



**MECKLENBURG COUNTY**  
Finance Department

**TO:** Board of County Commissioners, Staff Briefing in Open Session

**FROM:** Teresa Rausch, Procurement Director

**RE: Request for Proposal**  
**Executive Search and Recruitment Firm – County Manager**

**DATE:** September 4, 2024

Discussion Topics: Approve project plan and establish expectations of BOCC for a successful completion of the project.

1. Review key aspects of the Request for Proposal (copy attached)
  - a. Current timeline and milestone dates
  - b. Interviews with responding firms
2. Discuss evaluation process
  - a. Confirm evaluators
  - b. Review evaluation metrics & scorecard usage (copy attached)
3. Next Steps

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