



February 1, 2013

Reference: **Public School inspections pursuant to NC GS115C-525**

The purpose of this memo is to outline the policies used in the City of Charlotte, by the Charlotte Fire Department, to ensure compliance with NC GS115C-525, Fire Prevention.

The Charlotte Fire Department Fire Prevention Bureau conducts inspections of all public school buildings and facilities within the City of Charlotte. All inspections are conducted in accordance with the NC State Building Code: Administrative Code and Policies and the NC State Fire Prevention Code.

Inspections are conducted by personnel assigned to the Fire Prevention Bureau and certified by the NC Code Officials Qualification Board to conduct level III fire inspections. All public school buildings and facilities are inspected twice annually.

Records of all inspections are provided to the Principal, or to personnel designated by the principal to receive such reports. Electronic records of inspections are maintained by the fire department.

Fire Inspectors work with school maintenance personnel to correct any deficiencies identified during the inspection. Deficiencies beyond the scope for the Fire Prevention Code are referred to the appropriate trade inspectors within Mecklenburg County Code Enforcement. Re-inspections are conducted within a specified time frame to confirm that code violations and deficiencies are corrected.

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