

## North Carolina Department of Natural and Cultural Resources

Roy Cooper, Governor D. Reid Wilson, Secretary Division of Archives and Records Government Records Section

28 September 2023

Tamara Rhode Mecklenburg County Sheriff's Office 700 E Fourth St Suite 120 Charlotte, NC 28202

Dear Ms. Rhode;

Thank you for your Request for Disposal of Original Records Duplicated by Electronic Means forms dated 13 April 2023. We find that this document has been properly executed. The original form is included with this letter, and an additional copy remains on file in our office.

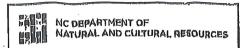
When your office is ready to add new types of records (records series) to your scanning work, please complete a new Request for Disposal of Original Records Duplicated by Electronic Means form and send it to us.

Thank you for your office's commitment to the proper management of the records of Mecklenburg County.

Sincerely,

Mark Holl

Supervisor Records Analysis Unit



Phone (area code): 980-314-5061

County/Municipality: Mecklenburg

**GOVERNMENT RECORDS SECTION** STATE RECORDS CENTER

archives meder gov

4616 Mail Service Center, Raleigh NC 27659-4165

519-814-6900

Date (MM-DD-YYYY):

04/13/2023

tamara.rhode@mecklenburgcountync.gov

Office: Gun Permit / Court Ordered

## Request for Disposal of Original Records Duplicated by Electronic Means

If you have questions, call (919) 814-6900 and ask for a Records Management Analysi.

This form is used to request approval from the Department of Natural and Cultural Resources to dispose of non-permanent paper records that have been acanned, entered into databases, or otherwise duplicated through digital imaging or other conversion to a digital environment. This form does not apply to records that have been microfilmed or photocopied or to records with a permanent retention.

Emall:

Registration

Agency Contact Name: Meckienburg County Sheriff's Office

Malling address: 700 E, Fourth Street, Suite 120, Charlotte, NC 28202					
Records Series Title A group of records as listed in records retention schedule	Description of Records Specific records as referred to in-office	Inclusive Dates (1987-1989; 2005-present)	Approx. Volume of Records (e.g. "1 file oablnet," "5 boxes")	Retention Period As listed in records retention schedule	
Part of the Concealed Handgun Permit Application packet	Original NC Safety Training Certificate	1996 - present	Varies	5 years after date of last renewal	
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Requested by:					
Approved by:    Cample   Own   Own					
Concurred by: Mark Holland 8/19/23 Signalure Assistant Records Administrator  Page Page Page Page Page Page Page Page					
State Archives of North Carolina					

MAILING ADDRESS: 1815 Mall Service Center Ralelph, N.C. 27609.1015

LOCATION; 215 N. Ďjoval Sireaj Roleigh, N.C. 27601-2023