

Vannoy / McFarland, A Joint Venture, Minority Business Enterprise plan for the Mecklenburg County Northeast Community Resource Center.

Plan Objective

Increase the overall participation of Historically Underutilized Businesses on this project and achieve a minimum of 21% total MWSBE participation broken out as follows:

MBE- 10%, WBE- 6%, SBE- 5%, = Total Goal- 21%

To accomplish this, the following approach will be implemented during preconstruction

- 1. Frictionless prequalification and project management support diverse firms by removing barriers to entry which may include waiving sub bonding, quick pay, and joint check provisions, and supporting firms in the prequalification/project administration process so small diverse firms can focus on their business rather than paperwork.
- 2. We propose the notion of creating targeted informal packages for diverse spend with general requirements and general conditions items where solely registered MWSBE firms may compete for scopes such as: printing and blueprints, safety requirements, dumpsters and hauling, cleaning supplies, and other general requirement items.
- 3. We will strategically host outreach sessions with the minority business advocacy associations to pitch the project and provide information and schedules so firms are able to prioritize the bidding process on their long-range pursuits: Metrolina Minority Contractors Association, Carolinas/Virginia Diversity Supplier Development Council, City Business Inclusion, and like kind organizations.
- 4. Targeted invitation to participate in sub-trade partner budgeting prior to bidding to engage MWSBE firms in the process. Moreover, we will proactively invite MWSBE firms in bid solicitation phase to invite registered firms to actively engage in the bidding process to demonstrate best efforts.
- 5. Partner with CPCC and Charlotte Works to provide internship and direct hire opportunities to employ local labor in support of the project goals.
- 6. Work closely with Mecklenburg County to identify local subcontractors who would want to become engaged in the project and exchange information regarding the project bidding process.



NOTICE TO CONTRACTORS BIDDER PRE-QUALIFICATION REQUEST

June 25, 2020

Mecklenburg County – Community Resources Center Northeast

Construction Drawing Package	Construction Timeline
Demolition – Phase 1	September – November 2020
Early Sitework – Phase 2	December 2020 – March 2021
Building Construction – Phase 3	April 2020-June 2021

NOTICETOCONTRACTORS: BIDDER PRE-QUALIFICATION REQUEST: Vannoy/McFarland, is the Construction Manager @ Risk for Mecklenburg County ("Owner") on the Community Resource Center Northeast to be built at (Location), North Carolina. We are seeking to pre-qualify First Tier construction trade and specialty contractors who wish to submit bids for furnishing labor, materials, equipment and tools to perform the work as described in specific Bid Packages which together make up the work to be performed in its entirety.

PROJECT DESCRIPTION: The Bid Packages are as follows:

BP-001 General Inclusions	BP-1015 Marker boards
BP-100 General Trades	BP 1065 Operable Partitions
BP-105 Final Cleaning	BP-1110 Stage Equipment
BP-200 Demolition	BP-1140 Food Service Equipment
BP-390 Turnkey Concrete	BP-1145 Residential Appliances
BP-400 Turnkey Masonry	BP-1148 Athletic Equipment
BP-500 Structural & Misc. Steel	BP-1250 Window Treatments
BP-642 Millwork & Casework	BP-1400 Elevators
BP-740 Roofing & Sheet Metal	BP-2100 Fire Protection
BP-750 Metal Wall Panels	BP-2200 Plumbing
BP-790 Caulking & Waterproofing	BP-2300 HVAC
BP 791 Spray Foam Air Barrier	BP-2500 Mechanical Controls
BP-800 Doors Frames & Hardware	BP-2600 Turnkey Electrical
BP-833 Coiling Doors & Grills	BP-3100 Earthwork
BP-840 Curtainwall / Storefront / Glass & Glazing	BP-3200 Asphalt Paving, Curb & Gutter
BP-925 Metal Studs & Drywall	BP-3213 Concrete Paving & Sidewalks
BP-930 Ceramic Tile	BP-3231 Fences & Gates
BP-960 Carpet-Resilient-Base	BP-3290 Landscaping
BP-980 Acoustical Ceiling Systems	BP-3298 Athletic & Recreational Surfaces
BP-990 Painting & Wallcoverings	BP 3299 Playground Equipment
BP-1005 Toilet Specialties-Acc-Div. 10	BP-3300 Site Utilities
BP-1010 Identifying Devices & Signage	BP-3400 Turnkey Sitework

Additional Packages may be added and/or deleted at the discretion of the Construction Manager. Interested contractors should submit their completed prequalification submittals, by: Date TBD to Danny Staton at Vannoy / McFarland, A Joint Venture, at 4024 Barringer Dr. Charlotte, NC 28217 PROJECTSPECIFIC PREQUALIFICATION FORMS CAN BE OBTAINED from our online plan room

Prequalification Form for First –Tier Subcontractors under CM at Risk

In determining the contractor's qualifications, Vannoy/McFarland shall take into consideration the past performance of the contractor and construction contracts for this Owner with particular concern given to completion times, quality of work, similar work size and complexity, cooperation with other subcontractors and cooperation with the designer and owner.

PROJECT: Mecklenburg County CRC NE

INSTRUCTIONS: Please complete the attached forms and mail or email to the following

address:

4024 Barringer Dr. Charlotte, NC 28217

Email to:

Danny.staton@jrvannoy.com

DUE DATE: TBD

Fill in all appropriate blank spaces provided on the form. FAILURE TO FURNISH REQUESTED INFORMATION MAY DISQUALIFY THE

APPLICANT.

The owner/CM reserves the option to contact applicants to clarify information from those that submit the pre-qualification statement.

PREBID MEETING: Date/Time TBD

BID DATE: Date/Time TBD

NOTIFICATION OF The CM shall announce in writing the names of those contractors who

ACCEPTANCE: meet pre-qualification requirements.

The Owner and CM reserve the right to add contractors to the bid list at

any time throughout the bidding period.

CONSTRUCTION MANAGER:

Vannoy / McFarland, a Joint Venture

4024 Barringer Dr. Charlotte, NC 28217

This form gathers information about the subcontractors seeking to qualify for the work and provides a general format for the prequalification criteria. Completing this questionnaire does not guarantee prequalification. Evaluation of the submittal shall be performed by the prequalification committee.

First-Tier Subcontractors are to use the project -specific form provided by the Mecklenburg County CRC NE Prequalification Team

Meck County CRC NE Prequalification Form for First –Tier Subcontractors under CM at Risk

Submitted to:			
Vannoy / McFarland, a	Joint Venture		
4024 Barringer Dr.			
Charlotte, NC 28217			
Charlotte, NC 20217			
Project:			
Mecklenburg County (CRC NE		
Address			
Address			
Insurance Program: (OCIPCCIP	SubGuard	None
Principal trade and spec	ialty contractors are solicite	d for the following bid	packages:
•	in prequalifying for this proje		
	e selected, please make sure	·	
	alification Committee to eval		
•	d Packages and may change b	•	
		·	•
	IN FRONT OF THE BID PACKAG		
	ACKAGE WILL BE EVALUATED B		
WORK REQUIRED TO COM	PLETE THE SCOPE OF WORK FO	OR THE PACKAGES THAT Y	OU MARK
☐ BP-001 General Inclus	sions	☐ BP-1015 Markerbo	pards
BP-100 General Trade		 ☐BP 1065 Operable	
BP-105 Final Cleaning		BP-1110 Stage Equ	
BP-390 Turnkey Conc		☐ BP-1140 Food Serv	•
BP-400 Turnkey Masc		 ☐BP-1145 Residenti	• •
BP-500 Structural & N	-	 ☐ BP-1148 Athletic E	• •
BP-642 Millwork & Ca	asework	 ☐BP-1250 Window	• •
☐ BP-740 Roofing & She	eet Metal	☐ BP-1400 Elevators	
☐ BP-750 Metal Wall Pa	anels	☐ BP-2100 Fire Prote	ection
☐ BP-790 Caulking & W	aterproofing	 ☐BP-2200 Plumbing	I
☐ BP 791 Spray Foam A	ir Barrier	BP-2300 HVAC	
☐ BP-800 Doors Frames	& Hardware	☐BP-2600 Turnkey I	Electrical
☐ BP-833 Coiling Doors	& Grills	☐BP-3100 Earthwor	k
☐ BP-840 Curtainwall/S	torefront/Glass & Glazing	☐ BP-3200 Asphalt P	aving, Curb & Gutter
☐ BP-925 Metal Studs 8	k Drywall	☐BP-3213 Concrete	<u>.</u>
☐ BP-930 Ceramic Tile	•	☐BP-3231 Fences &	
☐ BP-960 Carpet-Resilie	ent-Base	☐ BP-3290 Landscap	
☐ BP-965 Wood Athletic			& Recreational Surfaces
☐ BP-980 Acoustical Cei	_	 ☐BP 3299 Playgrour	
BP-990 Painting & Wa		☐ BP-3300 Site Utilit	• •
☐ BP-1005 Toilet Specia	_	 ☐BP-3400 Turnkey S	
☐ BP-1010 Identifying D		•	

Prequalification Form for First –Tier Subcontractors under CM at Risk

SECTION 1. GENERAL COMPANY INFORMATION

Company Name	
Physical Address	
Mailing Address	
City/State Zip Code + 4	
()	()
Phone number	Fax number
Primary Contact Name	Secondary Contact Name
Primary Contact Email Address	Secondary Contact Email Address
[Matrix: 0-2 points. If completely filled	in give 2 points. If not, give 0 points.]
Organization	
1. b. Business type (check box)	
_	
☐ Corporation ☐ Partnership	□ Limited Liability Company □ Sole Proprietor □ Joint Venture
•	rtification: (check box):
Is your firm registered with the State of	North Carolina to do business? Yes No
Is your firm owned or controlled by a particle of the Describe Ownership if Yes:	arent or any other organization? Yes No
List all other names your firm has opera	ated as for the past five (5) years:
[Matrix: 0-1 points. If completely filled	in give 1 points. If not, give 0 points.]
1. c. Licensing Information (Please preservices.)	rovide all North Carolina professional licenses required for you to perform you
NC License number/name of licensee	License Limit/Level State/County/City Privilege License (provide copy)
	voked? Yes No If yes, please describe,

Prequalification Form for First –Tier Subcontractors under CM at Risk

[Matrix: 0-1 points. If completely filled in give 1 points. If not, give 0 points.]
1. d. Type of Work Performed on a regular basis
Primary Scope of Work:
Secondary Scope of Work:
Other Scope of Work:
What type of work do you self-perform?
[Matrix: 0-1 points. If completely filled in give 1 points. If not, give 0 points.]
Bonding
1. e. (1) Attach letter, dated within the last 30 days, from your surety company, signed by their Attorney in Fact, verifying their willingness to issue sufficient payment and performance bonds for this project, on behalf of your firm and the dollar limits of that bond commitment, both single and aggregate. Surety company bond rating shall be rated "A" or better under the A.M. Best Rating system or The Federal Treasury List. Have you attached a surety letter? Yes No [Matrix: 0-2 points. If surety letter attached give 2 points. If not, give 0 points.]
1. e. (2) Have any Funds been expended by a Surety Company on your firm's behalf? Yes No If yes, explain
[Matrix: 0-2 points. If no funds expended by surety company give 2 points. If not, give 0 points.]
<u>Insurance</u>
1. f. The minimum requirements of coverage are listed in Article 34 of the State Construction General Conditions. Firms must indicate that they can provide evidence of insurance coverage, should they be the successful bidder by attaching a copy of their insurance certificate. Have you attached a copy of your certificate? Yes No
• Workers Compensation Insurance as required by Law and Employer's Liability Insurance Coverage with minimum limits of \$1,000,000.
 Comprehensive general liability with minimum limits of \$1,000,000 per occurrence for bodily injury and \$1,000,000 per occurrence/\$2,000,000 aggregate for property damage.
 Umbrella and excess liability with minimum limits of 5,000,000 per occurrence and 5,000,000 aggregate.
Is your firm willing to participate in an OCIP/CCIP insurance program if requested by the CM? Yes No [Matrix: 0-3 points. If insurance certificate attached give 3 points. If not, give 0 points.]
<u>Financials</u>
g. Attach latest balance sheet and income statement, if available, based on company type. Audited statements preferred. If not available, attach a copy of the latest annual renewal submission to the relevant licensing board. (Firm must submit financial data and may clearly indicate a request for confidentiality to avoid this item from becoming part of a public record.) Attachment included? Yes No

1.

Prequalification Form for First –Tier Subcontractors under CM at Risk

SECTION 2. GENERAL REQUIREMENTS

Experience - Size/Capacity/Workload

last (3) three calendar years (if applicable).			
1(yr)	2(yr)		3(yr)
Matrix: 0-3 points. For each year completed	give 1 point each.]		
2. a. (2) Total number of employees Of	ffice Administrative	Field Sup	pervisors Field Labor
2. a. (3) Has your organization ever failed to only of the second of	•	cope of wor	k?□Yes □No
2. a. (4) What work do you perform with you	r own forces?		
2. a. (5) What percentage of the work do you	perform with your ow	n forces?	
2. a. (6) How many projects do you currently	have under contract o (# of projects);	r in progress	and what is their total dollar value?
• \$• \$	(Current projects o	ontract amo	unt);
• \$	(Projects current ar	nount remai	ning to bill)
Matrix: 0-3 points. If section completed give	e 3 points. If not, give	O points.]	
2. a. (6) What was your largest job completed	l? Sg.	Ft. \$	(Dollar Amount)
2. a. (6) What was your largest job completed	Location		Year Completed
Matrix: 0-5 points. Take the "dollar amount the estimated package cost then give 5 points."			
2. a. (7) Current Backlog \$			(Dollar Amount)
[Matrix: 0-5 points. Take "current backlog" of If the result is smaller than the average of the points. If the result is larger then give 0 poin	e "annual dollar amou		

2. a. (8) List the three largest contracts currently under contract or in progress, including for each, the name of the

project, owner, architect and/or GC/CMR and contact information below.

Meck County CRC NE Prequalification Form for First –Tier Subcontractors under CM at Risk

#1 –Project Name	
Description of Work Performed	
Contract Delivery Method (CM/GC)?	
Owner Name/ Representative	
Owner Address/Phone #/Email	
Architect Name/Representative	
Architect Address/Phone #/Email	
GC or CM Name/Representative	
GC or CM Address/Phone #/Email	
Contract Dollar Value	
Percentage Complete	
Current Anticipated Completion Date	
#2 –Project Name	
Description of Work Performed	
Contract Delivery Method (CM/GC)?	
Owner Name/ Representative	
Owner Address/Phone #/Email	
Architect Name/Representative	
Architect Address/Phone #/Email	
GC or CM Name/Representative	
GC or CM Address/Phone #/Email	
Contract Dollar Value	
Percentage Complete	
Current Anticipated Completion Date	

Prequalification Form for First –Tier Subcontractors under CM at Risk

[Matrix: 0-3 points for each project listed. For each project above, give 1 point for each positive reference from the owner, architect and GC/CMR.]

Prequalification Form for First –Tier Subcontractors under CM at Risk

Office Locations

2. b. Will this project be managed and directed from an office in NC? An office in NC is defined as "The principal place from which the trade or business of the bidder is directed or managed," per GS143-59 (c). Yes No
[Matrix: 0-3 points. If office location is managed and directed from NC office give 3 points. If not, give 0 points.]
Litigation/Claims
2. c. (1) Has your company been involved in any judgments, claims, arbitration or mediation proceedings, or suits within the last five years, whether resolved or still pending resolution? Yes No If yes, state the project name(s), year(s), case number and reason why:
[Matrix: 0-2 points. If company has not been involved in any of the above give 2 points. If they have, give 0 points.]
2. c. (2) Are there currently any judgments, claims, arbitration or mediation proceedings or suits pending or outstanding against your company, its officers, owners, or agents? Yes No If yes, state the project name(s), year(s), case number and reason why:
[Matrix: 0-2 points. If there are no current judgments, claims, arbitration, suits or mediation pending give 2 points. If there is, give 0 points.]
2. c. (3) Has your company ever failed to complete work awarded to it?
[Matrix: 0-5 points. If company has never failed to complete work it has been awarded then given 5 points. If they have failed to complete work then, give 0 points.]
2. c. (4) Have you ever paid liquidated damages on any project? Yes No If yes, state the project name(s), year(s), and reason why.
[Matrix: 0-3 points. If "Yes" without sufficient explanation, give 0 points. If "No," give 3 points.]
2. c. (5) Has your present company, its officers, owners, or agents ever been convicted of charges relating to conflicts of interest, bribery, or bid-rigging? Yes No If yes, state the project name(s), year(s), and reason.
[Matrix: 0 -3 points. If "Yes," give 0 points. If "No," 3 points.]
2. c. (6) Has your present company, its officers, owners, or agents ever been barred from bidding public work in North Carolina? Yes No If yes, state the project name(s), year(s), case number and reason why.
[Matrix: 0 - 3 points If "Ves" give 0 points If "No " 3 points]

Prequalification Form for First –Tier Subcontractors under CM at Risk

Safety Record

	attached OSHA 300 log? ☐ Yes ☐ I	1R) for past three years. (Attach OSHA 300 Log for the last No
Present Rate:	Last Rate:	Year before rate:
•	•	ions, please explain, to the extent possible, the
List any OSHA fines and Job		th an explanation:
[Matrix: 0-5 points. If EMR	rate is less than or equal to 1 then	give 5 points. If not, give 0 points.]
2. d. (2) Does your organiza If so please provide.	tion have a written Environmental	Health and Safety Program? Yes No
	, ,	esponsible for Safety Program Management Email
Historically Underutilized	l Business (HUB) Plan	
	rently have a documented plan for \square Yes \square No If yes, please attach yo	engaging subcontractor participation from Historically ur company's HUB plan.
[Matrix: 0-3 points. If comp	pany has a current documented pla	an give 3 points. If not, give 0 points.]
SECTION 3. PROJECT	SPECIFICS	
3.a. The assigned project su	perintendent for this project shall b	be:
Include a resume. Have you	u included a resume? Yes	No
[Matrix: 0-2 points. If resur	ne included, give 2 points. If not, g	ive 0 points.]
3.b. The experience this sup years.	perintendent has on this specific typ	pe of project is: 0-2 3-4 5-10
[Matrix: 0-5 points. If 0-2 ye	ears give 1 pt, 3-4 years give 2 pts,	5-10 years give 4 pts, >10 years give 5 pts.]
Include a resume. Have you	anager for this project shall be u included a resume?	□No give 0 points.]
3.d. The experience this proyears.	pject manager has on this specific ty	ype of project is:0-23-45-10>10

[Matrix: 0-5 points. If 0-2 years give 1 pt, 3-4 years give 2 pts, 5-10 years give 4 pts, >10 years give 5 pts.]

Prequalification Form for First –Tier Subcontractors under CM at Risk

Similar Projects

3.e. List three (3) current or completed projects of similar type which most closely reflects the size and complexity of the type of work being requested for the currently proposed project within the last 10 years.

	,
#1 –Similar - Project Name	
Description of Work Performed	
Contract Delivery Method (CM/GC)?	
Owner Name/ Representative	
Owner Address/Phone #/Email	
Architect Name/Representative	
Architect Address/Phone #/Email	
GC or CM Name/Representative	
GC or CM Address/Phone #/Email	
Contract Dollar Value	
Percentage Complete	
Current Anticipated Completion Date	
#2 Cimilar Dualant Name	
#2 –Similar - Project Name	
Description of Work Performed	
•	
Description of Work Performed Contract Delivery Method	
Description of Work Performed Contract Delivery Method (CM/GC)?	
Description of Work Performed Contract Delivery Method (CM/GC)? Owner Name/ Representative	
Description of Work Performed Contract Delivery Method (CM/GC)? Owner Name/ Representative Owner Address/Phone #/Email	
Description of Work Performed Contract Delivery Method (CM/GC)? Owner Name/ Representative Owner Address/Phone #/Email Architect Name/Representative	
Description of Work Performed Contract Delivery Method (CM/GC)? Owner Name/ Representative Owner Address/Phone #/Email Architect Name/Representative Architect Address/Phone #/Email	
Description of Work Performed Contract Delivery Method (CM/GC)? Owner Name/ Representative Owner Address/Phone #/Email Architect Name/Representative Architect Address/Phone #/Email GC or CM Name/Representative	
Description of Work Performed Contract Delivery Method (CM/GC)? Owner Name/ Representative Owner Address/Phone #/Email Architect Name/Representative Architect Address/Phone #/Email GC or CM Name/Representative GC or CM Address/Phone #/Email	

Prequalification Form for First –Tier Subcontractors under CM at Risk

#3 -Similar - Project Name	
Description of Work Performed	
Contract Delivery Method (CM/GC)?	
Owner Name/ Representative	
Owner Address/Phone #/Email	
Architect Name/Representative	
Architect Address/Phone #/Email	

[Matrix: 0-5 points for each project listed. For each similar project listed above give 2 points. In addition, for each project above, give 1 point for each positive reference from the owner, architect and GC/CMR.]

Prequalification Form for First –Tier Subcontractors under CM at Risk

SECTION 4. SIGNATURE

By signing this document, you are acknowledging that all answers are true to the best of your knowledge. <u>Any answers found to be falsified will bar you from being prequalified on this project.</u>

Con	npany Name (as licensed in	NC)				
Phy	sical Address					
Mai	ling Address					
a.	Dated this day of:			<u> </u>		
	Submitted by:	Signatura By Authorizad	l Officer		cor	
	Dhana			Print Title of Authorized Offi	cei	
	Contact	person's phone number		<u> </u>		
	E-mail:Contact	person's E-mail address				
b.	Notary Certificatio North Carolina	n:				
	Count	Ξy				
	I, a Notary Public of the County and State aforesaid, certify thatappeared before me this day and acknowledged the execution of the foregoing instrument. hand and official seal, this theday of, 20					
	(Official Notary Sea	al or Stamp)	Signati	ure of Notary Public		
			My cor	nmission expires	, 20	

[Matrix: 0-2 points. If signature section fully executed with notary give 2 points. If not, 0 points.]

^{*}Additional information outside of this prequalification package may be requested by the selection committee prior to subcontractor award.



Prequalification Ratings Matrix for First-Tier Subcontractors under CM @ Risk

Name of Subcontractor: Project Name: Bid Package No. / Description:

		Subcontracto							
		Subc							
FORM # & DESCRIPTION	Max Points	Pts							
SECTION 1	2								
Part 1. a. GENERAL COMPANY INFORMATION	2								
Part 1. b. BUSINESS TYPE	1								
Part 1. c. LICENSING INFORMATION	1								
Part 1. d. TYPE OF WORK PERFORMED ON A REGULAR BASIS	1								
Part 1. e. BONDING	4								
Part 1. e. BONDING	4								
Part 1. f. INSURANCE	3								
Part 1. g. FINANCIALS	3								
SECTION 2									
Part 2. a. (1) EXPERIENCE - SIZE/CAPACITY/WORKLOAD	3								
Part 2. a. (6) PROJECTS UNDER CONTRACT	3								
Part 2. a. (b) PROJECTS UNDER CONTRACT	3								
Part 2. a. (6) LARGEST JOB COMPLETED	5								
Part 2. a. (7) CURRENT BACKLOG	5								
Part 2. a. (8) LARGE CONTRACTS & REFERENCES	18								
Part 2. b OFFICE LOCATIONS	3								
Part 2. D OFFICE LOCATIONS	3								
Part 2. c. LITIGATION / CLAIMS	18								
Part 2. d SAFETY	5								
Part 2. E. HUB OR DIVERSITY PLAN	3								
CONTRACT OF THE CONTRACT OF TH									
SECTION 3 Part 3. a. PROJECT SPECIFICS - SUPERINTENDENT	7								
Part S. a. PROJECT SPECIFICS - SUPERINTENDENT									
Part 3. b. PROJECT SPECIFICS - PROJECT MANAGER	7								
Part 3. e. SIMILAR PROJECTS	30								
SECTION 4									
Part 4 SIGNATURE	2								
TOTAL POINTS - 124 points	134								
TOTAL POINTS = 124 points	124								

note; if an item is not applicable ("n/a"), then the CMAR shall make the line "n/a" for all subcontractors seeking prequalification for that bid package