a reasonable distance between children's heads and a walking space between beds, cots, or mats to allow access by staff members to each individual child.
(b) If beds, cots, mats, and linens are provided for school children who are cared for only during after-school hours, individual linen and a separate labeled bed, cot, or mat shall be provided for each child.
(c) All beds, cots, and mats shall be in good repair, properly handled and stored, and kept clean.
(d) Each child under 12 months of age shall be provided with a crib or other approved equipment.
(e) Furniture shall be kept clean and in good repair.
(f) Equipment and toys provided by the facility shall be kept clean and in good repair. Mouth-contact surfaces shall be cleaned and sanitized at least daily and more frequently if necessary.
(g) Toys, furniture, cribs, or other items accessible to children, shall be free of peeling, flaking, or chalking paint.
(h) Individual cubicles, lockers, or coat hooks shall be provided for storage of coats, hats, bags, or other items and accessories. A child's coats, hats, bags, and other items or accessories belonging to a child that are stored using cubicles, lockers, or coat hooks shall not come into contact with stored items belonging to other children.
(i) Combs shall be labeled with the name of the child to whom the comb belongs and stored separately from combs or other items that belong to a different child.
(j) Toothbrushes shall be labeled with the name of the child to whom the toothbrush belongs, allowed to air dry after use, protected from contamination, and stored in a designated area. When a container of toothpaste is used for multiple children, the toothpaste shall be dispensed

onto an intermediate surface such as waxed paper and shall not be dispensed directly onto each child's toothbrush.
(k) Wash cloths, bibs, and burping cloths shall be laundered after each use. Each time a wash cloth, bib, or burping cloth is used, it shall be used for only one child.
(l) Linens shall be laundered between users, when soiled, and otherwise once per week. Linens used in rooms where the children in care are less than 12 months old shall be changed and laundered when soiled and otherwise at least daily.
(m) Water play centers shall be filled with potable water immediately before children begin a water play session. Water shall be emptied after each play session and at a minimum each morning and afternoon, or more often if no longer clean. The water play centers, including toys, shall be cleaned and sanitized at least daily or more often if no longer clean. Water play is prohibited during the outbreak and investigation of a communicable disease or condition at the child care center.

SECTION ~~18~~16: FLOORS, WALLS, ~~AND~~ CEILINGS, AND THERMAL ENVIRONMENT

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(a) All floors shall be kept clean and in good repair.
(b) Floors in areas accessible to children shall be free of peeling, flaking, or chalking paint.
(c) The walls and ceilings of all rooms and areas shall be kept clean and in good repair.
(d) Walls and ceilings, including doors and windows, in areas accessible to children shall be free of peeling, flaking, or chalking paint.
(e) All rooms used by children shall be heated, cooled, and ventilated to maintain a temperature between 65°F and 85°F.
(f) Ventilation may be in the form of operable windows, which are screened, or by means of mechanical ventilation to the outside. Windows and window treatments shall be kept clean and in good repair. All ventilation equipment, including air supply diffusers (heating and cooling vents) and return grilles, fans, and all other ventilation equipment, shall be kept clean and in good repair.

~~**SECTION 19: SWIMMING AND WADING POOLS**~~

~~(a) Swimming and wading pools if used by children receiving care in the home day care center, shall be designed, constructed, operated, and maintained in accordance with the North Carolina Rule Governing Swimming Pools, 15A North Carolina Administrative Code 18A .2500 which are incorporated herein by reference, including future changes and modifications.~~
~~(b) Any swimming pool or wading pool installed at the child day care home facility shall be separated from the playground area used for the child day care home by a fence, or other effective barrier as determined by the director. A residence shall not comprise any portion of the barrier unless all doors and windows that a child could use to access the pool area are self-closing and positive latching.~~
~~(c) Unfiltered and nondisinfected containments of water shall not be utilized for water recreation activities. Swimming and wading pools, if present, shall be permanent structural features of the facility.~~

Section 18: LEAD POISONING HAZARDS IN FAMILY CHILD CARE HOMES

(a) In family child care homes, areas accessible to children shall be free of identified lead poisoning hazards as defined under G.S. 130A-131.7(7).

SECTION 19: PERSONNEL:

(a) In family child care homes, personnel shall wear clean clothing while at work. Personnel shall keep their fingernails clean.
(b) Tobacco use in any form is prohibited in any part of a family child care home.
(c) Volunteer personnel shall adhere to the same requirements as family child care home personnel, as specified in this ordinance.
(d) Personnel with a communicable disease or a communicable condition shall be excluded from work or subject to restrictions to prevent transmission in accordance with the Rules in Section 10A NCAC 41A .0200. Any personnel with boils, sores, burns, infected wounds, or other draining lesions on exposed skin shall bandage the affected area to avoid exposing others to drainage
(e) Personnel shall wear clean outer garments, maintain a high degree of personal cleanliness, and conform to hygienic practices while on duty. They shall wash their hands thoroughly before starting work, after diaper changing activity, before beginning food preparation/service, and as often as may be necessary to remove soil and contamination. No personnel shall resume work after visiting the toilet without first washing his/her hands. If such bandaging obstructs hand washing or if the exposure to drainage cannot be eliminated, then the personnel shall be excluded from food preparation and caregiving while the condition exists.
(f) Personnel shall ensure children wash their hands thoroughly after each diaper change or visit to the toilet, before eating meals or snacks, before and after water play, and as often as necessary to remove soil and contamination, or, if a child is unable to support her or his head, the provider can clean the child's hands with a disposable towelette or moistened disposable towel.

SECTION 20: INSPECTIONS AND COMPLIANCE

(a) The Director shall conduct an inspection of any ~~child day care home~~family child care home at least once per year.
~~(b) The Director shall indicate on the Sanitation Evaluation Form for Child Day Care Homes the total number of demerits the facility received during the inspection. This inspection form shall be maintained on the premises of the facility and shown to current or prospective clients upon request.~~
(b) The Director shall indicate on the Sanitation Evaluation Form for Family Child Care Homes the parts of this ordinance that were IN or OUT of compliance during the inspection. This inspection form shall be maintained on the premises of the facility and shown to current or prospective clients upon request. The most recent inspection form completed by the Department shall be posted at the entrance to the child care area.

SECTION 21: FALSE INFORMATION

It shall be unlawful for any provider, employee, or assistant of any provider to knowingly and intentionally provide false information or to knowingly and intentionally fail to provide information pursuant to the terms of this Rule.

SECTION 22: PENALTIES AND REMEDIES

(a) Any person who ~~–~~violates any provision of this Rule shall be guilty of a misdemeanor in accordance with NCGS 130A-25.

(b) The Director may bring a civil proceeding in the Mecklenburg County Superior Court to seek an injunction or otherwise enforce the provisions of this Rule in accordance with Article 1 Part 2 of Chapter 130A of the General Statutes of the State of North Carolina.

(c) The Director may suspend or revoke the operating permit of any family child care home that fails to comply with these Rules.

SECTION 23: APPEALS

Any action to enforce this Rule may be appealed pursuant to the procedure set forth in NCGS 130A-24.

SECTION 24: SEVERABILITY

If any provision or clause of this Rule shall be declared invalid, such declaration shall not invalidate any other provisions or clause of this Rule.

SECTION 25: PRIOR RULES REPEALED

All ordinances, rules and regulations adopted heretofore ~~-~~by the Mecklenburg County Board of Health regulating child day care homes and inconsistent with the rules contained herein~~ar~~ are hereby repealed.

SECTION 26: EFFECTIVE DATE

This Rule shall be in full force and effect ten days from and after March 17, 2026.~~May 2, 2023.~~

MECKLENBURG COUNTY BOARD OF COMMISSIONERS
RESOLUTION AMENDING THE CURRENT BOARD OF HEALTH RULE GOVERNING CHILD DAY CARE HOMES IN MECKLENBURG COUNTY

WHEREAS, the Board of Commissioners of Mecklenburg County, as a Consolidated Human Services Agency (CHSA), exercising the powers and duties of a local Board of Health, adopted a Board of Health Rule regulating child day care homes in 1999, which was most recently amended in 2023; and

WHEREAS, the purpose of the rule was to establish minimum health and safety standards for family child care homes not covered by NC DHHS sanitation regulations, and require annual operating permit; and

WHEREAS, it has become necessary to revise the 2023 amended rules: and

WHEREAS, on January 13, 2026, the Mecklenburg County Health Director proposed the following amendments to the child day care rules to better align with state regulations and requested the Board of Commissioners amend the rules at an upcoming meeting;

- Change name from "Child Day Care Homes" to "Family Child Care Homes" to align with NC Child Development and Early Education (DCDEE) terminology
- Update definition of "child care" to align with DCDEE definition
- Remove enforcement of building code and zoning requirements (outside scope of EHS authority)
- Remove requirements related to residential swimming pools on property (no longer have authority to regulate private pools)
  - Update sanitation requirements to better align with requirements of licensed child care centers
  - Add personnel health, safety and hygiene requirements to align with requirements of licensed child care centers
  - Add authority for the Health Director to suspend or revoke permit for failure to comply with Rules; and

WHEREAS, notice of the proposed amendments has been published at least ten days prior to this meeting,

Now, therefore,

Be it RESOLVED by the Mecklenburg County Board of Commissioners that the proposed and recommended amendments to the Child Day Care Homes rules be and the same are hereby amended as recommended by the Health Director, which amendments shall be effective as of March 18, 2026.

This 17th day of March 2026.

_____
Mark Jerrell, Chairman

_____
Clerk to the Board

McClatchy

The Beaufort Gazette
The Belleville News-Democrat
Bellingham Herald
Centre Daily Times
Sun Herald
Idaho Statesman
Bradenton Herald
The Charlotte Observer
The State
Ledger-Enquirer
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The Sun News - Myrtle Beach
Raleigh News & Observer
Rock Hill | The Herald
The Sacramento Bee
San Luis Obispo Tribune
Tacoma | The News Tribune
Tri-City Herald
The Wichita Eagle
The Olympian

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Cols	Depth
41331	IPL0317930	Legal Ad - IPL0317930		1.0	71.0L

ATTENTION: MECK COUNTY MANAGERS OFFI IP
600 E 4TH ST
CHARLOTTE, NC 28202
barb.felder@mecklenburgcountync.gov

PUBLIC NOTICE
of
Amendment to Mecklenburg County Board of Health Rule Governing Child Day Care Homes

The Mecklenburg County Board of Commissioners, as a Consolidated Human Services Agency (CHSA) exercising the powers and duties of a local board of health, which powers it has assumed and conferred on itself by action pursuant to N.C.G.S. 153A-77, finds and declares that, in order to protect the public health and welfare, it is in the best interest of the residents of Mecklenburg County to amend the Board of Health Rule adopted May 2, 2023, under N.C.G.S. 130A-39 governing child day care homes in Mecklenburg County and all Cities and Towns, whether incorporated or unincorporated. The Mecklenburg County Board of Commissioners, as a Consolidated Human Services Agency (CHSA), exercising the powers and duties of a local board of health, and having the authority cited herein and in the interest of public health and safety, hereby amends this Board of Health Rule, which, among other changes, replaces the name "Child Day Care Homes" with "Family Child Care Homes"; updates the definition of "child care"; removes enforcement of building code and zoning requirements; removes requirements related to swimming pools on property; updates sanitation requirements; adds personnel health, safety, and hygiene requirements; and adds authority for the Health Director to suspend or revoke permits for failure to comply with the Rule.

This notice was published on March 6, 2026, and the amendments shall be effective ten (10) days after the date of this publication upon Board approval. If anyone has questions regarding the amendments to the Rule, or wants a copy of the proposed amendments, contact Interim Public Health Director Kimberly Scott at 980-314-9169 or via email at kimberly.scott2@mecklenburgcountync.gov.

You may also view the amendments online at: https://mecknc.widencollective.com/c/dz681osc. If this information is needed in an alternative format because of a disability, contact the Clerk to the Board. The Clerk is located at 600 East Fourth Street, in the Charlotte-Mecklenburg Government Center, 11th Floor, phone: 980-314-2914, fax: 704-336-5887 or e-mail: clerk@mecknc.gov.
IPL0317930
Mar 6 2026

North Carolina } ss
Mecklenburg County }

Before the undersigned, a Notary Public of said County and State, duly authorized to administer oaths affirmations, etc., personally appeared, being duly sworn or affirmed according to law, doth depose and say that he/she is a representative of The Charlotte Observer Publishing Company, a corporation organized and doing business under the laws of the State of North Carolina, and publishing a newspaper known as The Charlotte Observer in the city of Charlotte, County of Mecklenburg, and State of North Carolina and that as such he/she is familiar with the books, records, files, and business of said Corporation and by reference to the files of said publication, the attached advertisement was inserted. The following is correctly copied from the books and files of the aforesaid Corporation and Publication.

1.0 insertion(s) published on:
03/06/26 Print

Print Tearsheet Link

Marketplace Link

Amanda Rodela

DIGITALLY SIGNED

Amanda Rodela

Sherry J Chasteen

DIGITALLY SIGNED

Sworn to and subscribed before me on Mar 6, 2026, 9:49 AM EST

NOTARY PUBLIC STATE OF TEXAS
SHERRY J CHASTEEN
ELECTRONIC NOTARY PUBLIC
STATE OF TEXAS
COMMISSION # 125328493
MY COMMISSION EXPIRES 4/16/2029

Online Notary Public. This notarial act involved the use of online audio/video communication technology. Notarization facilitated by SIGNiX®

PUBLIC NOTICE
of
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IPL0317930
Mar 6 2026

File #: 26-0097 **Meeting Date:** 3/17/2026 **File Type:** Commissioner Reports

Commissioner Reports

ACTION:
Receive information from the Board of County Commissioners

Staff Contact: Kristine M. Smith, Clerk to the Board

Presentation: No

BACKGROUND/JUSTIFICATION:
Commissioners may share information.

PROCUREMENT BACKGROUND:
N/A

POLICY IMPACT:
N/A

FISCAL IMPACT:
N/A