

Charlotte-Mecklenburg Community Relations Committee

Applicants At-A-Glance

Four (4) Unexpired Terms

Name	District	Gender	Ethnicity
Borchardt, Jennifer	5	Female	Caucasian/Non-Hispanic
Capps, Shane	3	Male	Prefer not to Answer
Davis, Antonio	3	Male	African American
Deberry, Anque	3	Female	African American
Griffin, leesha	2	Female	African American
Hargrove, Braheen	3	Male	Other
Howe, Mecca	4	Female	Caucasian/Non-Hispanic
King, Jessica	2	Female	Caucasian/Non-Hispanic
Lane, Justin	2	Male	Caucasian/Non-Hispanic
Patterson, Ignatius	3	Male	African American
Pierre, Hans	3	Male	African American
Scott, Sharon-	6	Female	African American
Tyson, Stephanie	3	Female	African American

Terms will be distributed in the order the application were received.

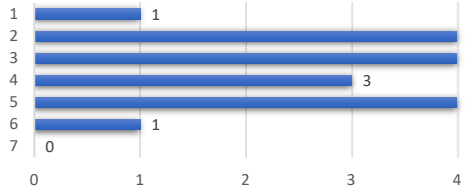
CHARLOTTE MECKLENBURG COMMUNITY RELATIONS COMMITTEE DEMOGRAPHICS

Districts

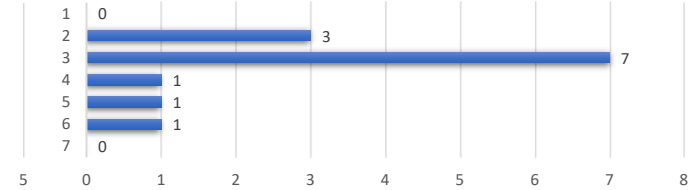
	Members	Applicants
District 1	1	0
District 2	4	3
District 3	4	7
District 4	3	1
District 5	4	1
District 6	1	1
Other	0	0
Total	17	13

BOCC Members Only

Members by District



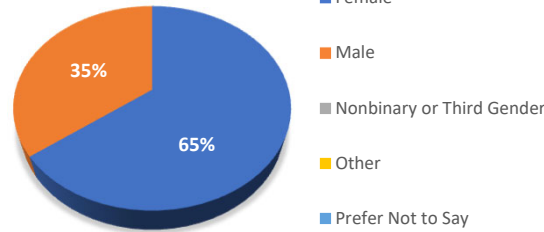
Applicants by District



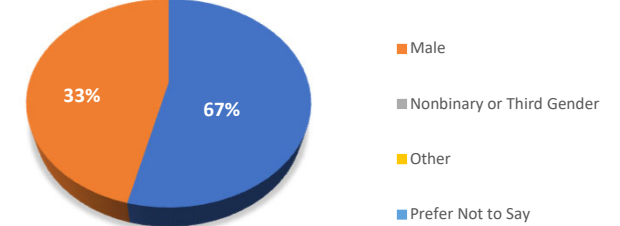
Gender

	Members	Applicants
Female	11	7
Male	6	6
Nonbinary or Third Gender	0	0
Other	0	0
Prefer Not to Say	0	0
Total	17	13

Members by Gender



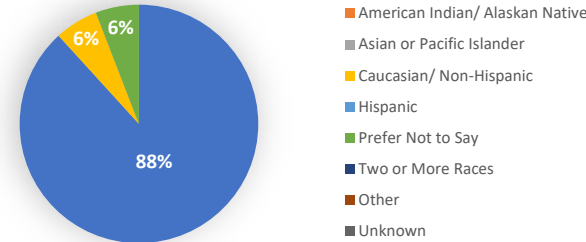
Applicants by Gender



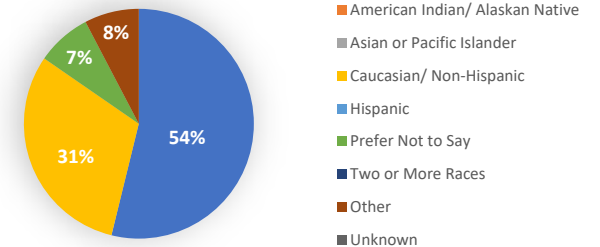
Ethnicity/Race

	Members	Applicants
African-American	15	7
American Indian/ Alaskan Native	0	0
Asian or Pacific Islander	0	0
Caucasian/ Non-Hispanic	1	4
Hispanic	0	0
Prefer Not to Say	1	1
Two or More Races	0	0
Other	0	1
Unknown	0	0
Total	17	13

Members by Ethnicity/Race



Applicants by Ethnicity/Race



Statement to Applicants

Profile**Which Boards would you like to apply for?**

Charlotte-Mecklenburg Community Relations Committee: Submitted

Jennifer

First Name

Borchardt

Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

jborchardt@gmail.com

Email Address

2919 Park Road

Home Address

Charlotte

City

NC

State

28209

Postal Code

Home: (415) 706-8585

Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

 5**How long have you been a resident of Mecklenburg County? Please include months, or years.**

3

My age range is (please select one): *

 46 to 55**Ethnicity ***

 Caucasian/Non-Hispanic**Gender ***

 Female

Interests & Experiences

Education

Harvard Business School - Graduate certificate, Management University of Illinois at Urbana-Champaign - PhD, Library & Information Science Massachusetts Institute of Technology - Graduate certificate, Database design Stanford University d.school - Graduate certificate, Design Thinking Oberlin College - B.A, Neuroscience, Psychology

Self Employed - CXO JenAI
Consulting

Employer

Consultant

Occupation

Business and civic experience

Business experience - Current experience (self-employed): Strategy consulting and leadership coach & mentor for small business, nonprofits, women-owned business in healthcare, wellness, financial services and economic equality - 25 years in financial services + consulting, working for global firms and leading financial institutions (e.g Wells Fargo, U.S. Bank, Truist, Goldman Sachs, E*TRADE/Morgan Stanley, Fidelity) Civic experience/volunteering Mecklenburg County Board of Elections - poll worker 24 Foundation - fundraiser & volunteer Charlotte Mecklenburg Humane Society - volunteer San Francisco AIDS Foundation - volunteer & fundraiser National Multiple Sclerosis Society - volunteer & fundraiser Habitat for Humanity - volunteer San Francisco Food Bank - fundraiser & volunteer Bridgegood - mentor The Relatives (Charlotte) - volunteer

Area of expertise and interests/skills

Technology, design/user experience, writing, content strategy & design, digital business + experience strategy, business consulting, coaching, mentoring, finance, banking, wealth management + investing, small business, women-owned businesses, entrepreneurship, environment, parks, libraries, animal rescue, voting & democracy, civics, disaster relief, healthcare, HIV/AIDS prevention & education

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

I am not a member of any boards.

Why are you interested in serving on the board(s) to which you are applying?

A position on this committee is an excellent way for me to get more directly involved in the community and support the people who live here. I am a strong believer in active community participation for all and that it is important to enable people from all backgrounds, demographics, and abilities to be aware of and involved in what happens in their community. I am especially interested in this board because of its broad reach in Charlotte & Mecklenburg County and would therefore be an effective way to make the most impact and positively influence where we live. For the past year, I have worked with the Mecklenburg County Board of Elections as a poll worker in precinct 20 and plan to continue to serve. This has been a rewarding experience, but I would like to do more.

Have you attended a meeting of the advisory board(s) to which you are applying?

Yes No

Hours Per Month Available for Position

8+

How did you learn of the vacancy? *

NotifyMe Email

Disclosure

Are you a Mecklenburg County resident?

Yes No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

Yes No

Are you a current vendor with Mecklenburg County?

Yes No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

Yes No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

I Agree

Signature of Applicant (Sign Your Legal Name):

Jennifer Borhardt

Board Specific Questions

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

Yes No

Statement to Applicants

Profile**Which Boards would you like to apply for?**

Charlotte-Mecklenburg Community Relations Committee: Submitted

Shane

First Name

K

Middle
Initial

Capps

Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

skcapps@gmail.com

Email Address

1843 Academy Street

Home Address

Charlotte

City

NC

State

28205

Postal Code

Mobile: (704) 450-8547

Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

 3**How long have you been a resident of Mecklenburg County? Please include months, or years.**

33 years

My age range is (please select one): *

 30 to 45**Ethnicity ***

 Prefer not to Answer**Gender ***

 Male

Interests & Experiences

Shane K Capps

Education

UNC-Chapel Hill, BSPH UNC-Charlotte, LO/MAT

Charlotte Lab School

Employer

Educator

Occupation

Business and civic experience

I previously served as the chair of the North Carolina Service Learning Coalition which promotes service-learning in PK-16 educational settings. We provided training, resources, and policy advocacy to the state legislature and school districts. I was the vice president of the Plaza Shamrock Neighborhood Association for 3 years where we doubled our membership and increased our online engagement by over 100% through social media and email campaigns. I serve as an outreach ambassador for The Dean's List 20 under 20 award for area youth and as a family advocate for The Extra Mile Afterschool Program that serves underserved families with enrichment, food, and academic intervention supports.

Area of expertise and interests/skills

I've worked in public health as a worksite wellness associate through the NC State Treasurers' Office. I partnered with the Department of Corrections to facilitate wellness initiatives with their officers and staff. We used data-driven interventions and focus group feedback to design worksite initiatives to improve health outcomes for the department. I left public health to join the Peace Corps in Guinea, West Africa as a Public Health Educator. I worked in the health center with mothers and infants on vaccination campaigns and child nutrition. I also worked in my village's middle school where I taught English and French while also facilitating a health class for students. After leaving the Peace Corps I found my true passion in public education. I taught middle school English, Math, and History before leaving the classroom to design curriculum for both the Community School of Davidson, and now, Charlotte Lab School. I see the power of education and how it can open doors for students. Outside of my career, I'm an avid traveler and hiker. I enjoy nature trails, greenways, and parks. I am on a quest with my wife and son to see all 63 National Parks (we're at 47!) and all 50 states (we're at 45!). I love to explore the culture and history of a place and believe that a place's story is best told through it's past.

Additional Comments

I'm a lifelong Charlottean having only moved away for college and the Peace Corps. I will raise a family here and retire here - I want to ensure this county remains a wonderful place to life, work, play, and thrive.

Additional Information

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NO

Why are you interested in serving on the board(s) to which you are applying?

Public service has been a value of mine since high school. I remember being in regular correspondence with my representative on the school board at the time (Larry Govreau) and advocating for policies that I felt needed consideration. Through my 20s I served on various boards and volunteer groups and each time found purpose in supporting a mission and organization I believe in. Those experiences informed my desire to work on a public service advisory board. I bring a creative vision and solutions-oriented mindset to push our county forward each and every day.

Shane K Capps

Have you attended a meeting of the advisory board(s) to which you are applying?

Yes No

Hours Per Month Available for Position

15

How did you learn of the vacancy? *

NotifyMe Email

[RESUME_Capps_Shane_2023.pdf](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

Yes No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

Yes No

Are you a current vendor with Mecklenburg County?

Yes No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

Yes No

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I Agree

Signature of Applicant (Sign Your Legal Name):

Shane Keith Capps

Board Specific Questions

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

Yes No


SHANE CAPPS

Director of Partnerships &
Development

Contact

 704-450-8547

 skcapps@gmail.com

 1843 Academy Street,
Charlotte, NC 28205

 linkedin.com/in/skcapps

Education

UNC-Chapel Hill / BSPH,
Health Policy and Management

UNC-Charlotte / LO-MAT,
Education

Key Skills

Creative +
Critical Thinking

Data Analysis +
Reporting

Team + Project
Management

Modern
Communication

Dependable +
Adaptable

Program Growth
+ Leadership

Profile

Seasoned school leader having designed multiple curriculums and programs for public school institutions and received funding, grants, and sponsorships for these programs totaling more than \$250,000. Highly motivated by the opportunity to reimagine a program to best suit the needs of the audience and users. Enjoys connecting on a human level and designing products or resources that are people-first while meeting the needs of the organization.

Professional Experience

August 2018 – Present

Charlotte, NC

Director of Partnerships & Development at Charlotte Lab School

- Designer of Lab EXPLORE program connecting high school students with experiential learning through internships, special projects, and mentorships as early as 8th grade.
- Establish partnerships with over 200 local businesses and organizations.
- Serve as senior class advisor and offer support college counseling in collaboration with the Career and College Counselor.
- Member of the development team tasked with raising \$250,000 annually.
- Founding social studies department chair and writer of the scope and sequence of 6th-12th social studies.

November 2012 – July 2018

Davidson, NC

Lead Teacher + Program Coordinator at Community School of Davidson

- Coordinated service-learning program by connecting 120 students with over 20 community-based organizations and businesses; supervising 21 adults.
- Wrote curriculum for 6th-8th social studies and designed a social justice advocacy class for 8th-grade students.
- Designed and led a series of professional development sessions that focused on teaching history through multiple lenses and perspectives.
- Held leadership roles including: afterschool administrator, grade level lead, social studies curriculum writer, and international summer service leader.

October 2011 – October 2012

Guinea, W. Africa

Public Health Educator at Peace Corps

- Organized and led village health talks about maternal and child health reaching over 1,000 women over the course of a year.
- Taught English and Health to over 325 Francophone students at the village school and held afterschool tutoring for over 45 students.
- Received \$1,500 in funding to start an inter-scholastic extracurricular volleyball and basketball program for more than 50 boys and girls to participate in.

Community Leadership

Honors + Awards + Memberships

ORDER OF THE GOLDEN FLEECE / awarded, 2010

ORDER OF OMEGA / awarded, 2010

ECHOES AND REFLECTIONS HOLOCAUST EDUCATOR FELLOW / 2014

GILDER LEHRMAN HISTORY TEACHER OF THE YEAR / nominated, 2020

SAMSUNG SOLVE STATE WINNER / awarded, 2022

INTERNATIONAL SOCIETY FOR TECHNOLOGY IN EDUCATION / member

APPLE EDUCATOR / awarded, 2012

GOOGLE CERTIFIED EDUCATOR / awarded, 2015

North Carolina Service Learning Coalition, Board Chair

Plaza Shamrock Neighborhood Association, Vice Chair

The Extra Mile, Campus Lead for Student/Family Advocacy

The Dean's List, Community Outreach Ambassador

Lake Norman Volleyball Club, Elite Coach

LEGO Robotics, Facilitator and Coach

Publications + Certifications

CSD Power of We iTunes Podcast, host and producer, 2016-2018

Young Teachers Collective *You're More Than a Math Student, You're a Person*, April 2016

Charlotte Observer, Special to the Observer *Trump-Clinton is a bad model for my 8th grade elections*, June 2016

BAM Radio Network, EdChat Radio *Teacher Evaluations Would Be Better If...*, June 2016

NCDPI Rethink Education *Blended Learning Facilitator*, September 2023

Google Apps for Education, Certified Level 2, 2021

Canva Graphic Design, Certified for Education, 2021

MagicSchool AI, Certified Level 3, 2024

Statement to Applicants

Profile**Which Boards would you like to apply for?**

Charlotte-Mecklenburg Community Relations Committee: Submitted

Antonio

First Name

B

Middle
Initial

Davis

Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Bernard

abdavis74@gmail.com

Email Address

1618 Lionstone Dr

Home Address

Charlotte

City

NC

State

28262

Postal Code

Home: (336) 918-1013

Primary Phone

Home: (704) 237-8793

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

 3**How long have you been a resident of Mecklenburg County? Please include months, or years.**

7 years

My age range is (please select one): *

 46 to 55**Ethnicity ***

 African American**Gender ***

 Male

Interests & Experiences

Antonio B Davis

Education

PhD

RAO Community Health

Employer

CEO

Occupation

Business and civic experience

I have had the opportunity to serve on the board of directors of non-profits, committee at the Mecklenburg County Health Dept and I've partnered with various organizations and groups for community events

Area of expertise and interests/skills

My area of expertise and interests/skills is leadership, program planning/design and organizational assessment

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

I desire to get involved more in the community. I want to help make the community comfortable and attractive to residents and visitors

Have you attended a meeting of the advisory board(s) to which you are applying?

Yes No

Hours Per Month Available for Position

10

How did you learn of the vacancy? *

Mecklenburg County Website

[Dr. D CV.docx](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

Yes No

Antonio B Davis

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

Yes No

Are you a current vendor with Mecklenburg County?

Yes No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

Yes No

Disclaimer

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I Agree

Signature of Applicant (Sign Your Legal Name):

Antonio Bernard Davis

Board Specific Questions

Question applies to Adult Care Home Community Advisory Committee

Based upon qualifications for the Adult Care Home Community Advisory Committee, do you agree that neither you nor your immediate family fall into any of the following situations: No person or immediate family member of a person with a financial interest in a home served by this committee, no employee or governing board member of a home served by this committee, and no immediate family member of a resident in a home served by this committee may be a member of this committee.

Yes No

Antonio B Davis

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

Yes No

A. BERNARD DAVIS

1618 Lionstone Dr. | Charlotte, NC 28262
336-918-1013 | abdavis74@gmail.com

PUBLIC HEALTH EXECUTIVE

Dynamic, highly organized professional with 20+ years of experience in escalating positions of responsibility within the public health and community wellness sector. Proven ability to collaborate with stakeholders, community leaders, and board members to develop and implement effective public health services and programs. Exceptional organizational management skills; strong track record of coaching and training staff, develop high-performance teams, achieving strategic objectives, and managing operational budgets.

Areas of Expertise:

Fundraising Initiatives • Program Management • Community Outreach • Strategic Planning
Budgeting & Cost Control • Cross-Functional Collaboration • Policy Development • Grant
Proposals
HIV/AIDS/STDs • Stakeholder Relationship Management • Staff Training/Supervision •
Performance Evaluation

PROFESSIONAL EXPERIENCE

RAO COMMUNITY HEALTH, Charlotte, NC

CEO/President April 2017-Present

Oversaw and organize all operations, such as staff management, budget development, fiscal responsibilities, organizational supplies, and fundraising initiatives. Monitored agency gifts and donor records.

- Leveraged public health expertise and knowledge to assist with long-range planning and goal setting.
- Developed and implemented policies and procedures to drive the achievement of established objectives.
- Identifies, cultivates and solicits major and planned gifts, and relationships with foundations, corporations, individuals and community organizations.
- Supervise organization staff
- Review and approve contracts for services.
- Develop collaborative partnerships
- Identify funding opportunities

ROSEDALE HEALTH & WELLNESS, Huntersville, NC

Health Care Administrator/Ryan White Program Director, Oct 2014-June 2019

Oversee and organize all operations, such as hiring and managing staff, budget development, grant writing, insurance negotiation and credentialing, organizational supplies, payroll, and community outreach.

- Develop and implement policies and procedures to drive the achievement of established objectives.
- Responsible for facilities, premises management and practice growth
- Contract with Mecklenburg County Health Dept. to receive \$900K to serve patients' who receive Ryan White funds, who are HIV positive.
- Responsible for annual office budget of over \$3.5M
- Negotiates fees and contract terms with major insurance plans

SOUTHERN JERSEY FAMILY MEDICAL CENTER (SJFMC), Hammonton, NJ

Migrant Health Education & Outreach Manager, Feb 2013 - Feb 2014

Directed all aspects of daily operations regarding the Migrant, Health Education, and Medical/Dental Mobile programs, including budget development, deliverables management, and grant proposal preparation.

- Ensured compliance of Medical/Dental Mobile unit with State regulations and standards.
- Collaborated with Health Educator to develop a health educational forum for patients and the community.
- Supervised 5 direct reports, 30+ seasonal employees, and 5 interns across three work sites.
- Conducted weekly health assessments and compiled reports based on findings for migrant farmworkers.
- Successfully established and maintained positive working relationships between SJFMC and community partners to optimize operation of the migrant program.

**NC-DHHS - COMMUNICABLE DISEASES DIVISION, Charlotte & Black Mountain, NC
Public Health Control Supervisor, Feb 2010 - Aug 2012**

Worked closely with 15-person staff team and 21 local health departments to supervise case intervention efforts and partner notifications for HIV/AIDS and STDs. Charged with completing staff evaluations on a biweekly, quarterly, and annual basis to maximize staff training and development. Directed active and passive surveillance for HIV/AIDS and STD reporting in compliance with CDC guidelines.

- Served as the liaison to local and regional health providers, ensuring delivery of sufficient educational seminars to both staff members and patients.
- Monitored local health department activities, including county STD staff, patient access to amenities, and availability of appropriate medical and counseling services.
- Cultivated progressive relationships with HIV/STD field investigators, local health departments/hospital staff, physicians, community outreach workers, general public, and the public health community at-large.

EDUCATION & PROFESSIONAL DEVELOPMENT

Bachelor of Arts in Biology-1996

University of North Carolina at Asheville, Asheville, NC

Master of Business Administration - Health Care Management-2006

University of Phoenix, Phoenix, AZ

PhD-Human Sexuality- 2023

California Institute of Integral Studies, San Francisco, CA

Co-Authored Publications:

A Case Report of a PrEP Protocol in an Infectious Disease Clinic-Research Brief, Lupine Online Journal of Nursing & Health care. March 22, 2022

Nurse practitioner model of care for the initiation of pre-exposure prophylaxis: A case series study, Wiley Nursing Open. Sep 10, 2022

Brief Educational Pre-Exposure Prophylaxis intervention in an Infectious Disease Clinic: Protocol for a Case Study (Preprint). JMIR Research Protocol. Vol.11 Aug. 2021.

“Boys must be Men and Men must have sex with Women”: A Qualitative CBPR study to explore sexual risk among African American, Latino and White gay men and MSM. , American Journal of Men’s Health Vol. 5 March 2011

“Condom Acquisition and Preferences within a sample of sexually gay and bisexual men in the southern United States”, AIDS Patients Care and STDs Vol.21 Nov.11, 07.

Statement to Applicants

Profile**Which Boards would you like to apply for?**

Charlotte-Mecklenburg Community Relations Committee: Submitted

Anque

First Name

Deberry

Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Cunnigan

anquedeberry@gmail.com

Email Address

10104 Pineshadow Drive

Home Address

Unit 106

Suite or Apt

Charlotte

City

NC

State

28262

Postal Code

Home: (702) 343-6999

Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

 3**How long have you been a resident of Mecklenburg County? Please include months, or years.**

1 month

My age range is (please select one): *

 30 to 45**Ethnicity ***

 African American**Gender ***

 Female

Interests & Experiences

Anque Deberry

Education

MSW CURRENTLY ENROLLED IN PHD PROGRAM FIT SOCIAL WORK ADMINISTRATION

Campbell University

Employer

Professor/ program
director

Occupation

Business and civic experience

Advocating for constituents and students have been the highlights of my background. Voters rights, mental health awareness, suicide prevention, police brutality initiatives.

Area of expertise and interests/skills

My mission in applying to this board was to become more civically engaged in my new community. I would like to do my best to benefit my community.

Additional Information

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No

Why are you interested in serving on the board(s) to which you are applying?

I would like to become more engaged in my new community and assist where needed.

Have you attended a meeting of the advisory board(s) to which you are applying?

Yes No

Hours Per Month Available for Position

10

How did you learn of the vacancy? *

Mecklenburg County Website

[Management_and_Program_Analyst_.docx](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

Yes No

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I Agree

Signature of Applicant (Sign Your Legal Name):

AnQue DeBerry

Board Specific Questions

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

Yes No

An-Que DeBerry, MSW, LCSWA, ABD

Email: anquedeberry@gmail.com Phone: 702-343-6999

Objective: Seeking a Management and Program Analyst Position where I can utilize my skills.

Summary of Experience

- Knowledge of a variety of qualitative and/or quantitative methods for the assessment and improvement of program effectiveness or the improvement of management processes and systems carried out by administrative or professional personnel, or substantive administrative support functions such as supply, budget or personnel which serve to facilitate the mission.
- Ability to plan, schedule, and conduct studies requiring adaptation of analytical and statistical methods and techniques to the measurement and improvement of program effectiveness and/or organizational productivity.
- Knowledge of the principles and theories of strategic planning, program assessment, business management and process aligned organization models.
- Knowledge of the range of administrative laws, policies, regulations and applicable precedents affecting the use of program and related support resources including knowledge of mission and program goals and objectives, work processes, and administrative operations.
- Knowledge is applied in developing new or modified work methods, organizational structures, management processes, guidelines and procedures and automating work processes for the conduct of administrative support functions or program operations.
- Skills to plan, organize and direct team study work/special projects and to influence management to support and implement recommendations.

BSW Instructor/ Program Director

Campbell University
Buies Creek, NC

August 2023-Present

40+ Hours per week

Directs the Administration of the Bachelor of Social Work (BSW) program while maintaining CSWE accreditation, supervising and promoting the growth of social work faculty and students. Teaches across the social work curricula. Provides active engagement in institutional initiatives for recruitment and retention. Contribution to the transdisciplinary social science curricula and social change initiatives in the BSW program and community. Advises students in the BSW program. Designs and participates in innovative service activities to support student, faculty, and college-wide initiatives. engage in interdisciplinary professional development activities that foster growth as an educator, practitioner, scholar, and serves as a member of the Faculty Senate, manages the Phi Alpha Honor Society, Social Work Club, Undergraduate curriculum committee. Promotes a dynamic student experience with play, artistry, creativity, and collaboration.

Accreditation and Certification Specialist

Magellan Federal/ US Army
Fayetteville, NC

2020 to Present

40+ Hours per week

Rank/Grade: Equal to 12

Assists in developing regulatory guidance and formulating plans, standards and procedures for the management and direction of the ACS Certification Program. Guidance plans, standards, and procedures are for purpose of program development, improvement/strengthening of services and for formulating policies for new areas or refining issues where policies and/or precedents are non-existent. Guidance covers the whole range of needs, services and issues related to Soldier and Family services in the Army. Analyzes social and economic trends that impact on program requirements for the military and civilian sectors to determine applicability to program objectives. Identifies problem areas and deficiencies in existing program design or operation and factors/conditions necessary for successful program operation. Ensures that programs conform to all applicable

An-Que DeBerry, MSW, LCSWA, ABD

DoD and Army regulations, congressional legislation and with the most current social/human behavior theories and standards. Monitors trends and changes in related policies, programs, objectives and procedures of Congress, DoD, HQDA, the other service branches and Federal and State agencies to determine impact on programs. The employee makes recommendations on identified trends and changes that impact on Army program development and implementation. Certification topics and issues/trends. Comments on draft regulations and policy using specialized program technical knowledge to ensure guidance and regulations are realistic, useful, effective, and efficient. Conducts Certification Staff Assistance Visits to installations upon request and/or authorization/approval.

- Mastery knowledge in the application of ACS programs methods in order to serve as advisor and consultant, develop operational guidance, goals, plans and objectives, advantages/disadvantages of different approaches and alternatives.
- Knowledge of ACS programs governing laws and regulations.
- Demonstrated ability to be innovative and to work independently in program development and analysis.
- Ability to analyze, interpret, and apply complex legislative, and regulatory decisions in the evaluation and assessment of DoD/Army certification standards.
- Provide technical guidance on ACS programs certification implementation, evaluation, modification and compliance.
- Independently plan and organize work products, effectively negotiate/recommend management actions involving multiple agencies and complex programs.
- Ability to plan strategically based on regulatory mandates.
- Expert knowledge of preparation of Information Papers, Decision Briefings, Informational Briefings.
- Overall knowledge of ACS Service Support Programs and ability to guide staff, assign tasks, oversee work product and assess results.
- Ability to communicate well orally and in writing.
- Comprehensive knowledge of planning, programming, guidelines and procedures.
- Recognized technical expert, utilizes the ability to develop and coordinate certification planning and programming documents to support overall program development.

Management and Program Analyst

Service Source
Fayetteville, NC

2018 to 2020

40 Hours per week
Rank/Grade:

Serves as an analyst, evaluator, and advisor to management on the effectiveness and efficiency with which the 704th Military Intelligence Battalion carries out assigned programs and functions. Provides managers with objectively based information for making decisions on the administrative and programmatic aspects of operations and management. Advises on the distribution of work among positions and organizations, and the appropriate staffing levels and skills mix. Conducts studies of employee/organizational efficiency and productivity, and recommends changes or improvements in organization, staffing, work methods, and procedures. The studies conducted measure the effectiveness, efficiency and productivity of administrative civilian and military personnel programs. Analyzes findings of studies and makes recommendations to already established standard operating procedures (SOP) and/or internal policies or develops new SOPs. Identifies resources (staff, funding, equipment, facilities) required to support varied levels of program operations. Conducts detailed analyses of interrelated personnel functions and work processes to include reviewing workloads, organizational productivity and deviations from productivity standards, management controls and long-range planning. Gathers and analyzes various manpower data (i.e. gains, losses, etc.) to identify and highlight significant strength trends and information to be used to determine valid manpower/staffing requirements. Manages multiple TDAs (open and closed system) and the Modification of Table of Organization and Equipment (MTOE) within the realm of strength management and reporting requirements; prepares reports on grade and position structure for use by higher management officials taking into account the mission,

An-Que DeBerry, MSW, LCSWA, ABD

organization, and work processes of programs throughout the command and the relationships of administrative support activities and the current and future resources required. Tracks internal budget to monitor funds associated with awards, training and travel and prepares reports to monitor utilization and allocation of funds for current and future fiscal years. Analyzes proposed reorganizations and realignment of functions. Evaluates and advises on the organization, methods, and procedures for providing administrative support systems. Develops new or modified internal administrative program policies, procedures, and instructions in accordance with command goals and initiatives for effective and efficient administrative management in areas such as initiating and processing civilian personnel actions, performance management, the civilian drug testing program, the award recognition program, compressed work schedules, internal reassignments, and handling adverse actions. Researches and investigates new or improved business and management practices for application to the organization's programs and operations. Analyzes and evaluates new or proposed legislation and regulations to determine the impact on program operations and management, as well as the effectiveness of program operations in meeting established goals and objectives.

- Knowledge of management principles and processes, organizational theory, and techniques of analysis and evaluation for assessing program development/execution and improving organizational effectiveness and efficiency, along with substantive administrative practices and procedures to conduct studies relative to strength management.
- Knowledge and skill to correlate and analyze narrative and statistical material in order to make appropriate recommendations and to develop new guidance or revise new local policies and procedures for civilian and military personnel management.
- Knowledge of management principles, concepts and procedures to make recommendation/decisions regarding appropriate use of personnel resources.
- Ability to develop integrated solutions to difficult and complex problems.
- Understanding of basic budgetary and financial management principles and techniques as they relate to long-range planning of programs and objectives.

Social Work Adjunct Professor

University of Maryland University College

2017 to 2019

40 Hours per week

Rank/Grade:

Actively engage students through frequent interaction that motivates them to succeed and conveys a genuine energy and enthusiasm for their learning. Guide students in active collaboration and the application of their learning in problem- and project-based learning demonstrations. Provide rich and regular constructive feedback, utilizing rubrics effectively for the assessment of student work, and acknowledging student accomplishments. Demonstrate relevant and current subject-matter expertise, and help students connect concepts across their academic program. Provide feedback to your program chair on possible curricular improvements. Conducts classes and seminars in support of the basic curriculum, consistent with standards prevalent in graduate-level instruction. Supports other academic endeavors by preparing and delivering lectures, participating in and moderating panel discussions, and escorting and/or introducing visiting lecturers.

- Develops curricula through the formulation of instructional objectives, preparation or assembling of appropriate conceptual readings and case studies, re-evaluation and revision of existing curricula, and identification of appropriate measures of student performance and comprehension.
- Reads, analyzes, and critiques student assignments, including essays, case study reports, and papers.
- Monitors and evaluates student performance.
- Conducts tutorials with students.
- Maintains a high level of professionalism and currency in his/her field of expertise through participation in appropriate professional conferences.
- Conducts and/or supervises the conduct of research and publishes appropriate original contributions to his/her field of knowledge.

Family Advocacy Program Specialist

2016 to 2017

An-Que DeBerry, MSW, LCSWA, ABD

Army Community Services
Kaiserslautern, GE

40 Hours per week
Rank/Grade:

Plans, develops, disseminates and executes MWR, ACS policy guidance and regulatory standards for family advocacy program services delivery. Evaluates the effectiveness of programs, information, and instruction to MWR, ACS personnel. Participates in training conferences and workshops to keep abreast of current professional knowledge and skills relating to the development, management, and implementation of FAP programs.

- Knowledge of crisis intervention and psychosocial principles, concepts, counseling services, theories, and practices group dynamics of family and individual systems relating to one or more of the social or behavioral science fields.
- Knowledge and ability to analyze situation, explore and clarify pertinent facts, and draw reasoned conclusions, of preferred/recommended courses of action.
- Knowledge of and competency in crisis intervention skills, safety planning and procedures and civilian and military orders of protection.
- Skill in conducting interviews to establish the nature and extent of concerns/issues, provide assistance in developing goals and plans, and determine appropriate referral services/options when difficulty exists in determining victim's/client's needs or wants or in convincing them to accept that a problem exists.

Domestic Violence Victim Advocate

Army Community Services
Kaiserslautern, GE

2015 to 2016
40 Hours per week
Rank/Grade:

Develops sexual assault and sexual harassment policy for the Commander and coordinates these statements with the servicing staff judge advocate or legal advisor before providing to the Commander. Disseminates policy to command personnel. Continually assesses and is aware of the climate of Command regarding sexual harassment and sexual assault, identifying problems or potential problems. Ensures prompt, decisive action is taken to investigate all complaints of sexual harassment and reports of sexual assault. Works with leadership to either resolve the sexual harassment complaints at the lowest level possible, or, if necessary, take formal disciplinary or administrative action. Ensures all sexual assault unrestricted reports are provided to leadership. Advises commanders on expedited transfer requests. Supports subordinate command/installation personnel in providing support to sexual harassment and sexual assault victims. Works with leadership to ensure Soldiers are not retaliated against for filing sexual harassment complaints or sexual assault reports. Continually monitors the units and assesses sexual harassment and sexual assault prevention and response policies and programs at all levels within area of responsibility.

- Knowledge of the mission, objectives, and components of the SHARP program, and the structure of Army Commands. Knowledge of qualitative and quantitative data analysis techniques to measure program effectiveness and identify trends in incidents.
- Skill in conducting interviews, focus groups, and other qualitative data techniques, and applying these techniques to draw valid conclusions and recommendations regarding sensitive, sometimes controversial issues.
- Skill in developing reports for both military and civilian audiences, and for both expert and lay readers. Knowledge is used to plan, schedule, and conduct SHARP projects and studies to evaluate and recommend ways to improve the effectiveness and efficiency of the program.

Management and Program Analyst

The University of North Carolina Pembroke
Pembroke NC

2014 to 2015
40 Hours per week
Rank/Grade:

An-Que DeBerry, MSW, LCSWA, ABD

As staff analyst, plans and advises on implementation of new ideas, procedures, processes, methods or approaches of substantial scope, difficulty, and complexity in areas of productivity, quality management, and continuous improvement initiatives. Exercises technical expertise, creativeness, progressive and seasoned judgment; and provides consultant and advisory services to create the strategic business plan; build allocation/execution plans and documentation; implement and monitor budgetary or accounting policies and systems; advise on significant changes in objectives and measurements; conduct continuous improvement studies, process waivers, or integrate a variety of functions and initiatives. Recommends adjustments to policies, programs, projects and studies to resolve problems and to improve operations and efficiencies in major core processes and concepts of business systems management and leadership, information and analysis, strategic planning, human resource development and management, process management, business results, and customer focus and satisfaction.

- Knowledge of management principles, organizational theory, and techniques of analysis and evaluation, along with knowledge of standardized administrative practices and procedures to conduct studies of work processes in various organizations to identify, analyze, and recommend solutions to problems in organizational structure, staffing, administrative procedures, work processes, or workload distribution.
- Knowledge of administrative regulations and operating procedures plus skill in applying fact-finding and investigative techniques to gather clear-cut factual evidence of administrative waste and abuse, or compliance with regulations.

Management and Program Analyst

Safe Haven Supervised Visitation
Fayetteville, NC

2012 to 2013

40 Hours per week
Rank/Grade:

Develops, accumulates and analyzes a variety of statistical data including charts, graphs, or reports reflecting effectiveness and efficiency standings and planned versus actual accomplishments, including narrative explanations for variations indicated. Writes and/or edits reports, briefings, information papers and other informational material designed primarily to report functions of the directorate. Prepares clear and accurate briefings. Selects information to be used, determines order of presentation, and assists supervisors in automating their presentations. Material requires analysis and selection of facts that are drawn from different sources and synthesized into unified presentations. Performs general administrative services for the Command Group to include assisting with organizing special events such as scheduling and coordinating tours of the directorates for visitors, newly assigned key personnel, and other interested groups and visitors. At times, prepares itineraries, makes all necessary arrangements and coordinates with supervisors as to the scope of the visit and their involvement therein.

- Knowledge of administrative and management principles, organizational theory, and techniques of analysis and evaluation, along with knowledge of standardized administrative practices and procedures to conduct moderately complex, non-controversial studies of work processes in various functional and program areas to identify, analyze, and recommend solutions to problems in such matters as organizational structure, staffing, budgeting, administrative procedures, work processes, records management, internal controls, and workload distribution.
- Knowledge of administrative regulations and operating procedures plus skill in applying fact-finding and investigative techniques (e.g., employee/supervisor interviews, review of work procedures, instructions, records, and files) to gather clear-cut factual evidence of administrative inefficiency, waste and abuse, or compliance with regulations.

Education:

Walden University, Minneapolis, MN

An-Que DeBerry, MSW, LCSWA, ABD

PhD in Social Work Administration, May 2023

The University Of North Carolina Pembroke, Pembroke, NC
Master of Social Work, May 2015

Winston-Salem State University, Winston- Salem, NC
Bachelor of Arts in Political Science, December 2010

CSWE Leadership Conference on ADEI in Pedagogy

October 2023

Licensed Clinical Social Worker Associate

January 2024

Certificate in Online Teaching Excellence Pembroke,NC

November 2020

Domestic Violence Intervention Training, Weisbaden, DE

September 2017

Screamfree Marriage Facilitation Certificate, Weisbaden, DE

August 2017

Screamfree Parenting Facilitation Certificate, Weisbaden, DE

August 2017

Family Advocacy Staff Training, San Antonio, TX

April 2017

Multidisciplinary Child Abuse Intervention Certificate, Landstuhl, DE

September 2015

Statement to Applicants

Profile**Which Boards would you like to apply for?**

Charlotte-Mecklenburg Community Relations Committee: Submitted

Ieesha

First Name

Griffin

Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

griffin.ieesha@gmail.com

Email Address

1209 Cheshire Ave

Home Address

Charlotte

City

NC

State

28208

Postal Code

Mobile: (704) 591-3642

Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

 2**How long have you been a resident of Mecklenburg County? Please include months, or years.**

32 years

My age range is (please select one): *

 30 to 45**Ethnicity ***

 African American**Gender ***

 Female

Interests & Experiences

Ieesha Griffin

Education

I am a graduate of Appalachian State University with my degree in Risk Management / Banking and Finance, minor in Japanese.

Sun's Jewelry

Employer

Jeweler

Occupation

Business and civic experience

Currently, I am a small business owner. I'm applying for these boards to help make a sustainable and positive impact on the community I grew up in for generations to come.

Area of expertise and interests/skills

I have a background in Risk Management and Finance but being an entrepreneur has taught me graphic design, project management, event planning, relationship building, integrity, leadership, and data/ strategic analytical skills.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

It's my way of serving the community that I love to make plausible change/ advancements occur.

Have you attended a meeting of the advisory board(s) to which you are applying?

Yes No

Hours Per Month Available for Position

10-30 hours depending on the day of the week

How did you learn of the vacancy? *

Other

If you answered other - Where did you learn of this vacancy?

I googled it, because I was curious about opportunities available.

[Griffin_Resume.pdf](#)

Upload a Resume

Disclosure

Ieesha Griffin

Are you a Mecklenburg County resident?

Yes No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

Yes No

Are you a current vendor with Mecklenburg County?

Yes No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

Yes No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

I Agree

Signature of Applicant (Sign Your Legal Name):

leesha Griffin

Board Specific Questions

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

Yes No



IEESHA GRIFFIN

EXPERIENCE

LIBERTY MUTUAL INSURANCE

Sr. Long Term Disability (LTD) Claims Specialist II - Large Accounts
June 2015 - 2021

- Communicated with Social Security, investigators, claimants, employers, vocational rehabilitation, and various medical professionals to build claim files
- Set claim goals and established action plans based on claim medical information / case facts, policy language, company best practices
- Created a new process for gathering medical records from the Veterans Department that streamlined turnaround times
- Numerous customer service awards

APPALACHIAN STATE UNIVERSITY

Information Technology Services
August 2014 - May 2015

- Customer service, coordinate laptop repairs, assist directors with various departmental projects

Office of Admissions

September 2013 - August 2014

- Contacted prospective students and transfers to guide them through the college application process

VARSITY SUMMER INTERNSHIP PROGRAM

Sales

May 2013 - July 2013

- Financial record keeping (compiled balance sheets and income statements)

EDUCATION

APPALACHIAN STATE UNIVERSITY

2010 - 2015

Bachelor of Science in Business
Administration

- Major: Risk Management and Insurance
- Major: Finance and Banking
- Minor: Japanese

SKILLS

- Data Analytics
- Project Management
- Strategic thinking
- Financial Acumen
- Leadership / Integrity
- Problem-solving
- Customer Service
- Communication (strong written and verbal)

Statement to Applicants

Profile**Which Boards would you like to apply for?**

Charlotte-Mecklenburg Community Relations Committee: Submitted

Braheen

First Name

R

Middle
Initial

Hargrove

Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Grove

helonwheelz14@gmail.com

Email Address

8001 University Ridge Drive, Apt 208

Home Address

Charlotte

City

NC

State

28213

Postal Code

Home: (980) 335-6603

Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

 3**How long have you been a resident of Mecklenburg County? Please include months, or years.**

34 months

My age range is (please select one): *

 46 to 55**Ethnicity ***

 Other**Gender ***

 Male

Interests & Experiences

Braheen R Hargrove

Education

Central Piedmont Community College Community College of the United States Air Force
Rowan-Cabarrus Community College

Momar Enterprise

Employer

Sales

Occupation

Business and civic experience

Owner/C.E.O. of HGrove Enterprise dba H.E.L. on Wheelz

Area of expertise and interests/skills

United States Air Force Aircraft and Engine maintenance, Life and Health Insurance, Sales Specialist, Radio/Internet Personality Life Enhancer, and Project Coordinator Construction.

Additional Comments

I would love to work within

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

no

Why are you interested in serving on the board(s) to which you are applying?

To assist with implementation of change for the greater good of our people

Have you attended a meeting of the advisory board(s) to which you are applying?

Yes No

Hours Per Month Available for Position

Whatever that is needed with alert

How did you learn of the vacancy? *

Mecklenburg County Website

[nice.docx](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

Yes No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

Yes No

Are you a current vendor with Mecklenburg County?

Yes No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

Yes No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

I Agree

Signature of Applicant (Sign Your Legal Name):

Braheen R. Hargrove

Board Specific Questions

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

Yes No

Braheen R. Hargrove

8001 University Ridge Drive, Apt 208

Charlotte, NC 28213

980-335-6603

Braheen.hargrove@gmail.com

Work Experience

Momar Enterprises dba Momar Enterprises, Charlotte, NC

Sales Representative

Outdoor Recreational, June 2022 - Present

- Prepare store daily for staging and appearance of the store
- Retrieve messages daily for precise customer follow up
- Present product information on sales floor for customer knowledge
- Assist customers with troubleshooting products and order accuracy
- Coordinate gas line and fireplace installation along with product delivery

GoHealth, Charlotte, NC

Seasonal Benefit Advisor,

Health Care, October 2019- June 2021

- Enrolled members in major medical health insurance
- Motivated agents during open enrollment while satisfying license requirement
- Assisted management in licensing with other agents by navigation through computer processes
- Distributed, retrieved and recorded overtime hours for availability and effectiveness

AFLAC, Charlotte, NC

Benefit Advisor

Supplemental Health Insurance, August 2018 - February 2019

- Marketed and enrolled members in supplemental health insurance
- Coordinated meetings with account executives
- Advised and directed a team of field agents

AAC Enterprise LLC, Concord, NC

Project Administrative Coordinator

(General Construction/Accessories), June 2016 - May 2018

- Attended meetings with general contractors, sub-contractors and specialist to discuss projection, budget, schedule and labor needs to expedite project erection and completion
- Coordinated labor, budget, personnel and supplies extraction with company owners, managers and supervisors to ensure project readiness

- Interviewed prospected employees for proper review of skills and training to allocate resources to minimize labor waste
- Research a variety of vendors for product cost effectiveness to maximize budget
- Created a flowchart for interoffice and field personnel to kept everyone in the loop for project continuity
- Expedited good, materials, tools and personnel on a timely basis to satisfy general contractor requirements
- Acted as a buffer between owners of the company, general contractors, sub-contractor, labors and the like to keep interference minimized
- Assisted with payroll and benefits while distributing pay checks to ensure timely pickup
- Coordinated company outings periodically to maintain and increase company moral internally and externally
- Worked with various software packages that included (Microsoft Office, QuickBooks and Generated lead programs
- Participated in the L.E.E.D program on various work cites

DEPARTMENT OF VETERAN AFFAIRS, Salisbury, NC

Medical Support Assistant

(Health Administrative/Surgery Services), March 2014 - April 2016

- Making outgoing calls and answering incoming calls in a fast-paced environment from veteran patience regarding scheduling, rescheduling, cancellation of required health and surgical procedures along with insurance verification, eligibility and various other health care related issues
- Knowledge of the Medical Cost Recovery program by utilizing the Insurance Capture Buffer to scan and record patient's insurance information for proper data and insurance billing allocation. Ensures proper appointment scheduling by accurately using the Computerized Patient Record System to locate patient information and doctors specific orders while assisting with prescription needs.
- Navigates efficiently through various Vista software programs menus while maintaining patient information integrity. This includes making, cancelling and rescheduling of patient Major, Minor Surgery and Outpatient appointments and consults. Additionally, updating patient demographics, nest of kin and emergency contacts with navigating through different menus to check on patient qualification, entitlements and appointment history.
- Utilize the MyHealthVet/Secure Messaging Systems to ensure that patient messages and request get routed and completed on a timely basis.
- Thorough understanding of Outpatients specialty, Major and Minor surgery clinic scheduling processes outlined in the VHA Directive 2010-027.
- Performs various clerical duties in Primary Care, Dental, Urology, Infectious Disease, Surgery Specialty and Surgery clinic including clinic scheduling and

scheduling along with proper routing of patients through anesthesia, minor and major procedures.

- Understands organizational rules and regulations concerning confidential information regarding the Privacy Act, Health Information Portability and Accountability Act and Freedom of Information Act.
- Effectively integrating and managing the Surgical Package and Scheduling worksheet for desired Operating room efficiency.
- Well versed in the Microsoft Office Suite which includes Word, Excel, and PowerPoint.
- Possess knowledge of medical center terminology.
- Operates various office automated equipment effectively.
- Work independently and in team environments by prioritizing duties to accomplish work centered goals accurately.
- Provides support to physicians, assistants, nurses, and other staff members throughout the medical center by helping with clinic access, printing of reports (Encounter, CARR, Order Action, Recall Reminder/Delinquency, Appointment List and Routing Slips) with assisting patients in locating primary care providers, social workers and other departments located within the Veteran Administration system.

Military Experience

DEPARTMENT OF DEFENSE, Glendale, AZ / Fairbanks, AK

Tactical Aircraft Maintenance

(F-16 Mechanic) September 2000 – January 2005

- Read and interpreted maintenance manual, service bulletins, and other specifications to determine the feasibility and method of repairing or replacing malfunctioning or damaged components.
- Inspected completed work to certify that maintenance meet standards and that aircraft was ready for operation.
- Maintained repair logs, documenting all preventive and corrective aircraft maintenance.
- Conducted routine and special inspections as required by Air Force Regulations.
- Examined and inspected components, including landing gear and hydraulic systems, and deicers to locate cracks, breaks, leaks, or other problems.
- Inspected airframes for wear or other defects.
- Maintained, repaired, and rebuilt aircraft structures, functional components, and parts such as wings and fuselage, rigging, hydraulic units, oxygen systems, fuel systems, electrical systems, gaskets and seals.
- Measured the tension of control cables.
- Replaced or repaired worn, defective, or damaged components, using hand tools, gauges, and testing equipment.
- Measured parts for wear, using precision instruments.
- Tested operation of engine and other systems, using test equipment such as ignition analyzers, compression checkers, distributor timers, and ammeters.
- Obtained fuel and oil samples and diagnosed each for contamination.

- Read and interpreted pilots description of problems to diagnose cause for desired effects.
- Modified aircraft structures, aerospace vehicles, systems, or components, following drawings, schematics, charts, engineering orders and technical publications.
- Inventoried requisitioned and ordered supplies, parts, materials, and equipment.
- Checked for corrosion, distortion, and invisible cracks in the fuselage, wings, and tail by using x-ray and magnetic inspection equipment.
- Cured bonded structures, using portable or stationary curing equipment.
- Facilitated team meeting between flight chief, expeditor, aircrew and squadron operations to ensure aircraft condition and readiness.
- Managed, recorded and validated aircraft specific forms through our Web Based Federal Information System for proper records documentation.
- Tracked aircraft specific parts and supply listings for accurate data regarding current and future maintenance through our Standard Base Supply system.
- Maintained effective communications with flight management to convey pertinent information between base operations and squadron control.
- Monitored facilities setup to ensure proper materials, equipment and personnel availability for scheduled operations.
- Supervised a crew of airman specifically assigned to aircraft for scheduled maintenance and daily aircraft operations.

Education

Rowan-Cabarrus Community College/Online, Salisbury, NC

Associate Candidate

Dec 2017

- Studying all associated classes dealing in the Accounting profession on the associate level making my way towards my bachelor degree

Consolidated School of Business, Lancaster, PA

Associate Degree

February 2008 - February 2009

- Studied material related to the Business Administration field with an emphasis on Management

ADDITIONAL SKILLS AND FORMER DUTIES

Veteran Administration Medical Center

- Department level Advocate
- Class Instructor for I.C.A.R.E. principles (Integrity, Commitment, Advocacy, Respect, Excellence)

Statement to Applicants

Profile**Which Boards would you like to apply for?**

Charlotte-Mecklenburg Community Relations Committee: Submitted

Mecca

First Name

Howe

Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Mecca Burris

howemecca@gmail.com

Email Address

1010 W Trade St

Home Address

364

Suite or Apt

Charlotte

City

NC

State

28202

Postal Code

Home: (502) 751-0200

Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

 4**How long have you been a resident of Mecklenburg County? Please include months, or years.**

1 month

My age range is (please select one): *

 30 to 45**Ethnicity ***

 Caucasian/Non-Hispanic**Gender ***

 Female

Interests & Experiences

Mecca Howe

Education

PhD, Biological Anthropology; PhD minor in food and nutrition policy, Indiana University MA, Applied Anthropology, University of South Florida BA, Journalism, Indiana University BA, Anthropology, Indiana University

Urban Institute, UNC
Charlotte

Employer

Research Associate II

Occupation

Business and civic experience

Research Associate II, UNC Charlotte Urban Institute, Community Research Development Team [current position] Before coming to Charlotte, I served as an editorial associate for an academic and creative journal titled Chiricú Journal: Latina/o Literatures, Arts, and Cultures while completing the final year of my PhD program. During this time, I was living in Sarapiquí, Costa Rica where I was conducting community work, science communication, and some research, all related to food security, nutrition, agricultural practices, and policy in a rural region characterized by absentee-owned and operated industrial agribusiness. I also volunteered my time as an informal English instructor for my local neighborhood. Before this, I was an associate instructor and research scientist at Indiana University from 2018 to 2023. From 2023-2024 I also served as a research consultant for a nonprofit youth center in Indianapolis (Felege Hiywot Center) and particularly provided support for their urban youth agricultural program. At IU, I independently taught courses in biological anthropology, human biology, and biocultural medical anthropology-- all of which centralized the role of environments, culture, and social systems within human variation, health, and well-being. As a researcher, I was employed by the Food Institute at IU as well as conducted independent research in collaboration with the Center for Rural Engagement, the City of Bloomington, and the Immigration Welcome Center of Indianapolis. From 2019-2021, I had the honor of serving the community as a commissioner on the City of Bloomington's Commission on the Status of Children and Youth. In that role, I led a youth round table program and a youth budgetary action project. In Indianapolis from 2021-2023, I was a natural helper volunteer at the Immigration Welcome Center where I assisted immigrants in the community with finding access to assistance services, transportation, food, and community, and provided translation services. Prior to my time at Indiana University, I worked for the University of South Florida (during my master's program in applied anthropology) in various aspects. I was employed as a researcher and study coordinator for the Department of Anthropology as well as the Hunger Action Alliance. I also worked as a communications coordinator for the Global Citizens Project. I was involved mostly in projects related to food insecurity and health among youth and older adults and was highly engaged in cultural groups at USF and the community. Before graduate school, I worked professionally as a marketing and public relations specialist in Indianapolis.

Area of expertise and interests/skills

As an anthropologist and interdisciplinary researcher, I have a broad range of expertise and skills. However, where I foresee my expertise and skills in cultural competency, research, Spanish, and communications being of most use to the community of Charlotte and Mecklenburg County. I understand the value of a culturally diverse community and the importance of equity for all persons within the health and well-being of not only individuals but communities, as well. With many years working with communities, alongside community members and stakeholders, and practicing applied research and community volunteer work, I have built a strong skills tool kit related to community communication and relationship building. I also have ample experience in writing policy recommendations and presenting to/communicating with policymakers from local county boards to state representatives in the U.S. and national ministries in Costa Rica. My interests are primarily related to equity, health, and well-being-- what are the barriers, who disproportionately experiences these barriers, why do they exist, and what are the solutions? I apply a contextual and holistic approach to understanding local issues--one that incorporates all factors from individual behaviors and biologies to large-scale social, economic, and political systems. I am also highly interested in environmental justice and the role of ecological and constructed environments within lived experiences and outcomes. Lastly, I am committed to work that aims to motivate positive social change, including within policy and local initiatives, and especially for historically marginalized and contemporary vulnerable groups. As my research highlights, I have deliberately dedicated my work--my teaching, mentorship, research, and community work--to underserved populations and I will continue to do so in my new home of Charlotte. I hope that serving on a county advisory committee/board will be one avenue for me to contribute to positive change and improve the experiences of my neighbors.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

In general, I am looking for ways to serve my new community where I can use my knowledge, expertise, and skills (both professional and research) to contribute to positive social change. I want to give back to the community that has welcomed me and, together, work toward building a more inclusive, healthy, and resilient Charlotte and Mecklenburg County. Community Relations Committee: While I mentioned my interests and expertise related to culture, diversity, and community relations above, I will reiterate here that the Community Relations Committee is a place where my experience and skills will be an asset. In addition, the mission of the Committee directly aligns with my own values. I am looking for the opportunity to serve in ways that reduce harm and improve equity and experiences for community members, particularly historically marginalized and vulnerable persons (e.g., minorities, children and youth, house/food insecure). I have many years of research expertise including policy and program evaluation and feel the CRC is an avenue that I can put to use my applied research tools and abilities to communicate with policymakers and advocate for change. I am passionate about science communication and research for and with community members just as much as I am devoted to the areas of equity and well-being. Women's Advisory Board: While I understand there is not a current seat available, I am interested in this board (for the future if the opportunity arises) because much of my expertise is related to females (girls and moms). As a woman, I feel it is my duty to serve all women in my community to the best of my ability and consistently work toward making society safe, inclusive, and equal for all women. It would be an honor to be a part of the Women's Advisory Board and contribute my skills and knowledge where able.

Have you attended a meeting of the advisory board(s) to which you are applying?

Yes No

Hours Per Month Available for Position

10

How did you learn of the vacancy? *

NotifyMe Email

[Mecca_Howe_CV_August_2024.pdf](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

Yes No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

Yes No

Are you a current vendor with Mecklenburg County?

Yes No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

Yes No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

I Agree

Signature of Applicant (Sign Your Legal Name):

Mecca Howe

Board Specific Questions

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

Yes No

CURRICULUM VITAE**MECCA E. HOWE (Formerly Burris)**

ORCID ID: 0000-0002-9202-9825

CURRENT POSITION:

2024- **Research Associate II**
 Urban Institute
 University of North Carolina Charlotte
 205 Sycamore Hall
 9201 University City Blvd.
 Charlotte, NC 28223
mhowebur@uncc.edu
 +1 (704) 687-0272

FORMER RECENT PROFESSIONAL POSITIONS

2023- Editorial Associate
 2024 *Chiricú Journal: Latina/o Literatures, Arts, and Cultures*

2023- Research Consultant
 2024 Indiana University and Felege Hiywot Center
 RISE Initiative

2018- Associate Instructor / Research Scientist
 2023 Indiana University, Bloomington, IN

EDUCATION

2024 Ph.D., Biological Anthropology; Outside Minor: Food & Nutrition Policy
 Indiana University, Bloomington, IN

2018 M.A., Applied Anthropology
 University of South Florida, Tampa, Florida

2012 B.A., Journalism; Outside Area Major: Anthropology
 Indiana University, Bloomington, IN

RESEARCH INTERESTS & SPECIALIZATIONS

Research Interests: Through the combination of socioecological and evolutionary frameworks, I use a biocultural approach to explore the ways in which environments impact biology, including health and well-being, with foci in the social, political, economic, and ecological contributions to growth, development, diet, nutritional status, and health. Explicitly, I am interested in the roles of policy, food systems, (agri)cultural practices, and inequality within human biological and cultural variation, bridging biological anthropology and the fields of food studies, environmental health, environmental endocrinology, and public health.

Specializations: bioanthropology, human biology, anthropology of food & nutrition, food (in)security, food policy, agroecology, endocrinology, diet, nutrition, growth & development, puberty, adolescence, life history theory, endocrine disruption, Costa Rica, United States, rural studies

METHODOLOGICAL COMPETENCIES & SKILLS

Quantitative: advanced statistical analyses (R, STATA, SPSS, Excel), GIS, mass spectrometry + gas/liquid chromatography, survey, diet & nutritional analyses, anthropometry, metabolic and cardiovascular health measures, passive sampling for chemical exposures (wristbands, air samplers), large datasets (e.g., NHANES), data management, data visualization

Qualitative: photovoice, interview, ethnography, journaling/creative writing, pile-sorting, focus groups, coding, NVivo

Science communication: journalism, public relations, blog writing, marketing, graphic design, editing, website design, community-engaged work, community forums, policy recommendations/briefings

Others: community participatory research, applied research, teaching at various educational levels in & outside of the classroom, Spanish fluency

CURRENT ACADEMIC AND PROFESSIONAL AFFILIATIONS

- American Anthropological Association
- Society for the Anthropology of Food & Nutrition
- Human Biology Association
- Indiana University Food and Agrarian Systems
- Indiana University Sustainable Food Systems Science

RESEARCH

GRANTS, FELLOWSHIPS, AWARDS

FUNDED RESEARCH GRANTS

- 2024 Indiana University Grant-in-Aid of Doctoral Research Award (\$1,000)
- 2023 Indiana University Grant-in-Aid of Doctoral Research Award (\$1,000)
- 2021 National Science Foundation Biological Anthropology Doctoral Dissertation Research Improvement Grant (\$16,000)
- 2021 Wenner-Gren Foundation Doctoral Dissertation Fieldwork Grant (\$14,000)
- 2020 Organization of Tropical Studies Pilot Research Grant (\$1,000)
- 2020 Center for Rural Engagement Lily Foundation Grant: Teen food insecurity in Southern Indiana (\$33,000)
- 2019 Center for Rural Engagement Lily Foundation Grant: Food provisioning among older adults in Indiana Uplands (\$237,700)

IN-PROCESS/UNDER REVIEW RESEARCH GRANTS

- 2023 Inter-American Foundation Community Development Grant: *Cultivando comida, comunidad, cultura, y capacidad*: Youth Agroecological Education and School Gardening Project. Sarapiquí, Costa Rica (\$400,000)

FELLOWSHIPS

- 2022 Organization of Tropical Studies Graduate Research Fellowship
- 2021 College of Arts and Sciences Dissertation Research Fellowship
- 2020 Indiana University Department of Anthropology Skomp Feasibility Fellowship
- 2019 Indiana University Department of Anthropology Skomp Feasibility Fellowship

AWARDS

- 2023 Graduate & Professional Student Government Fall Travel Award, Indiana University
- 2023 Outstanding Advanced Anthropology Student Scholarship, Indiana University
- 2022 Graduate & Professional Student Government Spring Travel Award, Indiana University
- 2022 College of Arts and Sciences Fall Travel Award, Indiana University
- 2022 Thomas Marchione Food-as-a-Human-Right Award, SAFN & American Anthropological Association 2020 Human Biology Association Student Travel Award
- 2019 Del Jones Travel Award, Society for Applied Anthropology

PEER-REVIEWED ARTICLES

Forthcoming

- [16] **Howe (formerly Burris), M.**, Romanak, K., Xia, C., Wiley, A., Venier, M., (2024). Silicone wristbands: a noninvasive method for measuring chemical exposure for human biology research. *In preparation to be submitted (with invitation) to the American Journal of Human Biology*
- [15] **Howe (formerly Burris), M.**, Brenes Alvarado, G., Romanak, K., Xia, C., Wiley, A., Venier, M., (2024). Pesticides and Puberty: Assessing the associations between exposure to current-use and legacy pesticides and the timing of puberty among girls in rural Costa Rica. *In preparation*
- [14] **Howe (formerly Burris), M.**, Brenes Alvarado, G., Romanak, K., Xia, C., Wiley, A., Wasserman, M., Venier, M., (2024). Exploring the determinants of exposure to current-use- and legacy pesticides in a rural agricultural region of Costa Rica. *In preparation*

Under Review

- [13] **Howe (formerly Burris), M.**, Robinson, J.M., (2024). A Multidimensional Study of Positive Psychosocial Outcomes Associated with Participation in an Urban Agricultural Education Program. *Submitted and under second-round*

review: *Journal of Agriculture, Food Systems, and Community Development* (2024)

- [12] **Howe (formerly Burris), M.**, Brenes Alvarado, G., Salazar Bravo, G., Wiley, A. Food insecurity across different social-ecological environments and its impact on diet and nutrition among girls in rural Costa Rica. *Submitted and under second-round review: Scientific Reports* (2024)

2024

- [11] **Howe Burris, M.** Palde, L.P.R., Leuthart, K.R. *et al.* (2024). Is parity pricing enough? A critical analysis of parity pricing and the case for additional strategies. *npj Sustain. Agric.* **2**, 11 (2024). <https://doi.org/10.1038/s44264-024-00017-1>

2022

- [10] **Burris, M.**, Giroux, S.; Waldman, K.; DeBruicker Valliant, J.; Babb, A.; Czebotar, K.; Fobi, D.; Stafford, P.; Knudsen, D.C. (2022). The Interactions of Food Security, Health, and Loneliness among Rural Older Adults before and after the Onset of COVID-19. *Nutrients* **2022**, *14*, 5076. <https://doi.org/10.3390/nu14235076>

- [9] **Burris, M.**, Caceres E, Chester EM, Hicks KA, McDade TW, Sikkink L, Spielvogel H, Thornburg J, Vitzthum VJ. (2022). Socioeconomic impacts on Andean adolescents' growth: Variation between households, between communities and over time. *Evol Med Public Health.* 2022 Aug 22;10(1):409-428. doi: 10.1093/emph/eoac033. PMID: 36090675; PMCID: PMC9454678.

- [8] Giroux, S., Waldman, K., **Burris, M.**, Valliant, J.C.D., Babb, A.M., Stafford, P., Fobi, D., Czebotar, K., Knudsen, D.C. (2022). Food security and well-being among older, rural Americans before and during the COVID-19 pandemic. *PLOS ONE.* <https://doi.org/10.1371/journal.pone.0274020>

2021

- [7] **Burris, M.** & Wiley, A. (2021). Marginal Food Security Predicts Earlier Age at Menarche Among Girls from the 2009-2014 National Health and Nutrition Examination Surveys. *Journal of Pediatric and Adolescent Gynecology.* 34(4):462-470. doi: 10.1016/j.jpag.2021.03.010

- [6] Valliant, J. C. D., **Burris, M. E.**, Czebotar, K., Stafford, P. B., Giroux, S. A., Babb, A., ... Knudsen, D. C. (2021). Navigating Food Insecurity as a Rural Older Adult: The Importance of Congregate Meal Sites, Social Networks and Transportation Services. *Journal of Hunger & Environmental Nutrition*, 1–22. <https://doi.org/10.1080/19320248.2021.1977208>

- [5] Robinson, J., Mzali, L., Knudsen, D., Farmer, J., Spiewak, R., Suttles, S., **Burris, M.**...Babb, A. (2021). Food after the COVID-19 Pandemic and the Case for Change Posed by Alternative Food: A Case Study of the American Midwest. *Global Sustainability*, 1-17. doi:10.1017/sus.2021.5

2020

- [4] **Burris, M.**, Miller, E., Romero-Daza, N., Himmelgreen, D. (2020). Food insecurity and age at menarche in Tampa Bay, Florida. in *Ecology of Food and Nutrition.* <https://doi.org/10.1080/03670244.2020.1727464>

- [3] **Burris, M.**, Bradley, S., Rykiel, K., Himmelgreen, D. (2020) Teen Food Insecurity: Finding Solutions through the Voices of Teens. in *Human Organization.* 79:1.

2019

- [2] **Burris, M.**, L. Kihlström, K. Serrano Arce, J. Dobbins, E. McGrath, A. Renda, T. Cordier, Y. Song, K. Prendergast, E. Shannon & D. Himmelgreen. (2019). Food Insecurity, Loneliness, and Social Support among Older Adults. *Journal of Hunger and Environmental Nutrition.* <https://doi.org/10.1080/19320248.2019.1595253>

- [1] L. Kihlström, **M. Burris**, J. Dobbins, E. McGrath, A. Renda, T. Cordier, Y. Song, K. Prendergast, K. Serrano Arce, E. Shannon & D. Himmelgreen (2019) Food Insecurity and Health-Related Quality of Life: A Cross-Sectional Analysis of Older Adults in Florida, U.S., *Ecology of Food and Nutrition*, 58:1, 45-65, doi:10.1080/03670244.2018.1559160

PRESENTATIONS AT PROFESSIONAL MEETINGS & CONFERENCES

- 2024 **Burris, M.** & Robinson, J. Proximate and long-term benefits of urban youth-led agriculture: a case study from Indianapolis, Indiana. *2024 American Anthropological Association Annual Meetings*, Tampa, Florida

- 2024 **Burris, M.** Spatial inequalities in food insecurity prevalence and diet among youth within a rural agricultural region of Costa Rica. *2024 AFHVS-ASFS Conference: Right to Food-Food as Commons*, Syracuse, New York

- 2023 **Burris, M.** & Brenes Alvarado, G. The Juxtaposition of Agricultural Landscapes and Food Insecurity in Sarapiquí, Costa Rica. VII *Wallace Scientific Conference*, Turrialba, Costa Rica
- 2023 **Burris, M.** & Wiley, A. Rural life, pesticide exposure, and puberty: A preliminary analysis of the relationship between industrial agriculture and pubertal timing among girls in Sarapiquí, Costa Rica. *Human Biology Association Annual Meeting*, Reno, Nevada
- 2021 **Burris, M.** & DiMarco, M. Teen Food Insecurity: A Case Study from Rural Indiana. *American Anthropological Association Annual Meeting*, Baltimore, Maryland
- 2021 **Burris, M.** & Vitzthum, V. Evaluating the impact of urbanization on child growth in an indigenous Bolivian high-altitude population. *Human Biology Association Annual Meeting*, virtual
- 2021 **Burris, M.** & DiMarco, M. Teen Food Insecurity in Southern Indiana. *Indiana University Rural Conference*
- 2020 **Burris, M.**, Food insecurity, Stress, and Age at Menarche among US Adolescents. *III Seminario de Bioantropología DO GEB/UEPA 2020*, virtual
- 2019 **Burris, M.**, & Wiley, A. Low household food security associates with earlier mean age at menarche among Girls from NHANES 2009-2014. *Human Biology Association Annual Meeting*, Cleveland, Ohio
- 2019 **Burris, M.**, Bradley, S., & Himmelgreen, D. Teen Food Insecurity: Finding Solution through the Voice of Teens. *Society for Applied Anthropology Annual Meeting*, Portland, Oregon
- 2018 **Burris, M.**, & Himmelgreen, D. Food Insecurity Associates with Age of Menarche among Girls in Tampa Bay, FL. *Human Biology Association Annual Meeting*, Austin, Texas
- 2018 **Burris, M.**, Bradley, S., Rykiel, K., and Himmelgreen, D. Teen Food Insecurity: Finding Solutions through the Voice of Teens. *National Conference on Equitable Development*, 2018, Daytona, Florida
- 2018 Himmelgreen, D.A., A. Steele, **M. Burris**, J. Dobbins, D. Kleesattel, T. Mantz, E. McGrath, A. Renda, K. Serrano Arce, E. Shannon, and K. Prendergast Towards a Holistic Understanding of Food Insecurity: Linkages between Food Insecurity, Social Isolation, and Loneliness among an Older Adult Population. *Society for Applied Anthropologists Annual Meeting*, Santa Fe, New Mexico.
- 2017 **Burris, M.** Food Insecurity among Adolescents: A Biocultural Analysis of Pre-teen and Teen girls in Tampa Bay, Florida. *Graduate Association for Food Studies*, 2nd Annual Meeting: Future of Food Studies, St. Louis, Missouri
- 2017 D.A. Himmelgreen, **M. Burris** and L. Kihlstrom. A critical biocultural perspective on the role of food insecurity on infant and child feeding. Nutrition and Nurture in Infancy Conference, Maternal and Infant Nutrition and Nurture Unit (MAINN), University of Central Lancashire
- 2017 **Burris, M.** Opening a Can of Worms: The Nutritional Implications of Opening U.S.-Cuba Tourism. *Cuba at the Crossroads Symposium*, Rollins College, Winter Park, Florida
- 2017 Sweetman, C., & **Burris, M.** Living in Shade; An Assessment of Vitamin D Deficiency in Mother-Infant Dyads Southeastern. *Southeastern Evolutionary Perspectives Society (SEEPS)* 2nd Annual Meeting
- 2017 **Burris, M.** Food Insecurity and Age of Menarche: Using a Biocultural Approach and Life History Theory to Assess the Embodiment of Food Insecurity Among Adolescents in Tampa Bay, FL. *Human Biology Association 42nd Annual Meeting*, New Orleans, Louisiana.
- 2016 Himmelgreen, D.A., N. Romero Daza, **M. Burris**. A Critical Biocultural Study of Intra-Household Food Insecurity in Rural Costa Rica. American Anthropological Association, 115th Annual Meeting, Minneapolis, MN

INVITED PRESENTATIONS

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- 2024 Pesticide exposure across social-ecological contexts in Sarapiquí, Costa Rica: a case study among girls. *Indiana University Department of Anthropology Spring Colloquium Series*, January 22, 2024
- 2023 A preliminary analysis of the relationship between industrial agriculture, development, and food security in Sarapiquí, Costa Rica. *La Selva Biological Station, Organization for Tropical Studies*, May 29, 2023
- 2023 Food Insecurity Among Immigrant Populations: Challenges, Needs, and Initiatives for U.S. and Indiana Communities, *Immigrant Welcome Center*, April 15, 2023
- 2022 Investigating the impacts of industrial agriculture in rural Costa Rica. *Critical Food Studies Lab*, November 16, 2022
- 2022 Investigating the Relationship Between Pesticide Exposure and The Timing of Puberty in Sarapiquí, Costa Rica. *La Selva Biological Station, Organization for Tropical Studies*, May 30, 2022
- 2018 Teen Food Insecurity in Pinellas County. *Juvenile Welfare Board Meeting*, March 2018
- 2017 Reconsidering Access: Identifying Gaps in Food Assistance Services. *Summit to End Hunger, National Conference*, Tampa, Florida
- 2017 Effects of Food Insecurity on Health throughout the Life Course: Breaking the Vicious Cycle. *Summit to End Hunger, National Conference*, Tampa Bay Network to End Hunger
- 2017 The 'Last Mile' of Food Pantry Food. Technical Report Presentation, *Feeding Tampa Bay*, Tampa, FL
- 2016 Physical Activity in the Monteverde Zone: An Anthropological Assessment of the Monteverde in Movement Project. *Instituto de Monteverde*, Monteverde, Costa Rica
- 2016 Local Food Production in the Monteverde Zone: An Anthropological Assessment of the Cajón Project.

RESEARCH POSITIONS

2024	Research Associate II, Urban Institute, UNC Charlotte, Charlotte, North Carolina
2023 - 2024	Researcher/consultant, Indiana University and Felege Hiywot Center, Rise Initiative, Indianapolis, Indiana
2018 - 2023	Researcher, Indiana University Food Institute, Bloomington, Indiana
2017 - 2018	Research Assistant, Hunger Action Alliance, Tampa, Florida
2015 - 2018	Graduate Research Assistant, Department of Anthropology, University of South Florida
2016	Research Intern, Monteverde Institute, Monteverde, Costa Rica

FIELD WORK EXPERIENCE

Costa Rica: Monteverde, San Luis, Santa Elena, cantón de Sarapiquí (Sarapiquí county), Huetar Norte Region
 Florida: Tampa, St. Petersburg, Clearwater, Bradenton, Plant City, Lakeland
 Indiana: Monroe, Green, Crawford, Lawrence Counties, Indianapolis (Marian County)
 North Carolina: Charlotte and Mecklenburg County

RESEARCH PROJECTS

URBAN INSTITUTE, UNC CHARLOTTE

2024	Benefits CLIFF Pilot Evaluation (PI)
2024	Alternatives to Violence Program Evaluation (Charlotte)(Co-PI)
2024	Women & Girls Research Alliance Leadership Café Evaluation, Impact of Social Media (Support)

DOCTORAL DISSERTATION

2022-2023	Investigating the relationship between rural environments characterized by industrial agriculture and the timing of puberty. Funding by NSF & Wenner-Gren Foundation (\$30,000)
2019-2022	Feasibility research, Costa Rica. Funding by IU SKOMP feasibility fellowship (\$6,000)

INDIANA UNIVERSITY DEPT. OF ANTHROPOLOGY

2024	Comparing pesticide exposure among various passive sampling field methods (in collaboration with the PEEL and Hites Labs)
2024	Silicone wristbands for measuring current-use pesticides and legacy pesticides (in collaboration with the Hites environmental chemistry lab)
2023	The Rise Initiative-- Assessing the value of the Felege Hiywot Center's summer STEAM youth farm program. Funding by the Lily Endowment.
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2021	Body Size and Composition, Allostatic Load, and Menarche among Kumara Adolescents
2020	Teen Food Insecurity in Southern Indiana. Funding by the IU Center for Rural Engagement (\$33,000)
2019	Food Insecurity Predicts Earlier Age at Menarche Among Girls from NHANES 2009-2014

INDIANA FOOD INSTITUTE

2022	Parity Pricing & Fair Wages for Farmers
2019	Complex Food Provisioning Strategies and Food Insecurity among Low-Income Older Americans. Funding by the IU Center for Rural Engagement

HUNGER ACTION ALLIANCE

2018	Teen Food Insecurity in Pinellas County, Florida. Funding by the Hunger Action Alliance and the Juvenile Welfare Board of Pinellas County
2017	Factors Affecting Health in Older Adults. Funding by Humana Inc.
2017	"The Last Mile" Project. Funding by Feeding Tampa Bay
2016	Food Insecurity and Social Isolation among Older Adults

MASTER'S THESIS

2017	Food Insecurity and Age of Menarche. Funding by the USF department of Anthropology & Feeding Tampa Bay
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UNIVERSITY OF SOUTH FLORIDA DEPARTMENT OF ANTHROPOLOGY (GRADUATE RESEARCH ASSISTANT WORK)

2017	Food Insecurity and Infant and Child Feeding Practices
2016	Data Analysis: A Critical Biocultural Study of Intra-Household Food Insecurity in Rural Costa Rica; Literature Review: <i>Sexual Transmission of Zika in Costa Rica</i> ; Literature Review: <i>Using Critical Medical Theory to Understand Fertility in Costa Rica</i> ;
2015	Literature Review: <i>Food Insecurity and Social Experiences among Nicaraguan Migrants in Costa Rica</i>

MONTEVERDE INSTITUTE (INTERNSHIP RESEARCH)

2016 *Local Food Production in the Monteverde Zone: An Anthropological Evaluation;*
Physical Activity in the Monteverde Zone: An Anthropological Assessment of the Monteverde in Movement Project

TEACHING**TEACHING APPOINTMENTS**

2018 - 2023 Associate Instructor, Department of Anthropology & Human Biology, Indiana University
 2015 - 2017 Teaching Assistant, Department of Anthropology, University of South Florida

COURSES TAUGHT (*INDEPENDENTLY, +ONLINE, #HYBRID)

	SEMESTER	# OF STUDENTS
*ANTH-B260: Biocultural Medical Anthropology	+SP 2023	32
*ANTH-B301: Laboratory in Bioanthropology	#SP 2020, #FA 2020, FA 2022	17 - 21
*ANTH-B200: Introduction to Biological Anthropology	+SU 2022, +SU 2023	22-24
HUB-B200: The Intricate Human (Hunger & Obesity)	#SP 2021, FA 2018	75-100
HUB-B300: Human Dilemmas (Living Downstream)	SP 2019	64
ANT 4740/4930: Language & Social Interaction	SP 2017, FA 2015	22-28

INVITED GUEST LECTURES

Oct. 2019/2021 *Diet and Nutrition*, ANTH-B301, Indiana University
 Jan. 2019 *Childhood and Adolescence*, ANTH-B260, Indiana University
 March 2018 *Food Insecurity and Age at Menarche*; Nutritional Anthropology, University of South Florida March 2018
Quantitative Data Analysis, Applied Anthropology, University of South Florida
 Jan. 2017 *Language and Cultural Values*, ANT 4740, University of South Florida March 2017
Language and Advertising, ANT 4740, University of South Florida Nov. 2015
Language Change, ANT 4930, University of South Florida
 Nov. 2015 *Language and Advertising*, ANT 4930, University of South Florida

SERVICE**SERVICE TO THE FIELD/DISCIPLINE**

MANUSCRIPT REVIEWER

- | | |
|---|--------------------------------|
| - Ecology of Food & Nutrition | - Journal of Adolescent Health |
| - Social Currents | - BMC Nutrition |
| - Journal of Hunger and Environmental Nutrition | - Conflict & Health |
| - Maternal & Child Nutrition | - INQUIRY |
| - Children | - BMC Public Health |
| - Journal of Preventive Medicine | - Nutrients |

HUMAN BIOLOGY ASSOCIATION

2020-2022 Student Representative
Designed, organized & co-chaired virtual workshops on job seeking, grant writing for the NSF DRIGG, & network building; Hosted monthly student member virtual happy hours; Organized & co-chaired student breakout session on science communication for the 2021 Annual Meeting; Organized & co-chaired student breakout session on expectations of a thesis/dissertation and the student reception for the 2022 Annual Meeting; Managed the HBA twitter to live tweet on podium presentations at the 2022 Annual Meeting.

SOCIETY FOR THE ANTHROPOLOGY OF FOOD & NUTRITION

2024 Session Organizer, *Transforming Food Systems: Praxis for Sustainable Agriculture and Social Justice – 2913*, American Anthropological Association Annual Meetings, Tampa
 2024 Student Awards Committee Co-Chair
 2023 Student Awards Committee

INDIANA UNIVERSITY

2023-2024	IU Anthropology Graduate Students Association Symposium Planning Committee
2023-2024	IU Anthropology Colloquium Series Committee
2023	IU Food and Agrarian Systems Awards Committee
2023	Invited Panelist for Graduate School Research Day, Putting Together a Grad School Application in the Humanities and Social Sciences
2022-2023	New Faculty Search/Hiring Committee, IU Department of Anthropology
2020 --	Graduate Peer Mentor
Jan. 2022	Invited Interview for IU Food Institute Blog Food@IU https://blogs.iu.edu/foodinstitute/2022/01/31/sfss-member-mecca-burris-plans-to-use-innovative-research-method-for-dissertation-research-in-costa-rica-this-february/
Nov. 2021	Invited Speaker for Professionalization Workshop Series, Department of Anthropology
March 2020	Invited Interview for IU Center For Rural Engagement. https://rural.indiana.edu/news/2020-IUB-mecca-burris.html
Oct. 2019	Volunteer Coordinator for Science Fest, Indiana University
March 2019	Presenter, Anthropology Graduate Student Association Symposium

UNIVERSITY OF SOUTH FLORIDA

2017 – 2018	Marketing Officer, Food Studies Research Initiative, University of South Florida
2015 & 2018	Coordinator & Instructor, Darwin Day, USF Department of Anthropology
2016 – 2017	Communications Officer, Graduate Student Organization, University of South Florida
2017	Graduate Student Q&A Panel, Anthropology Club, University of South Florida
2017	Nutritional Anthropology Workshop Chair and Presenter, Anthropology in Action, USF

COMMUNITY & PUBLIC SERVICE

2022-2024	Natural Helper, Immigrant Welcome Center, Indianapolis, Indiana
2021-2022	Seat C-3, Commission on the Status of Children and Youth, City of Bloomington, Indiana Project chair: Youth Participatory Budgeting Project; Co-chair: 2021 Teen Round Tables

TECHNICAL REPORTS & BRIEFS

2023	<i>(in preparation) Exploring the relationship between industrial agriculture and pubertal timing, food insecurity, and wellbeing in Sarapiquí, Costa Rica.</i> To be submitted to the Organization for Tropical Studies, the Ministry of Health, and local and national Costa Rican policymakers.
2023	<i>Felege Hiywot STEAM Farm Camp 2023</i> , Technical Report. Submitted to the Felege Hiywot Center and Lilly Endowment Inc.
2021	<i>Portfolio of Findings & Recommendations for proposed White House Conference on Food, Nutrition, Hunger and Health December 2021.</i> Submitted to the office of Indiana Senator Braun
2021	<i>Teen Food Insecurity in Southern Indiana.</i> Sent to school collaborators and Boys & Girls Club
2018	<i>Teen Food Insecurity in Pinellas County.</i> Submitted and presented to the Hunger Action Alliance, Feeding Tampa Bay, and the Juvenile Welfare Board of Pinellas County
2017	<i>Factors Affecting Health among Older Adults.</i> Submitted and presented to the Hunger Action Alliance and Humana, Inc.
2017	<i>The Last Mile of Food Pantry Food.</i> Submitted and presented to the Hunger Action Alliance & Feeding Tampa Bay

SCIENCE COMMUNICATION

2023	Invited guest writer for Public School Works (article publish date: June 2, 2023)
2022	Invited Interview for Associated Press/Report for America (Oct. 2022)
2021	Podcast interview for the Sausage of Science. SoS 126 - <i>Facing food marginalization with Mecca Burris.</i> https://podcasts.apple.com/us/podcast/sos-126-facing-food-marginalization-with-mecca-burris/id1340030371?i=1000521122000
2017-2023	Blog writer for The HOTH, St. Petersburg Florida

RESEARCH APPLICATION & BROADER IMPACTS

- Co-design workshops & community forums: I have presented research findings and assisted in the organization and implementation of various community forums and co-design workshops in Florida, Indiana, and Costa Rica. Many of these included policy makers, school nutrition directors, as well as community members.
- Writing and submission of policy recommendations and technical reports

- Writing and publication of press releases
- Creation of individual data reports for participants to educate them on their pesticide exposure, and nutritional status
- Working with schools in Costa Rica to create K-12 curriculum based on dissertation findings
- Training and mentoring of female research assistants in human biology, fieldwork, and anthropology
- Training and mentoring lab assistant, environmental chemistry

VOLUNTEER WORK

- English teaching, Sarapiquí, Costa Rica
- Summer youth farm program volunteer, Felege Hiywot Center
- Natural Helper, Immigration Welcome Center, Indianapolis, IN
- Organization of Tropical Studies: courses, activities, and mentoring
- Wheeler Mission, Bloomington, IN
- Indiana University Campus Farm & Hilltop Garden
- Crimson Cupboard
- Dance instructor, Turning Out Dance Company, Mitchell, IN
- Program volunteer, Lealman and Asian Neighborhood Family Center (2017)
- Feeding Tampa Bay
- Middle Way House Rooftop Garden Project
- Habitat for Humanity Restore
- Hoosier Hills Food Bank



Mecca Howe, date: April 7, 2024
(formerly Mecca Burris)

Statement to Applicants

Profile**Which Boards would you like to apply for?**

Charlotte-Mecklenburg Community Relations Committee: Submitted

Jessica

First Name

King

Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Jessica W. King

jessicawking@gmail.com

Email Address

12024 Regent Ridge Ln

Home Address

Charlotte

City

NC

State

28278

Postal Code

Mobile: (303) 324-0713

Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

 2**How long have you been a resident of Mecklenburg County? Please include months, or years.**

20+ (with a 4yr break during pandemic)

My age range is (please select one): *

 46 to 55**Ethnicity ***

 Caucasian/Non-Hispanic**Gender ***

 Female

Interests & Experiences

Jessica King

Education

Degree in Social Psychology

IQVIA

Employer

Director of Oncology
Therapeutic Strategy &
Clinical Research

Occupation

Business and civic experience

Former small business owner

Area of expertise and interests/skills

28years experience in clinical trials, active lifestyle (hiking 3x week) at parks

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

Want to gain experience in a civic capacity and serve my community while doing so

Have you attended a meeting of the advisory board(s) to which you are applying?

Yes No

Hours Per Month Available for Position

15

How did you learn of the vacancy? *

Mecklenburg County Website

[Jessica King CV 2024 Final - Jan2024.pdf](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

Yes No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

Yes No

Are you a current vendor with Mecklenburg County?

Yes No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

Yes No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

I Agree

Signature of Applicant (Sign Your Legal Name):

Jessica W. King

Board Specific Questions

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

Yes No

Jessica W. King, CCRA

Regionally Based, USA

Mobile: 1-303-324-0713 / Email: jessicawking@gmail.com

Employment History

IQVIA, Design & Delivery Innovation / R&DS-Therapeutic Science & Strategy Unit, Durham, North Carolina: Jun2021 – Present

Director of Therapeutic Strategy, Oncology Division – Aug2023 – Present

- Lead cross-functional teams in designing solutions and ensuring projects are set up to be successful from proposal development through to award.
- Engage in high-level client relationships in close collaboration with the sales and account team.
- Leverage IQVIA medical, scientific, operational and data science experts to determine the optimal strategy, project design and lead a cross-functional team in proposal development through to award.
- Maintain strong knowledge of all IQVIA CORE-powered solutions, data assets, technologies, service lines and staying current on oncology trends, innovations and advances in operational clinical trial strategy and business intelligence.
- Create innovative, effective, and compelling therapeutic and operational strategies for oncology clinical trials that differentiate IQVIA from its competitors.
- Work with key internal stakeholders and pre/post-award teams to analyze information and data that enables development of efficient and feasible strategies geared towards successful execution.
- Support the sales team in the preparation of client and bid defense meetings.
- Translate the awarded project strategy to the delivery team and be an available resource to them when changes to the strategy are required.
- Provide post award strategy guidance and support to delivery teams if in-flight studies require changes to strategy.
- Serve as Oncology strategy SME on committees, working groups and internal departments, as needed.

Director of Site Engagement & Operational Effectiveness – Jun2021 – Aug2023

- Serve as the SME for multiple IQVIA owned and partner site facing technologies.
- Recommend potential partners to be assessed for suitability as possible additions to IQVIA's developing portfolio of solutions to optimize site-based trial patient finding via deployed technology.
- Provide in-depth analysis of each potential partner's suitability and alignment with IQVIA RDS and sponsor's needs relating to patient recruitment (IQVIA owned tech and external vendors).
- Serve on committees, advisory panels, and governance boards to address issues, assess progress and proactively ensure all needs of the stakeholders (internal/external) are being met while course correcting, as needed, to stay focused on milestones and deliverables.
- Develop proposals to showcase the capabilities of current tech-enabled site solutions partners best suited to meet the needs of a clinical trial in the pre-award or in-flight stages.
- Devise pilots and oversee utilization of tech enabled site solutions from beginning to end.
- Design the strategy for operationalizing tech enabled site solutions where possible and oversee the implementation delegated to functional teams.
- Serve as a liaison between IQVIA study teams, sponsors/clients, sites and internal stakeholders to facilitate engagement where appropriate.

PPD, Project Delivery, Wilmington, North Carolina: Dec2019 – Jun2021

Senior Global Project Lead – Oncology Division – Dec2019 – Jun2021

- Responsible for ensuring that all allocated projects (Ph1-3) are carried out in accordance with relevant protocols, SOPs, ICH GCP and national regulation requirements, as applicable.
- Initiate improvements to enhance the efficiency and the quality of the work performed by self and team.
- Provide operational strategies to clients and internal functional teams and responsible for on time, on-budget provision of client deliverables for assigned projects.
- Establish excellent working relationships with client representatives, internal stakeholders and vendors to ensure an outcome of client satisfaction and superb operational excellence on each trial.
- Proactively engage in both quality assurance and risk management activities to ensure project deliverables are met.
- Resolve conflicts professionally and address concerns in real time.
- Manage each project team and overall delivery of each study in adherence with expectations.

LabCorp Drug Development / Covance-Clinical Development, Princeton, NJ: Sep2009 – Dec2019

Senior Manager & Oncology SME, Site Partnerships-Oncology Division, Clinical Development & Commercialization Services – Oct2016 – Dec2019

- Develop and maintain strong strategic relationships with oncology focused research institutions, research sites, networks, academic centers, hospitals and integrated health systems (all referred to as site partners).
- Develop and manage strategic relationships with internal stakeholders (LabCorp, Strategy & Planning, Feasibility & Site Selection, Informatics, Project Management, Global Clinical Operations, Business Development & Marketing, etc). Support Covance and LabCorp global strategy initiatives including understanding innovations and driving solutions.
- Improve aspects of site identification and study performance with networks, large academic centers, hospitals/health systems and stand-alone sites.
- Responsible for accurate profiling of all relationships assigned.
- Serve as central point of contact for site partners, sponsors and internal stakeholders and work to help resolve issues, address concerns and answer questions for all three in an efficient, professional manner.
- Guide site partners in operational readiness in advance of clinical trial programs, by collaborating with contracting and legal experts. Work towards creating and piloting streamlined processes with each site partner by advocating for operationalized efficiencies with partners, sponsors and executive leadership at Covance and LabCorp.
- Work with internal stakeholders to optimize study placement and performance.
- Work with QA to ensure inspection readiness, regulatory compliance and adherence to ICH GCP/national regulations at each of the assigned site partners.
- Support the development of all internal databases and data platforms with site partner information and intelligence in order to ensure the site partners are fully integrated into all automated processes and outputs report accurately.
- Work closely with Project Management, Feasibility & Site Selection, Informatics and Strategy & Planning to integrate site partner experience, innovation and capabilities into proposals and awarded clinical trials.

Global Project Lead, Project Management-Oncology, Early Clinical Development – Aug2012 - Oct2016

- Responsible for ensuring that all allocated projects are carried out in accordance with relevant protocols, SOPs (Covance & Sponsor), ICH GCP and national regulation requirements.
- Initiate improvements to enhance the efficiency and the quality of the work performed by self and team on assigned projects.
- Provide operational strategies and leadership to clients and internal functional teams and responsible for on time, on-budget provision of client deliverables for assigned projects.
- Establish excellent working relationships with client representatives, internal stakeholders, and vendors to ensure an outcome of client satisfaction and superb operational excellence on each trial.
- Proactively engage in both quality assurance and risk management activities to ensure project deliverables are met according to both Covance and client requirements.
- Resolve conflicts professionally and address concerns in real time.
- Manage each project team and overall delivery of each study in adherence with expectations and fiscal responsibilities.

Global Oncology Senior Clinical Research Associate / Oncology Lead CRA – Sep2009 – Aug2012

- Functioned as a Lead CRA including tracking financial expenditures, trip report review, managing/tracking performance metrics for study team, etc.
- Responsible for all aspects of CRA team performance, training and study site monitoring including routine monitoring and close-out of clinical sites, maintenance of study files, CRA team performance and clinical operations
- Assured the implementation of project plans and maintained thorough knowledge of country specific health regulations, GCP and ICH.
- Trained team and sites as needed on IT systems used for studies including EDC systems, project related software and functionality of Covance/sponsor based systems.
- Performed audits, as required.
- Managed and ensured clinical trial was being conducted according to Covance and/or client SOPs, ICH Guidelines, GCP, FDA Regulations and international regulations.

PPD, Inc., Charlotte, North Carolina, USA: Sep2001 – Jul2009

Senior Clinical Research Associate (Contract) / Lead CRA – Feb2004 – Jul2009

- Provided comprehensive, real-time management of investigative sites located in the United States, Canada and Europe, well versed in FDA, Health Canada, European Union and Japanese Ministry Regulations.
- Monitored internationally throughout the United States, Canada and the European Union; Served as a main line of communication to client and a liaison between the client and site executing requests in real time.
- Functioned as Lead CRA with extensive experience on multi-center national & global Phases I - IV clinical trials, working as part of a team and independently with complete success.
- Performed site qualification, initiation, interim monitoring and closeout visits and provided study management, mentoring, co-monitoring and internal training to study team.
- Conducted Investigator audits, provided global site strategy and ensured follow through on contract deliverables.

- Served as a Certified CRA Field Trainer: Provided training to junior CRAs in the field (on-site) and in-house; Mentored entry level CRAs and performed assessment and co-monitoring visits.
- Supported Business Development team(s) in preparation for bid defense meetings & potential scope of project.

Clinical Research Associate III – Feb2002 – Feb2004

- Provided comprehensive, real-time management of investigative sites located in the United States, Canada and Europe, well versed in FDA, Health Canada, European Union and Japanese Ministry Regulations.
- Monitored internationally throughout the United States, Canada and the European Union; Served as a main line of communication to client and a liaison between the client and site executing requests in real time.
- Gained extensive experience working on multi-center national and global Phases I - IV clinical trials, worked as part of a team and independently with complete success.
- Performed site qualification, initiation, interim monitoring and closeout visits and provided study management, mentoring, co-monitoring and internal training to study team.
- Conducted Investigator recruitment-evaluations and followed all applicable Standard Operating Procedures (SOPs), FDA regulations, ICH GCP guidelines and country specific regulations.
- Served as a Certified CRA Field Trainer: Provided training to junior CRAs in the field (on-site) and in-house; Mentored entry level CRAs and performed co-monitoring visits.
- Supported Business Development team(s) in preparation for bid defense meetings & project proposals.

Clinical Research Associate II – Sep2001 – Feb2002

- Provided comprehensive, real-time management of investigative sites located in the United States, Canada and Europe, well versed in FDA, Health Canada and European Union.
- Gained extensive experience working on multi-center national and global Phases I - IV clinical trials.
- Performed site qualification, initiation, interim monitoring, and closeout visits and provided study management, mentoring, co-monitoring and internal training to study team; Conducted Investigator recruitment-evaluations and followed all applicable Standard Operating Procedures (SOPs), FDA regulations, ICH GCP guidelines and country specific regulations.
- Certified as a CRA Field Trainer: provide training to junior CRAs in the field (on-site) and in-house; Mentored entry level CRAs and perform co-monitoring visits
- Interviewed potential candidates being considered for employment and provided comprehensive assessment of applicant to Human Resources
- Reviewed project-related materials and literature developing a thorough understanding of the protocol and therapeutic areas assigned to provide overall management of study sites & assist with project management

ClinSites / Ingenix / The Phoenix, Charlotte, North Carolina, USA: Dec1998 – Jul2001

Clinical Research Associate II – Dec1998 – Jul2001

- Real-time, comprehensive management of investigative sites in United States, Canada, and Europe

Pharmaceutical Development Associates, Inc., Charlotte, North Carolina, USA: Nov1996 – Dec1998

Clinical Research Assistant – Nov1996 – Dec1998

- Coordinated and performed comprehensive in-house management of investigative sites located in the United States and Canada. Worked on multi-center Phase I - III clinical trials
- Reviewed project-related materials and literature to develop a basic understanding of the protocol and therapeutic areas assigned to
- Updated and maintained various project tracking spreadsheets
- Conducted weekly meetings with the President/CEO and other managers discussing the status/management of projects
- Participated and presented at investigator meetings
- Assisted in investigator recruitment evaluating sites according to study needs, SOPs, FDA regulations & ICH/GCP guidelines

Therapeutic Experience

- **Immune Mediated Inflammatory Disease:**

- **Systemic IMID** – Rheumatoid Arthritis, Gout, Psoriatic Arthritis
- **Dermatologic** – Tinea Pedis, Ichthyosis Vulgaris, Lice, Psoriasis, Eczema, Atopic Dermatitis
- **Inflammatory Bowel** – Hemorrhoids, Crohn's, Ulcerative Colitis, Irritable Bowel
- **Inflammatory Respiratory** – Respiratory Syncytial Virus, Asthma, COPD

- **Cardiovascular:** Hypertension, Type II Diabetes, Type I Diabetes, Critical Leg Ischemia, Hypoglycemia/Hyperglycemia, Obesity, Peripheral Artery Disease, Acute Myocardial Infarction, Atrial Fibrillation, Diabetic Nephropathy, Renal Vascular Disease, Heart Failure, Stroke

- **Respiratory:** Sinusitis, Cystic Fibrosis, Pulmonary Fibrosis

- **Neurology/CNS:** Peripheral Neuropathy, Diabetic Neuropathy, Migraine, Parkinson's, ADHD, Multiple Sclerosis, Dementia

- **Infectious Disease:**

- **Bacterial Disease Therapy:** UTI/Pyelonephritis, Nephritis, Sepsis
- **Anti-Viral Therapy:** Influenza, HPV, Hepatitis B, Hepatitis C, Vaccines for bacterial or viral disease prevention

- **Oncology:**

- **Solid Tumors:** Breast, Colorectal, Glioblastoma, Ovarian, Prostate, Advanced Malignancies, Lung Cancer (Small and Non-Small Cell Lung Cancer), Pancreas, Head and Neck, Hepatocellular/Liver, Melanoma, Renal, Bladder, Endometrial, Gastric
- **Hematologic Malignancies:** Multiple Myeloma, Hodgkin's/Non-Hodgkin's Lymphoma, Diffuse Large B-Cell Lymphoma, T-cell Lymphoma, Mantle Cell, Follicular Lymphoma, Leukemia (various types), Myelodysplastic Syndrome, Myelofibrosis, Primary CNS Lymphoma
- **Cancer Supportive Care:** Anemia due to chemo, Mucositis due to chemo and/or radiation therapy, Nausea/Vomiting due to chemo, Cancer Pain, Chemo/Radioprotectant

- **Other:** Autologous Hematopoietic Stem Cell Transplant, Allogeneic Hematopoietic Stem Cell Transplant, Graft vs. Host Disease, CAR-T Therapies, Bone Marrow Transplant, genetic mutation-based testing, biomarker identification
- **Other:**
 - **Gastroenterology:** Gastro-Esophageal Reflux Disease, Gastric Ulcer, Anal Fissures, Non-alcoholic Steatohepatitis (NASH)
 - **Genitourinary:** Erectile Dysfunction, Contraception, Endometriosis, Uterine Fibroids, Overactive Bladder, Incontinence, Euvolemic/Hypervolemic Hyponatremia
 - **Non-Inflammatory Immunology:** Enzyme Replacement Therapies, Fabry Disease
 - **Ophthalmology:** Glaucoma, Dry Eye and conjunctival syndromes, Cataract, Conjunctivitis, Retinal Diseases, Diabetic Retinopathy, Vitreous Hemorrhage, Ocular Surgery, Ocular Devices, Pterygium, Ocular Hypertension, AMD-Wet

Education/Certification(s)

- Associate of Science – Social Psychology (Clinical/Organizational), Park University, Charlotte, North Carolina, USA
- Certified Clinical Research Associate (through ACRP), #FDA-A-0306-097

Memberships/Board Appointments

- Cancer Care Commission – Quality Cancer Medicine Forum (*Member, 2022*)
- Association of Clinical Research Professionals (*2005-present*)
- Society of Clinical Research Sites (*Oncology Charter-Board Member, 2018-present*)
- American Society of Clinical Oncology (*Member ID 708015*)
- American Association for Cancer Research (*Member ID 452293*)
- LabCorp Oncology Committee (*2016-2019*)



Signature:

Date: 29Jan2024

A list of publications, abstracts, and presentations are available upon request.

Statement to Applicants

Profile**Which Boards would you like to apply for?**

Charlotte-Mecklenburg Community Relations Committee: Submitted

Justin

First Name

Lane

Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

n/a

justintlane@proton.me

Email Address

10335 Harbor Dr.

Home Address

Charlotte

City

NC

State

28214

Postal Code

Home: (704) 340-3497

Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

 2**How long have you been a resident of Mecklenburg County? Please include months, or years.**

13.5 years

My age range is (please select one): *

 30 to 45**Ethnicity ***

 Caucasian/Non-Hispanic**Gender ***

 Male

Interests & Experiences

Justin Lane

Education

Masters of Arts in Sociology - UNC Charlotte (2014) Bachelor of Science in Sociology - East Tennessee State University (2010) Certificate in Leadership and No Blame Problem Solving - Highline College (2023)

Freedom School Partners

Employer

Education and Community
Researcher

Occupation

Business and civic experience

I started my career in market research and finance in East Tennessee. I moved to Charlotte in 2010 to pursue my master's degree in sociology at UNCC. I worked for a decade on traditional academic and community-based research at the Urban Institute, serving as an Associate Director overseeing and supporting community-based research and evaluation for numerous community partners in Charlotte-Mecklenburg, including: the City of Charlotte, Mecklenburg County Community Support Services, Charlotte Mecklenburg Schools, Habitat for Humanity, United Way of Central Carolinas, Goodwill Industries of the Southern Piedmont, The Relatives, Community Link, Augustine Literacy Project, among others, I served as co-author and analyst for the Mecklenburg County Homelessness and Instability report series from 2015-2019, investigating various aspects of community life in our community and producing reports for various community partners and stakeholders. Related, I served as the co-investigator and analyst for the Housing First Charlotte Mecklenburg Research and Evaluation study. I served on various working committees with the then Opportunity Task force and as a Charlotte Partner for the Harvard Opportunity Insights Partnership. I currently work for Freedom School Partners, a local summer enrichment non-profit organization. We provide enriching summer learning experiences for underserved and underrepresented students and families across Mecklenburg County.

Area of expertise and interests/skills

Community based research and evaluation multi-system collaborations housing and homelessness community development research practitioner partnerships to strengthen and build resilient communities

Additional Comments

I look forward at the possibility of exploring the opportunity to serve on this board. I want to invest in our community in meaningful ways, and I believe my skillset and expertise combined with my connections to both grassroots organizations and professional and academic networks in our community and beyond will be an asset to this board. Additionally, having grown up in a working class family in southern Appalachia provided me the opportunity and exposure to many different types of groups and individuals and I can understand, empathize, and build trust and rapport with communities and individuals who have historically been made to be distrustful of the systems and higher levels of government as they have felt glossed over many times over.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

I have been embedded in our community the majority of my adult life and career, doing community based research and community building. My background, expertise, and knowledge of serving on numerous non-profit boards and other governing structured organizations interests me in learning more about how community boards function and how I can help contribute my experiences and serve as advocate or at least be the voice in the room for the individuals, families, neighborhoods and communities who have historically, metaphorically, and presently not had a seat at the table.

Have you attended a meeting of the advisory board(s) to which you are applying?

Yes No

Hours Per Month Available for Position

12

How did you learn of the vacancy? *

Other

If you answered other - Where did you learn of this vacancy?

word of mouth

[Justin_Lane_Resume_Feb_2024_CM.pdf](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

Yes No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

Yes No

Are you a current vendor with Mecklenburg County?

Yes No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

Yes No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

I Agree

Signature of Applicant (Sign Your Legal Name):

Justin Lane

Board Specific Questions

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

Yes No

An established leader, community researcher, and social impact professional with expertise in data-driven decision-making, systems-level change, and complex social impact initiatives—across and between sectors. Background includes supporting local, national and international non-profit, public, and private organizations by developing roadmaps and strategies that guide and align their work and propel impact.

EDUCATION

University of North Carolina Charlotte | *Sociology* *Master of Arts* | 2014

East Tennessee State University | *Sociology* *Bachelor of Science* | 2010

Highline College | *Leadership and No Blame Problem Solving* *Certificate* | 2023

EXPERIENCE

Data Evaluation and Impact Manager | *Freedom School Partners* Charlotte, NC | 2023 – Present

- Lead all internal data processes, collection, tracking, measurement and evaluation.
- Support the development team with grant and proposal development, including grant tracking and reporting.
- Support internal programs and community partner organizations.

Consultant | *PS Impact Consulting* Charlotte, NC | 2016 – Present

- Provide consultancy for local, national, and international non-profit and private organizations
 - Strategic Goal Alignment
 - Identifying funding sources
 - Driving, measuring, and communicating impact
 - Data Governance: collection, security, ethical use
 - Program Evaluation
 - Grant tracking and reporting
- Create impact models that align and complement business models to assess and drive impact.

Director of Impact | *Goodwill Industries of the Southern Piedmont* Charlotte, NC | 2021–2022

- Created impact model and adapted it for use with shared ownership and partnerships.
- Redesigned and deployed data collection strategies and architect evaluation frameworks and measurement models.
- Spearheaded development and utilization of key processes and procedural documents: SOPs, DSPs, DSAs, MOU.

Associate Director | *Urban Institute* Charlotte, NC | 2017 – 2021
Data and Research Associate 2015 – 2017
Social Research Specialist 2013 – 2014

- Conducted academic and community based research and evaluation with and for local non-profit and governmental human services agencies with diverse populations and services:
 - Education ▫ Housing ▫ Homelessness ▫ Criminal Justice ▫ Economic Mobility
- Led the community Data and Research Oversight Committee and the Charlotte-Mecklenburg Quality of Life Explorer
- Represented the University on working and/or steering committees in the community and national network partners.

Consultant | *NC Center for Civil Rights; Tin, Fulton, Walker & Owens Attorneys at Law* Charlotte, NC | 2012 – 2014

- Provided tailored and original research on historic and current high school dropout activity in North Carolina.
- Advised attorneys working on state and federal educational inequality cases in litigation.

Director of Research and Targeted Marketing | *Anchor Financial Services* Kingsport, TN | 2007 – 2011

- Designed and led targeted marketing campaigns in the financial services industry.
- Advised individual clients regarding their portfolio and long-term financial needs.
- Engineered database used to track engagement, client net worth, any investment or financial vehicles, and potential strategies for future engagement and investment.

RECENT NETWORK MEMBERSHIP AND SERVICE TO THE COMMUNITY

- International Population Data Linkage Network Member 2017-2024
- Families Forward Charlotte, Advisory Board and Program Committee 2023-2024
- New Vision International, Advisor to the Board 2021-2024
- Charlotte Regional Researchers Collaborative 2019-2022
- Char Meck Homelessness and Housing Strategy Innovative Analytics Team 2020-2021
- North Carolina DHHS Covid-19 Emergency Solutions Grant Review Committee 2020-2021
- Children's Alliance Board Community Representative 2018-2021
- University of Pennsylvania Actionable Intelligence for Social Policy 2018-2021
- International Journal of Population Data Science, Reviewer 2018-2021
- Charlotte Community Data and Research Oversight Committee 2016-2021
- Community Building Initiative Leadership Development Institute 2019-2020
- Harvard Opportunity Insights, Charlotte Partner 2018-2021
- Consortium of University Public Service Organizations 2018-2020

Statement to Applicants

Profile**Which Boards would you like to apply for?**

Charlotte-Mecklenburg Community Relations Committee: Submitted

Ignatius

First Name

Patterson

Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Jevon

jevonpatterson2@gmail.com

Email Address

5840 Amberly

Home Address

Charlotte

City

NC

State

28213

Postal Code

Mobile: (704) 835-3752

Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

 3**How long have you been a resident of Mecklenburg County? Please include months, or years.**

50 years

My age range is (please select one): *

 46 to 55**Ethnicity ***

 African American**Gender ***

 Male

Interests & Experiences

Ignatius Patterson

Education

Humanitarian, Mentor, Volunteering, Job readiness, support system, Community Advocate

Quiktrip

Employer

Assistant Manager

Occupation

Business and civic experience

Human Services Professional.. Juvenile Group Home Detention Center Florence Critterton Services Homeless Shelter CMS Charlotte Parks and Rec Community Support Services

Area of expertise and interests/skills

Job assistance, Mentoring, Very resourceful within Charlotte community, donation support, advocate for the homeless population,

Additional Comments

I've deducted me entire life to helping others.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

N/A

Why are you interested in serving on the board(s) to which you are applying?

I'm a Charlotte native and it can be a great tool for assisting me with my continuance in serving those needing vital assistance.

Have you attended a meeting of the advisory board(s) to which you are applying?

Yes No

Hours Per Month Available for Position

20 plus

How did you learn of the vacancy? *

Word of Mouth

Disclosure

Are you a Mecklenburg County resident?

Yes No

Ignatius Patterson

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

Yes No

Are you a current vendor with Mecklenburg County?

Yes No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

Yes No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

I Agree

Signature of Applicant (Sign Your Legal Name):

Ignatius Patterson

Board Specific Questions

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

Yes No

Statement to Applicants

Profile**Which Boards would you like to apply for?**

Charlotte-Mecklenburg Community Relations Committee: Submitted

Hans

First Name

Pierre

Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

hansmpierre@gmail.com

Email Address

11710 Tavernay Parkway

Home Address

Charlotte

City

NC

State

28262

Postal Code

Mobile: (973) 943-9277

Primary Phone

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

 3**How long have you been a resident of Mecklenburg County? Please include months, or years.**

9 years

My age range is (please select one): *

 30 to 45**Ethnicity ***

 African American**Gender ***

 Male

Interests & Experiences

Education

BA, Sociology - Seton Hall University JD - Charlotte School of Law

Capital One

Employer

Contracts Manager

Occupation

Business and civic experience

Post law school, I have almost 10 years of legal experience in the area of contract law. I formerly served as the President of neighborhood community association at the Loft at Noda Mills. I've applied and been granted Neighborhood Matching Grants to help my community with engagement.

Area of expertise and interests/skills

I enjoy my work and have been negotiating, drafting, and reviewing contracts for a long time. When I'm not working I'm working out and staying active. My 3 year old also keeps me fairly busy with activities, birthday parties, and bubble guppies.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No.

Why are you interested in serving on the board(s) to which you are applying?

I have been in Charlotte since 2012 and have seen the city grow drastically in both good ways and bad. I am hoping to join a board to serve my community and assist with bridging the gap between citizens and community leaders.

Have you attended a meeting of the advisory board(s) to which you are applying?

Yes No

Hours Per Month Available for Position

10

How did you learn of the vacancy? *

Word of Mouth

[Hans_Pierre_Resume.pdf](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

Yes No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

Yes No

Are you a current vendor with Mecklenburg County?

Yes No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

Yes No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

I Agree

Signature of Applicant (Sign Your Legal Name):

Hans Pierre

Board Specific Questions

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

Yes No

HANS PIERRE, J.D.

CONTRACTS MANAGER

Charlotte, NC 28269 | hanspierre@gmail.com | 973-943-9277 | linkedin.com/in/hans-pierre-j-d-3a899365

Qualifications Summary

Results-focused, dynamic professional with 7+ years of extensive experience drafting contracts, redlining contracts, and reviewing contracts. Proven capacity to manage and oversee the legal department's workload in conjunction with the strategic objectives of the organization. Outstanding background and an impressive record in risk management and legal compliance. Ability to support key contractual requirements, such as dispute resolution, change orders, and scope amendments. Efficient in the execution of construction agreements to ensure timely project delivery. Knowledgeable in global planning and agreement strategy. Adept at handling simultaneous contract timelines and ensuring operational and service excellence.

Core Competencies

Contract Negotiation | Contract Administration | Strategic Planning | Information Consistency & Accuracy | Proposal Writing | Business Process Improvement | Contract Law | Contractual Agreements | FAR | Government Contracting | Legal Writing | Contractual Obligations | Legal Requirementst | Standard Operating Procedures | Data Analysis & Understanding | Keen Attention to Detail | Problem-solving | Time Management | Organization Skills | Decision Making | Excellent Communication Skills

PROFESSIONAL EXPERIENCE

CONTRACT MANAGER, Capital One | McLean, VA

Apr 2021 – Present

Leverage industry best practices to determine risks, design execution plans, and understand client needs. Thoroughly evaluate transactions as well as develop deal strategies necessary for business growth according to standard procedures.

- Strategically negotiate 150+ low to high-risk deals/contracts valued at \$20M+, including collaborating with peers to create meaningful training and reference materials for all contract managers to achieve established goals.
- Proactively build robust relationships and keynoted as a trusted advisor who is sought out for contractual insight & feedback.
- Generate contracts according to Capital One contracting standards and business objectives by negotiating with suppliers.
- Execute negotiation strategy while remaining agile to changing circumstances and partnering with internal team resources.
- Act as a subject matter expert on Capital One's Contract and Third-Party Management policies and procedures.
- Maneuver transactions independently and drive all deliverables to completion in an efficient and timely manner.
- Interface with internal stakeholders like legal, compliance, & data security groups to identify risks in each transaction.

CONTRACT SPECIALIST, 3Pillar Global | Fairfax, VA

Jul 2019 – Apr 2021

Accounted for negotiating and executing standard form contract agreements and related documentation according to prescribed templates, guidelines, and defined contract policies and procedures. Supported key contractual requirements.

- Ensured compliance with appropriate terms, conditions, laws, regulations, and corporate policies by analyzing contract requirements, special provisions, and terms & conditions, as well as developed and executed agreement strategies.
- Disseminated standard processes and provided innovative solutions relative to contract development and execution.
- Delivered innovative solutions integral to contract development by partnering with internal or external teams.
- Guaranteed the attainment of production and quality assurance metrics through optimal customer service.

CONTRACT SPECIALIST, Special Counsel | Charlotte, NC

Jun 2018 – Jul 2019

Streamlined guidance and control of subordinate contracting activities by initiating, developing, and recommending policies. Adhered to special provisions and contract requirements while implementing strategies to enhance contract development.

- Rectified issues to ensure targets were achieved, as well as forecasted and managed deliverable timelines.
- Navigated the coordination of the initial contracting, amendment, and contract renewal process in a timely manner.
- Thoroughly tracked and facilitated the contract review process with high accuracy, completeness, and integrity.

HANS PIERRE, J.D. | *Continued*

✉ hansmpierre@gmail.com ☎ 973-943-9277 [in linkedin.com/in/hans-pierre-j-d-3a899365](https://www.linkedin.com/in/hans-pierre-j-d-3a899365)

LEGAL OPERATIONS SPECIALIST, Wells Fargo | Charlotte, NC

Oct 2016 – Jun 2018

Successfully resolved any discrepancies and issues by responding to regulators' and law enforcement agencies' queries on time.

- Determined legal and regulatory risk to banks based on statutory guidelines and strategized to mitigate any risk.
- Optimized new tools, processes, and workflows to enhance efficiency and effectiveness in legal operations.
- Performed duties integral to researching and processing levy/writ releases, payouts, and other legal files on behalf of the bank.

CONTRACT SPECIALIST, Driven Brands | Charlotte, NC

Jun 2016 – Oct 2016

Spearheaded in-depth review and audit of the company's master service agreements, contracts, and addenda in order.

- Evaluated the organization's needs to streamline the integration of contracts in collaboration with team members.
- Utilized an online management system to extract and synthesize contractual data to ensure accurate billing and legal safeguards.
- Keynoted for capturing key contractual gaps and inconsistencies, highlighting \$500k in lost revenue.

EDUCATION

Juris Doctor

Charlotte School of Law, Charlotte, NC | Dec 2015

Master of Public Administration

Seton Hall University, South Orange, NJ | May 2011

Bachelor of Arts in Sociology

Seton Hall University, South Orange, NJ | May 2008

AFFILIATIONS

Ambassador | Supplier Diversity, 2021 – Present

- Advocate for diverse/minority-owned businesses to learn about procurement and increase economic growth.

President | The Loft at Nodal Mills Community, Jul 2017 – Jul 2019

- Led community and association meetings, as well as managed budget and fiscal duties. Applied for and was awarded several city grants to enhance the neighborhood, including acting as a liaison between community members and the city of Charlotte.

TECHNICAL SPECIALTIES

Salesforce, Coupa, Adobe, Workday, Microsoft Office Suite 365 (Word, Excel, Outlook, PowerPoint)

Statement to Applicants

Profile**Which Boards would you like to apply for?**

Charlotte-Mecklenburg Community Relations Committee: Submitted

Sharón

First Name

W

Middle
Initial

Scott

Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

investorsws@gmail.com

Email Address

7333 Roseland Avenue

Home Address

Charlotte

City

NC

State

28277

Postal Code

Mobile: (704) 258-2327

Primary Phone

Mobile: (704) 352-9249

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

 6**How long have you been a resident of Mecklenburg County? Please include months, or years.**

21 years

My age range is (please select one): *

 46 to 55**Ethnicity ***

 African American**Gender ***

 Female

Interests & Experiences

Sharón W Scott

Education

BS from The University of California, Davis. I have an interest in affordable housing, small business development and community service.

Parexel International
Employer

Senior Clinical Operations
Leader
Occupation

Business and civic experience

Community Service and outreach through Charlotte Christian Schools, Red Cross volunteer, landlord for affordable housing in Charlotte, NC, affordable prescription drugs, patient outreach in clinical trials

Area of expertise and interests/skills

Expertise in Biotech/Pharmaceutical Research, Residential and Commercial Real Estate, including but not limited to renovation, restoration and procurement. Community interests include, but not limited to community relations, voter registration, affordable housing, meals and community out reach for children and seniors, feeding the unhoused and protecting women and children from domestic violence and homelessness.

Additional Comments

I am willing to support any area where I am needed.

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

No

Why are you interested in serving on the board(s) to which you are applying?

I would like to contribute to shaping our communities and programs that effect underrepresented groups of people.

Have you attended a meeting of the advisory board(s) to which you are applying?

Yes No

Hours Per Month Available for Position

16-20

How did you learn of the vacancy? *

Word of Mouth

[Sharón W. Scott CV.docx](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

Yes No

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

Yes No

Are you a current vendor with Mecklenburg County?

Yes No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

Yes No

Disclaimer

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I Agree

Signature of Applicant (Sign Your Legal Name):

Sharón W. Scott

Board Specific Questions

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

Yes No

Sharón W. Scott, Innovator/Clinical Research Professional
Charlotte, North Carolina Based
704-258-2327 Phone [Careersinc SWS@yahoo.com](mailto:Careersinc_SWS@yahoo.com)

EDUCATION: **University of California at Davis, Davis, California**
Bachelor of Science, Psychology (Satisfied Premed Requirements)

HIGHLIGHTS:

- Wide breadth of industry experience with the majority acting as a Senior Global Clinical Operations Leader, Regional Clinical Research Associate, Project Manager and Clinical Study Coordinator.
- Direct clinical operations experience in sponsor and CROs with a consistent track record of successful trial initiation, execution and closeout
- Meeting Deliverables and Milestones, Excellent verbal and written skills
- Study Management experience with Pharmaceutical Company managing all operational implementation of clinical development trials in respiratory diseases
- CTMS/TMF reconciliation and Sponsor/FDA Audit prep and follow-up
- Specialist in Device, Oncology, Respiratory and CNS with Pharma, BioTechs and CROs
- Strong vendor management skills, critical for managing external vendors and CROs
- Extensive experience in clinical trial oversight, ensuring deliverables with a focus on quality, compliance, and timing
- Proven ability to work collaboratively across multiple trials to support clinical operations activities

THERAPEUTIC EXPERIENCE:

- Device/Diagnostics – 7 years
 - Atrial Fibrillation
 - Cardiac Stent in Percutaneous Coronary Intervention
 - Cardiac Catheterization (IVD)
 - Clinical Performance of Trisomy 21 Test (IVD)
 - Biorepository for HFN (IVD)
 - Diabetes – Inhaled IP
 - Sleep Apnea – Implant (IVD)
 - Catheter Irrigation/Catheter Patency
 - Low Libido Patch
 - Breast Implant
 - Photoimmunotherapy (IVD)
 - JUUL Device
 - Trisomy 21 Diagnostics (IVD)/Gene Therapy
- Neurology/CNS: Phase I – IV – 8 years
 - Huntington’s Disease (HD)
 - Multiple Sclerosis
 - Alzheimer’s Disease
 - Schizophrenia
 - Adult/Pediatric Epilepsy
 - Stroke
 - Post Operative Pain, including dental
 - Depression
 - Partial Onset Seizures in Adults
- Oncology/Immunology: Phase I – IV – 9 years with majority being Metastatic Cancer
 - CAR-T cell functionality
 - Relapsed or Refractory Peripheral T-cell Lymphoma (PTCL)
 - Local Head and Neck Cancer
 - Newly Diagnosed High Grade Glioma Treated with Concurrent Radiation Therapy, Temozolomide, and Study drug
 - TNBC Triple Negative Breast Cancer
 - Breast Cancer
 - Cervical Cancer
 - Prostate Cancer
 - Non Small Cell Lung

- Small Cell Lung
- Refractory Leukemia/ Gene Therapy
- Liver Cancer
- Mucositis associated with chemotherapy trials
- Bone Marrow Transplant
- Incidence of Inhibitor Formation in Severe Hemophilia A Patients
- Sickle Cell Disease
- Advanced Cervical Cancer
- Advanced or Metastatic Cholangiocarcinoma
- Non-Hodgkin's Lymphoma
- gpNMB-Expressing, Advanced or Metastatic Squamous Cell Lung Carcinoma
- Phase 1, dose-escalation study to define the toxicity profile, MTD, PK, immunogenicity, and potential anti-tumor activity of MGA271 in patients with refractory B7-H3-expressing neoplasms and neoplasms whose vasculature exhibits prominent B7-H3 expression
- Dermatology: Phase I/II – 2 year
 - Atopic Dermatitis and Plaque Psoriasis
 - Cosmetic Surgery
 - Injections
- Cardiovascular: Phase I – IV – 6 years
 - Hypertension, Elderly
 - Anticoagulation
 - Hyperlipidemia
 - Congestive Heart Failure (CHF)
 - Caregivers
 - Percutaneous Cardiac Intervention (Stent)
 - Cardiac Catherization
 - Cardiac Outcomes
 - Neurotoxin for Prevention of Post-Operative A. Fib.
 - Hypotension s/p anesthesia in Trauma ICU Patients
- Respiratory: Phase II – III – More than 4 years
 - Adult (Methacholine Challenge) and Pediatric Asthma
 - Eosinophilic Asthma
 - COPD
 - Bronchitis
 - Pneumonia
 - Vaping
- Rheumatology: Phase III – 1 year
 - Rheumatoid Arthritis
- Gastroenterology: Phase III – 3 years
 - Clostridioides Difficile (C. Diff)
 - Gastric Ulcer
 - GERD
 - Irritable Bowel Syndrome
 - Ulcerative Colitis
 - Erosive Esophagitis
 - H. Pylori
- Infectious Disease: Phase II - III – More than 2 years
 - Influenza
 - Pediatric H1N1 Vaccine Phase IIB
 - aQIV Influenza Vaccine in Older Adults
- Endocrinology: Phase II – 2 years, Phase III – 3 years
 - Diabetes (Type I and Type II)
 - Inhaled Insulin, Insulin pump
 - Obesity
- Musculoskeletal: Phase III – 3 years
 - Osteoporosis/Osteoarthritis
 - Bone Density

- Urology: Phase II – 1 year
 - OAB Overactive Bladder
 - Overactive Bladder and Urinary Incontinence Adults and Peds
 - OAB in Men with BPH
- Women's Health: Phases II & III – 18 months
 - Hormone Replacement Therapy (HRT)/Bone Density
 - Hypoactive Sexual Desire Disorder in Postmenopausal Women
 - HPV

PROFESSIONAL EXPERIENCE:

Clinical Trial Manager / Senior/Lead Clinical Research Associate/Study Manager

Responsibilities include:

- Day-to-day management of assigned clinical trial(s) to ensure deliverables are met in all phases of trial
- Communication with internal team members on deliverables and ensuring timelines are met
- Managing trial feasibility process
- Working closely with study Clinical Operations Lead and/or assigned Clinical Trial Manager(s) to execute clinical studies
- Drafting site materials including training, manuals, and support documentation
- Monitoring clinical data to ensure timely entry and readiness for data review meetings
- Periodic review of clinical data
- Reviewing clinical monitoring reports to ensure timely completion and identification of issues
- Ensuring trial samples are ready to be sent to vendors to meet trial deliverables
- Maintaining trial metrics
- Ensuring trial is conducted in accordance with ICH/GCP standards including multiple regions in global trials
- Supporting testing of clinical trial systems/databases (i.e., UAT)
- May support additional clinical trial(s) in an unblinded Clinical Trial Manager capacity
- Developing and maintaining strong, collaborative relationships with key stakeholders

Senior/Global Clinical Operations Leader, Senior/Lead Clinical Research Associate/Study Manager

Duties included below with companies listed below.

Global Study Manager: Quality Issue Resolution, Root Cause Analyses for various types of deviations, Vendor interview/selection/management, Investigator meeting planning and presentations, hiring/training monitors, budget negotiation, milestones/timelines establishment, database development, data mining/migration, Medical Journal Review, Study Start-up, protocol compliance adherence, identify, select, initiate and close out appropriate sites according to protocol, local guidelines and ICH-GCP; Unblinded CRA managing temperature excursions and QA assessments; collect, review and prepare required documentation for QA/QC review; Ensuring projects meet milestones and study metrics as agreed and per SOP; Ensuring study teams follow-up with Investigator sites to obtain additional supporting, documentation; study staff and vendor training on systems and study procedures, provide benchmark of monitoring competencies, ensuring quality issues are closed on time; Good Clinical Practice (GCP) adherence, reporting issues to Ethics Committees, Escalating issues to Upper Management, as applicable and other duties as required, vendor management, investigator meeting presentations, leading team meetings, circulating meeting agendas and meeting minutes, updating monitoring plans and study templates, editing procedures manuals and SOPs, etc.

Parexel International – Global Clinical Operations Leader

March 2022 – Present

Leads a global virtual team across locations and cultures, carefully weighs the priority of project tasks and directs team accordingly, enlists the support of team members in meeting milestones/metrics, negotiates and influences with diplomacy in order to achieve results, makes decisions even in ambiguous situations to achieve project timelines and quality, proactively identifies and solves problems by using a logical, systematic approach, balances resourcing in line with client agreement and budgetary obligations, conducts root cause analysis in business problem

solving and process improvement development, demonstrates strong customer focus, ability to interact professionally within a client organization, manages multiple and varied tasks with enthusiasm, prioritizes workload with attention to detail, develops and updates study team guidance documents in line with GCPs, including but not limited to Monitoring Plans, Site Visit Report and Issue Guidance, email blasts and newsletters, demonstrates effective time management in order to meet daily/monthly metrics and team objectives

Syneos Health – Clinical Operations Lead II (Pfizer and Abbvie FSP)

September 2021 – February 2022

Ensure CRA training and onboarding complete, identify CRA resources, support CRAs with PSV and SIV execution, update training slides in line with GCPs, review visit reports and follow-up letters, update and finalize training materials to ensure GCP compliance, update monitoring visit calendars, update visit report annotations per protocol amendments, lead weekly calls, report progress to stakeholders, review and update clinical monitoring plan, manage action items and escalate as required, identify protocol deviations, SAEs and trends, ensure required documents are uploaded into CTMS in a timely manner, implement quality improvement plan as needed, ensure study contact lists are current and available to the team, review CRA CVs and interview and approve CRA candidates, provide CRA guidance relevant to data cut timelines and priorities, attend data review meetings and provide pertinent information to the study team, review and update site allocations, oversee vendor and ensure expectations are met, update study trackers and other duties as needed.

Crispr Therapeutics – Lead CRA

March 2021 – September 2021

Provide support, training, and relevant resources in collaboration with the respective Clinical Trial Managers. Partner with Cell Therapy Support Operations (CTSO), Clinical Development and Data Management. Work closely with CRO counterparts to align procedures and share information.

Beckman Culture – Sr. CRA

July 2020 to March 2021 – Performed remote monitoring visits during COVID-19 Lockdown in order to ensure GCP compliance, monitoring reports, team calls, study updates

IQVIA Biotech – Sr. CRA

July 2019 to July 2020 - Perform site selection, initiation, monitoring and close-out visits in accordance with contracted scope of work and good clinical practice, support development of project subject recruitment plan, provide monitoring visits and site management for Dermatology, Erosive Esophagitis, H. Pylori trials and Head and Neck Cancer studies, administer protocol and related study training to assigned sites and establish regular lines of communication with sites to manage ongoing project expectations and issues, evaluate the quality and integrity of study site practices related to the proper conduct of the protocol and adherence to applicable regulations and GCPs, escalate quality issues as appropriate, manage the progress of assigned studies by tracking regulatory submissions and approvals, recruitment and enrollment, case report form (CRF) completion and submission, and data query generation and resolution, support start-up phase, create and maintain appropriate documentation regarding site management, monitoring visit findings and action plans by submitting regular visit reports, generating follow-up letters and other required study documentation, mentor clinical staff including conducting co-monitoring and training visits, design study tools, documents and processes, collaborate and liaise with study team members for project execution and support GCP compliance, as appropriate

BioMimetix – Regional Contract Sr. CRA/Site Manager

March 2018 to July 2019 – All aspects of clinical monitoring including site management, including but not limited to SOPs, Working Documents, Protocol Specific Monitoring Plans, GCPs and departmental timelines: SQVs, SIVs, IMVs, RMVs and COVs, manage assigned tasks according to organization timelines, site activation, managing multiple priorities in various degrees of complexity, ensuring all assigned training is completed as expected source data verification, protocol and EDC training of site personnel, regulatory guideline training and document collection and other duties as needed. Atopic Dermatitis and Plaque Psoriasis, Head and Neck Cancer, High Grade Glioma, Overactive Bladder/Heart Surgery(A. Fib) trials

Advaxis, Inc. – Global Unblinded Lead CRA

May 2017 to March 2018 – Manage Temperature excursions, oversee Project Leads at CRO Vendor, Vendor Management, work with QA and QC adjudicating quality, GCPs and product integrity, review monitoring reports, conference calls, manage product quarantine, product availability to sites, raise manual product orders and IWRS approvals, creating tools for sites, medical writing. Cervical cancer

Alpha Oncology– Contract CRA PRN/Part-Time

May 2016 to May 2017 – CRA/Study Start-up, site management ensuring GCP adherence and closeout in Advanced or Metastatic Cholangiocarcinoma, Non-Hodgkin’s Lymphoma and Patients with gpNMB-Expressing, Advanced or Metastatic Squamous Cell Carcinoma of the Lung, Colon Cancer; Principal Site Manager/Start-up Specialist - Phase 1, dose-escalation study to define the toxicity profile, MTD, PK, immunogenicity, and potential anti-tumor activity of MGA271 in patients with refractory B7-H3-expressing neoplasms and neoplasms whose vasculature exhibits prominent B7-H3 expression – Pre-Clinical and Phase 1

USC/Alzheimer’s Therapeutic Research Institute (ATRI) – Contract Lead CRA

August 2015 to May 2016 – Principal Site Manager 5+ Alzheimer’s Studies

Novartis Vaccines and Diagnostics/Pfizer (ICON) – Contract CRA

October 2014 to August 2015 –Principal Site Manager/SWAT, Full-Time to Part-Time – H1N1 in children ages 6mos – 23mos and 2-12, Cardiology Drug and Device, HPV

Sequenom, Inc. (Aerotek) – Contract CRA

March 2012 to October 2014 - All aspects of Site Management, including GCP training and compliance: Fetal Chromosomal Defect Detection – Device and hematology; Respiratory Device (IVD, H1N1, Cardiac Catherization, Schizophrenia

PSI USA Inc. San Francisco, CA – Contract Lead CRA

September 2011 to March 2012, Part-Time – Hemophilia (Adult and Pediatrics)

BioSante Pharmaceuticals Lincolnshire, Illinois – Contract CRA

September 2011 to January 2012 –SWAT CRA, Part-Time – Oncology, Women’s Health

Pearl Therapeutics, Inc. Morristown, New Jersey – Contract CRA

February 2011 to January 2012 – Senior CRA, Part-Time to Full-Time – COPD

I3 RESEARCH, Research Triangle Park, North Carolina – Contract CRA

September 2009 to February 2011 – **Regional CRA**

METROPOLITAN RESEARCH ASSOCIATES, New York, New York – Permanent

June 2008 to August 2009 – Senior CRA

Additional positions and projects available upon request.

COMPUTER SKILLS:

- MS Office: Window 97, 98, 2000, Word, Access, Outlook, Power Point, Excel, Explorer, One Note
- eTMF: Veeva Vault/Vault Clinical, Impact Harmony, Wingspan, Sharepoint, Clinical Conductor, PMED, PhlexEview
- EDC: iMedidata/RAVE, DataLabs, Oracle based EDMS Systems, QMS, Inform, E-Trials, Everst – iDataFax, Source Dox, LLC, Electronic Source Documents
- LMS, Compliance Wire, eTrack, eCOS and other independent systems
- Data mining/Migration, coding, data query generation/resolution

Statement to Applicants

Profile**Which Boards would you like to apply for?**

Charlotte-Mecklenburg Community Relations Committee: Submitted

Stephanie

First Name

L

Middle
Initial

Tyson

Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

stephanie tyson

styson5808@gmail.com

Email Address

13414 mallard lake road

Home Address

charlotte

City

NC

State

28262

Postal Code

Home: (704) 941-4472

Primary Phone

Home: (980) 213-5501

Alternate Phone

What Mecklenburg County District do you live in? Please verify below. *

 3**How long have you been a resident of Mecklenburg County? Please include months, or years.**

10

My age range is (please select one): *

 46 to 55**Ethnicity ***

 African American**Gender ***

 Female

Interests & Experiences

Stephanie L Tyson

Education

High Graduate Central State university

Resourceful Clinical
Laboratory

Employer

president

Occupation

Business and civic experience

My civic experience as follows: park and recreation commission, State of NC mental health commission, state of NC Medicaid advisory committee. Own several businesses

Area of expertise and interests/skills

human services, mental health, vaccinations, testing or the HMC during the pandemic, Mental health since 2007. Laboratory business since 2018 Medicaid Transportation since 2022

Additional Information

If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.

Park and recreation commission 1999 thru 2006

Why are you interested in serving on the board(s) to which you are applying?

We all have to be intentional on inclusion and making sure representation is on all boards and commissions.

Have you attended a meeting of the advisory board(s) to which you are applying?

Yes No

Hours Per Month Available for Position

35

How did you learn of the vacancy? *

Mecklenburg County Website

[Stephanie_Tyson_Resume_2021.docx](#)

Upload a Resume

Disclosure

Are you a Mecklenburg County resident?

Yes No

Stephanie L Tyson

Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email clerk@mecknc.gov before submitting an application.)

Yes No

Are you a current vendor with Mecklenburg County?

Yes No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

Yes No

Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

I Agree

Signature of Applicant (Sign Your Legal Name):

Stephanie Tyson

Board Specific Questions

Question applies to Adult Care Home Community Advisory Committee

Based upon qualifications for the Adult Care Home Community Advisory Committee, do you agree that neither you nor your immediate family fall into any of the following situations: No person or immediate family member of a person with a financial interest in a home served by this committee, no employee or governing board member of a home served by this committee, and no immediate family member of a resident in a home served by this committee may be a member of this committee.

Yes No

Stephanie L Tyson

Question applies to Charlotte-Mecklenburg Community Relations Committee

Are you willing to attend all meetings in-person?

Yes No

STEPHANIE TYSON

styson13414@yahoo.com

980-213-5501

PHILANTHROPIST | BUSINESS OWNER | MENTAL HEALTH PROVIDER

PROFESSIONAL HIGHLIGHTS

- State of North Carolina liaison for mental health accountability and change agent for developing access to treatment for underserved communities.
- Expertise in children and family behavioral health as well as strategic planning, resource development, systems management, and evaluation.
- Designed and successfully opened two mental health treatment facilities in North and South Carolina.
- Instrumental in the restoration of several landmarks in the Charlotte, North Carolina community such as the Wadsworth House.
- Spreadheaded program to end hunger in children and young adults in South and North Carolina.
- Trailblazer for equality and equal rights in underserved communities.
- Specialized experience in administration and management along with the development and implementation of new programs.

PROFESSIONAL BACKGROUND

Owner

Resourceful Clinical Laboratory, Gastonia, NC

February 2018 – Current

- Provides clinical Laboratory testing throughout North Carolina region.
- Currently using Quanti Studio 12 for molecular diagnostic test
- Delivers the capacity of 10,000 COVID-19 Tests daily in an 18-hour workday.
- Created mobile testing unit to distribute Covid-19 testing for individuals in rural, underserved communities (Ohio and North Carolina).

Executive Director, CEO

Resourceful Solutions Behavioral Health, Greenville, SC

Resourceful Solutions II Behavioral Health, Charlotte, NC

August 2008 - Current

- Provides community mental health treatment and behavioral health services to Charlotte, Greenville, and surrounding areas.
- Performs day-to-day operations of behavioral health facility not limited to administration, verification, management, contract negotiations, etc.

AREAS OF EXPERTISE

Strategic Planning
Contract Negotiation
Operations Management
Start-ups and Acquisitions
Sales and Marketing
Management

Non-Profit (501c3)

Volunteerism
Leadership
Mental Health
Behavioral Health
Diagnostic Testing
Laboratory Science
COVID-19 testing

PROFESSIONAL ASSOCIATIONS

Board Member,
State of North Carolina
Minority Health
Committee
2014 – Current

Board Member,
State of North Carolina
Rules committee
2014 – Current

Board Member,
State of North Carolina
Mental Health
Commission
April 2014 – April 2019
Appointed by Governor
McCrory

Board Member,
Hands on Charlotte
2006 – 2008

Vice-Chair,
Mecklenburg County Park

2005 - 2006

Commissioner At-Large,
Mecklenburg County Park
& Recreation Commission
January 1996 – May 2006

- Led staff to meet or exceed established clinical productivity.

STEPHANIE TYSON

styson13414@yahoo.com

PROFESSIONAL BACKGROUND CONTINUED:

- Thoroughly evaluates quantity and quality of services rendered in multiple locations in relation to our client needs, staffing, and material requirements necessary to provide quality therapeutic services.
- Established relationships with public officials, advocacy groups other local provider medical facilities for patient treatment.
- Managed hundreds of employees across multiple mental and behavioral health offices in different states.

NON- PROFIT EXPERIENCE

President & CEO

Resourceful Healthcare INC, Charlotte, NC

October 2016 - Current

- Areas serviced: low-income communities of need in the Charlotte, North Carolina area.
- Serves over 8k meals monthly.
- Provides nutritional meals for children ages 3-18 years of age weekly at different locations and resource centers.
- Meals are available in collaboration with The Child and Adult Care Food Program (CACFP), the organization provides nutritious meals and snacks to children and adults.

Mecklenburg County, NC

Charlotte-Mecklenburg Community Relations Committee

Board Details

The Community Relations Committee (CRC) serves to prevent discrimination because of race, color, religion, national origin, sex, family status or disability; to ameliorate the effects of past discrimination, and to promote harmony among citizens of Charlotte and Mecklenburg County. The CRC serves to study programs in the area of human and community relations and to make the results available to the public and to promote the quality of opportunity for all citizens.

The volunteers who comprise members of the CRC are an integral part of the human relations support system for Charlotte and Mecklenburg County. CRC members pursue activities that ensure fair housing practices and access to public accommodations; assist in settling dispute and group conflicts; improve race, ethnic and community relations; prevent discrimination; and improve communication among various community groups and individuals.

Overview

☐ **Size** 45 Seats

☐ **Term Length** 3 Year

☐ **Term Limit** 2 Terms

Contact

☐ **Name** Terra Neal

☐ **Phone** (704) 432-6267

Additional

Qualifications

Persons serving must be a resident of Mecklenburg County. Appointed members are expected to attend meetings in person. Appointed members must attend a minimum of 65% of all scheduled meetings in a calendar year and cannot miss three consecutive meetings. Failure to comply with attendance requirements will result in removal from the advisory board. Appointees must take an oath of office.

Advisory Board Details

45 members (21 appointments by the County Commissioners, 8 appointments by the City of Charlotte Mayor, and 16 appointments by the Charlotte City Council) CRC's diverse membership is divided into six subcommittees: Programs, Communications, Education/Young Leaders, Police-Community Relations and Intercultural Relations. The subcommittee chairs along with the CRC chairperson and vice-chairperson, form the CRC Leadership Committee. Recommendations for action or advocacy are made by subcommittee chairs through their participation in the CRC Leadership Committee.

Meeting Dates/Times

Monthly - 3rd Tuesday at 5:00 p.m.

Meeting Location

Belmont Center - 700 Parkwood Avenue Charlotte, NC 28205

Time Commitment

8 hours or more per month - Members are expected to participate in full committee and/or subcommittee meetings as scheduled. Participation in a subcommittee is required.

Stipend

No

Special Notes**Job Description**

Charlotte-Mecklenburg Community Relations Committee

Board Roster

Willie Holley

Partial Term Feb 12, 2024 - Mar 09, 2025

Email constructionholley@gmail.com

Home Phone : (980) 428-0808

No Recruitment

Appointing Authority CITY COUNCIL

Thomas Shaffner

Partial Term Apr 02, 2024 - Jun 01, 2025

Email tom.shaffner@yahoo.com

Home Phone Mobile: (571) 303-9866

Alternate Phone Mobile: (828) 200-0735

Address

3317 Park Rd. Apt. A
Charlotte, NC 28209

Appointing Authority BOCC

Charlene Henderson

1st Term Jun 22, 2020 - Jun 30, 2025

Email info@charlotte-henderson.com

Home Phone : 7049369182

Alternate Phone : 7049517053

Address

3108 Prosperity Church Rd., Unit C
Charlotte, NC 28269

No Recruitment

Appointing Authority CITY COUNCIL

Karen Gipson

2nd Term Apr 23, 2018 - Jun 30, 2025

Email 275@noemail.com

No Recruitment

Appointing Authority CITY COUNCIL

Barbara Ratliff

2nd Term Jan 08, 2018 - Jun 30, 2025

Email 312@noemail.com

No Recruitment

Appointing Authority CITY COUNCIL

□ **Cheryl Tuning**

Partial Term Sep 19, 2023 - Jun 30, 2025

Email crichardson1220@gmail.com

Home Phone Mobile: (269) 369-3399

Address

216 Wendover Heights Circle
Charlotte, NC 28211

Appointing Authority BOCC

□ **Temako McCarthy**

2nd Term Jul 01, 2019 - Jun 30, 2025

Email 298@noemail.com

No Recruitment

Appointing Authority CITY COUNCIL

□ **Sarah Haley**

Partial Term Jul 01, 2022 - Jun 30, 2025

Email sarahjhaley@deloitte.com

Home Phone : (980) 288-2530

No Recruitment

Appointing Authority MAYOR

□ **Joi Mayo**

1st Term Aug 31, 2021 - Jun 30, 2025

Home Phone :

No Recruitment

Appointing Authority CITY COUNCIL

□ **Kimberly Nelson**

1st Term Jul 01, 2022 - Jun 30, 2025

Home Phone :

No Recruitment

Appointing Authority CITY COUNCIL

□ **Tara Peele**

Partial Term May 13, 2024 - Jun 30, 2025

Email tpeele@housingcollab.org

Home Phone :

No Recruitment

Appointing Authority CITY COUNCIL

□ **Mia R Jackson**

Partial Term Jul 02, 2024 - Jun 30, 2025

Email miajack22@gmail.com

Home Phone Mobile: (803) 225-0730

Address

4907 Raspberry Knoll Drive
Charlotte, NC 28208

Appointing Authority BOCC

□ **Joycelyn Bailey**

Partial Term Oct 09, 2023 - Jun 30, 2025

Email joycelynn.bailey@gmail.com

Home Phone : (704) 577-4992

No Recruitment

Appointing Authority CITY COUNCIL

□ **Monica Kweman**

Partial Term May 13, 2024 - Jun 30, 2025

Email monica.kweman@gmail.com

Home Phone : (917) 362-2369

No Recruitment

Appointing Authority CITY COUNCIL

□ **Diane Lynn**

Partial Term Feb 12, 2024 - Jun 30, 2025

Email diane.lynn@atriumhealth.org

Home Phone : (908) 417-2837

Alternate Phone : (704) 431-3418

No Recruitment

Appointing Authority CITY COUNCIL

□ **Lana Sheikha**

Partial Term Feb 12, 2024 - Jun 30, 2025

Email lsheikha93@gmail.com

Home Phone : (601) 559-8991

No Recruitment

Appointing Authority CITY COUNCIL

□ **Joshua Thompson**

Partial Term Jul 01, 2023 - Jun 20, 2026

Email jthompsona8@gmail.com

Home Phone : (202) 845-5545

No Recruitment

Appointing Authority MAYOR

□ **Eunice G Polk**

Partial Term Apr 02, 2024 - Jun 30, 2026

Email polk.gwen@gmail.com

Appointing Authority BOCC

Home Phone Home: (704) 563-5514

Alternate Phone Mobile: (704) 609-8817

Address

6126 Country Walk Dr
Charlotte, NC 28212

□ **Margo Young**

1st Term Sep 19, 2023 - Jun 30, 2026

Email prestigeclean@att.net

Appointing Authority BOCC

Home Phone Mobile: (704) 905-5107

Alternate Phone Home: (704) 544-7081

Address

13903 Ballantyne Meadows Drive
Charlotte, NC 28277

□ **Delores Reid-smith**

1st Term Sep 19, 2023 - Jun 30, 2026

Email deloresreidsmith@gmail.com

Appointing Authority BOCC

Home Phone Mobile: (704) 756-2130

Alternate Phone Home: (704) 756-2130

Address

6725 Pencade Lane
Charlotte, NC 28215

□ **Nina Hoyte**

1st Term Sep 19, 2023 - Jun 30, 2026

Email nina.hoyte@yahoo.com

Appointing Authority BOCC

Home Phone Mobile: (585) 472-2576

Address

9612 Hamel Street
Charlotte, NY 28215

□ **Emmanuel Meggett**

1st Term Sep 19, 2023 - Jun 30, 2026

Email emmanuelmeggett@gmail.com

Appointing Authority BOCC

Home Phone Home: (843) 327-7580

Address

5025 Wembley Central Ln
Charlotte, NC 28213

□ **Meeka O Clark**

Partial Term Apr 02, 2024 - Jun 30, 2026

Email themeekaclark@gmail.com

Appointing Authority BOCC

Home Phone Home: (704) 492-2110

Address

4018 Quail Glenn Ct.
Unit B
Charlotte , NC 28226

□ **Karekin B Johnson**

Partial Term Apr 02, 2024 - Jun 30, 2026

Email johnson.karekin@gmail.com

Appointing Authority BOCC

Home Phone Mobile: (404) 484-5295

Address

900 E Brooklyn Village Ave
Apt 509
Charlotte , NC 28208

□ **Mya Ellis**

1st Term Jul 01, 2023 - Jun 30, 2026

Email myajellis10@outlook.com

No Recruitment

Home Phone : (704) 793-8573

Appointing Authority MAYOR

□ **Rodney Hogue**

Partial Term Apr 02, 2024 - Jun 30, 2026

Email sherodjerod23@gmail.com

Appointing Authority BOCC

Home Phone Home: (412) 802-5004

Address

831 Farmhurst Drive
APT. A
Charlotte, NC 28217

□ **Lambert F. Guinn**

Partial Term Apr 02, 2024 - Jul 31, 2026

Email lfg0105@gmail.com

Appointing Authority BOCC

Home Phone Home: (704) 408-8599

Address

1711 Washington Ave
Charlotte, NC 28216

□ **Debbie Nash**

1st Term Feb 16, 2021 - Jul 31, 2026

Email debbie.nash@atriumhealth.org

Appointing Authority BOCC

Home Phone Home: (832) 785-4959

Alternate Phone Home: (704) 512-6171

Address

12022 Grey Partridge Dr
Charlotte, NC 28278

□ **Sonya A Black**

2nd Term Oct 01, 2019 - Jul 31, 2026

Email sonya.black32@gmail.com

Appointing Authority BOCC

Home Phone Home: (980) 293-6761

Alternate Phone Home: (980) 785-4835

Address

6532 Matlea Court
Charlotte, NC 28213

□ **Samuel L Smith Jr.**

1st Term Aug 02, 2023 - Jul 31, 2026

Email smisamjr@gmail.com /
smisamjr@outlook.com

Appointing Authority BOCC

Home Phone : 3136732935

Alternate Phone : 7043554025

Address

7008 Palatine Ln
Charlotte, NC 28214

□ **Amethyst A Jones**

Partial Term Apr 02, 2024 - Sep 30, 2026

Email amethystajones@yahoo.com

Appointing Authority BOCC

Home Phone Mobile: (704) 449-9495

Address

10129 Green Hedge Ave.
Charlotte, NC 28269

□ **Charris M Torrence**

Partial Term Feb 12, 2024 - Sep 30, 2026

Email charristorrence@gmail.com

No Recruitment

Home Phone Home: (980) 215-5447

Appointing Authority CITY COUNCIL

Address

11127 Austin Estates Drive
Charlotte, NC 28213

□ **Dr. Shanita M Carter**

1st Term Sep 19, 2023 - Jun 30, 2027

Email asiazure@yahoo.com

Appointing Authority BOCC

Home Phone Mobile: (704) 343-1428

Address

7607 Rockland Drive
Charlotte, NC 28213

□ **Miguel Guevara**

1st Term Jul 01, 2024 - Jun 30, 2027

Email mdguevara@msn.com

Appointing Authority CITY COUNCIL

Home Phone : (703) 415-6853

Alternate Phone : (704) 834-2591

□ **Nas Issoufou**

1st Term Jul 01, 2021 - Jun 30, 2027

Email aboubacar.n.issoufou@gmail.com

No Recruitment

Home Phone : (704) 231-9570

Appointing Authority MAYOR

□ **Vacancy**

No Recruitment

Appointing Authority MAYOR

□ **Vacancy**

No Recruitment

Appointing Authority CITY COUNCIL

□ **Vacancy**

No Recruitment

Appointing Authority CITY COUNCIL

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Appointing Authority MAYOR

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Appointing Authority BOCC

□ **Vacancy**

No Recruitment

Appointing Authority MAYOR