

Charlotte-Mecklenburg Community Relations Committee

Applicants At-A-Glance

Eligible for Reappointment

Name	District	Gender	Ethnicity
Carter, Dr. Shanita	3	Female	African American
Jannazzo, Matthew	5	Male	Caucasian/ Non-Hispanic

One (1) Unexpired term expiring June 30, 2025

Name	District	Gender	Ethnicity
Griffin, leesha	2	Female	African American
Jackson, Mia	2	Female	African American
King, Jessica	2	Female	Caucasian/Non-Hispanic
Lane, Justin	2	Male	Caucasian/Non-Hispanic
Nellums, Michael *	1	Male	African American
Nicholson, Aquill	3	Male	African American
Patterson, Ignatius	3	Male	African American
Pierre, Hans	3	Male	African American
Roseboro, Jacqueline	3	Female	African American
Smith, Everett	2	Male	African American
Tyson, Stephanie	3	Female	African American

Charlotte-Mecklenburg Community Relations Committee

At-A-Glance

Eligible for Reappointment

Name	District	Gender	Ethnicity
Carter, Dr. Shanita	3	Female	African American
Jannazzo, Matthew	5	Male	Caucasian/ Non-Hispanic

Statement to Applicants

Profile

Which Boards would you like to apply for?

Charlotte-Mecklenburg Community Relations Committee: Submitted

Dr. Shanita M Carter
First Name Middle Initial Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Monae Carter

asiazaire@yahoo.com
Email Address

7607 Rockland Drive
Home Address

Charlotte NC 28213
City State Postal Code

Mobile: (704) 343-1428
Primary Phone Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

☒ 3

How long have you been a resident of Mecklenburg County? Please include months, or years.

48 years

My age range is (please select one): *

☒ 46 to 55

Ethnicity *

☒ African American

Gender *

☒ Female

Interests & Experiences

Dr. Shanita M Carter

Education

Please see attached resume"

Charlotte Mecklenbutg
Schools

Employer

Teacher

Occupation

Business and civic experience

Please see attached resume"

Area of expertise and interests/skills

Please see attached resume"

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

I am at the end of my term on the community Advisory Committee, and I would like to reapply.

Why are you interested in serving on the board(s) to which you are applying?

I am currently completing my 3rd Masters and it is an MBA in diversity and sustainability. I have 4 classes remaining and I feel this degree will assist me in making sound decisions and changes to better help my community.

Have you attended a meeting of the advisory board(s) to which you are applying?

☒ Yes ☐ No

Hours Per Month Available for Position

15

How did you learn of the vacancy? *

☒ Other

If you answered other - Where did you learn of this vacancy?

Previously I learned from Kimberly Anderson.

[Shanita_Carter_2023_Resume_.docx](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

☒ Yes ☐ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

☐ Yes ☒ No

Are you a current vendor with Mecklenburg County?

☐ Yes ☒ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

☐ Yes ☒ No

Disclaimer

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☒ I Agree

Signature of Applicant (Sign Your Legal Name):

Dr. Shanita Monae' Carter

Board Specific Questions

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

☒ Yes ☐ No

Shanita Monae' Carter, Ed.D

Charlotte, NC | (704) 343-1428 | asiazaire@gmail.com

EXPERIENCED SPECIAL EDUCATION TEACHER

Professional with over 20 years of experience in teaching, mentoring and providing education for children with disabilities, as well as supporting students with behavioral issues in a self-contained classroom. Experience in supervising educational activities and giving special education students opportunities aimed at fostering their complete intellectual, emotional, physical, and social development. Possesses in-depth expertise in teaching students with language-arts disabilities in ELA resource classrooms. Able to assess learning outcomes and provide academic goal advice to drive students' progress. Previously served on the School Leadership Team, the Culture Team, and as a mentor/mentee contact within the organization. Played a vital role in organizing and establishing a magnet school program that assisted in teacher development training and in implementing and incorporating STEM in the classroom. Currently serves as a mentor to new teachers, all while demonstrating selfless dedication to students. Showed excellence in working as a certified nursing assistant in hospitals and the private sector with patients with dementia and Parkinson's disease. Eager to master new challenges and contribute to the overall success and growth of the company.

CORE COMPETENCIES

- | | | |
|--------------------------|------------------------------|------------------------|
| • Team leadership skills | • Inquiry-based learning | • Skill building |
| • Special-needs students | • Problem-solving skills | • Human resources |
| • Innovation | • Talent development | • Process improvement |
| • Critical thinking | • Time management | • Communication skills |
| • Process improvements | • Technological instructions | • Analytical thinking |
-

PROFESSIONAL EXPERIENCE

Charlotte Mecklenburg Schools
Charlotte, NC

09/99 – Present

Special Education Teacher 6th-12th grade
Teacher Assistant Pre/k-5th grade

08/12 – Present
09/99 – 06/12

Responsible for instructing students with disabilities, gathering pertinent data regarding their performance, and assessing their progress to make the proper judgments related to their learning process. Performs a variety of duties, such as creating lesson plans and instructing in all four content areas while recording academic and behavioral goals. Multidisciplinary leader demonstrates strong problem-solving abilities while working as a children's behavioral support teacher in another school within the same organization for four years. Successfully operates in a self-contained classroom with students with emotional and behavioral problems. Provides a safe and caring environment for students by implementing behavioral development background experience and knowledge gained from working in Title I schools.

- Worked for four years as an Autistic self-contained teacher.
- Developed methods in assisting students to increase their social and academic development and provided a solid ground for the next grade level.
- Showed excellence as a teacher assistant for pre-K and K-5 general education.
- Served as a K-3 Intensive reading tutor and K-5 behavioral emotionally disabled teacher assistant.
- Planned activities specific to each student's abilities and adapt lessons to meet their needs.
- Closely working with students in high school that follow EC occupational course of study to assist in building the necessary skills to help them transition from school to the world of work upon graduation.

Computer Science and Coding Magnet School Coordinator

12/17
06/19

Charlotte Mecklenburg Schools - Northridge Middle School under the supervision of principal V. Golden

Played a key leadership role in all parts of the educational program, including encouraging and helping students and teachers and giving parents advice. Served as the principal liaison between the magnet program schools and parental involvement. Showed excellent communication and negotiation skills while interacting daily with students, parents, teachers, and community organizations involved with the program to assist with sustainability and funding. Utilized considerable independent judgment and expertise in the field to complete tasks and meet project objectives.

- Supervised and oversaw progress across the team to ensure the project is delivered within the timeline and budget.
- Played a vital role in finding grants for funding Professional development, and for providing teachers that were main support in implementing STEM curriculum into the classrooms.

Principal Intern for School Administration Add-on Licensure

06/15 – 06/17

Charlotte Mecklenburg Schools-Martin Luther King Middle School under the supervision of principal Ms. J. Dean

Assumed responsibility for conducting interviews and assisting with applicant screening for low-performing, high-impact school teacher recruitment. Recommended to assist with district-wide recruitment for high-impact schools through the New Teacher Project (TNTP) Brooklyn, NY. While assisting on the school level and district level with hiring for high-impact schools, exhibited a meticulous approach to reviewing applications and resumes to ensure only qualified candidates advance in the hiring process. Demonstrated excellent interpersonal and human resource skills when participating in interviews and building trust with the school interviewing committee. Experienced in professional development and various forms of training, with a keen eye for the most desired qualities in recruiting and acquiring quality teachers.

- Examined applications and resumes and determined which applicants will be invited for an interview.
- Conducted in-person, Skype, FaceTime, and phone interviews with candidates who passed the initial screening.
- Completed forms and noted down relevant information on applications.
- Gained insight and perspective on the needs of a particular school.

ADDITIONAL EXPERIENCE

English Teacher Explore Asia Program Chang Mai, Thailand	07/17 – 08/17
Conversational English Teacher Buddhist Montessori Yangon, Myanmar	07/19 – 08/19

EDUCATION

Master of Business Administration Social Impact American College of Education, Indianapolis	*Expected graduation date is 3/2024
Doctor of Education Educational Leadership, Ed.D American College of Education, Indianapolis, IN	2022
School Administration Add-on School Principal Gardner-Webb University, Springs, NC	2017
Master of Arts Teaching and Learning with Technology Ashford University, Clinton, IA	2015
ED. S or C.A.G.S Certificate of Advanced Graduate Studies Educational Leadership, Curriculum, and Instruction Cambridge College, Augusta, GA	2014
Master of Arts Education in Education Cambridge College, Augusta, GA	2012
Bachelor of Science Health Administration University of Phoenix, AZ	2010
Associates General Education Central Piedmont Community College	2009
Associates of Arts Business 2007 University of Phoenix, AZ	

CERTIFICATION

➤ Thomas S. Training-1999	Central Piedmont Community College
➤ Developmental Disabilities-2002	Central Piedmont Community College
➤ Supported Employment-2011	Central Piedmont Community College
➤ Notary Public-2017	Central Piedmont Community College
➤ E-Notary Public-2018	Central Piedmont Community College

RELEVANT PROFESSIONAL DEVELOPMENT

Infusing Computing Professional Development The Citadel	2020 – 2021
Infusing Computing Professional Development North Carolina Central University	2019
The Principals Center Certificate in “New and Aspiring School Leaders Harvard University, Cambridge, MA	2016
Computer Science, Certificate in Alice Computer Coding and Programming Duke University, Durham, NC	2015 – 2016

Statement to Applicants

Profile

Which Boards would you like to apply for?

Charlotte-Mecklenburg Community Relations Committee: Appointed
Nursing Home Community Advisory Committee: Archived
Park and Recreation Commission: Archived

Matthew P Jannazzo
First Name Middle Initial Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

jannazzomp@gmail.com
Email Address

10509 Camelback circle
Home Address

Charlotte NC 28226
City State Postal Code

What Mecklenburg County District do you live in? Please verify below. *

☒ 5

How long have you been a resident of Mecklenburg County? Please include months, or years.

30 years

My age range is (please select one): *

☒ 30 to 45

Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

Interests & Experiences

Education

Associates Degree from CPCC Bachelor's in Business from Belmont Abbey MBA from Wake Forest, concentration in Strategy and Organizational Leadership

Henkel

Employer

Business Development
Manager, North America

Occupation

Business and civic experience

I have worked in sales for majority of my life. I specialize in new business development and account management. Throughout my career I have been tasked with project management for multimillion dollars projects, account management on key accounts of over 175M dollars annual, worked to drive profitability and acted as the voice of the organization for Henkel. I am currently over Business Development for North American Retail which accounts for 500M in revenue with 900M+ in retail revenue generation. I also partner with our Account Manager in the US, Canada, and Mexico to develop strategy and market segmentation rollouts. I currently serve on Central Piedmont Community College's Academic Advisory Board. In this role I help shape the future of programs and provide a pulse on the business community and the skills needed to keep CPCC relevant and current in the marketplace. I also volunteer to do mock interviews and help with Resumes writing for students.

Area of expertise and interests/skills

The areas I excel in are strategy, problem solving, presenting, and account/people management. My interest are in similar areas. I enjoy facing complex problems and working then down to manageable sizes to drive results. At the core of it all, I am a people person and enjoy working with others for the good of the business and our community. I have a keen ability to bring people together for the greater good to solve complex issues.

Additional Comments

I would love the opportunity to meet in person and talk through the "why" as it's so difficult to get the messaging across on paper. Passion can't be put on paper but it can be observed in person and this is what sets me apart. I am passionate for the people around me, the programs I am involved in, and the people I impact on a daily basis.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

I believe we all play a big role in shaping the future of our community. It truly does take all of us to drive our community towards "better". I believe I can positively impact all three boards that I have applied for. My background in strategy, organizational leadership and sales will bring a different element to the board. I believe we need diversity in all aspects of life and see myself and my unique background as an added level of diversity.

Have you attended a meeting of the advisory board(s) to which you are applying?

☐ Yes ☒ No

Hours Per Month Available for Position

12

How did you learn of the vacancy? *

☒ Social Media

[Matthew_Jannazzo_Resume_2023.pdf](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

☒ Yes ☐ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

☐ Yes ☒ No

Are you a current vendor with Mecklenburg County?

☐ Yes ☒ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

☐ Yes ☒ No

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☒ I Agree

Matthew P Jannazzo

Signature of Applicant (Sign Your Legal Name):

Matthew Paul Jannazzo

Board Specific Questions



Matthew Jannazzo

704-402-6530 // jannazzomp@gmail.com

LinkedIn QR code

Versatile, Collaborator with **15 years** of account management experience focused on **developing key relationships** and **extensive knowledge** of customers business to drive profitable growth.

Henkel

Present

Nov 2019

Business Development Manager NA, Charlotte, NC

- Develop, execute & customize strategy for Retail Pro across North American channels
- Support ACC NA sales force by providing direction on market strategy for Retail Pro
- Lead cross functional teams to strategize, plan, and execute Pro services and initiatives
- Communicates key strategies, insights, and initiatives between field and internal teams
- Strategize with team on competitive activity and asset development to drive more efficiency
- Drive value-added propositions that align with key account initiatives
- Own & interpret customer's product needs and roadmaps
- Identify key resource needs to drive execution (people, capabilities, capital, location, etc.)
- Manage customer-specific product needs with internal teams to drive business opportunities
- Develop and grow new strategic avenues for business growth

National Account Manager, Charlotte, NC (Lowe's)

- Manage National product categories and drive long-term profitable growth at Lowe's
- Led Pro Install Sales to further capture Pro market share
- Manage Brand advocate; online/omnichannel strategy
- Organize and execute all Product Line Reviews (strategy, presentation, planograms)
- Analyze data to monitor performance and develop action plans where needed
- Accountable for achieving sales, profit, and budget goals annually
- Collaborate with Marketing to develop promo material and brand strategy
- Manage and develop ongoing forecast with analyst and supply chain

Grainger

Nov 2019

Oct 2016

Manufacturing Account Manager, Charlotte, NC

- Managed \$15.5M in MFG accounts while exceeding year over year growth expectations
- Handled complex selling structure, with a strong emphasis on end-user/Mfg. sales
- Developed customer-based solutions to drive cost saving for accounts
- Develop value propositions to better position company and solutions
- Salesforce SME (Subject Matter Expert), KeepStock SME, 4x Grainger New Hire Mentor
- Strong process discipline & ability to develop account planning objectives
- FSR and onsite strategy development for onsite solutions
- Pipeline development process to grow and develop territory revenue

Toolwell

Oct 2016

Sep 2012

Account Manager/Executive, Charlotte, NC

- Managed \$3.5 Million in Key Accounts to maximize Toolwell's product line offering
- Data analysis for costs and pricing strategies, total cost of sales, and sales revenue
- Strong process discipline & ability to establish sales projections and brand identity
- Functioned as a top-level resolution consultant point for high priority accounts
- Exclusively managed business/product development for eCommerce platforms

Education

Wake Forest – MBA Strategy and Organizational Leadership

Belmont Abbey – BA Business Administration

Non-Profit

Central Piedmont Community College Academic Advisory Board

Charlotte-Mecklenburg Community Relations Committee

Applicants At-A-Glance

One (1) Unexpired term expiring June 30, 2025

Name	District	Gender	Ethnicity
Griffin, leesha	2	Female	African American
Jackson, Mia	2	Female	African American
King, Jessica	2	Female	Caucasian/Non-Hispanic
Lane, Justin	2	Male	Caucasian/Non-Hispanic
Nellums, Michael *	1	Male	African American
Nicholson, Aquill	3	Male	African American
Patterson, Ignatius	3	Male	African American
Pierre, Hans	3	Male	African American
Roseboro, Jacqueline	3	Female	African American
Smith, Everett	2	Male	African American
Tyson, Stephanie	3	Female	African American

leesha Griffin

Education

I am a graduate of Appalachian State University with my degree in Risk Management / Banking and Finance, minor in Japanese.

Sun's Jewelry

Employer

Jeweler

Occupation

Business and civic experience

Currently, I am a small business owner. I'm applying for these boards to help make a sustainable and positive impact on the community I grew up in for generations to come.

Area of expertise and interests/skills

I have a background in Risk Management and Finance but being an entrepreneur has taught me graphic design, project management, event planning, relationship building, integrity, leadership, and data/ strategic analytical skills.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

It's my way of serving the community that I love to make plausible change/ advancements occur.

Have you attended a meeting of the advisory board(s) to which you are applying?

☐ Yes ☒ No

Hours Per Month Available for Position

10-30 hours depending on the day of the week

How did you learn of the vacancy? *

☒ Other

If you answered other - Where did you learn of this vacancy?

I googled it, because I was curious about opportunities available.

[Griffin_Resume.pdf](#)

Upload a Resume

Disclosure

Ieesha Griffin

Are you a Mecklenburg County resident?

☒ Yes ☐ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

☐ Yes ☒ No

Are you a current vendor with Mecklenburg County?

☒ Yes ☐ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

☐ Yes ☒ No

Disclaimer

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☒ I Agree

Signature of Applicant (Sign Your Legal Name):

leesha Griffin

Board Specific Questions

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

☒ Yes ☐ No



IEESHA GRIFFIN

EXPERIENCE

LIBERTY MUTUAL INSURANCE

Sr. Long Term Disability (LTD) Claims Specialist II - Large Accounts
June 2015 - 2021

- Communicated with Social Security, investigators, claimants, employers, vocational rehabilitation, and various medical professionals to build claim files
- Set claim goals and established action plans based on claim medical information / case facts, policy language, company best practices
- Created a new process for gathering medical records from the Veterans Department that streamlined turnaround times
- Numerous customer service awards

APPALACHIAN STATE UNIVERSITY

Information Technology Services
August 2014 - May 2015

- Customer service, coordinate laptop repairs, assist directors with various departmental projects

Office of Admissions

September 2013 - August 2014

- Contacted prospective students and transfers to guide them through the college application process

VARSITY SUMMER INTERNSHIP PROGRAM

Sales

May 2013 - July 2013

- Financial record keeping (compiled balance sheets and income statements)

EDUCATION

APPALACHIAN STATE UNIVERSITY

2010 - 2015

Bachelor of Science in Business
Administration

- Major: Risk Management and Insurance
- Major: Finance and Banking
- Minor: Japanese

SKILLS

- Data Analytics
- Project Management
- Strategic thinking
- Financial Acumen
- Leadership / Integrity
- Problem-solving
- Customer Service
- Communication (strong written and verbal)

Statement to Applicants

Profile

Which Boards would you like to apply for?

Charlotte-Mecklenburg Community Relations Committee: Submitted

Mia R Jackson
First Name Middle Initial Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

miajack22@gmail.com
Email Address

4907 Raspberry Knoll Drive
Home Address

Charlotte NC 28208
City State Postal Code

Mobile: (803) 225-0730
Primary Phone Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

☒ 2

How long have you been a resident of Mecklenburg County? Please include months, or years.

1 year

My age range is (please select one): *

☒ 46 to 55

Ethnicity *

☒ African American

Gender *

☒ Female

Interests & Experiences

Mia R Jackson

Education

Bachelor of Arts in Public Administration Master of Arts in Organizational Management

US Department of Veteran
Affairs

Employer

Rating Veteran Service
Representative

Occupation

Business and civic experience

I have served the community for more than 20 years. I started my career in public office in South Carolina, I have served with the NAACP, the Junior League and I currently serve as a committee member for the Charlotte Section of NCNW and the Deltas of Charlotte Foundation on the Programs and Grants Committee.

Area of expertise and interests/skills

My areas of expertise include: Strong written and verbal communication skills; organizational management skills; Ability to connect and engage with a diverse community; Ability to read, understand, and interpret policies and regulations; strong ethics with community focused leadership skills; trained in diversity, equity, inclusion, and belonging.

Additional Comments

I have participated in several leadership training courses, DEI training, as well as committee and profit board member leadership training. I have served on local and state level volunteer and work atmosphere, and I understand the needs and ever changing dynamics of local county government.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No, I moved to Charlotte, NC in 2023, this will be my first advisory board appointment here in NC.

Why are you interested in serving on the board(s) to which you are applying?

Community Relations is a matter that is very important to me. This board serves to prevent discrimination on all levels, race, color, religion, national origin, sex, family status or disability. As a trained Diversity, Equity, Inclusion, and Belonging (DEIB) community liaison volunteer, I believe that my experience and willingness to serve can be an excellent addition to Mecklenburg. As Mecklenburg County grows, it is important that the advisory boards and committees reflect the community it serves. As a professional with public office experience, I will assist in cultivating an equitable and progressive environment that will be used to study programs for the county in relation to human and community relations. I will collaborate with my team to ensure we promote a diverse, equitable, and inclusive community for the citizens of Mecklenburg County. Prior to moving to North Carolina, I served as the DEIB liaison on the membership advisory committee for the Junior League of Columbia. I have also served on a community advisory board for Clarendon County, SC. This advisory board ensured state funds awarded to the county was distributed in an equitable manner.

Have you attended a meeting of the advisory board(s) to which you are applying?

☐ Yes ☒ No

Hours Per Month Available for Position

I am available for 10 hours or more each month.

How did you learn of the vacancy? *

☒ Mecklenburg County Website

If you answered other - Where did you learn of this vacancy?

I am a public servant and I am invested in serving my community. I researched and sought out a space I can best serve Mecklenburg County.

[MRJ-Community_Relations_Advisory_Board.docx](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

☒ Yes ☐ No

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☐ Yes ☒ No

Are you a current vendor with Mecklenburg County?

☐ Yes ☒ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

☐ Yes ☒ No

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☒ I Agree

Signature of Applicant (Sign Your Legal Name):

Mia R. Jackson

Board Specific Questions

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

☒ Yes ☐ No



Mia Renee Jackson

4907 Raspberry Knoll Drive
Charlotte, NC 28208
803.225.0730
Miajack22@gmail.com

EDUCATION

Master of Arts, Organizational Management
Ashford University Degree Awarded February 4, 2013

Bachelor of Arts, Public Administration
Ashford University Degree Awarded September 19, 2011

PROFESSIONAL PROFILE

US Dept of Veteran Affairs, Columbia, SC (*Remote*) | 07/2023 – Present
RATING VETERAN SERVICE REPRESENTATIVE (RVSR)

SC Dept of Corrections, Columbia, SC | 08/2014 – 07/2023
PROGRAM COORDINATOR II

COMMUNITY INVOLVEMENT

- Active member of the Charlotte Section of the National Council of Negro Women- Membership Committee
- Active member of the Charlotte NAACP since December 2023
- Affiliate member of the Deltas of Charlotte Foundation since 2023
- Active member of the Junior League of Charlotte, since 2024
- *Former* member of the Junior League of Columbia, 2021-2024 (*transferred membership*)
- *Former* member of the Richland County Chapter of the NAACP, since 2018
- Small business owner, Divine Purpose Consulting, LLC, since 2019
- Public office employee since 2005 (local, state, and Federal)
- Private mentor/tutor of several young girls ages 10-16, since 2009

KEY CONTRIBUTIONS

- Superior communication skills. Able to obtain and deliver necessary information clearly and effectively to members and citizens.
- Able to objectively evaluate tasks in order to provide the best services available.
- Ability to handle sensitive information with tact and ease.
- Motivated self-starter; proactive and committed.
- Able to understand and follow comprehensive policies and procedures.
- Impeccable leadership skills. Ability to be flexible in ever changing environments.
- Effective communicator with dynamic conflict resolution skills.
- Strong conflict resolution skills. Trained to quickly diffuse any stressful situations.
- Excellent report writer.
- Able to read and interpret laws and policies.
- Able to provide community support with the ability to give quality feedback and establish tangible goals.
- Dynamic community liaison, able to identify, establish and maintain quality relationships with community stakeholders.

TRAINING

- The Junior League Columbia- Diversity, Equity, Inclusion, and Belonging Leadership course- 2022

- Midlands Technical College- Learn to Lead Leadership Course- 2019

Statement to Applicants

Profile

Which Boards would you like to apply for?

Charlotte-Mecklenburg Community Relations Committee: Submitted

Jessica King
First Name Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Jessica W. King

jessicawking@gmail.com
Email Address

12024 Regent Ridge Ln
Home Address

Charlotte NC 28278
City State Postal Code

Mobile: (303) 324-0713
Primary Phone Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

☒ 3

How long have you been a resident of Mecklenburg County? Please include months, or years.

20+ (with a 4yr break during pandemic)

My age range is (please select one): *

☒ 46 to 55

Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Female

Interests & Experiences

Jessica King

Education

Degree in Social Psychology

IQVIA

Employer

Director of Oncology
Therapeutic Strategy &
Clinical Research

Occupation

Business and civic experience

Former small business owner

Area of expertise and interests/skills

28years experience in clinical trials, active lifestyle (hiking 3x week) at parks

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

Want to gain experience in a civic capacity and serve my community while doing so

Have you attended a meeting of the advisory board(s) to which you are applying?

☐ Yes ☒ No

Hours Per Month Available for Position

15

How did you learn of the vacancy? *

☒ Mecklenburg County Website

[Jessica_King_CV_2024_Final_-_Jan2024.pdf](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

☒ Yes ☐ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

☐ Yes ☒ No

Are you a current vendor with Mecklenburg County?

☐ Yes ☒ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

☐ Yes ☒ No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☒ I Agree

Signature of Applicant (Sign Your Legal Name):

Jessica W. King

Board Specific Questions

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

☒ Yes ☐ No

Jessica W. King, CCRA

Regionally Based, USA

Mobile: 1-303-324-0713 / Email: jessicawking@gmail.com

Employment History

IQVIA, Design & Delivery Innovation / R&DS-Therapeutic Science & Strategy Unit, Durham, North Carolina: Jun2021 – Present

Director of Therapeutic Strategy, Oncology Division – Aug2023 – Present

- Lead cross-functional teams in designing solutions and ensuring projects are set up to be successful from proposal development through to award.
- Engage in high-level client relationships in close collaboration with the sales and account team.
- Leverage IQVIA medical, scientific, operational and data science experts to determine the optimal strategy, project design and lead a cross-functional team in proposal development through to award.
- Maintain strong knowledge of all IQVIA CORE-powered solutions, data assets, technologies, service lines and staying current on oncology trends, innovations and advances in operational clinical trial strategy and business intelligence.
- Create innovative, effective, and compelling therapeutic and operational strategies for oncology clinical trials that differentiate IQVIA from its competitors.
- Work with key internal stakeholders and pre/post-award teams to analyze information and data that enables development of efficient and feasible strategies geared towards successful execution.
- Support the sales team in the preparation of client and bid defense meetings.
- Translate the awarded project strategy to the delivery team and be an available resource to them when changes to the strategy are required.
- Provide post award strategy guidance and support to delivery teams if in-flight studies require changes to strategy.
- Serve as Oncology strategy SME on committees, working groups and internal departments, as needed.

Director of Site Engagement & Operational Effectiveness – Jun2021 – Aug2023

- Serve as the SME for multiple IQVIA owned and partner site facing technologies.
- Recommend potential partners to be assessed for suitability as possible additions to IQVIA's developing portfolio of solutions to optimize site-based trial patient finding via deployed technology.
- Provide in-depth analysis of each potential partner's suitability and alignment with IQVIA RDS and sponsor's needs relating to patient recruitment (IQVIA owned tech and external vendors).
- Serve on committees, advisory panels, and governance boards to address issues, assess progress and proactively ensure all needs of the stakeholders (internal/external) are being met while course correcting, as needed, to stay focused on milestones and deliverables.
- Develop proposals to showcase the capabilities of current tech-enabled site solutions partners best suited to meet the needs of a clinical trial in the pre-award or in-flight stages.
- Devise pilots and oversee utilization of tech enabled site solutions from beginning to end.
- Design the strategy for operationalizing tech enabled site solutions where possible and oversee the implementation delegated to functional teams.
- Serve as a liaison between IQVIA study teams, sponsors/clients, sites and internal stakeholders to facilitate engagement where appropriate.

PPD, Project Delivery, Wilmington, North Carolina: Dec2019 – Jun2021

Senior Global Project Lead – Oncology Division – Dec2019 – Jun2021

- Responsible for ensuring that all allocated projects (Ph1-3) are carried out in accordance with relevant protocols, SOPs, ICH GCP and national regulation requirements, as applicable.
- Initiate improvements to enhance the efficiency and the quality of the work performed by self and team.
- Provide operational strategies to clients and internal functional teams and responsible for on time, on-budget provision of client deliverables for assigned projects.
- Establish excellent working relationships with client representatives, internal stakeholders and vendors to ensure an outcome of client satisfaction and superb operational excellence on each trial.
- Proactively engage in both quality assurance and risk management activities to ensure project deliverables are met.
- Resolve conflicts professionally and address concerns in real time.
- Manage each project team and overall delivery of each study in adherence with expectations.

LabCorp Drug Development / Covance-Clinical Development, Princeton, NJ: Sep2009 – Dec2019

Senior Manager & Oncology SME, Site Partnerships-Oncology Division, Clinical Development & Commercialization Services – Oct2016 – Dec2019

- Develop and maintain strong strategic relationships with oncology focused research institutions, research sites, networks, academic centers, hospitals and integrated health systems (all referred to as site partners).
- Develop and manage strategic relationships with internal stakeholders (LabCorp, Strategy & Planning, Feasibility & Site Selection, Informatics, Project Management, Global Clinical Operations, Business Development & Marketing, etc). Support Covance and LabCorp global strategy initiatives including understanding innovations and driving solutions.
- Improve aspects of site identification and study performance with networks, large academic centers, hospitals/health systems and stand-alone sites.
- Responsible for accurate profiling of all relationships assigned.
- Serve as central point of contact for site partners, sponsors and internal stakeholders and work to help resolve issues, address concerns and answer questions for all three in an efficient, professional manner.
- Guide site partners in operational readiness in advance of clinical trial programs, by collaborating with contracting and legal experts. Work towards creating and piloting streamlined processes with each site partner by advocating for operationalized efficiencies with partners, sponsors and executive leadership at Covance and LabCorp.
- Work with internal stakeholders to optimize study placement and performance.
- Work with QA to ensure inspection readiness, regulatory compliance and adherence to ICH GCP/national regulations at each of the assigned site partners.
- Support the development of all internal databases and data platforms with site partner information and intelligence in order to ensure the site partners are fully integrated into all automated processes and outputs report accurately.
- Work closely with Project Management, Feasibility & Site Selection, Informatics and Strategy & Planning to integrate site partner experience, innovation and capabilities into proposals and awarded clinical trials.

Global Project Lead, Project Management-Oncology, Early Clinical Development – Aug2012 - Oct2016

- Responsible for ensuring that all allocated projects are carried out in accordance with relevant protocols, SOPs (Covance & Sponsor), ICH GCP and national regulation requirements.
- Initiate improvements to enhance the efficiency and the quality of the work performed by self and team on assigned projects.
- Provide operational strategies and leadership to clients and internal functional teams and responsible for on time, on-budget provision of client deliverables for assigned projects.
- Establish excellent working relationships with client representatives, internal stakeholders, and vendors to ensure an outcome of client satisfaction and superb operational excellence on each trial.
- Proactively engage in both quality assurance and risk management activities to ensure project deliverables are met according to both Covance and client requirements.
- Resolve conflicts professionally and address concerns in real time.
- Manage each project team and overall delivery of each study in adherence with expectations and fiscal responsibilities.

Global Oncology Senior Clinical Research Associate / Oncology Lead CRA – Sep2009 – Aug2012

- Functioned as a Lead CRA including tracking financial expenditures, trip report review, managing/tracking performance metrics for study team, etc.
- Responsible for all aspects of CRA team performance, training and study site monitoring including routine monitoring and close-out of clinical sites, maintenance of study files, CRA team performance and clinical operations
- Assured the implementation of project plans and maintained thorough knowledge of country specific health regulations, GCP and ICH.
- Trained team and sites as needed on IT systems used for studies including EDC systems, project related software and functionality of Covance/sponsor based systems.
- Performed audits, as required.
- Managed and ensured clinical trial was being conducted according to Covance and/or client SOPs, ICH Guidelines, GCP, FDA Regulations and international regulations.

PPD, Inc., Charlotte, North Carolina, USA: Sep2001 – Jul2009

Senior Clinical Research Associate (Contract) / Lead CRA – Feb2004 – Jul2009

- Provided comprehensive, real-time management of investigative sites located in the United States, Canada and Europe, well versed in FDA, Health Canada, European Union and Japanese Ministry Regulations.
- Monitored internationally throughout the United States, Canada and the European Union; Served as a main line of communication to client and a liaison between the client and site executing requests in real time.
- Functioned as Lead CRA with extensive experience on multi-center national & global Phases I - IV clinical trials, working as part of a team and independently with complete success.
- Performed site qualification, initiation, interim monitoring and closeout visits and provided study management, mentoring, co-monitoring and internal training to study team.
- Conducted Investigator audits, provided global site strategy and ensured follow through on contract deliverables.

- Served as a Certified CRA Field Trainer: Provided training to junior CRAs in the field (on-site) and in-house; Mentored entry level CRAs and performed assessment and co-monitoring visits.
- Supported Business Development team(s) in preparation for bid defense meetings & potential scope of project.

Clinical Research Associate III – Feb2002 – Feb2004

- Provided comprehensive, real-time management of investigative sites located in the United States, Canada and Europe, well versed in FDA, Health Canada, European Union and Japanese Ministry Regulations.
- Monitored internationally throughout the United States, Canada and the European Union; Served as a main line of communication to client and a liaison between the client and site executing requests in real time.
- Gained extensive experience working on multi-center national and global Phases I - IV clinical trials, worked as part of a team and independently with complete success.
- Performed site qualification, initiation, interim monitoring and closeout visits and provided study management, mentoring, co-monitoring and internal training to study team.
- Conducted Investigator recruitment-evaluations and followed all applicable Standard Operating Procedures (SOPs), FDA regulations, ICH GCP guidelines and country specific regulations.
- Served as a Certified CRA Field Trainer: Provided training to junior CRAs in the field (on-site) and in-house; Mentored entry level CRAs and performed co-monitoring visits.
- Supported Business Development team(s) in preparation for bid defense meetings & project proposals.

Clinical Research Associate II – Sep2001 – Feb2002

- Provided comprehensive, real-time management of investigative sites located in the United States, Canada and Europe, well versed in FDA, Health Canada and European Union.
- Gained extensive experience working on multi-center national and global Phases I - IV clinical trials.
- Performed site qualification, initiation, interim monitoring, and closeout visits and provided study management, mentoring, co-monitoring and internal training to study team; Conducted Investigator recruitment-evaluations and followed all applicable Standard Operating Procedures (SOPs), FDA regulations, ICH GCP guidelines and country specific regulations.
- Certified as a CRA Field Trainer: provide training to junior CRAs in the field (on-site) and in-house; Mentored entry level CRAs and perform co-monitoring visits
- Interviewed potential candidates being considered for employment and provided comprehensive assessment of applicant to Human Resources
- Reviewed project-related materials and literature developing a thorough understanding of the protocol and therapeutic areas assigned to provide overall management of study sites & assist with project management

ClinSites / Ingenix / The Phoenix, Charlotte, North Carolina, USA: Dec1998 – Jul2001

Clinical Research Associate II – Dec1998 – Jul2001

- Real-time, comprehensive management of investigative sites in United States, Canada, and Europe

Pharmaceutical Development Associates, Inc., Charlotte, North Carolina, USA: Nov1996 – Dec1998

Clinical Research Assistant – Nov1996 – Dec1998

- Coordinated and performed comprehensive in-house management of investigative sites located in the United States and Canada. Worked on multi-center Phase I - III clinical trials
- Reviewed project-related materials and literature to develop a basic understanding of the protocol and therapeutic areas assigned to
- Updated and maintained various project tracking spreadsheets
- Conducted weekly meetings with the President/CEO and other managers discussing the status/management of projects
- Participated and presented at investigator meetings
- Assisted in investigator recruitment evaluating sites according to study needs, SOPs, FDA regulations & ICH/GCP guidelines

Therapeutic Experience

- **Immune Mediated Inflammatory Disease:**

- **Systemic IMID** – Rheumatoid Arthritis, Gout, Psoriatic Arthritis
- **Dermatologic** – Tinea Pedis, Ichthyosis Vulgaris, Lice, Psoriasis, Eczema, Atopic Dermatitis
- **Inflammatory Bowel** – Hemorrhoids, Crohn's, Ulcerative Colitis, Irritable Bowl
- **Inflammatory Respiratory** – Respiratory Syncytial Virus, Asthma, COPD

- **Cardiovascular:** Hypertension, Type II Diabetes, Type I Diabetes, Critical Leg Ischemia, Hypoglycemia/Hyperglycemia, Obesity, Peripheral Artery Disease, Acute Myocardial Infarction, Atrial Fibrillation, Diabetic Nephropathy, Renal Vascular Disease, Heart Failure, Stroke

- **Respiratory:** Sinusitis, Cystic Fibrosis, Pulmonary Fibrosis

- **Neurology/CNS:** Peripheral Neuropathy, Diabetic Neuropathy, Migraine, Parkinson's, ADHD, Multiple Sclerosis, Dementia

- **Infectious Disease:**

- **Bacterial Disease Therapy:** UTI/Pyelonephritis, Nephritis, Sepsis
- **Anti-Viral Therapy:** Influenza, HPV, Hepatitis B, Hepatitis C, Vaccines for bacterial or viral disease prevention

- **Oncology:**

- **Solid Tumors:** Breast, Colorectal, Glioblastoma, Ovarian, Prostate, Advanced Malignancies, Lung Cancer (Small and Non-Small Cell Lung Cancer), Pancreas, Head and Neck, Hepatocellular/Liver, Melanoma, Renal, Bladder, Endometrial, Gastric
- **Hematologic Malignancies:** Multiple Myeloma, Hodgkin's/Non-Hodgkin's Lymphoma, Diffuse Large B-Cell Lymphoma, T-cell Lymphoma, Mantle Cell, Follicular Lymphoma, Leukemia (various types), Myelodysplastic Syndrome, Myelofibrosis, Primary CNS Lymphoma
- **Cancer Supportive Care:** Anemia due to chemo, Mucositis due to chemo and/or radiation therapy, Nausea/Vomiting due to chemo, Cancer Pain, Chemo/Radioprotectant

- **Other:** Autologous Hematopoietic Stem Cell Transplant, Allogeneic Hematopoietic Stem Cell Transplant, Graft vs. Host Disease, CAR-T Therapies, Bone Marrow Transplant, genetic mutation-based testing, biomarker identification
- **Other:**
 - **Gastroenterology:** Gastro-Esophageal Reflux Disease, Gastric Ulcer, Anal Fissures, Non-alcoholic Steatohepatitis (NASH)
 - **Genitourinary:** Erectile Dysfunction, Contraception, Endometriosis, Uterine Fibroids, Overactive Bladder, Incontinence, Euvolemic/Hypervolemic Hyponatremia
 - **Non-Inflammatory Immunology:** Enzyme Replacement Therapies, Fabry Disease
 - **Ophthalmology:** Glaucoma, Dry Eye and conjunctival syndromes, Cataract, Conjunctivitis, Retinal Diseases, Diabetic Retinopathy, Vitreous Hemorrhage, Ocular Surgery, Ocular Devices, Pterygium, Ocular Hypertension, AMD-Wet

Education/Certification(s)

- Associate of Science – Social Psychology (Clinical/Organizational), Park University, Charlotte, North Carolina, USA
- Certified Clinical Research Associate (through ACRP), #FDA-A-0306-097

Memberships/Board Appointments

- Cancer Care Commission – Quality Cancer Medicine Forum (*Member, 2022*)
- Association of Clinical Research Professionals (*2005-present*)
- Society of Clinical Research Sites (*Oncology Charter-Board Member, 2018-present*)
- American Society of Clinical Oncology (*Member ID 708015*)
- American Association for Cancer Research (*Member ID 452293*)
- LabCorp Oncology Committee (*2016-2019*)



Signature:

Date: 29Jan2024

A list of publications, abstracts, and presentations are available upon request.

Statement to Applicants

Profile

Which Boards would you like to apply for?

Charlotte-Mecklenburg Community Relations Committee: Submitted

Justin Lane
First Name Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

n/a

justintlane@proton.me
Email Address

10335 Harbor Dr.
Home Address

Charlotte NC 28214
City State Postal Code

Home: (704) 340-3497
Primary Phone Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

☒ 2

How long have you been a resident of Mecklenburg County? Please include months, or years.

13.5 years

My age range is (please select one): *

☒ 30 to 45

Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

Interests & Experiences

Education

Masters of Arts in Sociology - UNC Charlotte (2014) Bachelor of Science in Sociology - East Tennessee State University (2010) Certificate in Leadership and No Blame Problem Solving - Highline College (2023)

Freedom School Partners

Employer

Education and Community
Researcher

Occupation

Business and civic experience

I started my career in market research and finance in East Tennessee. I moved to Charlotte in 2010 to pursue my master's degree in sociology at UNCC. I worked for a decade on traditional academic and community-based research at the Urban Institute, serving as an Associate Director overseeing and supporting community-based research and evaluation for numerous community partners in Charlotte-Mecklenburg, including: the City of Charlotte, Mecklenburg County Community Support Services, Charlotte Mecklenburg Schools, Habitat for Humanity, United Way of Central Carolinas, Goodwill Industries of the Southern Piedmont, The Relatives, Community Link, Augustine Literacy Project, among others. I served as co-author and analyst for the Mecklenburg County Homelessness and Instability report series from 2015-2019, investigating various aspects of community life in our community and producing reports for various community partners and stakeholders. Related, I served as the co-investigator and analyst for the Housing First Charlotte Mecklenburg Research and Evaluation study. I served on various working committees with the then Opportunity Task force and as a Charlotte Partner for the Harvard Opportunity Insights Partnership. I currently work for Freedom School Partners, a local summer enrichment non-profit organization. We provide enriching summer learning experiences for underserved and underrepresented students and families across Mecklenburg County.

Area of expertise and interests/skills

Community based research and evaluation multi-system collaborations housing and homelessness community development research practitioner partnerships to strengthen and build resilient communities

Additional Comments

I look forward at the possibility of exploring the opportunity to serve on this board. I want to invest in our community in meaningful ways, and I believe my skillset and expertise combined with my connections to both grassroots organizations and professional and academic networks in our community and beyond will be an asset to this board. Additionally, having grown up in a working class family in southern Appalachia provided me the opportunity and exposure to many different types of groups and individuals and I can understand, empathize, and build trust and rapport with communities and individuals who have historically been made to be distrustful of the systems and higher levels of government as they have felt glossed over many times over.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

I have been embedded in our community the majority of my adult life and career, doing community based research and community building. My background, expertise, and knowledge of serving on numerous non-profit boards and other governing structured organizations interests me in learning more about how community boards function and how I can help contribute my experiences and serve as advocate or at least be the voice in the room for the individuals, families, neighborhoods and communities who have historically, metaphorically, and presently not had a seat at the table.

Have you attended a meeting of the advisory board(s) to which you are applying?

☐ Yes ☒ No

Hours Per Month Available for Position

12

How did you learn of the vacancy? *

☒ Other

If you answered other - Where did you learn of this vacancy?

word of mouth

[Justin_Lane_Resume_Feb_2024_CM.pdf](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

☒ Yes ☐ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

☐ Yes ☒ No

Are you a current vendor with Mecklenburg County?

☐ Yes ☒ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

☐ Yes ☒ No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☒ I Agree

Signature of Applicant (Sign Your Legal Name):

Justin Lane

Board Specific Questions

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

☒ Yes ☐ No

An established leader, community researcher, and social impact professional with expertise in data-driven decision-making, systems-level change, and complex social impact initiatives—across and between sectors. Background includes supporting local, national and international non-profit, public, and private organizations by developing roadmaps and strategies that guide and align their work and propel impact.

EDUCATION

University of North Carolina Charlotte | *Sociology*

Master of Arts | 2014

East Tennessee State University | *Sociology*

Bachelor of Science | 2010

Highline College | *Leadership and No Blame Problem Solving*

Certificate | 2023

EXPERIENCE

Data Evaluation and Impact Manager | *Freedom School Partners*

Charlotte, NC | 2023 – Present

- Lead all internal data processes, collection, tracking, measurement and evaluation.
- Support the development team with grant and proposal development, including grant tracking and reporting.
- Support internal programs and community partner organizations.

Consultant | *PS Impact Consulting*

Charlotte, NC | 2016 – Present

- Provide consultancy for local, national, and international non-profit and private organizations
 - Strategic Goal Alignment
 - Data Governance: collection, security, ethical use
 - Identifying funding sources
 - Program Evaluation
 - Driving, measuring, and communicating impact
 - Grant tracking and reporting
- Create impact models that align and complement business models to assess and drive impact.

Director of Impact | *Goodwill Industries of the Southern Piedmont*

Charlotte, NC | 2021–2022

- Created impact model and adapted it for use with shared ownership and partnerships.
- Redesigned and deployed data collection strategies and architect evaluation frameworks and measurement models.
- Spearheaded development and utilization of key processes and procedural documents: SOPs, DSPs, DSAs, MOU.

Associate Director | *Urban Institute*

Charlotte, NC | 2017 – 2021

Data and Research Associate

2015 – 2017

Social Research Specialist

2013 – 2014

- Conducted academic and community based research and evaluation with and for local non-profit and governmental human services agencies with diverse populations and services:
 - Education ▫ Housing ▫ Homelessness ▫ Criminal Justice ▫ Economic Mobility
- Led the community Data and Research Oversight Committee and the Charlotte-Mecklenburg Quality of Life Explorer
- Represented the University on working and/or steering committees in the community and national network partners.

Consultant | *NC Center for Civil Rights; Tin, Fulton, Walker & Owens Attorneys at Law*

Charlotte, NC | 2012 – 2014

- Provided tailored and original research on historic and current high school dropout activity in North Carolina.
- Advised attorneys working on state and federal educational inequality cases in litigation.

Director of Research and Targeted Marketing | *Anchor Financial Services*

Kingsport, TN | 2007 – 2011

- Designed and led targeted marketing campaigns in the financial services industry.
- Advised individual clients regarding their portfolio and long-term financial needs.
- Engineered database used to track engagement, client net worth, any investment or financial vehicles, and potential strategies for future engagement and investment.

RECENT NETWORK MEMBERSHIP AND SERVICE TO THE COMMUNITY

▫ International Population Data Linkage Network Member	2017-2024
▫ Families Forward Charlotte, Advisory Board and Program Committee	2023-2024
▫ New Vision International, Advisor to the Board	2021-2024
▫ Charlotte Regional Researchers Collaborative	2019-2022
▫ Char Meck Homelessness and Housing Strategy Innovative Analytics Team	2020-2021
▫ North Carolina DHHS Covid-19 Emergency Solutions Grant Review Committee	2020-2021
▫ Children's Alliance Board Community Representative	2018-2021
▫ University of Pennsylvania Actionable Intelligence for Social Policy	2018-2021
▫ International Journal of Population Data Science, Reviewer	2018-2021
▫ Charlotte Community Data and Research Oversight Committee	2016-2021
▫ Community Building Initiative Leadership Development Institute	2019-2020
▫ Harvard Opportunity Insights, Charlotte Partner	2018-2021
▫ Consortium of University Public Service Organizations	2018-2020

Statement to Applicants

Profile

Which Boards would you like to apply for?

Charlotte-Mecklenburg Community Relations Committee: Submitted

Michael T Nellums
First Name Middle Initial Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

n/a

mtnellums1971ny@gmail.com
Email Address

7013 Advocator lane
Home Address

Charlotte NC 28216
City State Postal Code

Mobile: (980) 229-6604
Primary Phone Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

☒ 4

How long have you been a resident of Mecklenburg County? Please include months, or years.

37 years

My age range is (please select one): *

☒ 46 to 55

Ethnicity *

☒ African American

Gender *

☒ Male

Interests & Experiences

Michael T Nellums

Education

Bachelors Degree (Business Administration, concentration Management) Eastern Oregon University Graduated 2015 Masters Degree (Business Administration, concentration Entrepreneurship) Strayer University Graduated 2019

Wells Fargo Bank

Employer

Project Manager

Occupation

Business and civic experience

Employee Resource Network, working with community to highlight events in history. Hosted Holocaust Event 2010 Faith-Based community outreach

Area of expertise and interests/skills

Community outreach, poverty initiative, homelessness initiative, Equity and inclusiveness

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

no

Why are you interested in serving on the board(s) to which you are applying?

Charlotte-Mecklenburg Community Relations Committee Board of Equalization and Review
Historic Landmarks Commission Charlotte Mecklenburg Planning Committee Library Board of Trustee's

Have you attended a meeting of the advisory board(s) to which you are applying?

☐ Yes ☒ No

Hours Per Month Available for Position

20

How did you learn of the vacancy? *

☒ Mecklenburg County Website

[Michael_Nellums_2023_resume.pdf](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

☒ Yes ☐ No

Michael T Nellums

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

☐ Yes ☒ No

Are you a current vendor with Mecklenburg County?

☐ Yes ☒ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

☐ Yes ☒ No

Disclaimer

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☒ I Agree

Signature of Applicant (Sign Your Legal Name):

Michael Troy Nellums

Board Specific Questions

Question applies to Board of Equalization and Review

Have you ever been convicted of a felony?

☐ Yes ☒ No

JCPC: What category do you fall under? *

☒ Business Community

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

☒ Yes ☐ No

MICHAEL T. NELLUMS

(980) 229-6604

mtnellums1971ny@gmail.com

Analytical, organized and detail-oriented Project Manager. Experienced in the areas of Banking that include but not limited to Operations, Marketing, Utility Services, Audit, Customer Service, Project management, Group Portfolio Delivery, Change Management, Agile, Scrum, Linguistic Translation workflow, Client Management, Frontline Management, Regulatory Compliance and Risk. Collaborative team player that possesses leadership ability with a track record of delivering the highest quality at the highest level that will help enhance a business overall objectives.

EXPERIENCE

2022- PRESENT

CHANGE IMPLEMENTATION CONSULTANT

WELLS FARGO, CHARLOTTE, NC

- Participated in complex initiatives for Integrated Receivables within Global Treasury Management.
- Implemented opportunities for new processes to support enterprise requirements within change implementation.
- Reviewed financial transfers, data mapping and account movement while maintaining independent judgement as it relates to strategic initiatives that impacted multiple banking systems.
- Participated in process and product improvement.
- Applied project management methodology to facilitate complex implementations.
- Established timelines and tracking to monitor ongoing project performance.
- Provided recommendations for improvement to all levels of management regarding the overall client onboarding and payment management process.
- Participate in Sprint meetings to share project initiatives, health and overall performance.

2019 TO 2022

PROJECT MANAGER

WELLS FARGO, CHARLOTTE, NC

- Led and participated in Large efforts to independently manage sub-program components of moderate complexity under the purview of the program manager.
- Influenced sponsors and stakeholders to promote success of project prioritization and obstacle management.
- Incorporated business organizational systems knowledge and navigation to anticipate change impacts ensuring full understanding of project impacts and comprehensive engagement strategies.
- Performed all usual duties of a project manager in accordance with policy, methodology and enterprise change management. This includes but not limited to need identification, resource requirements, project dependencies, planning progression, financial management, status reporting, prolific effective communication, ongoing risk

assessment, adaptation, appropriate escalation strategies and implementation.

- Incorporated regular and appropriate consultation with business and other stakeholders to validate project trajectory and project performance feedback throughout the project lifecycle.
- Served as Enterprise Change Management and Group Portfolio Delivery liaison for Audit Line of Business to ensure adherence to enterprise change management Methodology.
- Identified and communicated with project sponsor's, Subject Matter Experts, Stakeholders, project roles for larger project efforts to achieve project objectives in accordance with GPD policies and procedures.

2015 – 2019

LOCALIZATION PROJECT MANAGER

WELLS FARGO, CHARLOTTE, NC

- Led Enterprise Technology & Governance linguistic projects that consisted of Translations from English to Foreign language, foreign language to English
- Provided training/guidance to internal translation requestors regarding the translation workflow process.
- Provided regular reporting that included the following: Linguistic error reporting, Business status reporting, project scope and trajectory reporting.
- Provided updates to brand standards that related to linguistic updates, Project language choice and final deliverable execution.

2008 – 2015

CLIENT SERVICES CONSULTANT

WACHOVIA BANK, CHARLOTTE, NC

- Executed quality assurance testing to commercial clients to reduce overall operating fees.
- Interfaced with foreign and domestic clients to help reduce their financial banking liability.
- Assisted clients with problem resolution, conflict management relating to bank deposit preparation, faulty equipment and overall .
- Acted as liaison for bank management and third party vendors to ensure retention of bank relationship with third party vendors and other stakeholders was kept.
- Provided monthly financial reporting to bank management, third party, and additional stakeholders.

1998 – 2008

OPERATIONS ANALYSTS

FIRST UNION BANK, CHARLOTTE, NC

- Managed accounts payable cycle from invoice entry to payment
- Ensured proper coding of invoices prior to entry into the accounting system
- Audited employee expense reports.
- Ensured proper matching of purchase orders to invoices
- Ensured payments were made on time according to supplier terms and expectations
- Reviewed and approved requisitions and purchase orders
- Reconciled monthly statements
- Processed payments for customer refunds, employee reimbursements, and invoices
- Provided timely responses to employee inquiries
- Interfaced with other lines of business to ensure quick turn-around time for approvals
- Maintained company files to ensure enterprise audit guidelines were met.

1990 – 1998

OPERATIONS COORDINATOR

BB&T BANK, CHARLOTTE, NC

- Developed objectives, work schedules, and executed policies to enhance overall department protocols.
- Managed a team of 20 that include but limited to: coaching, training, performance management, policy enforcement, employee engagement and teamwork.
- Established quality standards and work procedures for staff guidance and adherence.

EDUCATION

GRADUATED: DECEMBER 2015

BACHELORS OF SCIENCE, BUSINESS ADMINISTRATION,
EASTERN OREGON UNIVERSITY GPA: 3.5

GRADUATED: DECEMBER 2019

MASTER OF BUSINESS ADMINISTRATION, DIGITAL ENTREPRENEURSHIP
STRAYER UNIVERSITY GPA: 3.8

Statement to Applicants

Profile

Which Boards would you like to apply for?

Charlotte-Mecklenburg Community Relations Committee: Submitted

Aquill
First Name

Nicholson
Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/a

versedvirtue@gmail.com
Email Address

10703 Derryrush Dr
Home Address

Charlotte
City

NC
State

28213
Postal Code

Home: (980) 621-6035
Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

☒ 3

How long have you been a resident of Mecklenburg County? Please include months, or years.

9years

My age range is (please select one): *

☒ 18 to 29

Ethnicity *

☒ African American

Gender *

☒ Male

Interests & Experiences

Education

EKG Technician Certificate Academy of Art University - Advertising Mental Health First Aid
Certified QPR Gatekeeper Certificate Sign Language Certificate

Student

Employer

Student

Occupation

Business and civic experience

I volunteered & also donate to the Second Harvest Food Bank. Nominated In CPCC SGA
Senator for the Central Campus ?

Area of expertise and interests/skills

Customer Service Advertising Grace Life International Event Counselor Student Government
Public Speaking

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

To make a change. To make accurately adjust the world until all people are treated fairly & equally. To make sure we are helping the citizens while creating new breakthroughs through the new programs developed with accurate problem solving measures to end problems & crisis happening in the cities and surrounding areas.

Have you attended a meeting of the advisory board(s) to which you are applying?

☐ Yes ☒ No

Hours Per Month Available for Position

32

How did you learn of the vacancy? *

☒ Other

If you answered other - Where did you learn of this vacancy?

It was on a big video sign in uptown Charlotte.

[Aquill_Nicholson.docx](#)

Upload a Resume

Disclosure

Aquill Nicholson

Are you a Mecklenburg County resident?

☒ Yes ☐ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

☐ Yes ☒ No

Are you a current vendor with Mecklenburg County?

☐ Yes ☒ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

☐ Yes ☒ No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☒ I Agree

Signature of Applicant (Sign Your Legal Name):

Aquill Nicholson

Board Specific Questions

JCPC: What category do you fall under? *

- ☒ General Public
- ☒ Faith Community

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

- ☒ Yes
- ☐ No

Aquill Nicholson
10703 Derryrush Dr. Charlotte, NC 28213
980-229-0218

EDUCATION

The Academy of Arts University (2014)- Advertising
Central Piedmont Community College (2014-2016)- Business Administration
Grace Life International University (2016-2017)- Youth and Adult Counseling

WORK EXPERIENCE

AMC Theaters (June 2013-February 2014)
Lifeway (December 2016-June 2017)
Sports Connection (August 2015- December 2015)

- Work with children
- Shift leader for birthday parties and special events

SKILLS

Type 50 WPM
Public Speaking
Communication Skills
Customer Service Skills
Fluent Writing Skills
Problem Solving Skills
Situational Awareness Skills

VOLUNTEER WORK

Second Harvest Food Bank (1 month)- Charlotte, NC
Boys and Girls Club (2 months)- Charlotte, NC
Elevation Church (3 months)- Charlotte, NC
Camp Kingdom (4 months)- Queens, NY
Grace Life International seasonal volunteer work- Charlotte, NC

Statement to Applicants

Profile

Which Boards would you like to apply for?

Charlotte-Mecklenburg Community Relations Committee: Submitted

Ignatius Patterson
First Name Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Jevon

jevonpatterson2@gmail.com
Email Address

5840 Amberly
Home Address

Charlotte NC 28213
City State Postal Code

Mobile: (704) 835-3752
Primary Phone Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

☒ 1

How long have you been a resident of Mecklenburg County? Please include months, or years.

50 years

My age range is (please select one): *

☒ 46 to 55

Ethnicity *

☒ African American

Gender *

☒ Male

Interests & Experiences

Ignatius Patterson

Education

Humanitarian, Mentor, Volunteering, Job readiness, support system, Community Advocate

Quiktrip

Employer

Assistant Manager

Occupation

Business and civic experience

Human Services Professional.. Juvenile Group Home Detention Center Florence Critterton
Services Homeless Shelter CMS Charlotte Parks and Rec Community Support Services

Area of expertise and interests/skills

Job assistance, Mentoring, Very resourceful within Charlotte community, donation support,
advocate for the homeless population,

Additional Comments

I've deducted me entire life to helping others.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

N/A

Why are you interested in serving on the board(s) to which you are applying?

I'm a Charlotte native and it can be a great tool for assisting me with my continuance in
serving those needing vital assistance.

Have you attended a meeting of the advisory board(s) to which you are applying?

☐ Yes ☒ No

Hours Per Month Available for Position

20 plus

How did you learn of the vacancy? *

☒ Word of Mouth

Disclosure

Are you a Mecklenburg County resident?

☒ Yes ☐ No

Ignatius Patterson

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

☐ Yes ☒ No

Are you a current vendor with Mecklenburg County?

☐ Yes ☒ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

☐ Yes ☒ No

Disclaimer

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☒ I Agree

Signature of Applicant (Sign Your Legal Name):

Ignatius Patterson

Board Specific Questions

JCPC: What category do you fall under? *

☒ General Public

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

☒ Yes ☐ No

Statement to Applicants

Profile

Which Boards would you like to apply for?

Charlotte-Mecklenburg Community Relations Committee: Submitted

Hans Pierre
First Name Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

hansmpierre@gmail.com
Email Address

11710 Tavernay Parkway
Home Address

Charlotte NC 28262
City State Postal Code

Mobile: (973) 943-9277
Primary Phone Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

☒ 4

How long have you been a resident of Mecklenburg County? Please include months, or years.

9 years

My age range is (please select one): *

☒ 30 to 45

Ethnicity *

☒ African American

Gender *

☒ Male

Interests & Experiences

Education

BA, Sociology - Seton Hall University JD - Charlotte School of Law

Capital One

Employer

Contracts Manager

Occupation

Business and civic experience

Post law school, I have almost 10 years of legal experience in the area of contract law. I formerly served as the President of neighborhood community association at the Loft at Noda Mills. I've applied and been granted Neighborhood Matching Grants to help my community with engagement.

Area of expertise and interests/skills

I enjoy my work and have been negotiating, drafting, and reviewing contracts for a long time. When I'm not working I'm working out and staying active. My 3 year old also keeps me fairly busy with activities, birthday parties, and bubble guppies.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No.

Why are you interested in serving on the board(s) to which you are applying?

I have been in Charlotte since 2012 and have seen the city grow drastically in both good ways and bad. I am hoping to join a board to serve my community and assist with bridging the gap between citizens and community leaders.

Have you attended a meeting of the advisory board(s) to which you are applying?

☐ Yes ☒ No

Hours Per Month Available for Position

10

How did you learn of the vacancy? *

☒ Word of Mouth

[Hans_Pierre_Resume.pdf](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

☒ Yes ☐ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

☐ Yes ☒ No

Are you a current vendor with Mecklenburg County?

☐ Yes ☒ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

☐ Yes ☒ No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☒ I Agree

Signature of Applicant (Sign Your Legal Name):

Hans Pierre

Board Specific Questions

JCPC: What category do you fall under? *

☒ General Public

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

☒ Yes ☐ No

HANS PIERRE, J.D.

CONTRACTS MANAGER

Charlotte, NC 28269 | hansmpierre@gmail.com | 973-943-9277 | linkedin.com/in/hans-pierre-j-d-3a899365

Qualifications Summary

Results-focused, dynamic professional with 7+ years of extensive experience drafting contracts, redlining contracts, and reviewing contracts. Proven capacity to manage and oversee the legal department's workload in conjunction with the strategic objectives of the organization. Outstanding background and an impressive record in risk management and legal compliance. Ability to support key contractual requirements, such as dispute resolution, change orders, and scope amendments. Efficient in the execution of construction agreements to ensure timely project delivery. Knowledgeable in global planning and agreement strategy. Adept at handling simultaneous contract timelines and ensuring operational and service excellence.

Core Competencies

Contract Negotiation | Contract Administration | Strategic Planning | Information Consistency & Accuracy | Proposal Writing | Business Process Improvement | Contract Law | Contractual Agreements | FAR | Government Contracting | Legal Writing | Contractual Obligations | Legal Requirements | Standard Operating Procedures | Data Analysis & Understanding | Keen Attention to Detail | Problem-solving | Time Management | Organization Skills | Decision Making | Excellent Communication Skills

PROFESSIONAL EXPERIENCE

CONTRACT MANAGER, Capital One | McLean, VA

Apr 2021 – Present

Leverage industry best practices to determine risks, design execution plans, and understand client needs. Thoroughly evaluate transactions as well as develop deal strategies necessary for business growth according to standard procedures.

- Strategically negotiate 150+ low to high-risk deals/contracts valued at \$20M+, including collaborating with peers to create meaningful training and reference materials for all contract managers to achieve established goals.
- Proactively build robust relationships and keynoted as a trusted advisor who is sought out for contractual insight & feedback.
- Generate contracts according to Capital One contracting standards and business objectives by negotiating with suppliers.
- Execute negotiation strategy while remaining agile to changing circumstances and partnering with internal team resources.
- Act as a subject matter expert on Capital One's Contract and Third-Party Management policies and procedures.
- Maneuver transactions independently and drive all deliverables to completion in an efficient and timely manner.
- Interface with internal stakeholders like legal, compliance, & data security groups to identify risks in each transaction.

CONTRACT SPECIALIST, 3Pillar Global | Fairfax, VA

Jul 2019 – Apr 2021

Accounted for negotiating and executing standard form contract agreements and related documentation according to prescribed templates, guidelines, and defined contract policies and procedures. Supported key contractual requirements.

- Ensured compliance with appropriate terms, conditions, laws, regulations, and corporate policies by analyzing contract requirements, special provisions, and terms & conditions, as well as developed and executed agreement strategies.
- Disseminated standard processes and provided innovative solutions relative to contract development and execution.
- Delivered innovative solutions integral to contract development by partnering with internal or external teams.
- Guaranteed the attainment of production and quality assurance metrics through optimal customer service.

CONTRACT SPECIALIST, Special Counsel | Charlotte, NC

Jun 2018 – Jul 2019

Streamlined guidance and control of subordinate contracting activities by initiating, developing, and recommending policies. Adhered to special provisions and contract requirements while implementing strategies to enhance contract development.

- Rectified issues to ensure targets were achieved, as well as forecasted and managed deliverable timelines.
- Navigated the coordination of the initial contracting, amendment, and contract renewal process in a timely manner.
- Thoroughly tracked and facilitated the contract review process with high accuracy, completeness, and integrity.

HANS PIERRE, J.D. | *Continued*

✉ hansmpierre@gmail.com ☎ 973-943-9277 [in linkedin.com/in/hans-pierre-j-d-3a899365](https://www.linkedin.com/in/hans-pierre-j-d-3a899365)

LEGAL OPERATIONS SPECIALIST, Wells Fargo | Charlotte, NC

Oct 2016 – Jun 2018

Successfully resolved any discrepancies and issues by responding to regulators' and law enforcement agencies' queries on time.

- Determined legal and regulatory risk to banks based on statutory guidelines and strategized to mitigate any risk.
- Optimized new tools, processes, and workflows to enhance efficiency and effectiveness in legal operations.
- Performed duties integral to researching and processing levy/writ releases, payouts, and other legal files on behalf of the bank.

CONTRACT SPECIALIST, Driven Brands | Charlotte, NC

Jun 2016 – Oct 2016

Spearheaded in-depth review and audit of the company's master service agreements, contracts, and addenda in order.

- Evaluated the organization's needs to streamline the integration of contracts in collaboration with team members.
- Utilized an online management system to extract and synthesize contractual data to ensure accurate billing and legal safeguards.
- Keynoted for capturing key contractual gaps and inconsistencies, highlighting \$500k in lost revenue.

EDUCATION

Juris Doctor

Charlotte School of Law, Charlotte, NC | Dec 2015

Master of Public Administration

Seton Hall University, South Orange, NJ | May 2011

Bachelor of Arts in Sociology

Seton Hall University, South Orange, NJ | May 2008

AFFILIATIONS

Ambassador | Supplier Diversity, 2021 – Present

- Advocate for diverse/minority-owned businesses to learn about procurement and increase economic growth.

President | The Loft at Nodal Mills Community, Jul 2017 – Jul 2019

- Led community and association meetings, as well as managed budget and fiscal duties. Applied for and was awarded several city grants to enhance the neighborhood, including acting as a liaison between community members and the city of Charlotte.

TECHNICAL SPECIALTIES

Salesforce, Coupa, Adobe, Workday, Microsoft Office Suite 365 (Word, Excel, Outlook, PowerPoint)

Statement to Applicants

Profile

Which Boards would you like to apply for?

Charlotte-Mecklenburg Community Relations Committee: Submitted

Jacqueline Roseboro
First Name Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

ncnursejr@yahoo.com
Email Address

10511 Atkins Ridge Drive
Home Address

Charlotte NC 28213
City State Postal Code

Home: (704) 473-6455
Primary Phone Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

☒ 3

How long have you been a resident of Mecklenburg County? Please include months, or years.

11yrs 5 months

My age range is (please select one): *

☒ Over 55

Ethnicity *

☒ African American

Gender *

☒ Female

Interests & Experiences

Education

Doctor of Nursing Practice

Help at Home, LLC

Employer

Regional Quality Auditor

Occupation

Business and civic experience

Mental Health Symposium Heart Walk attendant Participation in the Charlotte Mayors
Masked UNCF Ball Attended a Rally with Pres Joe Biden

Area of expertise and interests/skills

Nursing professional of 22 years Leadership skills Patient advocate

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

Patient advocacy To give back to the residents of Charlotte To help advocate for and protect the rights of elderly and disabled

Have you attended a meeting of the advisory board(s) to which you are applying?

☐ Yes ☒ No

Hours Per Month Available for Position

8-10

How did you learn of the vacancy? *

☒ Mecklenburg County Website

[resume+jlr+2022.docx](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

☒ Yes ☐ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

☐ Yes ☒ No

Are you a current vendor with Mecklenburg County?

☐ Yes ☒ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

☐ Yes ☒ No

Disclaimer

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☒ I Agree

Signature of Applicant (Sign Your Legal Name):

Jacqueline L. Roseboro

Board Specific Questions

JCPC: What category do you fall under? *

☒ General Public

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

☒ Yes ☐ No

Jacqueline L. Roseboro, DNP, MSN-RN, AGCNS-BC

Charlotte, NC 28213 ncnursejr@yahoo.com •
(704) 473-6455

Clinical Care Management

Patient-centered Care / Program Development / Quality Improvement

Systematic in providing quality evidence-based patient care through assessing care standards and collaborating with team members in prioritizing treatment goals and striving to improve patient outcomes and patient satisfaction. Adept interpersonal strengths in consulting with patients/families, clinicians, and leadership. Clinical background in cardiac care, neurology, and oncology. Areas of expertise include...

- | | |
|----------------------------------|-----------------------|
| ▯ Treatment & Discharge Planning | ▯ Quality Improvement |
| ▯ Change Agent | ▯ Compliance Audits |
| ▯ Staff Training & Development | ▯ Consultation |
| ▯ Quality assurance reviews | ▯ Process Improvement |
-

Professional Experience

Help at Home, LLC Chicago IL

Regional Quality Improvement Nurse Auditor. December 2021 – current

Ensure that Regulatory agency standards and/or federal and state mandates are maintained. Performs quality assurance review of clinical documentation, employee files, client files, reports, addendums, or supplemental reviews.

- Ensures clear, concise, evidence-based rationales are provided in support of all recommendations and/or determinations.
- Provides insight, consultation, and direction to leaders on quality and compliance with all company policies and procedures and state specifications.
- Collaborate with Quality Compliance team, for completing audits associated with CCM (Complex Case Management), Quality Assurance, Regulatory Compliance, Documentation, Medical Quality, outcomes, processes, and performance.
- Works closely with state assigned Market Leadership to assist with training needs and improvement activities identified through quarterly and random audits, assists with corrective action process to ensure the enterprise is in the position to meet all regulatory requirements both internal and external.
- Provide leadership and guidance to Market and Department leadership to review and revise market policies, protocols as needed, develop corrective actions, provide education, and frequent monitoring to ensure success.

- Review processes, client charts, nursing documentation to determine areas that require immediate remediation and assist market leads with developing plan of correction to ensure best practice, optimal outcomes and company and staff compliance with state and regulatory requirements.
- Collaborate with market leaders to develop Emergency Preparedness plans.
- Highlight key findings for implementation of performance improvement plans when necessary and collaborate with QAPI team to develop QAPI plans.
- Participate in JCAHO, CHAP accreditation survey readiness.
- Work with colleagues across the enterprise to ensure that process and procedural changes are included in staff member documentation such as job aids and policies.
- Development and/or amendments, updates of policies as needed.

North Carolina Retirement Services Division, Raleigh NC

Program Director, Clinical Review. October 2019 – December 2021

Developed the newly implemented Nurse Clinical Reviewer program for the NC State Medical Board. Effective communication with disability claims personnel and Medical Review Board physicians to compile medical information, clarify and/or confirm the medical condition of the claimant, and assess nature of prognosis. Reviewed and analyzed client medical records to provide medically relevant consultation to disability claims personnel with regards to severity/impact of disability on claimant's ability to work, with attention paid to the possibility of the employer planning to accommodate disability. Collaborates with Medical Review Board physicians, disability analysts, supervisors, and the section chief daily.

- Triage 100% of cases based on provided documentation prior to submission to Medical Board
- Offer suggestions for process-need innovations for claims process to RSD supervisors and the section chief.
- Supply written comments and opinions on cases prior to submission to the Medical Board to aid the physicians in making accurate decisions.
- Support Retirement Services Division staff with reviewing more complex cases for Medical Board physicians.
- Assist with successful implementation of a virtual medical board review system during COVID-19 pandemic.

Aetna Insurance, Charlotte, NC

Utilization Review Nurse/Case Management, July 2015 – July 2019

Apply clinical oversight in verifying coverage determinations/recommendations offering integration with further products, services, programs, and opportunities. Document pre-certification, predetermination, concurrent review, retro review, and discharge planning activities of plan members. Connect with healthcare providers, team members, and other parties to convey vital information concerning patient care planning and implementation to facilitate continued treatment.

...continued...

- Consistently achieving 100% of the required state specific turnaround time.

Carolinas Medical Center, Charlotte, NC

Staff Nurse, Float Pool- Cardiac -Telemetry/Emergency Department, July 2013 - October 2015

Collected patient health data including pertinent physical, psychological, and socio-cultural information. Direct ancillary nursing team members in providing optimal medical attention and emotional support. Collaborated with interdisciplinary team members, patients, and families in initiating care priorities and treatment goals including discharge planning.

- Coached and educated patients and caregivers in selfcare techniques to foster confidence in effective self-management and decision-making responsibilities.

Carolinas Rehabilitation Center, Charlotte, NC

Nurse Manager -Neurology/Oncology Rehabilitation Unit, September 2010 - July 2013

Oversaw clinical activities during daily rounds and collected patient satisfaction data from patients and family members. Brainstormed and implemented strategies to improve patient satisfaction scores. Reviewed staff performance and audited compliance in hand washing, infection-control, and patient falls.

- Spearheaded action plans to improve patient outcomes and institute a cost-effective environment for patient care.
- Increased staff nurse participation in performance improvement activities and various hospital committees.
- Conducted multidisciplinary team conferences to discuss discharge planning and strategies to advance patient education, and patient outcomes.
- Revamped and implemented improved policies and evidence-based procedures to meet emerging healthcare challenges.
- Contributed input and recommendations in unit specific hospital committees to include Performance Improvement Committee, Code Blue Committee, Retention/Recruitment Committee, and Skin/Wound Care Liaison.

Gaston Memorial Hospital, Gastonia, NC

Staff Nurse, October 2003 - September 2010

Neurology, (18-bed Telemetry & Stroke Unit)

Support and observe post-op patients recovering from laminectomy and craniotomy procedures. Assessed stroke patients, alerting care team members of any changes. Coached and educated patients and family members in treatment planning. Contributed to multidisciplinary team meetings supplying input for discharge planning and patient educational needs.

- Served as a chair on the Performance Improvement Committee.

Oncology /Women's Surgery, (38 bed Oncology Unit)

...continued...

Served as Charge Nurse and Clinical Resource Nurse offering guidance and leadership in facilitating group therapy meetings, med pass, and patient admissions. Spearheaded individual goal setting for psychiatric treated hemodialysis and women's surgery patients. Administered po/iv chemotherapy agents and offered direction in managing side effects Performed tracheostomy care and collaborated with respiratory therapist for management of ventilated patients.

- ▯ Reduced patient falls by 40% in by implementing "quick glance indicators" designed to alert staff of patient activity level.
-

Early Career Experience

Rutherford Memorial Hospital, Rutherfordton, NC Staff
Nurse, Medical -Surgical Unit

US Army Active Duty (8 years) & Reserve (3 Years)

Jacqueline L. Roseboro, DNP, MSN-RN, AGCNS-BC

Education and Credentials

Doctor of Nursing Practice, November 2022- Walden University, Baltimore Md

Master of Science in Nursing, Clinical Nurse Specialist, May 2015 East Carolina University – Greenville, NC

Bachelor of Science in Nursing, May 2010 -Winston Salem University – Salem, NC

Professional & Community Involvement

American Nurses Association

Sigma Theta Tau International Honor Society of Nursing

National Association of Clinical Nurse Specialist

North Carolina (chapter) - National Association of Clinical Nurse Specialist

Golden Key Member

Certifications

Adult Gerontology Clinical Nurse Specialist- Board Certified

RN State of North Carolina, Active (Oct 2023)

Basic Life Support

Statement to Applicants

Profile

Which Boards would you like to apply for?

Charlotte-Mecklenburg Community Relations Committee: Submitted

Everett Smith
First Name Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Na

esmith@ultimate.com
Email Address

14242 Lake Crossing Dr
Home Address

Charlotte NC 28278
City State Postal Code

Mobile: (704) 905-3867
Primary Phone Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

☒ 2

How long have you been a resident of Mecklenburg County? Please include months, or years.

25

My age range is (please select one): *

☒ Over 55

Ethnicity *

☒ African American

Gender *

☒ Male

Interests & Experiences

Education

NC state

Ultimate Asphalt and
Concrete LLC

Employer

Business owner

Occupation

Business and civic experience

Business owner 10 years MMCA COMMITTEE HANDS ON CHARLOTTE ELEVATION CHURCH
BIG BROTHERS BIG SISTERS

Area of expertise and interests/skills

Business Volunteerism

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

To impact,influence and assist with making Charlotte a better place

Have you attended a meeting of the advisory board(s) to which you are applying?

☐ Yes ☒ No

Hours Per Month Available for Position

20

How did you learn of the vacancy? *

☒ Clerk Web Page

[Everett_Smith_RESUME_20191217.pdf](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

☒ Yes ☐ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

☐ Yes ☒ No

Are you a current vendor with Mecklenburg County?

☒ Yes ☐ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

☐ Yes ☒ No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☒ I Agree

Signature of Applicant (Sign Your Legal Name):

Everett Smith

Board Specific Questions

Question applies to Unified Development Ordinance Board of Adjustment (UDO)

Per Board qualifications, the appointee must live outside the City of Charlotte, but within one mile of the city limits in the City of Charlotte extraterritorial jurisdiction. (i.e. not living within the City limits but within the City's zoning jurisdiction)

☒ Yes ☐ No

Question applies to Small Business and Entrepreneurship Advisory Board

SBEAB: Have you recently or are in the process of, or are intimately familiar with the process of starting a new small business or entrepreneurial venture?

☒ Yes ☐ No

JCPC: What category do you fall under? *

- ☒ General Public
- ☒ Business Community

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

☒ Yes ☐ No

EVERETT L. SMITH

10410 Pickerel Ln
Charlotte, N.C.28213

704-905-3767

Esmith@ultimateNC.com

CAPABILITY SUMMARY: I am President and Co-Founder of Ultimate Asphalt and Concrete (UAC), LLC. I founded UAC in 2013 and UAC became an LLC in 2014. I have managed and provided leadership to the company since its founding. I oversee and direct all aspects of the company and I am responsible for all UAC's activities. UAC provides a broad range of new and replacement asphalt and concrete products and services in the Commercial, Industrial, and Residential areas. UAC also serves municipalities, homeowner associations, and commercial property owners.

EXPERIENCE

2013 - Present:

ULTIMATE ASPHALT AND CONCRETE, LLC (UAC)

Charlotte, NC

As President and Founding Partner of UAC, I am responsible for all things to make the business successful. Since UAC founding, I have been involved with paving, asphalt, concrete, and activities associated the "surfacing" industry. Additionally, I have succeeded in having UAC certified as:

- Historically Underutilized Business, HUB,
- Disadvantaged Black Enterprise, DBE,
- Minority Black Enterprise, MBE,
- Small Business Enterprise, SBE

Also, UAC complies with the North American Industry Classification System (NAICS) in the following areas:

- 237310 – Highway, Street and Bridge Construction
- 238110 – Poured Concrete Foundation and Structure Contractors
- 238910 – Site Preparation Contractors
- 238990 – All Other Specialty Contractors

I have listed below examples of my Company responsibilities:

- Managing day to day company operations
 - selecting subcontractors
 - billing
 - advertising
 - accounting
-

-
- Overseeing work
 - Marketing
 - Public Relations
 - Company Coordination

1997 to Present: Various Trucking Companies including:

FLT Trucking, C&T Trucking, L&G Trucking/Evans Trucking, L&G Trucking/Brown/Horizons was a truck driver as well as truck owner. I was responsible for Over The Road regional transportation and transportation of general freight. As such, I was required to maintain multiple licenses and certifications. Some of the trucking transportations certifications also apply to the trucking applications associated with UAC. As truck owner I was required to operate as a small business and learned management and efficiency principles. Additionally, application of Department of Transportation (DOT) safety requirements and regulations transferred directly to the application of safety and quality requirements of Ultimate Asphalt and Concrete. With my Co-Founder's paving experience and my small business knowledge from owning my own small trucking business, the transition to managing UAC was relatively seamless.

CAPABILITIES

Attachment 2

ROOSEVELT PITTS

6635 Iron Brigade Lane

Charlotte, NC 28269

704-615-5086

rpitts@UltimateNC.com

Pittsroosevelt3@gmail.com

CAPABILITY SUMMARY:

I am a Co-Founder of Ultimate Asphalt and Concrete, LLC which is a full-service asphalt and concrete company. I have worked in the paving industry for more than a decade and have performed essentially all activities associated with hands-on paving. Additionally, I have performed safety, quality assurance and control activities, performed inspections, and trained employees.

EXPERIENCE

ULTIMATE ASPHALT AND CONCRETE, LLC (UAC)

Charlotte, NC

Founding Partner of UAC with the following responsibilities

2014 - Present

- Oversight of Day to Day paving and construction activities
- Safety oversight
- Quality Assurance
- Training

BLYTHE BROTHERS ASPHALT

Charlotte, NC

Paving Operations

2007 - 2014

- Performed Day to Day activities including:
 - Trained on virtually all asphalt paving equipment
 - Performed all asphalt installation activities from laborer to operating all paving equipment from backhoes to rollers, performed inspections, executed safety requirements, quality assurance and control, and trained numerous workers
 - Calculated asphalt required for daily use
 - Directed traffic control to ensure work and public safety
-

-
- Assured end product met job and engineering specifications
 - Compacted asphalt to specifications

FOOD SERVICE MANAGEMENT

Wendy's Inc. / Honey Baked Ham, Co
Assistant Manager

Charlotte, NC
2003 – 2007 / 2000 -2003

- Recorded payroll and ensured accuracy
- Ordered goods and products for consumption
- Trained and managed 25-30 employees
- Performed Audits

HOUSE FOR YOUR INVESTMENT

Mortgage Processor

Charlotte, NC
June – September 2004

- Computed residential and commercial loan applications
- Verified credit
- Entered documents with accuracy

SKILLS/QUALIFICATIONS

- Payroll and Account Management
- Training in surveying
- Soils and foundations
- Hydrology and erosion control
- Construction materials and method
- Inventory Control Processes

EDUCATION:

- NC State
 - Construction Management Course, Strategic Management 2019 September
- Central Piedmont Community College
 - AAS civil engineering Technology Charlotte, NC May 2019
- ITT TECH
 - Course of Study: Electronic Engineering Charlotte, NC 2008

LEADERSHIP:

- Founder of Learning Together Youth services
 - Volunteer: Hands on Charlotte – Currently involved with: Charlotte, NC
 - Volunteer match
 - Habitat for humanity
-

-
- David and friends member
 - High school stem prep

CAPABILITIES

Attachment 3

MICHAEL C. KIRKLAND, PhD, PE

1000 Central Avenue, Apartment 353

Charlotte, NC 28204

803-221-8866

mkirkland@UltimateNC.com

kirklandmc@gmail.com

CAPABILITY SUMMARY

I have more than 30 years of experience in both the private sector and federal government including project management and construction management from the project feasibility phase through construction. I am a graduate of the University of South Carolina in Engineering, I am a Licensed Professional Engineer and a Licensed Residential Builder in SC. I have extensive experience in both commercial and residential construction. I provided management oversight and direction for hundreds of projects ranging in cost from \$100,000 to millions of dollars. My experience includes project justification, design and construction management, project engineering, inspections, including all phases of construction. I have both hands-on and management experience in managing construction projects from residential to heavy construction. My early years, before becoming an engineer, included working in the residential construction industry where I learned hands on construction methods including proper use of construction tools and equipment.

I worked at the U.S. Department of Energy (DOE) in Aiken, SC where I served as Director of several offices and was Director of the Site's Engineering and Construction Program that provided management, oversight and direction to contractors from management of design and through construction. My Engineering and Construction budget was approximately \$400 million annually. I managed a staff of 50 engineers and approximately 2,000 contractor personnel. I was responsible for all aspects of construction and project management including, monitoring and reporting progress, taking corrective actions as needed, and approving payments which were important elements of successful project completion. In both the private sector and the public sector all my work supported the ultimate goal of successful construction completion and operation of the various projects and facilities.

As a consultant in the private sector, I provided technical and management expertise on a variety of projects involving design, program and project management, construction, and turnover to operations.

EXPERIENCE

- 2018 – To Present: Ultimate Asphalt and Concrete, LLC, Charlotte, NC
-

I am responsible for engineering services including reviewing drawings, specifications, and performing inspections. I am also responsible for regulatory compliance, program development, estimating, and marketing.

- 2012 – 2018: Boston Government Services, LLC, Oak Ridge, TN
I consulted with Engineering Management at a Federal site to assist the Engineering Department in support of construction activities including material specifications, procurement, design, surveillances, and inspections that monitor construction progress. The latest software is used in the design and construction efforts. The activity also includes oversight of implementation and utilization of day-to-day engineering practices. Additionally, federal construction requires Green Building and sustainable construction, therefore I am familiar with these requirements.
 - 2003 – 2011: Vector Resources, Inc., Annandale, VA
I was a consultant that provided support for Design and Construction of multiple large Government Projects. The support activities included design, budget, inspection of work quality and correctness, and reviews to ensure successful facility construction and operation.
 - 1997 – 1999: Sole Proprietor, Independent Consultant, Aiken, SC
I worked with several major companies in support of their engineering and construction activities. Activities included cost estimating, schedule adherence, permitting documentation, and various other activities associated with construction projects.
 - 1993 – 1997: Vice President, Fairway Construction, Aiken, SC
I was responsible for day-to-day operations of the Turn-Key residential construction company. Activities included interacting with customers, permitting, meeting building codes, design, blueprints, planning, estimating, safety issues and scheduling. Concrete slab design and installation was an integral part of every residential project.
 - 1985 – 1993: Engineering and Construction Manager, Savannah River Site, U.S. Department of Energy, Aiken, SC;
I was Manager of the Site's Engineering and Construction Program, with a budget of approximately \$400 million annually. I was responsible for managing hundreds of concurrent projects in various stages of completion from the planning and design stages to construction completion and turnover. The projects ranged in scope from resurfacing parking lots and roads to design and construction of Nuclear Facilities costing hundreds of millions of dollars. I was responsible for managing all aspects of the Engineering and Construction Program, including environmental permits and ensuring appropriate regulatory approvals were in place. Specifically, I was responsible for project justification, planning, design, construction, monitoring cost and schedule, and turnover to operations.
 - 1983 – 1984: President, Palmetto Design and Construction, Aiken, SC
I was responsible for all aspects of managing a construction company. I was responsible for all financial activities, estimating, purchasing, safety, quality of construction work, and day-
-

to-day operations. I participated in on site supervision to ensure that all correct work practices were followed including, all forms of carpentry, framing, safety, and equipment operation.

Statement to Applicants

Profile

Which Boards would you like to apply for?

Charlotte-Mecklenburg Community Relations Committee: Submitted

Stephanie L Tyson
First Name Middle Initial Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

stephanie tyson

styson5808@gmail.com
Email Address

13414 mallard lake road
Home Address

charlotte NC 28262
City State Postal Code

Home: (704) 941-4472 Home: (980) 213-5501
Primary Phone Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

☒ 5

How long have you been a resident of Mecklenburg County? Please include months, or years.

10

My age range is (please select one): *

☒ 46 to 55

Ethnicity *

☒ African American

Gender *

☒ Female

Interests & Experiences

Stephanie L Tyson

Education

High Graduate Central State university

Resourceful Clinical
Laboratory

Employer

president

Occupation

Business and civic experience

My civic experience as follows: park and recreation commission, State of NC mental health commission, state of NC Medicaid advisory committee. Own several businesses

Area of expertise and interests/skills

human services, mental health, vaccinations, testing or the HMC during the pandemic, Mental health since 2007. Laboratory business since 2018 Medicaid Transporation since 2022

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

Park and recreation commission 1999 thru 2006

Why are you interested in serving on the board(s) to which you are applying?

We all have to be intentional on inclusion and making sure representation is on all boards and commissions.

Have you attended a meeting of the advisory board(s) to which you are applying?

☒ Yes ☐ No

Hours Per Month Available for Position

35

How did you learn of the vacancy? *

☒ Mecklenburg County Website

[Stephanie_Tyson_Resume_2021.docx](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

☒ Yes ☐ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

☐ Yes ☒ No

Are you a current vendor with Mecklenburg County?

☐ Yes ☒ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

☐ Yes ☒ No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☒ I Agree

Signature of Applicant (Sign Your Legal Name):

Stephanie Tyson

Board Specific Questions

Question applies to Adult Care Home Community Advisory Committee

Based upon qualifications for the Adult Care Home Community Advisory Committee, do you agree that neither you nor your immediate family fall into any of the following situations: No person or immediate family member of a person with a financial interest in a home served by this committee, no employee or governing board member of a home served by this committee, and no immediate family member of a resident in a home served by this committee may be a member of this committee.

☐ Yes ☒ No

Stephanie L Tyson

JCPC: What category do you fall under? *

☒ Business Community

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

☒ Yes ☐ No

STEPHANIE TYSON

styson13414@yahoo.com

980-213-5501

PHILANTHROPIST | BUSINESS OWNER | MENTAL HEALTH PROVIDER

PROFESSIONAL HIGHLIGHTS

- State of North Carolina liaison for mental health accountability and change agent for developing access to treatment for underserved communities.
- Expertise in children and family behavioral health as well as strategic planning, resource development, systems management, and evaluation.
- Designed and successfully opened two mental health treatment facilities in North and South Carolina.
- Instrumental in the restoration of several landmarks in the Charlotte, North Carolina community such as the Wadsworth House.
- Spreadheaded program to end hunger in children and young adults in South and North Carolina.
- Trailblazer for equality and equal rights in underserved communities.
- Specialized experience in administration and management along with the development and implementation of new programs.

PROFESSIONAL BACKGROUND

Owner

Resourceful Clinical Laboratory, Gastonia, NC

February 2018 – Current

- Provides clinical Laboratory testing throughout North Carolina region.
- Currently using Quanti Studio 12 for molecular diagnostic test
- Delivers the capacity of 10,000 COVID-19 Tests daily in an 18-hour workday.
- Created mobile testing unit to distribute Covid-19 testing for individuals in rural, underserved communities (Ohio and North Carolina).

Executive Director, CEO

Resourceful Solutions Behavioral Health, Greenville, SC

Resourceful Solutions II Behavioral Health, Charlotte, NC

August 2008 - Current

- Provides community mental health treatment and behavioral health services to Charlotte, Greenville, and surrounding areas.
- Performs day-to-day operations of behavioral health facility not limited to administration, verification, management, contract negotiations, etc.

AREAS OF EXPERTISE

Strategic Planning
Contract Negotiation
Operations Management
Start-ups and Acquisitions
Sales and Marketing
Management

Non-Profit (501c3)
Volunteerism
Leadership
Mental Health
Behavioral Health
Diagnostic Testing
Laboratory Science
COVID-19 testing

PROFESSIONAL ASSOCIATIONS

Board Member,
State of North Carolina
Minority Health
Committee
2014 – Current

Board Member,
State of North Carolina
Rules committee
2014 – Current

Board Member,
State of North Carolina
Mental Health
Commission
April 2014 – April 2019
Appointed by Governor
McCrory

Board Member,
Hands on Charlotte
2006 – 2008

Vice-Chair,
Mecklenburg County Park

2005 - 2006

Commissioner At-Large,
Mecklenburg County Park
& Recreation Commission
January 1996 – May 2006

- Led staff to meet or exceed established clinical productivity.

STEPHANIE TYSON

styson13414@yahoo.com

PROFESSIONAL BACKGROUND CONTINUED:

- Thoroughly evaluates quantity and quality of services rendered in multiple locations in relation to our client needs, staffing, and material requirements necessary to provide quality therapeutic services.
- Established relationships with public officials, advocacy groups other local provider medical facilities for patient treatment.
- Managed hundreds of employees across multiple mental and behavioral health offices in different states.

NON- PROFIT EXPERIENCE

President & CEO

Resourceful Healthcare INC, Charlotte, NC

October 2016 - Current

- Areas serviced: low-income communities of need in the Charlotte, North Carolina area.
- Serves over 8k meals monthly.
- Provides nutritional meals for children ages 3-18 years of age weekly at different locations and resource centers.
- Meals are available in collaboration with The Child and Adult Care Food Program (CACFP), the organization provides nutritious meals and snacks to children and adults.

Mecklenburg County, NC

Charlotte-Mecklenburg Community Relations Committee

Board Details

The Community Relations Committee (CRC) serves to prevent discrimination because of race, color, religion, national origin, sex, family status or disability; to ameliorate the effects of past discrimination, and to promote harmony among citizens of Charlotte and Mecklenburg County. The CRC serves to study programs in the area of human and community relations and to make the results available to the public and to promote the quality of opportunity for all citizens.

The volunteers who comprise members of the CRC are an integral part of the human relations support system for Charlotte and Mecklenburg County. CRC members pursue activities that ensure fair housing practices and access to public accommodations; assist in settling dispute and group conflicts; improve race, ethnic and community relations; prevent discrimination; and improve communication among various community groups and individuals.

Overview

- **Size** 45 Seats
- **Term Length** 3 Year
- **Term Limit** 2 Terms

Contact

- **Name** Terra Neal
- **Phone** (704) 432-6267

Additional

Qualifications

Persons serving must be a resident of Mecklenburg County. Appointed members are expected to attend meetings in person. Appointed members must attend a minimum of 65% of all scheduled meetings in a calendar year and cannot miss three consecutive meetings. Failure to comply with attendance requirements will result in removal from the advisory board. Appointees must take an oath of office.

Advisory Board Details

45 members (21 appointments by the County Commissioners, 8 appointments by the City of Charlotte Mayor, and 16 appointments by the Charlotte City Council) CRC's diverse membership is divided into six subcommittees: Programs, Communications, Education/Young Leaders, Police-Community Relations and Intercultural Relations. The subcommittee chairs along with the CRC chairperson and vice-chairperson, form the CRC Leadership Committee. Recommendations for action or advocacy are made by subcommittee chairs through their participation in the CRC Leadership Committee.

Meeting Dates/Times

Monthly - 3rd Tuesday at 5:00 p.m.

Meeting Location

Belmont Center - 700 Parkwood Avenue Charlotte, NC 28205

Time Commitment

8 hours or more per month - Members are expected to participate in full committee and/or subcommittee meetings as scheduled. Participation in a subcommittee is required.

Stipend

No

Special Notes**Job Description**

Charlotte-Mecklenburg Community Relations Committee

Board Roster

Nas Issoufou

Partial Term Jul 01, 2021 - Jun 30, 2024

Email aboubacar.n.issoufou@gmail.com

Home Phone : (704) 231-9570

No Recruitment

Appointing Authority MAYOR

Raymond Palma

Partial Term Jul 01, 2021 - Jun 30, 2024

Email raytpalma@gmail.com

Home Phone : 919-949-8550

No Recruitment

Appointing Authority MAYOR

Matthew P Jannazzo

Partial Term Sep 19, 2023 - Jun 30, 2024

Email jannazzomp@gmail.com

Home Phone Mobile: (980) 383-1221

Address

10509 Camelback circle
Charlotte, NC 28226

Appointing Authority BOCC

Dr. Shanita M Carter

Partial Term Sep 19, 2023 - Jun 30, 2024

Email asiazair@yahoo.com

Home Phone Mobile: (704) 343-1428

Address

7607 Rockland Drive
Charlotte, NC 28213

Appointing Authority BOCC

Fallon Scott

Partial Term Nov 04, 2021 - Nov 03, 2024

Email fafa.scott2@gmail.com

Home Phone : (704) 975-8730

No Recruitment

Appointing Authority MAYOR

□ **Krista Chachra**

Partial Term Feb 03, 2022 - Nov 03, 2024

Email kchachra76@gmail.com

Home Phone : (540) 818-6452

No Recruitment

Appointing Authority MAYOR

□ **Willie Holley**

Partial Term Feb 12, 2024 - Mar 09, 2025

Email constructionholley@gmail.com

Home Phone : (980) 428-0808

No Recruitment

Appointing Authority CITY COUNCIL

□ **Thomas Shaffner**

Partial Term Apr 02, 2024 - Jun 01, 2025

Email tom.shaffner@yahoo.com

Home Phone Mobile: (571) 303-9866

Alternate Phone Mobile: (828) 200-0735

Address

3317 Park Rd. Apt. A
Charlotte, NC 28209

Appointing Authority BOCC

□ **Barbara Ratliff**

2nd Term Jan 08, 2018 - Jun 30, 2025

Email 312@noemail.com

No Recruitment

Appointing Authority CITY COUNCIL

□ **Charlene Henderson**

1st Term Jun 22, 2020 - Jun 30, 2025

Email info@charlote-henderson.com

Home Phone : 7049369182

Alternate Phone : 7049517053

Address

3108 Prosperity Church Rd., Unit C
Charlotte, NC 28269

No Recruitment

Appointing Authority CITY COUNCIL

□ **Shalinda Williams**

2nd Term Jul 01, 2022 - Jun 30, 2025

Email swaka1014@yahoo.com

Home Phone : 9102576862

Alternate Phone : 9102576862

Address

4911 Shannamara Dr
Matthews, NC 28104

No Recruitment

Appointing Authority CITY COUNCIL

□ **Joycelyn Bailey**

Partial Term Oct 09, 2023 - Jun 30, 2025

Email joycelynn.bailey@gmail.com

Home Phone : (704) 577-4992

No Recruitment

Appointing Authority CITY COUNCIL

□ **Monica Kweman**

Partial Term May 13, 2024 - Jun 30, 2025

Email monica.kweman@gmail.com

Home Phone : (917) 362-2369

No Recruitment

Appointing Authority CITY COUNCIL

□ **Joi Mayo**

1st Term Aug 31, 2021 - Jun 30, 2025

Home Phone :

No Recruitment

Appointing Authority CITY COUNCIL

□ **Kimberly Nelson**

1st Term Jul 01, 2022 - Jun 30, 2025

Home Phone :

No Recruitment

Appointing Authority CITY COUNCIL

□ **Daniel M Barden**

Partial Term Sep 19, 2023 - Jun 30, 2025

Email dannym7979@gmail.com

Home Phone Mobile: (980) 228-6520

Address

1441 Lilac Rd
Charlotte, NC 28209

Appointing Authority BOCC

□ **Tara Peele**

Partial Term May 13, 2024 - Jun 30, 2025

Email tpeelee@housingcollab.org

Home Phone :

No Recruitment

Appointing Authority CITY COUNCIL

□ **Katherine Taylor**

Partial Term May 13, 2024 - Jun 30, 2025

Email ksusietaylor@gmail.com

Home Phone : (704) 287-1766

No Recruitment

Appointing Authority CITY COUNCIL

□ **Sarah Haley**

Partial Term Jul 01, 2022 - Jun 30, 2025

Email sarahjhaley@deloitte.com

Home Phone : (980) 288-2530

No Recruitment

Appointing Authority MAYOR

□ **Diane Lynn**

Partial Term Feb 12, 2024 - Jun 30, 2025

Email diane.lynn@atriumhealth.org

Home Phone : (908) 417-2837

Alternate Phone : (704) 431-3418

No Recruitment

Appointing Authority CITY COUNCIL

□ **Lana Sheikha**

Partial Term Feb 12, 2024 - Jun 30, 2025

Email lsheikha93@gmail.com

Home Phone : (601) 559-8991

No Recruitment

Appointing Authority CITY COUNCIL

□ **Temako McCarthy**

2nd Term Jul 01, 2019 - Jun 30, 2025

Email 298@noemail.com

No Recruitment

Appointing Authority CITY COUNCIL

□ **Karen Gipson**

2nd Term Apr 23, 2018 - Jun 30, 2025

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□ **Margo Young**

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Appointing Authority CITY COUNCIL

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□

Vacancy

No Recruitment

Appointing Authority MAYOR

□

Vacancy

Appointing Authority BOCC