

Mecklenburg County
Advisory Boards, Committees and Commissions
Board Appointments Due

Renewals From 1/1/2018 To 2/28/2018

WOMEN'S ADVISORY BOARD

Number of BOCC Members: 15 Term Length in Years: 3

Purpose

The Women's Advisory Board is to identify periodically the Status of Women in Mecklenburg County ; to work toward the betterment of the status of women in education, employment, family, community, health, law, finance, and social services; and to provide community leadership opportunities by initiating and promoting programs designed to serve the needs of women.

Qualifications

Must be a resident of Mecklenburg County

Special Notes

NOMINATIONS NEEDED FOR:

- 1) Two (2) appointments to fill unexpired terms expiring November 30, 2018
- 2) One (1) appointment to fill an unexpired term expiring June 30, 2019
- 3) One (1) appointment to fill an unexpired term expiring April 30, 2019
- 4) One (1) appointment to fill an unexpired term expiring April 30, 2018

Ms. Henderson resigned due to other commitments.

5 Appointment(s) For 3 Year Term:

Name	Qualifications	Appointed:	Expires	Eligibility
Carr, Linda		9/15/2015	06/30/2019	Has not met attendance requirements
Dunlap, Allyson		3/21/2017	04/30/2019	Has not met attendance requirements
Henderson, Charlene		4/1/2014	04/30/2018	Resigned
Marshall, Joy		10/18/2016	11/30/2018	Has not met attendance requirements
McGregor, Lashonda		10/18/2016	11/30/2018	Has not met attendance requirements

WOMEN'S ADVISORY BOARD Applicants:

Name	BOCC Dist	Qualifications	Race/Sex
Amin, Takiyah	1		B / F
Coley, Shantia	6		B / M
Ellison, Chataqua	2		B / F
Ferlauto, Michelle	1		W / F
Gerardi, Lilli	5		W / F
Jenkins, Destiny	1		B / F

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Board Appointments Due

Renewals From 1/1/2018 To 2/28/2018

WOMEN'S ADVISORY BOARD Applicants:

Name	BOCC Dist	Qualifications	Race/Sex
Johnson, Gail	3		B / F
Myers, Shannon	1		B / F
Nelson, Kimberly	2		B / F
Ohr, Jodie	1		W / F
Reid, Ashley	2		B / F
Reid, Corelutta	1		B / F
Tyler, Patrina	4		B / F

WOMEN'S ADVISORY BOARD Members:

Name (* = Chairman)	BOCC Dist	Qualifications	Race/Sex	Appointed	Expires	Elig Code	Expired Position	
Abt-Bumgarner, Samantha	5		W / F	3/21/2017	4/30/2018	EL		
Caldwell, Kimberly	3		B / F	2/19/2015	4/30/2018	EL		
Carr, Linda	4		B / F	9/15/2015	6/30/2019	AT		<==
Dunlap, Allyson	4		W / F	3/21/2017	4/30/2019	AT		<==
Henderson, Charlene	2		B / F	4/1/2014	4/30/2018	RS		<==
Hunter, Simone	3		B / F	10/19/2016	4/30/2018	EL		
Jones, Lahari	5		B / F	8/2/2017	11/30/2019	EL		
Lefko, Melissa	6		W / F	12/19/2017	4/30/2018	EL		
Love, Arlean	6		B / F	6/20/2017	4/30/2018	EL		
Marshall, Joy	5		W / F	10/18/2016	11/30/2018	AT		<==
McGregor, Lashonda	5		O / F	10/18/2016	11/30/2018	AT		<==
Pierce, Ruth	2		W / F	3/21/2017	6/30/2019	EL		
Shukla, Yesha	1		O / F	12/19/2017	11/30/2019	EL		
Thomas, Barbara	4		W / F	6/20/2017	11/30/2019	EL		
Williams, Zhiviaga	2		B / F	5/19/2015	4/30/2018	EL		

Women's Advisory Board

Applicants



Mecklenburg County Advisory Board Application

- **Name of Advisory Board:** Women's Advisory Board
- **Name:** Takiyah Amin
- **Home address:** 4922 Kotlik Drive
- **City:** Charlotte
- **Zip code:** 28269
- **Home Phone:** 704-548-9251
- **Work Phone:** 704-894-2453
- **Email:** takiyahamin@gmail.com
- **Occupation:** Assistant Professor
- **Place of employment:** Davidson College
- **Race:** Black
- **Sex:** Female
- **Age:** 38
- **Hours per month available for position:** 5-10
- **County advisory board currently serving on:** N/A
- **Expiration date:**
- **Education:** Ph.D – Temple University, 2011
- **How did you learn of this vacancy?** Website
- **If you selected Other, please explain:**
- **Business and civic experience:** Active member, National Coalition of 100 Black Women, QCMC
- **Areas of expertise and interests/skills:** Public Speaking, Peer Education, Program Development and Assessment
- **Am I a current vendor with Mecklenburg County?** No
- **County Commission District:** 1
- **I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that the information contained in this application is true and correct according to the best of my knowledge and belief. I understand that this application is subject to the N.C. Public Records Law (NCGS 132-1) and may be released upon request. I agree**
- **Signature of applicant:** Takiyah Nur Amin
- **Date:** 9/15/2017



Mecklenburg County Advisory Board Application

- **Name of Advisory Board:** Women's Advisory Board
- **Name:** Shantia Coley
- **Home address:** 5420 Barnsdale Lane
- **City:** Mint Hill
- **Zip code:** 28227
- **Home Phone:** 336-260-5026
- **Work Phone:**
- **E-Mail:** shantia.coley@gmail.com
- **Occupation:** Attorney
- **Place of employment:** Hedrick Gardner Kincheloe & Garofalo
- **Race:** African- American
- **Sex:** Female
- **Age:** 31
- **Hours per month available for position:** 20
- **County advisory board currently serving on:** N/A
- **Expiration date:**
- **Education:** BA: Elon University, JD-Law, NCCU School of Law
- **How did you learn of this vacancy?** Online
- **If you selected Other, please explain:**
- **Business and civic experience:** History of civic engagement beginning with work as with employment with the United Way - 2006-2007. Employed as a community organizer from 2007-2009, with Democracy North Carolina. Simultaneously hosted a community programming show on Public Access Television in Eastern NC. Served on Board of NC Women United from 2008-2012 (Lobbied the legislature re: women's issues and agenda yearly). Member, Alpha Kappa Alpha Sorority, Inc. - ongoing. Big Brother, Big Sisters Mentor-2007-2009 Public Defender (Mecklenburg County)-2012-2015 Legal Aid Pro Bono work - ongoing
- **Areas of expertise and interests/skills:** Past criminal litigator--tried approximately 100 cases in District and Superior Court. Currently a practicing civil litigator.
- **County Commission District:** 6
- **Signature of applicant:** Shantia J. Coley
- **Date:** 2/27/2017



Mecklenburg County Advisory Board Application

- **Name of Advisory Board:** Women's Advisory Board
- **Name:** Chataqua Ellison
- **Home address:** 9701 Trinity Road Apt H
- **City:** Charlotte
- **Zip code:** 28216
- **Home Phone:** 980-318-0092
- **Work Phone:** 704-567-3883
- **Email:** chataqua@teensteachnc.org
- **Occupation:** Early Education Educator
- **Place of employment:** Inspiration Child Development Center, LLC
- **Race:** Black
- **Sex:** Female
- **Age:** 44
- **Hours per month available for position:** 10-15
- **County advisory board currently serving on:** North Carolina
- **Expiration date:**
- **Education:** BA/English
- **How did you learn of this vacancy?** Ms. Priscilla Johnson
- **If you selected Other, please explain:**
- **Business and civic experience:** Parent Voice, past Executive Director of a Non-profit 501c3, business owner, Co-Chair of a Mental Health Organization
- **Areas of expertise and interests/skills:** Communication, Advocacy, Confidentiality
- **Am I a current vendor with Mecklenburg County?** No
- **County Commission District:** 2
- **I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that the information contained in this application is true and correct according to the best of my knowledge and belief. I understand that this application is subject to the N.C. Public Records Law (NCGS 132-1) and may be released upon request. I agree**
- **Signature of applicant:** Chataqua Ellison
- **Date:** 1/23/2018



Mecklenburg County Advisory Board Application

- **Name of Advisory Board:** Women's Advisory Board
- **Name:** Michelle Ferlauto
- **Home address:** P.O. Box 2362
- **City:** Cornelius
- **Zip code:** 28031
- **Home Phone:** 980-225-4111
- **Work Phone:** 704-225-4848
- **Email:** michelleferlauto@outlook.com
- **Occupation:** Director of Operations
- **Place of employment:** Interactive Interiors
- **Race:** White
- **Sex:** Female
- **Age:** 42
- **Hours per month available for position:** 15
- **County advisory board currently serving on:** North Carolina
- **Expiration date:**
- **Education:** Some College
- **How did you learn of this vacancy?** Online
- **If you selected Other, please explain:**
- **Business and civic experience:** Volunteer for Valentine's Day Project Timely Love, founder for the Lake Norman Transportation Safety Partnership, volunteer for the Cornelius Police Department
- **Areas of expertise and interests/skills:** As a single mom, I am passionate about improving the quality of life for those who have struggled on their own as I have in the past both personally and professionally. Social media savvy, well connected with elected officials and the media. Willing to do leg work to see results. Would like to be considered should a position become available.
- **Am I a current vendor with Mecklenburg County?** No
- **County Commission District:** 1
- **I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that the information contained in this application is true and correct according to the best of my knowledge and belief. I understand that this application is subject to the N.C. Public Records Law (NCGS 132-1) and may be released upon request. I agree**
- **Signature of applicant:** Michelle Ferlauto
- **Date:** 1/4/2018



Mecklenburg County Advisory Board Application

- **Name of Advisory Board:** Women's Advisory Board
- **Name:** Lilli Gerardi
- **Home address:** 2521 Merrywood Road
- **City:** Charlotte
- **Zip code:** 28210
- **Home Phone:** 704-654-6611
- **Work Phone:**
- **E-Mail:** lillirun@hotmail.com
- **Occupation:** recently retired
- **Place of employment:** N/A
- **Race:** White
- **Sex:** Female
- **Age:** 62
- **Hours per month available for position:** 5-10
- **County advisory board currently serving on:** None
- **Expiration date:**
- **Education:** BS
- **How did you learn of this vacancy?** Other
- **If you selected Other, please explain:**
- **Business and civic experience:** Worked in mortgage industry for over 30 years, limited civic experience
- **Areas of expertise and interests/skills:** Interested in women's issues, affordable housing, literacy, greenways
- **County Commission District:** 5
- **Signature of applicant:** Lillian Gerardi
- **Date:** 7/12/2017



Mecklenburg County Advisory Board Application

- **Name of Advisory Board:** Women's Advisory Board
- **Name:** Destiny Jenkins
- **Home address:** 3516 Calpella Ct
- **City:** Charlotte
- **Zip code:** 28262
- **Home Phone:** 704-488-3303
- **Work Phone:** 980-949-3655
- **Email:** dsjenkins413@gmail.com
- **Occupation:** Learning & Development Specialist
- **Place of employment:** Brighthouse Financial
- **Race:** Black
- **Sex:** Female
- **Age:** 38
- **Hours per month available for position:** 10
- **County advisory board currently serving on:**
- **Expiration date:**
- **Education:** Purdue University (M.S. Ed in Learning Design & Technology), Cleveland State University (M.Ed.) and Ohio State University (B.A. History)
- **How did you learn of this vacancy?** Other -- Former board member referral
- **If you selected Other, please explain:**
- **Business and civic experience:** Brighthouse Financial/MetLife, Charlotte, NC 2014-present Learning & Development Specialist, Sr. Sales Instructional Designer Windstream Communications, Charlotte, NC 2012-2014, Instructional Designer University of Phoenix, Charlotte, NC 2008-2014, Adjunct Professor Nationwide Insurance, Charlotte, NC 2006- 2012, Sr. Associate, Civic: Junior League of Charlotte , Experience: Education & Training Council Advisor, Board of Directors Member-at-Large, Education, Training, and Advocacy Council Manager and Training & Development Committee Chair, ATD Charlotte, Alpha Kappa Alpha Sorority, Inc
- **Areas of expertise and interests/skills:** training, learning & development, communication, project management, volunteering/community service, organizational development, strategy, leadership development, conflict resolution
- **Am I a current vendor with Mecklenburg County?** No
- **County Commission District:** 1
- **I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that the information contained in this application is true and correct according to the best of my knowledge and belief. I understand that this**

application is subject to the N.C. Public Records Law (NCGS 132-1) and may be released upon request. I agree

- **Signature of applicant:** Destiny Jenkins
- **Date:** 10/13/2017



Mecklenburg County Advisory Board Application

- **Name of Advisory Board:** Women's Advisory Board
- **Name:** Gail Johnson
- **Home address:** 916 Highland Mist Lane
- **City:** Charlotte
- **Zip code:** 28215
- **Home Phone:** 704-531-7874
- **Work Phone:** 704-502-8310
- **Email:** gjohnson2060@att.net
- **Occupation:** Retired
- **Place of employment:** TIAA CREF
- **Race:** Black
- **Sex:** Female
- **Age:** 66
- **Hours per month available for position:** 16
- **County advisory board currently serving on:** N/A
- **Expiration date:**
- **Education:** College
- **How did you learn of this vacancy?** Other
- **If you selected Other, please explain:** Research
- **Business and civic experience:** Civic, Public Volunteer
- **Areas of expertise and interests/skills:** To work toward the betterment of the status of women in education, employment, family, community, health, law, finance, provide community leadership opportunities by initiating and promoting programs designed to serve the needs of women.
- **Am I a current vendor with Mecklenburg County?** No
- **County Commission District:** 3
- **I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that the information contained in this application is true and correct according to the best of my knowledge and belief. I understand that this application is subject to the N.C. Public Records Law (NCGS 132-1) and may be released upon request. I agree**
- **Signature of applicant:** Gail Johnson
- **Date:** 10/25/2017



Mecklenburg County Advisory Board Application

- **Name of Advisory Board:** Women's Advisory Board
- **Name:** Shannon Myers
- **Home address:** 20627 Willow Pond Road
- **City:** Cornelius
- **Zip code:** 28031
- **Home Phone:** 704-762-0184
- **Work Phone:** 704-316-2929
- **Email:** smyers2483@gmail.com
- **Occupation:** Clinic Administrator
- **Place of employment:** Novant Health
- **Race:** Black
- **Sex:** Female
- **Age:** 34
- **Hours per month available for position:** 8
- **County advisory board currently serving on:** N/A
- **Expiration date:**
- **Education:** Master's Degree
- **How did you learn of this vacancy?** other
- **If you selected Other, please explain:**
- **Business and civic experience:** I have experience in long term care, social services, and mental and behavioral health.
- **Areas of expertise and interests/skills:** I am a license assisted living administrator in the state of Virginia. I was the Executive Director of an Assisted Living Community. I was the Director of Social Services for a skilled nursing facility.
- **Am I a current vendor with Mecklenburg County?** No
- **County Commission District:** 1
- **I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that the information contained in this application is true and correct according to the best of my knowledge and belief. I understand that this application is subject to the N.C. Public Records Law (NCGS 132-1) and may be released upon request. I agree**
- **Signature of applicant:** Shannon C Myers
- **Date:** 1/13/2018



Mecklenburg County Advisory Board Application

- **Name of Advisory Board:** Women's Advisory Board
- **Name:** Kimberly Nelson
- **Home address:** 9022 Woodland Park Lane
- **City:** Charlotte
- **Zip code:** 28214
- **Home Phone:** 704-649-4130
- **Work Phone:** 704-954-2407
- **E-Mail:** nelson011913@gmail.com
- **Occupation:** Manager/Commercial Title Insurance Underwriter
- **Place of employment:** BB&T
- **Race:** Black
- **Sex:** Female
- **Age:** 39
- **Hours per month available for position:** 15
- **County advisory board currently serving on:** N/A
- **Expiration date:**
- **Education:** BA Business Management; ECE Teaching Certificate (GA); 45 credit hours towards ECE Master
- **How did you learn of this vacancy?** Online
- **If you selected Other, please explain:**
- **Business and civic experience:** Residential and Commercial Title Insurance Experience
Early Childhood Education Certification / 6 yrs teaching PreK
Mentor / Facilitator - Non Profit - Adolescent girls (in Georgia)
Mentor / Volunteer - EmpowHERment - Adolescent girls (in Charlotte)
- **Areas of expertise and interests/skills:** Mentoring and facilitating adolescent girls; early childhood education; special needs children; underserved women and children
- **County Commission District:** 2
- **Signature of applicant:** Kimberly Nelson
- **Date:** 7/11/2017



Mecklenburg County Advisory Board Application

- **Name of Advisory Board:** Women's Advisory Board
- **Name:** Jodie Ohr
- **Home address:** 10200 Kerns Road
- **City:** Huntersville
- **Zip code:** 28078
- **Home Phone:** 980-329-3100
- **Work Phone:**
- **Email:** Jodie.ohr@compucom.com
- **Occupation:** Director, Analyst Relations
- **Place of employment:** CompuCom
- **Race:** White
- **Sex:** Female
- **Age:** 46
- **Hours per month available for position:** 5-10
- **County advisory board currently serving on:** N/A
- **Expiration date:**
- **Education:** BBA Management
- **How did you learn of this vacancy?** Website
- **If you selected Other, please explain:**
- **Business and civic experience:** 20+years in technology, former entrepreneur, real estate investor, professional in industry analyst relations, served as Guardian Ad Litem in South Carolina (represented abused/neglected children in court)
- **Areas of expertise and interests/skills:** Worked with C-Level executives across Charlotte in the technology market (via experience with Gartner research firm); believe more women should be represented as community leaders
- **Am I a current vendor with Mecklenburg County?** No
- **County Commission District:** 1
- **I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that the information contained in this application is true and correct according to the best of my knowledge and belief. I understand that this application is subject to the N.C. Public Records Law (NCGS 132-1) and may be released upon request. I agree**
- **Signature of applicant:** Jodie Ohr
- **Date:** 1/30/2018



Mecklenburg County Advisory Board Application

- **Name of Advisory Board:** Women's Advisory Board
- **Name:** Ashley Reid
- **Home address:** 1509 Galesburg Street
- **City:** Charlotte
- **Zip code:** 28216
- **Home Phone:** 704-749-4349
- **Work Phone:** 704-376-6697
- **Email:** Ashley_reid@live.com
- **Occupation:** Child Development Specialist
- **Place of employment:** Child Care Resources, Inc.
- **Race:** Black
- **Sex:** Female
- **Age:** 50
- **Hours per month available for position:** 20
- **County advisory board currently serving on:** N/A
- **Expiration date:**
- **Education:** M.Ed. Leadership, Policy, and Advocacy (UNC Wilmington)
- **How did you learn of this vacancy?** Email
- **If you selected Other, please explain:**
- **Business and civic experience:** Board of Directors- Southwest Association for the Education of Young Children; Board of Directors- NC Association for the Education of Young Children; Board of Directors- NC Diversity in Leadership Alliance; Board of Directors- Brighter Days Arts Foundation; Board of Directors- National Coalition of 100 Black Women/ Queen City Metropolitan Chapter
- **Areas of expertise and interests/skills:** I have more than 15 years of experience with advocacy. My passion is advocating for women, children and families.
- **Am I a current vendor with Mecklenburg County?** No
- **County Commission District:** 2
- **I, hereby, authorize Mecklenburg County to verify all information in this application. I certify that the information contained in this application is correct according to the best of my knowledge and this application is subject to the N.C. Public Records Act and all information released upon request. I agree**
- **Signature of applicant:** Ashley Reid
- **Date:** 11/2/2017



Mecklenburg County Advisory Board Application

- **Name of Advisory Board:** Women's Advisory Board
- **Name:** Corelutta Reid
- **Home address:** 1600 Silverberry Court
- **City:** Charlotte
- **Zip code:** 28214
- **Home Phone:** 704-200-0544
- **Work Phone:** 704-374-0916
- **Email:** corelutta77@yahoo.com
- **Occupation:** Business Manager
- **Place of employment:** Neighboring Concepts
- **Race:** Black
- **Sex:** Female
- **Age:** 40
- **Hours per month available for position:** 10
- **County advisory board currently serving on:**
- **Expiration date:**
- **Education:** BS/Accounting
- **How did you learn of this vacancy?**
- **If you selected Other, please explain:** Other
- **Business and civic experience:** Business management for 10+ years. I am a member of several women organizations i.e. Order of Eastern Star, PHA & Daughters Auxiliary to Prince Hall Shriners for 8+ years
- **Areas of expertise and interests/skills:** Business, Human Resources, planning
- **Am I a current vendor with Mecklenburg County?** No
- **County Commission District:** 1
- **I, hereby, authorize Mecklenburg County to verify all information included in this application. I certify that the information contained in this application is true and correct according to the best of my knowledge and belief. I understand that this application is subject to the N.C. Public Records Law (NCGS 132-1) and may be released upon request. I agree**
- **Signature of applicant:** Corelutta Reid
- **Date:** 1/16/2018



Mecklenburg County Advisory Board Application

- **Name of Advisory Board:** Women's Advisory Board
- **Name:** Patrina Tyler
- **Home address:** 8811 Gray Willow Road
- **City:** Charlotte
- **Zip code:** 28227
- **Home Phone:** 704-231-1207
- **Work Phone:**
- **E-Mail:** trinaj@gmail.com
- **Occupation:** RN Case Manager
- **Place of employment:** Humana Insurance
- **Race:** Black
- **Sex:** Female
- **Age:** 50
- **Hours per month available for position:** 15-20
- **County advisory board currently serving on:** N/A
- **Expiration date:**
- **Education:** BSN and BA/some grad school
- **How did you learn of this vacancy?** Other
- **If you selected Other, please explain:**
- **Business and civic experience:** served on several board and worked as a governmental affairs liaison for local grassroots and Community Development Corps
- **Areas of expertise and interests/skills:** Extensive background in community relations, corporate governmental affairs and communications....additionally am a licensed healthcare professional
- **County Commission District:** 4
- **Signature of applicant:** Patrina Tyler
- **Date:** 6/9/2017

Patrina Tyler
8811 Gray Willow Road, Charlotte, North Carolina 28227
(Cell) 704-231-1207 trinatj@gmail.com

Clinical Experience:

Humana/Aetna Insurance
RN Personal Health Navigator

March 2016 - Present

- Conduct admission review, post-discharge calls and discharge planning
- Examine clinical programs information to identify members for specific case management and / or disease management activities or interventions by utilizing established screening criteria
- Manage network participation, care with specialty networks, DME providers and transfers to alternative levels of care using knowledge of benefit plan design
- Identify potentially unnecessary services and care delivery settings, and recommend alternatives if appropriate by analyzing clinical protocols and adhering to Project Red methodology.
- Conduct admission review, post-discharge calls and discharge planning
- Works with members to assess their care needs and assist in planning and implementation of interventions to meet those needs.
- Utilizes knowledge of benefit plan design and care alternatives available within the community and nationally in order to recommend services.
- Collaborate with Providers to reinforce treatment plans and ensure the plan of care aligns with member's personal health care goals.

Liberty Mutual Insurance
RN Disability Case Manager

August 2015 - February 2016

- Responsible for medically managing assigned caseload and by applying clinical expertise ensure individuals receive appropriate healthcare in order to return to work and normal activity in a timely and cost effective manner. Caseload may include catastrophic/complex medical/disability cases, lost time, and/or medical only claims. Also act as a clinical resource for claim partners
- Effectively communicated with claimants, medical professionals, claims staff, attorneys, and others to obtain information, and to negotiate medical treatment and return to work plans using critical thinking skills, clinical expertise and other resources as needed to achieve an optimal case outcome.
- Utilized the Nursing Process to facilitate medical management to attain maximum medical improvement and return-to-work (RTW) per state jurisdictional requirements.
- Appropriately utilized internal and external resources and referrals i.e., Utilization Review, Peer Review, Claims Case manager, Regional Medical Director Consults, and Vocational Rehabilitation to achieve best possible case outcome.
- Documented all RN activities (tasks) accurately, concisely and on a timely basis. Documented the medical and disability case management strategies for claim resolution, based on clinical expertise.
- Appropriately applied clinical expertise to claims and delivers services in an efficient and effective manner.
- Accurately charged for services rendered. Achieved annual chargeable time goal.
- Conducted in-person visits on assigned cases with claimants, medical professions and the employer to assess medical recovery, physical capabilities, RTW barriers, physical job requirements, modified duty opportunities and the work environment.
- Utilized HEDIS quality indicators to examine clinical programs information to identify members for specific Case Management/Chronic Care or Disease Management activities by utilizing established screening criteria.

Veterans Health Administration (Salisbury, NC) December 2014 - August 2015
RN Case Manager/Care Coordinator, Urology and Well Women's Program

- Facilitated the coordination of health care provider and payer resources to ensure access to long-term therapy for patients within Urology and Well Women's Program.
- Developed and implemented case and surgical treatment plans for the veteran patient population.
- Maintained records, completed reports and communicated case status and direction to an interdisciplinary team of providers, patients and caregivers.
- Organized resources for patient and caregiver assistance working collaboratively with social work and outside private agencies that provide assistance to veterans.
- Managed medical supervision activities that included medical/surgical utilization management and referrals, providing disease and case management.
- Tracked the financial impact/effectiveness of medical and surgical management of the Urology and Well Women's programs.
- Consulted with providers and other experts in the delivery of nursing services and health care delivery to identify and troubleshoot issues/areas of concern.
- Conducted special studies, lean projects, responded to congressional inquiries on behalf of the executive leadership team and develop white paper reports to evaluate the effectiveness of clinical practices, policies and health care services provided.

Veterans Health Administration (Salisbury, NC) April 2013 - December 2014
Registered Nurse Team Leader, Mental Health (Acute Psychiatric Admissions Unit)

- Completed a psychological intake during the admissions process on all assigned patients.
- Lead community and educational group activities for inpatient population.
- Continually re-evaluated and updated master treatment plans on a weekly basis.
- Conducted medication administration; continually observed patient for effectiveness, adverse reactions and/or change in status.
- Participated in peer education and counseling; additionally served as a preceptor to staff/trainees.
- Served as a high level benevolent role model through patient advocacy.
- Participated in professional activities at local, state and federal levels.
- Incorporated critical thinking expertise in the assessment, treatment and evaluation of a comprehensive range of health care problems including, but not limited to: health promotion and maintenance, patient and family education, and the health care delivery process.
- Actively engaged in leadership and quality improvement initiatives.
- Coordinated learning opportunities for nursing students.
- Assisted in medical center activities and preparations for the Joint Commission and other accreditation and external reviews.
- Monitored the follow-up to recommendations specific to risk resulting from the Joint Commission and other accreditation and external review visits.

Veterans Health Administration (Salisbury, NC) February 2013 - March 2015
Registered Nurse (Per Diem: ICU/Acute Care, Emergency Department)

- Provided behavioral health care for the United States military veteran population.
- Conducted health assessments on patients and monitored vitals to evaluate for a change in health status.
- Provided continual psychosocial support and advocacy for veteran population.
- Utilized critical thinking and evidence-based practice skills to provide safe and therapeutic nursing care.
- Provided emergency treatment and initiates emergency life saving measures as appropriate, i.e., cardiac arrest, shock, hemorrhage or overdose/poisonings, seizures.
- Counseled patients and family on disease prevention and health maintenance best practices.

Previous Work Experience

Modish International, New York, New York
Business Support Manager

September 2011 – February 2013

- Developed metrics to analyze program needs and trends also conducted qualitative and quantitative analyses of marketing data to develop program resource analyses, related financial plans, and annual budgetary reports.
- Identified process improvement opportunities and coordinated activities between cross functional teams.
- Provided assistance with the build out of necessary reporting, scorecards, and management routines also identified new opportunities to control risk and improve production, and reduce costs.
- Responsible for communication and outreach, developed marketing materials and coordinated information gathered by focus groups to ensure success of communication and marketing efforts.
- Developed reporting systems to track program and budget information and advised leadership of potential issues; recommended action to remediate or prevent budget problems.
- Provided suggestions for improving program and financial operations, including recommendations that resulted in realignment of resources and/or organizational relationships.
- Prepared and delivered briefings on budget requirements, contract and project status in addition to program operations.

Bank of America Corporation Charlotte, NC
Project Analyst

October 2005 – December 2010

- Responsible for significant contributions to the design, development and timely completion of project deliverables and communication plans.
- Effectively communicated complicated concepts in an understandable manner, matching the message to the audience.
- Prepared material for various media outlets including but not limited to: corporate website, newsletters and inter-departmental communication medium.
- Coordinated departmental training and development, monitored and tracked results measuring against business unit and corporation goals. Responsible for evaluating feedback utilized results to improve the effectiveness of future trainings.
- Provided leadership in cultural and organizational change management efforts/programs.
- Served as senior business continuity lead for Global Wealth Investment Management business unit.
- Provided support to the association satisfaction and employee engagement initiatives departmentally.

The Johns Hopkins University Baltimore, MD
July 2005

August 2003 –

Development Coordinator

- Senior leader for the research and development of large-scale philanthropy projects for multiple initiatives.
- Managed grant requests from grass roots and community agencies throughout the state.
- Prepared financial analysis and giving capacity using compensation, stockholdings and property assessment information. Selected and supervised designers and production vendors.
- Developed and implemented communication plans for external relationships.
- Established and maintained grant database and key objectives for current and prospective donors.

The Johns Hopkins University Baltimore, MD
Development Coordinator (cont.)

August 2003 – July 2005

- Responsibilities also encompassed the writing and editing of reports, presentations, news releases, articles, newsletters, and web content for Krieger School of Arts and Sciences.
- Developed and maintained an annual calendar that supported proactive planning and futuristic scheduling for the President's and Provost's development activities.
- Composed acknowledgement letters and finalized agreements and contracts for \$1M+ plus gifts or special requests for acknowledgement.

Public Service Electric & Gas Company, Newark, NJ
Communications Specialist

August 1992 – April 2002

- Provided support for the communication needs of the Customer Operations business unit through the preparation of internal and external communications such as press releases, media packages, talk points and speeches.
- Accountability included communication support for several key areas which encompassed: community relations, corporate philanthropy, external and governmental affairs.
- Managed e-commerce websites and continually updated the sites, additionally, tracked changes to content and updated as needed.
- Collaborated with content writers to script and edit the digital content of the corporate website and tracked which marketing campaigns were successful.
- Collaborated with a diverse group of political officials, grassroots agencies and community development corporations to facilitate the statewide exposure of the company's advertising and branding campaign.
- Developed customer contact materials such as newsletters, digital content and written correspondences.
- Coordinated board meetings, conferences, employee recognition events, annual stakeholders meeting, off-sites and other corporate events.
- Contributed to the Annual Report, shareholder and stakeholder communications and to various internal newsletters.
- Served as a liaison between governmental affairs and former NJ governor; Christine Todd Whiteman.
- Planned and organized NJ Business Conference and Quality NJ Symposiums for former NJ governor.

JP Morgan Chase Bank New York, New York
Communications Coordinator

April 1995 – July 1997

- Responsibilities included the organization of media, corporate marketing and public relations events.
- Partnered with highly noted cultural agencies such as the Guggenheim Museum, the Lincoln Center of Performing Arts, and the International Center of Photography to provide tagline and campaign ad exposure to the consumer market for the banks credit card program.
- Screened grant requests submitted by cultural agencies, maintained the grant tracking database system.
- Collected, prepared and created financial and operational metrics and reporting documentation
- Reviewed and approved grants and funding solicited by various cultural agencies.
- Developed and delivered company-wide strategic communications and leveraged interactive and digital media tools to help drive employee engagement.

EDUCATION:

2013 – 2014 University of Virginia, Charlottesville, VA

- Master of Science, Nursing - Public Health Leadership
- Expected Graduation Date, August 2018

2008 – 2011 Queens University, Charlotte, NC

- Bachelor of Science, Nursing – December 2011
- Bachelor of Arts – Human and Community Services – May 2012

Professional Skills:

Microsoft Office (Access, Excel, Outlook, PowerPoint, Publisher, Word, Visio, Project Manager), Corel Draw, ADOBE, Illustrator, ALADDIN/PROSPER, GroupWise, Dream Weaver Photoshop, HTML Scripting, SAP, Clarity, NIKU, Discovery, Concur, Meditech, PIXIS, CERNA Medical Software, Mental Health Suite, CPRS, VISTA, Lean Process and Project Management, HEDIS Quality Outcomes Indicators

Professional License:

Multi-state Registered Nurse – State of North Carolina, NCBON
State of Georgia Registered Nurse
State of Alabama Registered Nurse
State of New York
BLS Certification – American Heart Association (expires 2017)
Lean Project Certified

Professional Associations:

Tau Beta Epsilon Honor Society
Phi Theta Kappa National Honor Society
East Orange Chamber of Commerce, Board Member, Past
Friends of East Orange Library, Board Member, Past
City of East Orange Revitalization Committee, Board Member, Past
East Orange General Hospital, Board Member, Past