

**Meeting Minutes  
February 6, 2024**

**MINUTES OF MECKLENBURG COUNTY, NORTH CAROLINA  
BOARD OF COUNTY COMMISSIONERS**

The Board of Commissioners of Mecklenburg County, North Carolina, met in Informal Session in the Meeting Chamber Conference Room CH-14 of the Charlotte-Mecklenburg Government Center located at 600 East Fourth Street, Charlotte, North Carolina at 5:00 p.m. and in Formal Session in the Meeting Chamber of the Charlotte-Mecklenburg Government Center at 6:19 p.m. on Tuesday, February 6, 2024.

**ATTENDANCE**

**Present:** Chair George Dunlap, Vice-Chair Mark Jerrell,  
and Commissioners Leigh Altman, Patricia "Pat" Cotham,  
Arthur Griffin, Elaine Powell, Laura J Meier,  
and Susan Rodriguez- McDowell  
County Manager Dena R. Diorio  
County Attorney Tyrone C. Wade  
Clerk to the Board Kristine M. Smith  
Deputy Clerk to the Board Arlissa Eason

**Absent:** Commissioner Vilma D. Leake

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**-INFORMAL SESSION-**

**CALL TO ORDER**

*The meeting was called to order by Chair Dunlap, after which the matters below were addressed.*

**24-0058      CLOSED SESSION**

Motion was made by Commissioner Griffin seconded by Commissioner Jerrell, and unanimously carried (8-0), to go into Closed Session for the following purpose(s): Land Acquisition and Consult with Attorney.

***The Board went into Closed Session at 5:19 p.m. and came back into Open Session at 5:37 p.m.***

**STAFF BRIEFINGS**

**24-0082      BOCC UPDATE**

The Board received information on staff efforts to outline procedures to secure an external consultant to study and develop a performance bonus policy.

*Background: At the September 6, 2023, Regular Board Meeting, the Board directed staff to explore hiring a consultant to study performance bonuses and policy considerations for the Board. The Board will receive an update on staff research.*

Deputy County Manager/Chief of Staff Derrick Ramos gave the presentation.



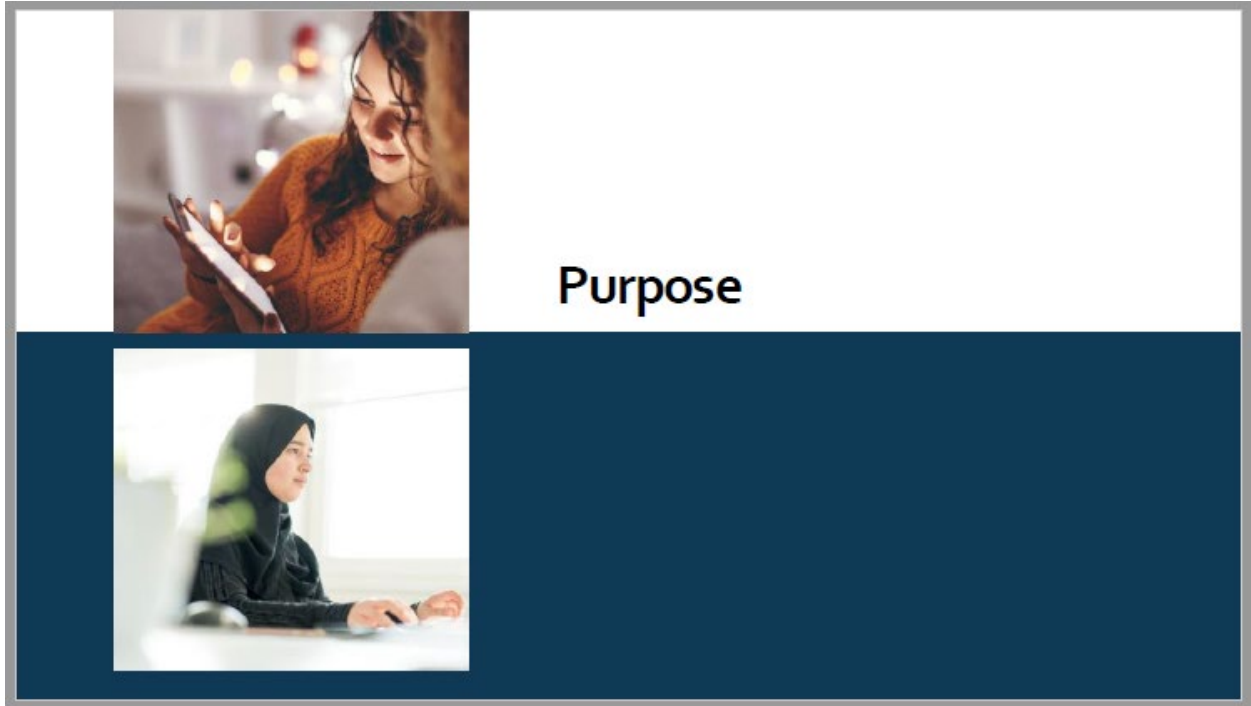
## Board of County Commissioners Update: Consultant Proposal to Study Performance Bonus Policy

February 6, 2024

### Agenda

- Purpose
- Peer County/City Research
- Proposed Scope of Work
- Estimated Cost & Timeline
- Next Steps





General intent - (recording)

Term "Performance bonus"

| Peer County/City Research   |  | Do you offer your County or City Manager performance bonuses? | If so, in what amount and when? | How is the performance bonus and amount determined and awarded by your Board or Council? | Is there a matrix used by the Board or Council when providing a bonus? | What are the guidelines and/or a policy - can we have a copy please? | Do you also award a Merit or other types of pay increases along with the performance bonus? |     |
|---|--|---|---------------------------------|--|--|--|---|-----|
| <p>Summary: Gaston County and the City of Durham have awarded an optional performance bonus (in addition to a merit increase). There are no guidelines or applicable policies to determine the amount of any performance bonus.</p> <ul style="list-style-type: none"> <li>Gaston County awards a 5% bonus.</li> <li>City of Durham provides a performance bonus determined by the City Council.</li> </ul> |  | Guilford County   | No                              |  |  |  | Yes   |     |
|   |  | City of Charlotte   | No                              |  |  |  | Yes   |     |
|   |  | City of Asheville   | No                              |  |  |  | No  |     |
|   |  | Wake County   | No                              |  |  |  | Yes   |     |
|   |  | Gaston County   | Yes                             | 5% on July 1   | N/A  | N/A  | N/A   | Yes |
|   |  | City of Durham  | Yes                             | Determined by the Council July 1   | N/A  | N/A  | N/A   | Yes |
|   |  | Orange County   | No                              |  |  |  |   | Yes |
|   |  | Fairfax County, VA  | No                              |  |  |  |   | Yes |
|   |  | Person County, NC   | No                              |  |  |  |   | Yes |
|   |  | Buncombe County, NC   | No                              |  |  |  |   | No  |

## Proposed Scope of Work



### General Overview of the Scope of Services

- 1: Background and Fact Finding
- 2: Benchmark local government and private sector entities
- 3: Optional Performance Award (OPA) – Draft Design / Refinement Process
  - Performance Criteria: Category and definition (three to five metrics)
  - Preliminary goal setting
  - Payout Curve/Financial Modeling: Opportunity and Performance Results at Minimum, Target and Maximum
  - Administrative process and governance
4. Prepare a final report for the Board of Commissioners with proposed design recommendation and supporting rationale

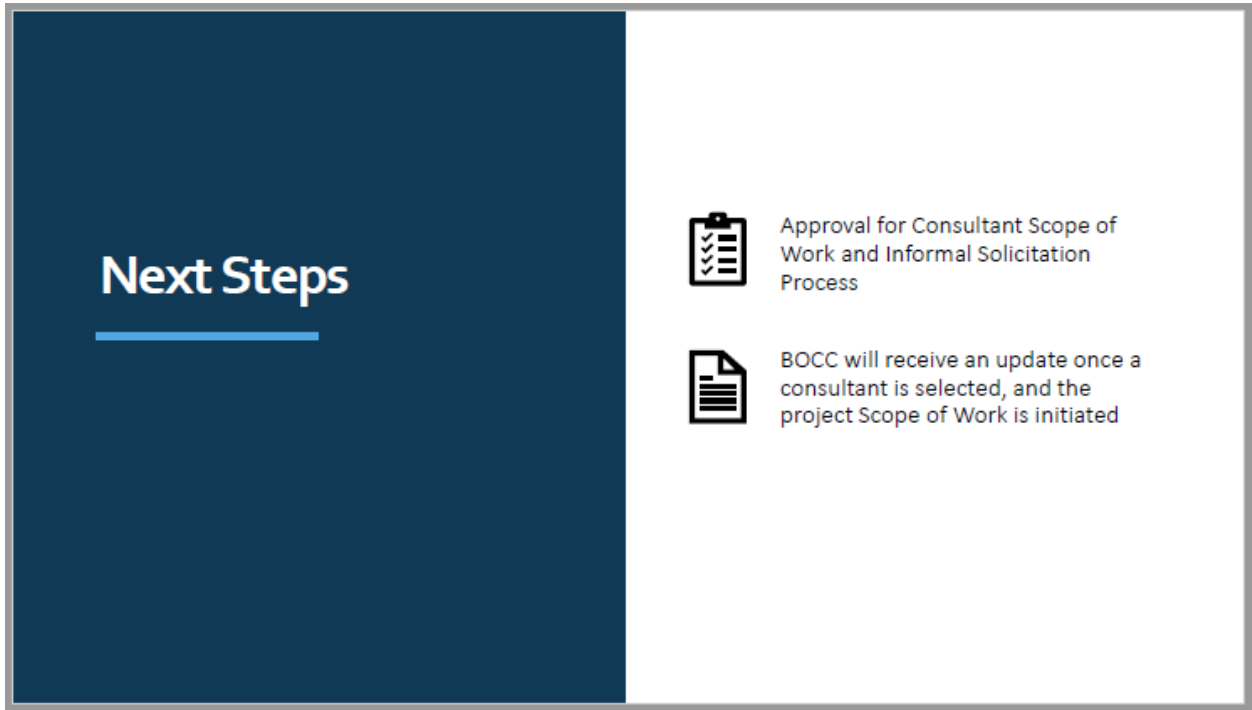
## Estimated Cost & Timeline



**\$40,000 - \$50,000**

Estimate based on proposed scope of work

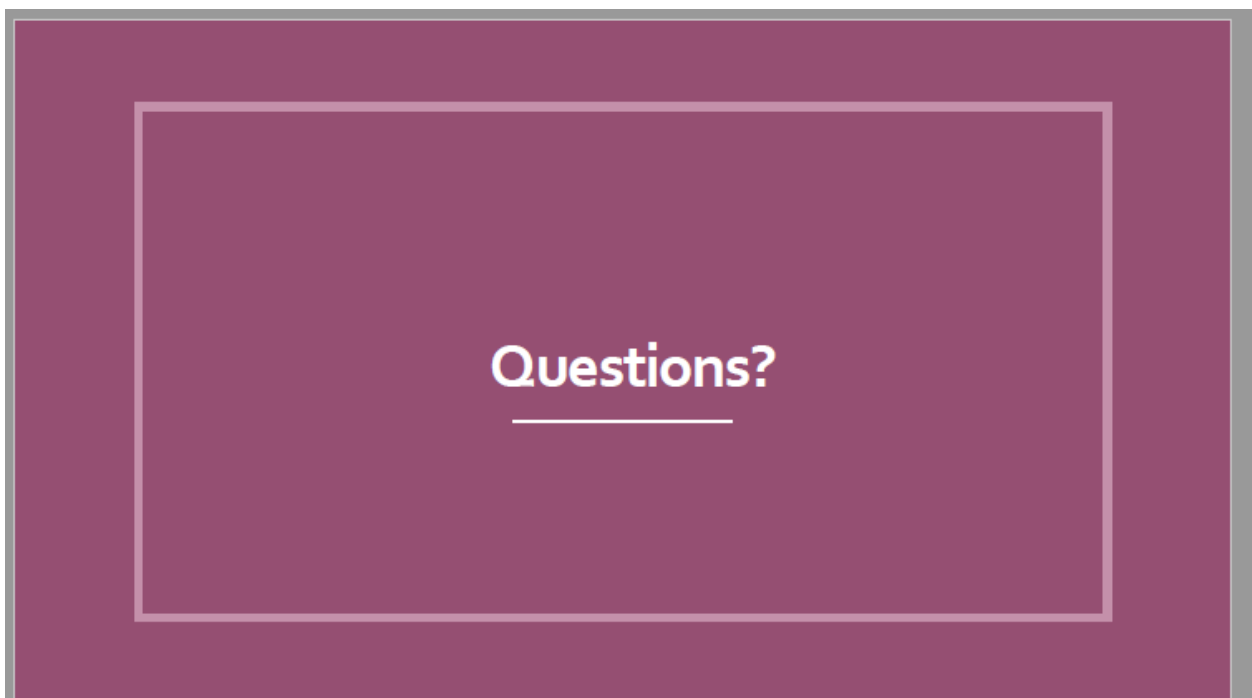
The informal solicitation process will take approximately **1-3 months** to select a consultant.



The slide features a dark blue vertical bar on the left with the text "Next Steps" in white, underlined. To the right, on a white background, are two items: a checklist icon followed by the text "Approval for Consultant Scope of Work and Informal Solicitation Process", and a document icon followed by the text "BOCC will receive an update once a consultant is selected, and the project Scope of Work is initiated".

## Next Steps

- Approval for Consultant Scope of Work and Informal Solicitation Process
- BOCC will receive an update once a consultant is selected, and the project Scope of Work is initiated



The slide has a solid maroon background with a white rectangular border in the center. Inside the border, the word "Questions?" is written in white, underlined.

## Questions?

**Comments**

Chair Dunlap said any compensation other than what was typically provided was totally up to the Board. He said looking at the cost of a consultant, it didn't make sense.

Chair Dunlap said the Board could vote yes or no on the bonuses.

Commissioner Rodridguez-McDowell asked for clarification on the (peer county/city research slide to which Mr. Ramos answered.

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Commissioner Rodriguez-McDowell said with regard to the Proposed Scope of Work slide that she didn't believe in mixing in private sectors with local government. She said she wouldn't support hiring a consultant because she felt it was a waste of time.

Commissioner Altman agreed with Commissioner Rodriguez-McDowell.

Commissioner Griffin said he understood what the other Commissioners said but thinks there should be a baseline that would require 9 people to make tough decisions on three or four goals which would narrow the tasks the County Manager had to deal with so they could say they started at point A and now we are at point B, C or D in terms of merit.

Commissioner Griffin said they were responsible for 6 budget priorities with no SMART goals attached to them.

Chair Dunlap said what the Board had to deal with was separate and apart from the Manager's goals.

Vice Chair Jerrell said he wanted to focus on the performance bonus. He said every year it seemed random and arbitrary. He said there was no level of framework for any future boards to look at and gauge how a bonus should be distributed and what was fair. He said he had supported a consultant but didn't know it would cost \$50,000 to do that. He said he hated to have to support that amount of money but it was about the role and having no level of rigor around a really important decision. He said he wished the HRC (Human Resources Committee) could do it for free.

Commissioner Meier said the Board needed a framework.

Chair Dunlap said that was the Board's job. He said if you couldn't justify it, vote no. He said they shouldn't get bogged down in the mechanics of it. He said there was nothing that required a bonus. He said there were times when the Board said yes and times when the Board said no. He said most importantly, even if it was developed, there was nothing that required the Board to follow it.

Chair Dunlap said if the desire was to hatch out something before going into the process, such as some additional goals outside of the Manager's stated goals, he thought that was fair.

Motion was made by Commissioner Griffin to approve the proposed scope of work as presented to the Board with the cost between \$40,000 to \$50,000.

Motion died for lack of a second.

Chair Dunlap suggested committing to having a work session and hashing it out internally.

Commissioner Altman said the Manager had a workplan that the Board set for her that she had to do which was the framework for achievement or non-achievement for the manager. She said this sounded like another work plan. She said she agreed that people who were not satisfied should be the ones in a working group to bring a proposal forward.

Chair Dunlap said the work session might work better if it was with the Board as a whole. He said to determine if she got what everyone else got, she had to make a certain percentage of the goals she set. He asked the Board to agree to have a work session where that was the only item on the agenda.

Commissioner Griffin asked if a small group could meet with the Manager and hash through some things i.e. SMART goals.

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Chair Dunlap said when the County Manager presented her workplan a Commissioner could state what they would like to add to the workplan.

There was no action taken on this matter.

Commissioner Powell said every time there was something she thought was important that needed to be added to her workplan she asked that it be added and they voted on it. She said it was a living breathing workplan that could be changed. She said she would need that information before presenting her workplan in August.

**-FORMAL SESSION-**

**CALL TO ORDER**

*Chair Dunlap called this portion of the meeting to order, which was followed by introductions, invocation by Commissioner Altman, followed by the Pledge of Allegiance to the Flag; after which, the matters below were addressed.*

**24-0058      CLOSED SESSION – LAND ACQUISITIONS**

Motion was made by Commissioner Powell, seconded by Vice-Chair Jerrell, and unanimously carried to authorize the County Manager to negotiate and execute all documents necessary for the acquisitions of tax parcel 023-042-07, 023-042-10 and 023-042-99 (+ / – 55.641 acres) from the Estate of Juanita Kiser Bentley for the purchase price of \$4,173,000 for the expansion of Latta Nature Preserve.

Motion was made by Commissioner Cotham, seconded by Vice Chair Jerrell, and unanimously carried to authorize the County Manager to negotiate and execute all documents necessary for the acquisitions of tax parcel 023-062-32, 023-062-31 (+ / – 11.078 acres) from Clinton Gandy and spouse Maria Guadalupe Gandy for the purchase price of \$500,000 for the expansion of Latta Nature Preserve.

Motion was made by Commissioner Cotham, seconded by Vice Chair Jerrell, and unanimously carried to authorize the County Manager to negotiate and execute all documents necessary for the acquisitions of tax parcel 221-511-01, (+ / – 8.624 acres) from Park Ridge Seven LLC for the purchase price of \$4,550,000 for Park and Recreation purposes.

**AWARDS/RECOGNITION – NONE**

**PUBLIC ART MOMENT – N/A**

**24-0057      PUBLIC APPEARANCE**

The following persons appeared to speak during the Public Appearance portion of the agenda:

1. Douglas Welton – The recent UrbanPlan workshop held by the Planning Commission
2. Elizabeth Kingaby – Update on Gaza and why we should be calling for a ceasefire

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**APPOINTMENTS**

**24-0034 APPOINTMENTS – WASTE MANAGEMENT ADVISORY BOARD**

Appointments were needed on the Waste Management Advisory Board to fill two (2) three-year terms expiring February 29, 2027.

Vice Chair Jerrell nominated William Hall  
Chair Dunlap nominated Christopher Kelly  
Commissioner Rodriguez-McDowell nominated Frederick Haefleinna  
Commissioner Meier nominated James Clay

There were 4 nominations, this will be brought back at the next meeting for a vote.

**PUBLIC HEARINGS – NONE**

**ADVISORY COMMITTEE REPORTS – NONE**

**MANAGER’S REPORT**

**24-0064 AMERICA 250 NORTH CAROLINA COMMITTEE**

The Board received information to adopt a resolution establishing an America 250 North Carolina Mecklenburg County Committee and appoint Kendall Kendrick, Executive Director of the Trail of History as the Committee Chair.

*Background: The United States Semiquincentennial was established by Congress in 2016 to plan and orchestrate the 250<sup>th</sup> anniversary of the United States. The aspirations for what the 250<sup>th</sup> anniversary of the United States can accomplish include making history relevant for every American, telling inclusive stories about the American past, enhancing the public’s engagement with history collections, and emphasizing the importance of history education.*

*North Carolina will honor the 250<sup>th</sup> anniversary with wide-ranging activities across a multi-year commemoration beginning on April 12, 2024, with a focus on 2026. The goal is to empower North Carolina to engage with 250 years of rich history. America 250 North Carolina is recommending that all 100 counties create a countywide committee to encourage organizations to tell inclusive history through programming, partnerships, and education.*

*Kendall Kendrick, Executive Director of the Trail of History, and a member of the County’s Historic Latta Reimagined Stakeholder Committee is uniquely positioned to serve as Committee Chair. She partners with the County in her roles at Trail of History and Latta Place but is also active in the arts. She attends quarterly partner meetings of America 250 NC and participated in the America 250 strategic planning workshop in Boise, Idaho. Ms. Kendrick is prepared and eager to take on this important community initiative.*





MECKLENBURG COUNTY  
North Carolina

# America 250 North Carolina

## Mecklenburg Committee

Mecklenburg County Government

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### Charlotte Trail of History

Kendall Kendrick  
*Executive Director*

### Introduction

Kendall Kendrick, Executive Director  
Charlotte Trail of History



- Founder and Organizer of Mecklenburg 250
- America 250 NC partner
- Member of the Mecklenburg County Historic Latta Reimagined Stakeholder Committee
- Member of the Huntersville Public Arts Commission
- Event Manager with 30 Years Experience

## Goal

Adopt a resolution establishing an America 250 North Carolina **Mecklenburg County** Committee

**America 250 North Carolina** has recommended that each county develop a county-wide committee with representatives from the city and county, cultural heritage institutions, civic groups, travel and tourism representatives, and others as needed to represent the whole of each county.



## Background

America 250 is a nonpartisan initiative working to engage every American in commemorating the 250th anniversary of our country.



The North Carolina Department of Natural and Cultural Resources is the statewide entity charged by Governor Cooper with the leadership of the commemoration for North Carolina.

## **Background**

Under the guidance of America 250 NC, the Mecklenburg 250 stakeholders committee was established in June 2023.

Past attendees include representatives from:

- Mecklenburg County
- Charlotte-Mecklenburg Library
- City of Charlotte
- City of Huntersville
- Charlotte Center City Partners
- Charlotte Regional Business Alliance
- President James K Polk State Historic Site
- Charlotte Museum of History
- Historic Rosedale
- Charlotte-Mecklenburg NAACP
- Catawba Cultural Center
- Metrolina Native American Association
- UNC Charlotte Special Collections
- Central Piedmont Community College

## **Mecklenburg County 1975 - 1976**

In 1974, Mecklenburg County Board of Commissioners resolved to create the Charlotte Mecklenburg Bicentennial Committee and designated Festival in the Park Founder, A. Grant Whitney as Chairperson.



May 20, 1975: President Ford addressed a crowd of 103,000 from the bandshell at Freedom Park, the largest crowd ever assembled in Mecklenburg County at the time.



The Horizons 1976 project purchased and preserved land areas for future public parks and recreational facilities.



The Committee held hundreds of events and activities over the two-year commemoration period engaging the community of 406,000 people.

## Mecklenburg 250

**Mission:**

To empower and support Mecklenburg County organizations to tell inclusive history through in-person and online programming, partnerships, and education that is aligned with the North Carolina and U.S. Semiquincentennial initiatives.

**Vision:**

- Become a city who knows their history.
- Give people a connection to place.
- Tell the inclusive story.



## Mecklenburg 250

S.L. 2023-134 page 405  
AMERICA'S 250TH LOCAL GRANTS

SECTION 14.9.(b) The Department shall use up to one million dollars (\$1,000,000) in fiscal year 2023- 2024 for grants of ten thousand dollars (\$10,000) each to county governments whose **county commissioners have adopted a resolution creating a commemoration committee** or otherwise designated a group to ensure North Carolina's commemoration of the semiquincentennial occurs in their county.



## Mecklenburg 250

How can we make a difference?

- Be intentional
- Help foster buy-in from county residents
- Add value to replace what's been taken away (torn down historic structures)
- Empower organizations
- Create networking opportunities

Timeline



## MeckRoots

- County-sponsored oral history project
- Part of the Mecklenburg County Park and Recreation's Untold Stories initiative.
- The goal is to collect stories from 250 residents by 2026, in commemoration of the American Semiquincentennial (#250for250).

My favorite memory  
Mecklenburg park



## This Is Meck: Mecklenburg 250 Kickoff Event



Hosted by Park and Recreation in partnership with Trail of History

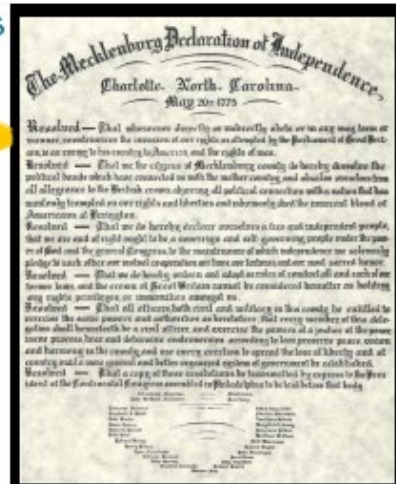
Independence Park  
Saturday, April 20, 2024  
10 am to 2 pm



## In Conclusion: Mecklenburg County Has History



THIS... is because of this



AMERICA  
250  
NC

Mecklenburg Board of County Commissioners  
Charlotte-Mecklenburg Government Center  
600 E. 4<sup>th</sup> Street  
Charlotte, NC 28202

February 5, 2024

Dear County Manager Diorio,

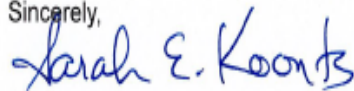
I am writing on behalf of the America 250 NC commemoration team, led by the North Carolina Department of Natural and Cultural Resources. The commemoration is aimed at marking the 250th anniversary of the American Revolution in meaningful ways across the state. It will involve a range of activities across several years, starting on April 12, 2024, focusing on the year 2026. We aim to encourage North Carolinians to remember our past, celebrate the present, and look forward to a promising future.

As part of the event, we suggest each county create a county-wide committee. This committee should consist of representatives from the city and county, cultural and heritage institutions, civic groups, travel and tourism representatives, and other relevant stakeholders. The purpose of the committee is to ensure that the whole county is represented in the commemorative activities. Counties with an official county-wide committee will also be eligible to apply for a local grant to support their efforts to plan commemoration activities and programming.

We would like to bring to your attention Kendall Kendrick, who has shown interest and initiative in creating a Mecklenburg County 250 committee. She has attended the state-led quarterly meetings of American 250 NC stakeholders and worked directly with us to learn more about the commemoration planning in NC. She recently attended the American Association for State and Local History conference in Boise, Idaho where she participated in a workshop on strategic planning for the commemoration. We have been pleased to connect with her to foster commemoration planning in Mecklenburg County and hope you find her a key resource as you consider starting an official county committee.

Additional information on the commemoration planning can be found on our website [america250.nc.org](https://america250.nc.org). We are sponsoring a variety of programming tools to assist county commemoration committees in their work including educational and online resources and traveling exhibits. Please feel free to reach out to us if you have questions regarding America 250 NC and how you can connect your county's deep history with the commemoration.

Sincerely,



Sarah E. Koonts  
Director, Division of Archives and Records  
America 250 NC Lead  
**DEPARTMENT OF NATURAL AND CULTURAL RESOURCES**

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109 E. Jones St.  
Mail Service Center 4601 Raleigh, NC 27601

[ncdcr.gov](https://ncdcr.gov)  
(919) 814-6800

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**Comments**

Commissioner Griffin read the Resolution.

Motion was made by Commissioner Griffin, seconded by Commissioner Meier, and unanimously carried to adopt a resolution establishing an America 250 North Carolina Mecklenburg County Committee.

Motion was made by Commissioner Griffin, seconded by Commissioner Powell, and unanimously carried to appoint Kendall Kendrick, Executive Director of the Trail of History as the Committee Chair.



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**RESOLUTION OF THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS  
RECOGNIZING AND APPROVING ESTABLISHING AN AMERICA250NC COMMITTEE**

**WHEREAS**, on July 4, 2026, America will commemorate 250 years since the signing of the Declaration of Independence and the development of a new county dedicated to "life, liberty, and the pursuit of happiness;" and

**WHEREAS**, to observe this momentous occasion, the U.S. Semiquincentennial Commission was established by Congress (P.L. 114-196) to encourage Americans to remember our past, celebrate the present, and look forward to a promising future; and

**WHEREAS**, Governor Roy Cooper has established America250NC to plan, encourage develop, and coordinate the commemoration of the 250<sup>th</sup> anniversary of the United States and North Carolina's integral role in that event and the role of its people on the nation's past, present and future; and

**WHEREAS**, AMERICA250NC has a mission to engage ALL North Carolinians and ALL 100 Counties through their many signatures and officially recognized programs, projects, and events over the commemoration by inspiring future leaders and celebrating North Carolina's contributions to the nation over the last 250 years; and

**WHEREAS**, by adoption of America250NC's mission, a Mecklenburg County Committee is officially formed to achieve the goals of America250NC.

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Mecklenburg hereby endorses AMERICA250NC and its mission; and

**Further RESOLVED**, the County of Mecklenburg officially establishes an AMERICA250NC Committee made up of a diverse group of citizens to work with AMERICA250NC on any and all activities. The participants of the Mecklenburg County Committee will be strictly voluntary roles and there will be NO compensation for participation; and

**Further RESOLVED**, that a copy of this Resolution be sent to the \_\_\_\_\_ legislative delegation and the AMERICA250NC Committee.

ADOPTED this \_\_\_\_ day of February 2024

\_\_\_\_\_  
George R. Dunlap, Chair of Board of Commissioners

\_\_\_\_\_  
Clerk to the Board

Approved as to Form

\_\_\_\_\_  
Tyrone C. Wade, County Attorney

***Resolution recorded in full in Ordinance Book ---, Document #---***

The Board went back to Public Appearance due to a speaker being missed on the initial speaker list.

Denesha Degraffenreid – Topic: Mental Health Awareness Substance Abuse

**DEPARTMENTAL DIRECTORS' MONTHLY REPORTS – NONE**

**STAFF REPORTS & REQUESTS**

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**24-0038**

**MECKLENBURG COUNTY BOARD OF COMMISSIONERS' 2024 LEGISLATIVE AGENDA**

Starla Tanner, Intergovernmental Affairs Manager, gave the presentation.

The slide features the Mecklenburg County seal at the top center. Below it, the title 'Proposed 2024 Legislative Agenda' is displayed in a large, bold, black font. Underneath the title, the text 'Presented to the Mecklenburg Board of County Commissioners' and 'February 6, 2024' is shown in a smaller, blue font. The lower half of the slide is titled 'Presentation Overview' in a white font on a blue background. This section contains three colored boxes: a blue box for 'Federal Outlook', a green box for 'State Outlook', and a darker green box for '2024 Proposed Legislative Agenda'. The latter box includes two sub-points: '\*Recommended by Intergovernmental Relations Committee' and '\*Updated Recommendation'. At the bottom left, there is a small Mecklenburg County seal and the text 'MeckNC.gov'. At the bottom right, the number '2' is visible.

## Federal Outlook

### Congressional Delegation



- Budget/Tax Deal (March Deadlines)
- Border/Immigration Regulations
- Foreign Affairs

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## State Outlook - Senate and House Delegation







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### State Delegation Changes

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### State Outlook – Short Session 2024

**Short Session 2024**

- Budget Updates
- Technical Adjustments
- “Left-over” Bills
- Court Rulings
- Interim Committee Recommendations

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## Proposed 2024 Legislative Agenda

-  Continuation of 2023 Agenda
-  Aligns with BOCC 2-year Priority Cycle
-  Aligns with 2-Year State Legislative Cycle
-  Broadens Collaborative Opportunities
-  Continues Guiding Principles / Updated Priorities\*

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## Legislative Priority Buckets

- Education\*
- Health and Human Services
- Community
- Environment\*

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## Legislative Priority - Education



Support funding for education that is not based on the economic development tier system, and that recognizes the needs of rural and urban counties.

~~Support fully funding the Leandro case court-ordered comprehensive remedial plan without supplanting or reducing existing funding measures.~~ Support Child Care Stabilization Grant funding for child care centers.



## \*Updated Legislative Priority - Education



Support funding for education that is not based on the economic development tier system, does not supplant, or reduce existing funding measures and recognizes the needs of rural and urban counties.

Support continued child care stabilization grant funding for child care centers.



## Legislative Priority – Health and Human Services

- Support funding and policies addressing housing security such as access to affordable housing, impact of investor-owned properties and increasing support for older adults aging in place.
- Support immigration policies that address needs of immigrant families as well as strengthen our economy and workforce.
- Support funding and policies addressing increased access to care including, primary and behavioral care, early childhood development and federal qualified health centers.
- Advocate for policies and additional resources that assist initiatives related to reducing community violence and increasing public safety.



## Legislative Priority – Community



- Support funding and policies addressing “orphan” roads.
- Support digital inclusion and access to technology.
- Support attracting and retaining a talented workforce and workforce development opportunities.
- Support increase in funding to the Judicial Branch that will allow local jurisdictions to expand staffing capacity to align with caseload ratios as recommended by national court practice standards.






**Legislative Priority - Environment**

- Support local control over stormwater mitigation and repeal of state laws restricting guidelines on redevelopment projects.
- Support funding and policies tackling needs addressed in the Mecklenburg Environmental Action Plan such as,
  - regional resilience
  - pollution reduction
  - resource conservation
  - solid waste management
  - climate preparedness
  - equal protection and enforcement of environmental laws and regulations ~~including using a racial equity lens when implementing actions and during environmental decision-making.~~
- Support expanding the regulatory definition of transportation to include an active multi-modal transportation network such as shared use paths, greenways, trails, protected bike and pedestrian lanes, sidewalks, and public transit.

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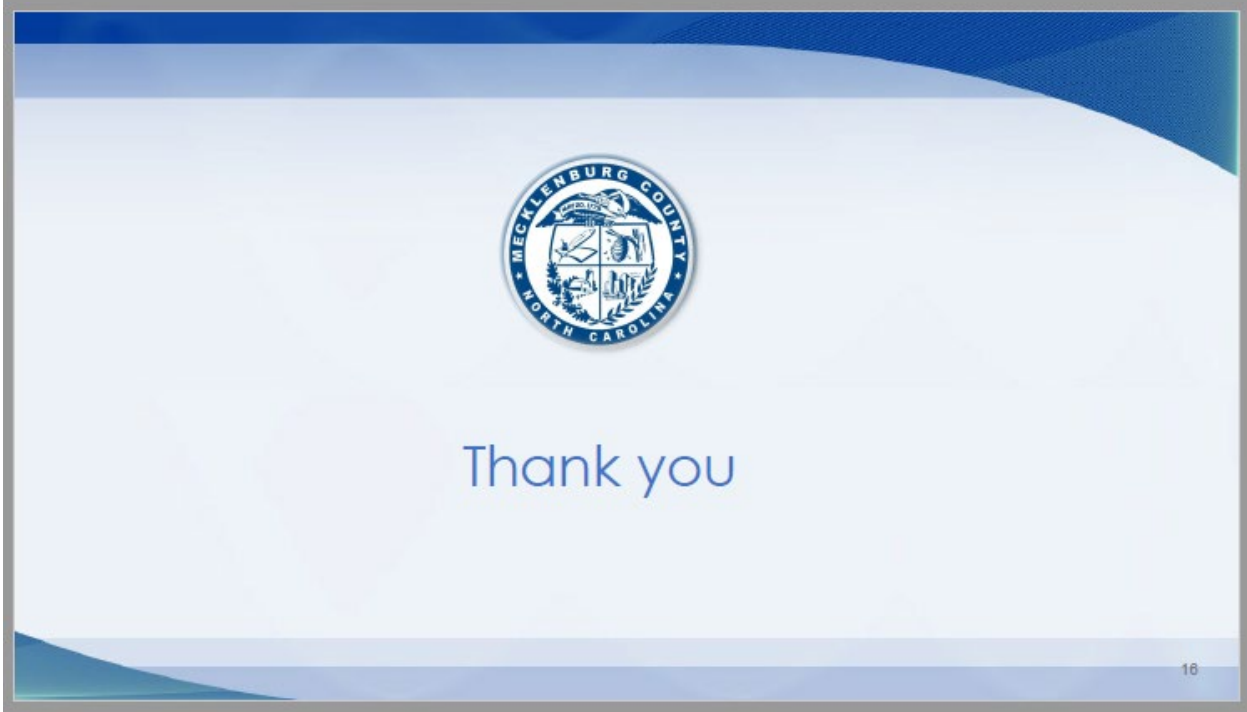


**\*Updated Legislative Priority - Environment**

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  - regional resilience
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  - solid waste management
  - equal protection and enforcement of environmental laws and regulations.
- Support expanding the regulatory definition of transportation to include an active multi-modal transportation network such as shared use paths, greenways, trails, protected bike and pedestrian lanes, sidewalks, and public transit.

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### Guiding Legislative Principles

Support Greater Flexibility for Counties  
Support Equity and Inclusion Efforts  
Oppose Removal of Authority from Counties

Support Funding to Counties  
Oppose Unfunded Mandates or Cost Shifts

### 2023 State and Federal Legislative Agenda Proposed 2024 State and Federal Legislative Agenda (As Approved in the 1/11/2024 IGR Committee Meeting)

#### Education

1. Support funding for education that is not based on the economic development tier system and that recognizes the needs of rural and urban counties.
2. Support fully funding the Leandro case court-ordered comprehensive remedial plan without supplanting or reducing existing funding measures.
3. ~~Support raising the income eligibility thresholds and reimbursement rates for the NC Pre-K program to align with changes in wages, labor force demands and cost of living.~~

#### Health and Human Services

1. ~~Support expansion of Medicaid and operational flexibility for public assistance programs.~~
2. Support funding and policies that address housing security such as access to affordable housing, ~~examining the~~ impact of investor-owned properties, ~~increasing the Homestead Act threshold to~~ and support for older adults aging in place.
3. Support immigration policies that address needs of immigrant families as well as strengthen our economy and workforce.
4. Support funding and policies addressing increased access to care including, primary and behavioral health, early childhood development, and federal qualified health centers (FQHCs).
5. Advocate for policies and additional resources that assist initiatives related to reducing community violence and increasing public safety.

Community

1. Support funding and policies addressing residential “orphan” roads in unincorporated areas.
2. Support policies and funding that advance digital inclusion and access to technology.
3. Support funding and policies that promote attracting and retaining a talented workforce and increase workforce development opportunities.
4. Support increase in funding to the Judicial Branch that will allow local jurisdictions to expand staffing capacity to align with caseload ratios as recommended by national court practice standards.

Environment

1. Support local control over stormwater mitigation and repeal of state laws restricting guidelines on redevelopment projects.
2. Support funding and policies tackling needs addressed in the Mecklenburg Environmental Leadership Action Plan such as,
  - pollution reduction
  - resource conservation
  - solid waste management
  - climate preparedness
  - equal protection and enforcement of environmental laws and regulations including using a racial equity lens when implementing actions and during environmental decision-making.
3. Support a regulatory definition of transportation that includes an active multi-modal transportation network such as shared use paths, greenways, trails, protected bike and pedestrian lanes, sidewalks, and public transit.



### Guiding Legislative Principles

Support Greater Flexibility for Counties  
Support Equity and Inclusion Efforts  
Oppose Removal of Authority from Counties

Support Funding to Counties  
Oppose Unfunded Mandates or Cost Shifts

### *Updated Recommendation* 2024 State and Federal Legislative Agenda

#### Education

1. Support funding for education that is not based on the economic development tier system, does not supplant, or reduce existing funding measures and recognizes the needs of rural and urban counties.
2. Support Child Care Stabilization Grant funding for child care centers.

#### Health and Human Services

1. Support funding and policies that address housing security such as access to affordable housing, impact of investor-owned properties, and support for older adults aging in place.
2. Support immigration policies that address needs of immigrant families as well as strengthen our economy and workforce.
3. Support funding and policies addressing increased access to care including, primary and behavioral health, early childhood development, and federal qualified health centers.
4. Advocate for policies and additional resources that assist initiatives related to reducing community violence and increasing public safety.

#### Community

1. Support funding and policies addressing residential "orphan" roads in unincorporated areas.
2. Support policies and funding that advance digital inclusion and access to technology.

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3. Support funding and policies that promote attracting and retaining a talented workforce and increase workforce development opportunities.
4. Support increase in funding to the Judicial Branch that will allow local jurisdictions to expand staffing capacity to align with caseload ratios as recommended by national court practice standards.

**Environment**

1. Support local control over stormwater mitigation and repeal of state laws restricting guidelines on redevelopment projects.
2. Support funding and policies tackling needs addressed in the Mecklenburg Environmental Leadership Action Plan such as,
  - regional resilience
  - resource conservation
  - solid waste management
  - equal protection and enforcement of environmental laws and regulations.
3. Support a regulatory definition of transportation that includes an active multi-modal transportation network such as shared use paths, greenways, trails, protected bike and pedestrian lanes, sidewalks, and public transit.

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**Comments**

Chair Dunlap stated that their voice in Raleigh was through their legislation. He said they had their best interest at heart and they had made some recommendations as it related to language. He said they knew that some of them were wedded to some of the old language that they used. He said because the delegation was their voice, they were probably closer to those issues than they were. He said they had received some recommendations from them and suggestions as to how to make the language more palatable to those who were considering our recommendation. There were 2 proposed changes in two of the areas which they had before them.

He then turned it over to Vice-Chair Jerrell.

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Vice-Chair Jerrell recognized the committee and thanked them. He said it was important not to take a principal posture around language that was going to be ineffective. He said their goal and purpose was to move an agenda forward on behalf of their constituents and so the changes that they see were the result of the work that Starla had done at the direction of the committee.

Vice-Chair Jerrell said as a reminder, the committee went through the process to make sure it aligned with other colleagues and other entities. He said several of their priorities were somewhat similar and aligned with what the delegation was advocating for. Our delegation members said that they were very comfortable with the way that the Board had framed it.

Motion was made by Commissioner Jerrell, seconded by Commissioner Meier, to adopt the recommended changes.

Commissioner Powell asked if they meant to keep the word mitigation instead of stormwater management. *Starla Tanner said it was interchanged and it was either/or.*

Commissioner Powell said stormwater management was interchanged. *Starla Tanner said the final recommendation was stormwater management.*

The motion was unanimously carried (8-0) to adopt the recommended changes.

**COUNTY COMMISSIONERS REPORTS & REQUESTS**

**24-0061      2024 BOCC MEETING SCHEDULE REVISIONS**

Motion was made by Commissioner Jerrell, seconded by Commissioner Meier, and unanimously carried to amend the 2024 Mecklenburg Board of County Commissioners Meeting Schedule.

*Background: The 2024 BOCC Meeting Schedule was approved at the December 5, 2023, BOCC Regular Meeting.*

*The following changes were proposed:*

*Add the scheduled CMS/BOCC Joint Meeting set for Wednesday, February 21, 2024 (1:00 p.m. CMGC Room 267)*

*Move the scheduled (Regular Meeting) from Tuesday, March 5, 2024, to Wednesday, March 6, 2024. Change was recommended due to the 2024 United States primary elections occurring on Tuesday, March 5, 2024.*

MECKLENBURG BOARD OF COUNTY COMMISSIONERS 2024 MEETING SCHEDULE

Regular Meetings are held monthly every first and third Tuesday at 6:00 p.m. in the Meeting Chamber of the Charlotte-Mecklenburg Government Center (CMGC) located at 600 East Fourth Street (lobby level). The exceptions of the Regular Meeting dates are: Wednesday, January 17; **Wednesday, March 6**; Wednesday, August 7; Wednesday, September 4; Wednesday, November 6. Informal Sessions and/or Closed Sessions are held in CH-14 and begin at 5:00 p.m. prior to each Regular meeting. Budget/Public Policy Workshops are held monthly every second Tuesday and an optional fourth Tuesday at 2:30 p.m. in CMGC Conference Center Room 267 (Second Floor), unless indicated otherwise on the schedule. The exceptions of the Budget/Public Policy Workshop dates are: Wednesday, February 14; Wednesday, May 29; Wednesday November 13. In July and August, only one Regular meeting is held in each month: Tuesday, July 2, and Wednesday, August 7. The first Budget Public Hearing will be on Wednesday, January 17 during the Regular Meeting. The second Budget Public Hearing will be on Thursday, May 23 at 6:00 pm in the Meeting Chamber of the CMGC. The County Manager's Recommended Budget Presentation will be on Thursday, May 16, at 11:00 a.m. in the CMGC Meeting Chamber. Additional meetings will be held as follows; January 24-26 BOCC Annual Retreat (CPCC Harris Conference Center, 3216 CPCC Harris Campus Drive, Charlotte, time TBD); Saturday, February 10- 13 NACo Legislative Conference, Washington, D.C.; **Wednesday, February 21, Special Joint BOCC & CMS Meeting**( at 1 p.m. in Room 267 at the Charlotte-Mecklenburg Government Center), Wednesday, May 8 CMS Budget Request (2:30 p.m.; Valerie C. Woodard, 3205 Freedom Drive, Charlotte); Wednesday, May 22 BOCC Detailed Budget Overview (Time and Location TBD); Thursday, May 30 Budget Straw Votes (Time and Location TBD); Friday, July 12- 15 NACo Annual Conference, Hillsborough County (Tampa), Florida; August 8 - 10 NCACC Annual Conference, Forsyth County; Monday, December 2 Swearing-In Ceremony (6:00 p.m.). Anyone needing special accommodations when attending these meetings and/or if this information is needed in an alternative format, contact the Clerk to the Board at least 72 hours prior to the meeting at (980) 314-2939, 600 East Fourth Street, 11<sup>th</sup> floor (CMGC) or e-mail [clerk@mecknc.gov](mailto:clerk@mecknc.gov). Agendas for meetings can be found at: <https://mecklenburg.legistar.com/Calendar.aspx> on Friday afternoon prior to each meeting.

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**BOARD OF COUNTY COMMISSIONERS 2024 MEETING SCHEDULE**

**Regular Meetings** are held monthly every first and third Tuesday at 6:00 p.m. in the Meeting Chamber of the Charlotte-Mecklenburg Government Center (CMGC) located at 600 East Fourth Street (lobby level) unless indicated otherwise on the schedule.

**Informal Work Sessions and/or Closed Sessions** are at 5:00 p.m. prior to each Regular meeting. They are held in CH-14 unless otherwise indicated.

**Budget/Public Policy Workshops** are held monthly every second Tuesday and an optional fourth Tuesday at 2:30 p.m. in Conference Center Room 267 of the CMGC (Second Floor) unless indicated otherwise on the schedule.

\*Regular and Budget/ Public Policy Meetings are held on Wednesday if there is a Monday holiday or Tuesday Election Day unless indicated otherwise on the schedule.

In July and August, the Board of Commissioners only meets once as indicated on the schedule.

The first Budget Public Hearing will be held on January 17th during the Regular Meeting. The second Budget Public Hearing will be held on May 23rd. Both will be held in the Meeting Chamber of the CMGC.

The Manager's Recommended Budget Presentation will be held on Thursday, May 16th, at 11:00 a.m. in the Meeting Chamber of the CMGC.

**JANUARY**

|                        |   |
|------------------------|---|
| Tuesday, January 9     | Budget/Public Policy Workshop   |
| *Wednesday, January 17 | Regular (to include 1 <sup>st</sup> Budget Public Hearing) (Mon, Jan 15, Holiday – Dr. Martin Luther King, Jr, Day) |
| Wed-Fri, January 24-26 | BOCC Annual Retreat (CPCC Harris Conference Center, 3216 CPCC Harris Campus Drive, Charlotte, 8am)                  |

**FEBRUARY**

|                                   |  |
|-----------------------------------|--|
| Tuesday, February 6               | Regular  |
| Saturday, February 10-February 13 | NACo Legislative Conference, Washington, D.C.                    |
| *Wednesday, February 14           | Budget/Public Policy Workshop – Moved for Legislative Conference |
| Tuesday, February 20              | Regular  |
| *Wednesday, February 21           | CMS/BOCC Joint Meeting (1:00 p.m.; CMGC Room 267)                |
| Tuesday, February 27 (optional)   | Budget/Public Policy Workshop                                    |

**MARCH**

|                              |                               |
|------------------------------|-------------------------------|
| *Wednesday, March 6          | Regular                       |
| Tuesday, March 12            | Budget/Public Policy Workshop |
| Tuesday, March 19            | Regular                       |
| Tuesday, March 26 (optional) | Budget/Public Policy Workshop |

**APRIL**

|                              |                               |
|------------------------------|-------------------------------|
| Tuesday, April 2             | Regular                       |
| Tuesday, April 9             | Budget/Public Policy Workshop |
| Tuesday, April 16            | Regular                       |
| Tuesday, April 23 (optional) | Budget/Public Policy Workshop |

**MAY**

|                   |   |
|-------------------|---|
| Tuesday, May 7    | Regular   |
| *Wednesday, May 8 | CMS Budget Request (2:30 p.m.; Valerie C. Woodard, 3205 Freedom Drive, Charlotte) |
| Tuesday, May 14   | Budget/Public Policy Workshop   |
| *Thursday, May 16 | Manager's Recommended FY24 Budget Presentation (11:00 a.m.)                       |



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**BOARD OF COUNTY COMMISSIONERS 2024 MEETING SCHEDULE**

|   |  |
|---|--|
| Tuesday, May 21<br><b>MAY (Continued)</b> | Regular  |
| *Wednesday, May 22                        | BOCC Detailed Budget Overview (Time and Location TBD)              |
| *Thursday, May 23                         | 2 <sup>nd</sup> Budget Public Hearing (6:00 p.m.)                  |
| *Wednesday, May 29 (optional)             | Budget/Public Policy Workshop                                      |
| *Thursday, May 30                         | Budget Straw Votes (Time and Location TBD)                         |
| <b>JUNE</b>                               |  |
| Tuesday, June 4                           | Regular (to include Budget Adoption)                               |
| Tuesday, June 11                          | Budget/Public Policy Workshop                                      |
| Tuesday, June 18                          | Regular  |
| Tuesday, June 25 (optional)               | Budget/Public Policy Workshop                                      |
| <b>JULY</b>                               |  |
| Tuesday, July 2                           | Regular  |
| Friday, July 12-July 15                   | NACo Annual Conference, Hillsborough County (Tampa), Florida       |
| <b>AUGUST</b>                             |  |
| *Wednesday, August 7                      | Regular (National Night Out recognized, Tuesday, August 6)         |
| August 8- August 10                       | NCACC Annual Conference, Forsyth County                            |
| <b>SEPTEMBER</b>                          |  |
| *Wednesday, September 4                   | Regular (Monday Holiday – September 2 <sup>nd</sup> , Labor Day)   |
| Tuesday, September 10                     | Budget/Public Policy Workshop                                      |
| Tuesday, September 17                     | Regular  |
| Tuesday, September 24 (optional)          | Budget/Public Policy Workshop                                      |
| <b>OCTOBER</b>                            |  |
| Tuesday, October 1                        | Regular  |
| Tuesday, October 8                        | Budget/Public Policy Workshop                                      |
| Tuesday, October 15                       | Regular  |
| Tuesday, October 22 (optional)            | Budget/Public Policy Workshop                                      |
| <b>NOVEMBER</b>                           |  |
| *Wednesday, November 6                    | Regular (Tuesday, November 5, United States Election Day)          |
| *Wednesday, November 13                   | Budget/Public Policy Workshop (Monday, November 11, Veteran's Day) |
| Tuesday, November 19                      | Regular  |
| Tuesday, November 26 (optional)           | Budget/Public Policy Workshop                                      |
| <b>DECEMBER</b>                           |  |
| *Monday, December 2                       | Swearing-In Ceremony (6:00 p.m.)                                   |
| Tuesday, December 3                       | Regular  |
| Tuesday, December 10                      | Budget/Public Policy Workshop                                      |

Anyone needing special accommodations when attending these meetings and/or if this information is needed in an alternative format, contact the Clerk to the Board at least 72 hours prior to the meeting at (980) 314-2939, 600 East Fourth Street, 11<sup>th</sup> floor (CMGC) or e-mail [clerk@mecknc.gov](mailto:clerk@mecknc.gov). Agendas for meetings can be found at: <https://mecklenburg.legistar.com/Calendar.aspx> on Friday afternoon prior to the Tuesday or Wednesday Meeting.

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**CONSENT ITEMS**

**Motion was made by Commissioner Griffin, seconded by Commissioner Jerrell, and unanimously carried, to approve the following item(s):**

**24-0035 BUDGET AMENDMENT – DEPARTMENT OF CHILD, FAMILY, AND ADULT SERVICES**

Amend the 2023-2024 Annual Budget Ordinance to recognize, receive and appropriate an increase in federal revenue and expenses in the amount of \$99,422 from the North Carolina Department of Health and Human Services, Division of Social Services to the General Fund (0001) in the Department of Child, Family, and Adult Services.

*Background: The North Carolina Department of Health and Human Services, Division of Social Services allocates funding to Mecklenburg County for childcare. The 2024 fiscal year funding was increased in the amount of \$99,422 totaling \$2,836,890 for Non Smart Start administrative support services. Mecklenburg County contracts with Child Care Resources, Inc. (CCRI) which works with families and communities to ensure that all children have access to high quality, affordable early learning and school-age opportunities and experiences that enable them to succeed in school and in life.*

**24-0036 BUDGET AMENDMENT – DEPARTMENT OF COMMUNITY RESOURCES**

Amend the 2023-2024 Annual Budget Ordinance to recognize, receive and appropriate an increase in federal revenue and expenses in the amount of \$149,324 from the North Carolina Department of Health and Human Services, Division of Social Services to the General Fund (0001) in the Department of Community Resources.

*Background: The North Carolina Department of Health and Human Services, Division of Social Services allocates funding for the Low-Income Home Energy Assistance program. The 2024 fiscal year allocation for the Crisis Intervention Program (CIP) and Low-Income Energy Assistance Program (LIEAP) Administration increased by \$149,324 totaling \$729,207. The funding is for the Economic Service Division within the Department of Community Resources.*

**24-0043 STORM WATER PROGRAM – FY24 HAZARD MITIGATION FLOODPLAN ACQUISITION**

Accept the Offer of Sale of Real Estate from BAG HOLDINGS, LLC, owner of property located at 1823 Lake Drive, Charlotte, NC (tax parcel 031-472-19), for \$245,000 and authorize the County Manager to execute all documents necessary to complete the transaction.

Authorize use of the structure for training exercises by local emergency response agencies.

*Background: Since late 1999, Mecklenburg County has used storm water fee revenue to mitigate flood prone property. Buyouts reduce the risk to life and property during floods, while also enhancing the natural and beneficial functions of the floodplain. Mecklenburg County uses the land as open space, for expanding greenways, constructing wetlands, etc.*

*This action is consistent with goals in the Environmental Leadership Action Plan (ELAP) which supports the Environmental Leadership Policy adopted by the Board of County Commissioners (BOCC). The acquisition also is consistent with recommendations in the Flood Risk Assessment and Risk Reduction Plan (Plan), adopted by the BOCC on May 1, 2012.*

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*The buyout is voluntary. The property at 1823 Lake Drive was damaged by several feet of water in the June 9-10, 2019, flood event and has not been repaired. The purchase price is well below the 2023 tax value and aligns closely to a purchase price in August 2023.*

*Storm Water Services staff allows training opportunities for local police and fire personnel prior to demolition of flood prone buildings. In addition, Storm Water Services staff has established a process with Habitat for Humanity of Charlotte to maximize the responsible reuse of materials prior to structure demolition while protecting the health of the community.*

**24-0045 TAX REFUNDS**

Approve refunds in the amount of \$25,865.44 for registered motor vehicles as statutorily required to be paid as requested by the County Assessor; and

Approve refunds in the amount of \$795,447.23 as statutorily required to be paid as requested by the County Assessor.

*Background: This Board action is necessary to approve registered motor vehicle tax refunds resulting from clerical errors, value changes and appeals processed in the statewide vehicle tax system.*

*This Board action is necessary to approve tax refunds resulting from clerical errors, audits, and other amendments, including revaluation appeals. There is accrued interest of \$18,867.31 to be added to refunds of \$686,084.78. There is no accrued interest to be added to the refunds of \$90,495.14. The total refunds with interest added is \$795,447.23.*

**24-0048 HEALTH DEPARTMENT AMENDED FEE SCHEDULE**

Approve the amended Fee Schedule.

*Background: The Mecklenburg County Health Department is requesting approval to amend the Fee Schedule. The fee adjustments are to Clinical services and Environmental Health programs.*

- *Amend the fee schedule to include changes for new procedure codes in the Colposcopy clinic.*
- *Amend the fee schedule to include updates to the 2024 BCCCP fee schedule for the Colposcopy clinic.*
- *Amend the fee schedule to include changes to Environmental Health fees.*

*Fees are being adjusted to monitoring of groundwater wells. The changes are due to fee restrictions in state law.*

- *Amend the fee schedule to include a new Syphilis test for, non-treponemal antibody; quantitative.*

*All fees are listed on a separate attachment.*

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**24-0049 GRANT APPLICATION: FY24 CLEAN AIR ACT, SECTION 103**

Approve the submission of the County's FY24 Clean Air Act (CAA) Section 103, Special Purpose federal grant application up to an additional \$215,000 and upon award of grant, recognize, receive, and appropriate the amount awarded to multi-year General Grant Fund (G001) and if awarded, adopt a grant project ordinance for the Clean Air Act Section 103 activities in the General Grant Fund (G001).

**GRANT PROJECT ORDINANCE**

**WHEREAS,** Mecklenburg County is applying for a grant from the United States Environmental Protection Agency (U.S. EPA). The grant has been made available to Mecklenburg County under the Clean Air Act, Section 103 up to the amount of \$215,000; and

**WHEREAS,** the grant funds must be used to support the federally-required air monitoring network that collects quality-assured data on ambient air concentrations of fine particulate matter as well as chemical composition and precursors.

**WHEREAS,** the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking;

**NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:**

- Section 1. The project described in the U.S. EPA) grant application is hereby authorized to be undertaken for the duration of the grant.
- Section 2. The County Manager is authorized to execute the grant agreement and other documents that are required or appropriate for the County to receive the Clean Air Act, Section 103 grant and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements of the U.S. EPA.
- Section 3. The following revenues are anticipated for Mecklenburg County in the General Grants Fund (G001) to complete this project:

**U.S. EPA**  
**\$215,000.00**

- Section 4. The following amount is appropriated in the General Grants Fund (G001) to complete this project:

**\$215,000.00 (application/award amount)**

Adopted this \_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Clerk to the Board

***Ordinance recorded in full in Ordinance Book ---, Document #---***

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**24-0052 NORTH MECKLENBURG RECYCLING CENTER SITE IMPROVEMENTS**

Authorize the Manager, or her designee, to negotiate and execute a contract with RJ Leeper Construction, LLC for the North Mecklenburg Recycling Center Site Improvements in the amount of \$4,384,555.48.



January 17, 2024

Mr. Darren J. Steinhilber, P.E.  
Construction Project Manager  
Mecklenburg County LUESA  
Solid Waste Division  
2145 Suttle Avenue  
Charlotte, NC 28208

RE: North Mecklenburg Recycling Center  
Phase 2 Site Improvements  
Bid Review and Recommendation

Dear Mr. Steinhilber:

HDR Engineering, Inc. of the Carolinas (HDR) has reviewed the bids received by Mecklenburg County on January 4, 2024 at 2:00 pm for the North Mecklenburg Recycling Center Phase 2 Site Improvements. The project is to expand the current recycling center facility to the south which will consist of construction of a noise retaining wall and noise berm, evergreen screening, canopy structure, power service to the canopy structure, stormwater dry detention pond, asphalt paving, and concrete paving.

Five (5) bids for this project were received by Mecklenburg County and provided to HDR for review. Bids were received from the following contractors and are listed in order based on lowest to highest base bid:

- |                                       |                |
|---------------------------------------|----------------|
| 1. RJ Leeper Construction, LLC.:      | \$4,384,555.48 |
| 2. J.M. Cope, Inc.:                   | \$4,387,788.00 |
| 3. AVM Contractors, LLC.:             | \$4,546,917.00 |
| 4. Hoss Contracting, Inc.:            | \$4,772,380.00 |
| 5. Ground Thunder Construction, Inc.: | \$5,121,742.00 |

The bids were examined for accuracy and compliance with the bid requirements. Enclosed is the bid tabulation. Based on the review of the bid information submitted, the apparent low bidder's submittal is compliant with the bid documents. Therefore, HDR recommends that Mecklenburg County enter into a contract with RJ Leeper Construction, LLC. for this project.

HDR appreciates the opportunity to provide continued service to Mecklenburg County. Please feel free to contact me if you have questions regarding this recommendation.

Respectfully submitted,  
HDR Engineering, Inc. of the Carolinas

Emily Tucker, PE  
Project Manager

Enclosure: Bid Tabulation

[hdrinc.com](http://hdrinc.com)

440 S Church Street, Suite 1200, Charlotte, NC US 28202-2075  
704.338.6700

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Bid Tabulation Sheet Summary  
NORTH MECKLENBURG RECYCLING CENTER PHASE 2 – SITE IMPROVEMENTS  
Bids Received January 4, 2024 at 2:00 PM

| CONTRACTOR                                      |  | JRM Contractors, LLC                                   |          | Ground Thrunder Construction, Inc.   |                       | KJ Leaper Construction, LLC          |                       | Reed Contracting, Inc.             |                       | J.A. Coggins, Inc.                 |                       |               |                       |               |
|---|--|--|----------|--------------------------------------|-----------------------|--------------------------------------|-----------------------|------------------------------------|-----------------------|------------------------------------|-----------------------|---------------|-----------------------|---------------|
| ADDRESS   |  | 224 Averinghouse Blvd Suite 600<br>Charlotte, NC 28207 |          | PO Box 791088<br>Charlotte, NC 28286 |                       | 401 Morris St<br>Charlotte, NC 28202 |                       | 4524 Hwy 74 E<br>Wingate, NC 28111 |                       | PO Box 4607<br>Rock Hill, SC 29732 |                       |               |                       |               |
| PHONE   |  | 704.285.0367   |          | 704.203.0880                         |                       | 704.204.2033                         |                       | 704.233.0489                       |                       | 803.239.4350                       |                       |               |                       |               |
| LICENSE #                                       |  | NC 28465   |          | 88928                                |                       | 23178                                |                       | 77871                              |                       | 77888                              |                       |               |                       |               |
| TYPE  |  | Licensed   |          | Licensed                             |                       | Licensed                             |                       | Licensed                           |                       | Licensed                           |                       |               |                       |               |
| STATUS  |  | Active   |          | Active                               |                       | Active                               |                       | Active                             |                       | Active                             |                       |               |                       |               |
| EXPIRATION                                      |  | 12/31/2024   |          | 12/31/2024                           |                       | 12/31/2024                           |                       | 12/31/2024                         |                       | 12/31/2024                         |                       |               |                       |               |
| CLASSIFICATION                                  |  | Building   |          | Building                             |                       | Building                             |                       | Building - Highway                 |                       | Building                           |                       |               |                       |               |
| Item No.  | Description                                | Unit   | Quantity | Unit Cost                            | Total Cost            | Unit Cost                            | Total Cost            | Unit Cost                          | Total Cost            | Unit Cost                          | Total Cost            | Unit Cost     | Total Cost            |               |
| 1   | Bonds and Insurance                        | 1 LS   |          |                                      | \$ 83,882.17          |                                      | \$ 83,882.00          |                                    | \$ 101,484.28         |                                    | \$ 83,000.00          |               | \$ 110,388.00         |               |
| 2   | Mobilization                               | 1 LS   |          |                                      | \$ 25,000.00          |                                      | \$ 25,000.00          |                                    | \$ 20,416.43          |                                    | \$ 28,000.00          |               | \$ 45,288.00          |               |
| 3   | Administration                             | 1 LS   |          |                                      | \$ 271,000.00         |                                      | \$ 450,886.00         |                                    | \$ 267,489.23         |                                    | \$ 270,000.00         |               | \$ -                  |               |
| 4   | Survey Layout and Control                  | 1 LS   |          |                                      | \$ 26,384.11          |                                      | \$ 20,986.00          |                                    | \$ 12,870.48          |                                    | \$ 40,000.00          |               | \$ 30,388.00          |               |
| 5   | Common Site Excavation                     | 10388 CY   |          |                                      | \$ 11,421.00          | \$ 114,300.00                        | \$ 27.5               | \$ 275,886.00                      | \$ 13.26              | \$ 135,880.28                      | \$ 7.51               | \$ 75,138.00  | \$ 14.00              | \$ 140,388.00 |
| 6   | Wastewater Treatment                       | 9388 CY  |          |                                      | \$ 34.88              | \$ 325,430.00                        | \$ 34.75              | \$ 325,886.00                      | \$ 34.88              | \$ 325,880.28                      | \$ 34.75              | \$ 325,138.00 | \$ 34.88              | \$ 325,388.00 |
| 7   | Grading and Subgrading                     | 2.5 AC   |          |                                      | \$ 18,113.48          | \$ 45,282.15                         | \$ 14,820.00          | \$ 36,986.00                       | \$ 21,917.04          | \$ 54,821.28                       | \$ 14,400.00          | \$ 36,000.00  | \$ 11,080.00          | \$ 27,588.00  |
| 8   | Remove Existing Asphalt Pavement           | 1388 SF  |          |                                      | \$ 21.87              | \$ 30,000.00                         | \$ 7.14               | \$ 9,800.00                        | \$ 14.79              | \$ 20,300.28                       | \$ 4.80               | \$ 32,288.00  | \$ 6.20               | \$ 85,188.00  |
| 9   | Existing Fence Removal                     | 888 LF   |          |                                      | \$ 10.23              | \$ 9,075.00                          | \$ 15.76              | \$ 13,886.00                       | \$ 10.96              | \$ 9,632.28                        | \$ 3.20               | \$ 3,040.00   | \$ 6.00               | \$ 5,288.00   |
| 10  | Setback and Erosion Control                | 1 LS   |          |                                      | \$ 88,887.21          |                                      | \$ 87,880.00          |                                    | \$ 87,880.00          |                                    | \$ 88,000.00          |               | \$ 81,810.00          |               |
| 11  | SI Fence                                   | 2388 LF  |          |                                      | \$ 4.79               | \$ 11,815.00                         | \$ 1.47               | \$ 3,510.00                        | \$ 5.28               | \$ 12,500.28                       | \$ 5.00               | \$ 14,000.00  | \$ 3.00               | \$ 9,000.00   |
| 12  | Riprap                                     | 288 Tons   |          |                                      | \$ 91.16              | \$ 26,232.00                         | \$ 62.85              | \$ 18,100.00                       | \$ 63.30              | \$ 18,376.28                       | \$ 90.00              | \$ 26,000.00  | \$ 88.00              | \$ 25,288.00  |
| 13  | Setback Basin Skimmer and Outlet Structure | 1 LS   |          |                                      | \$ 8,482.14           |                                      | \$ 10,550.00          |                                    | \$ 4,225.28           |                                    | \$ 16,000.00          |               | \$ 11,588.00          |               |
| 14  | Retain Wall                                | 388 LF   |          |                                      | \$ 35.58              | \$ 13,800.00                         | \$ 17.92              | \$ 6,920.00                        | \$ 19.26              | \$ 7,480.28                        | \$ 6.00               | \$ 2,300.00   | \$ 7.70               | \$ 2,978.00   |
| 15  | Setback Basin Concrete to Dry Detention    | 1 LS   |          |                                      | \$ 38,207.12          |                                      | \$ 12,480.00          |                                    | \$ 26,487.58          |                                    | \$ 23,000.00          |               | \$ 64,652.00          |               |
| 16  | Temporary Diversion Ditches                | 1488 LF  |          |                                      | \$ 51.28              | \$ 76,478.00                         | \$ 24.7               | \$ 3,680.00                        | \$ 18.86              | \$ 14,784.28                       | \$ 0.00               | \$ 11,288.00  | \$ 3.30               | \$ 4,620.00   |
| 17  | Permanet Diversion Ditch                   | 1 LS   |          |                                      | \$ 26,975.09          |                                      | \$ 80,886.00          |                                    | \$ 38,380.43          |                                    | \$ 48,000.00          |               | \$ 6,588.00           |               |
| 18  | Asphalt Pavement Construction              | 10388 SF   |          |                                      | \$ 4.53               | \$ 47,166.00                         | \$ 6.80               | \$ 70,580.00                       | \$ 5.89               | \$ 60,824.28                       | \$ 52.16              | \$ 541,070.00 | \$ 42.10              | \$ 434,588.00 |
| 19  | Concrete Curbside Pads                     | 10388 CY   |          |                                      | \$ 84.24              | \$ 87,688.00                         | \$ 83.23              | \$ 86,880.00                       | \$ 87.24              | \$ 92,480.28                       | \$ 84.00              | \$ 88,000.00  | \$ 78.00              | \$ 84,888.00  |
| 20  | Subsurface 24" RCP Installation            | 328 LF   |          |                                      | \$ 231.28             | \$ 75,720.00                         | \$ 172.89             | \$ 56,880.00                       | \$ 128.76             | \$ 41,781.28                       | \$ 170.00             | \$ 54,888.00  | \$ 130.00             | \$ 43,288.00  |
| 21  | Subsurface 18" RCP Installation            | 288 LF   |          |                                      | \$ 340.77             | \$ 98,994.00                         | \$ 231.00             | \$ 66,480.00                       | \$ 242.80             | \$ 70,800.28                       | \$ 180.00             | \$ 33,000.00  | \$ 114.00             | \$ 32,888.00  |
| 22  | 18" x 24" RCP Installation                 | 48 LF  |          |                                      | \$ 385.44             | \$ 18,490.00                         | \$ 202.25             | \$ 9,700.00                        | \$ 204.45             | \$ 9,820.28                        | \$ 200.00             | \$ 8,000.00   | \$ 180.00             | \$ 7,440.00   |
| 23  | Dry Detention Floor Structure              | 1 LS   |          |                                      | \$ 5,084.12           |                                      | \$ 5,880.00           |                                    | \$ 5,588.00           |                                    | \$ 5,588.00           |               | \$ 20,288.00          |               |
| 24  | Perforated Pipe, 24" RCP                   | 88 LF  |          |                                      | \$ 231.28             | \$ 20,318.00                         | \$ 200.80             | \$ 17,680.00                       | \$ 405.82             | \$ 35,312.28                       | \$ 208.00             | \$ 18,368.00  | \$ 188.00             | \$ 16,688.00  |
| 25  | Rebar                                      | 50 Each  |          |                                      | \$ 1,514.16           | \$ 75,708.00                         | \$ 1,300.80           | \$ 65,040.00                       | \$ 637.80             | \$ 31,880.28                       | \$ 1,154.00           | \$ 57,738.00  | \$ 558.00             | \$ 27,588.00  |
| 26  | New Fence                                  | 628 LF   |          |                                      | \$ 50.83              | \$ 31,830.00                         | \$ 37.83              | \$ 23,880.00                       | \$ 32.33              | \$ 20,380.28                       | \$ 44.00              | \$ 27,738.00  | \$ 36.00              | \$ 22,738.00  |
| 27  | Segmental Block Retaining Wall             | 343 LF   |          |                                      | \$ 349.84             | \$ 119,980.00                        | \$ 324.27             | \$ 111,280.00                      | \$ 358.45             | \$ 122,730.28                      | \$ 365.00             | \$ 125,188.00 | \$ 238.00             | \$ 80,948.00  |
| 28  | Concrete Retaining Wall                    | 488 LF   |          |                                      | \$ 384.87             | \$ 187,160.00                        | \$ 310.72             | \$ 151,880.00                      | \$ 325.82             | \$ 158,880.28                      | \$ 270.28             | \$ 132,000.00 | \$ 275.00             | \$ 134,738.00 |
| 29  | Stone Backfill Behind Wall and Drainage    | 218 CY   |          |                                      | \$ 84.21              | \$ 18,341.00                         | \$ 71.42              | \$ 15,680.00                       | \$ 152.76             | \$ 33,784.28                       | \$ 208.00             | \$ 45,368.00  | \$ 84.00              | \$ 18,388.00  |
| 30  | Wastewater Treatment                       | 1788 CY  |          |                                      | \$ 10.27              | \$ 18,341.00                         | \$ 18.44              | \$ 32,880.00                       | \$ 34.80              | \$ 61,800.28                       | \$ 75.00              | \$ 133,800.00 | \$ 26.00              | \$ 46,288.00  |
| 31  | Wastewater Treatment                       | 388 SF   |          |                                      | \$ 384.88             | \$ 149,880.00                        | \$ 112.11             | \$ 43,480.00                       | \$ 342.89             | \$ 133,880.28                      | \$ 484.00             | \$ 188,428.00 | \$ 354.00             | \$ 138,388.00 |
| 32  | Concrete Curb and Gutter                   | 628 LF   |          |                                      | \$ 31.28              | \$ 19,641.00                         | \$ 28.80              | \$ 18,080.00                       | \$ 28.82              | \$ 18,020.28                       | \$ 32.00              | \$ 20,000.00  | \$ 30.00              | \$ 18,738.00  |
| 33  | Pipe Hydrant                               | 1 LS   |          |                                      | \$ 180,738.52         |                                      | \$ 180,738.00         |                                    | \$ 63,880.23          |                                    | \$ 20,588.00          |               | \$ 80,888.00          |               |
| 34  | Ford Hydrant (No Coaster and Installation) | 1 LS   |          |                                      | \$ 20,986.07          |                                      | \$ 15,880.00          |                                    | \$ 12,780.42          |                                    | \$ 13,588.00          |               | \$ 30,888.00          |               |
| 35  | Landscape Planting                         | 1 LS   |          |                                      | \$ 84,220.49          |                                      | \$ 100,880.00         |                                    | \$ 80,880.28          |                                    | \$ 82,000.00          |               | \$ 85,000.00          |               |
| 36  | Materials Shed Canopy Structure            | 11388 SF   |          |                                      | \$ 28.88              | \$ 328,730.00                        | \$ 74.85              | \$ 846,880.00                      | \$ 44.76              | \$ 508,580.28                      | \$ 62.85              | \$ 718,000.00 | \$ 32.50              | \$ 371,588.00 |
| 37  | Materials Shed Canopy Construction         | 988 SF   |          |                                      | \$ 50.87              | \$ 50,087.00                         | \$ 32.33              | \$ 31,880.00                       | \$ 41.27              | \$ 40,780.28                       | \$ 37.00              | \$ 35,528.00  | \$ 36.00              | \$ 34,588.00  |
| 38  | Canopy Foundation                          | 82 CY  |          |                                      | \$ 720.88             | \$ 59,188.00                         | \$ 964.80             | \$ 79,280.00                       | \$ 1,116.22           | \$ 91,870.28                       | \$ 1,326.00           | \$ 108,000.00 | \$ 550.00             | \$ 45,288.00  |
| 39  | Canopy Ground Floor Slab                   | 238 CY   |          |                                      | \$ 584.14             | \$ 138,732.00                        | \$ 688.86             | \$ 163,880.00                      | \$ 713.25             | \$ 170,880.28                      | \$ 774.00             | \$ 183,000.00 | \$ 475.00             | \$ 112,948.00 |
| 40  | Canopy Office Building Installation        | 3 Each   |          |                                      | \$ 487.18             | \$ 1,461.54                          | \$ 5,000.00           | \$ 15,000.00                       | \$ 3,612.55           | \$ 10,837.65                       | \$ 11,000.00          | \$ 33,000.00  | \$ 7,500.00           | \$ 22,588.00  |
| 41  | Canopy Office Building Installation        | 1 LS   |          |                                      | \$ 8,886.60           |                                      | \$ 5,880.00           |                                    | \$ 6,128.28           |                                    | \$ 26,000.00          |               | \$ 12,888.00          |               |
| 42  | Electrical Service and Feeders             | 1 LS   |          |                                      | \$ 187,084.15         |                                      | \$ 280,886.00         |                                    | \$ 181,784.23         |                                    | \$ 116,000.00         |               | \$ 180,388.00         |               |
| 43  | Comptroller Electrical Service             | 1 LS   |          |                                      | \$ 116,884.88         |                                      | \$ 28,880.00          |                                    | \$ 23,881.42          |                                    | \$ 76,000.00          |               | \$ 88,288.00          |               |
| 44  | Site Lighting                              | 1 LS   |          |                                      | \$ 128,283.17         |                                      | \$ 170,880.00         |                                    | \$ 160,815.52         |                                    | \$ 128,000.00         |               | \$ 180,000.00         |               |
| 45  | Security & Communication Service           | 1 LS   |          |                                      | \$ 38,877.15          |                                      | \$ 80,880.00          |                                    | \$ 75,886.24          |                                    | \$ 83,000.00          |               | \$ 25,000.00          |               |
| 46  | Permanent Seeding                          | 1 LS   |          |                                      | \$ 16,881.78          |                                      | \$ 5,880.00           |                                    | \$ 3,887.28           |                                    | \$ 83,000.00          |               | \$ 23,888.00          |               |
| 47  | Project Contingency                        | 1 LS   |          |                                      | \$ 180,000.00         |                                      | \$ 180,880.00         |                                    | \$ 200,880.28         |                                    | \$ 200,880.00         |               | \$ 200,880.00         |               |
| <b>Total Bid Price For Contract</b>             |  |  |          |                                      | <b>\$4,546,917.89</b> |                                      | <b>\$5,121,742.88</b> |                                    | <b>\$4,384,555.48</b> |                                    | <b>\$4,772,380.60</b> |               | <b>\$4,387,778.00</b> |               |
| 48  | Proposed Form                              | Y  |          |                                      | Y                     |                                      | Y                     |                                    | Y                     |                                    | Y                     |               | Y                     |               |
| 49  | Address Acknowledged                       | Y  |          |                                      | Y                     |                                      | Y                     |                                    | Y                     |                                    | Y                     |               | Y                     |               |
| 50  | Proposed Signature Page                    | Y  |          |                                      | Y                     |                                      | Y                     |                                    | Y                     |                                    | Y                     |               | Y                     |               |
| 51  | Certification of Non-Discrimination        | Y  |          |                                      | Y                     |                                      | Y                     |                                    | Y                     |                                    | Y                     |               | Y                     |               |
| 52  | Safety Declaration                         | Y  |          |                                      | Y                     |                                      | Y                     |                                    | Y                     |                                    | Y                     |               | Y                     |               |
| 53  | Certification of ADA Compliance            | Y  |          |                                      | Y                     |                                      | Y                     |                                    | Y                     |                                    | Y                     |               | Y                     |               |
| 54  | Bid Bond                                   | Y  |          |                                      | Y                     |                                      | Y                     |                                    | Y                     |                                    | Y                     |               | Y                     |               |
| 55  | Bid Form A                                 | Y  |          |                                      | Y                     |                                      | Y                     |                                    | Y                     |                                    | Y                     |               | Y                     |               |
| 56  | Bid Form B                                 | Y  |          |                                      | Y                     |                                      | Y                     |                                    | Y                     |                                    | Y                     |               | Y                     |               |
| <b>Impairment (see highlighted areas above)</b> |  |  |          |                                      | <b>See Note #1</b>    |                                      | <b>See Note #2</b>    |                                    |                       |                                    |                       |               | <b>See Note #3</b>    |               |

**Notes:**

1. **JRM Contractors, LLC:** Discrepancies between unit pricing and extension, as indicated in red text, in accordance with A Legal Guide to Construction Contracting with North Carolina Local Governments (© 2015), Chapter 2.53, "The general rule of practice that addresses this discrepancy is that unit price controls. If the local government wishes to use this rule in the event of a discrepancy between unit price and extension, it should state this in its bid specifications." On the Bid Form, Section 4-A states that "The Base Bid Total Indicated in the numbers and in words at the end of the Base Bid Sheet(s), shall be used for determination of the successful Bidder." In this case, a final determination was made that the Bid Form stipulation governs.

2. **Ground Thrunder Construction, Inc.:** Revised total costs, as indicated in red text, were rounded up.

3. **J.A. Coggins, Inc.:** Discrepancies between unit pricing and extension, as indicated in red text, Item No. 3 Administration left blank on the Bid Form, in accordance with A Legal Guide to Construction Contracting with North Carolina Local Governments (© 2015), Chapter 2.52, "If the contractor sustains it, affects the bid price, the bid must be rejected as being nonresponsive."

**CERTIFICATION:** This is certified to be an accurate tabulation of bids received for the project.



**Meeting Minutes**

**February 6, 2024**

**24-0059 LAND EXCHANGE – ELLA B. SCARBOROUGH COMMUNITY RESOURCE CENTER**

Adopt a resolution authorizing exchange of a permanent dumpster easement on a portion of Tax Parcel 097-111-20 and two (2) permanent easements for twelve (12) parking spaces on a portion of Tax Parcel 097-111-47 owned by the County for two (2) areas of fee simple right-of-way use and a temporary construction easement on a portion of Tax Parcel 097-131-16 currently owned by ALPS Holdings, LLC, and Paul McNamara (collectively "ALPS").

**MECKLENBURG COUNTY BOARD OF COMMISSIONERS RESOLUTION**  
**AUTHORIZING EXCHANGE OF A PERMANENT DUMPSTER EASEMENT ON A PORTION OF TAX PARCEL 097-111-20 AND TWO (2) PERMANENT EASEMENTS FOR TWELVE (12) PARKING SPACES ON A PORTION OF TAX PARCEL 097-111-47 OWNED BY THE COUNTY FOR TWO (2) AREAS OF FEE SIMPLE RIGHT-OF-WAY USE AND A TEMPORARY CONSTRUCTION EASEMENT ON A PORTION OF TAX PARCEL 097-131-16 CURRENTLY OWNED BY ALPS HOLDINGS, LLC AND PAUL MCNAMARA**

WHEREAS, Mecklenburg County ("County") owns Tax Parcels 097-111-20 and 097-111-47 which are located at the intersection of Highway 29 (N. Tryon Street) and Eastway Drive in the City of Charlotte and are part of the parcels that comprise the County's Ella B. Scarborough Community Resource Center ("CRC"); and

WHEREAS, the County was required to make certain street improvements, including construction of Stitt Road, a right turning lane from Eastway Drive into the CRC, and a 12' wide multi-use path along Eastway Drive as part of the construction of the CRC in accordance with the City of Charlotte's land development standards; and

WHEREAS, to comply with the City's requirements, the County must secure certain land rights on Tax Parcel 097-131-16 which is owned by ALPS Holdings, LLC and Paul McNamara ("ALPS") including a temporary construction easement of (+/- 8,314 SF) and two areas of fee simple right-of-way use which are (+/- 2,532 SF) and (+/-534 SF) respectively; and

WHEREAS, ALPS desires to obtain certain land rights from the County, including a dumpster easement of (+/- 981 SF) on Tax Parcel 097-111-20 and two areas of permanent parking easements on Tax Parcel 097-111-47 totaling (+/- 1,530 SF); and

WHEREAS, the property rights owned by ALPS have a value of \$57,721 and the value of the easements being conveyed by the County to ALPS have a value of \$41,808; and

WHEREAS the County proposes compensating ALPS in the sum of \$15,913 which is the difference between the value of the ALPS conveyance and the value of the County conveyance; and

WHEREAS, the Mecklenburg County Asset and Facility Management Department has determined that, in its opinion, the County will receive full and fair consideration for the County owned property rights that are being conveyed to ALPS; and

WHEREAS, pursuant to G.S. 160A-271, the Board of County Commissioners is authorized to exchange real property owned by the County for other real property by private negotiation if the County receives a full and fair consideration for its property; and

WHEREAS, pursuant to G.S. 160A-271, the Board approved a resolution declaring its intent to authorize the exchange of the County owned property for the ALPS property and authorized publication of a notice of such intent, which notice was published in the Charlotte Observer on January 24, 2024 as required by law, now, therefore, be it

**RESOLVED** that the Mecklenburg County Board of Commissioners hereby authorizes the exchange of the County owned property for the ALPS owned property and authorizes the County Manager to negotiate and execute an exchange agreement and any other documents necessary to effectuate the exchange.

APPROVED the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Approved as to Form:

\_\_\_\_\_  
County Attorney

\_\_\_\_\_  
Clerk to the Board

**Resolution recorded in full in Ordinance Book ---, Document #---**

**Meeting Minutes**  
**February 6, 2024**  
**24-0066 MINUTES**

Approve the following Meeting Minutes:

January 10, 2023 Budget Public Policy Workshop  
April 4, 2023 Regular Meeting  
May 9, 2023 Budget/Public Policy Workshop  
May 11, 2023 CMS Budget Request

**24-0069 CMS PROPERTY PURCHASE – 511 YELLOWSTONE DRIVE**

Approve a purchase price of \$6,500,000 for Charlotte-Mecklenburg Board of Education ("CMBE") to purchase Tax Parcel 069-041-38 (+/- 3.00 acres) at 511 Yellowstone Drive.

*Background: At the Board's November 21, 2023, meeting, the Board was asked to decline its statutory right first refusal to CMBE owned Tax Parcel 079-017-29 (+/- 4.18 acres) to allow CMBE to exchange that property for property located at 511 Yellowstone Drive (069-041-38, 3.0 acres) with a third-party. The Board voted unanimously in closed session to exercise its statutory right of first refusal to Tax Parcel 079-017-29 (+/- 4.18 acres) and to authorize the County Manager to negotiate and execute all documents necessary for acquisition of the 1400 N. Graham Street property by the County from CMBE. The property that would have been conveyed by CMBE has a value of \$6,370,000 and the property CMBE was proposed to receive at 511 Yellowstone Drive, has a value of \$6,500,000. The vote in open session did not capture the second part of the agenda item. Approval of this purchase price is consistent with the*

*Board's discussion on November 21st and will allow CMBE to purchase the property at 511 Yellowstone Drive.*

**THIS CONCLUDED ITEMS APPROVED BY CONSENT**

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**24-0077 PULLED CONSENT ITEMS - NONE**

**COMMISSIONER REPORTS**

**24-0056 COMMISSIONER REPORTS**

Commissioners shared information of their choosing within the guidelines as established by the Board, which included, but not limited to, past and/or upcoming events.

**ADJOURNMENT**

Motion was made by Commissioner Rodriguez-McDowell, seconded by Commissioner Meier, and unanimously carried, that there being no further business to come before the Board that the meeting be adjourned at 7:21 p.m.

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Kristine M. Smith, Clerk to the Board

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George Dunlap, Chair