

Region F Aging Advisory Committee

Applicants At-A-Glance

Eligible for Reappointment

Name	District	Gender	Ethnicity
Dean, Jeffrey	6	Male	Caucasian/Non-Hispanic
McKinney, Hope	4	Female	African American
Williams, Terri	2	Female	African American



Mecklenburg County Advisory Board Application

- **Name of Advisory Board:** Region F Aging Advisory Committee
- **Name:** Jeffrey Dean
- **Home address:** 2951 Redfield Dr.
- **City:** Charlotte
- **Zip code:** 28270
- **Home Phone:** 585-319-0333
- **Work Phone:** 980-386-1613
- **Email:** jeffrey.m.dean@outlook.com
- **Occupation:** Banking Procurement
- **Place of employment:** Bank of America
- **Race:** White
- **Sex:** Male
- **Age:** 42
- **Hours per month available for position:** 5-8
- **County advisory board currently serving on:**
- **Expiration date:**
- **Education:** B.S. Business Admin
- **How did you learn of this vacancy?** Other -- Centralina Area Agency on Aging Staff
- **If you selected Other, please explain:**
- **Business and civic experience:** Just moved here from Phoenix Arizona 6 months ago (July 2018). I was the Director of Contract Administration for the local Area Agency on Aging for 8 years. I oversaw the APS, SCSEP and Contracting Departments. I attended Board of Director and Advisory Council meetings on a monthly basis. I hosted Services Committee meetings with public volunteers for RFPs and Budget approvals. Conducted public hearings, focus groups, and developed Area Plans. Attended and advocated for Adults with local and state governments. Attended MAG meetings (Maricopa County's Council of Governments).
- **Areas of expertise and interests/skills:** Variety of Aging topics and funding: Adult Protective Services, OAA, Nutrition Programs, NAPIS reporting, SCSEP, SHIP, Advocacy, Contracting, Contractor Assessments and Audits, etc. I would love to use my knowledge and experience to help advise and advocate for older adults in my new local community.
- **Am I a current vendor with Mecklenburg County?** No
- **County Commission District:** 6
- **I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that the information contained in this application is true and correct according to the best of my knowledge and belief. I understand that this**

application is subject to the N.C. Public Records Law (NCGS 132-1) and may be released upon request. I agree

- **Signature of applicant:** Jeffrey Dean
- **Date:** 02/07/2019

Statement to Applicants

Profile**Which Boards would you like to apply for?**

Domestic Violence Advisory Board: Archived
Region F Aging Advisory Committee: Appointed

Hope

First Name

Mckinney

Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Hope McKinney-Robinson

hopemc420@gmail.com

Email Address

11301 E. WT Harris Blvd.

Home Address

Charlotte

City

NC

State

28212

Postal Code

Home: (704) 756-5435

Primary Phone

Home: (704) 269-4673

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

☒ 4

How long have you been a resident of Mecklenburg County? Please include months, or years.

50+ years

My age range is (please select one): *

☒ Over 55

Ethnicity *

☒ African American

Gender *

☒ Female

Interests & Experiences

Education

Education High School Diploma • Harding University High School, Charlotte, NC Certifications
The Academy of Modern Applied Psychology - Life Coach Certification Comptia Project+
Certification ISTQB / ASTQB Foundational Tester Certification Mobile and Agile Tester
Certification Currently Pursuing: Google Data Analytics Certification

Community Association
Management Services

Employer

Sr. Compliance Inspector
(West Region)

Occupation

Business and civic experience

1. As an assistant manager in retail, I developed skills in leadership, team management, and problemsolving that would be highly transferable to the Women's Advisory Board position. 2. My experience as a volunteer in decorating domestic violence shelters has given me skills in project management, creative thinking, and attention to detail, which would be valuable in advocating for women's issues on the Advisory Board. 3. My membership in Delta Kappa Nu, a sorority dedicated to supporting women's issues, has given me a deep understanding of the challenges facing women today and the passion to fight for gender equality, making me a strong candidate for the Domestic Violence Advisory Board.

Area of expertise and interests/skills

I am a Mother, Divorcee, and Daughter with generational experience in the areas of family trauma survival. I have emerged with a strong sense of leadership, problem-solving, project management, and advocacy skills. A passion for women's rights, gender equality, social justice, and community involvement.. Experience in research and data analysis. Proven ability to work collaboratively with others and a personal commitment to the mission of the board. I have recently enrolled in a civic training and development program.

Additional Comments

I plan to build, nurture and grow my network in support of board efforts: North Carolina Coalition Against Domestic Violence (NCCADV). Salvation Army shelter volunteer. Life coach certification. QPR Training. Habitat for Humanity volunteer. North Carolina Parks and Recs volunteer. City Startup Labs Cohort. Dress for Success Professional . Pink Mentor Network. Charlotte is Creative.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

Citizen's Review Board - 2009

Why are you interested in serving on the board(s) to which you are applying?

Serving on the Domestic Violence Advisory Board would mean a lot to me. As a parent, and someone who hopes to be a grandparent someday, I care deeply about creating a safer world for future generations. That's why I'm committed to advocating for gender equality and ending domestic violence. Increasing safety for victims and holding perpetrators accountable is crucial to creating a safer community for everyone. I want to do my part to promote the critical and emerging needs of women in Mecklenburg County. Through education and service, I believe we can make a real difference. Working together, we can raise awareness and take action to create a more just and equitable society for all. This is an issue that I am truly passionate about. I want to be a powerful advocate for gender equality and take action to address the critical issue of domestic violence. With unwavering determination, I am ready to work towards a safer, more equitable world.

Have you attended a meeting of the advisory board(s) to which you are applying?

☐ Yes ☒ No

Hours Per Month Available for Position

6 - 30 hours per month. My role is very flexible and I have Monday evenings set aside for my civic duty. I have already informed my employer of my desire to serve. She is very supportive.

How did you learn of the vacancy? *

☒ Mecklenburg County Website

If you answered other - Where did you learn of this vacancy?

I am constantly seeking ways to give back and provide support. This would be one of the most important endeavors of my life and career. I would be honored to give the opportunity and plan to make a tremendous impact. I would serve on this board as though it were my job!

[HMcKinney_2023_Plan.docx](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

☒ Yes ☐ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

☐ Yes ☒ No

Are you a current vendor with Mecklenburg County?

☐ Yes ☒ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

☐ Yes ☒ No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☒ I Agree

Signature of Applicant (Sign Your Legal Name):

Hope McKinney

Board Specific Questions

Project Support Specialist

Administrative professional with over 10 years' experience providing project and program support. Proficient with Microsoft Office Suite and Office 365 Online, including SharePoint, Excel, PowerPoint, Outlook and Word.

Areas of Focus:

- Microsoft Office 365
- Data Integrity
- Business Analysis
- Reporting Specialist
- SharePoint Projects
- Document Management Services

Professional Experience

Community Association Management Services (CAMS), Charlotte, NC

Compliance Inspector, Western Region (10/2020 – Present)

Conduction compliance inspections in various home-owner and condominium communities
Use Vantaca to record compliance violations
Create and publish monthly inspection schedules
Pull inspection reports as requested

Real Property Management Charlotte Metro, Charlotte, NC

Assistant Property Manager (3/2020 – 10/2020)

Train and provides support to the Operations Manager. Currently managing a portfolio of over 200 properties. Resolve owner and tenant issues. Responsible for new owner onboarding, the leasing process, collecting and log rental payments, status reporting. Responsible for building out and managing team SharePoint site. Track leasing lifecycle using Excel and SharePoint. Property management tools: PropertyMeld, MLS, NationWide Eviction, Rently, Appfolio, DocuSign

Dollar General, Charlotte, NC

Assistant Store Manager (8/2019 – 5/2020)

Had seven store associates and key holders reporting to me. Responsible for Sales Reports, Tender Reports, Sales Analysis and End-of-Day reporting using StoreNet system. Responsible for daily cash deposits and change fund accuracy. Entrusted to train and supervise visiting Assistant Managers.

Urban Zue, Charlotte, NC

Office Manager (5/2013 – 8/2019)

Provided day-to-day administrative office assistance. Created sponsor and grant presentations using Microsoft PowerPoint. Analyzed client data in Microsoft Excel spreadsheets using PivotTables and V and H-Lookups. Utilized SharePoint migration tool to migrate data from local network to SharePoint site. Developed, maintained, and updated 30+ databases, and reports.

Johnson Service Group, Charlotte, NC

SharePoint Support Analyst (6/2018 – 1/2019)

Created and maintained monthly and weekly status presentations using PowerPoint. Created and stored 50+ SharePoint documents. Initiated follow up for action items, and ensured issues were escalated, classified, and documented as assigned. Managed permissions for SharePoint 30 sub-sites, lists, and libraries.

Wells Fargo, Charlotte, NC

Technical Project Financial Analyst (9/2013 – 4/2017)

Supported 70+ projects within 5 portfolios, with a total budget of \$10 million dollars. Collaborated with senior project manager to support 10+ infrastructure and technology project managers. Updated project artifacts and data in SharePoint. Performed the analysis of daily financial extracts from STAMP. Delivered updates and reports on project change controls in SharePoint. Executed data gathering and analysis of project financial variances using V-Lookup in Microsoft Excel. Produced project financial data for portfolio, business case studies, and gating report reviews

Bank of America, Charlotte, NC**Project Coordinator (4/2012 – 6/2013)**

Managed site content, access, and the administration of SharePoint 2013. Delivered 100+ reports using simple SQL queries via SQL server reporting services. Monitored the Home Equity Program office project dashboard. Updated project artifacts by reconciling project plans, milestone dashboards, and tasklists. Produced 3 weekly report-outs on DOJ escalations utilizing Pivot Tables.

Wells Fargo Corporation, Charlotte, NC**Document Management Analyst (12/2009 – 5/2010)**

Maintained the reporting dashboard, tracked key performance indicators, collected requirements to improve the user experience, documented processes, and developed productivity tools to increase efficiency. Analyzed documents for compliance and consistency. Provided appropriate permissions to data in virtual workspaces.

Data Security Administrator (6/2004 – 6/2009)

Performed SharePoint site administration including stand up sites, views, libraries, navigation, meta data, customization, etc. Provided data and system access to 36 managers using CIW and PICCT. Entered project status, issues, and milestone data into performance tracker and SharePoint. Introduced the project management office to SharePoint 2.0, and advised on the benefits and features of the system. Conducted quarterly access review audits using the access review system.

Education

High School Diploma • Harding University High School, Charlotte, NC

Certifications

Comptia Project+ Certification

ISTQB / ASTQB Foundational Tester Certification

Mobile and Agile Tester Certification

Currently Pursuing: Microsoft Office Expert Certification

Statement to Applicants

Profile**Which Boards would you like to apply for?**

Historic Landmarks Commission: Appointed
Juvenile Crime Prevention Council: Archived
Region F Aging Advisory Committee: Appointed
Small Business and Entrepreneurship Advisory Board: Archived

Terri

First Name

Williams

Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

indycj2012@gmail.com

Email Address

9540 Steele Meadow Road

Home Address

Charlotte

City

NC

State

28273

Postal Code

What Mecklenburg County District do you live in? Please verify below. *

☒ 2**How long have you been a resident of Mecklenburg County? Please include months, or years.**

25 years

My age range is (please select one): *

☒ Over 55**Ethnicity ***

☒ African American**Gender ***

☒ Female

Interests & Experiences

Education

NCCU Undergraduate 1981 University of Phoenix Graduate 2015

Semi Retired

Employer

Semi Retired

Occupation

Business and civic experience

Worked in customer service management positions for 38 years. Was a member of Big Brothers/Big Sister

Area of expertise and interests/skills

Delivering consistent premier, top notch customer service. Love People...very relatable with millenials and Gen Z

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

Think I can make a difference. Specially for the youth organization, the violence is outrageous and so ☹ sad.

Have you attended a meeting of the advisory board(s) to which you are applying?

☐ Yes ☒ No

Hours Per Month Available for Position

15-20

How did you learn of the vacancy? *

☒ Mecklenburg County Website

[twilliams_resumeOct2021.doc](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

☒ Yes ☐ No

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☐ Yes ☒ No

Are you a current vendor with Mecklenburg County?

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☐ Yes ☒ No

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☒ I Agree

Signature of Applicant (Sign Your Legal Name):

Terri Marie Williams

Board Specific Questions



Mecklenburg County, NC

Region F Aging Advisory Committee

Board Details

The Region F Aging Advisory Committee was established by legislative authority NC SB 479- Enabling legislation: Older American's Act Section 1321.57 Area Agency Advisory Council to assist the Area Agency on Aging staff to provide direction for programming and services for the population aged sixty and over in Region F relative to: Developing and administering the area plan; Conducting public hearings if and when necessary; Representing the interest of older persons; and Reviewing and commenting on all community policies, programs and actions which affect older persons with the intent of assuring maximum coordination and responsiveness to older persons.

The geographical area served by the RFAAC shall coincide with the boundaries of the Centralina Council of Governments Region F - State Planning organization consisting of the nine counties of Anson, Cabarrus, Gaston, Iredell, Lincoln, Mecklenburg, Rowan, Stanly and Union. Each county will have a roster of three delegates and an alternate. All members are considered volunteer and will serve without compensation. Terms begin on July 1 and end on June 30th.

Overview

- ☐ **Size** 4 Seats
- ☐ **Term Length** 2 Years
- ☐ **Term Limit** 3 Terms

Contact

- ☐ **Name** Linda Miller & Evelyn Pressley
- ☐ **Phone** (704) 688-6505

Additional

Qualifications

Genuine interest and concern for the aging population of this region and the commitment to fulfill the responsibilities of this committee, such as: To attend all Region F Aging RFAAC meetings and Public Hearings held by the Region F Aging RFAAC; To become knowledgeable about the Area Agency on Aging and its role in the Aging Network; To be aware of the needs of the older adults in his/her respective county and to know what services are available in the county for the aging population; To provide support to the Area Agency on Aging staff in carrying out the functions of the Area Agency; To be knowledgeable of pertinent issues facing the Aging Network in Region F and to be able to make recommendations to the Centralina Council of Governments Executive Committee as necessary; To serve on sub-committees as necessary to fulfill the responsibilities of this committee. Members cannot be employed with an agency which is receiving Older American Act Funds. Must be a resident of Mecklenburg County.

Advisory Board Details

Appointments are made for two-year terms or three consecutive two-year terms which equals a total of six years. Alternates serve for a one-year term. Persons having served as alternates are eligible to serve as full members when a delegate (DEL) slot becomes open. Delegates rotating off can move to an alternate slot.

Meeting Dates/Times

Quarterly - 2nd Thursday at 1:00 p.m.

Meeting Location

9815 David Taylor Drive - Ste 100 Charlotte, NC 28262

Time Commitment

Varies - Please Contact Staff Advisor

Stipend

No

Special Notes**Job Description**

Mecklenburg County, NC

Region F Aging Advisory Committee

Board Roster

Hope Mckinney

1st Term May 16, 2023 - Jun 30, 2024

Email hopemc420@gmail.com

Home Phone Home: (704) 756-5435

Alternate Phone Home: (704) 269-4673

Address

11301 E. WT Harris Blvd.
Charlotte, NC 28212

Appointing Authority BOCC

Category ALTERNATE

Terri Williams

1st Term Sep 07, 2022 - Jun 30, 2024

Email indycj2012@gmail.com

Home Phone Home: (704) 293-6529

Address

9540 Steele Meadow Road
Charlotte, NC 28273

Appointing Authority BOCC

Category DELEGATE

Jeffrey Dean

2nd Term Mar 19, 2019 - Jun 30, 2024

Email jeffrey.m.dean@outlokk.com

Home Phone Home: (585) 319-0333

Alternate Phone Home: (980) 386-1613

Address

2951 Redfield Dr
Charlotte, NC 28270

Appointing Authority BOCC

Category DELEGATE

Corsha Caughman

2nd Term Aug 18, 2020 - Jun 30, 2025

Email corwave@gmail.com

Home Phone Home: (704) 649-8653

Alternate Phone Home: (704) 649-8653

Address

4811 Bridle Ridge Lane
Charlotte, NC 28269

Appointing Authority BOCC

Category DELEGATE