

Mecklenburg County Advisory Boards, Committees and Commissions Board Appointments Due

Renewals From 2/1/2013 To 3/31/2013

INFORMATION SERVICES & TECHNOLOGY COMMITTEE

Number of BOCC Members: 12 Term Length in Years: 3

Purpose

The Information Services & Technology Committee will serve as an advisory group to the Board of County Commissioners and will review plans at a conceptual level for major new automated systems. The Committee also validates the processes associated with implementation of automation plans and monitors the implementation of major automation projects. Appointments are made for three-year terms with no one serving more than two consecutive full terms.

Qualifications

Members should have expertise in managing Information Systems. Must be a resident of Mecklenburg County.

Special Notes

Three (3) appointments for three-year terms expiring February 28, 2016.

Jeff Beebe, John Carson and Paul Rossi are eligible for reappointment.

3 Appointment(s) For 3 Year Term:

Name	Qualifications	Appointed:	Expires	Eligibility
Beebe, Jeff		2/16/2010	02/28/2013	Eligible for Reappointment
Carson, John		2/21/2012	02/28/2013	Eligible for Reappointment
Rossi, Paul		3/18/2008	02/28/2013	Eligible for Reappointment

INFORMATION SERVICES & TECHNOLOGY COMMITTEE Applicants:

Name	Qualifications	R / S
Donovan, Natalie		/F
Lynch, Bill		W/M

INFORMATION SERVICES & TECHNOLOGY COMMITTEE Members:

Name	Apptd By	Qualifications	R / S	Appointed	Expires	Elig Code	Expired Position
(* = Chairman)							
Ashford, Charles	BOCC		W/M	7/3/2012	2/28/2015	EL	
Beebe, Jeff	BOCC		W/M	2/16/2010	2/28/2013	EL	<==
Carson, John	BOCC		W/M	2/21/2012	2/28/2013	EL	<==
Dunn, Maurice	BOCC		W/M	8/14/2012	2/28/2015	EL	
Gjertsen, Kenneth	BOCC		/M	8/14/2012	2/28/2015	EL	
Hardin, Gregory	BOCC		W/M	2/3/2009	2/28/2015	NE	
Hill, Mike	BOCC		W/M	4/19/2011	2/28/2015	EL	
Hodges, Bill	BOCC		W/M	2/3/2009	2/28/2015	NE	

Mecklenburg County
Advisory Boards, Committees and Commissions
Board Appointments Due

Renewals From 2/1/2013 To 3/31/2013

INFORMATION SERVICES & TECHNOLOGY COMMITTEE Members:

Name (* = Chairman)	Apptd By	Qualifications	R / S	Appointed	Expires	Elig Code	Expired Position
Jamison, Wendy	BOCC		W/F	3/15/2011	2/28/2015	EL	
LaSalle, Lawrence	BOCC		W/M	9/18/2012	2/28/2015	EL	
Owen, Mark	BOCC		W/M	8/14/2012	2/28/2015	EL	
Rossi, Paul	BOCC		W/M	3/18/2008	2/28/2013	EL	<==

Edwards, Tracy R

✓ T.C.
1/27/10

From: web@mecklenburgcountync.gov
Sent: Wednesday, January 27, 2010 9:04 AM
To: CTB
Subject: Advisory Board Application

****Do not reply to this email address.**** It is an automated emailer. It does not accept mail. No one will see a reply. If the sender requested a reply, open a NEW email message and use the address supplied by the sender. Lack of an email address generally indicates the sender does not expect a reply. Here is the information submitted by the user from:

<http://www.charmeck.org/Departments/BOCC/Advisory+Boards/Board+Application.htm>

FormRecipientEmail : clerk@mecklenburgcountync.gov
FormEmailSubject : Advisory Board Application
Department : Board Of County Commissioners
BoardName : Information Services and Technology
Name : Jeff Beebe
HomeAddress : 718-612 West Trade Street
Zip : 28202
HomePhone : 704-578-1961
WorkPhone : 704-378-5115
email : jeffbeebe@aol.com
Occupation : Information Technology
EmploymentLocation : Shaw
race : White
sex : Male
age : 53
hoursavail : 10-20
currentboard : none
expirationdate : N/A
education : BS- Computer Science and Associate Degree in Engineering
experience : 33 years experience in engineering and information technology. Employed by Duke Energy for 26 years and was CIO of Duke Fluor Daniel for 14 years. Was an IST employee for 4 years with Mecklenburg County before joining Shaw Power as the IT Director in January 2008. I understand the IST organization and know many of its people and feel that I could be a valuable asset to the Department as a member of the advisory board. With my insight into strategic planning and major projects I could lend my expertise to the senior staff of IST.
skills : Strategic Planning, enterprise project management and people management.
signature : Jeff S. Beebe
date : 1/27/2010

✓ T.E
11/8/11

Edwards, Tracy R

From: randy.carson@yahoo.com
Sent: Tuesday, November 08, 2011 10:52 AM
To: CTB
Subject: Board Application

Mecklenburg County Advisory Board Application

Please check only one of the qualifications/categories below.

- **url:** <http://charmec.org/mecklenburg/county/BOCC/AdvisoryBoards/Pages/BoardApplication.aspx>
- **Name of Advisory Board:** Information Services & Technology Committee
- **Name:** John R. Carson
- **Home address:** 11111 Travis Gulch Drive
- **City:** Charlotte
- **Zip code:** 28277
- **Home Phone:** 704-996-8555
- **Work Phone:** 704-446-6451
- **E-Mail:** randy.carson@yahoo.com
- **Occupation:** IT Business Manager
- **Place of employment:** Carolinas Healthcare System
- **Race:** White
- **Sex:** Selected Items
 - (Male) Male
- **Age:** 40
- **Hours per month available for position:** 10
- **County advisory board currently serving on:**
- **Expiration date:**
- **Education:** Technical Certificates, some college
- **Business and civic experience:** Former business owner, Navy veteran, with 22 years of IT experience from cabling/wiring to business strategic planning. Currently responsible for IT vendor and contract management for the largest non-profit hospital system in the region.
- **Areas of expertise and interests/skills:** Contract writing/review; negotiation, technical strategy; business planning; healthcare, military, media, and internet industries; budget creation and management up to \$32M.
- : Selected Items
- : Selected Items
- : Selected Items
- **County Commission District:** Choose one
- : Selected Items
- **Signature of applicant:** John R. Carson
- **Date:** 11/08/2011

Edwards, Tracy R

✓ T.E
already Keyed in
1/18/08

From: web@mecklenburgcountync.gov
Sent: Monday, February 04, 2008 9:29 PM
To: CTB
Subject: Advisory Board Application

****Do not reply to this email address.**** It is an automated emailer. It does not accept mail. No one will see a reply. If the sender requested a reply, open a NEW email message and use the address supplied by the sender. Lack of an email address generally indicates the sender does not expect a reply. Here is the information submitted by the user from:

<http://www.charmeck.org/Departments/BOCC/Advisory+Boards/Board+Application+Form.htm>

FormRecipientEmail : clerk@mecklenburgcountync.gov
FormEmailSubject : Advisory Board Application
Department : Board Of County Commissioners
BoardName : Information Services & Technology Committee
Name : Paul Rossi
Address : 21519 Sandy Cove Road Cornelius NC
Zip : 28031
HomePhone : 7048956920
WorkPhone : 7048143446
email : prossi@bellsouth.net
Occupation : Information Technology Director
EmploymentLocation : Family Dollar Stores
race : White
sex : Male
age : 58
hoursavail : 20
currentboard : none
expirationdate :
education : BS Marketing
experience : 1998 - Present Family Dollar Stores Inc., Matthews North Carolina

Director Corporate Customer Services and Store Systems Implementations
August 2006 to Present

8 Direct Reports 97 Indirect Reports

Additional Responsibilities

- Delivery and installation of new Windows based Point of Sale system which includes:
 - o Scheduling all store installations
 - o Rewiring store locations for frame and network cabling
 - o Configuration, staging, and installation of all POS hardware and software
 - o Asset recovery and disposal of old equipment
 - o Management of third party vendors and contractors
 - o Management of a \$25 million dollar budget
- Development of a store support structure for the new windows based store systems
- Deployment of DVR security systems to stores
- Development of a Configuration Management Database (CMDB)

Director Corporate Customer Services August 2004 - August 2006

4 Direct Reports, 56 indirect reports (need new number)

Responsible for

- Enterprise customer care center servicing store (6,400) and corporate IT support (2,300)
- Developed corporate strategy for Incident Management, Problem Management and Service Delivery Management using ITIL processes
- Technical support for Point Of Sale (POS) equipment and software for all store systems
- Developed business continuity plan for service and support organizations
- Repair and maintenance for store POS assets

- Field maintenance through 3rd party vendors
- Development, testing and procurement of store POS equipment
- Negotiate pricing with vendors
- Developed technology refresh strategy for store POS equipment
- Development of contracts for services and equipment
- Asset management of the 200,000 pieces of equipment in the stores
- Support of new store openings

Manager of Point of Sale September 2002 - August 2004

3 direct reports, 46 indirect reports

Responsible for

- Store Point of Sale helpdesk
- POS equipment repair facility
- POS asset management
- POS technical support
- POS and store systems software development
- Development and deployment of debit and phone cards equipment and software
- Support 500 new store openings a year

Line of business Manager Store Operations, Real Estate, Loss Prevention August 1999 through August 2002

3 direct reports

Responsible for

- Liaison between business units and IT
- Support of corporate and field associates for assigned areas
- Development and implementation of strategic and tactical projects
- Store of the future strategy including communications, technology stack and applications

Line of Business Manager Merchandising, Advertising, Logistics August 1998 through August 1999

3 direct reports

Responsible for

- Liaison between business units and IT
- Deployment of the Retek Enterprise Merchandising System
- Merchandising systems (Automated and Allocation)
- Development of EDI department
- Schematics

1996 - August 1998 Charlotte Regional Realtors Association, Charlotte, North Carolina
Chief Information Officer (October 1996 - August 1998)

4 direct reports

- Responsible for the creation of the Information Systems department
- Development, implementation and maintenance of a client/server Multiple Listing System
- Development and Maintenance of an association web service, Carolinahome.com
- Develop a business continuity plan
- Implementation of LAN WAN covering thirteen counties in North and South Carolina
- Creation of a help desk to support 4,000 external customers in 975 offices for exchange mail and multiple listing services
- Develop and Implement a 48 station training center for the Mingle School of Real Estate

1996 - August 1998 Carolina Multiple Listing Service, Inc., Charlotte North Carolina
Chief Operating Officer (October 1996 - August 1998)

8 direct reports

- Responsible for day to day operation of the Carolina Multiple Listing Services, a for profit division of the Charlotte Regional Realtors Association
- Enforce, administer and teach the bylaws/rules and regulations and policies
- Plan and control revenue and expense budgets in excess of four million dollars annually.
- Represent the association at the National Association of Realtor (NAR) meetings.
- Produce and distribute a biweekly Multiple listing book which contained in excess of 8,000 active residential listings

January 1986 - October 1998 Belk Stores Services, Charlotte North Carolina

Project Manager, Senior Business Systems Analyst (1995 - October 1996)

Responsible, as project manager, for the development of a Price Management system. The project was a CASE based client-server application using Texas Instruments object based project management methodology. Responsible for a project team of twelve resources, with a budget of 2.5 million dollars.

- Develop a price file containing two and one half million records, to be distributed to 267 stores through a client server network
- Develop a GUI client server based price change system that be delivered to 325 locations.

Team Leader, Senior Business Analyst (1993 - 1995)

Responsible for the development, day to day operations and maintenance for six legacy merchandising systems, and the Electronic Data Interchange (EDI) system. Plan and control revenue budgets for these systems in excess of 11 million dollars annually. Also served as the chairman of the Batch Processing Window Committee.

- Developed an on-line process, which allowed quick setup of items on Belk's automated reorder system (BARS). Reduced set up of items at store level from four weeks to six days.
- Planned and developed the following EDI transaction sets: Purchase Orders (850), Reverse Purchase Orders (852), Electronic Invoices (810).
- Planned and developed a system to test and certify EDI transmissions for purchase orders and invoices.
- Directed a team which refined the batch processing window. Processing time was reduced from twelve to six hours, a weekly maintenance window was identified and an Impact Analysis Process was defined.

Project Leader, Senior Business Systems Analyst (1992 - 1993)

Responsible for creating and monitoring a project plan to automate the Merchandise Transfer process.

- Developed an on-line and batch system that allowed merchandise to be transferred from one store location to another
- Developed test plan and acted as test manager.
- Managed four resources
- Responsible for team that interfaced existing legacy systems with the new

Merchandise Processing System (MPS).

- Developed the plan for the interface of the Automated Reorder System (BARS) with the new Purchase Order Management (POM) and Receiving Checking and Marking (RCM) Systems.
- Established project Prioritization and developed communications between systems and users to eliminate delays and confusion.

Project Leader, Senior Business Systems Analyst (1989 - 1992)

Responsible for the conversion from Optical Character Recognition (OCR) scanning to Bar Code Scanning

- Developed the plan for converting to bar code
- Selected marking and scanning equipment. Developed ticketing formats and scanner logic.
- Planned and developed the first translation database to convert UPC codes into long SKU information.
- Developed and conducted store training sessions.
- Responsible for the roll out of equipment to 260 store locations.

Senior Systems Manager, Systems Support January (1986 - 1989)

Responsible for development, training and user documentation for legacy systems, including Automatic reorder, Fashion Reporting, Bridal Registry, Bridal Ordering, Vendor Tags and Merchandise Planning and Open to Buy.

- Responsible for the day to day operations of the systems including a control department consisting of one supervisor and fourteen associates.
- Developed user documentation for legacy systems. Conducted store and end user training.
- Responsible for the electronic transmission of store purchase orders, (prior to a formal EDI program).

1971 -1986 J C Penney Company, Jacksonville Florida -Albany Georgia

Last position held General Merchandise Manager

Responsible for all merchandising and sales aspects of a fourteen million dollar full line department store including planning, buying merchandise presentation, advertising and store layout and space planning.

- Responsible for achieving annual store gross profit goals
- Supervised nine senior merchandising managers, one advertising manager, and two merchandise/display associates.
- Estimate sales based on market trends, promotions, and geographic locations.
- Monitor the buying and selling of all store merchandise.
- Approved physical layouts of departments to maximize gross profit per square foot.
- Implement plans for total store merchandising presentations.
- Prepared annual budget requirements for advertising (approximately \$500,000)
- Member of the district team for Men's and Shoe division
- Received special recognition and installed as a 'Partner' in the J C Penney Company in 1985.

Education

BS Business Administration, Marketing, University of North Florida, Jacksonville Florida, 1975

Attended the Belk/Leggett Institute for Leadership Skills, Systems Development Metrology, Joint Application Development (JAD) Facilitation Training, Total Quality Management Training, Project Management, Client Server and Object Oriented Design, GUI Design, INFO

Mapping for Documentation, and presentation skills training, IEF Composer Analysis training, IEF Composer Object Based Project Management, Process Mapping

ITIL Foundations Certification 2007

Skills

TSO/ISPF, DB2, DOS, Windows, Lotus suite, Microsoft Office, Visio, Microsoft Project

Other Work Related Activities

Corporate Chair for the 2006 United Way Campaign
Member of the 2006 Arts and Sciences Council team

skills :

Signature : Paul Rossi

Date : 2/4/08

V.T.E
1/7/13

Edwards, Tracy R

From: ndonovan2001@hotmail.com
Sent: Friday, January 04, 2013 11:27 PM
To: CTB
Subject: Board Application

Mecklenburg County Advisory Board Application

Please check only one of the qualifications/categories below.

- **url:** <http://charmec.org/mecklenburg/county/BOCC/AdvisoryBoards/Pages/BoardApplication.aspx>
- **Name of Advisory Board:** INFORMATION SERVICES & TECHNOLOGY COMMITTEE
- **Name:** Natalie Donovan
- **Home address:** 808 Hawthorne Lane, #310
- **City:** Charlotte
- **Zip code:** 28204
- **Home Phone:** 704-312-0444
- **Work Phone:**
- **E-Mail:** ndonovan2001@hotmail.com
- **Occupation:** Sr. Business Analyst
- **Place of employment:** The Lash Group
- **Race:**
- **Sex:** Selected Items
 - (Female) Female
- **Age:**
- **Hours per month available for position:** 10
- **County advisory board currently serving on:** N/A
- **Expiration date:**
- **Education:** B.S. Computer Information Systems/M.S. Education
- **How did you learn of this vacancy?:** Online
- **Business and civic experience:** Sr. Business Analyst The Lash Group Charlotte, NC (09/12 to Present)
 - Develop business and functional requirements for technology projects. • Work with the development and testing teams to validate project requirements. • Utilize project management processes and tools across product implementation projects. Business Systems Analyst TekSystems Charlotte, NC (09/11 to 09/12) Client: Wells Fargo • Documented system requirements based on input gathered from analysis results and feedback from the business community. • Developed test plans, test scenarios and scripts based on documented system requirements. • Reviewed project deliverables for completeness, quality, and compliance with established project standards. Business Analyst TekSystems Austin, TX (05/11 to 07/11) Client: Department of State Health Services • Authored business requirements and rules documentation, process flows, and use cases. • Identified new areas of functionality in gap analysis documentation. • Coordinated sessions with customers and facilitated the resolution of conflicting requirements. Sr. Business Analyst Lockheed Martin Austin, TX (06/09 to 04/11) Client: Internal Revenue Service • Facilitated requirements-gathering sessions with stakeholders to gather business and functional requirements. • Performed analysis of business processes and existing requirements for the Transcript Delivery Service Reengineering (TDSR) effort. • Created Unified Modeling Language (UML) diagrams to illustrate business processes and system behavior. • Designed user interface for Checklist Manager Application via wireframe mockups. Business Consultant BearingPoint Austin, TX

(08/08 to 06/09) Client: Department of Information Resources • Met with various state agencies to elicit business requirements for the development of the MyTexasBiz application. • Documented requirements using use case scenarios and business process flow diagrams. • Facilitated User Acceptance Testing (UAT) sessions and documented UAT results. Consultant CGI Federal Fairfax, VA 10/07 to 8/08) Client: Internal Revenue Service • Facilitated implementation strategy meetings for the launch of an e-travel system. • Conducted analysis of data to determine voucher processing and traveler statistics. • Determined the training impact for all proposed implementation options. Sr. Business Analyst Lockheed Martin Baltimore, MD (5/05 to 10/07) Client: Social Security Administration • Authored project scope agreements, business process descriptions, functional requirements, regression test plans, systems documentation, use case scenarios, and user training guides. • Developed “How Do I” screens, authored help content, and produced “How Do I” videos for pilot release of application. • Assessed project risks, reported risk-levels, and developed mitigation/contingency plans. Consultant Centuria Corporation Sterling, VA (7/04 to 12/04) Client: Transportation Security Administration • Managed internal training initiative and the deployment of airport screening devices. • Analyzed training issues and developed solutions to meet objectives using the ADDIE model. • Coordinated inputs from subject matter experts and contributed to instructional system design efforts. Freelance Creative Services (12/98 to 2010) • Provided marketing services to businesses seeking to reinforce or establish their corporate brands. Services included: Marketing strategy development; logo, brochure, and business card design; and copywriting. Freelance Clients Included: • KPMG Peat Marwick, Montvale, NJ • Struever Bros., Eccles & Rouse, Baltimore, MD • ProTech Systems, Richmond, VA • Door & Trim Solutions, Baltimore, MD • Kayden Premier Enterprises, Baltimore, MD • So Others Might Eat, Washington, DC • GWLG, Baltimore, MD • McMillan Entertainment Mgmt., Glen Burnie, MD

- **Areas of expertise and interests/skills:** -Computer Information Systems -Information Technology - Business Systems Analysis -Requirements Elicitation -Functional, Regression, & User Acceptance Testing -Technical Writing -User Interface Design -Risk Management -Change Management
- : Selected Items
- : Selected Items
- : Selected Items
- **County Commission District:** Choose one
- : Selected Items
- **Signature of applicant:** Natalie Donovan
- **Date:**

✓ T.E
12/4/12

From: wmlynch@gmail.com
Sent: Tuesday, December 04, 2012 8:16 AM
To: CTB
Subject: Board Application

Mecklenburg County Advisory Board Application

Please check only one of the qualifications/categories below.

- **url:** <http://charmec.org/mecklenburg/county/BOCC/AdvisoryBoards/Pages/BoardApplication.aspx>
- **Name of Advisory Board::** INFORMATION SERVICES & TECHNOLOGY COMMITTEE
- **Name::** Bill Lynch
- **Home address::** 507 Hampshire Hill Road
- **City:** Matthews
- **Zip code::** 28105
- **Home Phone::** 7049991611
- **Work Phone::** 7049991611
- **E-Mail::** wmlynch@gmail.com
- **Occupation::** Vice President, Business Development
- **Place of employment::** ReeveX
- **Race::** Caucasian
- **Sex::** Selected Items
 - (Male) Male
- **Age::** 51
- **Hours per month available for position::** Flexible
- **County advisory board currently serving on::** NC
- **Expiration date::**
- **Education::** BA in Business, St. John's University, Collegetown, MN
- **How did you learn of this vacancy?:** Online
- **Business and civic experience::** charmec.org website
- **Areas of expertise and interests/skills::** Extensive experience in self-service application planning, development and deployment. Currently, a senior executive with a software development company building self-service transaction applications for kiosks and mobile environments. Entrepreneurial background with most of my experience in smaller, high growth technology companies. Have managed all aspects of business. Most of my time has been in sales, marketing and project management. Frequent speaker/presenter for conferences and webinars. Recently authored the Digital Screenmedia Association's Self-Service Best Practices Wiki.
- **:** Selected Items
- **:** Selected Items
- **:** Selected Items
- **County Commission District::** Choose one
- **:** Selected Items
- **Signature of applicant::**
- **Date::**