



North Carolina Department of Health and Human Services
Division of Mental Health, Developmental Disabilities and Substance Abuse Services
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Beverly Eaves Perdue, Governor
Albert A. Delia, Acting Secretary

Jim Jarrard, Acting Director

December 20, 2012

MEMORANDUM

Allocation #: 13-MK-10

TO: Phil Endress, Director
MeckLINK

FROM: Tina Quiller-Morgan, Financial Operations

RE: One-Time Bridge Funding for Group Homes – SFY 13

Mecklenburg County Area Mental Health, Developmental Disabilities and Substance Abuse Services is allocated \$44,542 of bridge funding on a **one-time basis** for the group homes in your respective catchment area. The purpose of this one-time allocation is to support recipients who are denied Medicaid PCS services and prevent discharges for the period of January 1, 2013 through January 31, 2013.

Operational Instructions for the LME on One-Time Bridge Funding Distribution to Group Homes

Per the requirement established by the Centers for Medicare and Medicaid Services (CMS), persons residing in group homes may not receive Personal Care Services funding (PCS) after January 1, 2013.

The following instructions are to provide guidance for the Local Management Entities on the payment of services with state funds to individuals that have elected to remain a residence in the facility that does not meet CMS's Home and Community Standards.

The following operational requirements apply to payment for services for the LME, group homes and clients:

1. The amount received by the LME will be a one-time allocation of \$543.20 per resident for January 1, 2013 through January 31, 2013.
2. The resident must have been a resident in the group home and received a Medicaid denial for PCS notice with an effective date of January 1, 2013.
3. The recipient may not receive the bridge funding if a Medicaid appeal has been filed and Maintenance of Service (MOS) has been granted for PCS.
4. Group homes must contact their respective LME to request and receive bridge funding payment. The request for payment from the group home must contain the following:
 - a. Name of the Medicaid Recipient and Medicaid number.
 - b. Name of the group home, Medicaid provider number and tax ID number.



- c. Signed statement on the invoice that the Medicaid recipient received a denial letter and MOS has not been granted.
5. LMEs shall pay the group homes the designated amount within 10 business days of request for payment.
6. All payments shall be made to the requesting group homes no later than February 15, 2013.
7. By February 28, 2013, the Division of Medical Assistance will distribute to each LME a list of recipients who filed an appeal and received a MOS notification.
8. If a request for payment is received by an LME from a group home not listed in the workbook furnished by Adam Holtzman, the LME should forward the group home's name and amount requested to DMH/DD/SAS. DMH/DD/SAS will contact DMA for resolution.
9. Any unexpended funds will revert to DMH/DD/SAS.

***Note: A request for payment has been forwarded to the DHHS Controller's Office -- the LME should not request reimbursement for funds via FSR.**

FORMAT FOR FUNDING:

Funds are allocated **outside of UCR**. Funds will be requested for payment immediately by DMH/DD/SAS Financial Operations; funds should not be requested by the LME on the Financial Status Report.

SPECIAL CONDITIONS:

1. The data will be in an Excel workbook, GHPCsv01.xls, and should be downloaded in BINARY. Contact Adam Holtzman, DMH/DD/SAS RRM section, at (919) 715-7774 with any technical questions about obtaining this file.

SPECIAL REPORTING REQUIREMENTS: By March 15, 2013, each LME will submit to DMH/DD/SAS a list of recipients and the payment made to each group home in their catchment area.

TOTAL LME FUND ALLOCATION: Center: 1422-5220-00-2F Account: 536998 Amount: \$44,542

Please do not hesitate to contact Spencer Clark at (919) 733-4670 regarding any questions or concerns about this allocation.

cc: LME Finance Officer
CPM Section

Financial Operations

BR#14-207

