



North Carolina Department of Health and Human Services
Division of Mental Health, Developmental Disabilities and Substance Abuse Services

Pat McCrory
Governor

Aldona Z. Wos, M.D.
Ambassador (Ret.)
Secretary DHHS

Jim Jarrard
Acting Division Director

May 2, 2013

MEMORANDUM

Allocation #: **13-MK-16**

TO: Phil Endress, LME-MCO Director
MeckLINK

FROM: Tina Quiller-Morgan, Team Leader
Financial Operations

RE: Department of Justice: Transition and In-Reach Funding – SFY 13

MeckLINK is allocated \$39,273 on a one-time basis for the purpose of supporting **Transition and In-Reach coordination in accordance with the Department of Justice settlement with North Carolina for non-Medicaid eligible clients.** Functions to be performed should include but are not limited to the following:

- Educate individuals about all community-based options such as;
 - Transition to supported housing and associated benefits.
 - The array of services and supports available to those in supported housing.
 - This includes rental subsidy and other assistance if needed.
 - Inform individuals about Medicaid, Special Assistance, services under the North Carolina State Plan for Medical Assistance or the State funded service array for which the individual is eligible
 - Offer opportunities to meet with other individuals with disabilities who are living, working and receiving services in integrated settings.

Staff completing In-Reach should be employed by the LME-MCO. In-Reach staff must be a NC Certified Peer Support Specialist with a minimum of high school/GED and 1-2 years experience working with the MH/SA population. If an LME-MCO has limited availability of qualified Certified Peer Support Specialists in their catchment area, efforts to build capacity, train and recruit Certified Peer Support Specialists must be documented and continuous.

Transition Coordination

The Transition Coordination function is the lead for ensuring that any individual who wishes to move to a more integrated setting from the adult care home is provided with necessary services and supports. The transition coordinator works with the care coordination function and MCO organization in ensuring transition/discharge planning begins at admission to the facility.

Working with team members, care coordinator and others to identify and secure the support needs at minimum the following domains:

www.ncdhhs.gov • www.ncdhhs.gov/mhddsas/
Tel 919-733-7013 • Fax 919-508-0954

Location: 325 N. Salisbury St. • Albemarle Building • Raleigh, NC 27603
Mailing Address: 3013 Mail Service Center • Raleigh, NC 27699-3013
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- Housing – assist individuals in searching for housing, accompany and transport individuals in locating housing, assist in the transition into housing.
- Support services related to mental health supports and recovery goals.
- Support services related to personal care needs if needed.
- Medical supports, including partnering with CCNC to identify medical services.
- Adaptive equipment needs
- Ensuring financial and benefit needs are met and effectively transferred.
- Transportation needs
- Community involvement activities, including employment, continuing education needs and activities to prevent boredom and isolation.
- Ensuring staffing patterns effectively meet support needs.
- Incorporating any family/support network specific considerations.
- Person-specific risk agreements and risk mitigation strategies.

Specific Functions Related to Diversion:

- Transition Coordination function assumes responsibility for being responsive to the transition needs identified through the DOJ diversion process, ensuring:
 - An individual requiring diversion from an Adult Care Home via the PASSR has a preliminary transition plan in place to ensure safe temporary placement until a more permanent placement can be secured.
 - The Transition Coordinator then assists the individual through the DOJ transition planning process.

FORMAT FOR FUNDING:

Funds are allocated outside of UCR; payment and settlement procedures for this type of funding apply.

SPECIAL CONDITIONS:

1. The award of these funds shall not be used by a county as a basis to supplant any portion of a county's commitment of local funds to the area authority.
2. If these funds are to be used to support a new service for which a license and/or accreditation is required, such licensure/accreditation must be completed prior to the delivery of services.

SPECIAL REPORTING REQUIREMENTS: The following reporting requirements are required as referenced in G.S. 122C-144.1, Budget Format and Reports – Alliance BHC shall provide a year-end report to Ken Edminster, Community Policy Management (CPM) Section, no later than July 31, 2013 in order to identify all Non-UCR expenditures for each age/disability.

FUND ALLOCATION: Center: 1461-4893-00-2F Account: 53-6995-001 Amount: \$39,273

Please do not hesitate to contact Ken Edminster at (919) 715-2774 regarding any questions or concerns about this allocation.

cc: LME Finance Officer MH Budget Office Flo Stein **BR#14-286**