



September 11, 2024

Dr. Raynard Washington
Public Health Director
Mecklenburg County Public Health
249 Billingsley Road
Charlotte, NC 28211

RE: Notice of Approval for Subcontractor Agreement under the Networking2Save Program

Dear Dr. Washington:

This letter serves as an official Notice of Approval from The Center for Black Health & Equity (The Center) to award a subcontractor agreement with Mecklenburg County Public Health, to support our *Networking2Save*: *CDC's National Network Approach to Preventing and Controlling Tobacco-related Cancers in Special Populations* supported by the Centers for Disease Control & Prevention.

The purpose of the Subcontractor Agreement is for The Center to provide our Community Capacity Building Training Process and technical assistance to Mecklenburg County Public Health, to support local coalition development and capacity building in the Charlotte-Mecklenburg County area.

The Subcontractor Agreement will begin on October 1, 2024, and end on September 29, 2025, and will provide \$20,000.00 in grant funds from The Center to support approved program activities and the completion of action plan deliverables to demonstrate capacity building. Mecklenburg County Public Health will be responsible for identifying community members, stakeholders, and advocates to participate in the training process, support coalition development and infrastructure, and develop and implement a local action plan to drive local tobacco policy advocacy.

The Center's Grants and Contracts Manager will prepare and send the formal subcontractor agreement for review and signature for approval. Upon execution of the subcontractor agreement, Mecklenburg County Public Health will receive individual program orientation with The Center for proper onboarding.

We look forward to working with your team.

Respectfully,

Bronwyn Lucas
Deputy Director of Programs & Services