Human Resources
Department Management Report
June 2020

Overview

Related to COVID-19, Human Resources (HRS) has:

- Begun initial internal Return-to-Work planning for the department; a staggered approach for returning employees to the office, while not yet finalized, will follow best practices for health and safety.
- Partnered with Information Technology Services to implement DocuSign for HRS, allowing for secure, electronic document signatures which benefits the environment and reduces the risk of COVID-19 transmission via paper.

Other HRS Updates:

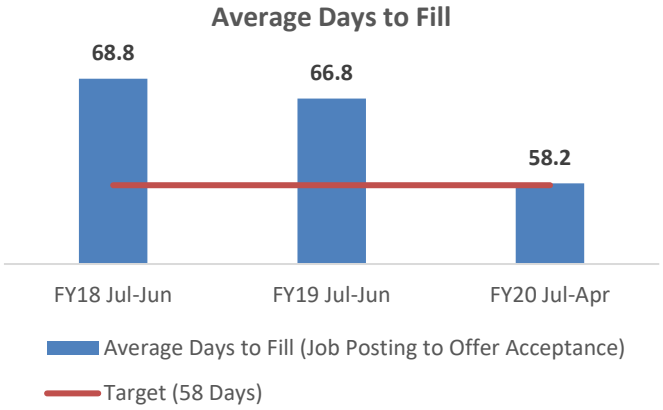
- Coordinated with Department Directors regarding County policies and provided guidance on employee work locations during the Republican National Convention (RNC) in August. Employees previously identified for temporary relocation during the RNC will now likely telework due to the County's experience in mobilizing the workforce due to COVID-19.

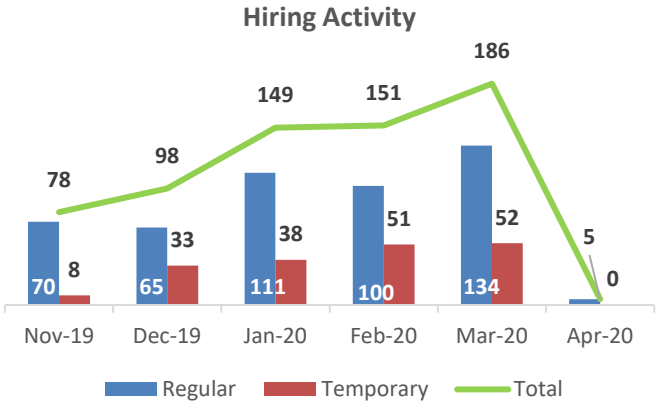
FY20-FY22 Strategic Business Plan Update

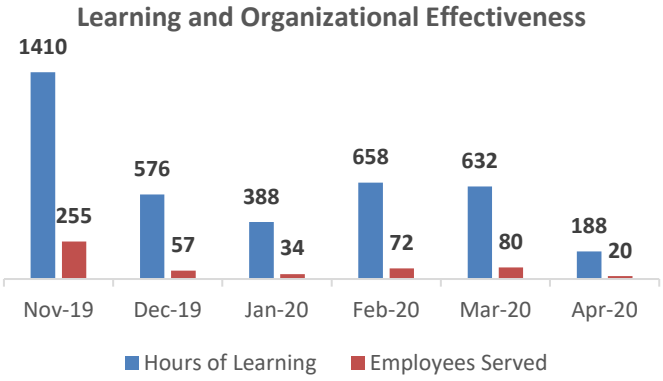
Goal 1: Improve Human Resources Service Delivery.

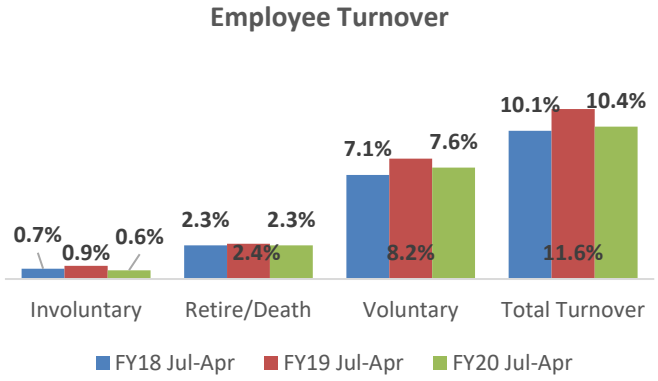
- Human Resources has selected a new Background Screening vendor, Sterling, and is in the final stages of the contract approval process. HRS will soon begin working with Sterling to implement the new background screening services. Sterling will provide HRS with best-in-class background screening services at a lower cost per screening than the previous vendor. HRS anticipates full implementation by the end of FY21-Q1.

Key Performance Indicators









Context for Key Performance Indicators

HR is currently reviewing and updating its training courses, programs and related curriculum which has resulted in a decline in the number of learning hours and employees served.