

**Meeting Minutes  
October 1, 2024**

**MINUTES OF MECKLENBURG COUNTY, NORTH CAROLINA  
BOARD OF COUNTY COMMISSIONERS**

The Board of Commissioners of Mecklenburg County, North Carolina, met in Informal Session in the Meeting Chamber Conference Room CH-14 of the Charlotte-Mecklenburg Government Center located at 600 East Fourth Street, Charlotte, North Carolina at 5:00 p.m. and in Formal Session in the Meeting Chamber of the Charlotte-Mecklenburg Government Center at 6:03 p.m. on Tuesday, October 1, 2024.

**ATTENDANCE**

**Present:** Commissioners Elaine Powell, Leigh Altman,  
Patricia "Pat" Cotham, Arthur Griffin, Vilma D. Leake,  
Laura J Meier, and Susan Rodriguez- McDowell  
County Attorney Tyrone C. Wade  
Clerk to the Board Kristine M. Smith  
Deputy Clerk to the Board Arlissa Eason

**Absent:** Chair George Dunlap  
Vice-Chair Mark Jerrell  
County Manager Dena R. Diorio

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**-INFORMAL SESSION-**

**CALL TO ORDER**

*The meeting was called to order by Commissioner Powell, after which the matters below were addressed.*

**REMOVAL OF ITEMS FROM CONSENT**

The Board identified item(s) to be removed from Consent and voted upon separately. The items identified were Items:

**24-0472** Commissioner Leake  
**24-0517** Commissioner Leake  
**24-0518** Commissioner Leake  
**24-0524** Commissioner Leake  
**24-0531** Commissioner Leake

**STAFF BRIEFINGS - None**

**CLOSED SESSION - None**

**-FORMAL SESSION-**

**CALL TO ORDER**

**Meeting Minutes**

**October 1, 2024**

Commissioner Powell called this portion of the meeting to order, followed by introductions, invocation by Commissioner Rodriguez-McDowell, and the Pledge of Allegiance to the Flag; after which, the matters below were addressed.

**AWARDS/RECOGNITION**

**24-0501 PROCLAMATION – DOMESTIC VIOLENCE AWARENESS MONTH & SURVIVORS’ DAY**

*Background: To honor domestic violence survivors, raise community awareness about the prevalence of domestic violence, and show support for the individuals and organizations who provide advocacy, services and assistance to victims, Mecklenburg County, proclaims October 2024 as Domestic Violence Awareness Month and recognizes October 12, 2024, as Domestic Violence Survivors Day. All residents are encouraged to learn about Domestic Violence and the associated resources available in our community.*

Sponsored by Commissioner Leake and co-sponsored by Vice Chair Jerrell and Commissioner Cotham.

Commissioner Leake read the proclamation.

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to adopt a proclamation declaring October 2024 as Domestic Violence Awareness Month and October 12, 2024, as Survivors’ Day in Mecklenburg County.

Tya Patterson Powe, Chair of the Domestic Violence Advisory Board, gave remarks and accepted the proclamation.



**Meeting Minutes**  
**October 1, 2024**

**24-0552 JOINT PROCLAMATION – HISPANIC HERITAGE MONTH (COMMISSIONER RODRIGUEZ-MCDOWELL)**

*Background: This is being requested in recognition of Hispanic Heritage Month. For decades, Americans have observed National Hispanic Heritage Month from September 15th to October 15th by celebrating the histories, cultures, and contributions of American citizens who are residents of Hispanic origin from Mexico, Central America, South America, the Caribbean, and Spain. This proclamation declares September 15th through October 15th as a 30-day commemoration and celebration of Hispanic Heritage Month. Mecklenburg County will recognize the extraordinary contributions made to this community by immigrants, residents, and citizens of Latino origin. The County's character is enhanced by Hispanic Americans and other ethnic groups, all of whom contribute and play a vital role in sustaining the quality of life that we all enjoy.*

Sponsored by Commissioner Susan Rodriguez-McDowell and Co-sponsored by Vice Chair Jerrell and Commissioner Meier.

Motion was made by Commissioner Rodriguez-McDowell, seconded by Commissioner Griffin, and unanimously carried, to adopt a proclamation designating September 15th - October 15th, 2024, as Hispanic Heritage Month in Mecklenburg County.

Mr. Rafael Prieto and Ms. Saskia Lascarez Casanova, Visitor Services Manager accepted the proclamation and gave remarks.



**Meeting Minutes  
October 1, 2024**

**PUBLIC ART MOMENT – N/A**

**24-0538      PUBLIC APPEARANCE**

The following persons appeared to speak during the Public Appearance portion of the agenda:

Denesha Degraffenreid      Topic: Mental Health and Substance Use

**APPOINTMENTS**

**24-0532      APPOINTMENTS – INFORMATION SERVICES & TECHNOLOGY COMMITTEE**

Motion was made by Commissioner Rodriguez-McDowell, seconded by Commissioner Griffin, and unanimously carried, to appoint Mythili Banka, on the Information Services & Technology Committee to fill one (1) unexpired term expiring February 28, 2026.

**24-0536      APPOINTMENTS – CHARLOTTE-MECKLENBURG COMMUNITY RELATIONS COMMITTEE**

Nominations/Appointments were needed to fill four (4) unexpired terms on the Charlotte-Mecklenburg Community Relations committee.

Nominations were as follows:

- Jennifer Borchardt – Commissioner Meier
- Shane Capps – Commissioner Rodriguez-McDowell
- Antonio Davis - Commissioner Rodriguez-McDowell
- Jessica King - Commissioner Rodriguez-McDowell
- Justin Lane – Commissioner Altman
- Hans Pierre - Commissioner Rodriguez-McDowell
- Sharon Scott - Commissioner Rodriguez-McDowell

Terms will be distributed in the order the application was received. This appointment will come back at the next scheduled Regular Meeting.

**PUBLIC HEARINGS – NONE**

**ADVISORY COMMITTEE REPORTS – NONE**

**MANAGER’S REPORT – NONE**

**DEPARTMENTAL DIRECTORS’ MONTHLY REPORTS – NONE**

**STAFF REPORTS & REQUESTS - NONE**

**COUNTY COMMISSIONERS' REPORTS & REQUESTS**

**24-0523 RENAMING OF COUNTY FACILITY (COMMISSIONER GRIFFIN)**

The Board received an application to rename the "Wallace H. Kuralt Center" located at 301 Billingsley Rd. to the "Catherine M. Wilson Center."

*Background: An application has been submitted by Commissioner Arthur Griffin to rename the existing Health & Human Services facility located at 301 Billingsley Rd. (currently named the "Wallace H. Kuralt Center") in memory of the late Catherine M. Wilson. Pursuant to the County's Facility Naming Policy, the Board will need to set a public hearing to receive public comment before considering the request.*

*Attachments:*

- *Facility Naming Policy*
- *Facility Renaming Application - Catherine M. Wilson Center*
- *Background Check*
- *Notice of Public Hearing*

Commissioner Griffin stated that he had followed the process of renaming the County Facility and submitted that information to the County Manager's Office. He said it has gone through due diligence and criminal background checks. He said he would like to honor the men and women who were coerced or forced to be sterilized in Mecklenburg County by renaming the "Wallace H. Kuralt Center" to the "Catherine M. Wilson Center". He stated that Ms. Wilson was the only black social worker out of 101 social workers in Mecklenburg County where she dedicated 37 years of her professional life working to address the broken lives and families caused by institutional racism. He said Ms. Wilson was the first African American program administrator in DSS which was called Youth and Family Services at that time.

Commissioner Leake gave accolades to Ms. Wilson and acknowledged her granddaughter, who was in the audience.

Motion was made by Commissioner Griffin, seconded by Commissioner Altman, and unanimously carried to schedule a public hearing for October 15, 2024, to receive public comment on the proposed renaming of the County Health & Human Services facility located at 301 Billingsley Rd. to the "Catherine M. Wilson Center."

**24-0541 CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION (CRTPO)**

*Background: The CRTPO Board endorsed an update to its Memorandum of Understanding (MOU).*

*In order for the CRTPO's updated MOU to be considered the current document, signatures must be received from the Chief Elected Official and Clerk from each of the CRTPO's voting jurisdictions. The CRTPO's attorney, Mujeeb Shah-Khan, Esq. recommended that each jurisdiction listed in the MOU take formal action to authorize for signature by the Chief Elected Official. Action the Board of elected officials is not a requirement, but a recommendation from CRTPO's legal counsel.*

Commissioner Leigh Altman gave a review of what was being asked of the Board.

Commissioner Rodriguez-McDowell asked if they are only voting on the financial tweaks, not the weighted votes. *Commissioner Altman stated that the MOU did two things: it increased their share and their financial commitment. She said there was a weighted vote in the old regime and the new one, and in both, the Board had a minority vote and the City of Charlotte, had the majority vote.*

**Meeting Minutes**

**October 1, 2024**

*She stated that the MOU had two important changes relevant to the County: increased financial commitment and an increased share, but the City still had the controlling vote.*

Commissioner Leake asked what the increase was. *Commissioner Altman said it was based on the number of people living in the ETJ, and the County Manager determined that it was more than fair. She said the funds would go to the operation of CARPA, and each municipality that was a member had been assessed a pro rata share and agreed to pay it, so they were essentially paying for 4% of the entire county.*

Commissioner Leake asked clarifying questions which were answered by the Commissioners and Attorney Wade.

Motion was made by Commissioner Meier, seconded by Commissioner Altman, and unanimously carried to authorize the Chair of the Mecklenburg Board of Commissioners to execute the CRTPO's Memorandum of Understanding on behalf of the County.

Charlotte Regional  
Transportation Planning Organization

Memorandum of Understanding

Effective Date: [Date to be determined]

Endorsed by the  
Charlotte Regional  
Transportation Planning Organization  
July 17, 2024

**Meeting Minutes  
October 1, 2024**

**MEMORANDUM OF UNDERSTANDING  
FOR**

**COOPERATIVE, COMPREHENSIVE, AND CONTINUING TRANSPORTATION PLANNING**

**AMONG**

**THE GOVERNOR OF THE STATE OF NORTH CAROLINA,  
THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION,  
THE CITY OF CHARLOTTE, TOWN OF CORNELIUS, TOWN OF DAVIDSON, TOWN OF  
FAIRVIEW, TOWN OF HUNTERSVILLE, TOWN OF INDIAN TRAIL, IREDELL COUNTY, TOWN  
OF MARSHVILLE, VILLAGE OF MARVIN, TOWN OF MATTHEWS,  
MECKLENBURG COUNTY, TOWN OF MINERAL SPRINGS, TOWN OF MINT HILL, CITY OF  
MONROE, TOWN OF MOORESVILLE, TOWN OF PINEVILLE,  
TOWN OF STALLINGS, CITY OF STATESVILLE, TOWN OF TROUTMAN, UNION COUNTY,  
TOWN OF WAXHAW, TOWN OF WEDDINGTON, VILLAGE OF WESLEY CHAPEL, TOWN OF  
WINGATE, and the METROPOLITAN TRANSIT COMMISSION,  
(hereinafter, the State, the Municipalities, the Counties, and the MTC)**

**IN COOPERATION WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION**

**WITNESSETH THAT:**

**WHEREAS**, Section 134(a) of Title 23 of the United States Code states in relevant part:

“It is in the national interest—(1) to encourage and promote the safe and efficient management, operation, and development of surface transportation systems that will serve the mobility needs of people and freight, foster economic growth and development within and between States and urbanized areas better connect housing and employment, and take into consideration resiliency needs while minimizing transportation-related fuel consumption and air pollution through metropolitan and statewide transportation planning processes identified in this chapter; and (2) to encourage the continued improvement and evolution of the metropolitan and statewide transportation planning processes by metropolitan planning organizations, State departments of transportation, and public transit operators”;

**WHEREAS**, a transportation planning process includes the operational procedures and working arrangements by which short and long-range transportation plans are soundly conceived and developed and continuously evaluated in a manner that will:

1. Assist governing bodies and official agencies in determining courses of action and in formulating attainable capital improvement programs in anticipation of community needs; and,
2. Guide private individuals and groups in planning their decisions, which can be important factors in the pattern of future development and redevelopment of the area;

**WHEREAS**, Chapter 136, Article 3A, Section 136-66.2(a) of the General Statutes of North Carolina requires that:

“Each MPO, with cooperation of the Department of Transportation, shall develop a comprehensive transportation plan in accordance with 23 U.S.C. § 134. In addition, an MPO may include projects in its transportation plan that are not included in a financially constrained plan or are anticipated

**Meeting Minutes  
October 1, 2024**

to be needed beyond the horizon year as required by 23 U.S.C. § 134. For municipalities located within an MPO, the development of a comprehensive transportation plan will take place through the metropolitan planning organization. For purposes of transportation planning and programming, the MPO shall represent the municipality's interests to the Department of Transportation.”;

**WHEREAS**, Chapter 136, Article 3A, Section 136-66.2(b) and (b2) – (b4) of the N.C. General Statutes provides in relevant part that:

“After completion and analysis of the plan, the plan shall be adopted by both the governing body of the municipality or MPO and the Department of Transportation as the basis for future transportation improvements in and around the municipality or within the MPO. The governing body of the municipality and the Department of Transportation shall reach agreement as to which of the existing and proposed streets and highways included in the adopted plan will be a part of the State highway system and which streets will be a part of the municipal street system. As used in this Article, the State highway system shall mean both the primary highway system of the State and the secondary road system of the State within municipalities.

The municipality or the MPO shall provide opportunity for public comments prior to adoption of the transportation plan.

For portions of a county located within an MPO, the development of a comprehensive transportation plan shall take place through the metropolitan planning organization.

To complement the roadway element of the transportation plan, municipalities and MPOs may develop a collector street plan to assist in developing the roadway network. The Department of Transportation may review and provide comments but is not required to provide approval of the collector street plan.”;

**WHEREAS**, Chapter 136, Article 3A, Section 136-66.2(d) of the N.C. General Statutes provides in relevant part that:

“For MPOs, either the MPO or the Department of Transportation may propose changes in the plan at any time by giving notice to the other party, but no change shall be effective until it is adopted by both the Department of Transportation and the MPO.”;

**WHEREAS**, it is the desire of the State, the Municipalities, the Counties, and the MTC, in cooperation with the U.S. Department of Transportation, that their previously established continuing, comprehensive, and cooperative transportation planning process, as set forth in their Memorandum of Understanding effective as of October 10, 2013, be amended and restated to comply with 23 U.S.C. § 134 (Federal Highway Administration), 49 U.S.C. §§ 5303, 5305, 5306, and 5307 (Federal Transit Administration), and N.C. Gen. Stat. § 136-200.2; and

**WHEREAS**, the effective date of this document shall be the date on which it is signed by the Governor of the State of North Carolina, or his designee.

**NOW, THEREFORE**, the Memorandum of Understanding is amended and restated to read as follows:

**SECTION I.** It is hereby agreed that the State, the Municipalities, the Counties, and the MTC, in cooperation with the U.S. Department of Transportation, will participate in a continuing transportation planning process with responsibilities and undertakings as related in the following paragraphs:

- A. The Charlotte Regional Transportation Planning Organization, hereinafter referred to as the CRTPO, is hereby established and shall include the State, the Municipalities, the Counties, the

## Meeting Minutes October 1, 2024

MTC, and the various agencies and units of local, State, and Federal government participating in the transportation planning for the area and listed as a non-voting members in Section I.H below.

- B. The area involved will consist of the Charlotte Urban Area as defined by the United States Department of Commerce, Bureau of the Census, in addition to that area beyond the Charlotte Urban Area that is expected to become urban within a twenty-year planning period (collectively referred to as the Planning Area).

Portions of the Charlotte Urban Area located in the following counties are by agreement with adjacent metropolitan planning organizations (MPOs) not part of the Planning Area: Cabarrus, Catawba, Gaston, Lancaster, Lincoln and York. The responsibility for implementing a continuing transportation planning process shall be the responsibility of those MPOs, as noted in the mutually adopted agreements between the CRTPO and the adjacent MPOs.

- C. The continuing transportation planning process will be a cooperative one and all planning discussions will be reflective of and responsive to the comprehensive plans for growth and development of the Planning Area.
- D. The continuing transportation planning process will be conducted in accordance with the intent, procedures, and programs of Title VI of the Civil Rights Act of 1964, as amended.
- E. The CRTPO shall maintain a centralized information repository including, but not limited to, the Metropolitan Transportation Plan; the Comprehensive Transportation Plan; the Unified Planning Work Program (UPWP); air-quality conformity analysis; the Bylaws and membership lists of CRTPO and its Technical Coordinating Committee (TCC); copies of all final environmental studies, public hearing maps, roadway corridor official maps, and noise reports on projects within the Planning Area; copies of adopted transportation project alignments; the Transportation Improvement Program (local and state); and any other appropriate archival information. The CRTPO shall endeavor, through the affected local governments and appropriate technological means, to make this information easily available to local governments, residents, and individuals involved in land development and real estate transactions.
- F. A Policy Board is hereby established with responsibility for cooperative transportation planning decision making for the CRTPO and coordinating transportation policy of the Municipalities and Counties within the Planning Area.
- G. The duties and responsibilities of the Policy Board are as follows:
  - 1. The Policy Board, in cooperation with the State and publicly owned operators of mass transportation services, shall be responsible for carrying out the urban transportation planning process specified by the U.S. Department of Transportation.
  - 2. The Policy Board shall be the forum for cooperative decision-making by elected officials of the Municipalities and Counties and by the other members of the Policy Board. However, this shall not limit the Policy Board's local responsibility for (a) ensuring that the transportation planning process and the plans and improvement projects that emerge from that process are consistent with the policies and desires of the Municipalities and Counties; nor, (b) serving as a forum for the resolution of conflicts that arise while developing the UPWP, Metropolitan Transportation Plan, and Transportation Improvement Program.

**Meeting Minutes  
October 1, 2024**

3. The Policy Board shall review and approve the UPWP, Metropolitan Transportation Plan, and Transportation Improvement Program (or any amendments thereto).
4. The Policy Board shall be responsible for adopting and amending the Comprehensive Transportation Plan. Action of the Policy Board in this regard (and this regard only) shall be construed as definitive action of any and all affected Municipalities and shall meet the statutory requirement of G.S. 136-66.2(b) without further action of the Municipality(ies).
5. The Policy Board shall have the responsibility for: keeping the Boards of the Municipalities and Counties informed of the status and requirements of the transportation planning process; assisting in the dissemination and clarification of the decisions, inclinations, and policies of those Boards; and ensuring meaningful resident participation in the transportation planning process.
6. The Policy Board shall review, approve, and endorse changes to the Federal-Aid Urban Area System and Boundary, in conformance with Federal regulations.
7. The Policy Board shall review, approve, and endorse a Prospectus for transportation planning that defines work tasks and responsibilities for the various governing bodies and agencies participating in the transportation planning process.
8. The Policy Board shall conduct the transportation planning process in conformance with the Clean Air Act, as amended.

The Policy Board is responsible for conducting public involvement and technical analyses to determine the preliminary alignments for transportation projects included in the Comprehensive Transportation Plan and Metropolitan Transportation Plan. For mass transit projects, CRTPO will work in cooperation with the Charlotte Area Transit System and the Metropolitan Transit Commission, or any other relevant governmental agency that has jurisdiction in the CRTPO planning area. These alignments will be used by local jurisdictions through their land development ordinances for right-of-way protection purposes. Once the Policy Board has adopted an alignment, it can be modified only by official Policy Board action as outlined in the Bylaws of the CRTPO and the TCC and in accordance with any applicable procedures detailed in the Public Involvement Plan.

The Policy Board will adopt an alignment for right-of-way purposes even if it was produced through a State or locally funded environmental study process.

All Policy Board alignment decisions are subject to the voting rules contained in Section II of this Memorandum of Understanding.

9. Each Municipality's or County's member of the Policy Board shall be responsible for instructing the clerk of his/her local government to submit certified and sealed copies of minutes or resolutions to the secretary of the CRTPO when formal action involving the Comprehensive Transportation Plan is taken by his/her local government.
10. The Policy Board is responsible for the distribution of funds allocated to the CRTPO under the provisions of the federal Infrastructure Investment and Jobs Act, and successor legislation.

**Meeting Minutes  
October 1, 2024**

- 11. The Policy Board shall adopt a set of Bylaws for the CRTPO. Amendments to the Bylaws shall be approved by a vote according to Section II.6 below.
  - 12. The Policy Board shall have the primary responsibility for facilitating resident input into the continuing transportation planning process.
  - 16. Any other duties the Policy Board identifies as necessary to further facilitate the transportation planning process.
- H. The Policy Board shall consist of both voting and non-voting members. The Policy Board shall have a Chairperson and Vice-Chairperson elected in accordance with the CRTPO Bylaws and shall meet in accordance with the Bylaws.

Voting membership: The voting members of the Policy Board shall consist of the Chief Elected Official (or a single representative designated by the Chief Elected Official) of each Municipality and County, as well as two members from the North Carolina Board of Transportation (as specified below) and one member representing the MTC. The Chief Elected Official of each Municipality and County is strongly encouraged to designate an alternate, in accordance with the rules contained within the CRTPO Bylaws.

Each voting member shall have the indicated number of votes below for its respective governing body or agency for all voting purposes:

Unit	Number of votes
City of Charlotte	31
Town of Cornelius	2
Town of Davidson	1
Town of Fairview	1
Town of Huntersville	3
Town of Indian Trail	2
Iredell County	3
Town of Marshville	1
Village of Marvin	1
Town of Matthews	2
Mecklenburg County	3
Town of Mineral Springs	1
Town of Mint Hill	2
City of Monroe	2
Town of Mooresville	3
Town of Pineville	1
Town of Stallings	1
City of Statesville	2
Town of Troutman	1
Union County	3
Town of Waxhaw	2
Town of Weddington	1
Village of Wesley Chapel	1
Town of Wingate	1
N.C. Board of Transportation (Division 10)	1
N.C. Board of Transportation (Division 12)	1
Metropolitan Transit Commission	1
<b>Total</b>	<b>74</b>

## Meeting Minutes October 1, 2024

Voting members will vote on matters pursuant to the authority granted by their respective governmental bodies. The term of any voting member that is designated by a Chief Elected Official shall be one calendar year from the date of designation.

Any municipality that does not act to adopt this Memorandum of Understanding by its effective date, and is otherwise eligible for voting membership, may still qualify to have a voting member on the Policy Board if it adopts this Memorandum of Understanding within three months after its effective date. The effective date shall be defined as the date on which the Governor of the State of North Carolina, or his designee, signs this Memorandum of Understanding.

A municipality within the Planning Area must have a local land use plan and development ordinance in place in order to be a voting member. A county other than Iredell, Mecklenburg, and Union that becomes part of the Planning Area in whole or in part with at least 5,000 persons in the unincorporated area will also be eligible to have a voting member on the Policy Board if such county adopts this Memorandum of Understanding and its membership is approved by the Policy Board.

Non-voting membership: One representative from each of the following bodies will serve as a non-voting member of the Policy Board:

Charlotte-Mecklenburg Planning Commission  
Iredell County Planning Board  
Union County Planning Board  
U.S. Department of Transportation – FHWA, FTA

Other local, State, or Federal agencies impacting transportation in the Planning Area, as well as municipalities in the Planning Area that do not otherwise qualify for voting membership, can become non-voting members upon invitation by the Policy Board.

### I. Policy Board Voting Rules

1. Quorum for Policy Board meetings shall be established in accordance with the CRTPO Bylaws.
2. Each voting member of the Policy Board shall be eligible to vote and shall qualify as an "Eligible Member"; provided, however, a Municipality or County must be in good standing, as defined in Section I.L of this document, for its voting member to be an Eligible Member.
3. At Policy Board meetings where a quorum is present, an affirmative vote of the Eligible Members having at least a simple majority of the total votes cast by Eligible Members (according to the table in Section I.H above) shall determine all issues, except as provided in paragraphs 4, 5, and 6 below.
4. When any transportation project concerns a road that does not carry an Interstate, U.S., or N.C. route designation, and is totally contained within a single Municipality's corporate limits or sphere of influence, its alignment shall not be determined by the Policy Board without the consent of such Municipality.

Meeting Minutes  
October 1, 2024

5. When any transportation project concerns a road that does not carry an Interstate, U.S. or N.C route designation and is within a Municipality's corporate limits or sphere of influence, the Policy Board cannot override the position of such Municipality about the alignment of the road only within its corporate limits or sphere of influence, but not outside its corporate limits or sphere of influence. However, the position of such a Municipality can be overridden by an affirmative vote of the Eligible Members having at least a  $\frac{3}{4}$  supermajority of the total votes held by Eligible Members (according to the table in Section I.H above). Such vote must occur at a Policy Board meeting where a quorum is present.
  6. Amendments to this Memorandum of Understanding or the CRTPO Bylaws require an affirmative vote of the Eligible Members having at least a  $\frac{3}{4}$  supermajority of the total votes held by Eligible Members (according to the table in Section I.H above). Such vote must occur at a Policy Board meeting where a quorum is present.
- J. A Technical Coordinating Committee, also referred to herein as the TCC, shall be established with the responsibility for (1) general review, guidance, and coordination of the transportation planning process for the Planning Area; (2) making recommendations to the respective local and State governmental agencies and the Policy Board regarding any necessary actions relating to the continuing transportation planning process; (3) facilitating coordination and communication between the State, the Municipalities, the Counties, the MTC, and other member agencies of the TCC; (4) facilitating coordination of transportation planning with other planning efforts, such as those concerning land use, public utilities, and maintenance of air quality; and (5) facilitating public involvement and resident participation regarding transportation planning issues. The TCC shall also be responsible for the development, review, and recommendation for approval of the Prospectus, UPWP, Comprehensive Transportation Plan, Transportation Improvement Program, Federal-Aid Urban System and Boundary, and Metropolitan Transportation Plan, and planning resident participation.
- Membership of the TCC shall be defined according to the TCC's Bylaws and shall include technical representation from all local, county and State governmental agencies directly related to and concerned with the transportation planning process for the Planning Area.
- A TCC member (or alternate) cannot be an elected official of any Municipality or County. TCC members from the Municipalities shall be the chief administrative officers (i.e. city/town managers) or their designees. TCC members from other entities may be their chief administrative officers or their designees. TCC members must be employees of the governing body or agency they represent. Each TCC member shall have one vote.
- K. Administrative coordination for the Policy Board and TCC will be performed by the Charlotte Planning, Design & Development Department's Regional Transportation Planning Division Manager (Division Manager), in collaboration with the Chairperson of the Policy Board. Administrative support shall be furnished by the Director of the Charlotte Planning, Design & Development Department. The Division Manager shall supervise additional CRTPO staff as necessary and approved in the annual work program. The Division Manager, or their designee, will serve as the Secretary for the Policy Board and TCC with the responsibility for such functions as follows:
1. Arranging meetings and agendas
  2. Maintaining minutes and records
  3. Preparing the Prospectus and UPWP

**Meeting Minutes  
October 1, 2024**

4. Assembling and publishing the Transportation Improvement Program
5. Preparing the Metropolitan Transportation Plan
6. Collecting from Municipalities and Counties certified and sealed minutes and resolutions that document transportation plan revisions and submitting these for mutual adoption by the North Carolina Department of Transportation annually or more often if deemed necessary by the Policy Board or the Municipalities or Counties involved.
7. Monitoring the transportation planning process to ensure its execution is in accordance with the CRTPO's goals and objectives
8. Performing other coordinating functions as assigned by the Policy Board
9. Taking lead responsibility for structuring public involvement in the transportation planning process
10. Preparing the quarterly reimbursement requests for Section 104(f) planning funds and Section 5303 funds.
11. Supervising CRTPO staff

The Division Manager shall be hired by the Director of the Charlotte Planning, Design & Development Department. The Division Manager shall regularly report to the Policy Board and TCC on coordination activities and shall electronically or in writing inform interested parties of actions scheduled for consideration by the Policy Board and TCC.

**L. Federal Aid Transportation Planning Grant Funds**

1. All transportation and related Federal Aid planning grant funds available to promote the cooperative transportation planning process will be expended in accordance with the UPWP adopted by the Policy Board.  
The required local match for Section 5303 funds shall be paid by the Municipality or County that is using such funds. The required local match for Section 104(f) planning funds shall be shared among all Municipalities and Counties pro rata based on population. The population totals used to calculate a Municipality's or County's pro rata share shall be based upon the most recent decennial Census.
2. A Municipality or County providing its share of the local-match funding by the beginning of the next Federal fiscal year shall be considered in good standing. Any Municipality or County not providing its share of the funding by the beginning of the next Federal fiscal year shall not be in a good standing during the next two Federal fiscal years.

Administration of funding in support of the transportation planning process on behalf of the CRTPO will be conducted by the City of Charlotte, which will execute appropriate agreements with funding agencies as provided by the UPWP.

**SECTION II.** The State, the Municipalities, the Counties, and the MTC may terminate their participation in the continuing transportation planning process and the CRTPO by giving 30 calendar days written notice to the Policy Board Chairperson prior to the date of termination. When annexation occurs and a Municipality's boundaries extend beyond the Planning Area, the newly expanded boundaries will automatically become part of the Planning Area and will be so designated on the Comprehensive Transportation Plan within 60 calendar days of the annexation. It is further agreed that the State, the Municipalities, the Counties, and the MTC will assist in the transportation planning process by providing planning assistance, data, and inventories in accordance with the Prospectus. Additionally, the Municipalities and Counties shall coordinate zoning and subdivision approval in accordance with the adopted Comprehensive Transportation Plan.

**Meeting Minutes  
October 1, 2024**

**SECTION III.** In witness whereof, the Division Administrator (Federal Highway Administration), on behalf of the United States Department of Transportation, and the Secretary of Transportation, on behalf of the Governor of the State of North Carolina, have signed this Memorandum of Understanding and the other parties to this Memorandum of Understanding have authorized appropriate officials to sign the same, the City of Charlotte by its Mayor, the Town of Cornelius by its Mayor, the Town of Davidson by its Mayor, the Town of Fairview by its Mayor, the Town of Huntersville by its Mayor, the Town of Indian Trail by its Mayor, Iredell County by the Chair of its Board of Commissioners, the Town of Marshville by its Mayor, the Village of Marvin by its Mayor, the Town of Matthews by its Mayor, Mecklenburg County by the Chair of its Board of Commissioners, the Town of Mineral Springs by its Mayor, the Town of Mint Hill by its Mayor, the City of Monroe by its Mayor, the Town of Mooresville by its Mayor, the Town of Pineville by its Mayor, the Town of Stallings by its Mayor, the City of Statesville by its Mayor, the Town of Troutman by its Mayor, Union County by the Chair of its Board of Commissioners, the Town of Waxhaw by its Mayor, the Town of Weddington by its Mayor, the Village of Wesley Chapel by its Mayor, the Town of Wingate by its Mayor, and the Metropolitan Transit Commission by its Chair.

**THE CRTPO MOU – Charlotte Regional Transportation Planning Organization is recorded in Ordinance Book 53, Document #41.**

CONSENT ITEMS

Motion was made by Commissioner Altman, seconded by Commissioner Griffin, and unanimously carried, to approve the following item(s):

**24-0516 BUDGET AMENDMENT – HEALTH DEPARTMENT (REVENUE INCREASE/DECREASE)**

Amend the 2024-2025 Annual Budget Ordinance to recognize, receive, and appropriate a net increase of \$603,697 in federal and state funds from the NC Department of Health and Human Services (NC DHHS) - Division of Public Health (DPH) to the General Fund (0001) within the Public Health Department.

*Background: NC DHHS awards federal and state funds to the Department to support public health programs. The Department received notification that funding has been modified. The net increase of \$603,697 in federal and state funds consist of the following:*

- *ARPA Addressing Lead in Water Lead-Based Paint: an increase of \$33,288*
- *ARPA Public Health Services: an increase of \$50,000*
- *Bridge Access Program for COVID-19 Vaccines: an increase of \$319,747*
- *Tobacco Prevention: an increase of \$73,450*
- *CDC COVID-19 Vaccine Program: an increase of \$169,220*
- *NC Pre-exposure Prophylaxis program: a decrease of \$23,008*
- *Integrated Targeted Testing Services (ITTS) Program: a decrease of \$19,000*

**24-0519 STORM WATER PROGRAM – FY25 HAZARD MITIGATION FLOODPLAIN ACQUISITION**

Accept the Offer of Sale of Real Estate from CLAIRE FRICK, owner of property located at 5709 Wedgewood Rd, Charlotte, NC (tax parcel 171-091-03), for \$506,100 and authorize the County Manager to execute all paperwork necessary to complete the transaction and authorize local emergency response agencies to use the structures for training exercises.

*Background: Since late 1999, Mecklenburg County has used storm water fee revenue to mitigate flood prone property. Buyouts reduce the risk to life and property during floods, while also enhancing the natural and beneficial functions of the floodplain. Mecklenburg County uses the land as open space, to expand greenways, to construct wetlands, etc.*

*Storm Water Services (STW) has acquired and demolished over a dozen flood-prone single-family residences along Little Hope Creek and Little Hope Creek Tributary in the Madison Park neighborhood. STW desires to continue these risk reduction efforts while coordinating future open space plans with Park & Recreation and others for the area.*

*The buyout is voluntarily. The property at 5709 Wedgewood Drive is a single-family home located within the FEMA and Community Floodplain. The owner has agreed to sell the property for \$506,100. The purchase price is based upon a current tax value.*

*This action is consistent with goals in the Environmental Leadership Action Plan which supports the Environmental Leadership Policy adopted by the Board of County Commissioners (BOCC). These acquisitions are part of Storm Water’s 15-year CIP risk reduction goals and consistent with*

**Meeting Minutes**

**October 1, 2024**

*recommendations in the Flood Risk Assessment and Risk Reduction Plan (RARR), adopted by the BOCC on May 1, 2012.*

*STW staff allows training opportunities for local police and fire personnel prior to demolition of flood prone buildings. In addition, STW staff has established a process with Habitat for Humanity of Charlotte to maximize the responsible reuse of materials prior to structure demolition while protecting the health of the community.*

**24-0521 TAX REFUNDS**

Approve refunds in the amount of \$6,537.35 as statutorily required to be paid as requested by the County Assessor.

*Background: This Board action is necessary to approve tax refunds resulting from clerical errors, audits, and other amendments, including revaluation appeals. There is no accrued interest to be added to refunds of \$221.99. There is no accrued interest to be added to the refunds of \$6,315.36. The total refunds with no interest added is \$6,537.35.*

**24-0526 GRANT APPLICATION -FY2025 NCDOT RURAL OPERATING ASSISTANCE PROGRAM (ROA) GRANT APPLICATION**

Approve the Certified Statement for the FY2025 Rural Operating Assistance Program (ROAP) in Mecklenburg County;

Approve the application for the North Carolina Department of Transportation’s Rural Operating Assistance Program (ROAP) Grant for Fiscal Year 2025 in Mecklenburg County Department of Child, Family, and Adult Services in the amount of \$492,224;

Amend the 2024-2025 Annual Budget Ordinance to recognize, receive, and appropriate \$492,224 from the State for the FY25 ROAP grant funds to the General Fund (0001) within the Department of Child, Family, and Adult Services.

Amend the 2024-2025 Annual Budget Ordinance to recognize, receive, and appropriate \$223,492 from the State for the FY24 ROAP grant carryover funds to the General Fund (0001) within the Department of Child, Family, and Adult Services.

**Meeting Minutes  
October 1, 2024**

**CERTIFIED STATEMENT  
FY2025  
RURAL OPERATING ASSISTANCE PROGRAM  
County of Mecklenburg**

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Integrated Mobility Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e., CCP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race, or gender (FTA C 4702.1B, FTA C 4704.1A, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2024 to June 30, 2025 regardless of the date on which ROAP funds are disbursed to the county.

**NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Mecklenburg, North Carolina certify that the following statements are true and accurate:**

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low-income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips for at least five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality, and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state and federal guidelines.

Revised 09-03-24

**Meeting Minutes  
October 1, 2024**

- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.
- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county will notify the Regional Grant Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in monthly reports to NCDOT – Integrated Mobility Division or its designee. **Back-up documentation is required to support the monthly reports, failure to provide documentation will affect future disbursements. The June report will be considered the annual report.**
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amount of FY2025 Rural Operating Assistance Program funds: \*Allocated funds are found in the Disbursed tab on the Adjusted ROAP Allocation sheet and do not include FY24 Carryover funds.

State-Funded Rural Operating Assistance Program	Allocated*(Disbursed)	Requested
Elderly and Disabled Transportation Assistance Program (EDTAP)	<b>\$149,427</b>	<b>\$149,427</b>
Employment Transportation Assistance Program (EMPL)	<b>\$301,906</b>	<b>\$301,906</b>
Rural General Public Program (RGP)	<b>\$40,891</b>	<b>\$40,891</b>
<b>TOTAL</b>	<b>\$492,224</b>	<b>\$492,224</b>

WITNESS my hand and county seal, this 1st day of October, 2024.

\_\_\_\_\_  
Signature of County Manager/Administrator

\_\_\_\_\_  
Signature of County Finance Officer

\_\_\_\_\_  
Printed Name of County Manager/Administrator

\_\_\_\_\_  
Printed Name of County Finance Officer

State of North Carolina County of Mecklenburg



Revised 09-03-24

**The Grant Application Certified Statement – FY2025 NCDOT ROAP is recorded in Ordinance Book 53, Document #43.**

**Application for Transportation Operating Assistance**

*FY2025 Rural Operating Assistance Program (ROAP) Funds*

Name of Applicant (County)	Mecklenburg County
County Manager	Dena R. Diorio
County Manager's Email Address	<a href="mailto:Dena.Diorio@mecklenburgcountync.gov">Dena.Diorio@mecklenburgcountync.gov</a>
County Finance Officer	David Boyd
CFO's Email Address	<a href="mailto:David.Boyd@mecklenburgcountync.gov">David.Boyd@mecklenburgcountync.gov</a>
CFO's Phone Number	980.314.2688
Person Completing this Application	Gina Merrell
Person's Job Title	Grant Development Administrator
Person's Email Address	<a href="mailto:Gina.Merrell@mecklenburgcountync.gov">Gina.Merrell@mecklenburgcountync.gov</a>
Person's Phone Number	980.355.4067
Community Transportation System	Mecklenburg Transportation System
Name of Transit Contact Person	Masie Jones
Transit Contact Person's Email Address	<a href="mailto:Masie.Jones@mecklenburgcountync.gov">Masie.Jones@mecklenburgcountync.gov</a>

Application Completed by: *Gina Merrell* Date: 9/12/2024  
Signature

I certify that the content of this application is complete and accurately describes the county's administration of the ROAP Program, and the use of the ROAP funds in accordance with applicable state guidelines. I certify and understand that if the monthly and final monthly milestone reports, and any other status reports required by the Integrated Mobility Division (IMD) are not submitted on or before the due dates, the next scheduled disbursement will be held until all reports are submitted.

I further certify that ROAP funds will only be used for program purposes to provide trips and will not be used for Administrative or Operational expenses. If it is determined that ROAP funds have been misused, repayment of funds must be made.

Transit Director: *Kim Henderson* Date: 9/12/2024  
Signature

County Manager: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

County Finance Officer: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Revised 09-03-24

The Grant Application – FY2025 NCDOT ROAP is recorded in Ordinance Book 53, Document #44.

**24-0527 TEMPORARY CONSTRUCTION EASEMENT – BRIAR CREEK GREENWAY**

Authorize the County Manager to negotiate and execute all documents necessary for acquisition of a temporary construction easement (+/- 0.037 acres) on a portion of Tax Parcel 159-016-19 from DADA PTY, LLC in the City of Charlotte for construction of a portion of the Briar Creek Greenway for a purchase price of \$13,400.

*Background: Briar Creek Greenway is a part of Park and Recreation's current Capital Improvement Plan and is planned to run from Monroe Road to Central Avenue, in east Charlotte. The trail is within a densely developed area and will provide residents an alternative means of transportation to area amenities including Veterans Park and Chantilly Park. This portion of Briar Creek Greenway is being constructed to create a vital connector and pedestrian pathway under East Independence Boulevard to eventually reach Chantilly Park.*

**Meeting Minutes  
October 1, 2024**

*To construct this greenway project, which has a County-funded budget of \$11,327,000, the County needs to acquire a small amount of Temporary Construction Easement (TCE) on the above referenced parcel. Construction is scheduled to start in late Fall 2025 or the Winter of 2026. Acquisition of the easement is consistent with Meck Playbook, the County's guide for providing recreation, open space, and natural habitat protection.*

*The County engaged the services of the appraisal firm Integra Realty Resources. The firm's assessed value of the temporary construction easement is \$13,400. The owner is willing to accept the appraised value of \$13,400. Per the greenway acquisition process established at the Board's October 20, 2015, meeting, this acquisition is on the Board's consent agenda because the purchase price is less than \$30,000 and is less than or equal to the appraised value.*

**24-0529      FY25 MECKLENBURG COUNTY FIRE ORDINANCE CHANGES**

Request BOCC approval to accept changes to the Mecklenburg County Fire Ordinance

*Background: This is a request to modify the current Mecklenburg County Fire Prevention Ordinance to align with the newly adopted state codes that will be effective January 1, 2025. The 2024 North Carolina State Building Codes, including the NC Fire Code, have been updated to require the Fire Marshal's Office (FMO) to coordinate with other partner agencies such as Medic, Law Enforcement, Towns, State Police, etc. for mass gatherings over 1000 people.*

*The purpose for the code's modification is to ensure that the Public Safety and Emergency Plans and strategies for these types of events have been reviewed and approved by all relevant departments and agencies.*

*Currently, FMO is responsible for the overall fire and life safety compliance process as related to large public venues, which includes reviewing the site egress plan and ensuring that all necessary resources are available to respond. This includes conducting public safety reviews and performing the venue inspections.*

*With this change, for mass gatherings of over 1000 people, the revised ordinance will define the process where the host event organizer will need to submit applications, plans, and event details for all the relevant agencies to perform adequate review for compliance with the code, in order to ensure overall public safety.*

***The FY2025 Mecklenburg County Fire Ordinance is recorded in Ordinance Book 53, Document 45.***

**24-0551      MINUTES**

Approve the following Meeting Minutes:

April 25, 2023, Budget/Public Policy Workshop  
October 10, 2023, Regular Meeting

**THIS CONCLUDED ITEMS APPROVED BY CONSENT**

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**Meeting Minutes  
October 1, 2024**

**24-0539 PULLED CONSENT ITEMS**

Commissioners may remove agenda items from the Consent Agenda for a separate vote, to bring public awareness or to make comments. The following items were pulled and voted upon separately:

**24-0472 LAND DONATION – LASALLE STREET PROPERTY**

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to authorize the County Manager to negotiate and execute all documents necessary for donation of Tax Parcel 069-171-17 (± 0.292 acres) from the Public Library of Charlotte and Mecklenburg County.

*Background: In 1956, the Public Library of Charlotte and Mecklenburg County (“Library”) acquired property located at 2324 Lasalle Street to build the North Branch library. After the Beatties Ford Road branch (now known as Allegra Westbrooks Regional) opened in 1998, the Library deeded the property to the City of Charlotte (“City”) to use for community support services with a reversion clause that required the City to deed the property back to the Library if the City no longer used the property for community support services.*

*The City used the property for the former Neighborhood and Business Services Northwest Area team field operations, including code enforcement, neighborhood services, and business outreach. Thereafter, the City allowed Charlotte-Mecklenburg Schools (“CMS”) to use the property for their programmatic needs. Currently, CMS is no longer using the property.*

*In 2023, the City deeded the property back to the Library. The Library determined there are no program needs for the property that meets the mission of the library system and the Library intends to donate the property to the County. The County will use the building to provide offices and support space for vendors that provide facility maintenance and operations services for*

*County-owned general government facilities, such as the courts complex and other office buildings.*

This item was pulled by Commissioner Leake for clarity and/or public awareness.

**24-0517 EXECUTE A CONTRACT FOR NORTH MECKLENBURG RECYCLING CENTER ROADWAY IMPROVEMENTS**

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to authorize the County Manager, or designee, to negotiate and execute a contract with Blythe Construction, Inc. for the North Mecklenburg Recycling Center Roadway Improvements in the amount of \$2,497,974.07.

*Background: The North Mecklenburg Recycling Center is being expanded to the south to accommodate the future needs of waste and recycled materials management in the area as well as increase customer safety. This expansion project will enhance the entrance roadway by adding turn lanes required by the North Carolina Department of Transportation (NCDOT).*

This item was pulled by Commissioner Leake for clarity and/or public awareness.

**24-0518 BUDGET AMENDMENT – COMMUNITY SUPPORT SERVICES – REVENUE INCREASE (CSS)**

**Meeting Minutes**  
**October 1, 2024**

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to recognize, receive, and appropriate the award amount of up to \$190,000 from Duke University as a sub-recipient of a Substance Abuse and Mental Health Services Administration (SAMHSA) Grant to the General Grant Fund (G001) within Community Support Services, and

Adopt a grant project ordinance for Enhancing Wellness through Affirming Services and Education (EASE) Program in the General Grant Fund (G001).

*Background: Mecklenburg County Community Support Services will enter into a subcontract for year two (September 30th, 2024, through September 29th, 2025) with the Center of Health Policies and Inequalities Research at Duke University to provide comprehensive substance use services as a part of a federally funded project. The project, Enhancing Wellness through Affirming Services and Education (EASE), is funded through the Substance Abuse and Mental*

*Health Services Administration (SAMHSA) and will provide substance abuse treatment services in Charlotte and Durham, North Carolina for individuals with, and at high-risk for, HIV for a 5-year period lasting through September 29, 2027. The services available in Charlotte to be provided through Community Support Services include individual and group substance use, mental health treatment and care coordination.*

*A subcontract between Duke University Center for Health Policy and Inequalities Research and Community Support Services would be managed by the Office of Research Support at Duke University. The total subcontract for the 5-year period is \$666,829.00.*

This item was pulled by Commissioner Leake for clarity and/or public awareness.

**Meeting Minutes  
October 1, 2024**

**GRANT PROJECT ORDINANCE**

**WHEREAS**, Mecklenburg County is applying and/or has been awarded a grant from the Center of Health Policies and Inequalities Research at Duke University. The grant has been made available to Mecklenburg County under the Enhancing Wellness through Affirming Services and Education (EASE) up to the amount of \$190,000.00; and

**WHEREAS**, the grant funds must be used to provide substance abuse treatment services for individuals with and at high-risk for HIV.

**WHEREAS**, the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking;

**NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:**

- Section 1. The project described in the Center of Health Policies and Inequalities Research grant application is hereby authorized to be undertaken for the duration of the grant.
- Section 2. The County Manager is authorized to execute the grant agreement and other documents that are required or appropriate for the County to receive the Enhancing Wellness through Affirming Services and Education and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements to the Center of Health Policies and Inequalities Research.
- Section 3. The following revenues are anticipated for Mecklenburg County in fund G001 to complete this project:

**The Center of Health Policies and Inequalities Research  
\$190,000.00**

- Section 4. The following amount is appropriated in fund G001 to complete this project:

**\$190,000.00**

Adopted this 1 day of October 2024

\_\_\_\_\_  
Clerk to the Board

***Grant Application recorded in full in Ordinance Book 53, Document #42.***

**24-0524 ARCHITECT SELECTION – WALLACE H. KURALT CENTER RENOVATION AND ASSOCIATED PROJECTS**

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried, to authorize the County Manager to negotiate the terms and conditions, including fees and execute a contract with Perkins + Will North Carolina Inc. for Architectural/Engineering Services for the Wallace H. Kuralt Center Renovation and Associated Projects and, in the event negotiations with this firm are unsuccessful, approve negotiations and contract execution with the alternate firm.

*Background: An architect is needed to design renovations to the Wallace H. Kuralt Center located at 301 Billingsley Rd, Charlotte, NC 28211, for the purpose of upgrading all interior, exterior and operating systems of the building, which will primarily house a large portion of the County's Economic Services Division (ESD). The Architect will also be needed to design interior upfits to Valerie C. Woodard (VCW) - Suite 1800 located at 3205 Freedom Dr, Charlotte, NC 28208, and a yet to be determined short-term leased space to house ESD staff during the Wallace H. Kuralt Center renovation. Full design services will be required including a facility code assessment, program verification, design, construction documentation, bidding, and construction administration.*

**Meeting Minutes  
October 1, 2024**

This item was pulled by Commissioner Leake for clarity and/or public awareness.

**24-0531 THE CENTER FOR BLACK HEALTH & EQUITY**

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried, to recognize, receive, and appropriate \$20,000 from The Center for Black Health & Equity to the General Grant Fund (G001) within Public Health and;

Adopt the required grant project ordinance for The Center for Black Health & Equity in the General Grant Fund (G001).

*Background: The purpose of the subcontractor agreement with The Center for Black Health & Equity is to provide Community Capacity Building Training Process and technical assistance to Mecklenburg County Public Health to support local coalition development and capacity building in the Charlotte-Mecklenburg County area.*

**GRANT PROJECT ORDINANCE**

**WHEREAS,** Mecklenburg County is applying and/or has been awarded a grant from The Center for Black Health & Equity. The grant has been made available to Mecklenburg County under the The Center for Black Health & Equity up to the amount of \$20,000; and

**WHEREAS,** the grant funds must be used to support the center's "Networking2Save": CDC's National Network Approach to Preventing and Controlling Tobacco-related Cancers in Special Populations with technical assistance

**WHEREAS,** the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking;

**NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:**

Section 1. The project described in **The Center for Black Health & Equity** grant application is hereby authorized to be undertaken for the duration of the grant.

Section 2. The County Manager is authorized to execute the grant agreement and other documents that are required or appropriate for the County to receive **The Center for Black Health & Equity grant** and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements for **The Center for Black Health & Equity**.

Section 3. The following revenues are anticipated for Mecklenburg County in the General Grant Fund (G001) to complete this project:

**The Center for Black Health & Equity**  
**\$20,000.00**

Section 4. The following amount is appropriated in the General Grant Fund (G001) to complete this project:

**\$20,000**

Adopted this \_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Clerk to the Board

**Grant Application recorded in full in Ordinance Book 53, Document #46.**

**COMMISSIONER REPORTS**

**24-0540 COMMISSIONER REPORTS**

**Meeting Minutes**  
**October 1, 2024**

Commissioners shared information of their choosing within the guidelines as established by the Board, which included, but not limited to, past and/or upcoming events.

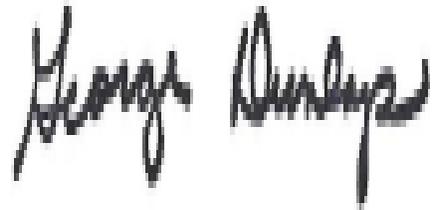
**ADJOURNMENT**

Motion was made by Commissioner Meier, seconded by Commissioner Cotham, and unanimously carried, that there being no further business to come before the Board that the meeting be adjourned at 7:29 p.m.



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Kristine M. Smith, Clerk to the Board



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George Dunlap, Chair