

# Mecklenburg County

600 East Fourth Street  
Charlotte, NC 28202



## Meeting Agenda

Wednesday, February 4, 2026

3:00 PM

### SPECIAL MEETING

CMGC, 600 East Fourth Street, Charlotte, NC 28202

Members of the public can also access and view the meeting on  
the Government Channel or online at: <https://watch.mecknc.gov>

### Board of Commissioners

*Chair Mark Jerrell, District 4*

*Vice Chair Leigh Altman, At-Large*

*Commissioner Arthur Griffin, At-Large*

*Commissioner Yvette Townsend-Ingram, At-Large*

*Commissioner Elaine Powell, District 1*

*Commissioner Vilma D. Leake, District 2*

*Commissioner George Dunlap, District 3*

*Commissioner Laura J. Meier, District 5*

*Commissioner Susan Rodriguez-McDowell, District 6*

At this time, identify any items you wish to remove from consent

**Informal Session - Room CH-14**

**Staff Briefings - None**

**Closed Session**

[26-0035](#) Closed Session

**CALL TO ORDER - 4PM - MEETING CHAMBER**

*Mecklenburg County Mission:*

*"To serve Mecklenburg County residents by helping improve their lives and community."*

*Mecklenburg Board of County Commissioners Community Vision*

*"Mecklenburg County will be a community of pride and choice for people to live, learn, work and recreate."*

*FY 2026-2027 Board Budget Priorities*

*~ Economic Development*

*~ Education*

*~ Environmental Stewardship*

*~ Health Equity and Wellness*

*~ Services for Seniors*

*~ Workforce Development*

*~ Reducing Racial Disparities*

**Invocation by Commissioner Leake followed by Pledge of Allegiance to the Flag**

**Awards/Recognition**

[26-0028](#) Joint Proclamation Declaring February 2026 Teen Dating Violence (TDV) Awareness and Prevention Month

**Attachments:** [26-0028 TDVAM 2026 Proclamation Final](#)

[26-0045](#) Proclamation - Black History Month (Chair Jerrell)

**Attachments:** [Proclamation - Black History Month 2026](#)

**Arts & Culture Moment - None**

**Public Appearance**

[26-0038](#) Public Appearance

### Appointments

[26-0037](#) Appointments- Central Piedmont Community College Board of Trustees

Attachments: [CPCC BOT Packet 02.03.2026](#)

[26-0042](#) Appointments- Storm Water Advisory Committee

Attachments: [SWAC Packet 02.03.2026](#)

### Public Hearings - None

### Advisory Committee Reports - None

### Manager's Report

### Departmental Directors' Monthly Reports - N/A

### Staff Reports & Requests - N/A

### County Commissioners Reports & Requests - None

### Consent Items

[26-0039](#) Pulled Consent Items

[26-0007](#) Community Support Services Department Positions

[26-0024](#) Budget Amendment - Department of Community Resources

[26-0026](#) Budget Amendment for FY26 Huntersville ETJ Fire Protection Service  
District Fund Balance Appropriation

[26-0027](#) Tax Refunds

Attachments: [Meck Refund no Interest.pdf](#)

[Meck Refund with Interest.pdf](#)

[NCVTS Pending Refund report December 2025.pdf](#)

[26-0030](#) Interlocal Agreement with the Town of Huntersville

Attachments: [ILA Torrence Creek Minor Stream Enhancement at Bayart\\_12-16-25 Signed H](#)  
[Resol Town of Huntersville Interlocal Torrence Creek at Bayart Way \(002\)](#)

[26-0032](#) National Environmental Health Association - Food and Drug Administration (NEHA-FDA) Retail Flexible Funding Model Grant Program  
**Attachments:** [Grant Project Ordinance National Environmental Health Association - Food and](#)

[26-0036](#) Minutes  
**Attachments:** [11.5. 2025 BOCC Meeting Minutes](#)

### Commissioner Reports

**26-0040** Commissioner Reports

### Adjournment

*Upcoming meetings of the Board:*

*Budget/Public Policy Workshop, Tuesday, February 10, 2026, 2:30 p.m. (if needed)*

*Regular Meeting, Tuesday, February 17, 2026 5:00 p.m.*

*Saturday – Tuesday, February 21-24 NACo Legislative Conference, Washington, DC*

### *Special Accommodations:*

*Anyone needing special accommodations when attending this meeting and/or if this information is needed in an alternative format, please contact the Clerk to the Board. The Clerk is located at 600 East Fourth Street, in the Charlotte-Mecklenburg Government Center, 11th floor, (980-314-2939) or E-mail: [clerk@mecknc.gov](mailto:clerk@mecknc.gov). We request at least 72-hours' notice prior to the meeting to make the appropriate arrangements.*

*The Board reserves the right to deviate from the agenda.*

### *Mecklenburg County Vision:*

*"To be the best local government service provider."*

### *Mecklenburg County Mission:*

*"To serve Mecklenburg County residents by helping improve their lives and community."*





# Mecklenburg County

600 East Fourth Street  
Charlotte, NC 28202

## Legislation Text

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**File #:** 26-0035

**Meeting Date:** 2/4/2026

**File Type:** Closed Session

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### Closed Session

#### **ACTION:**

**Go into Closed Session according to G.S. 143-318.11 to:**

- (A) Discuss Land Acquisition;**
- (B) Consult with Attorney;**
- (C) Discuss Business Location and Expansion;**
- (D) Discuss Personnel Matter; and/or**
- (E) To Prevent Disclosure of Information that is Confidential**

**Staff Contact:** Kristine M. Smith, Clerk to the Board

**Presentation:** Yes

#### **BACKGROUND/JUSTIFICATION:**

N/A

#### **PROCUREMENT BACKGROUND:**

N/A

#### **POLICY IMPACT:**

N/A

#### **FISCAL IMPACT:**

N/A



## Legislation Text

File #: 26-0028

Meeting Date: 2/4/2026

File Type: Awards/Recognition

### **Joint Proclamation Declaring February 2026 Teen Dating Violence (TDV) Awareness and Prevention Month**

#### **ACTION:**

**Adopt a proclamation designating February 2026 as Teen Dating Violence Awareness and Prevention Month in Charlotte and Mecklenburg County**

**Staff Contact:** Alex Pyun, Community Support Services, Social Services Supervisor (980-314-8944)

**Presentation:** Yes

#### **BACKGROUND/JUSTIFICATION:**

Among Charlotte-Mecklenburg high school students who responded to the Youth Risk Behavior Survey in 2019, 9% reported being physically hurt by someone they were dating or going out with one or more times in the past 12 months. LoveSpeaksOut surveys in 2026 found that out of 229 CMS students who were polled about abusive relationships, 90 (39.3%) disclosed that they are either currently or have previously been in an unhealthy or abusive relationship. After completing a LoveSpeaksOut teen dating violence education workshop, 96% felt they could more easily recognize warning signs of abusive relationships and 85.6% felt they gained important information about community resources for dating abuse. According to the Center for Disease Control's (CDC) Youth Risk Behavior Survey in 2021, 1 in 12 U.S. high school students (who were currently dating) experienced physical dating violence and 1 in 10 experienced sexual dating violence. Violent, unhealthy, or abusive relationships can have negative effects such as depression, anxiety, tobacco/drug/alcohol use, bullying, physical violence, and suicidal thoughts. Youth who experienced teen dating violence are more likely to be victims of dating violence later in college and adulthood (Smith, White, Holland, 2003). The CDC recommends prevention by building healthy relationship skills among youth, managing feelings and communicating in healthy ways, changing social norms, and improving community responses/building protective environments to address risk and protective factors for dating violence. Recognizing Teen Dating Violence Awareness Month honors the experiences of teens in our community, amplifies the message that teens deserve healthy relationships, and highlights resources available to support teens who are experiencing unhealthy or abusive relationships.

#### **PROCUREMENT BACKGROUND:**

N/A

**POLICY IMPACT:**

N/A

**FISCAL IMPACT:**

N/A



# City of Charlotte and Mecklenburg County



## JOINT PROCLAMATION

**WHEREAS**, teen dating violence is a pattern of abusive, controlling, or aggressive behaviors used to exert power and control over a dating partner, affecting all communities regardless of race, gender, socio-economic status, religion, nationality, or sexual orientation; and

**WHEREAS**, teen dating violence includes verbal, emotional, physical, or sexual violence, stalking, economic abuse, and cyber abuse, with over 50% of adolescents having encountered cyber dating abuse including online harassment, threats, monitoring, or coercion; and

**WHEREAS**, 1.5 million teenagers in the U.S. say they have experienced abusive behavior in a relationship each year, with only 9% of teens in an abusive relationship reporting the abuse to a trusted adult. A 2026 survey of Charlotte-Mecklenburg Schools students found that 90 of 229 students (39.3%) had unhealthy or abusive relationships; and

**WHEREAS**, teens who experience teen dating violence are more prone to other forms of interpersonal violence such as bullying and gun violence, having an elevated risk for adverse physical, emotional, and behavioral health outcomes, including suicide, depression, anxiety, and substance use, as well as a higher likelihood of experiencing relationship violence in adulthood; and

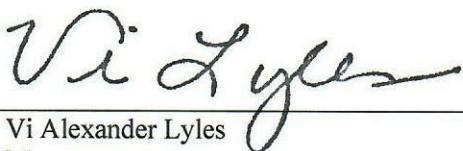
**WHEREAS**, teen dating violence requires comprehensive, collaborative violence prevention strategies that address risk and protective factors for dating violence, change norms and attitudes that promote violence, and heals the long-term effects of victimization.

**NOW, THEREFORE, WE**, Vi Alexander Lyles, Mayor of Charlotte, and Mark D. Jerrell, Chair of the Mecklenburg Board of County Commissioners, do hereby proclaim, February 2026 and February 9 – 13, respectively as

### **“TEEN DATING VIOLENCE AWARENESS MONTH” & “RESPECT WEEK”**

in Charlotte and Mecklenburg County and encourage all residents to join in supporting victims and survivors of teen dating violence, promoting safe and healthy relationships, and committing to a future free from abuse. During Respect Week, we encourage all residents to wear orange on February 10 to promote kindness, inclusion, understanding, and support to victims and survivors of teen dating violence.

**WITNESS OUR HANDS** and the official Seals of the City of Charlotte and Mecklenburg County.

  
Vi Alexander Lyles  
Mayor

  
Mark D. Jerrell, Chair  
Mecklenburg Board of County Commissioners



## Legislation Text

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**File #:** 26-0045

**Meeting Date:** 2/4/2026

**File Type:** Awards/Recognition

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### Proclamation - Black History Month (Chair Jerrell)

#### **ACTION:**

**Adopt a proclamation declaring February 2026 as Black History Month in Mecklenburg County**

**Commission Contact:** Mark Jerrell, Chair, Mecklenburg Board of County Commissioners

**Presentation:** Yes

#### **BACKGROUND/JUSTIFICATION:**

In 1926, this celebration was created by Harvard-trained historian Carter G. Woodson and was initially called Negro History Week. During the nation's bicentennial in 1976, President Gerald R. Ford extended the celebration to a month. Each year a theme is selected by the Association for the Study of African American Life and History to bring to the public's attention to important accomplishments and developments that merit emphasis. This year's theme, A Century of Black History Commemorations, emphasizes the significant achievement represented by a century of dedicated Black history commemorations.

#### **PROCUREMENT BACKGROUND:**

N/A

#### **POLICY IMPACT:**

N/A

#### **FISCAL IMPACT:**

N/A



# Mecklenburg County

## North Carolina

# Proclamation

**WHEREAS**, since 1976, the month of February has been recognized nationally as Black History Month by every United States president; and

**WHEREAS**, Dr. Carter G. Woodson has been credited with obtaining this national recognition through the founding of the Association for the Study of African American Life and History and the launching of "Negro History Week" in February of 1926; and

**WHEREAS**, for generations Black Americans have helped to shape our nation, and Black History Month is a time to honor the contributions and legacy of African Americans across United States history and society; and

**WHEREAS**, residents are encouraged to celebrate the works of activists, civil rights pioneers, leaders in industry, politics, science, culture and more; and

**WHEREAS**, each year has a specific focus, and the Black History Month 2026 theme is, "A Century of Black History Commemorations" emphasizing the significant achievement represented by a century of dedicated Black history commemorations. The theme honors how Carter G. Woodson's concept of "Negro History Week" has evolved to become an annual, month-long, scholarly and sustained movement to study, teach, and disseminate Black history; and

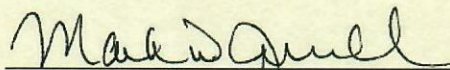
**WHEREAS**, in Mecklenburg County we recognize the contributions of Harvey Boyd, designer of the Mecklenburg County Seal, Fred Alexander Sr., the first African American elected to public office in Mecklenburg County since Reconstruction, and Allegra Westbrooks, the first black supervisor in the Charlotte-Mecklenburg Public Library System; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mecklenburg Board of County Commissioners does hereby proclaim February 2026, as

## "BLACK HISTORY MONTH"

in Mecklenburg County and encourages all residents to join us in this special observance.

This 3<sup>rd</sup> day of February 2026



Mark D. Jerell, Chair

Mecklenburg Board of County Commissioners







## Legislation Text

File #: 26-0038

Meeting Date: 2/3/2026

File Type: Public Appearance

## Public Appearance

### **ACTION:**

**Receive comments from members of the public desiring to speak on items not appearing on the agenda**

**Staff Contact:** Kristine M. Smith, Clerk to the Board

**Presentation:** No

### **BACKGROUND/JUSTIFICATION:**

Public Appearance is the period during the Board's regular meeting that members of the public are provided the opportunity to speak on matters not appearing on the agenda.

Members of the public who appear during the public appearance portion of a regular meeting may discuss any matter within the jurisdiction of the Board of Commissioners except for the following types of matters:

- a) a matter which appears on the agenda of that meeting of the Board;
- b) a matter which concerns the candidacy of any person for public office, including the candidacy of the person appearing before the Board;
- c) a request that the Board consider funding a certain program or activity, either from the current budget, or by inclusion in a future budget (such funding requests would be made at the Board's annual budget public hearing).

The time limit for speaking is three (3) minutes unless there are four (4) or more speakers who wish to speak concerning the same matter, in which case, all persons wishing to speak on the same matter will be considered a group and given a total of ten (10) minutes. The group (four (4) or more speakers) would divide the ten (10) minutes among themselves. The Board reserves the right to alter these rules on a case by case basis as necessary for the efficient and effective conduct of business.

Members of the Board will not engage in dialogue with public appearance speakers. Comments will be received and followed up on as applicable by County staff and/or members of the Board.

Handouts and/or tokens shall be given to the Clerk for distribution to Board members at the conclusion of the meeting.

Members of the public can also access and view the meeting on the Government Channel or online at: <https://watch.mecknc.gov>.

Members of the public may register to speak in advance online at: <https://mecknc.seamlessdocs.com/sf/clerk>. Members of the public wishing to address the Board during this portion of the meeting must appear in person if the Board is meeting in person. If you do not have internet access, you may call 980-314-2912 to register.

**Deadline to Register:** Speakers requesting to address the Board of County Commissioners can register online up to 3:00 p.m. EST the day of the meeting. After 3:00pm you must register in person at the meeting location. You can register in person up to the time Public Appearance comes up on the agenda.

Anyone needing special accommodations to attend or view this meeting and/or if this information is needed in an alternative format, please contact the Clerk to the Board at (980) 314-2939 or by E-mail at [Clerk@MeckNC.gov](mailto:Clerk@MeckNC.gov). We request at least 48 hours' notice prior to the meeting to make the appropriate arrangements.

**PROCUREMENT BACKGROUND:**

N/A

**POLICY IMPACT:**

N/A

**FISCAL IMPACT:**

N/A





## Legislation Text

File #: 26-0037

Meeting Date: 2/4/2026

File Type: Appointments

### **Appointments- Central Piedmont Community College Board of Trustees**

#### **ACTION:**

**Appointment is needed on the Central Piedmont Community College Board of Trustees to fill one (1) unexpired term expiring June 30, 2028.**

**Applications are attached, as well as, a letter from the Ad Hoc Interview Committee Chair.**

**Staff Contact:** Kristine M. Smith, Clerk to the Board

**Presentation:** No

#### **BACKGROUND/JUSTIFICATION:**

Appointment is needed on the above said board.

On December 16, 2025, the Board nominated the following candidates for appointment consideration to the Central Piedmont Community College Board of Trustees: Janet LaBar, Corinne Perera, and Samuel Spencer IV. Samuel Spencer IV removed himself from appointment consideration.

On Friday, January 23, 2026, per Board Policy, the Ad Hoc Interview Committee interviewed Janet Labar and Corinne Perera. At the conclusion of the interviews, the committee voted three (3) to one (1), with three (3) voting for, and one (1) voting against the appointment of Janet LaBar to fill one (1) vacant seat on the CPCC Board of Trustees. Their recommendation is attached.

The Ad Hoc Interview Committee was comprised of the following Commissioners: Leigh Altman (Chair), Arthur Griffin, Vilma D. Leake, and Elaine Powell.

#### **PROCUREMENT BACKGROUND:**

N/A

#### **POLICY IMPACT:**

N/A

**FISCAL IMPACT:**

N/A



MECKLENBURG COUNTY  
Board of County Commissioners

**MEMORANDUM**

To: Board of County Commissioners

From: Commissioner Leigh Altman, Ad Hoc Interview Committee Chair

Date: January 23, 2026

Subject: Report of the Ad Hoc Interview Committee

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On Friday, January 23, 2026, the Central Piedmont Community College (CPCC) Board of Trustees Ad-Hoc Interview Committee interviewed Corinne Perera and Janet K. Labar for appointment consideration to fill one (1) vacant seat on the CPCC Board of Trustees. An invite to interview was also extended to nominee Samuel Spencer, who removed himself from consideration. The committee was comprised of myself and Commissioners Arthur Griffin, Vilma D. Leake, and Elaine Powell.

After interviewing the nominees, the committee voted three (3) to one (1), with one (1) voting against the appointment of Janet LaBar for one (1) unexpired term expiring June 30, 2028, on the CPCC Board of Trustees.

The Board is scheduled to make an appointment to the Central Piedmont Community College Board of Trustees at the February 3, 2026, Board of County Commissioners meeting.

# Central Piedmont Community College

## Board of Trustees

### Nominees At-A-Glance

**One (1) Unexpired term expiring June 30, 2028**

<b>Name</b>	<b>District</b>	<b>Gender</b>	<b>Ethnicity</b>
LaBar, Janet	5	Female	Asian or Pacific Islander
Perera, Corinne	6	Female	Prefer Not to Answer

**Note:** On December 16, 2025, Sam Spencer IV was nominated for appointment consideration and has since removed his name from consideration at this time.

# CENTRAL PIEDMONT COMMUNITY COLLEGE BOARD OF TRUSTEES DEMOGRAPHICS

Districts

	Members	Nominees
District 1	1	0
District 2	0	0
District 3	0	0
District 4	0	0
District 5	2	1
District 6	0	1
Other	0	0
Total	3	2

BOCC Members Only

Members by District

District	Members
District 1	1
District 2	0
District 3	0
District 4	0
District 5	2
District 6	0
Other	0

Nominees by District

District	Nominees
District 1	0
District 2	0
District 3	0
District 4	0
District 5	1
District 6	1
Other	0

Gender

	Members	Nominees
Female	1	2
Male	2	0
Nonbinary or Third Gender	0	0
Other	0	0
Prefer Not to Say	0	0
Total	3	2

Members by Gender

Gender	Percentage
Female	33%
Male	67%
Nonbinary or Third Gender	0%
Other	0%
Prefer Not to Say	0%

Nominees by Gender

Gender	Percentage
Female	100%
Male	0%
Nonbinary or Third Gender	0%
Other	0%
Prefer Not to Say	0%

Ethnicity/Race

	Members	Nominees
African-American	1	0
American Indian/ Alaskan Native	0	0
Asian or Pacific Islander	0	1
Caucasian/ Non-Hispanic	1	0
Hispanic	1	0
Prefer Not to Say	0	1
Two or More Races	0	0
Other	0	0
Unknown	0	0
Total	3	2

Members by Ethnicity/Race

Ethnicity/Race	Percentage
African-American	34%
American Indian/ Alaskan Native	0%
Asian or Pacific Islander	0%
Caucasian/ Non-Hispanic	33%
Hispanic	33%
Prefer Not to Say	0%
Two or More Races	0%
Other	0%
Unknown	0%

Nominees by Ethnicity/Race

Ethnicity/Race	Percentage
African-American	0%
American Indian/ Alaskan Native	0%
Asian or Pacific Islander	50%
Caucasian/ Non-Hispanic	0%
Hispanic	0%
Prefer Not to Say	50%
Two or More Races	0%
Other	0%
Unknown	0%

## **Recommendation Statements**



December 4, 2025

Mecklenburg County Board of Commissioners  
Government Center  
600 East 4th Street  
Charlotte, NC 28202

Dear Members of the Board of County Commissioners,

I am writing to express my enthusiastic support for the appointment of Janet LaBar to serve on the Central Piedmont Community College Board of Trustees.

As a prior Trustee serving the College from 2021-2024 appointed by former Governor Roy Cooper, Janet gained an exceptional understanding of Central Piedmont's mission and operations. Additionally in her role as a Trustee, she served on the Student Success and Academic Programs Committee, as well as the Nominating Committee. Given this experience, her return to Central Piedmont would bring institutional knowledge and continuity that would greatly benefit the Board and the College community.

For 20-plus years, Janet has led organizations and teams in developing strategies to help people and communities thrive. Throughout her career, she has demonstrated a commitment to increasing opportunities for others. Her professional background has enabled her to engage with those who share a desire for greater and more equitable outcomes in their community. In Charlotte-Mecklenburg and across the country, she's a trusted sounding board, critical thinker, and purposeful protagonist in and across nonprofit, business, government, education, entrepreneurial, and civic circles.

I encourage you to support Janet's application. Her previous service, passion for community, and institutional knowledge of the College make her an ideal candidate to serve once again on the Central Piedmont Community College Board of Trustees.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'John S. and James L. Knight Foundation'.

Charlotte Program Director  
John S. and James L. Knight Foundation

December 5, 2025

Mecklenburg County Board of Commissioners  
Government Center  
600 East 4th Street  
Charlotte, NC 28202

Dear Members of the Board of County Commissioners,

I am writing to offer enthusiastic support for the appointment of Janet LaBar to the Central Piedmont Community College Board of Trustees. Janet is a uniquely qualified leader whose professional background and demonstrated commitment perfectly align with Central Piedmont's strategic focus on elevating student success.

For more than 20 years, Janet has cultivated and led organizations and teams focused on developing strategies to help people and communities thrive. Her career demonstrates a clear passion for increasing opportunities and driving greater, more equitable outcomes across the Charlotte-Mecklenburg region and beyond. As a trusted critical thinker and purposeful protagonist, her influence spans crucial nonprofit, business, government, and educational circles.

What makes Janet the ideal choice is her recent and direct institutional knowledge. She previously served as a Trustee from 2021-2024, appointed by former Governor Roy Cooper. In this time, she gained a solid understanding of the College's operations and strategic direction. During this term, she was an active member of the Student Success and Academic Programs Committee and served on the Nominating Committee.

Her return would not only provide immediate institutional knowledge but also ensure valuable continuity in oversight, allowing the Board to maintain momentum and focus without a learning curve.

I strongly encourage you to support Janet's application. Her proven record of strategic leadership, combined with her current institutional knowledge of the College, makes her an outstanding candidate to serve once again on the Central Piedmont Community College Board of Trustees.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Dena R. Diorio". The signature is fluid and cursive, with the first name "Dena" being the most prominent part.

Dena R. Diorio





November 20, 2025

Mark Jerrell  
Board Chair  
Mecklenburg County Board of County Commissioners  
c/o Madison Little  
600 E. 4<sup>th</sup> Street  
Charlotte, NC 28202

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PO Box 35009  
Charlotte, NC  
28235  
704-330-2722  
cpcc.edu

Dear Chair Jerrell and Commissioners,

We are writing to request your consideration to appoint Ms. Janet LaBar to the Central Piedmont Community College Board of Trustees to complete the term vacated by Mr. Jim Dunn. We have discussed this request with Ms. LaBar, and she has confirmed her interest in and sincere desire to build upon her long-standing commitment to the college.

Ms. LaBar has been engaged with the college for many years. From 2021 to 2024, she served as a Trustee, providing sound counsel and strong governance oversight in her role, particularly as the college emerged from a post-pandemic environment. She has been a strong advocate for the college, considering how the college can better support workforce development for the Charlotte-Mecklenburg region, and ensuring the college remains integrated with the business community to understand their talent needs – both now and in the future.

Ms. LaBar also volunteered as a Ruth G. Shaw mentor through the college's mentorship program from 2020 to 2021. She dedicated her time and talent to our students, offering coaching, career guidance, and friendship to students nominated for the program. This program continues to prioritize student success thanks to mentors like Ms. LaBar.

In good faith, Ms. LaBar resigned from her role as a Trustee when she left her role as chief executive officer of the Charlotte Regional Business Alliance. She felt it was in the best interest of the college for another business leader to assume her role as a Trustee while she stepped away from the business world to tend to her family. She has recently stepped back into the business and philanthropic community in her new role as executive director of the Women's Impact Fund, a leading nonprofit organization with almost 500 members in Charlotte. The Fund has awarded \$8.5+ million in grants to more than 110 nonprofit organizations in Mecklenburg County.

Given her previous role at the Alliance, as well as her current role at the Women's Impact Fund, Ms. LaBar brings a unique perspective to the Trustee table. Through her



decades of local leadership in Charlotte and beyond, she understands the pivotal role of education and community impact, and the need to drive economic growth through bold visions and cross-industry initiatives. She also understands community colleges serve as the workforce engine of a growing region, the importance of stakeholder engagement, and the tangible outcomes of cultivating private-public partnerships to ensure the vitality of local communities.

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PO Box 35009  
Charlotte, NC  
28235  
704-330-2722  
cpcc.edu

Aligned with Central Piedmont's commitment to expanding resources for students, including scholarships, career pathways and mentorship programs, Ms. LaBar's experience will ensure the college continues to evolve and expand our focus on student success. As you know, Central Piedmont serves as a beacon for innovation, education and training, community impact and visionary service. Ms. LaBar's regional expertise, business leadership and institutional knowledge will also be valuable assets as we continue to advance our multi-year strategic plan and enhance how we serve as a workforce development partner.

It is our desire that Ms. LaBar be appointed by the Mecklenburg Board of County Commission to serve as a member of the Board of Trustees of Central Piedmont. Her clear commitment to the college and passion for our mission are central to why we believe she is well positioned for this role.

We hope you will agree and appoint her to the college in this most significant capacity as a member of the Board of Trustees. We know that her service in fulfilling the term vacated by Mr. Dunn will allow a seasoned professional who understands higher education, workforce development and shared governance will allow for a seamless transition and continuity of the Board's strategic work.

Please let us know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Caldwell Rose'.

Caldwell Rose  
Chair, Board of Trustees

A handwritten signature in black ink, appearing to read 'Kandi W. Deitemeyer'.

Kandi W. Deitemeyer, Ed.D.  
President

December 3, 2025

Mecklenburg County Board of Commissioners  
Government Center  
600 East 4th Street  
Charlotte, NC 28202

Dear Members of the Board of County Commissioners,

I am writing in support of the appointment of Janet LaBar to the Central Piedmont Community College Board of Trustees. Janet is a uniquely qualified leader whose professional background and demonstrated commitment perfectly align with Central Piedmont's strategic focus on elevating student success.

For more than 20 years, Janet has cultivated and led organizations and teams focused on developing strategies to help people and communities thrive. Her career demonstrates a clear passion for increasing opportunities and driving greater, more equitable outcomes across the Charlotte-Mecklenburg region and beyond. As a trusted critical thinker and purposeful protagonist, her influence spans crucial nonprofit, business, government, and educational circles.

What makes Janet the ideal choice is her recent and direct institutional knowledge. She previously served as a Trustee from 2021-2024, appointed by former Governor Roy Cooper. In this time, she gained a solid understanding of the College's operations and strategic direction. During this term, she was an active member of the Student Success and Academic Programs Committee and served on the Nominating Committee.

Her return to the board would not only provide immediate institutional knowledge but also ensure valuable continuity in oversight, allowing the board to maintain momentum and focus without a learning curve.

I recommend Janet without reservation and encourage you to support her application. Her proven record of strategic leadership, combined with her current institutional knowledge of the college, makes her an outstanding candidate to serve once again on the Central Piedmont Community College Board of Trustees.

Thank you for your consideration.

Sincerely,



Laura Yates Clark



December 8, 2025

Mecklenburg County Board of Commissioners  
Government Center  
600 East 4th Street  
Charlotte, NC 28202

Dear Members of the Board of County Commissioners,

I'm writing to share my enthusiastic support for appointing Janet LaBar to the Central Piedmont Community College Board of Trustees.

As a prior Trustee serving the College from 2021-2024, appointed by former Governor Roy Cooper, Janet gained an exceptional understanding of Central Piedmont's mission and operations. She also contributed meaningfully through her service on the Student Success and Academic Programs Committee and the Nominating Committee. With that background, bringing Janet back to the Board would add valuable continuity and insight that would benefit both the Trustees and the wider College community.

In my role as Board Chair of Women's Impact Fund where Janet currently serves as Executive Director, I have the privilege of working with her directly. I've seen up close how naturally she blends charm, strategic thinking, and genuine warmth. She's welcoming and inspiring in the way she leads and engages with the community, and her approach is always thoughtful and thorough. Her ability to lead with both clarity and compassion reinforces my confidence in her ability to serve with distinction.

For more than two decades, Janet has led teams and organizations focused on building stronger, more resilient communities. She's consistently worked to expand opportunities for others, and her career has allowed her to connect with people who care about creating more equitable outcomes. In Charlotte and across the country, Janet is known as a trusted sounding board, critical thinker, and someone who shows up with purpose in nonprofit, business, government, education, entrepreneurial, and civic spaces.

I encourage you to support Janet's application. Her prior service, commitment to community, and strong institutional knowledge make her an exceptional candidate to return to the Central Piedmont Community College Board of Trustees. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Katie Susong".

Katie Susong, Board Chair 2024-2026

FOUNDERS

Mary Lou Babb  
Claire Tate

BOARD OF DIRECTORS

Katie Susong, Chair  
Katherine Bunn  
Courtne Coble  
Caitlin Donley  
Tamika Eubanks Spurlock  
Whitney Feld  
Blanca Gonzalez  
Alisa Govan  
Liana Humphrey  
Amy Hutch  
Allyson James  
Kalie Koivisto  
Talia Moody  
Kathleen O'Bannon  
Lakisha Rios  
Erika Ross  
Rachel Sasser  
Angela Scholl  
Andrea K. Smith  
Connie Thomas  
Mary Ware

EXECUTIVE DIRECTOR

Janet LaBar

BOARD OF ADVISORS

Jeanette Sims, Chair  
Judy Allison  
Mary Lou Babb  
Dianne Bailey  
Robin Branstrom  
Anne Essaye  
Jill Flynn  
Toni Freeman  
Mary Gallivan  
Nikki Jarrell  
Joan Lorden  
Elaine Lyerly  
Deborah Majewski  
Carolyn Meade  
Lisa Miller  
Arrington Mixon  
Sonja Nichols  
Patty Norman  
Susan Patterson  
Ellen Rankin  
Sally Robinson  
Ruth Shaw  
Matty Silverman  
Claire Tate

Statement to Applicants

Which Boards would you like to apply for?

Central Piedmont Community College Board of Trustees: Submitted

Profile

Janet Kristine M Labar  
First Name Middle Initial Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

Janet LaBar, Janet Magno

janetlabar@icloud.com  
Email Address

3415 Windsor Dr  
Home Address

Charlotte NC 28209  
City State Postal Code

Mobile: (602) 319-0681  
Primary Phone Alternate Phone

What Mecklenburg County District do you live in? Please verify below. \*

☒ 5

How long have you been a resident of Mecklenburg County? Please include months, or years.

6 years

My age range is (please select one): \*

☒ 46 to 55

Ethnicity \*

☒ Asian or Pacific islander

Gender \*

☒ Female

Ethnicity \*

☒ Asian or Pacific Islander

**Gender \***

---

☒ Female

---

**Interests & Experiences****Education**

---

BA, Communication Arts/Advertising, University of West Florida MBA, Marketing, University of Phoenix

Women's Impact Fund

Employer

Executive Director

Occupation

**Business and civic experience**

---

For 20+ years, I've led organizations and teams in developing strategies to help people and communities thrive. As a first-generation Filipino American, I've connected my lived experience with professional drive to help bring opportunity to others. My path has afforded me the chance to lead and contribute to improving metro areas through responsible, equitable economic growth. I've made a career of taking care of communities and the people and businesses in them. This work has enabled me to engage with others who share a desire for greater outcomes in their community. I'm a trusted sounding board, critical thinker, and purposeful protagonist in and across corporate, government, education, entrepreneurial, and civic circles. New in my role as Executive Director of Women's Impact Fund, I'm elated to continue leveraging my skills and my passion to strengthen communities through philanthropy.

**Area of expertise and interests/skills**

---

Strong interpersonal skills, intellectual curiosity, and determination have been foundational to my success as an intentional leader. - Leadership - Effective Communication - Strategic Planning - Critical Thinking - Project Management - Relationship Building + Development - Storytelling - Talent Development

**Additional Comments**

---

I'm inspired by my family, teams who dare greatly, and people and communities who seek to be their best selves.

---

**Additional Information**

**If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.**

---

No

### Why are you interested in serving on the board(s) to which you are applying?

---

From 2021-2024, I had the honor of serving as a Board Trustee at Central Piedmont Community College, appointed by then Governor Roy Cooper. Early in my career, I worked at the Maricopa Community Colleges (Tempe, AZ) in the District office of workforce development. It was there that I learned how critical job training skills were to individuals re-entering the workforce, those seeking a better career, and employers in need of skilled talent. My experience in community colleges led me to a 20-year career in economic development and a commitment to helping others through opportunity. As a Trustee for Central Piedmont, I was reconnected to the integral role that a community college plays in ensuring a thriving community. In this capacity, I learned more about governance and fiduciary responsibilities and became further grounded in student success. There were countless experiences hearing from students the value of their learning, from faculty their commitment to exposing students to real-time industry best practices, and from staff their desire to support students beyond the curriculum. My interest in returning to serve is rooted in my passion for building community and championing pathways for those seeking better opportunity for themselves and their families.

### Have you attended a meeting of the advisory board(s) to which you are applying?

---

☒ Yes ☐ No

### Hours Per Month Available for Position

---

4

### How did you learn of the vacancy? \*

---

☒ Word of Mouth

[Janet\\_LaBar\\_Resume\\_2025.pdf](#)

Upload a Resume

---

### Disclosure

#### Are you a Mecklenburg County resident?

---

☒ Yes ☐ No

**Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email [clerk@mecknc.gov](mailto:clerk@mecknc.gov) before submitting an application.)**

---

☐ Yes ☒ No

#### Are you a current vendor with Mecklenburg County?

---

☐ Yes ☒ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

☐ Yes ☒ No

---

## Board Specific Questions

### Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☒ I Agree

**Signature of Applicant (Sign Your Legal Name):**

Janet Kristine Magno LaBar



# JANET LABAR

PURPOSEFUL, PERFORMANCE-DRIVEN LEADER

+1 602-319-0681

janetlabar@icloud.com

3415 Windsor Dr, Charlotte, NC 28209

janetlabar.my.canva.site/jl

https://www.linkedin.com/in/janetlabar/

## PROFILE

Executive with two decades-plus of experience creating and leading strategies to help communities and organizations thrive. Strong interpersonal skills, intellectual curiosity, and determination have been foundational to my success as an intentional leader. I'm inspired by my family, teams who dare greatly, and people and communities who seek to be their best selves.

## SKILLS

- Leadership
- Effective Communication
- Strategic Planning
- Critical Thinking
- Project Management
- Relationship Building + Development
- Storytelling
- Talent Development

## WORK EXPERIENCE

### WOMEN'S IMPACT FUND

Executive Director | June 2025 - Present

Influential collective giving circle and leader in trust-based philanthropy with more than 500 members. WIF has proudly invested more than \$8.5 million in grants and awards to nonprofits serving Charlotte-Mecklenburg.

- Guiding one of the nation's most respected, women-led philanthropic organizations into its next phase of growth and impact by collaborating with the Board, Advisors, members, and community partners.

### CHARLOTTE REGIONAL BUSINESS ALLIANCE

President and CEO | April 2019 - May 2024

Voice of business and regional economic development organization serving Charlotte and 14 counties across North and South Carolina. I was the first woman and first woman of color to lead CLT Alliance—successor to the merger of the Charlotte Regional Partnership and Charlotte Chamber of Commerce, a charter member of the U.S. Chamber of Commerce.

- Led through transformation—developed and executed community-specific strategies among macro and micro shocks and organized multiple stakeholder interests to best position the organization in effectively serving the region.
- Promoted strong economic growth—amplified nearly 400 announcements, 37,000+ jobs and \$15 billion in capital investment from companies expanding and relocating.
- Increased regional competitiveness—advocated for and supported legislation and policies promoting equitable economic growth including Medicaid expansion, pre-trial integrity act, broadband funding, job training, transportation, and childcare.
- Delivered returns to the community—on average, for every \$1 invested in the CLT Alliance, at least \$37 of income was generated in the Charlotte Region (2019-2023).
- Built a winning reputation—received two-time recognition as country's No. 3 best-in-class regional economic development organization.
- Developed a more sustainable revenue model, shifting from membership to mission—achieved two consecutive years of record new revenue totaling \$2.2 million, an 80% investor retention rate, and five consecutive years of clean audits. Oversaw \$10 million budget.

### GREATER PORTLAND INC

President and CEO | June 2014 - April 2019

Regional economic development organization serving the Portland-Vancouver metropolitan. A true public-private partnership, GPI works to advance economic growth and prosperity for all through the recruitment of new investment and jobs. I joined GPI as its second CEO in three years and brought stability and credibility by establishing the organization as a go-to resource for the region.

- Led team in assisting companies expand and relocate to the region, resulting in 2,800+ jobs and nearly \$153 million in capital investment. On average, every dollar of GPI's operating budget yielded \$24 of income in the region (2015-2018).
- Optimized \$1.5 million budget to augment GPI's capabilities (site location, market connectivity, competitive benchmarking), providing clients and communities with a turnkey, highly sophisticated and professional experience.
- Directed planning process for five-year comprehensive economic development strategy rooted in equity, and secured \$225,000 in multi-year funding from U.S. Economic Development Administration.

GREATER PHOENIX ECONOMIC COUNCIL

Chief Performance Officer | September 2004 - June 2014

Globally recognized as a top economic development organization, working to attract and grow quality businesses and advocate for the competitiveness of Greater Phoenix. In my tenure at one of the nation's longest-standing regional economic development partnerships, I excelled in several key positions leading to my ascent as second in command.

- Supervised \$5 million budget and annual planning process, and evaluated program effectiveness, outcomes, and resource allocation.
- Co-created strategic engagement program for investors, bolstering investor retention and resource development efforts.
- Ensured accountability and governance by upholding organization's bylaws.
- Provided direct, multi-faceted support to Chief Executive Officer and Chairman of the Board.

PROFESSIONAL HIGHLIGHTS

- Led three successful bond campaigns resulting in more than \$2.9 billion for schools, housing, neighborhoods, streets, and transportation in Charlotte.
- Played key leadership role in retention of the ACC in North Carolina and attraction of its headquarters to Charlotte.
- Partnered with Carolina Panthers and Charlotte Hornets to showcase business and foreign direct investment opportunities during international games in London and Paris.
- Directed Greater Portland's regional submission for Amazon HQ2, which included sites from four jurisdictions and a multi-site distributed campus model, presented by GPI and AECOM.
- Co-authored business plan for Oregon Manufacturing Innovation Center, helping to secure \$7.5 million in state funding to establish a transformative R&D and workforce development center addressing manufacturing challenges through applied research and advanced technical training.
- Jointly developed GPEC's *Convening the Community* series, elevating awareness of Arizona's economic competitiveness to drive job creation and revenue-generation for the state. Recognized as a best practice by International Economic Development Council, the series catalyzed successful passage of Senate Bill 1403, the Arizona Renewable Energy Tax Incentive Program (see p. 23 of Transforming Economic Development, MIT, August 2013).

SELECTED ACHIEVEMENTS

- Honored by Charlotte Hornets as Social Justice Power Forward, January 2024.
- Delivered commencement keynote to Wingate University graduate students, May 2023.
- Named to Charlotte Business Journal's inaugural Power 100 (2022).
- Recognized four consecutive years on Business North Carolina's Power List (2021, 2022, 2023, 2024).
- Featured on the cover and alongside five other moms in "Juggling Act", SouthPark Magazine, May 2021.

EDUCATION

MBA, Marketing  
*University of Phoenix | 2005*

BA, Communication Arts / Advertising  
*University of West Florida | 1999*

Certificate, Managing happiness  
*HarvardX Online | 2005*

AFFILIATIONS + VOLUNTEERING

Central Piedmont Community College  
*Board Trustee, 2021-24*

Centralina  
*Member, Advancing the Plan Committee, 2022-24*

Charlotte Center City Partners  
*Board Member, 2019-24*

Charlotte-Mecklenburg Schools  
*Registered Volunteer*

Charlotte Soccer Academy  
*Team Manager, Charlotte SA Blue ECNL RL G10*

Charlotte Sports Foundation  
*Board Member, 2019-24*

Federal Reserve Bank of Richmond  
*Member, Industry Roundtable, 2021-24*

International Women's Forum Carolinas  
*Member, 2020-23*

South Carolina Metro Chamber Coalition  
*Market Lead, 2020-24*

Southern Communities Initiative  
*Former Market Lead*

U.S. Chamber of Commerce  
*Committee of 100, 2021-24*

Statement to Applicants

Which Boards would you like to apply for?

Central Piedmont Community College Board of Trustees: Submitted

Profile

Corinne J Perera  
First Name Middle Initial Last Name

corinnejacquelineperera@gmail.com  
Email Address

17106 Sand Bank Rd  
Home Address

Charlotte NC 28278  
City State Postal Code

Mobile: (734) 881-8424  
Primary Phone Alternate Phone

What Mecklenburg County District do you live in? Please verify below. \*

☒ 6

How long have you been a resident of Mecklenburg County? Please include months, or years.

3 years 4 months

My age range is (please select one): \*

☒ Over 55

Ethnicity \*

☒ Prefer not to Answer

Gender \*

☒ Female

Interests & Experiences

Education

PhD in Educational Leadership MBA in IT Management BA (Hons) Music

Clover School District

Employer

Part time Substitute  
Teacher

Occupation

---

## Business and civic experience

I bring a strong record of leadership in both business and civic settings, combining strategic management expertise with a commitment to community impact. My background includes senior academic and administrative roles where I oversaw program development, corporate training initiatives, and cross-sector collaborations. In the civic arena, I have contributed to community education, workforce development, and inclusive learning programs that strengthen local engagement. With a Ph.D. in Educational Leadership and an MBA in IT Management, I bridge corporate strategy with civic responsibility, driving initiatives that foster innovation, economic growth, and sustainable community partnerships.

---

## Area of expertise and interests/skills

I bring multidisciplinary expertise in educational leadership, business management, and community engagement, supported by a Ph.D. in Educational Leadership and an MBA in IT Management. My skills span curriculum development, corporate training, research, program management, and digital transformation. I am deeply interested in advancing lifelong learning, workforce development, and innovative, inclusive solutions that bridge academia, business, and civic needs.

---

## Additional Comments

I am eager to contribute my multidisciplinary background in leadership, education, and business to an organization that values innovation, collaboration, and community impact. My diverse experience—spanning academic administration, corporate training, program development, and civic engagement—equips me with a unique ability to bridge organizational goals with workforce and community needs. I thrive in roles that require strategic vision, strong communication, and relationship-building skills, and I am committed to delivering results that create lasting value for both the organization and the community it serves.

---

## Additional Information

**If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.**

No

---

## Why are you interested in serving on the board(s) to which you are applying?

I am interested in serving on these Boards because they align closely with both my professional expertise and my commitment to community service. With a background in educational leadership, business management, and community engagement, I understand the importance of advocating for quality care, accessible education, and policies that improve the lives of diverse populations. Serving on the Adult Care Home and Nursing Home Community Advisory Committees would allow me to support vulnerable residents and ensure their voices are heard, while contributing to the Central Piedmont Community College Board of Trustees offers an opportunity to strengthen workforce development and lifelong learning pathways. I am dedicated to advancing initiatives that promote dignity, equity, and sustainable growth within our community.

**Have you attended a meeting of the advisory board(s) to which you are applying?**

☐ Yes ☒ No

## Hours Per Month Available for Position

---

The following are the number of hours per month that I can commit to, depending on each specific Board: 1. Adult Care Home & Nursing Home Community Advisory Committees: 8–12 hours per month. 2. Central Piedmont Community College Board of Trustees: 10–15 hours per month. 3. Nursing Home Community Advisory Committee about 8–12 hours per month.

## How did you learn of the vacancy? \*

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☒ Mecklenburg County Website

[Board\\_Application\\_Resume\\_\\_Corinne\\_Perera\\_.docx](#)

Upload a Resume

---

## Disclosure

### Are you a Mecklenburg County resident?

---

☒ Yes ☐ No

**Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email [clerk@mecknc.gov](mailto:clerk@mecknc.gov) before submitting an application.)**

☐ Yes ☒ No

### Are you a current vendor with Mecklenburg County?

---

☐ Yes ☒ No

**• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.**

☐ Yes ☒ No

---

## Board Specific Questions

## Disclaimer

---

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

---

☒ I Agree

**Signature of Applicant (Sign Your Legal Name):**

---

Corinne Jacqueline Perera

# Corinne Jacqueline Perera, Ph.D.,

## MBA, BA (Hons)

---

Charlotte, NC 28278 | (734) 881-8424 | corinnejacquelineperera@gmail.com

### Summary

Multidisciplinary leader with expertise in educational leadership, business management, and community engagement. Committed to advancing lifelong learning, workforce development, and quality care for elderly and vulnerable populations. Skilled in strategic planning, program development, and building partnerships that connect organizational goals with community needs.

### Key Skills

Educational & Organizational Leadership | Community Advocacy & Civic Engagement | Workforce Development & Corporate Training | Program & Curriculum Development | Cross-Sector Collaboration | Elderly Care & Resident Advocacy

### Relevant Experience

#### **Content Editor & Proofreader (Freelance/Remote) | 2018 - Present**

- Edit and proofread academic manuscripts and books.
- Support researchers and educators in publishing impactful work internationally.

#### **Distinguished Professor, Shangrao Normal University (Remote) | 2020 - 2025**

- Provide research leadership, mentoring, and advocacy for inclusive and community-based learning.
- Contribute to global scholarship with focus on lifelong learning and workforce readiness.

#### **Program Facilitator, UNHCR & HELP University | 2006 - 2008**

- Coordinated community education programs for displaced populations.
- Advocated for vulnerable learners and strengthened educational outreach.

## **Education**

Ph.D. in Educational Leadership – University of Malaya, Malaysia

MBA in IT Management – Multimedia University, Malaysia

BA (Hons) in Music – United Kingdom

## **Civic Engagement**

Active advocate for quality care in adult/nursing home settings and champion for lifelong learning through higher education governance.



# Central Piedmont Community College Board of Trustees

## Board Details

Established by State Statute, the Board of Trustees is a corporate body with powers to acquire, hold, and transfer real and personal property, to enter into contracts, to institute and defend legal actions and suits, and to exercise such other rights and privileges as may be necessary for the management and administration of the institution in accordance with the provisions and purposes as stated in the General Statutes. Trustees are responsible for keeping elected officials informed of the implications of legislative actions that may have a bearing on the college.

Appointments are made for four-year terms. Members are appointed by the County Commission, Board of Education and the Governor.

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### Overview

- **Size** 12 Seats
- **Term Length** 4 Years
- **Term Limit** 2 Terms

---

### Contact

- **Name** Genie Weekley
- **Phone** (704) 330-6096

---

### Additional

**Qualifications**

Persons serving must be a resident of Mecklenburg County. Appointed members must attend a minimum of 65% of all scheduled meetings in a calendar year and cannot miss three consecutive meetings. Failure to comply with attendance requirements will result in removal from the advisory board.

**Advisory Board Details**

Appointments are made for four-year terms. Members are appointed by the County Commission, Board of Education, and the Governor.

**Meeting Dates/Times**

Twice Every Other Month - Wednesday at 8:00 a.m.

**Meeting Location**

Disher Building - Dowd Ballroom - 3rd Floor 1300 E 4th Street Charlotte, NC 28202

**Time Commitment**

12 hours annually

**Stipend**

No

**Special Notes****Job Description**

# Central Piedmont Community College Board of Trustees

## Board Roster

### Alison M Summerville

**Partial Term** Jul 06, 2023 - Jun 30, 2026

**Email** alison.summerville@ally.com

**Home Phone** Mobile: (704) 293-7689

**Alternate Phone** Business: (704) 444-4831

**Address**

2627 Sherwood Avenue  
Charlotte, NC 28207

**Appointing Authority** BOCC

**Category** BOCC

### Gabriel J Esparza

**1st Term** Oct 19, 2021 - Jun 30, 2027

**Email** gabe\_esparza@yahoo.com

**Home Phone** Mobile: (347) 749-3069

**Alternate Phone** Home: (347) 749-3069

**Address**

1426 Lilac Rd.  
Charlotte, NC 28209

**Appointing Authority** BOCC

**Category** BOCC

### Khalif Rhodes

**2nd Term** Jul 01, 2021 - Jun 30, 2029

**Email** khalif.rhodes@rhodesfirm.com

**Home Phone** Home: (704) 891-2494

**Alternate Phone** Home: (678) 823-1228

**Address**

6031 Graburns Ford Dr.  
Charlotte, NC 28269

**Appointing Authority** BOCC

**Category** BOCC

### Chris Paterson

**1st Term** N/A - N/A

**Home Phone :**

No Recruitment

**Appointing Authority** GOV

**Category** GOV

□

**Bradford Muller**

1st Term N/A - N/A

Home Phone :

No Recruitment

**Appointing Authority** GOV

**Category** GOV

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□

**Bert Scott**

1st Term N/A - N/A

Home Phone :

No Recruitment

**Appointing Authority** GOV

**Category** GOV

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□

**Arrington Mixon**

1st Term N/A - N/A

Home Phone :

No Recruitment

**Appointing Authority** NC HOUSE

**Category** NC HOUSE

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□

**Weston Address**

1st Term N/A - N/A

Home Phone :

No Recruitment

**Appointing Authority** BOE

**Category** BOE

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□

**Patricia Rodgers**

1st Term N/A - N/A

Home Phone :

No Recruitment

**Appointing Authority** GOV

**Category** GOV

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□

**Caldwell R Rose**

1st Term N/A - N/A

No Recruitment

**Appointing Authority** BOE

**Category** BOE

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□

**Lucia Z Griffith**

**1st Term** N/A - N/A

**Home Phone :**

No Recruitment

**Appointing Authority** BOE

**Category** BOE

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□

**Vacancy**

**Appointing Authority** BOCC

**Category** BOCC



## Legislation Text

---

**File #:** 26-0042

**Meeting Date:** 2/4/2026

**File Type:** Appointments

---

### Appointments- Storm Water Advisory Committee

**ACTION:**

Appointment is needed on the Storm Water Advisory Committee to fill one (1) three-year term expiring June 30, 2029, Financial/ Legal representative slot. Eric Bukovac is the only applicant and is eligible for appointment.

An application is attached.

**Staff Contact:** Kristine M. Smith, Clerk to the Board

**Presentation:** No

**BACKGROUND/JUSTIFICATION:**

Appointment is needed on the above said board.

**PROCUREMENT BACKGROUND:**

N/A

**POLICY IMPACT:**

N/A

**FISCAL IMPACT:**

N/A

# Storm Water Advisory Committee

## Applicant At-A-Glance

**One (1) three-year term expiring June 30, 2029**

(Financial/Legal Representative slot)

Name	District	Gender	Ethnicity
Bukovac, Eric	5	Male	Caucasian/Non-Hispanic

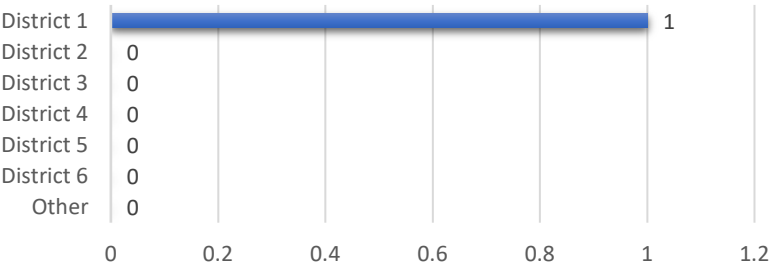
STORMWATER ADVISORY COMMITTEE DEMOGRAPHICS

Districts

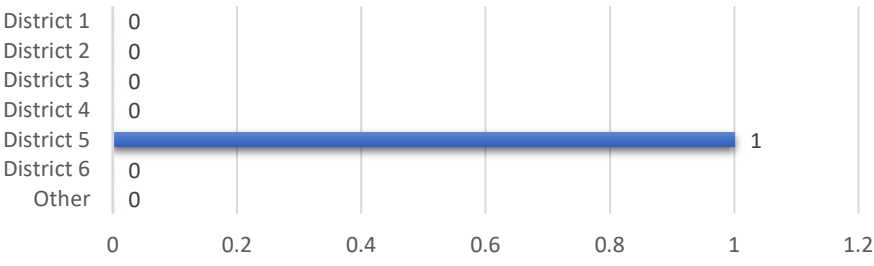
BOCC MEMBERS ONLY

	Members	Applicants
District 1	1	0
District 2	0	0
District 3	0	0
District 4	0	0
District 5	0	1
District 6	0	0
Other	0	0
Total	1	1

Members by District



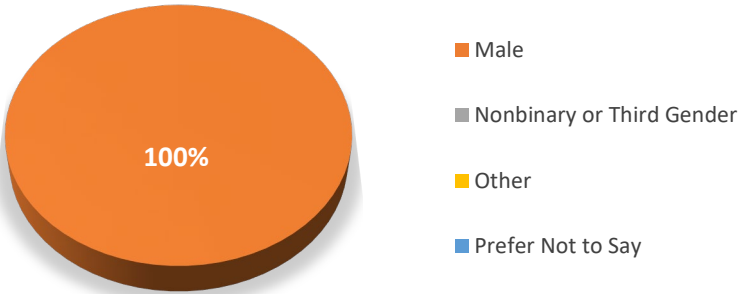
Applicants by District



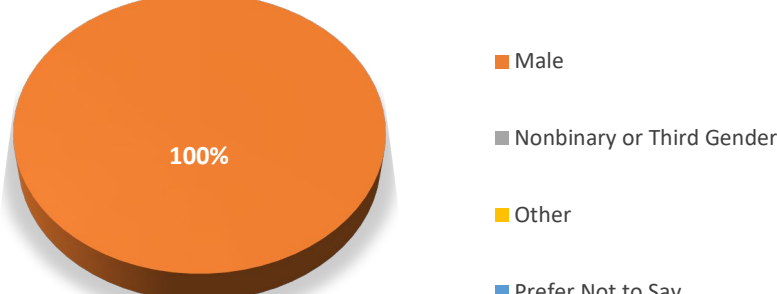
Gender

	Members	Applicants
Female	0	0
Male	1	1
Nonbinary or Third Gender	0	0
Other	0	0
Prefer Not to Say	0	0
Total	1	1

Members by Gender



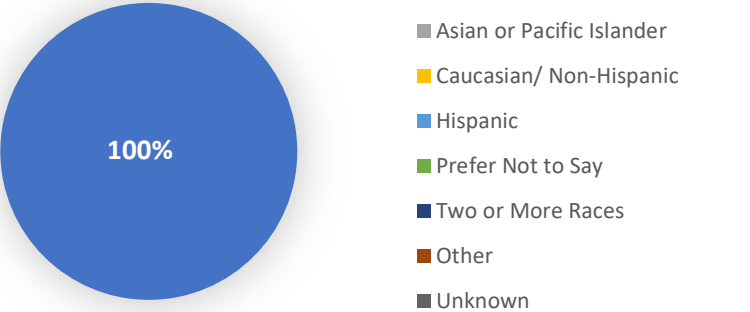
Applicants by Gender



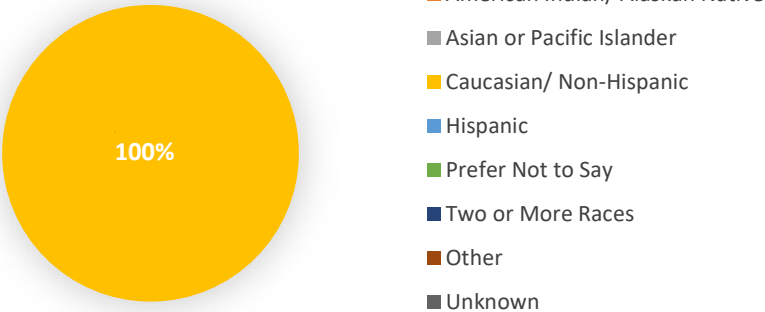
Ethnicity/Race

	Members	Applicants
African-American	1	0
American Indian/ Alaskan Native	0	0
Asian or Pacific Islander	0	0
Caucasian/ Non-Hispanic	0	1
Hispanic	0	0
Prefer Not to Say	0	0
Two or More Races	0	0
Other	0	0
Unknown	0	0
Total	1	1

Members by Ethnicity/Race



Applicants by Ethnicity/Race





Statement to Applicants

Which Boards would you like to apply for?

Storm Water Advisory Committee: Submitted

Profile

Eric M Bukovac  
First Name Middle Initial Last Name

What other names have you used? (includes, legal names, aliases, maiden names or professional monikers) NOTE: If none, please note N/A

N/A

ebukovac3@gmail.com  
Email Address

2700 Normandy Road  
Home Address

Charlotte NC 28209  
City State Postal Code

Mobile: (412) 721-5120  
Primary Phone Alternate Phone

What Mecklenburg County District do you live in? Please verify below. \*

☒ 5

How long have you been a resident of Mecklenburg County? Please include months, or years.

12 years

My age range is (please select one): \*

☒ 30 to 45

Ethnicity \*

☒ Caucasian/Non-Hispanic

Gender \*

☒ Male

## Ethnicity \*

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- ☒ Hispanic
- ☒ Caucasian-Non-Hispanic

## Gender \*

---

- ☒ Male

---

## Interests & Experiences

### Education

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BS from The University of North Carolina at Chapel Hill - 2013 Major in Business Administration, Minor in Public Policy

William Blair

Employer

Investment Banking  
Director

Occupation

### Business and civic experience

---

I lead William Blair's investment banking coverage of the Infrastructure & Utility Services sector. This involves advising shareholders of businesses that provide inspection, maintenance, cleaning, rehabilitation, and installation of critical infrastructure across end markets that span water & wastewater, electric utilities, natural gas, and telecommunication.

### Area of expertise and interests/skills

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Through my role as the Head of William Blair's Infrastructure & Utility Services coverage, I have an interest and enthusiasm for the protection and enhancement of critical infrastructure. I minored in Public Policy at the University of North Carolina, in addition to my Business Administration major.

---

## Additional Information

**If you are or have ever served on a Mecklenburg County board/commission, please answer yes or no. If yes, please disclose the Board and term-end date.**

---

No

### Why are you interested in serving on the board(s) to which you are applying?

---

In my employment, I recently led the transaction process to advise the founders of Atlantic Pipe Services on a growth investment in their business from a private equity firm. Atlantic Pipe Services is a Florida-based provider of sewer & stormwater inspection, cleaning, and rehabilitation services. Through this engagement, I deepened my understanding of the critical role stormwater infrastructure plays in the support of our communities. In particular, I have an appreciation for the need for proactive CCTV inspection of underground stormwater pipes, vac truck based cleaning, and rehabilitation which can include trenchless CIPP technologies. Municipalities in the Southeast are in particular need of attention on their stormwater infrastructure as a result of population growth, storm activity, and aging existing infrastructure. Some states and municipalities are standardizing the cadence for regular inspection of their existing infrastructure and newly installed stormwater pipes at varying stages of the wet utility construction process. Through my specific industry understanding and general business knowledge, I hope to bring perspectives to the Storm Water Advisory Committee on how to effectively and efficiently maintain, protect, and upgrade the county's stormwater infrastructure.

### Have you attended a meeting of the advisory board(s) to which you are applying?

---

☐ Yes ☒ No

### Hours Per Month Available for Position

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4

### How did you learn of the vacancy? \*

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☒ Mecklenburg County Website

[Eric.Bukovac.Resume\\_12.06.25\\_-\\_Mecklenburg\\_County\\_SWAC.pdf](#)

Upload a Resume

---

### Disclosure

#### Are you a Mecklenburg County resident?

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☒ Yes ☐ No

**Are you a current Mecklenburg County employee? (Mecklenburg County employees are prohibited from serving on any board where appointments are made by the Board of Commissioners. If you are a current, county employee who is to serve in an ex-officio and/or non-voting capacity on any board when required by law, please email [clerk@mecknc.gov](mailto:clerk@mecknc.gov) before submitting an application.)**

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☐ Yes ☒ No

#### Are you a current vendor with Mecklenburg County?

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☐ Yes ☒ No

• Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain the conflict.

☐ Yes ☒ No

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## Board Specific Questions

Question applies to Storm Water Advisory Committee

**SWAC: Which category best describes your experience? \***

☒ Financial, Accounting, or Legal Professional

## Disclaimer

I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that I have read the appointment policy and that the information contained in this application is true according to the best of my knowledge and belief. I certify that I am providing my legal name and address in which I reside. I understand that inaccurate or untrue information will be cause for removal from any appointed advisory board. By submitting this application, I agree to adhere to all County policies pertaining to advisory boards, including attendance. I understand if I do not achieve 65% annual attendance, I will be automatically removed from the board or commission to which I am appointed. I understand that this application is subject to the N.C. Public Records Law (NCGS § 132-1) and may be released upon request.

☒ I Agree

**Signature of Applicant (Sign Your Legal Name):**

Eric M Bukovac

# Eric M. Bukovac

2700 Normandy Road, Charlotte, NC 28209 | (412) 721-5120 | EBukovac3@gmail.com

## SUMMARY

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I have lived in Mecklenburg County for the past twelve years, working in investment banking with a focus on sell-side mergers and acquisitions. I now lead William Blair's coverage of Infrastructure & Utility Services and have transaction experience with businesses that service stormwater and sewer pipelines, which helped build my understanding of the need for proactive CCTV inspection of underground stormwater pipes, vac truck based cleaning, and rehabilitation which can include trenchless CIPP technologies.

## PROFESSIONAL EXPERIENCE

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### William Blair

Charlotte, NC

*Investment Banking Director – Head of Infrastructure & Utility Services*

2021 – Present

- Director for a leading independent middle market investment bank, experienced in sell-side, buy-side, and capital raise transactions ranging from \$20M to \$1,000M in enterprise value
- Lead the bank's coverage of Infrastructure & Utility Services, advising companies that provide field-based inspection, maintenance, rehabilitation, and upgrade of critical infrastructure across electrical, water & wastewater, natural gas, telecom, and civil infrastructure markets
- Transaction experience with private equity groups, corporations, and founder- / family-owned businesses across a range of industries including professional and business services, industrials, and healthcare
- Work with clients' management teams (typically CFOs & CEOs), and investors' investment professionals including private equity principals and strategic acquirers' corporate development and finance teams

#### Selected Transaction Experience

*Sale of Atlantic Pipe Services to Eagle Merchant Partners*

- Southeast-based provider of inspection, cleaning, and rehabilitation services to underground sewer & stormwater pipe infrastructure for municipal and commercial customers
- Sourced and led all critical execution elements of the transaction including process design and negotiations

*Sale of Atlantic Power Constructors to Neos Partners*

- Northeast-based provider of outsourced electric utility services for transmission, distribution, and substation infrastructure
- Sourced and led all critical execution elements of the transaction including process design and negotiations

*Sale of Technibus to IES Holdings (Nasdaq:IESC)*

- Provider of highly-engineered electrical infrastructure equipment for high voltage power generation and commercial & industrial applications
- Facilitated buyer due diligence through an accelerated timeline of 30 days from LOI to signed SPA

### Fidus Partners

Charlotte, NC

*Investment Banking Associate, Vice President*

2015 – 2021

- M&A transaction execution for a middle market bank covering business services and industrials

### Brookwood Associates

Charlotte, NC

*Investment Banking Analyst*

2013 – 2015

- Analyst for a middle market investment bank focused on sell-side mergers and acquisitions

## EDUCATION

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### The University of North Carolina at Chapel Hill

Chapel Hill, NC

*Bachelor of Science in Business Administration, Highest Distinction*

May 2013

Concentration: Finance, Minor: Public Policy

GPA: 3.88 / 4.00 Beta Gamma Sigma: top 10% of graduating Kenan-Flagler Business School class

## QUALIFICATIONS, SKILLS, and INTERESTS

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- FINRA Investment Banking Representative (Series 79) and Uniform Securities Agent (Series 63) Licenses
- Highly proficient with Microsoft Excel, PowerPoint, Word, and Capital IQ
- Enjoy spending time with my wife and two kids, exploring new restaurants, exercising & running, and cheering on UNC athletics teams

# Storm Water Advisory Committee

## Board Roster

### Dave Canaan

**1st Term** Jun 01, 2025 - Jun 30, 2028

**Email** dave.canaan@gmail.com

**Home Phone** Mobile: (704) 517-4368

**Address**

6667 Kingbird CT  
Charlotte, NC 28215

No Recruitment

**Appointing Authority** CITY COUNCIL

**Category** RESIDENTIAL NEIGHBORHOOD REPRESENTATIVE

### Nancy Carter

**2nd Term** Jul 01, 2021 - Jun 30, 2027

**Email** n3157w@yahoo.com

**Home Phone** : 704-336-2422

**Alternate Phone** : 704-564-8997

No Recruitment

**Appointing Authority** SOUTHERN TOWNS

**Category** RESIDENTIAL NEIGHBORHOOD REPRESENTATIVE

### Nestor Hernandez

**1st Term** Aug 21, 2023 - Jun 30, 2026

**Email** hernandez.n@tandh.com

**Home Phone** Mobile: (336) 264-4440

**Address**

4131 Abbeydale Drive  
Charlotte, NC 28250

No Recruitment

**Appointing Authority** NORTHERN TOWN

**Category** DEVELOPER

### Chauncey Radcliffe Mann

**2nd Term** Sep 06, 2023 - Jun 30, 2028

**Email** crmann@live.com

**Home Phone** Mobile: (803) 371-4123

**Alternate Phone** Business: (704) 895-8015

**Address**

837 Shearer Street  
Davidson, NC 28036

No Recruitment

**Appointing Authority** SOUTHERN TOWNS

**Category** GENERAL CONTRACTOR

---

□ **David R Privette**

**1st Term** Jul 01, 2024 - Jun 20, 2027

**Email** david.privette@outlook.com

**Home Phone** Mobile: (980) 322-1066

**Address**

15217 Steele Creek Road  
Charlotte , NC 28273

No Recruitment

**Appointing Authority** CITY COUNCIL

**Category** RESIDENTIAL NEIGHBORHOOD  
REPRESENTATIVE

---

□ **Richard Roti**

**2nd Term** Apr 06, 2021 - Jun 30, 2026

**Email** rickroti@gmail.com

**Home Phone** Home: (704) 957-8660

**Alternate Phone** Business: (704) 957-8660

**Address**

7322 Versailles Lane  
Charlotte, NC 28277

No Recruitment

**Appointing Authority** CITY COUNCIL

**Category** ENVIRONMENT

---

□ **Christopher E Smith**

**1st Term** Jul 01, 2025 - Jun 30, 2028

**Email** publichealthces@gmail.com

**Home Phone** Mobile: (314) 761-1145

**Address**

14130 Northridge Drive  
Charlotte, NC 28269

**Appointing Authority** BOCC

**Category** INSTITUTIONS

---

□ **Vacancy**

No Recruitment

**Appointing Authority** SOUTHERN TOWNS

**Category** INDUSTRY

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□ **Vacancy**

**Appointing Authority** BOCC

**Category** FIN/LEGAL



Mecklenburg County, NC



# Storm Water Advisory Committee

## Board Details

To review and recommend storm water management policies, policy changes, long-range plans and their budgetary and rate impacts. Review and comment on capital improvement programs. Review and comment on the annual operating budget for their respective service charge areas, including but not limited to, public education activities, customer service, and the building and collections system. Hear appeals and reach decisions on: service charges, credits, and adjustments. Hear requests for changes from City and County staff and from private parties and make recommendations to the City Council and the Board of County Commissioners on the following matters: the application, modification, and enforcement of storm water policies.

- \* Schools, colleges, hospitals, or churches - (INST) 1 member
- \* Industry, manufacturing, or commercial - (IND) 1 member
- \* Environmental organizations - (ENV) 1 member
- \* Financial, accounting, or legal professional - (FLP) 1 member
- \* Developer or land development design professional - (DEV) 1 member
- \* General Contractor - (GC) 1 member
- \* Residential neighborhoods - (RESI) 3 members

## Overview

-  **Size** 9 Seats
-  **Term Length** 3 Year
-  **Term Limit** 2 Terms

## Contact

-  **Name** Myrette Stephen
-  **Phone** (980) 314-3205

## Additional



**Qualifications**

Must be a resident of Mecklenburg County.

**Advisory Board Details**

3 appointments by the County Commissioners, 3 appointments by the Charlotte City Council; 1 appointment by the towns in the northern part of the County as determined by the northern towns; 1 appointment by the towns in the southern part of the County as determined by the southern towns; and 1 appointment by the eight previously appointed members above.

**Meeting Dates/Times**

Monthly - 3rd Thursday at 4:30 p.m.

**Meeting Location**

Hal Marshall - Conference Room 2145 Suttle Ave. Rm 407, 4th Fl Charlotte, NC 28208

**Time Commitment**

2.5 hours a month

**Stipend**

No

**Special Notes**

Don Ceccarelli, Division Director 980-314-3236 [Don.Ceccarelli@MecklenburgCountyNC.gov](mailto:Don.Ceccarelli@MecklenburgCountyNC.gov)

**Job Description**



# Mecklenburg County

600 East Fourth Street  
Charlotte, NC 28202

## Legislation Text

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**File #:** 26-0039

**Meeting Date:** 2/4/2026

**File Type:** Consent

---

### Pulled Consent Items

#### **ACTION:**

**Receive as information the items Commissioners have pulled from the Consent Agenda**

**Staff Contact:** Kristine M. Smith, Clerk to the Board

**Presentation:** No

#### **BACKGROUND/JUSTIFICATION:**

Commissioners may remove agenda items from the Consent Agenda for a separate vote, for public awareness, and/or to make comments. The attachment lists items pulled from the Consent Agenda.

#### **PROCUREMENT BACKGROUND:**

N/A

#### **POLICY IMPACT:**

N/A

#### **FISCAL IMPACT:**

N/A



## Legislation Text

File #: 26-0007

Meeting Date: 2/4/2026

File Type: Consent

### Community Support Services Department Positions

#### **ACTION:**

**Authorize four (4) positions for the A Home For All 2.0 initiative in the Community Support Services Department, Housing Innovation & Stabilization Services Division:**

- **One (1) Social Services Manager to ensure integration of A Home for All initiatives and processes with work of the Continuum of Care. This position will provide oversight and direction of fidelity, compliance, and monitoring of performance. (annual market rate is \$95,409)**
- **One (1) Sr. Management Analyst to collect, monitor, and analyze performance for internal and external partners, assist in development and oversight of contracts. (annual market rate is \$95,409)**
- **One (1) Sr. Social Services Manager to manage existing and new projects focused on access to the “front door” of homeless system/prevention (annual market rate is \$104,949)**
- **One (1) Sr. Administrative Support Assistant to provide administrative support throughout division, including the tracking of invoices (annual market rate is \$53,855)**

**Staff Contact:** Stacy M. Lowry, Community Support Services Department Director

**Presentation:** No

#### **BACKGROUND/JUSTIFICATION:**

In a reset of the current model, Mecklenburg County will lead A Home for All 2.0 by identifying implementation priorities and executing. In addition to the County in the lead role, this structure will

include The Foundation for the Carolinas in the lead fundraising role, an Advisory Council (with engagement from the corporate sector) and the Continuum of Care Governing Board.

Under this new model, Mecklenburg County Community Support Services Housing Innovation and Stabilization Services Division will manage all daily operations, contracts and staffing. The four positions are needed to support success of the new model. The existing Continuum of Care (CoC) structure will be leveraged for technical guidance of the framework.

Initially funded in a contract with United Way, funding for A Home For All is now included in the Mecklenburg County Fiscal Year 2026 budget. No additional funding will be needed for the positions.

**PROCUREMENT BACKGROUND:**

N/A

**POLICY IMPACT:**

N/A

**FISCAL IMPACT:**

Initially funded in a contract with United Way, funding for A Home For All is now included in the Mecklenburg County Fiscal Year 2026 budget.



## Legislation Text

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**File #:** 26-0024

**Meeting Date:** 2/4/2026

**File Type:** Consent

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### Budget Amendment - Department of Community Resources

#### **ACTION:**

**Amend the fiscal year 2025-2026 Annual Budget Ordinance to recognize, receive, and appropriate an increase in revenue and expenses in the amount of \$65,585 from the North Carolina Department of Health and Human Services, Division of Social Services to the General Fund (0001) within the Department of Community Resources**

**Staff Contact:** Lonnie Parker, Business Operations Director, Department of Community Resources

**Presentation:** No

#### **BACKGROUND/JUSTIFICATION:**

The North Carolina Department of Health and Human Services, Division of Social Services allocates funding for the Low Income Home Energy Assistance program. The fiscal year 2025-2026 allocation for the Crisis Intervention Program (CIP) and Low-Income Energy Assistance Program (LIEAP) Administration increased by \$65,585 totaling \$694,988. The funding is for the Economic Service Division within the Department of Community Resources

#### **PROCUREMENT BACKGROUND:**

N/A

#### **POLICY IMPACT:**

N/A

#### **FISCAL IMPACT:**

An increase in fiscal year 2025-2026 General Fund (0001) revenue and associated expenses in the amount of \$65,585 for the Department of Community Resources



## Legislation Text

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File #: 26-0026

Meeting Date: 2/4/2026

File Type: Consent

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### **Budget Amendment for FY26 Huntersville ETJ Fire Protection Service District Fund Balance Appropriation**

#### **ACTION:**

**Amend the FY2026 Budget Ordinance to appropriate \$299,732 of Huntersville ETJ Fire District (9024) fund balance to support land acquisition related to a fire station replacement project**

**Staff Contact:** Adrian Cox, Budget Director

**Presentation:** No

#### **BACKGROUND/JUSTIFICATION:**

The Town of Huntersville recently purchased property to use as a site for a new Fire Station #2. The station will be used for fire protection in the Town of Huntersville and its surrounding extraterritorial jurisdiction (ETJ). The town has requested funding from the Huntersville ETJ Fire District Fund to support 33% of the cost of the land. No further expenses to the ETJ are anticipated for the project. The Huntersville ETJ Fire District Fund currently has a balance of \$644,930, which can only be used to support fire protection in the ETJ. The balance is maintained for capital expenses, such as the purchase of land for a replacement station. County staff have reviewed the request and recommended providing funding from the Huntersville ETJ Fire District Fund as requested by the Town for this project.

#### **PROCUREMENT BACKGROUND:**

N/A

#### **POLICY IMPACT:**

N/A

#### **FISCAL IMPACT:**

Huntersville ETJ Fire District (9024) balance appropriation of \$299,732. No county funding impact.





## Legislation Text

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**File #:** 26-0027

**Meeting Date:** 2/4/2026

**File Type:** Consent

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### Tax Refunds

#### **ACTION:**

**(A) Approve taxpayer refunds in the amount of \$2,180.26 for registered motor vehicles as statutorily required to be paid as requested by the County Assessor; and**

**(B) Approve taxpayer refunds in the amount of \$135,971.46 as statutorily required to be paid as requested by the County Assessor**

**Staff Contact:** Lotrel Feaster, County Assessor's Office

**Presentation:** No

#### **BACKGROUND/JUSTIFICATION:**

(A) This Board action is necessary to approve registered motor vehicle tax refunds in the amount of \$2,180.26 resulting from clerical errors, value changes and appeals processed in the statewide vehicle tax system.

(B) This Board action is necessary to approve tax refunds resulting from clerical errors, audits and other amendments, including revaluation appeals. There is accrued interest of \$1,446.95 to be added to refunds of \$52,615.38. There is no accrued interest to be added to the refunds of \$81,909.13. The total refunds with interest added is \$135,971.46.

#### **PROCUREMENT BACKGROUND:**

N/A

#### **POLICY IMPACT**

N/A

#### **FISCAL IMPACT:**

(A) County funds: \$2,180.26



(B) County funds: \$135,971.46 with interest

MECKLENBURG Refunds

Tax Year	Bill Number	Parcel #	Source Type	Adj. #	Adj. Reason	Date of Adj.	Recipient Name	Address	City	State	Zip Code	Refund Amount (\$)	MECKLENBURG Portion Refund (\$)	Police Refund (\$)	Fire/Police District	Fire Refund (\$)
2025	0008375370-2025-2025-0000-00	02962438	REI	638450	Processed In Error	12/10/2025	ABERDEEN OWNERS ASSOCIATION INC	13420 REESE BLVD WEST	HUNTERSVILLE	NC	28078	51.73	51.73	0.00		0.00
2024	0008329980-2024-2023-0000-00		IND	638275	GAP Billing	12/03/2025	ANURAG, SANDIP	10211 MAHONIA ST UNIT 204	CHARLOTTE	NC	28277	287.75	287.75	0.00		0.00
2025	0008203363-2025-2025-0000-00		IND	638237	Sold/Traded	12/02/2025	BALCERZAK, JOHN BURKE	18125 SUNSET COVE LN	CORNELIUS	NC	28031	79.23	79.23	0.00		0.00
2025	0001582910-2025-2025-0000-00	03147205	REI	638662	BER Penalty Decision	12/22/2025	BAREFOOT, PHIL AND BAREFOOT, DEBORAH S	1513 LAKE DR	CHARLOTTE	NC	28214	285.19	201.51	47.85	POLICE (MCH) ~ FIRE (MCH)	35.83
2022	0008244888-2022-2022-0000-00		IND	638997	Not in County	01/08/2026	BOYLES, OCTOBER EVE	912 BALSAM TERR	CHARLOTTE	NC	28214-1294	106.54	106.54	0.00		0.00
2025	0008200436-2025-2025-0000-01		IND	638476	Processed In Error	12/11/2025	BUTTLE, MARILYN PIERRETTE	4724 BASEL PL LOT #87	CHARLOTTE	NC	28227	123.17	123.17	0.00		0.00
2025	0001562346-2025-2025-0000-01	03104414	REI	638382	Processed In Error	12/08/2025	CESSNA, JENNIFER M AND ILBRINK, AARON	206 BROOKLAIN DR	CHARLOTTE	NC	28214	221.72	221.72	0.00		0.00
2025	0001510809-2025-2025-0000-00	02712114	REI	638531	Processed In Error	12/16/2025	DARWIN, WILLIAM E AND DARWIN, DEBORAH L	3609 ORIOLE PL	CHARLOTTE	NC	28269	54.50	54.50	0.00		0.00
2025	0001610812-2025-2025-0000-01	04122304	REI	638867	Processed In Error	12/30/2025	GAITHER, GARFIELD	4508 HAMILTON CIR	CHARLOTTE	NC	28216	523.24	523.24	0.00		0.00
2024	0008312535-2024-2024-0000-00		BUS	638793	Business Closed	12/30/2025	GENERAL MOTORS LLC	C/O RYAN PTS DEPT. 851 PO BOX 460169	HOUSTON	TX	77056	161.65	161.65	0.00		0.00
2021	0001518955-2021-2021-0000-00		BUS	638085	Business Closed	11/24/2025	HYDRAULIC ENGINEERED PRODUCTS & SERVICE CO INC	20325 CHURCH ST	CORNELIUS	NC	28031	588.84	588.84	0.00		0.00
2022	0001518955-2022-2022-0000-00		BUS	638086	Business Closed	11/24/2025	HYDRAULIC ENGINEERED PRODUCTS & SERVICE CO INC	20325 CHURCH ST	CORNELIUS	NC	28031	522.22	522.22	0.00		0.00
2023	0001518955-2023-2023-0000-00		BUS	638087	Business Closed	11/24/2025	HYDRAULIC ENGINEERED PRODUCTS & SERVICE CO INC	20325 CHURCH ST	CORNELIUS	NC	28031	373.22	373.22	0.00		0.00
2024	0001518955-2024-2024-0000-00		BUS	638088	Business Closed	11/24/2025	HYDRAULIC ENGINEERED PRODUCTS & SERVICE CO INC	20325 CHURCH ST	CORNELIUS	NC	28031	283.16	283.16	0.00		0.00
2025	0001786622-2025-2025-0000-01	11112462	REI	638427	Processed In Error	12/09/2025	KOROMA, ERNESTINE A	8716 HARRISBURG RD	CHARLOTTE	NC	28215	1,068.42	1,068.42	0.00		0.00
2021	0008202125-2021-2021-0000-00		IND	638743	Duplication	12/19/2025	LOPEZ, MARGARITA REBOLLAR	809 ANN ELIZABETH DR	CHARLOTTE	NC	28213	67.65	67.65	0.00		0.00
2022	0008202125-2022-2022-0000-00		IND	638744	Duplication	12/19/2025	LOPEZ, MARGARITA REBOLLAR	809 ANN ELIZABETH DR	CHARLOTTE	NC	28213	81.87	81.87	0.00		0.00
2023	0008202125-2023-2023-0000-00		IND	638745	Duplication	12/19/2025	LOPEZ, MARGARITA REBOLLAR	809 ANN ELIZABETH DR	CHARLOTTE	NC	28213	63.39	63.39	0.00		0.00
2025	0008104987-2025-2024-0000-00		IND	638070	Sold/Traded	11/24/2025	SABIDO, MICHAEL IAN	1611 SWEET MOSS LOOP	DENVER	NC	28037	22.46	22.46	0.00		0.00
2025	0001890043-2025-2025-0000-01	16722322	REI	638468	Processed In Error	12/11/2025	SHIELDS, ROBERT W AND SHIELDS, HALYNA	1029 LAND GRANT RD	CHARLOTTE	NC	28217	799.16	799.16	0.00		0.00
2021	0008069034-2021-2021-0000-00	21733106	REI	638434	Processed In Error	12/09/2025	TOLL NC I LLC	250 GIBALTAR RD	HORSHAM	PA	19044	3,434.37	2,421.33	699.04	POLICE (MCH) ~ FIRE (MCH)	314.00
2022	0008069034-2022-2022-0000-00	21733106	REI	638433	Processed In Error	12/09/2025	TOLL NC I LLC	250 GIBALTAR RD	HORSHAM	PA	19044	3,518.76	2,421.33	699.04	POLICE (MCH) ~ FIRE (MCH)	398.39
2023	0008069034-2023-2023-0000-00	21733106	REI	638432	Processed In Error	12/09/2025	TOLL NC I LLC	250 GIBALTAR RD	HORSHAM	PA	19044	5,887.86	4,110.29	1,016.50	POLICE (MCH) ~ FIRE (MCH)	761.07
2024	0008069034-2024-2024-0000-00	21733106	REI	638431	Processed In Error	12/09/2025	TOLL NC I LLC	250 GIBALTAR RD	HORSHAM	PA	19044	5,974.74	4,197.17	1,016.50	POLICE (MCH) ~ FIRE (MCH)	761.07
2022	0008116409-2022-2022-0000-00		BUS	638461	Business Correction	12/11/2025	TRANE US INC	ROBERT GARCIA 6375 S. PECOS RD STE 212	LAS VEGAS	NV	89120	379.05	379.05	0.00		0.00
2025	0001499987-2025-2025-0000-00		BUS	638948	Business Correction	01/06/2026	TRUGREEN LIMITED PARTNERSHIP	BARRY CUMMINS DIRECTOR OF TAX 1790 KIRBY PARKWAY	MEMPHIS	TN	38138	4,636.81	4,636.81	0.00		0.00
2025	0008377951-2025-2025-0000-02	10326120	REI	638990	Processed In Error	01/08/2026	WCO EAST SIDE LP	118 16TH AV STE 200	NASHVILLE	TN	37203	44,842.11	44,842.11	0.00		0.00
2025	0001803746-2025-2025-0000-01	11703104	REI	638202	Processed In Error	12/01/2025	YOUNG MEN'S CHRISTIAN ASSOC OF GREATER CHARLOTTE	400 E MOREHEAD STREET 5TH FLOOR	CHARLOTTE	NC	28202-2606	7,470.32	7,470.32	0.00		0.00

TOTAL	81,909.13	76,159.84	3,478.93	2,270.36
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Meck Refunds No Interest	\$ 81,909.13
Meck Refunds	\$ 52,615.38
Interest	\$ 1,446.95
Total Refunds w/out NCVTS	\$ 135,971.46

NCVTS Pending Refund Report December 2025	\$ 2,180.26
Total Refunds	\$ 138,151.72

MECKLENBURG Refunds

Tax Year	Bill Number	Parcel #	Source Type	Adj. #	Adj. Reason	Date of Adj.	Recipient Name	Address	City	State	Zip Code	Payment Date for Interest Calculation	Refund Amount (\$)	Total Interest to Pay if mailed on or before 7/18/2026 (\$)	Total Interest to Pay if mailed on or before 7/27/2026 (\$)	MECKLENBURG Portion Refund (\$)	MECKLENBURG Portion Interest 1 (\$)	MECKLENBURG Portion Interest 2 (\$)	Police Refund (\$)	Police Interest 1 (\$)	Police Interest 2 (\$)	Fire/Police District	Fire Refund (\$)	Fire Interest 1 (\$)	Fire Interest 2 (\$)
2025	0001608700-2025-2025-0000-01	04111505	REI	638748	BER Decision	12/22/2025	ACOSTA, GLORIA L	PO BOX 25024	CHARLOTTE	NC	28229	1/6/2026	538.28	14.80	14.80	538.28	14.80	14.80	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001705140-2025-2025-0000-01	07844506	REI	638752	BER Decision	12/22/2025	ADAMS, WILLIAM L AND ADAMS, CLARETTA F	1611 BLUFF CT	CHARLOTTE	NC	28206	1/6/2026	851.88	23.43	23.43	851.88	23.43	23.43	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001653809-2025-2025-0000-01	05143227	REI	638754	BER Decision	12/22/2025	ALEXANDER, ELIZABETH NANTZ	9912 BAXTER CALDWELL DR	CHARLOTTE	NC	28213	1/6/2026	714.91	19.66	19.66	714.91	19.66	19.66	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001735539-2025-2025-0000-01	09705226	REI	638757	BER Decision	12/23/2025	ASBURY, JULIA W	5840 HADDINGTON DR	CHARLOTTE	NC	28215	1/6/2026	673.52	18.52	18.52	673.52	18.52	18.52	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008258812-2025-2025-0000-00		BUS	638685	BER Decision	12/18/2025	BALANCED ENERGY REFLEXOLOGY	3801 ZEBULON WILLIAMS RD	MONROE	NC	28110	1/6/2026	60.72	1.67	1.67	60.72	1.67	1.67	0.00	0.00	0.00		0.00	0.00	0.00
2025	0002019217-2025-2025-0000-01	22132250	REI	638604	BER Decision	12/17/2025	BATISTA, MARIA N AND GARCIA, DOMINGO	8101 IVY FALLS CT	CHARLOTTE	NC	28226	1/6/2026	968.15	26.62	26.62	968.15	26.62	26.62	0.00	0.00	0.00		0.00	0.00	0.00
2025	0002622206-2025-2025-0000-01	22937508	REI	638730	BER Decision	12/18/2025	BESSELLIEU, DENISE AND YOUNG, JACQUELINE	18307 LIPPARDS HUNT CT	CHARLOTTE	NC	28277	1/6/2026	221.71	6.10	6.10	221.71	6.10	6.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001885623-2025-2025-0000-01	16521309	REI	638592	BER Decision	12/17/2025	BEVERLY, DOROTHY L.	3542 REDSTONES RD	CHARLOTTE	NC	28212	1/6/2026	537.78	14.79	14.79	537.78	14.79	14.79	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001618690-2025-2025-0000-01	04325284	REI	638734	BER Decision	12/18/2025	BONDS, SHIRLEY	5618 GLEN COVE DR UNIT 71	CHARLOTTE	NC	28269	1/6/2026	436.09	11.99	11.99	436.09	11.99	11.99	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001621909-2025-2025-0000-01	04521225	REI	638674	BER Decision	12/18/2025	BOYD, SANDRA L	2811 ALLEN RD S	CHARLOTTE	NC	28269-4609	1/6/2026	502.31	13.81	13.81	502.31	13.81	13.81	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001715505-2025-2025-0000-01	08311217	REI	638718	BER Decision	12/18/2025	BREWER, MILDRED L	1009 WOODSIDE AVE	CHARLOTTE	NC	28205	1/6/2026	1,074.33	29.54	29.54	1,074.33	29.54	29.54	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001511044-2025-2025-0000-01	02714226	REI	638573	BER Decision	12/17/2025	BRIDGES, JACQUES P AND BRIDGES, NICOLE	4325 HUBBARD FALLS DR	CHARLOTTE	NC	28269-2395	1/6/2026	221.72	6.10	6.10	221.72	6.10	6.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001553421-2025-2025-0000-01	02953337	REI	638585	BER Decision	12/17/2025	BRODA, WILLIAM M AND MARY TALBOT	7613 TARLAND LN	CHARLOTTE	NC	28269	1/6/2026	221.72	6.10	6.10	221.72	6.10	6.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001597766-2025-2025-0000-01	03714409	REI	638739	BER Decision	12/18/2025	BROWN, LARRY A	4603 HUNTERS POINT CT	CHARLOTTE	NC	28269	1/6/2026	273.81	7.53	7.53	273.81	7.53	7.53	0.00	0.00	0.00		0.00	0.00	0.00
2025	0002622065-2025-2025-0000-01	22901193	REI	638555	BER Decision	12/17/2025	CAROLINA VOLUNTEER FIRE DEPT INC	9937 PROVIDENCE RD W	CHARLOTTE	NC	28277	1/6/2026	5,521.69	151.85	151.85	5,521.69	151.85	151.85	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001500647-2025-2025-0000-01	02513240	REI	638557	BER Decision	12/17/2025	CARTER, SHANNON DENISE	8917 POTOMAC BLVD	CHARLOTTE	NC	28216	1/6/2026	221.72	6.10	6.10	221.72	6.10	6.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001668191-2025-2025-0000-01	05911117	REI	638569	BER Decision	12/17/2025	CHANGE, RUTH	2525 BURKHOLDER RD	CHARLOTTE	NC	28214	1/6/2026	767.14	21.10	21.10	767.14	21.10	21.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001545340-2025-2025-0000-01	02938303	REI	638545	BER Decision	12/17/2025	CHISOLM, RICHARD AND CHISOLM, JUDIE M	12509 TANNERS CT	CHARLOTTE	NC	28211	1/6/2026	221.71	6.10	6.10	221.71	6.10	6.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001750075-2025-2025-0000-01	09917333	REI	638560	BER Decision	12/17/2025	COCHRAN, PATRICIA A	3923 BRIARHILL DR	CHARLOTTE	NC	28215	1/6/2026	414.12	11.39	11.39	414.12	11.39	11.39	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001768013-2025-2025-0000-01	10721255	REI	638551	BER Decision	12/17/2025	COLE, WILLIAM C AND COLE, HOPE Y	8006 GERA EMMA DR	CHARLOTTE	NC	28215-8578	1/6/2026	221.72	6.10	6.10	221.72	6.10	6.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001726551-2025-2025-0000-01	09304216	REI	638567	BER Decision	12/17/2025	CRUZ, EUDOCIO	1720 ACADEMY ST	CHARLOTTE	NC	28205	1/6/2026	819.12	22.53	22.53	819.12	22.53	22.53	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001558023-2025-2025-0000-01	02973550	REI	638626	BER Decision	12/17/2025	DRUNGLE, MARGARET ROSE	8474 HIGHLAND GLEN DR UNIT C	CHARLOTTE	NC	28269	1/6/2026	809.80	22.27	22.27	809.80	22.27	22.27	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008359513-2025-2025-0000-00		BUS	638695	BER Decision	12/18/2025	EMBRACE ALL LATINO VOICES	7508 E INDEPENDENCE BLVD SUITE 101	CHARLOTTE	NC	28227	1/6/2026	166.99	4.59	4.59	166.99	4.59	4.59	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001441845-2025-2025-0000-01	00528160	REI	638638	BER Decision	12/17/2025	ENLOE, JANIS SMITH	19917 OAK LEAF CIRCLE	CORNELIUS	NC	28031	1/6/2026	510.69	14.04	14.04	510.69	14.04	14.04	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001940607-2025-2025-0000-01	19504352	REI	638552	BER Decision	12/17/2025	FEY, DANIEL G AND FEY, JANE B	5414 MINT FOREST DR	CHARLOTTE	NC	28227	1/6/2026	221.71	6.10	6.10	221.71	6.10	6.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001554956-2025-2025-0000-01	02964114	REI	638630	BER Decision	12/17/2025	FORBES, MATTHEW L AND FORBES, SHAYLA L	9024 HIGHLAND CREEK PKWY	CHARLOTTE	NC	28269	1/6/2026	221.72	6.10	6.10	221.72	6.10	6.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001585691-2025-2025-0000-01	03308118	REI	638576	BER Decision	12/17/2025	FOSTER, JOHN EDWARD JR	1605 MEADOWLARK LANDING DR	CHARLOTTE	NC	28216	1/6/2026	1,513.14	41.61	41.61	1,069.16	29.40	29.40	253.89	6.98	6.98	POLICE (MCH) ~ FIRE (MCH)	190.09	5.23	5.23
2025	0001833778-2025-2025-0000-01	13512190	REI	638639	BER Decision	12/17/2025	FREEMAN, TRACY ANN DAVIS	4620 NARAYAN ST	CHARLOTTE	NC	28227	1/6/2026	1,127.30	31.00	31.00	1,127.30	31.00	31.00	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001819676-2025-2025-0000-01	12705609	REI	638602	BER Decision	12/17/2025	GRUBB, RAYMOND E AND THOUNE, THOMAS	2015 E 8TH ST	CHARLOTTE	NC	28204	1/6/2026	1,787.51	49.16	49.16	1,787.51	49.16	49.16	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008232332-2025-2025-0000-00		BUS	638716	BER Decision	12/18/2025	HAYNES AND BOONE LLP	5005 LYNDON B JOHNSON FREEWAY STE 500	DALLAS	TX	75244	1/6/2026	1,356.16	37.29	37.29	1,356.16	37.29	37.29	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001722255-2025-2025-0000-01	08918512	REI	638564	BER Decision	12/17/2025	INGRAM, NITA G	6432 HIDDEN FOREST DR	CHARLOTTE	NC	28213	1/6/2026	575.48	15.83	15.83	575.48	15.83	15.83	0.00	0.00	0.00		0.00	0.00	0.00
2025	0002033985-2025-2025-0000-01	22345252	REI	638614	BER Decision	12/17/2025	JARAMILLO, RICARDO	14636 HAWICK MANOR LN	PINEVILLE	NC	28134	1/6/2026	1,776.70	48.87	48.87	1,252.69	34.45	34.45	301.28	8.29	8.29	POLICE (MPN) ~ FIRE (MCH)	222.73	6.13	6.13
2025	0001692548-2025-2025-0000-01	07109620	REI	638597	BER Decision	12/17/2025	JOHNSON ARTIS L SR AND JOHNSON GWENDOLYN B	1100 PRYOR ST	CHARLOTTE	NC	28208	1/6/2026	945.74	26.01	26.01	945.74	26.01	26.01	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001900133-2025-2025-0000-01	17312102	REI	638621	BER Decision	12/17/2025	KATSANOS, HELEN AND DONOHUE, KIRK B	5907 COLCHESTER PL	CHARLOTTE	NC	28210	1/6/2026	221.72	6.10	6.10	221.72	6.10	6.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001784649-2025-2025-0000-01	11104313	REI	638666	BER Decision	12/18/2025	KEANE, ELLYN S	8920 LITTLE HAMPTON PL	CHARLOTTE	NC	28215	1/6/2026	771.57	21.22	21.22	771.57	21.22	21.22	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001768083-2025-2025-0000-01	10721315	REI	638774	BER Decision	12/23/2025	LEONARD, HATTIE	8107 TAMALPAIS CT	CHARLOTTE	NC	28215	1/6/2026	639.03	17.57	17.57	639.03	17.57	17.57	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008126584-2025-2025-0000-01	02772346	REI	638588	BER Decision	12/22/2025	LEWIS, CARLTON MAURICE AND CARLTON MAURICE LEWIS REVOCABL TRUST	7835 MERIDALE FOREST DR	CHARLOTTE	NC	28269	1/6/2026	221.71	6.10	6.10	221.71	6.10	6.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008127931-2025-2025-0000-01	11304530	REI	638581	BER Decision	12/19/2025	LIGGINS, MELINDA	9525 PARKRIDGE DR	CHARLOTTE	NC	28214	1/6/2026	1,126.49	30.98	30.98	795.95	21.89	21.89	189.02	5.20	5.20	POLICE (MCH) ~ FIRE (MCH)	141.52	3.89	3.89
2025	0001833182-2025-2025-0000-01	13510164	REI	638667	BER Decision	12/18/2025	MARHELIS, GVIDO	8110 DEERBORN CT	CHARLOTTE	NC	28277	1/6/2026	824.28	22.67	22.67	824.28	22.67	22.67	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001494010-2025-2025-0000-01	02302723	REI	638669	BER Decision	12/18/2025	MCCALLA, EDNA AND MCCALLA, STANLEY II	11310 CANOE COVE LN	HUNTERSVILLE	NC	28078	1/6/2026	221.72	6.10	6.10	221.72	6.10	6.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008067509-2025-2025-0000-01	02124434	REI	638671	BER Decision	12/18/2025	MCNAY, MATTHEW D AND MCNAY, KATHERINE P	10933 BRANDIE MEADOW LN	HUNTERSVILLE	NC	28078	1/6/2026	221.71	6.10	6.10	221.71	6.10	6.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001838726-2025-2025-0000-01	13543357	REI	638173	BER Decision	11/26/2025	NEW BEGINNINGS COMMUNITY CHURCH OF	5439 MARGARET WALLACE RD	MATTHEWS	NC	28105	1/6/2026	1,227.81	33.76	33.76	1,227.81	33.76	33.76	0.00	0.00	0.00		0.00	0.00	0.00
2025	00019																								

2025	0008230877-2025-2025-0000-00	19901969	REI	638727	BER Decision	12/18/2025	PORTER'S ROW TOWNHOMES HOMEOWNERS A	PO BOX 3340		FORT MILL	SC	29708	1/6/2026	369.53	10.16	10.16	369.53	10.16	10.16	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008269235-2025-2025-0000-00	19901785	REI	638719	BER Decision	12/18/2025	PORTER'S ROW TOWNHOMES HOMEOWNERS A	PO BOX 3340		FORT MILL	SC	29708	1/6/2026	114.80	3.16	3.16	114.80	3.16	3.16	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008269236-2025-2025-0000-00	19901786	REI	638720	BER Decision	12/18/2025	PORTER'S ROW TOWNHOMES HOMEOWNERS A	PO BOX 3340		FORT MILL	SC	29708	1/6/2026	226.64	6.23	6.23	226.64	6.23	6.23	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008269308-2025-2025-0000-00	19901888	REI	638732	BER Decision	12/18/2025	PORTER'S ROW TOWNHOMES HOMEOWNERS A	PO BOX 3340		FORT MILL	SC	29708	1/6/2026	34.49	0.95	0.95	34.49	0.95	0.95	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008269310-2025-2025-0000-00	19901890	REI	638728	BER Decision	12/18/2025	PORTER'S ROW TOWNHOMES HOMEOWNERS A	PO BOX 3340		FORT MILL	SC	29708	1/6/2026	83.76	2.30	2.30	83.76	2.30	2.30	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008269311-2025-2025-0000-00	19901891	REI	638729	BER Decision	12/18/2025	PORTER'S ROW TOWNHOMES HOMEOWNERS A	PO BOX 3340		FORT MILL	SC	29708	1/6/2026	64.05	1.76	1.76	64.05	1.76	1.76	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008269312-2025-2025-0000-00	19901892	REI	638731	BER Decision	12/18/2025	PORTER'S ROW TOWNHOMES HOMEOWNERS A	PO BOX 3340		FORT MILL	SC	29708	1/6/2026	48.78	1.34	1.34	48.78	1.34	1.34	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008269324-2025-2025-0000-00	19901970	REI	638726	BER Decision	12/18/2025	PORTER'S ROW TOWNHOMES HOMEOWNERS A	PO BOX 3340		FORT MILL	SC	29708	1/6/2026	76.37	2.10	2.10	76.37	2.10	2.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008344011-2025-2025-0000-00	19901787	REI	638721	BER Decision	12/18/2025	PORTER'S ROW TOWNHOMES HOMEOWNERS A	PO BOX 3340		FORT MILL	SC	29708	1/6/2026	369.53	10.16	10.16	369.53	10.16	10.16	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008344063-2025-2025-0000-00	19901973	REI	638724	BER Decision	12/18/2025	PORTER'S ROW TOWNHOMES HOMEOWNERS A	PO BOX 3340		FORT MILL	SC	29708	1/6/2026	369.53	10.16	10.16	369.53	10.16	10.16	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008344067-2025-2025-0000-00	19901977	REI	638722	BER Decision	12/18/2025	PORTER'S ROW TOWNHOMES HOMEOWNERS A	PO BOX 3340		FORT MILL	SC	29708	1/6/2026	369.53	10.16	10.16	369.53	10.16	10.16	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008344068-2025-2025-0000-00	19901978	REI	638723	BER Decision	12/18/2025	PORTER'S ROW TOWNHOMES HOMEOWNERS A	PO BOX 3340		FORT MILL	SC	29708	1/6/2026	369.53	10.16	10.16	369.53	10.16	10.16	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001937222-2025-2025-0000-01	19342182	REI	638546	BER Decision	12/17/2025	POWELL, SHANNON KARON E AND POWELL, SHERIEE YANEE	9701 CLIFTON MEADOW DR		MATTHEWS	NC	28105	1/6/2026	221.71	6.10	6.10	221.71	6.10	6.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001604793-2025-2025-0000-00	03916101	REI	638678	BER Decision	12/18/2025	REEDER MEMORIAL BAPTIST CHURCH INC	3725 BEATTIES FORD RD		CHARLOTTE	NC	28216-3213	1/6/2026	4,717.11	129.72	129.72	4,717.11	129.72	129.72	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001934008-2025-2025-0000-01	19332106	REI	638593	BER Decision	12/17/2025	ROGERS, G E	1316 HARTIS LN		MATTHEWS	NC	28105-3838	1/6/2026	607.74	16.71	16.71	607.74	16.71	16.71	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001691168-2025-2025-0000-01	07102327	REI	638640	BER Decision	12/18/2025	ROMERO, JOHNNATAN AND GONZALEZ, ABNER	700 S SUMMIT AVE		CHARLOTTE	NC	28208	1/6/2026	1,869.55	51.41	51.41	1,869.55	51.41	51.41	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008269276-2025-2025-0000-01	19901854	REI	638612	BER Decision	12/17/2025	RUBIO, PEDRO JULIO ALBA AND GONZALEZ, ANA JARAMILLO	13308 SAVAINE ST		CHARLOTTE	NC	28278	1/6/2026	890.31	24.48	24.48	890.31	24.48	24.48	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008303198-2025-2025-0000-00	16917732	REI	638738	BER Decision	12/18/2025	SPIVEY, KEITH C	6304 CLEBURNE CT		CHARLOTTE	NC	28217	1/6/2026	1,117.00	30.72	30.72	1,117.00	30.72	30.72	0.00	0.00	0.00		0.00	0.00	0.00
2025	0008268188-2025-2025-0000-00	11906629	REI	638629	BER Decision	12/17/2025	SPROCK, LEIGH-ANN WHITLEY AND CARPENTER, JOHN J	5003 TINY LN		CHARLOTTE	NC	28203-4082	1/6/2026	2,009.62	55.26	55.26	2,009.62	55.26	55.26	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001479106-2025-2025-0000-01	01533226	REI	638579	BER Decision	12/17/2025	STRZELECKI, PHILIP AND STRZELECKI, TIFFANY	12120 HENDERSON HILL RD		HUNTERSVILLE	NC	28078	1/6/2026	221.71	6.10	6.10	221.71	6.10	6.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001408884-2025-2025-0000-01	00117949	REI	638595	BER Decision	12/17/2025	WALLY, CHARLES R AND WALLY, JUDY H	PO BOX 2005		CORNELIUS	NC	28031	1/6/2026	221.71	6.10	6.10	221.71	6.10	6.10	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001618688-2025-2025-0000-01	04325283	REI	638536	BER Decision	12/17/2025	WIGGINS, MARION	5614 GLEN COVE DR		CHARLOTTE	NC	28269	1/6/2026	505.09	13.89	13.89	505.09	13.89	13.89	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001739477-2025-2025-0000-01	09718504	REI	638541	BER Decision	12/17/2025	WILLIAMS, JOAN H	4809 HIGHLAKE DR		CHARLOTTE	NC	28205	1/6/2026	387.60	10.66	10.66	387.60	10.66	10.66	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001889744-2025-2025-0000-01	16721124	REI	638548	BER Decision	12/17/2025	WILLIAMS, PHILLIP AND SANDRA LOUISE	7512 BRADGATE RD		CHARLOTTE	NC	28210	1/6/2026	698.40	19.21	19.21	698.40	19.21	19.21	0.00	0.00	0.00		0.00	0.00	0.00
2025	0001519029-2025-2025-0000-01	02738403	REI	638749	BER Decision	12/22/2025	ZAGHARI, ISMAIL I AND ZAGHARI, HANAN	4620 MACKINAC ST		CHARLOTTE	NC	28269	1/6/2026	994.52	27.35	27.35	994.52	27.35	27.35	0.00	0.00	0.00		0.00	0.00	0.00
														TOTAL	52,615.38	1,446.95	1,446.95	51,316.85	1,411.23	1,411.23	744.19	20.47	20.47	554.34	15.25	15.25



## North Carolina Vehicle Tax System

## Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
BLAIR, PATRICIA ANNE MARIE	BLAIR, PATRICIA ANNE MARIE		9014 FOUR MILE CREEK RD		CHARLOTTE, NC 28277	Adjustment < \$100	0075461236	TJW1853	PENDING	357460581	Refund Generated due to adjustment on Bill #0075461236-2025-2025-0000-00	Over Assessment	12/3/2025		MECK	TAX	(\$18.38)	\$0.00	(\$18.38)
															CHAR	TAX	(\$10.22)	\$0.00	(\$10.22)
															CHAR	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$28.60
BROWN, JAROD EVAN	BROWN, JAROD EVAN		1930 LENNOX AVE		CHARLOTTE, NC 28203	Adjustment < \$100	0057787586	67098	PENDING	358056696	[A50168] - Refund Generated due to adjustment on abstract # : 0057787586-2025-2025-[A50168] - Refund Generated due to adjustment on abstract # :	Over Assessment	12/11/2025		MECK	TAX	(\$22.18)	\$0.00	(\$22.18)
															CHAR	TAX	(\$12.34)	\$0.00	(\$12.34)
															CHAR	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$34.52
CABARRUS	GOODE, STEVEN ROBERT		PO BOX 368		NEWTON, NC 28658	Adjustment >= \$100	0087992907	LLL1982	PENDING	359199696	0087992907-2025-2025-[A50168] - Refund Generated due to adjustment on abstract # :	Change of County	12/30/2025		MECK	TAX	(\$95.53)	\$0.00	(\$95.53)
															CHAR	TAX	(\$53.15)	\$0.00	(\$53.15)
															CHAR	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)
																		Refund	\$178.68
CABARRUS COUNTY	WOOTEN, LEIGH ANNE		P.O. BOX 707		CONCORD, NC 28026	Adjustment >= \$100	0088557205	KLH5255	PENDING	358876788	0088557205-2025-2025-[A50168] - Refund Generated due to adjustment on abstract # :	Change of County	12/22/2025		MECK	TAX	(\$240.73)	\$0.00	(\$240.73)
															CHAR	TAX	(\$133.93)	\$0.00	(\$133.93)
															CHAR	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)
																		Refund	\$404.66
GILLIAN, DAMON RAY	GILLIAN, DAMON RAY		11415 GROVE POINT RD		CHARLOTTE, NC 28277	Adjustment < \$100	0067836913	PBP8796	PENDING	359199720	Refund Generated due to adjustment on Bill #0067836913-2025-2025-0000-00	Mileage	12/30/2025		MECK	TAX	(\$4.21)	\$0.00	(\$4.21)
															CHAR	TAX	(\$2.34)	\$0.00	(\$2.34)
															CHAR	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$6.55
HOWIE, SYLVIA BURNS	HOWIE, SYLVIA BURNS		3701 ELLENWOOD PL		CHARLOTTE, NC 28217	Adjustment < \$100	0058172234	TCW2925	PENDING	359199396	Refund Generated due to adjustment on Bill #0058172234-2025-2025-0000-00	Sold/Traded	12/30/2025		MECK	TAX	(\$24.88)	\$0.00	(\$24.88)
															CHAR	TAX	(\$13.84)	\$0.00	(\$13.84)
															CHAR	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)
																		Refund	\$68.72
KODAVATI, ESHWAR	KODAVATI, ESHWAR		3542 CALPELLA CT		CHARLOTTE, NC 28262	Adjustment < \$100	0088198048	LMN3158	PENDING	357891705	Refund Generated due to adjustment on Bill #0088198048-2025-2025-0000-00	Mileage	12/9/2025		MECK	TAX	(\$13.68)	\$0.00	(\$13.68)
															CHAR	TAX	(\$7.61)	\$0.00	(\$7.61)
															CHAR	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$21.29
MCCLLOUD, CAROLINE BENFIELD	MCCLLOUD, CAROLINE BENFIELD		13615 FAIRINGTON OAKS DR		MINT HILL, NC 28227	Adjustment < \$100	0063209822	JJD9438	PENDING	358876431	Refund Generated due to adjustment on Bill #0063209822-2025-2025-0000-00	Damage	12/22/2025		MECK	TAX	(\$24.52)	\$0.00	(\$24.52)
															MINT	TAX	(\$11.20)	\$0.00	(\$11.20)
															MINT	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$35.72
OROURKE, TIMOTHY ROBERT	OROURKE, TIMOTHY ROBERT		4316 DIANNE DR		CHARLOTTE, NC 28215	Adjustment < \$100	0088457431	1A693	PENDING	358563084	[A50168] - Refund Generated due to adjustment on abstract # : 0088457431-2025-2025-	Over Assessment	12/18/2025		MECK	TAX	(\$17.25)	\$0.00	(\$17.25)
															CHAR	TAX	(\$9.59)	\$0.00	(\$9.59)
															CHAR	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$26.84
PLUGOVVOY, EDWARD VITAL YEVICH	PLUGOVVOY, EDWARD VITAL YEVICH		10614 WILLIAMS RD		MINT HILL, NC 28227	Adjustment < \$100	0080996980	VBA2779	PENDING	358563372	Refund Generated due to adjustment on Bill #0080996980-2025-2025-0000-00	SLVG or RBLT TTL	12/18/2025		MECK	TAX	(\$64.70)	\$0.00	(\$64.70)
															MINT	TAX	(\$29.55)	\$0.00	(\$29.55)
															MINT	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$94.25
RAJA, NADER SAEED	RAJA, NADER SAEED		3124 MAYFIELD AVE		CHARLOTTE, NC 28209	Adjustment < \$100	0088204132	MAK9056	PENDING	358656303	Refund Generated due to adjustment on Bill #0088204132-2025-2025-0000-00	Over Assessment	12/19/2025		MECK	TAX	(\$43.94)	\$0.00	(\$43.94)
															CHAR	TAX	(\$24.45)	\$0.00	(\$24.45)
															CHAR	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$68.39
RICHMOND, ALVIN EUGENE	RICHMOND, ALVIN EUGENE		10624 LIGHTHOUSE LN		PINEVILLE, NC 28134	Adjustment < \$100	0064228145	TKE2450	PENDING	238307736	Refund Generated due to adjustment on Bill #0064228145-2025-2025-0000-00	Sold/Traded	12/4/2025		MECK	TAX	(\$26.41)	\$0.00	(\$26.41)
															PINE	TAX	(\$16.08)	\$0.00	(\$16.08)
																		Refund	\$42.49
STAMO, ROMAN	STAMO, ROMAN		16202 GRASSY CREEK DR		HUNTERSVILLE, NC 28078	Adjustment >= \$100	0088209537	VHX9997	PENDING	359199711	Refund Generated due to adjustment on Bill #0088209537-2025-2025-0000-00	SLVG or RBLT TTL	12/30/2025		MECK	TAX	(\$120.43)	\$0.00	(\$120.43)
															HUNT	TAX	(\$55.61)	\$0.00	(\$55.61)
															HUNT	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$176.04

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
TILLMAN, SERBRENA LESHARN	TILLMAN, SERBRENA LESHARN		12847 PLANTERS ROW DR		CHARLOTTE, NC 28278	Adjustment < \$100	0059515322	PAT3201	PENDING	358876764	[AS0168] - Refund Generated due to adjustment on abstract # : 0059515322-2025-2025-	Mileage	12/22/2025		MECK	TAX	(\$10.69)	\$0.00	(\$10.69)
															CHAR	TAX	(\$5.95)	\$0.00	(\$5.95)
															CHAR	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$16.64
UNUTMAZ, DAVID DYLAN	UNUTMAZ, DAVID DYLAN		2942 GRAY FEATHER DR		CHARLOTTE, NC 28262	Adjustment >= \$100	0088436276	1A680	PENDING	357878727	Refund Generated due to adjustment on Bill #0088436276-2025-2025-0000-00	Over Assessment	12/8/2025		MECK	TAX	(\$314.54)	\$0.00	(\$314.54)
															CHAR	TAX	(\$174.99)	\$0.00	(\$174.99)
															CHAR	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$489.53
VINSON, ALEX	VINSON, ALEX		10007 ZACKERY AVE		CHARLOTTE, NC 28277	Adjustment >= \$100	0081784609	VCM2424	PENDING	358056648	Refund Generated due to adjustment on Bill #0081784609-2025-2025-0000-00	Sold/Traded	12/11/2025		MECK	TAX	(\$213.29)	\$0.00	(\$213.29)
															CHAR	TAX	(\$118.66)	\$0.00	(\$118.66)
															CHAR	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)
																		Refund	\$361.95
WHIPKEY, STEPHEN DANIEL	WHIPKEY, STEPHEN DANIEL		6905 MORGANA CT		CHARLOTTE, NC 28277	Adjustment < \$100	0074046087	DCA5448	PENDING	358890498	Refund Generated due to adjustment on Bill #0074046087-2025-2025-0000-00	Over Assessment	12/23/2025		MECK	TAX	(\$30.90)	\$0.00	(\$30.90)
															CHAR	TAX	(\$17.19)	\$0.00	(\$17.19)
															CHAR	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$48.09
YANKU, JAMES TYLER	YANKU, JAMES TYLER		18817 NAUTICAL DR	APT 102	CORNELIUS, NC 28031	Adjustment < \$100	0088293530	LMJ9448	PENDING	358563222	Refund Generated due to adjustment on Bill #0088293530-2025-2025-0000-00	SLVG or RBLT TTL	12/18/2025		MECK	TAX	(\$57.20)	\$0.00	(\$57.20)
															CORN	TAX	(\$20.10)	\$0.00	(\$20.10)
															CORN	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$77.30
																		Refund Total	\$2180.26



## Legislation Text

File #: 26-0030

Meeting Date: 2/4/2026

File Type: Consent

### Interlocal Agreement with the Town of Huntersville

#### **ACTION:**

- 1) Adopt Resolution authorizing an Interlocal Agreement for funding of Upper Torrence Creek Tributary Stream Enhancement Project.**
- 2) Authorize the County Manager to negotiate and execute a funding agreement with the Town of Huntersville.**
- 3) Receive and appropriate up to \$400,000 from the Town of Huntersville for the design of the Upper Torrence Creek Tributary Stream Enhancement Project.**

**Staff Contact:** David Kroening, LUESA - Storm Water Engineering & Mitigation

**Presentation:** No

#### **BACKGROUND/JUSTIFICATION:**

This interlocal agreement is between the Town of Huntersville and Mecklenburg County for the funding of engineering services for the Upper Torrence Creek Tributary water quality project. The Town of Huntersville will fund the design of approximately 1,530 linear feet of minor system repairs along the Upper Torrence Creek Tributary #1 near Bayart Way in Huntersville. The Board of County Commissioners approved the selection of Wildlands Engineering, the engineering firm for this project, on November 18, 2023.

This is the second phase of the Torrence Tributary stream enhancement project. The County initially managed the design and construction of 6,133 feet of stream restoration within both the major and minor systems. The construction of Phase 1 was completed in 2022. For Phase 2, the County will oversee and manage the project's design and construction while coordinating closely with the Town. The Interlocal Agreement will include compensation to the County from the Town to administer and fund the Town's engineering services in the amount of \$400,000. The feasibility planning and design by the Engineer is estimated to be \$380,000, and the County staff cost to manage the design contract is estimated to be \$20,000.

**PROCUREMENT BACKGROUND:**

N/A

**POLICY IMPACT:**

N/A

**FISCAL IMPACT:**

Funding of \$400,000 will come from Huntersville in the current fiscal year. The Stormwater CIP for DEPT: LUE FUND 8910 UNIT 3204 will fund this design.



**STATE OF NORTH CAROLINA  
COUNTY OF MECKLENBURG  
TOWN OF HUNTERSVILLE**

**INTERLOCAL AGREEMENT FOR  
FUNDING OF THE UPPER TORRENCE CREEK  
TRIBUTARY STREAM ENHANCEMENT PROJECT**

This Interlocal Agreement for Funding of the Upper Torrence Creek Tributary No. 1 Stream Restoration Project is agreed and entered into the 16th day of December, 2025, (the “Effective Date”), by and between **MECKLENBURG COUNTY** (the “County”), a political subdivision of the State of North Carolina and the **TOWN OF HUNTERSVILLE** (the “Town”), a municipal corporation organized under the laws of the State of North Carolina (hereinafter the “Parties”).

**WITNESSETH:**

**WHEREAS**, the County and the Town previously made certain improvements to the major and minor system water resources in the McDowell Creek watershed and on Upper Torrence Tributary No. 1 from North Mecklenburg Park to Statesville Road to in Huntersville, North Carolina as shown in Exhibit “A” (hereinafter the “Property”), which included the restoration of streams and storm control measures (hereinafter the “Combined Project”); and

**WHEREAS**, the Town is currently interested in improving minor system water resources in the McDowell watershed by making certain improvements, which include but are not limited to the restoration and repair of portions of the minor system of Upper Torrence Creek Tributary No. 1 from North Mecklenburg Park to Statesville Road in Huntersville, North Carolina as shown in Exhibit “A” (hereinafter the “Town Project”); and

**WHEREAS**, under Article 20 of Chapter 160A of the North Carolina General Statutes, as amended, cities and counties are authorized to enter into interlocal cooperation undertakings with other local governments for the joint exercise of any power, function, public enterprise, right, privilege, or immunity of local governments in North Carolina, G.S. 160A-460 et seq; and

**WHEREAS**, under the Amended and Restated Storm Water Management Program Interlocal Agreement, the County has agreed to provide minor system services to the Town; and

**WHEREAS**, the Parties desire to enter into a funding and development agreement that sets out their respective rights and responsibilities with respect to the Town Project; and

**NOW, THEREFORE**, in consideration of the premises and the fulfillment of the terms of this Amended Agreement, the County and the Town agree as follows:

1. Project Description. The Town Project may include a combination of the following: stream restoration; stream enhancement; stream stabilization; habitat structure placement; buffer enhancements; and stormwater infrastructure. The County will execute and manage the design and construction administration contract for the Town Project.
2. Exhibit List. The following Exhibits are attached to this agreement and incorporated herein by reference:

a. **Exhibit A: Map of the Property.**

b. **Exhibit B: Estimated Combined Project Funding.**

3. Consultant Selection. The County, after complying with all applicable statutory procedures, has selected a consulting engineering firm, Wildlands Engineering (the “Engineer”), which has expertise in the field of water resource design and construction administration services with projects similar in size and scope to the Town Project, to provide engineering services with respect to the Town Project. The Town assigns to the County its right to contract with the Engineer to provide engineering services for the Town Project.
4. Design. The County shall be responsible, through the Engineer, for design of the Town Project. The design plans will consist of minor system improvements (“Design Plans”). Upon receipt of the Design Plans from the Engineer, the County will submit to the Town a copy of the Design Plans for review at the following approximate design milestones: 30% plans, 50% plans and 70% plans. The Town shall have a maximum of thirty (30) days to review Design Plans and provide written comments to the County after each design submittal. Once the Engineer has determined construction costs for the Town Project, the Town will indicate to the County in writing how much of the Town Project the Town wants the County to solicit bids for on their behalf. The Town will have final approval authority for the plans and specifications for the Town Project. The County shall also be responsible for contract administration for the design and construction administration contract and the agreed funding for the Town Project as specified in **Exhibit B**.
5. Permits. The County shall, through the Engineer, obtain all federal, State and local permits necessary to construct the Town Project. The County will submit to the Town a copy of all permit authorizations related to the Town Project.
6. Construction. The Town agrees to pay 100% of the construction costs for the Town Project. The County shall be responsible for construction administration for the

construction contract and the agreed funding for the Town Project as specified in Exhibit B.

7. Payment Responsibilities of the Town. The Town agrees to pay up to the amount as described in **Exhibit B** to the County for the design and construction administration of the Town Project upon the following conditions being met: receipt by the Town of an invoice or invoices from the County of costs associated with the design and construction administration of the Town Project, complete with actual cost documentation supporting the invoice or invoices. The Town's payment to the County shall be made within ninety (90) days of the above conditions being met for each invoice submitted.
8. Notices. All notices required or permitted to be given hereunder shall be deemed given if emailed, hand delivered, or faxed with a mailed copy to follow, or mailed in a sealed wrapper and deposited in the United States Mail, registered or certified, return receipt requested, postage prepaid, properly addressed as follows:

If to the County:      Mecklenburg County Storm Water Services  
2145 Suttle Avenue  
Charlotte NC, 28208-5237  
Attention: Casey McGrath

If to the Town:        Town of Huntersville  
P.O. Box 664  
Huntersville, NC 28070  
Attention: Kevin Fox, P.E.

9. Either party may change its notice address by giving written notice of the change to the other party in the manner specified above ten (10) days prior to the effective date of such change.
10. Applicable Law. This agreement shall be enforced, interpreted and construed by and under the laws of the State of North Carolina.
11. Dispute Resolution. The Parties agree that any disputes which cannot be resolved by the Town and County Managers or their designees will first be attempted to be resolved by mediation and if not resolved by mediation, then by arbitration. If the Parties cannot agree upon selection of an arbitrator and a process for arbitration, disputes between the parties arising out of, or in connection with, this agreement or the performance or breach thereof may be resolved by arbitration in accordance with the applicable Commercial Arbitration Rules (the "Rules") of the American Arbitration Association. The Rules will apply except as specified in this paragraph. All arbitration proceedings will be held in Charlotte, North Carolina before a single arbitrator. The parties hereto agree to submit to the enforcement of any award resulting therefrom by any court of competent jurisdiction. Judgment upon the

award rendered in any such arbitration proceeding may be entered into any court having competent jurisdiction thereof, or application may be made to such court for a judicial acceptance of the award and an order of enforcement as the case may be.

12. Term of Agreement. The term of this Agreement shall commence on the Effective Date and shall expire at the conclusion of the one-year construction warranty period unless sooner terminated or extended in accordance with the provisions of this Agreement.
13. Amendments. This Agreement may be amended by written agreement authorized by the governing bodies of each party and signed by authorized representatives of both parties.
14. Third Party Beneficiaries This benefit is solely for the benefit of the Parties. No provision of this Agreement shall be deemed to confer upon any other person any remedy, claim, liability, reimbursement, cause of action or right.
15. Termination. The Town and County may terminate this Agreement at any time by mutual consent under such terms as may be agreed to in writing by the Board of County Commissioners and the Town Board of Commissioners.


[Signatures are on following pages]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the day and year first above written by the authority duly granted by their respective governing bodies.

TOWN OF HUNTERSVILLE:

*Anthony Roberts*  
By: Anthony Roberts (12/18/2025 09:15:13 EST)  
Town Manager

ATTEST:

*Catherine A Cook*   
Town Clerk

[SEAL]

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

*Pattie McGinnis*  
BY: Pattie McGinnis (12/18/2025 08:36:22 EST)  
DIRECTOR OF FINANCE  
Town of Huntersville

Approved as to form

*Emily Sloop*  
Town Attorney

**MECKLENBURG COUNTY**

By: \_\_\_\_\_  
Leslie Johnson, Deputy County Manager

Attest:

\_\_\_\_\_  
Clerk to the Board

**APPROVED AS TO FORM**

\_\_\_\_\_  
County Attorney

This instrument has been pre-audited in the manner  
required by the Local Government Budget  
and Fiscal Control Act.

BY: \_\_\_\_\_  
Mecklenburg County Director of Finance

# **Exhibit “A”**

## **PROJECT MAP**

# Exhibit “B”

## COMBINED PROJECT FUNDING

### Design and Construction Administration

The total overall cost for Design and Construction Administration of the Town Project is estimated to be \$400,000.

#### Feasibility Planning and Design

- Town agrees to fund 100% of the feasibility planning and design by the Engineer, or a third party, for the Town Project, *i.e.*, the minor system improvements, which is estimated to be \$380,000

Minor system to be addressed: 1530 feet (100% of project)

Upon completion of the Project Design, the breakdown will be reviewed and modified as needed to reflect the actual lengths of minor system to be addressed during construction.

#### Construction and Construction Administration

- Town agrees to fund 100% of the construction of the Town Project.
- County and Town agree that construction administration by the Engineer, or a third party, is a cost of construction and that the Town shall fund 100% of said cost associated with the Town Project
- Upon completion of construction estimates by the design engineer, the County and the Town will mutually determine the path forward on construction. Several project management scenarios will be considered:
  - The County will manage construction of the Town Project
  - The County will manage certain construction phases and the Town will manage other phases of the Town Project.
- The Town will be invoiced for County Staff hours expended on the project for design and construction contract administration at the following billing rates:
  - Construction Project Manager I: \$119.21
  - Construction Project Manager II: \$131.15
- It is estimated that the minor system staff cost to manage the design and construction contract for the Town Project will be \$20,000

#### Miscellaneous

- All miscellaneous costs associated with the Town Project areas (*e.g.*, educational, signs, administrative, etc.) will be paid by the Town.



The total overall cost for the Wildlands design contract as well as the administration by County Staff of the Town Project shall not exceed \$400,000.





Figure 1  
Upper Torrence Tributary 1 - Bayart Way Stream Enhancement  
Catawba River Basin (03050101)



MECKLENBURG COUNTY

RESOLUTION AUTHORIZING EXECUTION OF THE  
INTERLOCAL AGREEMENT BETWEEN MECKLENBURG COUNTY AND THE TOWN OF  
HUNTERSVILLE FOR FUNDING OF THE UPPER TORRENCE CREEK TRIBUTARY STREAM  
ENHANCEMENT PROJECT

WHEREAS, on May 17, 1993 the Mecklenburg County Board of Commissioners adopted the “Mecklenburg County – Storm Water Management Plan” which sets forth guiding principles and a financial plan for the operation of the comprehensive storm water management program in Mecklenburg County, the Plan requires use of a rate structure based on impervious area and a base rate charge for fixed and administrative costs sufficient to cover such costs; and

WHEREAS, N.C. Gen. Stat. § 160A-461, “Interlocal Cooperation Authorized,” authorizes units of local governments to enter into agreement with each other in order to execute an undertaking such as the operation of a storm water management program by one unit of local government on behalf of another unit of local government; and

WHEREAS, Mecklenburg County and the Town of Huntersville (the “Town”) have negotiated an Interlocal Agreement for Funding of the Upper Torrence Creek Tributary Stream Enhancement; and

WHEREAS, N.C. Gen. Stat. § 160A-461 requires that such agreement “...shall be ratified by resolution of the governing board of each unit spread upon its minutes”; now, therefore, be it

RESOLVED by the Board of Commissioners of Mecklenburg County that the County Manager is hereby authorized and directed to execute the Interlocal Agreement for Funding of the Upper Torrence Creek Tributary Stream Enhancement Project between the County of Mecklenburg and the Town of Huntersville in substantially the form attached to this resolution and that this resolution shall be spread upon the minutes.

Approved as to form:

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County Attorney

CERTIFICATION

I, Kristine Smith, Clerk of the Board of Commissioner of Mecklenburg County, DO HEREBY CERTIFY that the foregoing is a true and exact copy of a resolution adopted by the Board of Commissioners, in regular session convened on the 3rd of February, 2026.

WITNESS my hand and the common seal of the County of Mecklenburg, North Carolina, this the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

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Kristine Smith, Clerk to the Board



## Legislation Text

File #: 26-0032

Meeting Date: 2/4/2026

File Type: Consent

### **National Environmental Health Association - Food and Drug Administration (NEHA-FDA) Retail Flexible Funding Model Grant Program**

#### **ACTION:**

- 1. Approve submission of grant application to the National Environmental Health Association - Food and Drug Administration Retail Flexible Funding Model Program in the amount of up to \$25,500; and**
- 2. If awarded, recognize, receive and appropriate the award amount to the General Grant Fund (G001) within Public Health; and**
- 3. Adopt a grant project ordinance for the National Environmental Health Association - Food and Drug Administration Retail Flexible Funding Model grant in the General Grant fund (G001).**

**Staff Contact:** Dr. Kimberly Scott, Interim Health Director

**Presentation:** No

#### **BACKGROUND/JUSTIFICATION:**

**NEHA-FDA Retail Flexible Funding Model Grant Program** - The program will provide funding to state, local, tribal, and territorial retail food regulatory agencies as they advance conformance with the FDA Retail Program Standards.

- 1. Mentorship Grant (Up to \$18,000)** - To partner with another jurisdiction to assist them with maintaining and developing standards. Environmental Health will provide peer-to-peer assistance and intensive technical support, thereby advancing the practice of the standards among retail food regulatory programs across the state and/or country. Through the mentorship program, participants will benefit from the experience of other retail food regulatory programs to understand how best to apply and maintain the Retail Program Standards.

- 2. Training/Staff Development and Program Standards Engagement Grant (Up to \$7,500) -**  
Provides funding for the advancement of retail food protection programs by training employees through attendance at Retail Program Standards training, conferences, and workshops, with the goal of meeting and maintaining the requirements of Standard 2 and other Standards.

**PROCUREMENT BACKGROUND:**

N/A

**POLICY IMPACT:**

N/A

**FISCAL IMPACT:**

General Grant Fund (G001) increase of up to \$25,500 in federal revenue and associated expenses.

## GRANT PROJECT ORDINANCE

**WHEREAS,** Mecklenburg County is applying and/or has been awarded a grant from the **National Environmental Health Association - Food and Drug Administration Retail Flexible Funding Model**. The grant has been made available to Mecklenburg County under the **National Environmental Health Association - Food and Drug Administration Retail Flexible Funding Model** Grant Award up to the amount of \$25,500; and

**WHEREAS,** the grant funds must be used to provide funding to state, local, tribal, and territorial retail food regulatory agencies as they advance conformance with the FDA Retail Program Standards.

**WHEREAS,** the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking;

**NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:**

Section 1. The project described in the **National Environmental Health Association - Food and Drug Administration Retail Flexible Funding Model** grant application is hereby authorized to be undertaken for the duration of the grant.

Section 2. The County Manager is authorized to execute the grant agreement and other documents that are required or appropriated for the County to receive the **National Environmental Health Association - Food and Drug Administration Retail Flexible Funding Model** grant and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements **National Environmental Health Association - Food and Drug Administration Retail Flexible Funding Model**

Section 3. The following revenues are anticipated for Mecklenburg County in the (list fund) to complete this project:

**National Environmental Health Association - Food and Drug Administration Retail Flexible Funding Model**  
**G001 - \$25,500**

Section 4. The following amount is appropriated in the (list fund) to complete this project:

**G001 - \$25,500**

Adopted this \_\_\_\_ day of \_\_\_\_\_

---

Clerk to the Board



# Mecklenburg County

600 East Fourth Street  
Charlotte, NC 28202

## Legislation Text

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**File #:** 26-0036

**Meeting Date:** 2/4/2026

**File Type:** Consent

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## Minutes

### **ACTION:**

**Approve the following Meeting Minutes:**

**November 5, 2025 Regular Minutes**

**Staff Contact:** Kristine M. Smith, Clerk to The Board

**Presentation:** No

### **BACKGROUND/JUSTIFICATION:**

Official approval is required.

### **PROCUREMENT BACKGROUND:**

N/A

### **POLICY IMPACT:**

N/A

### **FISCAL IMPACT:**

N/A

MINUTES OF MECKLENBURG COUNTY, NORTH CAROLINA  
BOARD OF COUNTY COMMISSIONERS

The Board of Commissioners of Mecklenburg County, North Carolina, met in Informal Session in the Meeting Chamber Conference Room CH-14 of the Charlotte-Mecklenburg Government Center located at 600 East Fourth Street, Charlotte, North Carolina at 5:25 p.m. and in Formal Session in the Meeting Chamber of the Charlotte-Mecklenburg Government Center at 6:16 p.m. on November 5, 2025.

ATTENDANCE

**Present:** Chair Mark Jerrell, Vice-Chair Leigh Altman  
and Commissioners Arthur Griffin,  
Laura J. Meier, Vilma D. Leake,  
Elaine Powell, Yvette Townsend-Ingram  
Susan Rodriguez-McDowell, and George Dunlap  
County Manager Michael Bryant  
County Attorney Tyrone C. Wade  
Clerk to the Board Kristine M. Smith  
Deputy Clerk to the Board Arlissa Eason

**Absent:** None

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**-INFORMAL SESSION-**

**CALL TO ORDER**

*The meeting was called to order by Chair Mark Jerrell, after which the following matters were addressed.*

**REMOVAL OF ITEMS FROM CONSENT**

The Board identified item(s) to be removed from Consent and voted upon separately. The items identified were Items:

- 25-0547** Commissioner Leake
- 25-0569** Commissioner Leake
- 25-0574** Commissioner Leake
- 25-0575** Commissioner Leake
- 25-0578** Commissioner Leake
- 25-0586** Commissioner Leake
- 25-0590** Commissioner Leake
- 25-0591** Commissioner Leake

**STAFF BRIEFINGS** - None

**25-0598            CLOSED SESSION**



**Meeting Minutes**  
**November 5, 2025**

Motion was made by Commissioner Leake, seconded by Commissioner Meier, and unanimously carried, to go into Closed Session for the following purpose(s): Discuss Land Acquisition

***The Board went into Closed Session at 5:25 p.m. and came back into Open Session at 6:07 p.m.***

***The Board then proceeded to the Meeting Chamber for the remainder of the meeting.***

**-FORMAL SESSION-**

**CALL TO ORDER**

*Chair Jerrell called this portion of the meeting to order, which was followed by, introductions, invocation by Commissioner Townsend-Ingram, the Pledge of Allegiance to the Flag; reading of the County's Mission and Vision and the FY2026 Board Budget Priorities after which, the matters below were addressed.*

**25-0598      CLOSED SESSION**

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried to authorize the County staff and Historical Landmarks Commission to negotiate and execute all documents necessary for the acquisition of tax parcel 069-17-103 (+/- 0.4 acres) from the Alfred and Helen Alexander Living Trust, including improved structures for the purchase price of \$325,000 for historic landmark preservation purposes.

**AWARDS/RECOGNITION**

**25-0606      Joint Proclamation Declaring November 2025 Homelessness Awareness Month**

*Background: The Board of County Commissioners recognizes Homelessness Awareness Month to raise awareness of the needs of homeless individuals and families in Mecklenburg County. The observance of this month serves as an opportunity to raise awareness about issues relating to housing insecurity and homelessness.*

Commissioner Powell read the proclamation.

Motion was made by Commissioner Powell, seconded by Commissioner Meier, and unanimously carried to adopt a joint proclamation declaring November 2025 as Homelessness Awareness Month in Mecklenburg County.

Hannah-Marie Warfle, Co-Chair of Homeless Services Network, gave remarks and accepted the proclamation.

The Commissioners gave remarks.



**25-0589      National Adoption Awareness Month**

*Background: In Mecklenburg County, North Carolina, there are approximately 575 children in the custody of the Department of Social Services as of October 8, 2025, the goal of approximately 168 of these children is adoption. In conjunction with the national observance of November as National Adoption Awareness Month, The Board is asked to adopt a proclamation to that effect in Mecklenburg County.*

Commissioner Griffin read the proclamation.

Denise Steele-Campbell, Youth and Family Services Division Director, accepted the proclamation and gave remarks.

The Commissioners gave remarks.

Meeting Minutes  
November 5, 2025

Motion was made by Commissioner Griffin, seconded by Commissioner Leake, and unanimously carried to declare November 2025 as “National Adoption Month” in Mecklenburg County.



25-0604      Operation Green Light for Veterans

*Background: In support of military veterans statewide and across the country, this Veterans Day, the North Carolina Association of County Commissioners joins the National Association of Counties and the National Association of County Veteran Service Officers in inviting North Carolina counties to participate in Operation Green Light. This initiative shows support for veterans by lighting county buildings and infrastructure green from November 4th to November 11th as a marker to show that veterans are seen, appreciated and supported.*



Meeting Minutes  
November 5, 2025

Commissioner Dunlap read the proclamation. A video of employee veterans and family members of employees who were veterans was shown during the reading of the proclamation

Motion was made by Commissioner Dunlap, seconded by Commissioner Griffin, and unanimously carried to adopt a proclamation declaring November 4-11, 2025, as Operation Green Light for Veterans.

Shareka Privott CSS Veterans Services Supervisor accepted the proclamation and gave remarks.



PUBLIC ART MOMENT – N/A

25-0565      PUBLIC APPEARANCE

The following persons appeared to speak during the Public Appearance portion of the agenda:

**Meeting Minutes**  
**November 5, 2025**

1. Denesha Degraffenreid Topic: Mental Health

**APPOINTMENTS**

**25-0602 Adult Care Home Community Advisory Committee**

Motion was made by Commissioner Leake, seconded by Commissioner Meier, and carried unanimously to reappoint Evelyn Moses to fill one (1) three-year term expiring October 31, 2028.

**PUBLIC HEARINGS - N/A**

**ADVISORY COMMITTEE REPORTS**

**25-0581 Air Quality Commission- Annual Report**

The Board received the Annual Report of the Air Quality Commission.

*The Mecklenburg Board of County Commissioners (Advisory Board) Appointment Policy states all Committees must report at least annually to the Board of County Commissioners on their activities. Reports can be submitted to the Clerk to the Board for distribution to the Board in writing or for formal presentation at a Regular Board Meeting.*

Peter McGrath, Air Quality Commission Chair, gave the presentation.



Presented by: Peter McGrath, Chair  
Staff Support: Leslie Rhodes, AQ Director

## 2025 Air Quality Commission



Pictured (left to right): Mr. Ron Ross, Rev. Dr. Janet Garner-Mullins, Ms. Ieshishua Pierce (Clerk) Mr. Gregory Twait, Mr. Richard Matulis, Dr. Brian Magi  
Mr. Marcus Hackler (Vice Chair), Mr. Steven Moore  
Not pictured: Ms. Lisa Hooker, Mr. Bill Lawrence, Mr. Peter McGrath (Chair), Dr. Karl Welke

### Topics

- National Ambient Air Quality Standards- Compliance Status
- Regulatory Air Monitoring Network Activities
- Federal Updates
- Community Outreach
- GRADE (Grants to Replace Aging Diesel Engines)

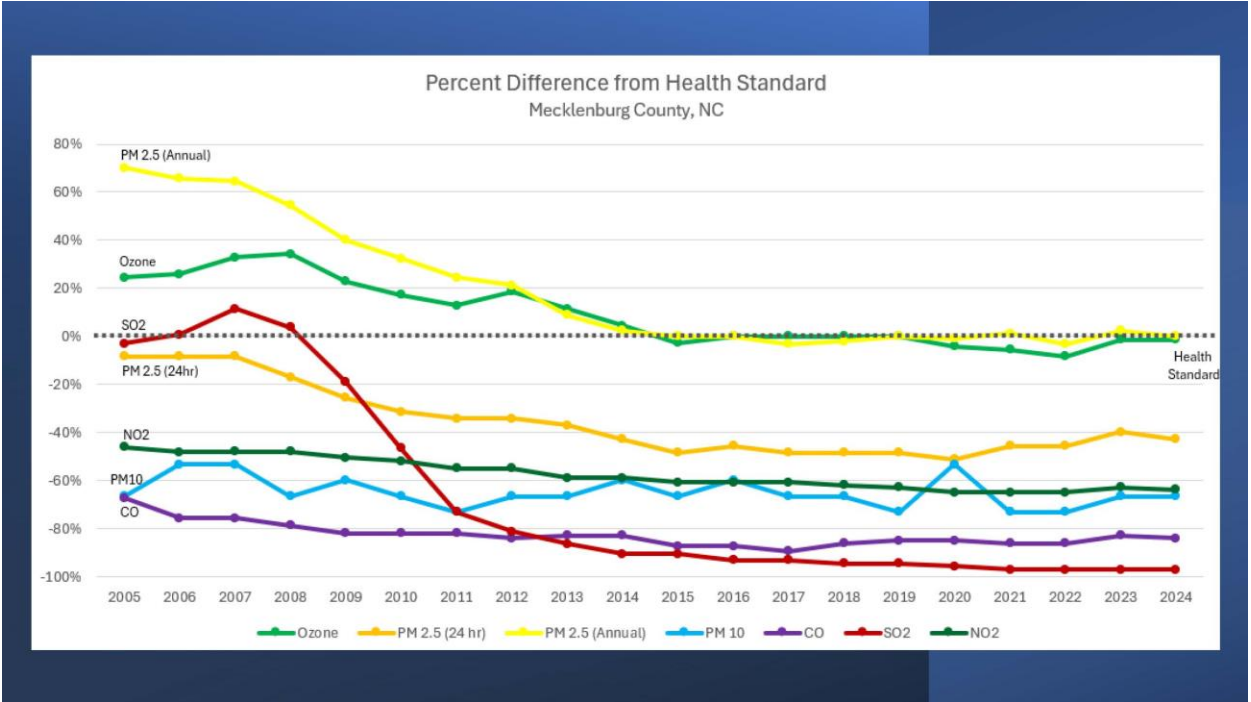
### Evaluating Air Monitoring Compliance 2024 Annual Compliance Values

Mecklenburg County currently meets all federal, health-based air quality standards.

Pollutant	Averaging Time	Mecklenburg Compliance Value (2024)	NAAQS	Federal NAAQS Designation
Ozone (O3)	8-hour	69 ppb	70 ppb	Attainment
Particulate Matter (PM2.5)	24-hour	20 µg/m³	35 µg/m³	Attainment
	Annual	9.0 µg/m³*	9 µg/m³	
Particulate Matter (PM10)	24-hour	50 µg/m³	150 µg/m³	Attainment
Carbon Monoxide (CO)	8-hour	1.6 ppm	9 ppm	Attainment
	1-hour	1.7 ppm	35 ppm	
Sulfur Dioxide (SO2)	1-hour	2 ppb	75 ppb	Attainment
	3-hour	0.002 ppm	0.5 ppm	
Nitrogen Dioxide (NO2)	1-hour	36 ppb	100 ppb	Attainment
	Annual	13 ppb	53 ppb	

\* Excludes days impacted by wildfires following EPA's Exceptional Events Rule.  
Highlight indicates pollutants of local concern.





### Proactive Outreach to Data Users

- Goals:
  - Learn how people use the data and if there are any perceived gaps.
  - Start a conversation about air quality!
- Methods for Input:
  - Social Media
  - Webform
  - In-Person Activity
  - Personal Email
- Outcome:
  - Approximately 5,000 impressions on social media.
  - Overall, the Monitoring Network is sited to meet the needs of respondents.

## Federal Updates

- USEPA identified 31 federal de-regulatory priorities. The one most likely to impact local air quality in Charlotte is related to mobile sources.
  - Reconsideration of vehicle regulations- The administration’s priority appears to be focused on elimination GHG requirements but there are also significant criteria pollution reductions (ozone precursors) in these rules that could also be repealed.
- Federal Funding which MCAQ has received annually since 1974 is at risk in the Federal Fiscal Year 2026 Budget. This funding supports non-discretionary work including:
  - Permitting, inspections, and enforcement at over 500 local regulated facilities;
  - Oversight of asbestos abatement in demolition activities; and,
  - Ambient monitoring.

## Community Outreach

- The AQC assisted with three outreach efforts over the last year:
  - Connecting staff with groups who could give input about how they use air quality data.
  - Piloting an electric vehicle access activity.
  - Developing air quality messages that can be amplified by corporate partners.
- During FY25, Air Quality staff reached residents in most of the AQC’s priority outreach areas.

*Pictured: AQC Members Ron Ross (L) and Janet Garner-Mullins (R) at the November 2024 grand opening of the latest Historic West End electric vehicle charging station.*



## GRADE: Grants to Replace Aging Diesel Engines

- AQC members participated in the Grants to Replace Aging Diesel Engines (GRADE) 2025 Selection Committee.
  - The Selection Committee sub-awarded \$600,000 in federal funding to 14 projects, 9 of which were diesel-to-electric ground-support equipment (GSE) conversions at the airport.
  - These 14 projects are projected to reduce 83 tons of air pollution over the next 10 years.

*Pictured: GSE operator at Charlotte Douglas International Airport gives the electric equipment a thumbs up!*





Meeting Minutes  
November 5, 2025



AQC Member	Sector	BOCC District
Mr. Peter McGrath (Chair)	Attorney	4
Mr. Marcus Hackler (Vice Chair)	Industry	2
Rev. Dr. Janet Garner-Mullins	Public	2
Ms. Lisa Hooker	Public	1
Mr. Bill Lawrence	Public	1
Dr. Brian Magi	Scientist	3
Mr. Richard Matulis	Public	6
Mr. Steven Moore	Transportation	4
Mr. Ron Ross	Environmental	2
Mr. Greg Twait	Engineer	1
Dr. Karl Welke	Public	5
Vacant	Health Professional	

Comments

Commissioner Powell the chair of the Environmental Stewardship Committee said they needed to do everything possible to reduce particulate matter. She talked about the Environmental Leadership Action Plan but stated they needed to do better. and said and thanked the Air Quality staff for their work.

Commissioner Meier asked why the standard would go back up from twelve to nine and if they could have their own level or standard. *Mr. McGrath said they wanted to reconsider because the first time they lowered the standard they did not adequately calculate the costs of coming into compliance. Ms. Rhodes said they were national ambient air standards so they could not have their own, but they could have their own rules and regulations that helped reduce the levels of PM2.5. She said the biggest sector of emissions in Mecklenburg County came from cars, trucks, and off-road equipment and they did not have the authority to regulate those. She said that was why programs like GRADE was so important, but those programs depended on federal grant funding and the regulatory programs for the vehicles had to come from the federal government. She said the same regulations that reduced greenhouse gas emissions and economically force electric vehicles and new technology also had effects on particulate matter on ozone and the pollutants of most concerns in Mecklenburg County. She said repealing the greenhouse portions of those rules also indirectly effected the other pollution.*

Commissioner Leake asked how they were inspecting junk yards. *Mr. McGrath said they looked at the impacts of those facilities on their air quality. He said Mecklenburg County Air Quality did not have the authority to regulate them but City Code Enforcement could to ensure they were complying.*

Commissioner Griffin asked how the reconciled good air quality with the complaints the commissioners received that said there was an increase in asthma. He said there were portions of the geography were all roads crossed in the same area and asked if there were subareas where particulates were higher. He asked what interventions they were pursuing. *Mr. McGrath said the EPA established rules and protocols for where they site monitors in the County to ensure they got an assessment of all areas of the County and that the data they got from them gave a reliable picture of air quality in the County. He said the EPA regularly audited their air quality program. Ms. Rhodes said the levels were highest near roadways and they would likely see housing rezoning.*

Commissioner Powell said tree canopy was shrinking and the impervious has increased. She asked if they were having conversations about it. *Mr. McGrath said he did not recall tree canopy being on the agenda, but they would take it into consideration.*

Meeting Minutes  
November 5, 2025

25-0600      Library Board of Trustees - Annual Report

The Board received the Annual Report of the Library Board of Trustees.

*The Mecklenburg Board of County Commissioners’ (Advisory Board) Appointment Policy states all Committees must report at least annually to the Board of County Commissioners on their activities. Reports can be submitted to the Clerk to the Board for distribution to the Board in writing or for formal presentation at a Regular Board Meeting.*

Dr. Amy Hawn Nelson, Chair of the Library Board of Trustees, gave the presentation.

# Impact Report



Mecklenburg Board of County Commissioners  
November 5, 2025



## Library Fast Facts

FY2025 Totals

<b>9,421,237</b> ↑ Total Circulation	<b>623,627</b> WiFi Usage
<b>2,606,133</b> ↑ Library Visitors	<b>21</b> Locations + Library Administration Center
<b>346,661</b> ↑ Active Cardholders	<b>487</b> Library Positions
<b>26,061</b> ↑ Programs	<b>\$53,465,100</b> FY2025 Annual Budget* <small>*General Fund</small>



# University City Regional Library

Opened February 2025

20,000+  
Visitors in first month



## Main Library



Topping Out  
February 2025



Grand Opening  
Spring 2027

## Capital Improvement Plan



Sugar Creek Library - 2027  
Public Engagement & Design continues

West Boulevard Library - 2028  
Public Engagement underway



Orange dot: Regional Branches  
Blue dot: Neighborhood & Community Branches



CML in the Community – MiLa



- Mobile computer lab and classroom
- Digital literacy and workforce development classes
- Translation tablets to communicate with non-English speakers
- Free hotspots for customer checkout

New Partnerships – MoLi



- Expanded permanent collection
- Increased access to adult, teen, and children's materials
- Free Wi-Fi

FY2026-2028 Strategic Direction  
Public Rollout

Access & Welcome

Ensure the Library provides a welcoming environment and access to all it has to offer every member of the community.

Learn & Engage

Create opportunities for engagement and growth, learning new skills and pursuing passions to build a stronger and more connected community.

Prepare & Excel

Strengthen internal resources and capacity to support planned growth and ensure the sustainable impact of Charlotte Mecklenburg Library.



New Main Library

Deliver Charlotte Mecklenburg Library's flagship location in Uptown Charlotte, a destination for local, regional, and national engagement.



Improve Lives



22,100 seniors  
FY25 In-person Programming



40% of programs provided  
outside of Library branches

Build a Stronger Community



Early Childhood Literacy – Reading Buddies

4,688 participants



Workforce Development – CMS Hiring Events

≈ 1,100 attendees  
20% recommended for hire

CML's Most Valuable Resource





**Comments**

Commissioner Dunlap thanked the presenters and said he was impressed with their leadership and looked forward to the new libraries.

Commissioner Rodriguez-McDowell thanked the presenters for their updates and said she appreciated the senior outreach.

Commissioner Townsend-Ingram thanked the presenters and asked how they tracked and determined the best ways to communicate information. *Krystel Green, Chief Marketing Officer,* said they met with people where they were by utilizing social media and websites. She said they were also out in the community passing out flyers and talking to community leaders. She said the best measurement was the branch staff, who lets them know what the people were telling them.

Commissioner Griffin thanked the presenters and said they should not forget to put the Southwest Regional Library in their capital plan.

Commissioner Meier asked how the book supplier, Baker & Taylor, closing would affect the library. *Caitlin Moen, Chief Library Services Officer* said there would be a resounding impact. She said they had been proactive and avoided committing to one vendor. She said they were shifting how they were acquiring different materials and would result in longer wait times, especially for high-demand materials.

Commissioner Powell thanked the presenters and said the seed library was a big hit. She said she greatly appreciated the programs for seniors. She thanked Charles Thomas for keeping her updated.

Commissioner Altman expressed her gratitude for the presenters.

Chair Jerrell thanked the presenters and asked how old the Hickory Grove library in East Charlotte was and asked what the future plans were. *Ms. Nelson* said it was established in 2008 and said they had a capital plan list containing that information.

Chair Jerrell asked for an update on the Hickory Grove Library.

**MANAGER’S REPORT**

**25-0628      Project BOAST – Business Opportunity and Supportive Transit**

*Background: In response to the passage of the transit bill, which is projected to generate over \$25 billion in infrastructure and construction over the next 20+ years, the county is launching the project BOAST framework. This initiative reflects a strategic commitment by Mecklenburg County envisioned to be implemented in collaboration with community partners to promote small business support and mitigate business displacement. In addition, project boast is designed to prepare local businesses to take advantage of emerging opportunities across key sectors such as construction, logistics, retail, hospitality, and services, thereby positioning small businesses to participate in the opportunities that result from the strategic transportation investment.*

*The overarching strategies are expected to include:*

- 1. Business preservation and anti-gentrification*
- 2. Access to contracting opportunities*
- 3. Capacity building and technical assistance*
- 4. Customer connections*
- 5. Workforce and talent development*

*Further research and design will be conducted to refine the implementation details.*

The Board received a presentation on a proposed strategic framework for supporting small businesses in response to the passage of the transit bill

Roger Johnson, Economic Development Director, gave the presentation.

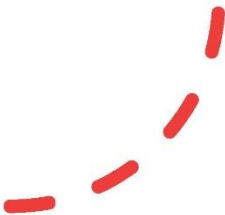




Statement of  
Commitment

The Project BOAST framework reflects the County’s commitment to supporting new and existing small businesses, as well as anti-displacement efforts.

Research and design is required to refine the implementation details.



Where are  
we now?

Transit Bill passed

Estimated \$25 Billion in new projects over 20+ years

Huge impact to businesses across county

Unique opportunity for local businesses

3

Where do  
we want to  
be?

**The vision is clear. Transportation investments should strengthen business communities, not displace them.**

Position small businesses to benefit from transportation improvements

Connect local small businesses to economic opportunities

Protect existing small businesses from displacement

4



How do we  
get there?

One entity can not achieve  
this alone

Collaboration

Coordinated Effort

Collective Impact

5

How do we get there?



1. Business Preservation and Anti-Gentrification



2. Access to Contracting Opportunities



3. Capacity Building and Technical Assistance



4. Customer Connections



5. Workforce and Talent Development

6

How do we get there?



1. Business Preservation and Anti-Gentrification



Business stabilization efforts, such as education on lease negotiation, accessing capital and assisting with relocation strategies



Tenant protection resources, including access to legal support for negotiating long-term leases, contract review, and tenant rights



Preservation zones along transportation corridors to protect existing small businesses (collaboration with local municipalities required)



A registry recognizing and promoting legacy businesses, ensuring they remain visible and valued

7

## How do we get there?



### 2. Access to Contracting Opportunities



A public-facing contracting portal with clear, accessible postings of upcoming opportunities (collaboration with community partners)



Promote local business participation in transportation-related projects (collaboration with community partners)



Outreach efforts to educate small businesses on preparing for and pursuing bids and purchasing opportunities



A mentor–protégé initiative linking smaller firms with experienced contractors

8

## How do we get there?



### 3. Capacity Building and Technical Assistance



Business resource hubs, in partnership with local governments, colleges, chambers, and nonprofit organizations, to provide training and coaching



Industry-specific training programs designed to prepare businesses for opportunities in construction, logistics, retail, hospitality, and service sectors



One-on-one assistance to strengthen financial management, bonding, licensing, and compliance

9

## How do we get there?



### 4. Customer Connections



Campaigns to encourage residents to shop locally during and after construction projects



Directional signage and wayfinding systems to connect transit riders and others to neighborhood businesses



Opportunities for small businesses to participate in markets, pop-ups, and kiosks near new transit hubs



Streetscape improvements in commercial districts connected to transportation investments

\*Collaboration with community partners required

10

## How do we get there?



### 5. Workforce and Talent Development



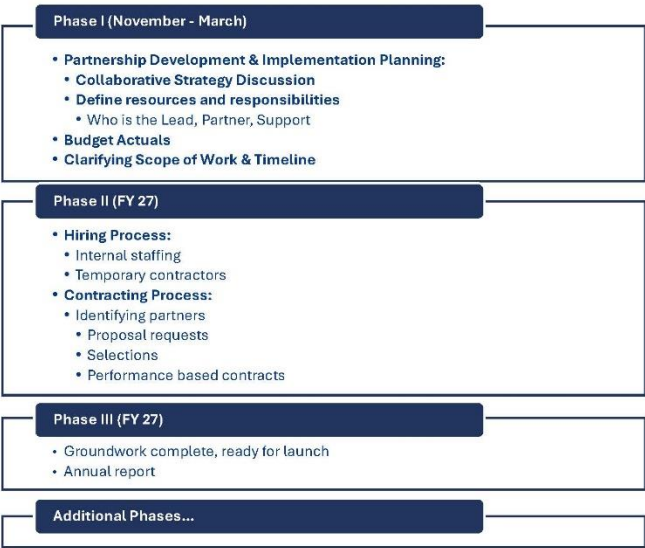
Apprenticeships and internships linking residents and students to employment in small businesses.

## Estimated Annual Budget Range

Category	Estimated Cost (low)	Estimated Cost (high)
County Personnel & Admin	\$425,000 (3 FTEs)	\$565,000 (4 FTEs)
On-going Operating & Maintenance	\$175,000	\$375,000
Outside contractors*	\$1,700,000	\$2,700,000
Total	\$2,300,000	\$3,640,000

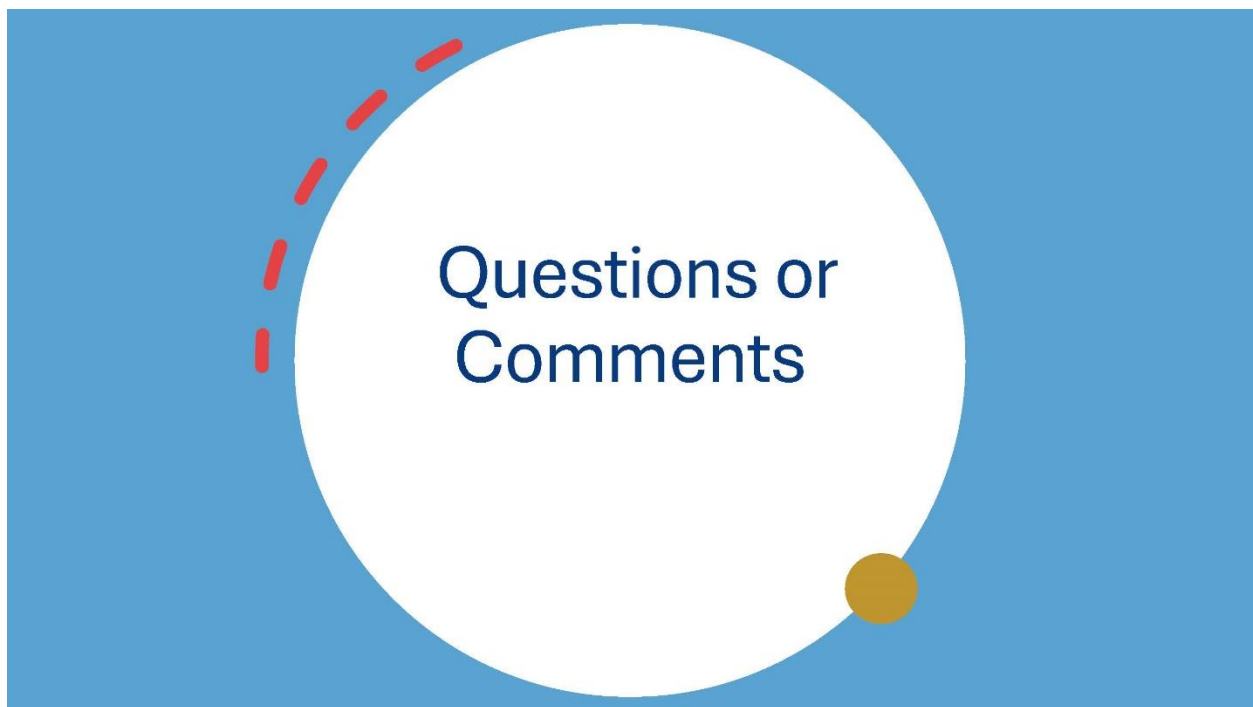
\* Assumes majority of work can be successfully contracted  
Note: Research and design necessary to refine this initiative

## Next Steps



\*Phased implementation to align with collaborating entities.





### **Comments**

Commissioner Meier asked if they met with the City and developed the plan with them. *Mr. Johnson said they were working with the City and the City and County seemed to be very aligned on the mission. County Manager Bryant said more that likely City Council would be receiving a similar presentation.*

Commissioner Altman thanked the County Manager, Dr. Leslie Johnson, Mr. Johnson and the team. She said they were very responsive to what the community expressed as major concerns. She said their plans were thoughtful and comprehensive.

Commissioner Leake thanked the presenter and staff for their work on the project.

Commissioner Dunlap said he appreciated that even those who did not vote for the referendum were being listened to and had their concerns addressed. He thanked the County Manager and staff for their work.

Commissioner Griffin said it was profound and would have a powerful impact on the community. He said with kinds of recommendations given in the presentation, the County would see partnerships and collaborations that would grow healthy communities. He said he supported it and thanked the presenter and staff for their work on the project.

Commissioner Townsend-Ingram asked if it was only for small businesses or if there was some coordination to assist residents with their actual homes, because that was the reason the other 42% didn't vote in favor. She said she wanted to ensure the residents understood they heard them on that portion as well. *County Manager Bryant said they were doing their due diligence regarding the residential concern, but the presentation was strictly based on the small businesses.*

Commissioner Rodriguez-McDowell said she was interested in the anti-gentrification portion as well. She said evictions were rising and funding for the Charlotte Center for Legal Advocacy was down. She said the presentation mention including access to legal support for negotiating long-term leases which sounded like another budgetary item. She said a good plan would have that built in instead of costing the County. She said she appreciated the forward thinking, but she wondered if it would fall on property taxpayers. She said she was looking at how it would be double taxing again. She said it was important to look at the cost to the County. She said she

## **Meeting Minutes**

### **November 5, 2025**

supported the effort and would vote for it but was disappointed that it would have to be paid from the County budget instead of from the massive funding that was coming.

Commissioner Powell said the Board represented everyone and hearing the concerns of the community in the whole was very important. She said she had the same concerns as Rodriguez-McDowell about the funding. She said if the foundations could find so much money for campaigning, why could they not find money for that portion of the project as well so they could address the concerns that came with it. She said she appreciated the attention to small businesses and thanked the presenter.

Commissioner Griffin said he admired the effort of the communities in Brooklyn and Greenville to be forward and opportunity thinking as they invested in areas that they typically did not invest in. He said, regardless of the transit tax vote, it was the right thing to do. He said they had a history in the community of disinvestments.

Commissioner Griffin said they had a 26<sup>th</sup> judicial district bar, Mecklenburg County bar association that did pro-bono work. He said they should think outside the box for every opportunity where their resources were necessary.

Chair Jerrell said displacement and gentrification had been happening even before the General Assembly allowed the County to take on the vote. He said, regardless of the PAVE act, the Board would still be discussing those topics. He said the County was only one component of a larger pie and all entities needed to be involved but he did not want redundancy. He said the City had \$40 million set aside for displacement efforts and the County had a role in it as well. He said they had wiggle room to figure out how they would address things, but the conversations had been taking place for months. He said gentrification and displacement were legitimate concerns and they had to work together to support and invest in the community. He said greenlining should be the County's North star.

#### **25-0629      Food Resource Plan During the Pause of Federal SNAP Benefits**

The Board received as information a presentation on the emergency Food Resource Assistance provided by Health and Human Services (HHS) during the Supplemental Nutrition Assistance Program (SNAP) pause in benefits.

*On November 1, 2025, Supplemental Nutrition Assistance Program (SNAP) benefits were not distributed to the ~138,500 Mecklenburg County residents that participate in this program. Health and Human Services departments developed a plan and was approved by the Mecklenburg County Manager to provide additional food resources during this emergency.*

Yolanda Griffin, Department of Community Resource Director, gave the presentation.

## Food Resource Plan During Federal SNAP Benefits Pause

November 5, 2025  
Mecklenburg County Board of Commissioners

Yulonda D. Griffin  
Director, Department of Community Resources



### Agenda

- **SNAP Benefits During the Federal Government Shutdown**
- **Food Resource Plan**
  - Increased Food Pantry Resources
  - SNAP Double Bucks at Farmer's Markets
  - Food Assistance Cards
  - Food Distribution for Seniors and Thanksgiving
  - Food Resource and Fund Drive
- **Next Steps**



2

## SNAP During The Federal Government Shutdown

Supplemental Nutrition Assistance Program (SNAP): Financial assistance for food to households with limited income and resources

- In Mecklenburg County:\*
- 138,500 SNAP recipients (September 2025)
  - \$175 per household per month (average amount)
  - \$24 million per month in total SNAP benefits

SNAP benefits were suspended beginning November 1 due to the Federal Government Shutdown

The USDA plans to utilize its contingency fund to cover 50% of the November benefit allotment for FNS households



\* Latest Available Data



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Reduced SNAP Allotment for 48 States and D.C.  
November 2025

Household Size	Normal Max Amounts (\$)	Reduced Max Amounts (\$)
1	298	149
2	546	273
3	785	392
4	994	497
5	1,183	591
6	1,421	710
7	1,571	785
8	1,789	894
Each additional person	218	109

Source: USDA Food and Nutrition Service



Addressing  
the Need in  
Mecklenburg  
County



Expanded Food Pantry Resources

28,000 additional 7-day food boxes available via Nourish Up across the community

Additional food for Meck County mini-pantries:

- Valerie C. Woodard Community Resource Center  
3205 Freedom Drive, Charlotte, N.C. 28208
- Ella B. Scarborough Community Resource Center  
430 Stitt Road, Charlotte, N.C. 28213
- Catherine M. Wilson Center  
301 Billingsley Road Charlotte, N.C. 28211





Farmers Market Vouchers and Food Assistance Cards

Special one-time \$50 local farmers market vouchers will be provided to eligible SNAP households

- Up to 2,000 vouchers total

\$50 food-only gift cards to any resident newly approved for emergency SNAP benefits

- Up to 400 per week



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Food Distribution for Seniors and Thanksgiving Holiday

Expanded mobile market food distribution for SNAP-eligible seniors:

- Additional food supply and service time
- Serving an additional 250 seniors

Thanksgiving holiday turkey distribution:

Saturday, Nov. 22, 2025  
Ella B. Scarborough Community Resource Center

- Serving about 1,000 households



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Food Resources and Fund Drive

Food collection boxes at designated Park and Recreation Centers and Library locations to support local food pantries:

- Northern Regional Recreation Center
- Eastway Regional Recreation Center
- Allegra Westbrook Regional Library
- South County Regional Library
- University City Regional Library



**NEW** online portal for monetary donations to benefit Nourish Up – [NourishUp.org/Meck-Cares](https://NourishUp.org/Meck-Cares)



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Additional Resources in Mecklenburg County

- United Way's NC 211
- Second Harvest Food Bank of Metrolina
- Nourish Up
- Hearts & Hands Food Pantry
- Hope Street Food Pantry
- Feeding Charlotte
- Ada Jenkins Center
- Angels & Sparrows
- Christ the King Food Pantry
- The Park Church



Other resources and information can be found at [MeckNC.gov](https://www.MeckNC.gov)



Next Steps

- Await Federal and State guidance on the status of SNAP funding
- Monitor the level of food resource utilization and ongoing need
- Advocate for an end to the government shutdown and fully fund the SNAP program
- Continue accepting, processing, and determining eligibility for SNAP applications and renewals



Comments

Commissioner Powell asked if there was any disruption to senior meal deliveries. *Ms. Griffin said there had been no disruption and they were good through December.*

Commissioner Rodriguez-McDowell asked if they had to be a SNAP recipient to get the food boxes. *Ms. Griffin said they tried to increase the capacity for the food bank and for Nourish Up specifically, but with some of the mobile distributions people may have to show that they are SNAP recipients because they were implementing the additional distributions to specifically meet the needs of SNAP recipients.*

Commissioner Rodriguez-McDowell asked clarifying questions regarding the one-mile radius requirements. *Ms. Griffin said there were five specific locations that had a one-mile radius where they were trying to increase the number of seniors they would be able to serve. She said within a one-mile radius of the specific rec centers and library locations, they would get a robo-call stating there were additional resources available for them.*

Commissioner Meier asked how people received the vouchers and if they always offered the senior Thanksgiving meals. She thanked the Public Information team for their work because the information was easily accessible and wanted to remind the public that donations of food was important, but money was as well because they would be able to purchase the food at wholesale

## **Meeting Minutes November 5, 2025**

costs. *Ms. Griffin said for the specific vouchers for the farmers market, they could report to the farmers market and were not required to preregister but would need to show their EBT card as well as ID. She said the Turkey Drive was a new initiative where people could receive an additional holiday box. She said it was not strictly for seniors; it was for any SNAP recipient, and they would have to preregister for that.*

Commissioner Leake asked if people had never been on SNAP benefits, could they still get SNAP. *Ms. Griffin said they continued to take applications, and all portals were still being utilized.*

Commissioner Griffin said the information was very comprehensive. He said, not to overload people with information, but it was important for people to know they could still apply for SNAP benefits. He asked if they had seen a dip in applications. *Ms. Griffin said they had not seen a dip.*

Commissioner Griffin asked if there was some way, they could partner with service providers to provide a PSA to people's phones. *Ms. Griffin said they were using all social media platforms to pursue mass communications as such.*

Commissioner Dunlap thanked the staff for their efforts and asked if people would see a lapse in their benefits. *Ms. Griffin said, for November benefits, they were using contingency funding, but the States were told to change the maximum allotments amounts by 50%. She said they were working on getting the information into the system where they would be able load it but was unsure how long it would take. She said the State told them that as soon as they can get the issuance tables in the systems to get it transferred, they would start submitting those files to the vendor that does EBT benefits.*

Commissioner Dunlap said many churches have already been issuing food and may be willing to have their names put on a list stating they were dispersing food. He said her team was good for providing them one-pagers to share information with the community and asked that they create another one for the Commissioners to share on their social media platforms.

Chair Jerrell thanked the County Manager and team for their work. He said they had many vulnerable families that did not receive SNAP benefits and still accessed the foodbanks. He said those families were not included in what they were discussing, as far as impact and what that meant to those families. He said, when they considered that and what the team was able to execute was important and impressive. He thanked the faith community, partners, and those who reached out to offer assistance.

Chair Jerrell said he would like for text message capabilities to be further explored as a County. He said that communication was likely more cost effective than geofencing. He said they could have robo-calls to send out information and commended the County manager for his effort in keeping the community informed.

County Manager Bryant thanked the community partners, faith community, non-profits, etc. for their assistance.

### **DEPARTMENTAL DIRECTORS' MONTHLY REPORTS – NONE**

### **STAFF REPORTS & REQUESTS - NONE**

### **COUNTY COMMISSIONERS REPORTS & REQUESTS – NONE**

CONSENT ITEMS

Motion was made by Commissioner Dunlap, seconded by Commissioner Griffin and unanimously carried, to approve the following item(s):

**25-0572      FY2026 NCDOT Rural Operating Assistance Program (ROAP) Grant Application**

- 1) Approve the Certified Statement for the FY2026 Rural Operating Assistance Program (ROAP) in Mecklenburg County;
- 2) Approve the application for the North Carolina Department of Transportation's Rural Operating Assistance Program (ROAP) Grant for Fiscal Year 2026 in Mecklenburg County Department of Child, Family, and Adult Services in the amount of \$676,562.
- 3) Amend the 2025-2026 Annual Budget Ordinance to recognize, receive, and appropriate the amount awarded from the State for the FY26 ROAP grant funds to the General Fund (0001) within the Department of Child, Family, and Adult Services.

*Background: Mecklenburg County Department of Child, Family, & Adult Services (CFAS) is submitting a Rural Operating Assistance Program (ROAP) grant application. This annual NC Department of Transportation (NCDOT) grant provides funding for transportation services to elderly and disabled citizens, Work First clients requiring transitional/employment transportation services, and the general public living outside the urban area boundary of Mecklenburg County who do not have a human service agency or organization to pay for their transportation. The Mecklenburg Transportation System (MTS) of CFAS Services for Adults Division operates this program.*

*The Elderly and Disabled Transportation Assistance Program (EDTAP) FY2026 formula allocation is \$364,959. This allocation is designated to provide for the public transportation of elderly and disabled citizens.*

*The Employment Transportation Program (EMPL) FY2026 formula allocation is \$257,437. These funds provide operating assistance for the public transportation of person with employment related transportation needs.*

*The Rural General Program (RGP) FY2026 formula allocation is \$54,166. These funds are intended to provide transportation services to individuals who do not have a human service agency or organization that will pay for the needed transportation services and live in the non-urbanized area of the county.*

*State rules allow for the EMPL and the RGP funds to be transferred to any of the other ROAP funds. MTS has consistently transferred all EMPL and RGP funds to EDTAP to provide transportation for eligible elderly and disabled client for specific trip purposes.*

Mecklenburg County, NC  
Ordinance Book 54  
Document 119

**CERTIFIED STATEMENT**  
**FY2026**  
**RURAL OPERATING ASSISTANCE PROGRAM**  
County of Mecklenburg

**WHEREAS**, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Integrated Mobility Division provides funding for the operating cost of passenger trips for counties within the state;

**WHEREAS**, the county uses the most recent transportation plans (i.e., CCP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

**WHEREAS**, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

**WHEREAS**, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

**WHEREAS**, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race, or gender (FTA C 4702.1B, FTA C 4704.1A, Americans with Disabilities Act 1990); and

**WHEREAS**, the period of performance for these funds will be July 1, 2025 to June 30, 2026 regardless of the date on which ROAP funds are disbursed to the county.

**NOW, THEREFORE**, by signing below, the duly authorized representatives of the County of Mecklenburg North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low-income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips for at least five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality, and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state and federal guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.
- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.

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- The county will notify the Regional Grant Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in monthly reports to NCDOT – Integrated Mobility Division or its designee. **Back-up documentation is required to support the monthly reports, failure to provide documentation will affect future disbursements. The June report will be considered the annual report.**
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amount of FY2026 Rural Operating Assistance Program funds: \*The total amount of allocated funds are identified in the Total Disbursement (columns L-O) on the allocation table. The amount of requested funds cannot exceed the amount of allocated (disbursed) funds listed in the application table. Funds are allowed to be transferred to ROAP programs as needed, according to transfer criteria. Transfers must be recorded in the monthly ROAP report in the month transferred.

State-Funded Rural Operating Assistance Program	Allocated*(Disbursed)	Requested
Elderly and Disabled Transportation Assistance Program (EDTAP)	\$364,959	\$364,959
Employment Transportation Assistance Program (EMPL)	\$257,437	\$257,437
Rural General Public Program (RGP)	\$54,166	\$54,166
TOTAL	\$676,562	\$676,562

WITNESS my hand and county seal, this 21<sup>st</sup> day of November, 2025.

  
Signature of County Manager/Administrator

Michael Bryant  
Printed Name of County Manager/Administrator

  
Signature of County Finance Officer

David Boyd  
Printed Name of County Finance Officer

State of North Carolina County of Mecklenburg

County Seal Here



Revised 09-29-25

Certified Statement recorded in full in Document Book 54, Document #119

FY26 Rural Operating Assistance Program (ROAP) Application

Name of Entity (County)	Mecklenburg
County Manager Name	Michael Bryant
County Manager's Email	Michael.Bryant@mecklenburgcountync.gov
County CFO Name	David Boyd
CFO's Email	David.Boyd@mecklenburgcountync.gov
Person Completing this Application (Applicant)	Gina Merrell
Applicant's Job Title	Grant Development Administrator
Applicant's Email Address	Gina.Merrell@mecklenburgcountync.gov
Applicant's Phone Number	(980) 355-4067
Community Transportation System Name	Mecklenburg Transportation System
Transit Contact Name	Andre Amos
Transit Contact's Email	Andre.Amos@mecklenburgcountync.gov

Application Completed by: Gina Merrell Date: 10/8/2025  
Signature

I certify that the content of this application is complete and accurately describes the County's administration of the ROAP Program, and the use of the ROAP funds in accordance with applicable state guidelines. I certify and understand that if the monthly and final monthly milestone reports, and any other status reports required by the Integrated Mobility Division (IMD) are not submitted on or before the due dates, the next scheduled disbursement will be held until all reports are submitted.

I further certify that ROAP funds will only be used for program purposes to provide trips and will not be used for administrative or operational expenses. If it is determined that ROAP funds have been misused, repayment of funds must be made.

Transit Director: [Signature] Date: 10/8/2025  
Signature

County Manager: [Signature] Date: 11/05/25  
Michael Bryant

County Finance Officer: [Signature] Date: 11/6/25  
David Boyd

Application Instructions

County officials should read the Program Administration Guide for Rural Operating Assistance Program (ROAP) which contains guidance on the administration of the ROAP Program and information about the preparation of grant applications.

- The application must be completed by an official of the county or his/her designee.
- **Answer choices** are in the (parenthesis) before each gray rectangle. Click on the **gray rectangle** and type each answer. If necessary, the text will automatically wrap to the next row.
- Please answer every question. Leave no blanks.
- If the county wishes to explain their response to any questions or provide more information, the county may include additional pages with this application form. All the pages of the application and any pages added by the applicant should be scanned into the same file.
- If there are questions regarding this application, contact the NCDOT-IMD Regional Grant Specialist assigned to the area served by the transit system.

FY26 ROAP Program Schedule

Application Deadline: October 24, 2025

Anticipated Funds Disbursement: Week of November 17, 2025\*\*

**\*\* Applications not uploaded into Smartsheet by October 24<sup>th</sup> will delay disbursement of funds until the application is submitted and reviewed.**

- Counties with unspent FY25 funds will retain the funds and the FY26 disbursement will be adjusted accordingly.
- Counties with 5% or less in unspent funds are eligible for a second disbursement of any unspent funds from FY25. The ROAP formula will be used to determine the amount of funds each eligible county will receive.
- Once IMD ROAP reconciliation begins in mid-August, any outstanding reports will be considered unspent funds
- Monthly reports are due via SmartSheet 30 days following the reporting period (unless it falls on a weekend day i.e., July reporting period, report due August 30<sup>th</sup>)

ROAP Reporting Period	ROAP Report Deadline
July 1 - 31, 2025	August 29, 2025
August 1 - 31, 2025	September 30, 2025
September 1 - 30, 2025	October 30, 2025
October 1 - 31, 2025	November 28, 2025
November 1 - 30, 2025	December 30, 2025
December 1 - 31, 2025	January 30, 2026
January 1 - 31, 2026	February 27, 2026
February 1 - 28, 2026	March 30, 2026
March 1 - 31, 2026	April 30, 2026
April 1 - 30, 2026	May 29, 2026
May 1 - 31, 2026	June 30
June 1 - 30, 2026	July 30, 2026

Revised 10-07-25



Management of ROAP Funds

County governments or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with municipalities or counties served) are the only eligible applicants for ROAP funds. As a recipient of ROAP funds, the county must implement administrative processes that will ensure the following:

- ROAP funds are expended on needs identified through a public involvement and/or planning process.
- ROAP funds are expended only on eligible activities as described in Appendix A of the ROAP Guidance.
- Supporting documentation of expenditures (software printouts, legible receipts, etc.) is required by all applicants.
- Transportation service recipients must meet eligibility requirements, and their eligibility is documented.
- Trips funded with ROAP funding are monitored and evaluated throughout the period of performance.
- ROAP funds received and expended are included in the local annual audit.

Counties have the flexibility to determine how the funding will be used to meet the needs of the citizens and how to suballocate the funding to meet the transportation needs, but the guidelines for each program used must be followed and trips accounted for by program used.

ROAP Public Hearing is Not a State Requirement Please Provide These Documents, Only If Required Locally	
1. Public Hearing Notices languages (N/A, English Only, English & Spanish)	N/A
2. Public Hearing Affidavit (N/A, Attached)	N/A
3. Was the Public Hearing Notice published within 7-14 days of the hearing? (N/A, Yes, No)	N/A
4. Public Hearing Record (N/A, Attached)	N/A
5. Public Hearing Minutes (N/A, Attached)	N/A
6. Title VI Survey (N/A, Offered but None Completed, Attached)	N/A

Grant Administration
1. What Public Transportation Plans are available for your area? (Community Coordinated Plan (CCP), Locally Coordinated Plan (LCP), Statewide Locally Coordinated Plan (SLCP), Other Plans – (List all that apply)) Coordinated Public Transit – Human Services Transportation plan; Comprehensive Transportation plan
2. Did the County/Authority ask the Community Transportation Advisory Board (TAB) to recommend how the ROAP funds should be suballocated? (Yes/No) Yes  2a. If no, how were recommendations made and by whom (Describe) N/A  2b. How many individuals assisted in the determination? (List number here) N/A
3. Were outreach efforts conducted to inform agencies about the availability and eligibility of ROAP funds and to discuss transportation needs PRIOR TO the county deciding how to suballocate the ROAP funds? (N/A, Yes- Outreach Conducted, No Outreach) No outreach, funds stay with the County

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Financial Management
1. Does the county pass through any ROAP funds to governmental or non-profit agencies or organizations? (If the County/Authority passes through any ROAP funds, they should have a written agreement between them which addresses the proper use and accountability of these funds.) (List all that applies: N/A, EDTAP, EMPL, RGP) N/A
2. Do any of the organizations or departments receiving ROAP funds plan to use private transit contractors to provide the ROAP funded trips? (Their procurement practices will need to meet all federal and state requirements for procurement of professional services.) (List all that applies: No - Private Contractor Used, Yes for EDTAP, EMPL, and/or RGP) Yes for EDTAP
3. Are ROAP funds deposited in an interest-bearing account? (Ensure interest earned on the funds will be retained by the transportation program and must be used for transportation related expenses) (Yes, No) Yes
4. Do you have local financial support that will prevent discontinuation of services? (Trips may be limited but cannot stop altogether due to lack of ROAP funds.) (Yes, No) Yes
4a. If No, how will you continue to offer trips after ROAP funds are exhausted? (Please describe.) N/A

Monitoring and Oversight Responsibilities
1. Subrecipients of ROAP funds are required to provide sufficiently detailed progress reports and statistical data about trips provided and rider eligibility with ROAP funds. Are you receiving these? (The County must be prepared to provide documentation that an eligible citizen was provided an eligible service or trip on the billed date, by whatever conveyance, at a specific cost.) (Yes, No) Yes
2. Will the ROAP allocation be used as matching funds for any of the following programs? (EDTAP funds may only be used for Enhanced Mobility of Senior & Individuals with Disabilities and must be properly tracked.)  5310 – Enhanced Mobility of Senior & Individuals with Disabilities Program-EDTAP (Operating only) (Yes, No) No 5310 – Enhanced Mobility of Senior & Individuals with Disabilities Program-EDTAP (Capital Cost of Contracting only) (Yes, No) No 5311 Operating only - Rural Area Formula Program (Yes, No) No Rural State Operating Program (Yes, No) No 5311 Capital Cost of Contracting Program (Yes, No) No
3. Will fares be charged for a ROAP funded trip? (List all that applies: No-Fares not charged, Yes - EDTAP, EMPL, and/or RGP Yes, EDTAP
4. Describe the eligibility criteria and documents used in this County to determine who will be provided ROAP-funded trips. (Please describe i.e. Driver's license check, professional assessment, etc.) For new clients, client information is verified with Medicaid and online disability database. No documentation required.

Revised 10-07-25

Application recorded in full in Document Book 54, Document #120.

25-0579      Capital Improvements for Edgewater Farm Park

Approve the use of \$900,000 budgeted for farmland preservation in the FY2026 budget for capital outlay to make improvements to the Edgewater Farm Park.

Background: The FY26 budget currently allocates \$900,000 for farmland preservation. This funding was originally budgeted in FY2025 and was later carried forward in FY2026. The Budget Ordinance requires Board approval to increase any capital outlay in the operating budget over \$100,000. Funding will be used to extend a water line , make ADA improvements, and upgrade

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*utilities to the Edgewater Farm Park, located at Beatties Ford Road and US 73 in Huntersville. In addition, the funds will be used to add minor assets to the site, including a market garden, orchard, greenhouse, open air wash-n-pack, cold storage, tool room, and farm equipment.*

**25-0588      Acquisition of Flood Prone Property Under Hazard Mitigation Assistance Grant  
EMA-2021-FM-036-0003**

- 1) Accept the Offer of Sale of Real Estate from Patricia Hallman, owner of property located at 5215 Kildare Drive, Charlotte, NC (tax parcel 099-082-03), for \$315,000.
- 2) Authorize local emergency response agencies to use the structures for training exercises.

*Background: Since late 1999, Mecklenburg County has used storm water fee revenue to acquire flood prone property. Buyouts reduce the risk to life and property during floods, while also enhancing the natural and beneficial functions of the floodplain. Mecklenburg County uses the land as open space, for expanding greenways, constructing wetlands, etc.*

*Storm Water Services (STW) pursued FEMA grant funds through the Hazard Mitigation Assistance (HMA) grant program in February 2021. The BOCC approved to recognize, receive and appropriate the grant funding if awarded at the February 1, 2022, meeting. The grant was approved and awarded in November 2024 for a voluntary buyout of two properties including 5215 Kildare Drive and 5517 Cutshaw Court in the Briar Creek Watershed. The property at 5517 Cutshaw Ct has already been approved by the BOCC and purchased; this Board Action is to request approval to purchase the property at 5215 Kildare Drive.*

*This action is consistent with goals in the Environmental Leadership Action Plan which supports the Environmental Leadership Policy adopted by the Board of County Commissioners (BOCC). These acquisitions are part of Storm Water's 15-year CIP risk reduction goals and consistent with recommendations in the Flood Risk Assessment and Risk Reduction Plan, adopted by the BOCC on May 1, 2012.*

*The buyout is voluntarily. The purchase and demolition are funded by a combination of Federal and local STW capital funds. The requested actions will consist of acquiring the property and demolishing the existing building. The purchase price is based upon a current fair market value appraisal. HMA grant awarded will pay 90% of the Fair Market Value (FMV) at the time of the application in 2021. Local STW capital funds will be used to pay the 10% match for the grant plus any increase in FMV since 2021.*

*STW staff allows training opportunities for local police and fire personnel prior to demolition of flood prone buildings. In addition, STW staff has established a process with Habitat for Humanity of Charlotte to maximize the responsible reuse of materials prior to structure demolition while protecting the health of the community.*

**25-0613      Comprehensive Plan for Unincorporated South Mecklenburg Public Hearing  
Request**

Request to reschedule the public hearing for the November 18, 2025, Board of County Commissioners Regular Meeting for the Comprehensive Plan for Unincorporated South Mecklenburg.

*Background: During the September 24, 2025, Public Policy meeting, the BOCC heard a presentation regarding the Comprehensive Plan for Unincorporated South Mecklenburg. at its October 21, 2025, Regular Meeting, the BOCC approved holding the hearing on November 5,*

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2025. Due to a Charlotte Observer publishing error, it is being requested that the public hearing be rescheduled to be held during the November 18, 2025, BOCC Regular Meeting.

**NOTICE OF PUBLIC HEARING**  
**BY THE BOARD OF COUNTY COMMISSIONERS OF MECKLENBURG ON**  
**THE COMPREHENSIVE PLAN FOR UNINCORPORATED SOUTH**  
**MECKLENBURG COUNTY**

Notice is hereby given that a public hearing will be held by the Mecklenburg Board of County Commissioners in the Meeting Chamber of the Charlotte-Mecklenburg Government Center, 600 East Fourth Street on November 18, 2025, at 6:30 p.m., or as soon thereafter as the agenda permits, on a request to approve the Comprehensive Plan for Unincorporated South Mecklenburg County. Parties in interest and residents shall have an opportunity to be heard at the hearing and may obtain information on the requested abandonment from the Mecklenburg County Managers Office, 600 E. 4<sup>th</sup> Street, either by phone (704-621-8416) or email ([Erin.Stanforth@Mecknc.gov](mailto:Erin.Stanforth@Mecknc.gov)).

Persons desiring to speak can sign up online at <https://mecknc.seamlessdocs.com/f/clerk> or call 980-502-4825. The deadline for online registration is November 18, 2025, by 3 p.m. After the online registration has closed, members of the public may still register to speak when they arrive at the meeting on November 18, 2025.

Anyone needing special accommodations when attending this meeting and/or if this information is needed in an alternative format because of a disability, contact the Clerk to the Board at least seventy two (72) hours prior to the meeting, either by phone (980) 314-2939, e-mail ([Kristine.Smith@MecklenburgCountyNC.gov](mailto:Kristine.Smith@MecklenburgCountyNC.gov)) or by mail at 600 East Fourth Street, Charlotte, N.C. 28202.

Kristine Smith,  
Clerk to the Board of County Commissioners

Notice recorded in full in Document Book 54, Document #125

THIS CONCLUDED ITEMS APPROVED BY CONSENT

25-0597      PULLED CONSENT ITEMS

Commissioners may remove agenda items from the Consent Agenda for a separate vote, to bring public awareness or to make comments. The following items were pulled and voted upon separately:

**Meeting Minutes**  
**November 5, 2025**

**25-0547          Construction Contract - Valerie C. Woodard Center Deep Energy Retrofit Project**

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried to award a construction contract to Miles-McClellan Construction Company, Inc., in the amount of \$3,695,000.00 for the Valerie C. Woodard Center Deep Energy Retrofit Project.

*Background: This project is for a Deep Energy Retrofit Project at the Valerie C. Woodard Center, located at 3205 Freedom Drive, Charlotte NC. This project scope will include, but not be limited to, replacing four chillers, four air handling units and 15 split air conditioning units with more efficient units and retrofitting any remaining existing fluorescent lighting with LED lighting, thereby reducing the facility's carbon footprint. This project is part of the County's Environmental Leadership Action Plan initiative to achieve net-zero carbon by 2035.*

***This item was pulled by Commissioner Leake for clarity and/or public awareness.***

**25-0569          Budget Amendment - Department of Child, Family, And Adult Services**

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried to;

1) Amend the 2025-2026 Annual Budget Ordinance to recognize, receive, and appropriate an increase in federal Medicaid revenue and expenses in the amount of \$300,000 from the North Carolina Department of Health and Human Services to the General Fund (0001) for Services for Adults (SFA) in the Department of Child, Family, and Adult Services.

2) Amend the 2025-2026 Annual Budget Ordinance to decrease federal revenue and expenses in the amount of \$13,016 from the Family Caregiver Support Program Grant to the General Fund (0001) in the Department of Child, Family, and Adult Services.

3) Amend the 2025-2026 Annual Budget Ordinance to decrease federal revenue and expenses in the amount of \$32,900 from the Home and Community Care Block Grant (HCCBG) to the General Fund (0001) in the Department of Child, Family, and Adult Services.

4) Amend the 2025-2026 Annual Budget Ordinance to recognize, receive, and appropriate an increase in federal revenue in the amount of \$239,330 and state revenue in the amount of \$12,951 from the North Carolina Department of Health and Human Services to the General Fund (0001) in the Department of Child, Family, and Adult Services

*Background: 1) The Services for Adults (SFA) program within the Department of Child, Family, and Adult Services is in need of recognizing and appropriating additional funding in the amount of \$300,000. The funding will be allocated for services provided by temporary personnel agencies for the Call Center within Mecklenburg Transportation Services (MTS) and Adult Protective Services (APS), a bus camera system implementation within MTS, services related to Age Friendly Mecklenburg, and other general services provided by SFA. The expenses for these services will be funded with Medicaid revenue generated and received by the SFA program.*

*2) The Family Caregiver Support Grant provides services to caregivers caring for individuals aged 60 or older, or diagnosed with Alzheimer's disease, or a related dementia, or grandparents/relative caregivers providing support for grandchildren. The 2025-2026 fiscal year funding was decreased in the amount of \$13,016 for a total award of \$117,236.*

*3) Annually, the Department of Child, Family, and Adult Services submits for Board approval of the Home and Community Care Block Grant (HCCBG) funding plan (also referred to as the County*

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*Aging Plan). The following services are provided with this grant: In-Home Aide Services, Transportation Services, Congregate Meals, Home Delivered Meals, Senior Center Operations, and Adult Day Care/Day Health. The 2025-2026 fiscal year funding for Mecklenburg County Department of Child, Family, and Adult Services was decreased by \$32,900.*

*4) The North Carolina Department of Health and Human Services, Division of Social Services allocates funding to Mecklenburg County for Public Assistance and Social Service Programs. Funding authorization has been revised to include a net increase of federal revenue in the amount of \$239,330 and state revenue in the amount of \$12,951 for the following programs:*

- Child Care Development Administration: Increase of federal revenue of \$266,924*
- Permanency Planning: Increase of federal revenue of \$2,189*
- Family Reunification: Decrease of federal revenue of \$5,690*
- Links Program: Decrease of federal revenue of \$24,093*
  
- Emergency Beds: Increase of state revenue: \$18,974*
- Links Program: Decrease of state revenue: \$6,023*

***This item was pulled by Commissioner Leake for clarity and/or public awareness.***

**25-0574      Specialty Consultant Selections - Multiple County Projects**

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried to authorize the County Manager to negotiate terms and conditions, including fees to execute a contract with the selected firms for Geotechnical Investigation, Construction Phase Materials Testing, and Special Inspection Services for multiple County projects and in the event negotiations with the selected firms are unsuccessful, approve negotiations and contract execution with the alternate firms.

*Background: Mecklenburg County has the need to select and contract with specialty firms for Geotechnical Investigation, Construction Phase Materials Testing, and Special Inspection services on each of the following projects:*

*7th & College Street Parking Deck*

*Tuckasegee Recreation Center*

*Latta Place Historic Site Visitor Center*

*Ribbonwalk Nature Center*

*Geotechnical Engineering, Construction Materials Testing and Special Inspection firms are licensed engineering firms that are hired separately from the primary design consultant and construction contractor. These firms work directly for the Owner and provide onsite observation and laboratory services to verify the proper installation of critical construction elements that can include soils, concrete, masonry, structural steel, seismic resistance, fireproofing, etc.*

***This item was pulled by Commissioner Leake for clarity and/or public awareness.***

**25-0575      Specialty Consultant Selections - Multiple County Projects**

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried to authorize the County Manager to negotiate terms and conditions, including fees to execute a contract with the selected firms for Building and Envelope Commissioning Services for multiple County projects and in the event negotiations with the selected firms are unsuccessful, approve negotiations and contract execution with the alternate firms.

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*Background: Mecklenburg County has the need to select and contract with specialty firms for building and envelope commissioning services on each of the following projects:*

*7th & College Street Parking Deck*

*Tuckaseegee Recreation Center*

*Latta Place Historic Site Visitor Center*

*Ribbonwalk Nature Center*

*Building Commissioning and Building Envelope Commissioning services firms are licensed engineering firms that are hired separately from the primary design consultant and construction contractor. These firms work directly for the Owner to provide design review, construction submittal review, onsite observation, and testing services to verify the proper installation of critical construction elements that can include mechanical, electrical, plumbing and other building systems, as well as building envelope elements such as water, moisture, and air barriers, roofing systems, sealants, etc.*

***This item was pulled by Commissioner Leake for clarity and/or public awareness.***

**25-0578          Resolution - North Carolina Commercial Property Assessed Capital Expenditure Program**

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried to;

- A) Adopt a Resolution declaring intent to participate in the North Carolina Commercial Property Assessed Capital Expenditure (C-PACE) Program
- B) Set a public hearing for the November 18, 2025, at 6:30 pm to receive comments from the public

*Background: On October 14, 2025, the Board of County Commissioners (BOCC) received an informational presentation regarding the North Carolina Commercial Property Assessed Capital Expenditure (C-PACE) program. In order to activate this program within Mecklenburg County, the BOCC must adopt a resolution of intent to participate in C-PACE as well as hold a public hearing requesting comment on the County's participation in C-PACE.*

***This item was pulled by Commissioner Leake for clarity and/or public awareness.***



**NOTICE OF PUBLIC HEARING  
BY THE BOARD OF COUNTY COMMISSIONERS OF MECKLENBURG ON  
THE REQUEST TO PARTICIPATE IN THE NORTH CAROLINA  
COMMERICAL PROPERTY ASSESSED CAPITAL EXPENDITURE (C-PACE)  
PROGRAM**

Notice is hereby given that a public hearing will be held by the Mecklenburg Board of County Commissioners in the Meeting Chamber of the Charlotte-Mecklenburg Government Center, 600 East Fourth Street on November 18, 2025 at 6:30 p.m., or as soon thereafter as the agenda permits, on a request for Mecklenburg County to participate in the North Carolina Commerical Property Assessed Capital Expenditure (C-PACE) program. Parties in interest and residents shall have an opportunity to be heard at the hearing and may obtain information on the requested participate in the program from the Mecklenburg County Managers Office, 600 E. 4<sup>th</sup> Street either by phone 704-621-8416 or email ([Erin.Stanforth@mecknc.gov](mailto:Erin.Stanforth@mecknc.gov)).

Persons desiring to speak can sign up online at <https://mecknc.seamlessdocs.com/f/clerk> or call 980-314-2912. The deadline for online registration is November 18, 2025, by 3 p.m. After the online registration has closed, members of the public may still register to speak when they arrive at the meeting on November 18, 2025.

Anyone needing special accommodations when attending this meeting and/or if this information is needed in an alternative format because of a disability, contact the Clerk to the Board at least seventy two (72) hours prior to the meeting, either by phone (980) 314-2939, e-mail ([Kristine.Smith@MecklenburgCountyNC.gov](mailto:Kristine.Smith@MecklenburgCountyNC.gov)) or by mail at 600 East Fourth Street, Charlotte, N.C. 28202.

Kristine M. Smith,  
Clerk to the Board of County Commissioners

***Notice recorded in full in Document Book 54, Document #121***

Mecklenburg County, NC  
Ordinance Book 54  
Document 122

**MECKLENBURG COUNTY  
BOARD OF COMMISSIONERS  
RESOLUTION DECLARING INTENT TO JOIN COMMERCIAL  
PROPERTY ASSESS CAPITAL EXPENDITURE PROGRAM**

**WHEREAS**, Article 10B of Chapter 160A of the General Statute of North Carolina, as amended (the "C-PACE Act"), authorizes the establishment of a statewide commercial property assessed capital expenditure (C-PACE) program (the "C-PACE Program") that local governments may voluntarily join; and

**WHEREAS**, the C-PACE Act authorizes the North Carolina Department of Commerce (the "Program Sponsor") to oversee the C-PACE Program and requires the Economic Development Partnership of North Carolina, Inc., a North Carolina nonprofit corporation (the "Statewide Administrator") to administer the C-PACE Program and, in support thereof, provide certain administrative services described in N.C. General Statute 160A-239.14; and

**WHEREAS**, the C-PACE Act and C-PACE Program permit willing owners of commercial, industrial, or agricultural real property, or residential real property with five or more dwelling units located in the jurisdictional boundaries of participating local governments ("Qualifying Commercial Property") to obtain direct financing ("C-PACE Financing") from a "capital provider" (as further defined in N.C. General Statute 160A-239.12(1), "Capital Provider") for "qualifying improvements" (as further defined in N.C. General Statute 160A-239.12(14), "Qualifying Improvements") approved by the Program Sponsor, including energy efficiency measures, resiliency measures, renewable energy measures and water conservation measures; and

**WHEREAS**, under the C-PACE Act, C-PACE Financing shall be secured by a (a) voluntary assessment imposed on Qualifying Commercial Property by a local government for the total amount of such financing (the "C-PACE Assessment") and (b) lien on such Qualifying Commercial Property until the financing is paid in full (the "C-PACE Lien"); and

**WHEREAS**, the County of Mecklenburg, North Carolina (the "County") acting by and through its Board of County Commissioners desires to participate in the C-PACE Program and in support thereof, adopt a resolution setting forth the items required by N.C. General Statute 160A-239.15(a);

**NOW, THEREFORE, BE IT RESOLVED** by the Mecklenburg Board of County Commissioners, North Carolina as follows:

Section 1. The County hereby authorizes (a) the C-PACE Program to operate within its jurisdictional boundaries and (b) the Statewide Administrator to provide the administrative services described in N.C. General Statute 160A-239.14.

Section 2. The County intends to (a) authorize the C-PACE Financing within the jurisdictional boundaries of the County, (b) authorize the imposition of C-PACE Assessments to secure repayment of C-PACE Financing, (c) assign the C-PACE Lien to Capital Providers providing C-PACE Financing and (d) delegate billing, collection and enforcement duties for the C-PACE Assessment and C-PACE Lien to Capital Providers.

**Meeting Minutes  
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Section 3. The amount of any C-PACE Financing and related C-PACE Assessment repayment terms shall be pursuant to an agreement by and among the County, the Statewide Administrator, a "property owner" (as defined in the C-PACE Act, a "Property Owner") and Capital Provider (an "Assessment Agreement") and a financing agreement between a Property Owner and a Capital Provider in which a Property Owner agrees to repay a Capital Provider for the C-PACE Financing provided, including, but not limited to, any finance chargers, fees, debt servicing, accrual of interest and penalties, and any terms relating to the treatment of prepayment and partial payment, and the billing, collection and enforcement of the C-PACE Financing.

Section 4. The County Managers Office shall, upon receipt from the Statewide Administrator of an approved project application for C-PACE Financing within the jurisdictional boundaries of the County, execute an Assessment Agreement, a Notice of C-PACE Assessment, and an Assignment of a C-PACE Lien.

Section 5. The County shall be reimbursed by the Statewide Administrator for the actual and reasonable costs associated with the performance of the duties described in Section 4 hereof.

Section 6. A public hearing on the C-PACE Program will be held in the Meeting Chamber of the Charlotte-Mecklenburg Government Center, 600 East Fourth Street on November 18, 2025 at 6:30 p.m., or as soon thereafter as the agenda permits.

Section 7. Nothing in this resolution shall be interpreted as authorizing the County to pledge, offer or encumber its full faith and credit, and the County shall not pledge, offer or encumber its full faith and credit in connection with any C-PACE Financing.

Section 8. Should any provision or provisions of this Resolution be declared invalid or unenforceable in any respect by final decree of any court of competent jurisdiction, the invalidity or unenforceability of any such provisions shall not affect the remaining provisions of such Resolution.

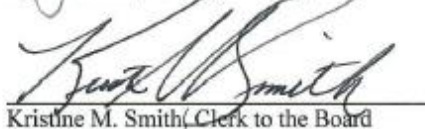
Section 9. All resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 10. This Resolution shall take effect upon its adoption.

Adopted the 5th day of November, 2025.

Approved as to Form:

  
Tyrone Wade, County Attorney

  
Kristine M. Smith, Clerk to the Board



**Resolution recorded in full in Document Book 54, Document #122**

**25-0586      FY2027 Charlotte Regional Transportation Planning Organization Federal Transit Administration 5303 Grant Application**

Motion was made by Commissioner Leake, seconded by Commissioner Powell, and unanimously carried to approve the application for the Charlotte Regional Transportation Planning Organization (CRTPO) Federal Transit Administration (FTA) 5303 Grant application for Fiscal Year 2027 in Mecklenburg County Department of Child, Family, and Adult Services in the amount of \$81,840.

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*Background: Mecklenburg County Department of Child, Family, & Adult Services (CFAS) would like to submit an FTA 5303 grant application to fund a study on the transportation barriers for older adults who are unhoused or at risk of being unhoused. The FTA 5303 grant, administered through Charlotte Regional Transportation Planning Organization (CRTPO), provides funding for multimodal transportation planning in metropolitan areas that can reflect transportation priorities. Addressing transportation issues for unhoused older adults is a priority of both the Mecklenburg Transportation System (MTS) and within the Age Friendly Mecklenburg plan.*

*Reliable transportation is often a key factor in achieving housing stability, yet many unhoused individuals face significant barriers in this area. By identifying specific gaps and needs, the anticipation is that this study can inform equitable policy decisions, enhance service delivery, and support data-driven solutions that promote mobility, safety, and long-term self-sufficiency for vulnerable populations. This study will look to partner with community and County stakeholders who work with this population daily.*

*The grant application will be for a total cost of \$81,840 which is comprised of \$66,000 in Federal funds and \$15,840 in matching local funds as required by the grant. The \$66,000 in Federal funding will fund the cost of the study and the \$15,840 for the required match which will be provided utilizing in-kind match from existing staff time and the corresponding salary and benefit costs in support of the study.*

*The staff time utilized for match will be used to provide project management needed including working with procurement to conduct the Request for Proposal process, provide oversight for the project including coordinating interagency and external parties' participation in the study. Staff time will also be utilized for the contract management of the feasibility study including review of invoices and deliverables.*

***This item was pulled by Commissioner Leake for clarity and/or public awareness.***

**25-0590 CRTPO/NCDOT Discretionary Grant Application**

Motion was made by Commissioner Leake, seconded by Commissioner Griffin, and unanimously carried to;

- 1) Affirm submittal of an application for a CRTPO/NCDOT discretionary grant for Irwin Creek Greenway, Crestridge Drive to Yorkmont Road up to \$2,500,000.
- 2) If awarded, recognize, receive and appropriate funds to Grant fund (G001) within Park and Recreation.
- 3) Adopt the required grant project ordinance for the grant in the General Grant Fund (G001).

*Background: The Charlotte Regional Transportation Planning Organization (CRTPO) and NC Department of Transportation (NCDOT) have grant funding available for pedestrian bicycle projects. The opportunity is available to seek a reimbursable grant for up to \$2.5 Million for the Irwin Creek Greenway, Crestridge Drive to Yorkmont Road project, which was fully funded in Park and Recreation FY25-29 Capital Improvement Projects. If awarded the grant will be used to reduce the current CIP allocation.*

***This item was pulled by Commissioner Leake for clarity and/or public awareness.***



Mecklenburg County, NC  
Ordinance Book 54  
Document 123

**GRANT PROJECT ORDINANCE**

**WHEREAS**, Mecklenburg County is applying and/or has been awarded a grant from the **(CRTPO/NCDOT)**. The grant has been made available to Mecklenburg County under the **(CRTPO/NCDOT)** up to the amount of **\$2.5 million** and

**WHEREAS** the grant funds must be used for the construction of Irwin Creek Greenway Crestridge Drive to Yorkmount Rd.

**WHEREAS** the Mecklenburg County Board of County Commissioners deems this activity to be a worthy and desirable undertaking.

**NOW, THEREFORE, PURSUANT TO N.C.G.S. 159-13.2, BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COUNTY COMMISSIONERS that:**

- Section 1. The project described in the **(CRTPO/NCDOT)** grant application is hereby authorized to be undertaken for the duration of the grant.
- Section 2. The County Manager is authorized to execute the grant agreement and other documents that are required or appropriate for the County to receive the **(CRTPO/NCDOT)**, and to undertake the project. The County Manager is directed to take steps necessary to ensure compliance with all spending and reporting requirements **(CRTPO/NCDOT)**.
- Section 3. The following revenues are anticipated for Mecklenburg County in the General Grant Funding (G001), to complete this project: **(CRTPO/NCDOT)**.

**up to \$2.5 MILLION**

- Section 4. The following **\$2.5 million** is appropriated in the General Grant Funding (G001), to complete this project:

**\$2.5 million (application/award amount)**

Adopted this 5th day of November 2025

  
Kristine M. Smith  
Clerk to the Board



**Ordinance recorded in full in Document Book 54, Document #123**

**25-0591      Revisions to The Mecklenburg County Air Pollution Control Ordinance (MCAPCO)**

Motion was made by Commissioner Leake, seconded by Commissioner Altman, and unanimously carried to adopt revisions to the Mecklenburg County Air Pollution Control Ordinance.

*Background: Mecklenburg County Air Quality and the Mecklenburg County Air Quality Commission recommend adoption of revisions to MCAPCO in response to changes to state rules*

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*and in accordance with state certification requirements.*

*Regulations found in the Mecklenburg County Air Pollution Control Ordinance (MCAPCO) are either developed by Mecklenburg County Air Quality or are adopted by reference from state rules.*

*The revision in this RFBA consists of thirty-three (33) state rules adopted by reference. It also includes an administrative update to local permitting and compliance fees that became effective on July 1, 2025, following the adoption of the FY25 Mecklenburg County Budget Ordinance.*

***This item was pulled by Commissioner Leake for clarity and/or public awareness.***

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Document 124

**PROPOSED REVISIONS  
TO THE  
MECKLENBURG COUNTY  
AIR POLLUTION CONTROL ORDINANCE**



Proposed Adoption Date  
November 5, 2025

MECKLENBURG COUNTY AIR QUALITY  
2145 SUTTLE AVENUE  
CHARLOTTE, NORTH CAROLINA 28208-5237



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REVISIONS TO THE  
MECKLENBURG COUNTY AIR POLLUTION CONTROL ORDINANCE

Providing for the administration and enforcement of an Air Pollution Control Program in Mecklenburg County,

Be it ordained by the Mecklenburg County Board of Commissioners acting pursuant to authority delegated to it under North Carolina General Statutes Section 143-215.112, and pursuant to authority granted to it by North Carolina General Statutes Section 130A-39 and 153A-77 that the Mecklenburg County Air Pollution Control Ordinance (hereinafter “MCAPCO”) providing for the administration and enforcement of an air pollution control program for the protection of the environment and protection of the public health is hereby amended.

This Ordinance, as amended, shall apply throughout Mecklenburg County, North Carolina, including but not limited to all cities, towns, hamlets and villages, whether incorporated or unincorporated.

SECTION 1:     Adoption of Certain State Air Pollution Control Regulations  
                  By Reference

The following rules and section of rules of the North Carolina Air Quality Rules, 15A NCAC Chapter 2 - Subchapters 2D and 2Q as amended through July 1, 2025, are hereby adopted by reference (pursuant to North Carolina General Statute 143-215.112(c)(1)(d)) thus becoming a part of MCAPCO as fully as if set out verbatim herein and any of said regulations previously incorporated by reference are replaced thereby.

*The following changes are from 15A NCAC 2D:*

- .0410        “PM2.5 Particulate Matter” (MCAPCO 2.0410)
- .0501        “Compliance With Emission Control Standards” (MCAPCO 2.0501)
- .0503        “Particulates From Fuel Burning Indirect Heat Exchangers” (MCAPCO 2.0503)
- .0506        “Particulates From Hot Mix Asphalt Plants” (MCAPCO 2.0506)
- .0532        “Sources Contributing To An Ambient Violation” (MCAPCO 2.0532)
- .0546        “Control of Emissions From Log Fumigation Operations” (MCAPCO 2.0546)
- .0605        “General Recordkeeping And Reporting Requirements” (MCAPCO 2.0605)
- .0614        “Compliance Assurance Monitoring” (MCAPCO 2.0614)
- .0918        “Can Coating” (MCAPCO 2.0918)
- .0926        “Bulk Gasoline Plants” (MCAPCO 2.0926)
- .0927        “Bulk Gasoline Terminals” (MCAPCO 2.0927)
- .0928        “Gasoline Service Stations Stage I” (MCAPCO 2.0928)
- .0932        “Gasoline Cargo Tanks And Vapor Collection Systems” (MCAPCO 2.0932)
- .0961        “Offset Lithographic Printing And Letterpress Printing” (MCAPCO 2.0961)
- .0964        “Miscellaneous Industrial Adhesives” (MCAPCO 2.0964)
- .1403        “Compliance Schedules” (MCAPCO 2.1403)
- .1701        “Definitions” (MCAPCO 2.1701)
- .1702        “Applicability” (MCAPCO 2.1702)
- .1703        “Emission Standards” (MCAPCO 2.1703)
- .1704        “Test Methods And Procedures” (MCAPCO 2.1704)
- .1705        “Operational Standards” (MCAPCO 2.1705)
- .1706        “Compliance Provisions” (MCAPCO 2.1706)
- .1707        “Monitoring Provisions” (MCAPCO 2.1707)
- .1708        “Reporting Requirements” (MCAPCO 2.1708)
- .1709        “Recordkeeping Requirements” (MCAPCO 2.1709)
- .1710        “Compliance Schedules” (MCAPCO 2.1710)

*The following changes are from 15A NCAC 2Q:*

- .0102        “Applicability” (MCAPCO 1.5211)
- .0706        “Modifications” (MCAPCO 1.5706)
- .0505        “Application Submittal Content” (MCAPCO 1.5505)
- .0507        “Application” (MCAPCO 1.5507)
- .0508        “Permit Content” (MCAPCO 1.5508)
- .0529        “Title V Insignificant Research and Development Activities Exemption” (MCAPCO 1.5529)
- .0710        “Public Notice And Opportunity For Public Hearing” (MCAPCO 1.5710)

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Copies of the amended portions of the above regulations are in the attached Appendix. The Appendix shows changes with dashed lines through words which have been deleted and with lines under words which have been added.



SECTION 2: Codification

In order to further the administration of and compliance with this Ordinance, the Director is hereby authorized and directed to reorganize and codify this Ordinance, as amended, in a logical form and sequence in a single document. In so doing, the Director, at her discretion, shall have the authority:

- a. to set out in full any provisions of the State Air Quality Rules adopted and incorporated herein by reference (including to appropriately “localize” terms in such State Rules to make them applicable at the County level); and/or
- b. to merely cite any applicable State Air Quality Rules by reference, provided the general topic covered by any State Rule so cited by reference is reasonably identified by a heading in the codified version of this Ordinance and a complete copy of such State Air Quality Rules is attached to and made a part of such codified version.

As part of such re-codification, the Director shall make such revisions as are necessary to correct typographical and syntactical errors contained in the Articles amended hereby. Provided, in reorganizing and codifying this Ordinance, as amended, pursuant to this section, the Director shall not have the authority to make any substantive changes to this Ordinance, as amended. In the event of any ambiguity in the codified Ordinance or any conflict between the provisions of this Ordinance, as amended, and the provisions of any such codification, the provisions of this amendment as herein enacted shall control.


A copy of the MCAPCO, incorporating the portions amended hereby, as codified, will be kept on file in the Office of the Clerk of the Superior Court of Mecklenburg County, the Office of Mecklenburg County Air Quality, and the Office of the Clerk to the Mecklenburg County Board of Commissioners.

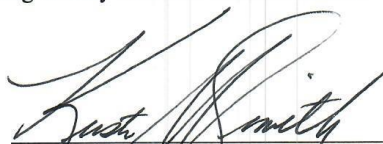
SECTION 3: Effective Date

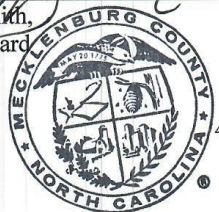
This amendment and all Regulations referenced herein shall be effective November 5, 2025, except as otherwise provided therein.

Adopted the 5<sup>th</sup> day of November, 2025, by the Mecklenburg County Board of Commissioners.

Approved as to form,

  
Tyrone Wade,  
County Attorney

  
Kristine M. Smith,  
Clerk to the Board



**Ordinance recorded in full in Document Book 54, Document #124**

**COMMISSIONER REPORTS**

Commissioners shared information of their choosing within the guidelines as established by the Board, which included, but not limited to, past and/or upcoming events.

**ADJOURNMENT**

Motion was made by Commissioner Dunlap, seconded by Commissioner Powell, and

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unanimously carried, that there being no further business to come before the Board that the meeting be adjourned at 9:41 p.m.



---

Kristine M. Smith, Clerk to the Board

---

Mark Jerrell, Chair





# Mecklenburg County

600 East Fourth Street  
Charlotte, NC 28202

## Legislation Text

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**File #:** 26-0040

**Meeting Date:** 2/4/2026

**File Type:** Commissioner Reports

---

## Commissioner Reports

### **ACTION:**

**Receive information from the Board of County Commissioners**

**Staff Contact:** Kristine M. Smith, Clerk to the Board

**Presentation:** No

### **BACKGROUND/JUSTIFICATION:**

Commissioners may share information.

### **PROCUREMENT BACKGROUND:**

N/A

### **POLICY IMPACT:**

N/A

### **FISCAL IMPACT:**

N/A