

**Mecklenburg County**  
**Advisory Boards, Committees and Commissions**  
**Board Appointments Due**

Renewals From **2/1/2017** To **2/28/2017**

**BUILDING DEVELOPMENT COMMISSION**

**Number of BOCC Members: 14**      **Term Length in Years: 3**

***Purpose***

The BDC shall review, advise and make recommendations to the Board and the Department regarding: land development/building industry matters; the annual budget of County departments with land development/building regulatory functions; the methodology for establishing and the level of all fees charged; land development/building regulatory programs, processes, plans, and procedures for efficiency and effectiveness, etc. The BDC shall assist, advise, and make recommendations to the Department as needed. The BDC shall organize and administer subcommittees for the licensing of certain construction trades as required by law.

***Qualifications***

Unless noted otherwise, the BDC shall consist of one representative recommended by each of the following organizations and appointed by the Board: Master Electrical Contractors Assoc. of N.C. or Charlotte (MECA); Professional Engineers of North Charlotte (PENC); American Society of Landscape Architects (ASLA); American Institute of Architects (AIA); Charlotte Chamber of Commerce (CCham) two persons: One person representing the Development Industry and One person representing Small Business (24 employees or less); Home Builders Assoc. of Charlotte (HBA); Charlotte Plumbing, Heating and Cooling Contractors Assoc. (PHC) two persons: One person from a business primarily involved in Mechanical/HVAC trade work and One person from a business primarily involved in Plumbing trade work; Charlotte Apartment Assoc. (CAA); National Association of Remodeling Industry (NARI); Two General Public Members (GP); Associated Builder and Contractors (ABC) Carolina Chapter represented by a person employed by a firm with an NC General Contractor's license and primarily involved in general construction. Representation of the above organizations on the BDC is not limited or restricted to membership in the organizations. All applications from those interested in serving on the BDC shall be provided to the Board for its consideration. Must be a resident of Mecklenburg County.

The Chairperson is appointed by the Board and shall be the Charlotte Chamber of Commerce representative.

***Special Notes***

**One (1) appointment to fill an unexpired term expiring July 31, 2019 (Plumbing, Heating & Cooling slot) due to a member failing to meet the attendance requirement in 2016**

**Scott Shelton would like to be reconsidered. He was removed because of attendance. He attended 72% of the required 75% of board meetings in 2016. He missed the requirement because of a back injury. Both the Chair of the BDC and the Director of Code Enforcement, Patrick Granson support his reappointment.**

**Mr. Shelton's letter requesting reconsideration is attached, as well as, a letter from the BDC & LUESA.**

**1 Appointment(s) For 3 Year Term:**

<b>Name</b>	<b>Qualifications</b>	<b>Appointed:</b>	<b>Expires</b>	<b>Eligibility</b>
Shelton, Scott	(PHC)	2/19/2015	07/31/2019	Has not met attendance requireme

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**BUILDING DEVELOPMENT COMMISSION Applicants:**

Name	BOCC Dist	Qualifications	Race/Sex
Bernhardt, Lance	1	(PHC)	W / M
Browder, Scott	5	(GP)	W / M
Gallagher, John	2	(PHC)	C / M
Morphies, Austin	1	(GP)	W / M

**BUILDING DEVELOPMENT COMMISSION Members:**

Name (* = Chairman)	BOCC Dist	Qualifications	Race/Sex	Appointed	Expires	Elig Code	Expired Position
Belisle, Robert	4	(PENC)	U / M	7/12/2011	7/31/2017	NE	
Berry, Glenn	2	(AIA)	W / M	10/4/2016	7/31/2019	EL	
Brasse, Thomas	5	(HBA)	W / M	7/1/2014	7/31/2017	EL	
Coyne, Melanie	5	(GP)	W / F	9/17/2013	7/31/2017	EL	
Haston, Travis	5	(NARI)	W / M	6/15/2010	11/30/2018	NE	
Hester, Harold	1	(PHC)	W / M	3/15/2011	7/31/2019	NE	
Kirkland, Walter	5	(GP)	W / M	8/3/2016	7/31/2019	EL	
Kiser, Rodney	1	(MECA)	W / M	1/21/2015	1/30/2018	EL	
Knotts, Terry	6	(SMLB)	W / M	7/6/2016	7/31/2019	EL	
Shelton, Scott	6	(PHC)	W / M	2/19/2015	7/31/2019	AT	<==
Simpson, Benjamin	5	(ASLA)	W / M	7/1/2014	7/31/2017	EL	
Stephenson, Michael	5	(CAA)	W / M	8/4/2015	7/31/2018	EL	
Taylor, John	5	(ABC)	W / M	9/20/2011	9/30/2017	NE	
*Bahr, Jonathan	6	(CCham)	W / M	2/19/2013	7/31/2019	NE	

**From:** Scott Shelton  
**To:** [Wright, Rebecca](#)  
**Subject:** BDC Attendance Requirement  
**Date:** Thursday, January 26, 2017 3:59:42 PM

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Good afternoon Rebecca,

I have enjoyed being a member of the BDC for the last three years, providing the contractors viewpoint has been my pleasure. Realizing that I have failed to meet the attendance requirement was completely beyond my control, a slipped disc in my lower back precluded me from attending in May & June of 2016. The back is better and I would gladly continue my term if allowed.

Respectfully yours,

Scott M. Shelton



Scott M. Shelton  
President  
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**"Your comfort IS our Business"**

3125 Tuckaseegee Road / Charlotte, NC 28208 (704) 366-1661

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**MECKLENBURG COUNTY**  
Land Use & Environmental Services Agency  
**Code Enforcement**

**Date:** January 24, 2017  
**To:** Janice Paige, Clerk to the Board  
**From:** Rebecca R. Wright, MCCE  
**Cc:** Jonathan Bahr, AIA, Chair of the Building Development Commission  
Patrick G. Granson, Director of Code Enforcement  
**Re:** 2016 Building Development Commission (BDC) Attendance Report

Attached you will find the 2016 BDC Authenticated Attendance Report. We have one (1) member that did not meet the attendance requirement for 2016 by one (1) monthly meeting; attending 72% of all meetings, short 3% of the required 75% attendance. Mr. Shelton's attendance was in accordance with requirements until a major back injury put him out of commission in May and June of 2016.

Mr. Scott Shelton is the owner of Charlotte Comfort Systems and represents the Charlotte Heating & Air Contractors Association. Mr. Shelton has represented the Building Development Commission and the Department for more than three (years). In addition to serving the BDC, Mr. Shelton participated on task force and subcommittees, representing a contractor's perspective, creating positive change for the Department.

Listed below are task force and subcommittee meetings in which Mr. Shelton served during 2016. Each task force/subcommittee listed below, held multiple meetings in 2016.

- AE GC Task Force
- RTAP & Best Practice Subcommittee
- Building Valuation Data Evaluation Meeting

At the request of the BDC Chair, Jonathan Bahr and our Department Director, Patrick Granson; we ask for your allowance that Mr. Shelton retain his seat on the Building Development Commission, completing his respective term. Mr. Shelton has played an integral part in effecting positive change for Mecklenburg County, the Department and the industry in which he represents. The knowledge and years of experience Scott brings to the table is invaluable. To lose Mr. Shelton's representation due to absenteeism; when continually participating in initiatives that drive our success, is not in the best interest of the Building Development Commission, the Department or Mecklenburg County.

Your serious consideration to this request is most appreciated. Please let me know if additional information or documentation is necessary.



## Mecklenburg County Advisory Board Application

- **Name of Advisory Board:** BDC
- **Name:** Scott M. Shelton
- **Home address:** 16421 Tulloch Road
- **City:** Charlotte
- **Zip code:** 28278
- **Home Phone:** 704-588-1313
- **Work Phone:** 704-3661661
- **E-Mail:** [scott@charlottecomfortsystems.com](mailto:scott@charlottecomfortsystems.com)
- **Occupation:** HVAC Contractor
- **Place of employment:** Charlotte Comfort Systems, Inc.
- **Race:** White
- **Sex:** Male
- **Age:** 47
- **Hours per month available for position:** 6
- **County advisory board currently serving on:** n/a
- **Expiration date:**
- **Education:** Some college
- **How did you learn of this vacancy?** Other
- **If you selected Other, please explain:** Nomination from CPHCCA
- **Business and civic experience:** HVAC Company owner Past President of CHACCA  
Past President of CPHCCA Membership committee with NARI
- **Areas of expertise and interests/skills:** Marketing Troubleshooting Golf
  - Charlotte Plumbing, Heating, Cooling Contractors Association
- **County Commission District:** 6
- **Signature of applicant:** Scott M. Shelton
- **Date:** 01/22/2015