

Policy and Procedures for Public Policy Workshop Meetings

In order for there to be a more deliberative process for the consideration of certain policy issues, the Board of County Commissioners will conduct a Public Policy Workshop ~~once each month~~ monthly every second and optional fourth Tuesday of the month. Items asking the Board to make discretionary decisions, which may generate significant public debate or which have major policy implications, except for consideration of the annual budget during the budget process and calendar as approved by the Board (“Major Policy Items”) should first be placed on an agenda of this meeting for information, discussion, and debate.

The Public Policy Workshop shall be regularly scheduled from ~~3:00~~2:30 p.m. to 5:00 p.m. on the second Tuesday and optional fourth Tuesday of each month.

Major Policy Items should be placed on the Board’s agenda for other meetings by individual Commissioners or by the County Manager only if the item has first been considered by the Board at a Public Policy Workshop or if the Chairman has determined that because of the time sensitive nature of the item it needs to be considered by the Board prior to the next Public Policy Workshop. A majority of the Board may decide that any agenda item which is placed on the agenda of a regular or special business meeting before it is considered by the Board during a Public Policy Workshop should have been placed on a Public Policy Workshop agenda and defer such item to a Public Policy Workshop.

The County Manager ~~and or~~ individual Commissioners must submit to the Clerk to the Board a description of any Major Policy Item that they wish to be considered during the following week’s Public Policy Workshop by no later than 5:00 p.m. on the first Tuesday of each month. The Clerk to the Board will place all submitted items on the agenda for the following week’s Public Policy Workshop.

As a general rule, the Board will not vote on matters considered at the Public Policy Workshop. After consideration of an item at the Public Policy Workshop, the item will be eligible to be placed on a subsequent regular business meeting agenda of the Board of Commissioners by any Commissioner or staff for consideration and vote.

Adopted September 14, 1999

Revised August 7, 2024