

## POLICY OF THE MECKLENBURG COUNTY BOARD OF COMMISSIONERS

### Chore Service Waiting List

This policy is established in order to meet prompt provision of service requirements. Basic eligibility for Chore Service will be determined and documented in accordance with the instructions issued in the Family Services Manual, Volume, V, Chapter 1 (See attached page 2).

The assigned social worker will determine each applicant's priority group per Family Services Manual, Volume V, Chapter I and the priority guidelines (page 3). The social worker will also assure that eligibility of applicant is determined prior to the availability of the service. The applicant's name will remain on the waiting list no more than 90 days without notification of the status of the request and the anticipated availability of the service. Chore Service will be provided to applicants as it becomes available, i.e., as cases are closed, based on the order of priority. If more than one person is in a given priority group, the person who has waited the longest will be offered the services first.

#### A. Basic Eligibility

An individual is eligible for the service if he meets one of the following criteria:

1. He is current recipient of Aid to Families with Dependent Children (AFDC) or a person whose needs are taken into account in determining the needs of a current AFDC recipient, or
2. He is a current recipient of a Supplemental Security Income payment (SSI), or
3. He is an adult or disabled child who is harmed or at risk of harm and in need of service in support of protective services provided in accordance with policy in the Family Services manual, Volume V, Chapter XVI, and Volume I, Chapter VIII, or
4. He is a member of a family whose gross family income is less than 100% of the established income for his family size.

#### B. Eligibility Based on Need for the Service

In order to receive the service under state and/or federal funding sources available through the Division of Social Services, an individual must be in need of the service for all of the following reasons:

1. He is unable to carry out tasks essential to the activities of daily living. Medical examinations may be used to assist the county DSS in determining the client's capabilities, but cannot be required for all Chore Services applicants.
2. He needs help with these tasks in order to remain in his home.
3. A responsible person is not available to perform these tasks. (See definitions of responsible and available persons, Section 5010).

When a client has a person who is responsible and available to perform the tasks he needs, the client is not eligible for the service. If a responsible person is available only part of the time or for part of the tasks needed by an otherwise eligible client, the client is eligible for Chore Service for the remaining tasks or hours.

4. The client is included in the target population for the service (See Section 5010,D.).

### Guides For Chore Priority Groups

#### Priority Group I

Adults who need the service as part of an Adult Protective Services Plan.

#### Priority Group II

Aged or Disabled individuals who need the service to maintain self-sufficiency and prevent placement.

- Client is 75 +
- Client requires assistance with all activities of daily.
- Client lives alone.

#### Priority Group III

Aged disabled Adults who need the service to maintain self-sufficiency and prevent deterioration.

- Client needs assistance with meals and at least one other ADL, i.e., personal care,

house cleaning, etc.

- Client is incontinent.

#### Priority Group IV

Aged or Disable Adults who need care in order to enable their caregivers to maintain employment or to otherwise support the caregiver's efforts to keep the person in his own home.

- Persons who provide care live with client or within walking distance.
- Client is receiving some in-home care.

*Adopted October 17, 1988*