## **Park and Recreation Commission**

Applicants At-A-Glance

## One (1) Unexpired term expiring June 30, 2026

(South-2 slot)

Name	District	Gender	Ethnicity
Ashendorf, Linda	5	Female	Caucasian/Non-Hispanic
Anderson, Patrick	5	Male	Caucasian/Non-Hispanic
Dell, Christina	5	Female	Caucasian/Non-Hispanic
Deloach, Charles	5	Male	Caucasian/Non-Hispanic
Singleton, Steven	6	Male	Caucasian/Non-Hispanic

## Note:

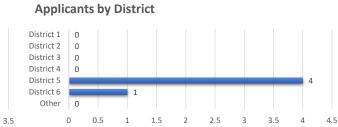
The PRC has two vacancies for a South Region 2 and Central Region 2 slot. They have asked the Clerk's Office to continue to advertise for the Central Region 2 slot.

## PARK AND RECREATION COMMISSION DEMOGRAPHICS

## **Districts**

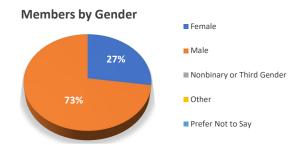
	Members	Applicants
District 1	3	0
District 2	1	0
District 3	1	0
District 4	2	0
District 5	1	4
District 6	3	1
Other	0	0
Total	11	5

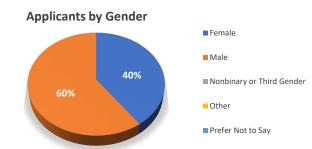




## Gender

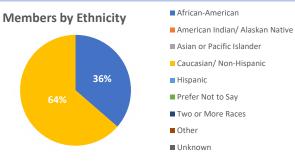
	Members	Applicants
Female	3	2
Male	8	3
Nonbinary or Third Gender	0	0
Other	0	0
Prefer Not to Say	0	0
Total	11	5

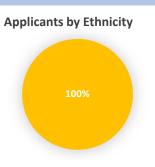




## **Ethnicity**

Members	Applicants
4	0
0	0
0	0
7	5
0	0
0	0
0	0
0	0
0	0
11	5
	4 0 0 7 0 0 0







■ Unknown





## Mecklenburg County Park and Recreation Commission

November 20, 2025

To: Board of County Commissioners

RE: Recommendation to appoint Linda Ashendorf to the Park and Recreation Commission "PRC"

I recommend Linda Ashendorf to be appointed to the Park and Recreation Commission for the South -2 slot.

I have known Linda for many years in connection with her civic service. She has worked hard and has been an active leader on numerous boards in our community. The PRC needs that work ethic and leadership.

She will provide very experienced advice to the BOCC.

Kip Kiser

Chairman

Statement to Applicar	nts			
Which Boards would yo	u like to a	pply for?		
Park and Recreation Commi	ssion: Subm	itted		
Profile				
Linda First Name	C	Ashendorf  Last Name		
What other names have names or professional i				
N/A				
lashendorf@aol.com Email Address			_	
7418 Newsmans Ln				
Home Address			_	
Charlotte			NC	28270
City			State	Postal Code
Mobile: (704) 366-7720 Primary Phone	Mobile:	(704) 575-8616	_	
What Mecklenburg Cou	nty Distric	t do you live in? F	Please verify	below. *
<b>₽</b> 5				
How long have you bee months, or years.	n a resideı	nt of Mecklenburg	County? Ple	ease include
60 years				
My age range is (please	e select on	e): *		
Over 55				
Ethnicity *				
▼ Caucasian/Non-Hispanic				
Gender *				
✓ Female				

Submit Date: Sep 06, 2025

Are you a Mecklenburg Cou	unty resident?
⊙ Yes ⊂ No	
employees are prohibited f made by the Board of Com- who is to serve in an ex-off	burg County employee? (Mecklenburg County from serving on any board where appointments are missioners. If you are a current, county employee ficio and/or non-voting capacity on any board when aail clerk@mecknc.gov before submitting an
c Yes ⊙ No	
Are you a current vendor w	vith Mecklenburg County?
C Yes ⊙ No	
	or business interest that could create a conflict fappointed? If yes, please explain the conflict.
○ Yes ⊙ No	
Interests & Experiences	
Education	
AB in Spanish/English	
self	Public Affairs Consultant
Employer	Retired
	Retired Occupation
Business and civic experien	Occupation
I have taught Spanish, worked for a real estate investment com and a consultant for 25 years in many years as well as the Airpo Square and the N C Center for P	Occupation
I have taught Spanish, worked for a real estate investment com and a consultant for 25 years i h many years as well as the Airpo Square and the N C Center for P the Innocence Inquiry Commissi	or the Community Relations Committee, raised equity capital appany and been in the solid waste industry as an employee have served on the Waste Management Advisory board for rt Advisory Commission and chaired the boards of Spirit aublic Policy Research and United Family Services I was on on. My current service is as a housing commissioner on the
I have taught Spanish, worked for a real estate investment com and a consultant for 25 years i h many years as well as the Airpo Square and the N C Center for P the Innocence Inquiry Commissi Inlivian board  Area of expertise and inter	or the Community Relations Committee, raised equity capital appany and been in the solid waste industry as an employee have served on the Waste Management Advisory board for rt Advisory Commission and chaired the boards of Spirit aublic Policy Research and United Family Services I was on on. My current service is as a housing commissioner on the
I have taught Spanish, worked for a real estate investment come and a consultant for 25 years in the many years as well as the Airpo Square and the N C Center for P the Innocence Inquiry Commissi Inlivian board  Area of expertise and interesting the many years as well as the Airpo Square and the N C Center for P the Innocence Inquiry Commissi Inlivian board	or the Community Relations Committee, raised equity capital pany and been in the solid waste industry as an employee have served on the Waste Management Advisory board for rt Advisory Commission and chaired the boards of Spirit ublic Policy Research and United Family Services I was on on. My current service is as a housing commissioner on the

## Linda C Ashendorf

**Additional Information** 

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.
Waste Management Advisory Board, served multiple terms and rotated of in 2023
Why are you interested in serving on the board(s) to which you are applying?
I have always wanted to serve on this board as i have great interest in the outdoors and hiking and walking
Have you attended a meeting of the advisory board(s) to which you are applying?
○ Yes ⊙ No
Hours Per Month Available for Position
Flexible I am retired
How did you learn of the vacancy? *
Other
If you answered other - Where did you learn of this vacancy?
clerk web page and conversation with the clerk There is no vacancy at this time
Board Specific Questions
Question applies to Park and Recreation Commission  PRC: Which area do you represent? *
South Region 2
Question applies to Park and Recreation Commission  Which subcommittee would you be interested in serving on? *
✓ Greenways

#### **Disclaimer**

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

✓ I Agree

Signature of Applicant (Sign Your Legal Name):

Linda C Ashendorf

## Submit Date: Dec 02, 2024 Advisory Board Application Form Statement to Applicants **Profile** Which Boards would you like to apply for? Park and Recreation Commission: Submitted **Patrick** Anderson First Name Last Name What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A N/A panderson1@yahoo.com **Email Address** 3209 Bon-Rea Drive Home Address NC 28226 Charlotte Postal Code Home: (704) 579-2874 Primary Phone Alternate Phone What Mecklenburg County District do you live in? Please verify below. \* **▼** 5 How long have you been a resident of Mecklenburg County? Please include months, or years. 26 years My age range is (please select one): \* **✓** Over 55 Ethnicity \*

#### **Interests & Experiences**

Caucasian/Non-Hispanic

Gender \*

✓ Male

Education
Bachelor of Science Communications Degree from Western Carolina University
Prime Technological Services Sales Employer Occupation
Business and civic experience
N/A
Area of expertise and interests/skills
Spend considerable time outdoors and using park system facilities
Additional Information
If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date
no
Why are you interested in serving on the board(s) to which you are applying?
I use Parks and Rec facilities frequently and because I am a native Charlottean, I am very interested in how those resources are managed and expanded for our ever growing region.
Have you attended a meeting of the advisory board(s) to which you are applying?
○ Yes ⊙ No
Hours Per Month Available for Position
20
How did you learn of the vacancy? *
Other     Other
If you answered other - Where did you learn of this vacancy?
Mecklenburg County Board Bulletin email.
Patrick_Anderson_CV.doc Upload a Resume
Disclosure
Are you a Mecklenburg County resident?

Patrick Anderson

⊙ Yes ○ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

O Yes O No

#### Are you a current vendor with Mecklenburg County?

○ Yes ⊙ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

○ Yes ⊙ No

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✓ I Agree

**Signature of Applicant (Sign Your Legal Name):** 

Patrick Anderson

#### **Board Specific Questions**

Question applies to Park and Recreation Commission

PRC: Which area do you represent? \*

✓ I Don't Know

Question applies to Park and Recreation Commission

## Which subcommittee would you be interested in serving on? \*

- ☑ Greenways
- ✓ Sr. Citizens
- ▼ Stewardship
- Budget
- ✓ Strategic Planning

### PATRICK ANDERSON

3209 Bon - Rea Drive • Charlotte, North Carolina 28226 • Ph (704) 579 – 2874 cell panderson1@yahoo.com - - http://www.linkedin.com/in/patrickanderson1

#### **SUMMARY**

A highly qualified and results-oriented sales manager with extensive experience in account management, international sales, professional presentations, product oversight, channel sales / training, territory management, trend analysis, forecasting, marketing, packaging, and pricing. Creates successful sales strategies to boost revenue, expand brand identity, and increase the client base. Builds and maintains strong customer relationships to consistently meet demand. Confidently handles key accounts and effectively directs sales activity to drive profit delivery.

#### **EXPERIENCE**

2009 – 2012 **Prime Technological Services**, Suwanee, Georgia

www.Prime-EMS.com

**Business Development Manager** 

Focus on new business onboarding and prospecting activity

Nov'18 – Nov '20 **VEXOS,** Markham, Ontario Canada

www.Vexos.com

#### **Director of Business Development**

Territory including Maryland, D.C., Virginia, the Carolinas, Georgia, Alabama, or Florida. Account management and new business development responsibilities.

Successfully developing and implementing strategic business development

Successfully developing and implementing strategic business development plans.

Remote office in Charlotte NC. Supporting sites in USA, Canada, China, Vietnam

#### Jul '17 – Nov '18 **The Sienna Group,** Suwanee, Georgia USA

www.SiennaGroup.com

#### **Director of Business Development**

Contract manufacturing services including PCBAs, cable / harness assemblies, plastics, metal and custom machined parts with sites in the U.S. and India..

Primary responsibility: New customer attainment. Hunter / prospector role.

#### May '15 – Jul '17 **Hana Microelectronics, Inc**, Bangkok, Thailand

www.HanaGroup.com

#### Senior Manager of Business Development and Account Management

EMS and Semiconductor services with sites in Thailand, Cambodia and China.

Key responsibilities: New business activity and key account management for Honeywell

#### 2012 – Apr '15 **Ducommun, Inc**, Carson, California

www.Ducommun.com

**Project Manager** – Industrial warranty, repair and aftermarket services for vision systems market

#### **Business Development Manager**

High level assembly and system integration services along with PCBA, sourcing and design. Daily responsibility to maintain CRM / funnel activity:

2009 – 2012 **TeligentEMS**, Havana, Florida

www.TeligentEMS.com

#### **Business Development Manager**

Focus on new business onboarding and prospecting activity

#### 2005 – 2009 TDK CORPORATION OF AMERICA, Mount Prospect, Illinois

www.component.tdk.com

#### Strategic Account Officer - Global Account Management for Solectron / Flextronics

Established and implemented global sales plan. Finalized complex global sales and logistics agreements. Improved upper management relationships and increased internal focus on EMS market. WW sales reached \$55M in 2007 - N.America sales reached \$15M in 2007Increased share award for MLCCs to 31% in 2007

#### TT ELECTRONICS, LP., Boone, North Carolina

www.irctt.com

#### **North American Distribution Manager**

Management of distribution sales channel supporting four manufacturing facilities (Smithfield NC, Boone NC, Corpus Christi TX and Barbados) Manage 13 sales representatives throughout N.American territory and four customer service reports out of Boone, NC and Corpus Christi, TX. Responsible for pricing strategies, marketing plans and channel / account management.

#### 1998 - 2001

#### ADC TELECOMMUNICATIONS, Minnetonka, Minnesota

#### www.adc.com

#### Account Manager - Systems sales and channel sales training

Within southeastern territory, maintained account base and developed new business with existing customers. Increased sales through new account development. Provided market/technology trends to research, development, and engineering. Managed sales strategy and expenses. Held responsibility for direct sales account base and distribution joint sales efforts within assigned territory.

#### 1991 - 1998

#### TDK CORPORATION OF AMERICA, Mount Prospect, Illinois

#### www.component.tdk.com

#### **Account Executive**

Handled sales within southeastern territory. Held responsibility for direct sales account base and distribution/representative agency joint sales efforts within assigned territory. Member of TDK's Motorola Sales Group – an internal sales group created to focus, manage and coordinate corporate sales efforts at all Motorola global facilities. Key account responsibility for worldwide sales of automotive magnet products to OEM and Tier 1&2 customers. Coordinated magnet production allocation during production shortfalls.

- Grew sales +23% in 1996 and +18% in 1995.
- Generated sales of greater than \$1,500,000 per month.
- Attained sales results of \$18,300,000 in 1996 and \$21,800,000 in 1997.

#### **EDUCATION**

Western Carolina University, Cullowhee, North Carolina B.S., Communications

Double Minor in Management / Marketing

## Advisory Board Application Form Submit Date: Oct 20, 2025 **Statement to Applicants** Which Boards would you like to apply for? Human Resources Advisory Committee: Submitted Park and Recreation Commission: Submitted Women's Advisory Board: Submitted **Profile** Christina Dell First Name Last Name christina dell@outlook.com Email Address 10223 Prince Edward Lane Home Address Charlotte NC 28277 City State Postal Code What Mecklenburg County District do you live in? Please verify below. \* **▼** 5 How long have you been a resident of Mecklenburg County? Please include months, or years. 7 months My age range is (please select one): \* **✓** 46 to 55 Ethnicity \* Caucasian-Non-Hispanic **Gender** \* **Profile** Christina Dell First Name Last Name

### christina dell@outlook.com Email Address

10223 Prince Edward L	ane		
Home Address			
Charlotte		NC	28277
City		State	Postal Code
What Mecklenburg	County District do you live	in? Please verify	below. *
✓ Other			
How long have you months, or years.	been a resident of Meckler	nburg County? Plo	ease include
7 months			
My age range is (pl	ease select one): *		
<b>₽</b> 46 to 55			
Ethnicity *			
Caucasian-Non-Hisp	anic		
Gender *			
<b>☑</b> Female			
Interests & Experi	ences		
Education			
Bachelor of Music			
Unamployed	Looking for work		
Unemployed Employer	Occupation		
Business and civic	experience		
Over 20 veers werking	for the municipal severement in	Ottowa Canada Ev	noriones as
	for the municipal government in and Recreation department and		

and Employee recruitment with HR. I have experience running community centers, including

hiring and training employees and volunteers.

#### Area of expertise and interests/skills

Expertise in direct and written contact with clients, stakeholders and Municipal Government Councilors Extensive supervisory experience in various Municipal operational service roles Proficiency with Municipal Business Support Services in planning, training, outreach & development Champion Equity, Diversity and Inclusivity Also have a love of music and the arts.

#### **Additional Comments**

As noted above I am currently unemployed, I moved to Charlotte in March and am still looking for employment. My most recent employer was the City of Ottawa in Ontario Canada which I left only due to my move to the US. Also, I live in District 7 which was not an option in the drop down list above.

#### **Additional Information**

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No.

Why are you interested in serving on the board(s) to which you are applying?

As a permanent US resident and a new resident of Charlotte I wish to be involved in my new community and am very interested in participating in a board. Of the boards with current openings I felt my background and experience was best suited for the 3 boards for which I have chosen to put forth my application.

Have you attended a meeting of the advisory board(s) to which you are applying?

○ Yes ⊙ No

**Hours Per Month Available for Position** 

12

How did you learn of the vacancy? \*

Mecklenburg County Website

Christina Dell Resume 2025.docx

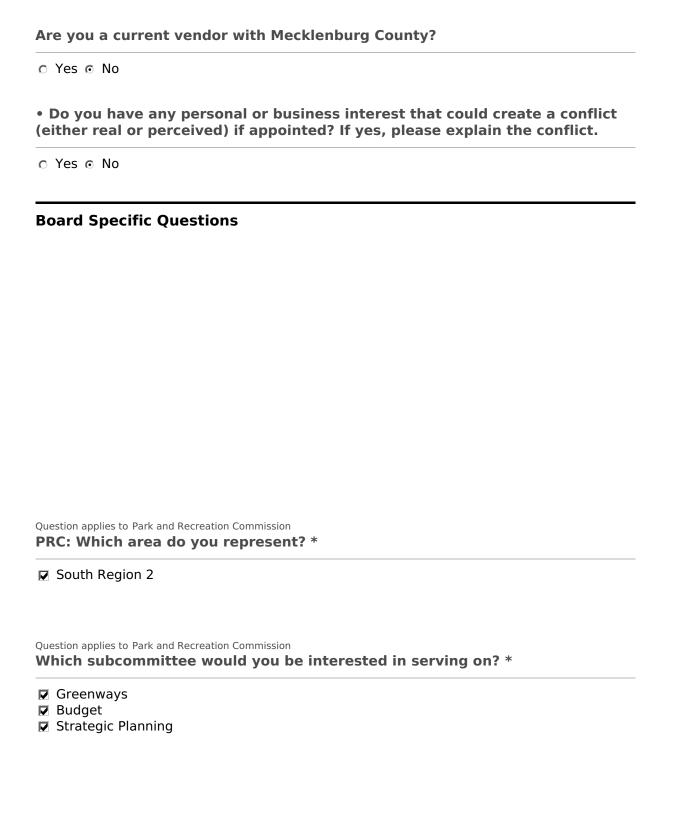
Upload a Resume

#### **Disclosure**

Are you a Mecklenburg County resident?

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

○ Yes ○ No



#### Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

I Agree

**Signature of Applicant (Sign Your Legal Name):** 

Christina Dell

### Christina Dell

10223 Prince Edward Lane Charlotte, NC 28277

704-890-9620 Christina\_Dell@outlook.com

### **Profile**

Expertise in direct and written contact with clients, stakeholders and Municipal Government Councilors Extensive supervisory experience in various Municipal operational service roles Proficiency with Municipal Business Support Services in planning, training, outreach & development Ability to self-start, problem solve and work with minimal supervision Champions Equity, Diversity and Inclusivity

### **Experience**

#### Coordinator - HR Planning, Training & Development

City of Ottawa, Ottawa, ON

June 2019 – March 2025

Responsible for playing a key role in the coordination, planning, procurement, development, delivery and evaluation of departmental HR and training strategies to support and enhance the organization's commitment to a performance improvement approach to human resources.

- Leads eligibility list hiring and recruitment process.
- Developed terms of reference and team structure for Equity and Diversity Champion team.
- Communicates policies and procedures and provides updates to departmental employees.
- Maintains affiliation agreements with colleges on behalf of the Recreation department.
- Led transition to SharePoint intranet and maintains content ensuring accuracy.
- Manages department wide projects with external partners.
- Leads and Coordinates branch of Municipal Emergency Team.
- Organizes, communicates and participates in Recruitment & Outreach Events

#### **Recreation Supervisor – Various Community Centres**

City of Ottawa, Ottawa, ON

August 2013 – June 2019

Responsible for the day-to-day operation and budget of facilities and service delivery for recreation venues. Ensures the operations, processes and services are customer-centric and efficient and delivers community recreation programs. Coordinates and identifies new ways of delivering a variety of programs and services by collaborating and integrating services with other city departments, partnering with outside agencies and associations, participating in community relations projects, and establishing and maintaining linkages within the community. Manages the work of full-time, part-time and volunteer staff with responsibility for performance appraisals, probationary assessments and discipline.

- Administered and monitored facility-based operational budgets for multiple recreation facilities.
- Led a full-time and part-time work force of over 100 employees in a unionized environment.
- Coordinated the delivery of over 100 programs each season for a diverse clientele.

- Created linkages with community associations to identify recreational needs of the community.
- Completed weekly cash management revenue and financial reports along with bank deposits.
- Managed facility usage and maintained bookings and rental contracts for user groups.

#### **Program Coordinator – Various Community Centres**

City of Ottawa, Ottawa, ON September 2004 – August 2013

Responsible for coordinating and supervising the delivery of a wide range of recreation programs and services offered through City of Ottawa Recreation Facilities to a diverse group of clients of varying ages and abilities.

- Hired, trained, scheduled and evaluated over 80 part-time staff and contract instructors.
- Scheduled and organized programs to maximize efficient use of instructors and facility space.
- Input program data into online system for registration and inclusion in marketing guides.
- Organized and coordinated special events and workshops to enhance visibility in the community.
- Conducted research and organized statistics, including inventory of all available area programming, resident surveys, participant attendance and facilities usage.
- Implemented marketing strategies by drafting articles, publicity campaigns and communications with community groups and associations.

### **Education**

Bachelor of Music Honours, Carleton University - Ottawa, ON, Canada

## **Professional Development**

Health and Safety & Workplace Worker, Supervisor & Inspection Training Province of Ontario Emergency and Incident Management Certifications Project Management - Introduction Presentation Skills
Leadership, Communication and Client-Centric focused workshops

### **Additional Information**

Computer skills

- O365 Word, SharePoint, Teams, Excel
- SAP HR and Budget Management
- Recreation Management Software

References available upon request

## Statement to Applicants **Profile** Which Boards would you like to apply for? Park and Recreation Commission: Submitted Charles C Deloach First Name Middle Last Name What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A Charles mcharlesdeloach@gmail.com **Email Address** 5935 Gate Post Rd Home Address Charlotte NC 28211 City State Postal Code Mobile: (949) 599-4894 Primary Phone Alternate Phone What Mecklenburg County District do you live in? Please verify below. \* 5 How long have you been a resident of Mecklenburg County? Please include months, or years. 2 years 3 months My age range is (please select one): \* **⋈** 30 to 45 Ethnicity \* Caucasian/Non-Hispanic **Gender** \* ✓ Male

#### **Interests & Experiences**

## Education Chapman University (BS) University of North Carolina - Chapel Hill (JD) Wagner Hicks, PLLC Attorney Employer Occupation **Business and civic experience** I worked in advertising sales for large corporations and small start ups for five years, then I became heavily involved in Democratic politics before heading to law school. I have worked on several campaigns and am currently serving on the board of the Mecklenburg county democratic party. I work as an associate attorney on corporate litigation and regulatory compliance matters. I regularly engage in volunteer work such as river clean ups. Area of expertise and interests/skills I work as an attorney here in Mecklenburg with a focus on regulatory compliance and business litigation. While in law school I did extensive research on and am particularly interested in election administration and election reform. I'm also particularly interested in public parks and public transportation. Additional Information If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date. No Why are you interested in serving on the board(s) to which you are applying? Because my wife and I have a seven month old baby girl and we're planning on being in Mecklenburg for a long time. I'm invested in this community and I'd like to play a part in ensuring that it continues growing in the right direction. Have you attended a meeting of the advisory board(s) to which you are applying? ○ Yes ○ No **Hours Per Month Available for Position** 10 How did you learn of the vacancy? \* Mecklenburg County Website Charles DeLoach Resume .pdf

#### **Disclosure**

Upload a Resume

Are you a Mecklenburg County resident?
⊙ Yes ⊃ No
Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)
o Yes ⊙ No
Are you a current vendor with Mecklenburg County?
○ Yes ⊙ No
• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.
○ Yes ⓒ No
Disclaimer
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commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released

✓ I Agree

Signature of Applicant (Sign Your Legal Name):

M. Charles DeLoach

upon request.

#### **Board Specific Questions**

## PRC: Which area do you represent? \*

✓ South Region 2

Question applies to Park and Recreation Commission

#### Which subcommittee would you be interested in serving on? \*

- ✓ Greenways
- ✓ Stewardship
- Budget
- ✓ Strategic Planning

#### Mark Charles DeLoach

5935 Gate Post Rd, Charlotte, NC 28211 | 949-599-4894 | mcharlesdeloach@gmail.com

#### **EDUCATION**

#### UNIVERSITY OF NORTH CAROLINA SCHOOL OF LAW

Juris Doctor, Graduated with Honors (Top 15% of Class)

May 2023

CHAPMAN UNIVERSITY

Bachelor of Arts (BA), Business Administration

Orange, CA May 2015

#### PROFESSIONAL EXPERIENCE & ACTIVISM

#### WAGNER HICKS, PLLC

Charlotte, NC

Associate Attorney

October 2023 - Present

- Conduct in-depth legal research across multiple practice areas, including employment, construction, fraud, contracts, corporate governance, and torts, providing critical analysis to support litigation strategies and case development.
- Draft discovery requests/responses, briefs, and motions effectively advancing litigation while adhering to procedural deadlines and ensuring client interests are met.
- Review documents provided by client for privilege determination and production, review documents produced by opposing parties for relevance and potential utilization in litigation.
- Advocate for clients at various hearings to progress litigation.
- Prepare for and help conduct mediations to achieve client goals without facing costly and protracted litigation.
- Maintain corporate policies in compliance with mortgage lending rules in regulations at the state and federal level including the Truth in Lending Act and The Real Estate Settlement Procedures Act.

#### Wagner Hicks, Charlotte, NC

Summer Associate

June 2022 – August 2022

- Drafted internal memos to inform strategy on active cases including a data breach class action and a loan dispute.
- Assisted with preparation for and conduction of deposition in a real estate dispute.
- Conducted legal research regarding HUD regulations to assist with a client's response to a regulatory inquiry.

#### New Hanover & Pender County District Attorney's Office

Wilmington, NC

Summer Intern

June 2021 – August 2021

- Prepared plea deal recommendations ahead of trials by researching typical charges for the relevant crimes, reviewing available evidence, and consulting with Assistant DAs.
- Compiled local resources for addiction recovery to provide prosecutors with alternatives to imprisonment.
- Researched areas of criminal law to assist with prosecution efforts.

#### COMMON SPACE FORUM (CSF)

Founder and President of the Board

2018 - 2022

- Built and managed team of seven to facilitate monthly non-partisan dialogues on a variety of social issues to facilitate education about nuanced issues and to cultivate understanding between people with differing viewpoints.
- Grew monthly attendance to 100+ across five cities by recruiting and training chapter leaders to facilitate discussions.

#### SALES EXPERIENCE

2016 - 2019

- Mixmax Inc. Account Executive: Achieved 110% average of quarterly sales quota delivering \$110k+ per quarter.
   Created first training program to streamline onboarding for new sales representatives; managed and trained team of four junior Account Executives.
- Honeybook Account Executive: Achieved 115% average of monthly sales quota, averaging \$40k+ per month. Created system to categorize client types and automate data retrieval for the sales team to assess sales strategies more accurately.

#### ADDITIONAL INFORMATION

- Interests: Backpacking/camping, election policy and Get Out the Vote efforts, and science fiction and fantasy novels
- Honors: Eagle Scout

## Submit Date: Dec 30, 2024 Advisory Board Application Form Statement to Applicants **Profile** Which Boards would you like to apply for? Park and Recreation Commission: Submitted Steven Singleton First Name Last Name What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A Steven Delmar Singleton ssingleton@urbandesignpartners.com **Email Address** 2623 Oxborough Drive Home Address 28105 Matthews NC Postal Code Mobile: (859) 552-0326 Primary Phone Alternate Phone What Mecklenburg County District do you live in? Please verify below. \* **⊘** 6 How long have you been a resident of Mecklenburg County? Please include months, or years. 5 YEARS, 6 MONTH My age range is (please select one): \* **₽** 46 to 55 Ethnicity \*

## ✓ Male

Gender \*

#### **Interests & Experiences**

Caucasian/Non-Hispanic

#### Education

Employer

BSLA University of Kentucky MBA Sullivan University

Urban Design Partners

Landscape Architect / Land Development

Occupation

#### **Business and civic experience**

Business Development Management: Business Development Manager leading strategies to enhance business growth and foster relationships with clients, vendors, and industry networks. Experienced partnering with internal teams to create branding materials and social media strategies, promoting the firm's services and capabilities. Consistent participant in networking events and expanding client connections contributed directly to business growth, awareness and opportunities. Five years of business ownership, daily tasks included operations, business, sales, marketing, managing and directing office and contractor teams. In multiple roles, including Director of Planning and Landscape Architecture and Landscape Architecture Group Manager, I have led teams, managed resources, and ensured the efficient execution of projects. I have implemented innovative strategies to improve project outcomes and fostered a collaborative, accountable work culture. In earlier career positions with CARMAN and CDP Engineers I managed large-scale projects and client relationships, demonstrating expertise in project management, client expectations, and business strategy. Additionally, I have experience in securing federal and state funding through grant applications.

#### Area of expertise and interests/skills

To summarize, my expertise lies at the intersection of landscape architecture, business strategy, and team leadership, with a strong interest in urban development, sustainability, and creative problem-solving. These interests and expertise reflect my multifaceted approach to both professional growth and community impact. Some of these skills are further highlighted below. Landscape Architecture and Design: I have a deep expertise in landscape architecture, including urban and regional planning, master planning, and design for the public realm, including parks, greenways, and multi-modal transportation networks. My passion lies in parks and recreation planning, focusing on both neighborhood parks and large regional assets. My experience includes parks and open space master planning resulting in equitable access to parks, trails, greenways, and recreational spaces. My experience spans from creative conceptual design to the technical aspects of construction documentation and detailing. As evidence of my expertise in Landscape Architecture and Design, I have received industry recognition and awards (e.g., ASLA Design Honor Award), highlighting my proficiency in high-quality design and implementation. Business Development & Strategic Planning: With an MBA and substantial experience in business development, I am skilled in identifying growth opportunities, cultivating client relationships, and leading teams to achieve profitable business outcomes.. My ability to develop and execute strategic plans and manage business operations is evident in my roles at Bohler Engineering and as a franchise business owner. I am adept at negotiating contracts and expanding market presence, demonstrating strong business acumen.

#### **Additional Information**

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

#### Why are you interested in serving on the board(s) to which you are applying?

I am interested in serving on the board because of my deep commitment to enhancing public spaces and specifically, the value I can add due to my experience in parks and recreation planning. I have extensive experience with a variety of projects including small neighborhood parks to regional athletic and recreation assets, including safe, comfortable, and accessible connections to such community infrastructure. Furthermore, I am driven by a vision to achieve equitable access to parks, trails, and recreational spaces and feel this devotion might be best served coordinating with this board. I believe my background in conducting gap analyses and developing master plans will allow me to contribute valuable insights to the board, ensuring that our community continues to have sustainable, accessible, and well-designed parks that meet both current and future needs.

insights to the board, ensuring that our community continues to have sustainable, accessible, and well-designed parks that meet both current and future needs.
Have you attended a meeting of the advisory board(s) to which you are applying?
○ Yes ⊙ No
Hours Per Month Available for Position
6-8
How did you learn of the vacancy? *
Mecklenburg County Website
Steven_Singleton_Resume.pdf Upload a Resume
Disclosure
Are you a Mecklenburg County resident?

⊙ Yes ⊙ No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

○ Yes ⊙ No

#### **Are you a current vendor with Mecklenburg County?**

○ Yes ⊙ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

#### Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

✓ I Agree

Signature of Applicant (Sign Your Legal Name):

Steven Singleton

### **Board Specific Questions**

Question applies to Park and Recreation Commission

PRC: Which area do you represent? \*

☑ I Don't Know

Question applies to Park and Recreation Commission

Which subcommittee would you be interested in serving on? \*

- □ Greenways
- ✓ Stewardship
- ▼ Strategic Planning

## STEVEN SINGLETON

2623 Oxborough Drive, Matthews, NC 28105 / 859-552-0326

Stevensingleton74@hotmail.com

## **Professional Summary**

Experienced design professional and business leader driven by the pursuit of creative, thought-provoking spaces and places. My experience encompasses leading and developing various business operations, with exposure to both design and engineering services. This background has equipped me with valuable analytical, technical, and creative problem-solving skills essential for navigating challenging projects. As a professional landscape architect with a business administration degree, I leverage my expertise in design, land development and business development to deliver successful projects, cultivate loyal client relationships, foster collaborative project teams, and drive profitable business outcomes.

#### **Education**

#### **Masters Business Administration**

Sullivan University / Lexington, KY Magna Cum Laude Contract Negotiation Leadership & Management Team Development

#### **Bachelors Landscape Architecture**

University of Kentucky / Lexington, KY ASLA Student Design Award of Merit Creativity Award of Excellence

#### **Skills**

Creativity
Leadership
Business Development
Strategic Planning
Technical Aptitude
Analytical

Landscape Architecture
Graphic Design
Master Planning
Flexibility and Adaptability
Detailing & Construction Documentation

**Financial Planning** 

## **Professional Registrations**

North Carolina PLA 2102 South Carolina PLA 1545 Kentucky PLA 762 Florida PLA 666847

## **Affiliations**

Urban Land Institute (ULI)
Commercial Real Estate Development Association (NAIOP)
American Society of Landscape Architects (ASLA)
Council of Landscape Architecture Registration Board (CLARB)

### **Work History**

#### **Business Development Manager**

#### Bohler Engineering / Charlotte, NC / Jan 2024 - Current

- Partnered with Business Development Leadership to identify business development strategies and implementation for the Charlotte office and Carolinas Planning, Landscape Architecture, & Design (PLAD)
- Targeted strategic relationships: clients, associations, and business networks to grow awareness of Bohler and PLAD services
- Pursued existing and new vendors (design partners, influencers, and sub-consultants) for lead generation
- Partnered with the Marketing Team to develop branding materials and presentations to promote Bohler's capabilities to potential clients, vendors, and internal teams and to improve Bohler's social media presence
- Attend industry and networking events to increase industry awareness and client connections

#### **Director of Planning and Landscape Architecture**

#### Bohler Engineering / Charlotte, NC / Mar 2019 - Jan 2024

- Developed innovation within Planning, Landscape Architecture and Design (PLAD) group skill set, identified and implemented strategic operational changes resulting in efficient and effective outcomes.
- Cultivated strong relationships with clients resulting in consistent pipeline of opportunities to support land development teams
- Implemented new methodologies to improve workload planning process and results
- Managed and mentored performance of design staff across south division ensuring alignment and consistency to support company initiatives
- Presented myself as culture champion thru holding myself and others within division accountable to Core
   Operating Principals and The Bohler Way
- Served as conduit between divisional teams and Managing Director by providing weekly reporting on workloads, human resource issues, project needs, project updates and business development opportunities
- Evangelized PLAD across division to educate internal teams, cultivate immersive partnerships and achieve multi-disciplinary company goals.

#### **Landscape Architecture Group Manager**

#### Banks Engineering, Inc / Nicholasville, KY / Jan 2017 - Apr 2019

- Recognized by ASLA with Design Honor Award for Castle and Key Distillery
- Published a Bicycle and Pedestrian Master Plan document to inform policy and implementation for countywide multi-modal improvements
- Managed land entitlement, site design and landscape architectural services for land development clients
- Directed creative design process, educating colleagues and clients on innovative design solutions, performed project management tasks, delegated, and managed production of deliverables by LS/Civil staff, and expertise in custom detailing and construction administration

#### **Handyman Connection Franchise Owner**

#### Self Employed / Lexington, KY / Jan 2013 – Jan 2018

- Managed day-to-day business operations for residential and commercial remodeling, repair, and commercial facility maintenance
- Directed operations including administrative staff and upwards of 25 craftsmen/contractors
- Leveraged knowledge of market trends to create value-added solutions resulting in 15% year-over-year increase in revenue
- Increased NPS (net promoter score) by 35% points over a two-year span
- Negotiated and delivered service contracts for national retail brands including Social Security Administration,
   Best-Buy, CVS, Lululemon, Starbucks, Ulta, Sephora, Walgreens, and many other retailers

#### **Project Manager**

#### CARMAN / Lexington, KY / Jan 2008 - Jan 2013

- Managed staff and project design deliverables according to contract terms and guidelines
- Managed deliverables for Civil Engineering, Landscape Architecture, Site Development
- Planned, designed, and delivered on large, award winning projects
- Produced site design and development presentations, cost estimates, drawings, specifications, and deliverables for public and private clients

#### **Landscape Architect**

#### Glatting Jackson / Orlando, FL / Jan 2004 - Dec 2008

- Collaborated on national and international, high-profile projects ranging from urban design, community and regional master plans, parks and open space planning & design, greenways and open space networks, multimodal planning, and hospitality
- Produced project documents: drawings, technical specifications, professional reports, cost estimates, proposals, and branding materials
- Acquired initial Landscape Architecture license while in Florida
- Completed PSMJ A/E/C Project Management Bootcamp

#### **Landscape Designer & Business Development**

#### CDP Engineers / Lexington, KY / Jan 2001 - Jan 2004

- Exceeded company / client expectations with project management, business acumen and design
- Promoted to project manager and business development representative one year out of college
- Offered relocation opportunity to open new office in Cincinnati, Ohio
- Participated with local, state, and federal grant opportunities for deployment within the various municipalities worked

Mecklenburg County, NC

# Park and Recreation Commission

#### **Board Details**

The Park and Recreation Commission will serve as the recreation advisory body for the Mecklenburg Board of County Commissioners. The Commission will propose recreation regulations, which in its judgment are necessary to support and protect the assigned responsibilities as defined in its resolution. The Commission will serve as a liaison between the Board and the residents of the County. The Commission will consult with and advise the Board in all matters affecting recreation programs, and in the acquisition and disposal of lands and properties related to all aspects of the County recreation program, and to its long-range, projected programs for recreation.

Overvi	riew	
Size 1	13 Seats	
Term I	Length 3 Year	
Term I	Limit 2 Terms	
Contac	ct	
Name	e Peter Cook & Twana Gardin	
□ Phone	<b>e</b> (980) 314-1041	

#### **Additional**

#### Qualifications

Three members representing each of the three regions North, South and Central, 1 member representing the northern towns, 1 member representing the southern towns and 2 at-large members. Must be a resident of Mecklenburg County.

#### **Advisory Board Details**

Appointments are made for three-year terms with no one serving more than two consecutive terms.

#### **Meeting Dates/Times**

Monthly - 3rd Wednesday at 11:30 a.m.

#### **Meeting Location**

Meetings are held at various Park and Rec locations.

#### **Time Commitment**

10 hours per month

#### Stipend

No

#### **Special Notes**

2/21/22 (A.Alexander); Southern Towns Vacancy due to resignation of Yvette Isaacs on 2/7/22.

#### **Job Description**

Mecklenburg County, NC

## **Park and Recreation** Commission

#### **Board Roster**

#### William R Colyer

1st Term Sep 06, 2023 - Jun 30, 2026

Email jwcolyer@bellsouth.net Home Phone Home: (704) 568-8805 Alternate Phone Mobile: (704) 807-3895

6730 Cinnamon Circle Mint Hill, NC 28227

**Appointing Authority BOCC Category SOUTHERN TOWNS** 

### **Rufus C Kearney**

2nd Term Jun 19, 2018 - Jun 30, 2026

Email rfskearney@yahoo.com Home Phone Home: (704) 573-2518 Alternate Phone Mobile: (704) 608-4203

8810 Hunter Green Ln Charlotte, NC 28227

**Appointing Authority BOCC** Category SOUTH-3

#### **Ann Harrison**

3rd Term Sep 18, 2018 - Jun 30, 2026

Email eannharrison629@gmail.com Home Phone Mobile: 7048751106

**Address** 

6200 Jim Kidd Rd Huntersville, NC 28078 **Appointing Authority BOCC** Category NORTH-1

#### Cowden Rayburn

1st Term Sep 06, 2023 - Jun 30, 2027

Email cowden.rayburn@gmail.com Home Phone Mobile: (704) 517-7852 Alternate Phone Business: (704) 331-2411

**Address** 

2216 E. 8th Street Charlotte, NC 28204 **Appointing Authority BOCC** Category AT-LARGE

Mark D Talbot

1st Term Sep 06, 2023 - Jun 30, 2027

Email mark.talbot@freedomcommunities.com Appointing Authority BOCC

Home Phone Home: (843) 902-7910 Category CENTRAL-1

**Address** 

435 Clarkson Green St Charlotte, NC 28202

**Eugene P Kiser** 

2nd Term Feb 02, 2021 - Jun 30, 2027

Email kipkiser48@gmail.com

Home Phone Mobile: (704) 634-3755 Alternate Phone Business: (704) 377-6682

2223 Beverly Drive Charlotte, NC 28207 **Appointing Authority BOCC Category CENTRAL-3** 

**Boris J Henderson** 

Partial Term Jun 03, 2025 - Jun 30, 2027

Email boris.henderson46@gmail.com Home Phone Home: (704) 965-3952

**Alternate Phone** Home: (704) 965-3952

10117 Coley Drive Huntersville, NC 28078 **Appointing Authority BOCC** Category NORTH-2

**Brad K Chambers** 

1st Term Jun 03, 2025 - Jun 30, 2028

Email thekellygroupconsulting@outlook.com Appointing Authority BOCC

Home Phone Home: (931) 261-7679 **Address** 

2504 Radrick Ln Charlotte, NC 28262 Category NORTH-3

**Delores C Sobowale** 

2nd Term Jun 22, 2022 - Jun 30, 2028

Email dboutique56@gmail.com Home Phone Mobile: (980) 282-0453

**Address** 

7120 North Mills charlotte, NC 28216 Appointing Authority BOCC Category AT-LARGE

#### Starla Tanner

1st Term Jun 03, 2025 - Jun 30, 2028

**Email** starlatanner2@gmail.com **Home Phone** Mobile: (919) 278-8308

**Address** 

14143 Bramborough Road Huntersville, NC 28078 **Appointing Authority BOCC Category NOTOWN** 

### Andy Filcik

1st Term Jun 18, 2024 - Jun 30, 2028

Email andrewfilcik@gmail.com
Home Phone Mobile: (502) 974-4670
Alternate Phone Business: (704) 302-7211

Address

11813 Broadwater Lane Charlotte, NC 28273 **Appointing Authority BOCC Category SOUTH-1** 

### Vacancy

**Appointing Authority** BOCC **Category** SOUTH-2

#### Vacancy

**Appointing Authority** BOCC **Category** CENTRAL-2