

**SINGLE PRIME CONTRACT  
GENERAL CONSTRUCTION  
PROPOSAL**

**TORRENCE LYTLE ROOF REPLACEMENT**

For Mecklenburg County, Charlotte, NC

**PREPARED BY:**

VIN-YET ARCHITECTURE, PLLC  
312 PENDLETON ST  
ROCK HILL, SC 29730  
803-324-5531

**BID DATE:** 2:00pm TUESDAY DECEMBER 10, 2024

**TO:** Mecklenburg County  
North Carolina

**FROM:** Miles-McClellan Construction Co. Inc.  
Name of Bidder

The undersigned Bidder hereby declares that his Proposal is made without connection with any other person, company, or parties making a similar bid or proposal, and that it is in all respect fair and in good faith, without collusion or fraud. It is the Bidder's intention & purpose to enter into a Contract with Mecklenburg County. The Bidder signifies that his bid is all-inclusive to perform the Work to construct TORRENCE LYTLE ROOF REPLACEMENT as illustrated in the Contract Documents prepared by VIN-YET ARCHITECTURE, PLLC dated 10/21/2024. The Bidder has carefully examined the Contract Document and Proposal Form and is familiar with the scope, details, intent, and conditions under which the Work, or any part of it, is to be done, and the conditions which must be fulfilled in the furnishing and/or erection or construction of any or all items of the Work. The Bidder hereby proposes to furnish all labor, materials, equipment and services necessary to perform the Work required in the Construction Document and terms of this Proposal for the amounts listed below.

A. Base Bid: \$ 479,000.00

B. Contingency Allowance: \$ 10,000

C. Total Bid: (A+B) \$ 489,000.00  
(Herein referred to as the Total Bid)

**ALLOWANCES:**

Allowance #1: Bidder shall include 2,000 Square foot removal of existing roof sheathing/decking and replacement with new material as outlined in the Contract Documents in their base bid as described in Unit Rate #1

\$ 16,000.00

**UNIT PRICES:**

Unit prices quoted and accepted shall apply throughout the life of the Contract, except as otherwise specifically noted. Unit prices shall be applied, as appropriate, to compute the total value of the changes in the scope of the Work all in accordance with the Contract Document. The Bidder is asked to provide the following unit prices to be used to adjust the Contract up or down if the scope of the Work changes.

Unit Price-1: Square foot removal of existing roof sheathing/decking and replacement with new material as outlined in the Contract Documents per unit of measure \$ 7 . 50

The Bidder acknowledges that he shall utilize the following subcontractors on this project.

		LICENSE #
General Contractor	<u>Miles-McClellan Construction</u>	<u>63358</u>
Mechanical Contractor	<u>NA</u>	<u></u>
Plumbing Contractor	<u>NA</u>	<u></u>
Electrical Contractor	<u>NA</u>	<u></u>

OTHER SUBCONTRACTORS:

List the names and licenses #s of all subcontractors not shown above which will be performing work for which the bidder is not licensed to perform.

CATEGORY	SUBCONTRACTOR	LICENSE #
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>

The undersigned further agrees to begin the work promptly upon receipt of Notice to Proceed and to pursue the work with an adequate work force to complete the work within 90 calendar days from the Notice to Proceed.

The undersigned Bidder further proposes and agrees to commence the work promptly upon notice to proceed, with adequate forces.

The Bidder acknowledges receipt of the following addenda:

Addendum No. <u>1</u>	Dated <u>11/22/2024</u>
Addendum No. <u>2</u>	Dated <u>12/3/2024</u>
Addendum No. <u>3</u>	Dated <u>12/26/2024</u>
Addendum No. <u></u>	Dated <u></u>
Addendum No. <u></u>	Dated <u></u>

The undersigned has enclosed the following with this Proposal:

<u>X</u>	Bidders Qualifications Affidavit
<u>X</u>	MWBE Form I or Form II
<u>X</u>	MWBE Good Faith Form
<u>X</u>	Certificate of Nondiscrimination
<u>X</u>	Certificate of Compliance with the Americans With Disabilities Act

CONTRACTOR: Miles-McClellan Construction Co. Inc.

ADDRESS: 7120 Weddington Rd, Suite 128, Concord, NC 28027

SIGNATURE: 

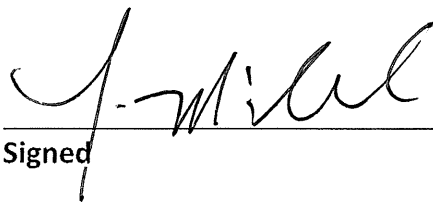
TTTLE: Owner

NAME (Print): Tim McClellan

NC LICENSE NUMBER: #63358

**CERTIFICATION OF**  
**COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

The undersign, being a licensed Contractor in North Carolina, do hereby agree to comply with all applicable requirements of the Americans With Disabilities Act throughout the duration of this contract.



**Signed**

Tim McClellan

**Print or Type Name of Signing Official**

Owner

**Title**

Miles-McClellan Construction Co. Inc.

**Firm**

7120 Weddington Rd, Suite 128

**Address**

Concord

NC

28027

**City**

**State**

**Zip**

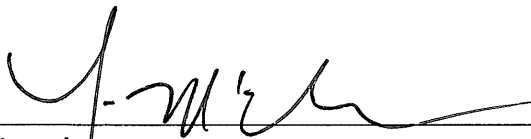
1/7/2025

**Date**

**CERTIFICATION OF**

**NON-DISCRIMINATION IN EMPLOYMENT**

The undersigned, being a licensed Contractor in North Carolina, do hereby certify that we will not engage in prohibited discrimination. For purposes of this Certification, prohibited discrimination means discrimination against Contractor's employees providing services on County premises or in the solicitation, selection, and / or treatment of any subcontractor, vendor, or supplier providing services in connection with this Project which actions are illegal under either state or federal law. As a condition of entering into an Agreement with the County, the Contractor represents, warrants and agrees that it does not and will not engage in or condone prohibited discrimination with respect to any Contractor employees assigned to work on behalf of County and that prior to being deployed to a County assignment or premises, employees and subcontractors will review and agree to abide by the County's Harassment Policy as to the assigned employees.

  
Signed \_\_\_\_\_

Tim McClellan

**Print or Type Name of Signing Official**

Owner

**Title**

Miles-McClellan Construction Co. Inc.

**Firm**

7120 Weddington Rd, Suite 128

**Address**

Concord

NC

28027

**City**

**State**

**Zip**

1/7/2025

**Date**

**BUSINESS DIVERSITY & INCLUSION (BDI) PROGRAM PROVISIONS GUIDE**

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**FORM I**  
**STATEMENT OF INTENT OF**  
**MINORITY AND WOMEN BUSINESS ENTERPRISE UTILIZATION**  
**(TO BE SUBMITTED WITH THE BID)**

We, Miles-McClellan Construction, do certify that on  
(Bidder)

the Torrence Lytle Roof Replacement Project  
(Project Name)

(409,000)  
(Dollar Amount of Bid)

we anticipate expending a minimum of 7.16% of the total dollar amount on the bid with minority business enterprises and 24.54% with women business enterprises. MBE/WBE's may be employed as construction Subcontractors, vendors, suppliers, or professional services. The bidder indicates that he (she) will utilize MBE/WBE in the following areas:

Description of Work	MBE Amount	WBE Amount
Framing / Demo		120,000
Concrete / Masonry	15,000	
Siding / Soffit	20,000	
TOTALS	35,000	120,000

The undersigned will make every effort to enter into formal agreements with NCHUB certified Minority or Women Business firms for the work listed in this schedule conditional upon execution of a contract with Mecklenburg County.

The undersigned understands that they are permitted to negotiate with additional MBE/WBE firms for other materials and services not listed in the above schedule.

Submitted by: [Signature] Date: 1/7/2025  
(Authorized Representative)

Print Name: Tim McClellan

TITLE: Owner

ADDRESS: 7120 Weddington Rd, Suite 128, Concord, NC 28027

TELEPHONE #: 704-900-1170

**Form A – Listing of Good Faith Efforts (GFE)**  
[Submit with Bid]

**Name of Bidder:**  
(Company Name) Miles-McClellan Construction Co. Inc.

**Project Name:** Torrence Lytle Roof Renovation      **Solicitation #:** \_\_\_\_\_  
\*\*\*Prior to submission, review your documents for accuracy and ensure all items are complete\*\*\*

I have reviewed and made a good faith effort to comply with Section-5 Good Faith Efforts (GFE) Points System and have marked the following by selecting the checkbox(es) ☒ below and totaling the final points attained.

**Bidders must earn at least fifty (50) points from the good faith efforts listed for their Bid to be considered responsive.** (1 NC Administrative Code 30 I.0101). ***The Bidder agrees to provide any additional information and/or documentation per Section-5 Good Faith Efforts (GFE) Points System requested by the Owner in support of the Bidder's good faith efforts.***

NOTE: All actions necessary to earn GFE Points must be undertaken **prior** to Bid opening/Bid due date.

- ☒ (a) – 15 pts      **Subcontractor Solicitation:** Bidder/Participant solicited Bids from MWBEs that would meet the Goals stated for the respective project, that reasonably could have been expected to submit a quote, and that were known to the Bidder/Participant or available on State or local government-maintained lists, at least **ten (10) Business Days** before the Bid date and notified them of the nature and scope of the work to be performed.
- ☒ (b) – 10 pts      **Plan Availability:** The Bidder/Participant made the Project Documents (e.g., project descriptions, construction plans, specifications, and/or requirements) available for review by prospective MWBE Subcontractors or provided these documents to them at least **ten (10) Business Days** before the Bids are due. **A Bidder/Participant may receive credit for this GFE only if the Bidder/Participant receives credit for the above Subcontractor Solicitation GFE (subsection (a)) and it responds promptly to any request(s) made for access to the project documents.**
- ☒ (c) – 10 pts      **Breaking Down Work:** The Bidder/Participant separated or combined elements of work into economically feasible units to facilitate MWBE participation. **A Bidder/Participant may receive credit for this GFE only if the Bidder/Participant receives credit for the above Subcontractor Solicitation GFE (subsection (a)).**
- ☐ (d) – (10 pts)      **Working with an MWBE Assistance Organization:** The Bidder/Participant must document it worked with MWBE trade, community, or contractor organizations identified by the BDI Program Team, the state Office of Historically Underutilized Businesses, and/or included in the Bid documents that provide assistance in recruitment of MWBE businesses, at least **fifteen (15) Business Days** before Bids are due. **A Bidder/Participant may receive credit for this GFE only if the Bidder/Participant receives credit for the above Subcontractor Solicitation GFE (subsection (a)).**
- ☐ (e) – (10 pts)      **Attending Pre-Bid:** The Bidder/Participant attended any pre-Bid meetings scheduled by the Owner.
- ☐ (f) – (10 pts)      **Bonding or Insurance Assistance:** After the Bidder/Participant received a Bid/Proposal from an MWBE Subcontractor, the Bidder/Participant committed to providing assistance to the MWBE in obtaining required bonding or insurance

## BUSINESS DIVERSITY & INCLUSION (BDI) PROGRAM PROVISIONS GUIDE

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or provided alternatives to bonding or insurance. **Mere willingness to offer such assistance in the absence of some MWBE Subcontractor participation will not result in credit for these points.**

☒ (g) – (20 pts)

**Negotiating in Good Faith with MWBEs:** The Bidder/Participant must demonstrate that the Bidder/Participant negotiated in good faith with interested MWBE businesses (which, at a minimum, means showing some back-and-forth negotiations between the Bidder/Participant and prospective MWBEs), and did not reject any MWBEs as unqualified without sound reasons based on their capabilities and shall document in writing the reasons for rejecting any MWBEs for lack of qualifications.

☐ (h) – (15 pts)

**Financial Assistance: After the Bidder/Participant received a Bid/Proposal from an MWBE Subcontractor,** the Bidder/Participant committed to providing one of the following types of assistance to an MWBE in connection with the Contract, once awarded:

- assistance in obtaining equipment, a loan, capital, lines of credit, joint pay agreements or guaranties to secure loans, the purchase of supplies, or letters of credit, including waiving credit that is ordinarily required, or
- assistance in obtaining the same unit pricing with the Bidder's/Participant's suppliers as the Bidder/Participant.

☐ (i) – (20 pts)

**Joint Venture Arrangement:** The Bidder/Participant must demonstrate that the Bidder/Participant negotiated joint venture/partnership/association arrangements with MWBE in order to increase opportunities for MWBE participation on this project.

☒ (j) – (10 pts)

**Quick Payment Commitment: After the Bidder/Participant received a Bid / proposal from an MWBE Subcontractor,** the Bidder/Participant committed to providing quick pay agreements and policies to enable such MWBE Subcontractor(s) and/or Supplier(s) to meet cash-flow demands. **Mere willingness to offer such agreement in the absence of some MWBE Subcontractor participation will not result in credit for these points.**

The undersigned will enter into a formal agreement with the firms listed on the Identification of Subcontractor Participation Form (Form B), conditional upon the scope of contract to be executed with the Owner. Substitution of Contractors must be in accordance with GS143-128.2(d). Failure to abide by this statutory provision will constitute a breach of the contract, giving rise to all contract and/or statutory remedies, including but not limited to cancellation of the contract.

The undersigned hereby certifies that he or she has read the terms of the BDI Program Provisions Guide and the formal agreement with the firms listed on Form B and is authorized to bind the Bidder/Participant to the commitment herein set forth.

**Total GFE Points** 105 (Calculate the total GFE points selected with ☒ above)

For each Participation Goal (MBE and WBE) that is unmet, the Bidder must earn at least fifty (50) GFE points (the "Minimum GFE Points") to be considered responsive. Be prepared to submit the documentation following the Bid opening/Bid Due date.

Date: 1/7/2025

Name of Authorized Person: Tim McClellan

Signature: [Signature]

Title: Owner

State of North Carolina

County of Stanly

Subscribed and sworn to before me this 7th day of January 20 25

Notary Public Name/Signature Caroline McClellan

My commission expires 03/13/2028

