

RISK MANAGEMENT DIVISION
MEMORANDUM

DATE: July 10th, 2026

TO: Board of County Commission

FROM: Shawn Burroughs, Claims & Litigation Manager

SUBJECT: Request for Settlement Authority – Bodily Injury Claim

RE: Claim #: VAMC132348
Claimant: Kelvin Cain
Date of Loss: 05/20/2022

LOCATION, DATE, AND TIME: This loss occurred on May 20, 2022, at 3:35 pm on Monroe Rd. from McAlway Rd. toward Commonwealth Avenue, Charlotte, NC.

LOSS DESCRIPTION: Mecklenburg County vehicle rear-ended the claimant's vehicle while traveling on Monroe Road.

PROPERTY DAMAGE: The property damage was previously authorized to settle for \$5,963.83.

BODILY INJURY: Claimant was rear-ended and presented injuries for a concussion, chronic neck pain, chronic back pain, shoulder pain, right wrist, hand and elbow pain. The bodily injury damages were settled via mediation in the amount \$35,000.00 and Womble Bond Dickinson represented us. Risk Management agrees with this outcome to resolve the matter. Please see the signed agreement for your records.

Risk Management has reviewed all the supporting documents and is requesting \$35,000.00 in settlement authority to resolve this claim. We ask that both the County Manager or designee and County Attorney authorize settlement for this loss.

Please contact me on 980-257-6447 if you have any questions or concerns.

Thank you for your consideration.

APPROVED

Board of County Commissioners

Date